



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 1 <sup>st</sup>	Month January	Year 2022		Day 31 <sup>st</sup>	Month December	Year 2022

## Section A Reference and administration details

**Charity name** THE POTTER'S HOUSE CHRISTIAN FELLOWSHIP UK  
SHEFFIELD CHURCH

**Other names charity is known by** Potter's House Sheffield  
The Potter's House Christian Church Sheffield  
The Potter's House Christian Fellowship Sheffield

**Registered charity number (if any)** 1191211

**Charity's principal address** 15 Guernsey Road  
Lowfield  
Sheffield  
**Postcode** S2 4HG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Francois Frederic Kono			
2	Zachariah Marshall			
3	Ranaka Wilson Midaya			
4	Ivan Yaya Mayala			
5	Wellington Mulenga			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by existing Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees have considered the major risks and the system and procedure to manage them.

During 2022 we ensured the trustees are clear on the charities constitution which is available in the church.

We are part of a larger fellowship of over 3500 churches worldwide, we have regular conferences, pastor seminars, send gold sheets with the months' income to the mother church for accountability purposes.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

As a charity within a church our aim is to reach all kinds of people. From the young to the old, from all social classes. We want to bring the Sheffield community together. Help those struggling with substance abuse, mental illness, depression. We seek to have one on one interactions with the community and create a safe and spiritual environment where people can learn about who Jesus is.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During 2022 we held many events.

Twice per month we were out speaking to people and promoting what we did and making connections.

We held 6 or 7 indoor gospel concerts for the community and travelled to other cities to perform.

We did many cookouts in the church building and fed many people throughout the years.

Every Wednesday we held an open forum where people can come and have open dialogue about different issues.

Throughout summer we had communities BBQs with free food, we had outdoor concerts and sports days.

We have several different speakers who came up and ministered to the people.

We took people to different events across the country.

Trustees were all involved and had separate roles when organising events.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are not seeking any requests for grant making.

**Summary of the main achievements of the charity during the year**

During 2022

We were able to work with many troubled youths who have changed their ways.

Several people who were struggling mentally, and even contemplating suicide were saved.

We have been able to get more people in the church, volunteering, getting involved with our drama and music teams.

Many people who struggled with substance abuse have been set free.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The Trustees operate a cautious approach to the reserves and seek to build these in the future.

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	fkono	
<b>Full name(s)</b>	Francois frederic Kono	
<b>Position (eg Secretary, Chair, etc)</b>	Pastor/chair	
<b>Date</b>	30/10/2023	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

THE POTTER'S HOUSE CHRISTIAN FELLOWSHIP UK SHEFFIELD  
CHURCH

On accounts for the year  
ended

31<sup>st</sup> December 2022

Charity  
no (if  
any)

1191211

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2022.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

26<sup>th</sup> October 2023

Name:

Julie Corbyn

Relevant professional  
qualification(s) or body  
(if any):

CGMA, ACMA, MAAT

Address:

Footprints Accountancy Ltd

24 Napier Court, Gander Lane

Chesterfield, S43 4PZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Potter's House Christian Fellowship UK Sheffield Church

1191211

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
1st January 2022

To

Period end date  
31st December 2022

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations & Legacies	63,838	-	-	63,838	90,497
Gift Aid	1,808	-	-	1,808	11,077
Interest received	1	-	-	1	3
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>65,647</b>	<b>-</b>	<b>-</b>	<b>65,647</b>	<b>101,577</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>65,647</b>	<b>-</b>	<b>-</b>	<b>65,647</b>	<b>101,577</b>
<b>A3 Payments</b>					
Accountancy	1,776	-	-	1,776	1,183
Advertising	415	-	-	415	1,350
Bank Charges	-	-	-	-	720
Charitable contributions	17,977	-	-	17,977	17,125
Wages & employer contributions	22,043	-	-	22,043	31,747
Insurance	404	-	-	404	509
Office Costs	3,383	-	-	3,383	7,038
Meeting Costs	7,472	-	-	7,472	7,745
Rent & rates	19,541	-	-	19,541	18,010
Subcontractors	2,150	-	-	2,150	350
Travel expenses	2,895	-	-	2,895	3,950
<b>Sub total</b>	<b>78,057</b>	<b>-</b>	<b>-</b>	<b>78,057</b>	<b>89,727</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>78,057</b>	<b>-</b>	<b>-</b>	<b>78,057</b>	<b>89,727</b>
<b>Net of receipts/(payments)</b>	<b>- 12,411</b>	<b>-</b>	<b>-</b>	<b>- 12,411</b>	<b>11,850</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>17,805</b>	<b>-</b>	<b>-</b>	<b>17,805</b>	<b>5,955</b>
<b>Cash funds this year end</b>	<b>5,394</b>	<b>-</b>	<b>-</b>	<b>5,394</b>	<b>17,805</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Cash #	240	-	
	Current account	3,498	-	-
	Savings account	1,656	-	-
	<b>Total cash funds</b>	<b>5,394</b>	<b>-</b>	
	(agree balances with receipts and payments account(s))			
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	