

THE NEW STEPPING STONES PLAYGROUP CIO
REPORT & UNAUDITED FINANCIAL STATEMENTS
FOR THE PERIOD ENDED
31 JULY 2022

Report and Unaudited Financial Statements

For the Year Ended 31 July 2022

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Charity Information

**Registered Charity
Number:** 1191172

| Trustees | Office held | Name |
|-----------------|--------------------|----------------|
| | Co-Chair | Linda Duncan |
| | Co-Chair | Carla Smith |
| | Treasurer | Alison Chenery |

Reporting Accountant Kevin Bannister FCCA
The Accurate Accountant
20 Mortlake High Street
London
SW14 8JN

Report of the Trustees

TRUSTEES' RESPONSIBILITIES

The trustees present their report and financial statements for the period ended 31 July 2022. The charity was registered with the Charity Commissioners for England and Wales in September 2020 and took over the operations of The New Stepping Stones Playgroup (Charity Number 1045589) on 01 June 2021, all assets being transferred from the old charity to the new CIO on that date.

The trustees are required by The Charities Law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the financial year and of the profit or loss for that period. In preparing the financial statements, suitable accounting policies have been used and applied consistently, and reasonable and prudent judgements have been made. The trustees are also responsible for maintaining adequate accounting records, for safeguarding the assets of the charity, and detecting fraud and other irregularities. The trustees are satisfied that the playgroup is a going concern.

REGISTERED CHARITABLE OBJECTIVES

To provide affordable pre-school care to the local community.

To provide an environment that enhances the development and education of children through play.

PRINCIPAL ACTIVITIES

The principal activity of the charity is that of the provision of pre-school and playgroup education.

CHARITY STRUCTURE

The playgroup is run by the Nursery Manager (Iveta Derfinakova) and a staff of 6 Early Years Teachers/ Teaching Assistants. It is overseen by the Parent Committee (as per the Trustee Details below).

In addition a team of Social Committee Members (also parents) arrange Fundraising and other Social activities for families of the playgroup.

BUSINESS REVIEW AND FUTURE DEVELOPMENTS

The state of the charity's affairs and trading results for the period are as shown by the attached financial statements. The trustees are confident that the charity has sufficient financial resources to enable to meet any of its debts and continue its day-to-day operations. The trustees expect that the present level of activity will be maintained in the foreseeable future.

RESULTS AND RESERVES

The Trustees propose that the deficit for the period amounting to £19,396.77 be added the reserves carried forward.

FIXED ASSETS

The charity does not own any fixed assets, and the premises it uses for its activities as a pre-school playgroup are rented.

TRUSTEES

The Trustees who served during the period and any recent appointments, were as follows: -

| Chair/Co-chairs | |
|--|--------------------------|
| Linda Duncan - appointed 5 March 2022 Carla Smith - appointed 27 th March 2023 | |
| Secretary | |
| | |
| Treasurer | |
| Susan Boughton - appointed 8 October 2020 Alison Chenery - appointed 5 March 2022 | Resigned 12 January 2022 |
| Without Title | |
| Elizabeth Crouch | Resigned 30 March 2023 |

Signed On behalf of the Trustees:

Linda Duncan

Chair

Alison Chenery

Treasurer

31 May 2023

Independent Examiner's Report to the Trustees on the accounts of the New Stepping Stones Playgroup

I report on the accounts for the year ended 31 July 2022 which are set out on pages 5 to 8.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

- which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin Bannister FCCA

For The Accurate Accountant
20 Mortlake High Street
London
SW14 8JN

31 May 2023

Statement of Financial Activities

for the Year Ended 31 July 2022

| | Notes | 2022 £ | 2021 £ |
|---|-------|----------------------|--------------------|
| <u>INCOMING RESOURCES</u> | | | |
| DONATIONS & LEGACIES | | £ 2,710.00 | £ 1,685.00 |
| CHARITABLE ACTIVITIES | | | |
| Fundraising Activities | | 4,242.58 | 483.72 |
| Fees received (inc Early Education Funding) | | 200,927.30 | 47,280.47 |
| Total CHARITABLE ACTIVITIES | | £ 199,169.88 | £ 47,764.19 |
| Other incoming resources (bank loyalty reward & interest) | | 2.22 | 0.00 |
| TOTAL INCOMING RESOURCES | | £ 207,882.10 | £ 49,449.19 |
| <u>RESOURCES EXPENDED</u> | | | |
| RAISING FUNDS | | | |
| Staging Fundraising Events | | 1,175.17 | £ 0.00 |
| CHARITABLE ACTIVITIES | | | |
| Staff wages | 4 | 171,981.96 | 25,729.37 |
| Rent and rates | | 22,000.00 | 3,666.67 |
| Extra Lessons (music, drama, dance, football) | | 2,522.40 | 378.00 |
| Materials, equipment and books | | 4,630.53 | 221.56 |
| Cleaning and cleaning materials | | 7,158.84 | 1,053.00 |
| Accountancy & bookkeeping | 3 | 5,564.32 | 1,000.00 |
| Postage, printing and stationery | | 1,118.91 | 74.39 |
| Insurance, subscriptions and inspection fees | | 1,486.46 | 1,030.06 |
| Staff training & courses | | 851.59 | 0.00 |
| Refreshments | | 1,300.10 | 178.70 |
| Telephone | | 822.55 | 151.53 |
| Repairs and renewals to premises | | 467.48 | 0.00 |
| Sundry | | 2,456.72 | 105.04 |
| Total CHARITABLE ACTIVITIES | | £ 222,361.86 | £ 33,588.32 |
| Separate Items of Material Expense | 3 | 3,666.64 | 0.00 |
| Other outgoing resources (bank charges) | | 75.20 | 0.00 |
| TOTAL RESOURCES EXPENDED | | £ 227,278.87 | £ 33,588.32 |
| <u>NET INCOME / (EXPENDITURE)</u> | | (£ 19,396.77) | £ 15,860.89 |
| <u>RECONCILIATION OF FUNDS</u> | | | |
| Total funds brought forward | | 73,947.10 | 0.00 |
| Transfer of assets from Charity#1045589 on 01/06/2021 | | 0.00 | 58,086.21 |
| Net income for the period | | (19,396.77) | 15,860.89 |
| Total Funds carried forward | | £ 54,550.33 | £ 73,947.10 |

Balance Sheet

at 31 July 2022

| | Notes | 2022 £ | 2021 £ |
|---|-------|--------------------|--------------------|
| CURRENT ASSETS | | | |
| Trade Debtors | | 0.00 | £ 28.00 |
| Cash at bank and in hand | | | |
| Current Bank Account | | 58,619.06 | 87,283.99 |
| Deposits Bank Account | | 3,300.00 | 4,600.00 |
| Total Cash at bank and in hand | | £ 61,919.06 | £ 91,883.99 |
| TOTAL CURRENT ASSETS | | £ 61,919.06 | £ 91,911.99 |
| Creditors: amounts falling due within one year | | | |
| Trade creditors | | 1,428.48 | 773.98 |
| Refundable deposits | | 2,400.00 | 2,250.00 |
| Accruals | | 670.00 | 8,333.33 |
| Taxation & Social Security | | 1,970.25 | 3,642.24 |
| Other | | 0.00 | 615.34 |
| Total Creditors: amounts falling due within one year | | £ 6,468.73 | £ 15,614.89 |
| NET CURRENT ASSETS / (LIABILITIES) | | £ 54,450.33 | £ 76,297.10 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | £ 54,450.33 | £ 76,297.10 |
| Creditors: amounts falling due after more than one year | | | |
| Refundable deposits | | 900.00 | 2,350.00 |
| Total Creditors: amounts falling due after more than one year | | £ 900.00 | £ 2,350.00 |
| TOTAL NET ASSETS / (LIABILITIES) | | £ 54,550.33 | £ 73,947.10 |

We confirm that, in accordance with S130 Charities Act 2011, accounting records have been kept which:

- show and explain all the charity's transactions
- disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and
- enable the trustees to ensure that, any statements of accounts are prepared by them under section 132(1) comply with the requirements of regulations made there under

Signed On behalf of the Trustees:

Linda Duncan

Chair

Alison Chenery

Treasurer

31 May 2023

Notes to the Accounts

NOTE 1: Basis of Preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

1.3 Fund Accounting

The playgroup has only unrestricted funds. Some of these are designated for use for fundraising or for the repayment of refundable deposits as indicated by the use of separate bank accounts.

NOTE 2: Accounting Policies

2.1 FRS102

The accounts are prepared under FRS102.

2.2 Income

| | |
|-----------------------|--|
| Recognition of income | These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none">- the charity becomes entitled to the resources;- it is more likely than not that the trustees will receive the resources; and- the monetary value can be measured with sufficient reliability. |
| Offsetting | There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102. |
| Grants and donations | Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP). |
| Government grants | The charity has received government grants in the reporting period. |

2.3 Expenditure and Liabilities

| | |
|-----------------------|--|
| Liability recognition | Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty. |
| Deferred income | There are no material items of deferred income included in the accounts. |

2.4 Assets

| | |
|---------|--|
| Debtors | Debtors are measured on initial recognition at settlement amount. Subsequently, they are measured at the cash expected to be received. |
|---------|--|

NOTE 3: Details of certain items of expenditure

| | 2022 £ | 2021 £ |
|---|-----------|-----------|
| Independent Examiner's Fees | 300.00 | 300.00 |
| Separate items of Material Expense includes | | |
| • Free EEF Place | 3,566.64 | - |

NOTE 4: Staff Costs

| | 2022 £ | 2021 £ |
|-----------------------|------------|-----------|
| Wages & salaries | 163,974.21 | 25,283.57 |
| Social Security Costs | 4,983.64 | 0.00 |
| Pension costs | 3,024.11 | 445.80 |
| TOTAL staff costs | 171,981.96 | 25,729.37 |

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

The charity operates a defined contribution pension scheme.

| | 2022 | 2021 |
|---|------|------|
| Average Headcount in the Year | 7 | 9 |
| All are employed in Charitable Activities | | |

NOTE 5: Transactions with trustees and related parties

In the period the charity has paid trustees the following remuneration and benefits.

| Name of Trustee | Nature of payment | 2022 £ | 2021 £ |
|------------------|-------------------------|-----------|-----------|
| Elizabeth Crouch | Gross Wages | 13,121.15 | 1,600.00 |
| | Tax and Social Security | 589.90 | 39.05 |
| | Pension contribution | - | - |
| | TOTAL | 13,711.05 | 1,639.05 |
| Alison Chenery | Related party gifts | 29.70 | - |
| | TOTAL | 29.70 | - |
| Linda Duncan | | - | - |

Elizabeth Crouch receives no remuneration for her work as a trustee. The remuneration above is for her work as the playgroup transition-manager.

Alison Chenery and Linda Duncan were offered childcare services without payment when the trustees and staff had meetings during nursery hours, and the trustees' children were not scheduled to be present at the facility. Normally, the nursery does not provide such childcare, but it was arranged out of necessity.