



Trustees' Annual Report for the period

From

Period start date

To

Period end date

Day
07
Month
Sept
Year
2020

Day
01
Month
Apr
Year
2021

Section A

Reference and administration details

Charity name

Assistance Dog Assessment Association

Other names charity is known by

ADAA

Registered charity number (if any)

1191180

Charity's principal address

14 Oakcroft, Stagsden, Bedford, Bedfordshire

Postcode

MK43 8SF

Names of the charity trustees who manage the charity

Trustee name
Office (if any)
Dates acted if not for whole year

TAR

Name of person (or body) entitled to appoint trustee (if any)

Peter Gorbing	1
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Sandra Fraser	2
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Kirsten Dillon	3
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Selina Valentine	4
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Robert Stuhldreer

01.01.2020 - 28.03.2021

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name
Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

	Type of governing document (eg. trust deed, constitution)
Constitution 24 th August 2020	
	How the charity is constituted (eg. trust, association, company)
CIO	
	Trustee selection methods (eg. appointed by, elected by)
Appointed by existing trustees	

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

'To relieve the needs of people with disabilities who depend on a privately trained assistance dog for the public benefit by:

- (a) Providing an independent assessment and accreditation to enable such people to use the assistance dog in accessing public spaces such as supermarkets, restaurants or on public transport with confidence;
- (b) Raising public awareness of the needs of people with disabilities who depend on assistance dogs in public places'.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with section 7 of the Charities and Trustee Investments (Scotland) Act 2005 and section 2 of the Charities Act (Northern Ireland) 2008.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees are fully aware of their responsibility to have regard to the public benefit when determining activities to be undertaken. The Objects of the charity are framed around the idea that assistance dog owners and members of the public will benefit from well-trained dogs and education around the needs of those people who depend on assistance dogs. The work of the charity is totally focussed on working to those outcomes.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

During the year, the trustees have undertaken the following:

- Drawn up an assessment process
- Put together an application process
- Drawn up policies to support the service – Code of Conduct, safeguarding, data protection, risk, complaints
- Produced initial marketing materials
- Piloted assessments with three people

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The trustees have now put in place the infrastructure to start carrying out assessments for members of the public.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our charity does not have a reserves policy.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

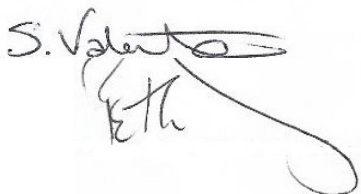
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A handwritten signature in black ink, appearing to read 'S. Valente', with a large, sweeping flourish extending from the end of the signature.

Full name(s)

Selina Valentine
Peter Gorbing

Position (eg Secretary, Chair, etc)

Trustee

Date

28.01.2022

Month	In	Out
09/20	-	-
10/20	-	-
11/20	-	-
12/20	-	-
01/21	-	-
02/21	£364.00	£13.80
03/21	£88.00	£35.16
Total	£452.00	£48.96