

**Registered charity number: 1191274**

**THE LONGMEADOW & BRAGBURY END  
GARDENING CLUB CIO**

**REPORT OF THE TRUSTEES  
AND RECEIPTS AND PAYMENTS ACCOUNT**

**PERIOD ENDED 30 APRIL 2022**

**THE LONGMEADOW & BRAGBURY END GARDENING CLUB CIO**  
**REPORT OF THE TRUSTEES**  
**PERIOD ENDED 30 APRIL 2022**

The trustees present their annual report for the period ended 30 April 2022.

**Reference and administrative details**

Principal address:

21 Lingfield Road  
Stevenage  
SG1 5SG

Trustees:

Cllr Douglas Bainbridge (chairperson)  
Cllr Matthew Hurst  
William Richard Wykes

**Structure, governance and management**

The Charity is controlled by its governing document, a deed of trust, and constitutes a charitable incorporated organisation and is managed by the Trustees as a body.

New trustees are inducted primarily by reference to the Charity Commission welcome pack which focuses on the main duties and responsibilities of the role. This provides essential information to help new trustees.

The Trustees have conducted their own risk review of the major risks to which the Charity is exposed and systems were established to mitigate these risks. Risks are minimised by implementing procedures for authorisations of all transactions including investment decisions. These procedures were periodically reviewed to ensure they still met the needs of the Charity.

**Objectives and activities**

The objectives of the charity, as set out in the governing document, are to provide facilities for the recreation or other leisure time occupation by providing an area for use as a community garden and for other activities in Stevenage and the surrounding area.

The trustees have complied with their duty in having due regard to the guidance on public benefit, as published by the Charity Commission, in exercising their powers and duties.

**Achievements and performance**


The Charity has continued to operate and maintain the facilities it provides to the community as set out in its objectives.

**Financial review**

The Charity held net unrestricted funds of £1,827 as at 30 April 2022 (2021: £3,116). Net payments for the period ended 30 April 2022 was £1,289 (2021: £3,116 net receipts).

The Charity's policy on reserves is to hold sufficient resources to continue its charitable activities should income and fundraising fall short. The Trustees consider that the Charity should hold a sum equivalent to 12 months operating expenses.

The trustees declare that they have approved the above report and it was signed on their behalf on 13 February 2023.

  
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Douglas Bainbridge (chairperson)

**THE LONGMEADOW & BRAGBURY END GARDENING CLUB CIO**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**PERIOD ENDING 30 APRIL 2022**

	2022		2021	
	Total (unrestricted) Funds		Total Funds	
	£	£	£	£
<b>RECEIPTS</b>				
Cash funds from previous charity	-		1,765	
Donations and grant income	700		3,216	
		700		4,981
<b>PAYMENTS</b>				
Flowers, equipment and repairs	1,421		1,167	
Events	436		356	
Insurance	132		142	
Donations	-		200	
		(1,989)		(1,865)
<b>NET RECEIPTS</b>		(1,289)		3,116
Cash funds as at 1 May 2021		3,116		-
<b>TOTAL FUNDS AS AT 30 APRIL 2022</b>		1,827		3,116