



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From : 15 September 2020 **Period start date**
To : 14 September 2021 **Period end date**

Charity name: Seafriends

Charity registration number:1191294

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none">1. Enhancing the wellbeing of Seaford residents experiencing social exclusion through loneliness and isolation by providing person centred support and social opportunities, in the home, community and safe space environments. By reintegrating clients into the community, we aim to promote a culture that supports, empowers and helps them to increase their self-confidence and social interaction, enabling them to feel valued within the community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ol style="list-style-type: none">1. A telephone befriending service was established matching volunteer befrienders to residents experiencing the effects of loneliness and social isolation. This became a key service during the COVID 19 lockdown. Remote training and a support programme were put in place for our volunteers, and a website and Facebook page was set up. Also, articles were placed in local publications to raise the profile of the charity.2. Working in collaboration with SVET (Seaford Volunteer Emergency Team) we provided over 200 welfare calls to their clients and where appropriate, we signposted clients to local

		<p>and national service providers. Working alongside SVET enabled us to identify both volunteers as well as individuals who would benefit from our service.</p> <p>3. Seafriends has joined Befriending Networks, a national befriending support charity and has also benefited from membership of NCVO (National Council for Voluntary Organisations), 3VA and SCC (Small Charities Coalition). This has enabled us to benefit from attending many of the online training and awareness sessions.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Throughout this period, trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Impact of COVID restrictions		COVID restrictions meant proposed face to face meetings were not possible, so we adapted our plan to circumstances current at the time. By doing what we could within the regulations, such as telephone consultations, medical prescription collection and, when required, assisting with food deliveries, volunteers were able to become a reference point to lonely or isolated clients.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its	Para 1.20	During the current Covid crisis we received some funding enabling us to establish a telephone befriending service matching volunteer befrienders to residents experiencing the effects of loneliness and social isolation. We established a remote training and support programme for our volunteers, set up a website and

beneficiaries and any wider benefits to society as a whole.		<p>Facebook page and have had many articles in local publications to raise our profile.</p> <p>Working in collaboration with SVET (Seaford Volunteer Emergency Team) we provided over 200 welfare calls to their clients and signposted where appropriate to local and national service providers. Through making these calls we also recruited a number of volunteers and identified individuals who would benefit from our service.</p> <p>We have joined Befriending Networks, a national befriending support charity and have also benefited from membership of NCVO (National Council for Voluntary Organisations), 3VA and SCC (Small Charities Coalition) and have attended many of their online training and awareness sessions.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Seafriends will hold in reserve sufficient funds that we are able to pay any permanent employees for three months. Notwithstanding the provisions above, in line with the Charity Commission Good Governance Guide we aim to hold three months of operating costs in reserves.
Amount of reserves held	Para 1.22	<p>Seafriends holds reserves of £33,269.07 in Unrestricted funds.</p> <p>.</p>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Until August 2021 the charity was living hand to mouth awaiting approval of additional Lottery funding. The first tranche of additional funding (£33,348.50) was confirmed and received on 6 August 2021.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal	Para 1.47	Seafriends principal source of funding in 2020/21 relied on the COVID 19
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sources of funds (including any fundraising)		<p>response lottery funding, additional lottery funding following a successful bid, as well as donations received from approaches to local businesses, SVET (Seaford Volunteer Emergency Team), Chalk Hill Trust, Coop, ASDA and Bellway etc.</p> <p>A restricted fund allocation from Sussex Community of £5000 was offset and paid out in full against Salaries and National Insurance, IT and Communications cost in the year. The charity also sought and received restricted funds of £8868 from the Employer PAYE scheme 120/LE22746 which were offset against salaries and national insurance and paid out in full during the year.</p>
A description of the principal risks facing the charity	Para 1.46	We undertook a regular risk assessment and review of our financial position in the light of COVID 19, the uncertainty of funding and the impact of staff shielding on our three year plan.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<p>Seafriends has the Constitution of a Charitable Incorporated Organisation.</p> <p>This is the first year of operation with first charity trustees appointed</p>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Seafriends is a Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	As this is the first year of operation these will be worked up for the second and subsequent years of operation.

Reference and Administrative details

Charity name	Seafriends
Other name the charity uses	N/A
Registered charity number	1191294
Charity's principal address	34 Sutton Park Road Seaford BN25 1RP

Names of the first charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephanie Baker	Chairperson		
2	Ian Morton	Treasurer	April 2020-February 2021	
3	Mike Ogilvie	Secretary		
4	Viv Reynolds			
5	Janet Kent			
6	Sue Saunders		April 2020-March 2021	
7	Mark Forrester	Treasurer	March 2021	Other Trustees

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Stephanie Baker

Mike Ogilvie

Full name(s)

Stephanie Baker

Mike Ogilvie

**Position (eg
Secretary, Chair, etc)**

Chair

Secretary

Date

7.7.2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Seafriends

1191294

Receipts and payments accounts

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For the period from	Period start date	To	Period end date
	Sep 15, 20		Sep 14, 21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income from Seafriends Association	39,523	-	-	39,523	-
Sussex Community Foundation		5,000	-	5,000	-
Waitrose	333		-	333	-
Seaford Lodge	250		-	250	-
Coop	281		-	281	-
Easy Fundraising	35		-	35	-
ASDA	300	-	-	300	-
Bellway	1,500	-	-	1,500	-
Amazon	11	-	-	11	-
Employer PAYE scheme		8,868	-	8,868	-
Seaford Rotary	100	-	-	100	-
Arnold Clark Car retailer	1,000	-	-	1,000	-
Lottery Fund	33,349	-	-	33,349	-
Sub total (Gross income for AR)	76,681	13,868	-	90,549	-
	-	-	-	-	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	76,681	13,868	-	90,549	-
A3 Payments					
Salaries and NI	41,568	13,380	-	54,948	-
Insurance	621		-	621	-
DBS clearance	101		-	101	-
Venue costs	43		-	43	-
IT Equipment	646	424	-	1,070	-
Communications	245	64	-	309	-
Volunteer costs	138		-	138	-
Accountancy costs	50		-	50	-
	-	-	-	-	-
Sub total	43,412	13,868	-	57,280	-
A4 Asset and investment purchases, (see table)					
Laptops and Printer			-		
Mobile phones			-	-	
Sub total	-	-	-	-	-
Total payments	43,412	13,868	-	57,280	-
Net of receipts/(payments)	33,269	0	-	33,269	-
A5 Transfers between funds			-		
A6 Cash funds last year end			-		
Cash funds this year end	33,269	0	-	33,269	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Funds held in Seafriends Lloyds Bank business account	33,269		-
		-	-	-
		-	-	-
	Total cash funds	33,269	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computers and Printer	IT	2,549	-
	Mobiles	IT	280	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Mike Ogilvie	Mike Ogilvie	7.07.2022	
	Stephanie Baker	Stephanie Baker	7.07.2022	

Independent Examiner's Report to the Trustees of Seafriends (CIO)

I report to the trustees on my examination of the accounts of Seafriends (the Trust) for the year ended 14 September 2021.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Mr A M Richardson, FCCA
22 Station Road
Newhaven
East Sussex
BN9 0NJ



23 July 2022