



Teach to Reach

Helping churches embrace the nations

Two:Nineteen

(trading as 2:19 Teach to Reach)

A Charitable Incorporated Organisation

Charity number 1191288

**Report of the Trustees and Financial Statements
For the Year Ended 30 September 2022**

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Two:Nineteen**Report of the Trustees for the year ended 30 September 2022**

The Trustees present their report and independently-examined financial statements for the year ended 30 September 2022.

Reference and Administrative Information

Charity Name:	Two:Nineteen (trading as 2:19 Teach to Reach)
Charity registration number:	1191288
Registered Office and operational address:	96 Gillott Road Birmingham B16 0ES

Trustees

Mrs Sheila M. Stephen (Chair)
Mr David A. Dryer
Mr Paul T. Lee
Mr Myung J. Sohn
Mrs Diana F. Juckes
Mrs Esther A. Houghton

Secretary

Marisa Gedrych (Operations and Events Manager)

Senior Management Team

Mr David K. Baldwin (Chief Executive Officer)
Mrs Maura M. Baldwin (Director of Operations)

Independent Examiner

Graeme Powell

Charitable Objects

To advance the Christian religion by providing training resources to churches to enable non-English speaking members of the local community to participate in the activities of the local church, including by providing instruction in English language.

Introduction / Background

Two:Nineteen grew out of the ministry experiences of founders, David and Maura Baldwin. On returning to the UK in 2007 after eleven years working as missionaries in Ethiopia, David and Maura began working as International Workers for Carey Baptist Church in Reading.

During this time, they saw a growing desire within UK churches to reach out to their increasingly diverse ethnic and cultural communities. But this desire was often accompanied by the questions, 'How are we going to get started; how do we welcome and integrate speakers of other languages in our churches?'

The model of church-based English conversation classes started at this time. They sought to provide high-quality conversational English to serve a real need in the community for improving English speaking skills, as well as providing the opportunity to build genuine relationships and share the gospel of Jesus.

As interest in English as a Second Language (ESL) outreach grew, Two:Nineteen was birthed in 2013, and came under the umbrella of Serving in Mission UK (Registered Charity No. 219763). Our vision was to help more and more churches connect with the international communities around them, sharing the model and their experience of using English as a way to serve and to share the gospel.

Seeing a need for high-quality resources for busy churches to use in their English outreach, Two:Nineteen began work in 2017 with experienced ESL teachers and cross-cultural workers to produce English conversation class resources and a Bible overview course.

After five fruitful years in partnership with Serving in Mission UK, Two:Nineteen made the decision to become an independent charity with its own Trustees and Leadership team. In the autumn of 2020 Two:Nineteen was granted charitable status and began operating as an independent charity on 1 October 2020.

Purpose and Aims

Two:Nineteen includes in its objects, 'advancing the Christian religion'; it has also adopted a Statement of Faith. We seek at all times to reflect Christian principles and practice in all our operations. Professionally, we are passionate about good quality service and make every effort to adhere to the appropriate standards and best practice in English language teaching.

The aims of Two:Nineteen are to:

1. Encourage churches to engage with the gospel opportunity presented by the presence of people from many nations in the UK.
2. Develop and maintain materials to equip churches with better cross-cultural understanding leading to welcoming, outreach and integration.
3. Develop and maintain conversational materials for English language teachers to use in linguistic and gospel work.
4. Provide consultancy and training to church-based language teaching
5. Promote networking and training for church-based language classes through running the English Teaching & Outreach Forum and other events.

Main Activities of the Charity

The main activities of the charity fall into three categories, English language, cultural engagement and outreach.

Whilst our traditional formal English conversational classes and language lesson books have remained popular, we have seen a significant increase in the popularity of iCafs (international cafes) which have a more informal structure, often held in a local coffee shop, where people can practice their English speaking in a guided way. There has also been an increase in the use of the Bible storytelling books that the charity self-published, using storytelling as a means to teach English. Whilst some non-English speaking countries (like Japan) have a highly literate population, there are many people across the world who are still illiterate. Many of these people learn, connect and function through oral communication only. These peoples are often very familiar and comfortable with the storytelling structure.

The two ESL books and two Bible Storytelling books were originally produced so they could be used either independently, or in conjunction with each other. Over the past few years a reoccurring request that the charity has been receiving is how to move smoothly from the English teaching into speaking about Jesus and matters of faith. This year we produced a new book based on proverbs from around the world. This new book titled 'Utter Wisdom' is split into three sections. Section one has 60 proverbs from around the world each proverb has an accompanying picture and classroom activity. Section two takes some of the previous proverbs and expands them into a guide for using the proverb as a basis for asking deeper and more spiritual questions with learners. Section three looks at five of the 'I am' sayings of Jesus. The book has been self-published for release in October 2022 at Two:Nineteen's English Teaching and Outreach Forum.

In conjunction with the English language resources, Two:Nineteen also concentrates on equipping teachers and volunteers with the skills to connect to their students. One way we have achieved this is by presenting a series of online training courses on specific aspects of English teaching as well as understanding cross-cultural dynamics. Four online seminars were conducted this year. The charity also prepared to host it's first in-person English Teaching and Outreach Forum since becoming an independent charity (October 2022).

Alongside all this various members of the Two:Nineteen staff have been speaking about international outreach at various churches up and down the country, including Sunday morning services.

Serving the Public Benefit

As a charity we don't engage with the public directly; rather, our focus is on churches and Christian organisations who are reaching out to their local communities by providing much needed services, like English language classes. These services are often run by volunteers, therefore Two:Nineteen supports and equips these volunteers by providing advice, resources and materials to ease the burden of research and preparation required for running these services.

In its second year as a charity Two:Nineteen has served the public benefit by advising and supporting churches on issues relating to English language and cross-cultural engagement. We have delivered online training seminars which further helped volunteers develop their abilities.

Achievements against objectives set

Bearing in mind that Two:Nineteen is a new and relatively small charity, the above performance is in keeping with the modest objectives set out in our strategic document. The trustees are consequently pleased with these achievements.

Structure, Governance and Management

The Constitution, and the Trustees

The charity is set up according to the constitution submitted to the Charity Commission in 2020, and is registered as a Charitable Incorporated Organisation, with six trustees that oversee the direction and work of the charity.

The initial tenure of the trustees was staggered at the formation of the charity (two trustees would serve for 1 year; two trustees for 2 years; and two trustees for 3 years). Each trustee could then volunteer to serve further terms of 3 years. This safeguards the continuation of knowledge through the trustees by ensuring no more than two trustees would change at any point.

Policies and Procedures

In the past twelve months of operation, the charity has reviewed and updated some of its policies and procedures, including the Social Media Policy and Reserves Policy; and written a Marketing and Fundraising Strategy.

Organisation structure and pay scales

At the end of this financial year the charity had six paid employees, of which one was full-time and five were part-time. The six employees filled the following positions – Chief Executive Officer; Director of Operations; ESL Specialist; Materials and Resource Developer; Operations and Events Manager; Social Media and Website Manager.

The charity has three tiers of staffing with corresponding pay scales. There were two employees in each tier.

Tier 1 – Executives	£30,855.00 p/a
Tier 2 – Specialists	£28,050.00 p/a
Tier 3 – Administrators	£26,775.00 p/a

Employee contracts, training and CPD

All employees have signed two-year contracts with the charity. Employees are scattered across the country and generally work from home. Therefore, all employees were provided with information on Health and Safety procedures and asked to undertake a workstation self-assessment when they signed their contracts.

Compulsory training in matters such as GDPR have occurred during staff meetings. These regular meetings have also included training on other relevant topics such as cybersecurity, trauma awareness and peer observations. Employees are encouraged to undergo continual professional development in areas pertaining to their field of expertise. These include attending conferences, webinars and completing online courses.

Working with other organisations

By 30 September 2022 there were 89 churches with which the charity had regular contact and many more in our wider network, who have purchased resources or subscribe to our regular newsletters (222 subscribers to the '2:19 News' and 467 subscribers to the 'Resource Newsletter').

As the charity settles into its third year, we are slowly building relationships with other organisations who work within similar fields. We have extended our contract with Interserve (charity number 1020758) for a second year to work with us eight hours a week, expanding our network into Manchester and developing more resources.

In 2022 Two:Nineteen was also in discussions with Bible Society about the purchase of 2:19 resources for promoting and sale through the Bible Society website.

Financial Review

Financial position at the end of the period

At the end of our second financial year as a registered CIO the charity is in the black. The budget at the start of the year anticipated a total of £114,483 income raised and an expected £104,507 expenditure. The actual figures were £136,903 and £99,909 respectively. Which leaves a total of £62,094 to carry over into the next fiscal year. £53,560 of these funds are restricted.

Policy for holding reserves

Over the next year Two:Nineteen will seek to place £20,000 in reserve. This will cover payroll (wages and pensions) for a period of three months, with a small amount of additional funds to cover running costs and general expenses over the same period. A reserves policy has been produced and approved by the trustees, the budget for the subsequent fiscal years will build the reserve further.

Reserves held

At the end of the year the charity held £8,534 in unrestricted funds; and £53,560 in restricted funds.

The charity had also begun planning for a specific reserve of funds according to the policy, taken from either unrestricted donations or income from sales. This will show in the 2022–2023 accounts.

Principal sources of funds (including any fundraising)

The principal source of funding for the charity comes from donations, with product sales also providing a small income.

One major donor gives annually, specifically to cover payroll for the bulk of the charity's employees. In addition, we have 26 donors giving monthly and 8 donors who gave one-off donations. The majority of these smaller donations are restricted and are given to cover the payroll of specific employees.

In the year to 30 September 2022 we also received one grant payment, £1,500 from the SOLA Trust.

Key risks facing the charity

Based on the risk assessment conducted, the charity faces two main risks, one financial and one around business continuity. Financially the loss of our major donor would be a significant risk to the continued smooth running of the charity. The second risk is less tangible, but the founders (a couple) hold a significant amount of the charity's history, vision, and knowledge between them. They also hold the two executive positions in the charity. The loss of one, or both, of these persons would significantly impact the stability of the charity.

Independent Examiners Report

Report to the trustees of: Two:Nineteen
On accounts for the year ended: 30 September 2022
Charity no (if any): 1191288

Responsibilities and basis of report:

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2022.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 7-7-23

Name: Graeme Powell

Relevant professional qualification(s) or body (if any)
Fellow of the Institute of Chartered Accountants of England & Wales

Address:
56 Northcourt Avenue
Reading
Berkshire
RG2 7HQ

Statement of Financial Activities

Section A Receipts and payments									
	Unrestricted funds		Restricted funds		Endowment funds		Total funds		Last year
	to the nearest £		to the nearest £		to the nearest £		to the nearest £		to the nearest £
A1 Receipts									
Sales	4,084						4,084		3,415
Unrestricted donations	5,520						5,520		11,985
Restricted – Baldwins			23,048				23,049		23,014
Restricted – Norgate			9,641				9,641		11,472
Restricted – Payroll			86,384				86,384		53,393
Restricted – Office rent			1,200				1,200		
Restricted – Office refurb									903
Restricted – Book Project			7,026				7,026		
Sub total <i>(Gross income for AR)</i>	9,604		127,299				136,903		104,182
A2 Asset and investment sales, (see table).									
Sub total									
Total receipts	9,604		127,299				136,903		104,182
A3 Payments									
Restricted – Baldwin wages			22,630				22,630		15,268
Restricted – Norgate wages			9,641				9,641		11,472
Restricted – Payroll wages			50,508				50,508		43,873
Restricted – Book Project			7,026				7,026		
Restricted – Office rental			1,200				1,200		
Restricted – Office refurb									1,260
Computer & Software	4,633						4,633		1,927
General Expenses/office	4,271						4,271		5,282
Sub total	8,904		91,005				99,909		79,082

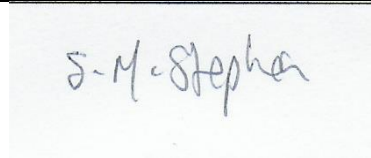
A4 Asset and investment purchases, (see table)									
<i>Sub total</i>									
<i>Total payments</i>	8,904		91,005				99,909		79,082
<i>Net of receipts/(payments)</i>	700		36,294				36,294		25,100
A5 Transfers between funds									
A6 Cash funds last year end	7,834		17,266				25,100		
<i>Cash funds this year end</i>	8,534		53,560				62,094		25,100

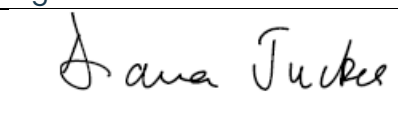
Section B Statement of assets and liabilities at the end of the period

Categories	Details		Unrestricted funds		Restricted funds		Endowment funds
			to nearest £		to nearest £		to nearest £
B1 Cash funds							
	Unrestricted		8,534				
	Restricted – Baldwins				8,164		
	Restricted – Norgate				0		
	Restricted – Payroll				45,396		
	Restricted – Office rental				0		
	Restricted – Projects				0		
	Total cash funds		8,534		53,560		
	(agree balances with receipts and payments account(s))		OK		OK		OK
B2 Other monetary assets							
	Details		Fund to which liability relates		Amount due (optional)		When due (optional)
B3 Investment assets							
	Details		Fund to which liability relates		Amount due (optional)		When due (optional)
B4 Assets retained for the charity's own use							
	Details		Fund to which liability relates		Amount due (optional)		When due (optional)
B5 Liabilities							
	Details		Fund to which liability relates		Amount due (optional)		When due (optional)

Trustees Signature Page

Signed by two trustees on behalf of all

Signature	Print Name
	SHEILA MCKELL STEPHEN
Date of approval	5 - 7 - 2023

Signature	Print Name
	DIANA JUCKES
Date of approval	5 - 7 - 2023