



YOUTH PRESENCE

Working with and supporting children and young people

Youth Presence CIO

Registered Charity Number 1191305

Trustee's Annual Report and Financial Report for the Period 15.09.2020 (registered) – 31.08.2021

Reference and Administrative details

Charity Name: Youth Presence
Registered charity number: 1191305

Charity's Address

Stricklandgate House
92 Stricklandgate
Kendal
Cumbria
LA9 4PU

Names of the Charity Trustees

	Trustee Name	Office (if any)	Appointed	Name of person (or body) entitled to appoint trustee (if any)
1.	Iain Biddle	Chairperson	2020	
2.	Marian Kearney	Treasurer	2020	
3.	Kinga Rolak	Secretary	2020	
4.	Sr. Constance Cameron	Nominated trustee	2020	Salesian Sisters
5.	Rev. Hugh Pollock		2020	
6.	Mary Elizabeth Biddle		2020	

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document:

To advance in life and relieve needs of children and young people, in particular (but without limitation) in the North West of England, for the public benefit through:

- a) the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;*
- b) providing support, activities and opportunities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals and be aware of their individual potential*
- c) providing education programmes, in particular but not exclusively by, personal, social and spiritual education as a means of advancing education.*

Summary of the main activities undertaken in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

Youth Presence began its work alongside a Global Pandemic. Like many other charities, Youth Presence felt the impact of this pandemic, especially in its initial year. We worked through the 2nd and 3rd national lockdowns, with all trustees balancing various responsibilities including work, home schooling and study. This was of course the national picture. Trustees looked on this difficult time as an opportunity to focus on our organisational development, so that we would be stronger and ready for future opportunities beyond the pandemic. This formative time was essential in building strong foundations for our future.

As a charity, Youth Presence will work with children and young people and we are committed to our purpose. We worked hard throughout this year, with the limitations COVID-19 placed on us, to build a shared vision as trustees, to develop systems for managing risk and to develop a positive strategy for the year.

Trustees maintained governance of Youth Presence by meeting monthly through Zoom. All trustees invested time and effort into every meeting. Our regular meetings enabled us to share information, move forwards together and to strive to continually improve.

In order to advance in life and relieve the needs of children and young people, trustees used NSPCC Learning to further develop our Safeguarding policies and procedures. Trustees work hard to ensure that Youth Presence always has Safeguarding at the heart of its work. We invested in training for all of our trustees, with everyone completing the NSPCC online courses: *'Charity trustees – your duty to safeguard and protect'* and *'Child protection; an introduction'*. Two trustees also completed the NSPCC online course *'Safer-recruitment for those in non-education settings'*. This later course has enabled Youth Presence to work towards setting up systems and best practice for the future recruitment of volunteers. Youth Presence also recognises its responsibility to provide adequate training, supervision and management for volunteers. We set up and worked with a local Safeguarding Advisory Group, so that we could share best practice as we developed our systems. Trustees developed a Safeguarding Implementation Plan, taking this foundation year to develop robust procedures. All of this work has helped us to move forward.

Trustees developed an organisational risk assessment. This process enabled us to set up systems to help manage risks of harm to the charity's beneficiaries or to the public in general that might result from carrying out the purpose. Our Data Protection systems developed, alongside developing secure online data storage. We set up further public avenues of communication, including a contact number and email address.

Youth Presence has a working, up to date website which includes key information for public use. As trustees, we felt this was essential. The website helps the public to know our charity and what we have been set up for. It will also help us to share our projects in the future, as well as essential information for families. Our new logo reflects our values. Having 'YP' at the centre both reflects the name of our charity and our belief in placing children and young people at the heart of everything we do. We use hopeful and vibrant colours and the circle is about our presence and support of the young.

In order to carry out our purpose, we also spent time seeking donations. Youth Presence received a donation from the Norman C. Ashton Foundation, which will be spent specifically on resources and equipment for children and young people. Youth Presence received a donation from the Salesian Sisters, which has helped us with many essential start-up costs. We have invested in logo development, plus costs associated with using Zoom so that trustees could still meet under Government COVID-19 legislation. We purchased a new lap top for the charity, as well as developing online data storage. We spent on Safeguarding and online Safeguarding courses from the NSPCC. We believe these courses are essential in allowing us to carry out our purpose to the best of our ability in the future. Youth Presence received a donation from Robert Stephenson

Charities, which will help us to cover future volunteer training/development and project development. Volunteer training and development will be essential for Youth Presence so that we can provide a variety of activities for children and young people, helping to improve their conditions of life and developing their skills, capacities and capabilities.

Youth Presence held online information events in May 2021. This enabled interested parties to hear more about the charity and our plans for the future. The events were well attended. Trustees have met with representatives from the local area to share the charity with them and to listen to the needs they presented. Trustees took time to meet and network with other charities and voluntary agencies having similar aims.

As trustees, we have also begun to look into sourcing small office space. We believe this is essential as it gives a space for trustees to meet and work, a space for secure and confidential storage, as well as a resource hub for projects.

We recognise that this year has been a turbulent and uncertain time for so many. All of these actions carried out by a group of dedicated and committed trustees mean that Youth Presence is in a strong position, ready for September 2021. We have been limited as a new charity by COVID-19, in terms of what we have been able to do, but we have used the time wisely and invested in our charity's future. All of this foundation work will help us to make a difference to the lives of children and young people. We look forward to sharing our development in the years to come.

Statement confirming that trustees have had regard to the guidance issued by the Charity Commission on public benefit:

The trustees of Youth Presence have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Achievements and Performance

- strong governance
- strategic development
- development and learning
- policy and procedure development
- website and communication avenues
- donations to help us carry out our purposes
- communication and networking

All of these achievements will enable Youth Presence to make a positive difference to the circumstances of children and young people.

Structure, Governance and Management

Type of governing document: Constitution

How the charity is constituted: Charitable Incorporated Organisation

Trustee selection methods:

- Eligibility for trusteeship
 - (a) Every charity trustee must be a natural person.
 - (b) No individual may be appointed as a charity trustee of the CIO:
 - if he or she is under the age of 16 years; or
 - if he or she would automatically cease to hold office under the provisions of clause [12(1)(e)].

(c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.

(d) At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustees may only act to call a meeting of the charity trustees, or appoint a new charity trustee.

- Apart from the first charity trustees, every appointed trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.
- In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.
- Nominated Trustee
 - (a) The Salesian Sisters ("the appointing body") may appoint one charity trustee.
 - (b) Any appointment must be made at a meeting held according to the ordinary practice of the appointing body.
 - (c) Each appointment will be made for a term of two years.
- The charity trustees will make available to each new charity trustee, on or before his or her first appointment: (a) a copy of the current version of this constitution; and (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)	1. 	2. 
Full name(s)	1. Iain Biddle	2. Fr. Hugh Pollock
Position(s)	1. Chairperson	2. Trustee
Date	1. 17.06.2022	2. 17.06.2022



**YOUTH
PRESENCE**

Registered Charity Number 1191305

Youth Presence Financial Report

15.09.2020 (registered) – 31.08.2021

YP Income / expenditure narrative as at 31 August 2021

Income

There have been three major sources of income plus a rebate

Salesian Sisters	£10000
Norman C Ashton	£2000
RJ Stephenson	£5000
Curry's rebate	£50
TOTAL	£17050

Expenditure – see detail on spreadsheet as attached

Administration	£322.04
Communications	£170.88
Safeguarding	£75
Equipment	£840.72
Project Resources	£18
Training	£454.69
TOTAL	£1881.33

Monies available

In bank	14961.01
Cash in hand	£207.66 ✓
TOTAL	15168.67

Youth Presence accounts found to be correct on the basis of income & expenditure details supplied together with the accompanying Bank Statements.

Confirmed by Auditor

*Andrew Lloyd
(Retired Bank Manager)
Graham Joseph Boyes*

Youth Presence - Summary of Expenditure

Non restricted

Category	Expenditure
Admin	0
telephone	
Safeguarding	
Equipment	0
Travel	0
Hospitality	0
Accommodation	0
Project Resources	0
Training	0
TOTAL	0
Budget	0
Remainder	0

RJ Stephenson	
category	
Admin	0
telephone	
Safeguarding	
Equipment	0
Travel	0
Hospitality	0
Accommodation	0
Project Resources	0
Training	0
TOTAL	0
Budget	0
Remainder	0

Norman C Ashton

Category	Expenditure
Admin	0.00
Telephone	0.00
Safeguarding	
Equipment	0.00
Travel	0.00
Hospitality	0.00
Accommodation	0.00
Project Resources	18.00
Training	0.00
TOTAL	18
Budget	2,000.00
Remainder	1982

Salesian Sisters

Category	Expenditure
Admin	322.04
Communications	170.88
Safeguarding	75.00
Equipment	840.72
Travel	0.00
Hospitality	0
Accommodation	0
Project Resources	0
Training	454.69
TOTAL	1863.33
Budget	10000
Remainder	8136.67

10050													
Salesian Sisters (inc. Currys cashback)													
Authorised / Budget													
Date	Receipt	Supplier	Purpose	Payment method	Admin	Communicat	Safeguarding	Equipment	Travel	Hospitality	Accommoda	Project Resou	Training
24-Apr-21	SS1	IB	Computer	debit card				449.00					
26-Apr-21	SS2	MB	Email hosting	debit card		88.70							
26-Apr-21	SS3	MK	Logo development	ch 00001	300.00								
05-May-21	SS4	IB	Data storage	debit card				271.73					
09-May	SS5	MB	Microsoft Office Software	debit card				119.99					
03/06/2021	SS6	MB	Registration	Debit card	14.39								
07/06/2021	PC1.2.3	MB	Various (£250)	Debit card	7.65								34.69
08/06/2021	SS7	MB	Safer recruitment training (Debit card	Debit card									35.00
16/06/2021	SS8	MB	Safer recruitment training (Debit card	Debit card									35.00
19/06/2021	SS9	MK	Trustee safeguarding	Ch 00003									25.00
24/06/2021	SS10	MB	telephone	DD		12.00							25.00
29/06/2021	SS11	IB	Trustee safeguarding MK	Ch 00004									
05/07/2021	SS12	MB	Fees	DD?		14.39							
08/07/2020	SS13	IB	Phone contract	debit card		19.20							
09/07/2021	SS14	MB	DBS checks	BACS			75.00						25.00
13/07/2021	SS15	MB	CP - an intro IB	debit card									50.00
13/07/2021	SS16	MB	Trustee safeguarding	debit card									75.00
13/07/2021	SS17	MB	CP - an intro CC,MK,HP										
03/08/2021	SS18	MB	Fees	DD		14.39							
06/08/2021	SS19	MB	Telephone	DD		22.20							150.00
18/07/2021	SS20	MK	Castlerigg manor	Training									
TOTALS					322.04	170.88	75.00	840.72	0.00	0.00	0.00	0.00	454.69
Budget													1,863.33
Remainder													10,000.00
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G2 Total
1,863.33
10,000.00
8,136.67

18

[illegible]

Income

[illegible]

Figure 1: A schematic diagram of a 1D chain of particles. The chain is represented by a horizontal line with a wavy section in the middle. The left end is labeled 'a' and the right end is labeled 'b'. The wavy section is labeled 'c'. The chain is divided into three segments: a, b, and c. The segments are labeled 'a', 'b', and 'c' from left to right. The chain is labeled '1D chain of particles'.