



Trustees' Annual Report for the period

From 1st September 2024 to 31st August 2025

Charity name: Friends of Priestfield Arboretum (FoPA)

Charity registration number: 1191183

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To protect, preserve and enhance the collection of rare and interesting specimen trees at the privately owned Priestfield Arboretum, Stony Lane, Little Kingshill, Bucks replacing and adding to them as appropriate.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Work parties to maintain the site and collection of trees. Open days to enable members of the public to enjoy and learn about the collection of trees. Produce a guidebook for members describing the history of the arboretum and listing the specimen trees. Maintain a list of members. Collect membership subscriptions to support the work of the CIO. Produce quarterly newsletters. Maintain a web site. Arrange liability insurance.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>FoPA have continued to maintain the site and collections of trees.</p> <p>We held two open weekends with over 150 visitors attending each weekend.</p> <p>Regular visits have been made to the arboretum by the Little Kingshill Forest Schools group.</p> <p>Site maintenance has continued with significant clearance of invasive Laurel and Holly trees and removal of bramble.</p> <p>Several specimens, mostly pines, have died, due to disease or previous dry summers. A number of new specimens has been added to the collection.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£12,961
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in case needed for tree felling or other urgent problems
Amount of reserves held	Para 1.22	£1,500
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership subscriptions Open days and sale of guidebooks Other organised visits Donations
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Weather, in particular wind, rain, and drought, plus the risk of fire in dry spells
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Volunteers who are elected at the annual general meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Friends of Priestfield Arboretum
Other name the charity uses	None
Registered charity number	1191183
Charity's principal address	Treguth Windsor Lane Little Kingshill Bucks HP16 0DP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Brown			AGM
2	Liz Murray-Leslie			AGM
3	Mary Wyatt			AGM
4	Paul Heath			AGM
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Ian Phillip Brown

Position (eg Secretary,
Chair, etc)

Treasurer

Date

21/01/26