



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date 01-04-2022 **To Period end date** 31-03-2023

Charity name: Redditch Local History Museum

Charity registration number: 1191166

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To collect, store, preserve and display artefacts for the general public and other organisations from within the Redditch area, to build up the profile of the town of Redditch and to instil a sense of pride in the people who live with the town and surrounding area. To raise funds from organised events i.e.: visits from local clubs and groups.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Events held throughout the year have included a Ghost Walk for Halloween. On Carnival Day we have an open day and ask for donations instead of an entrance fee. This seems to work in our favour by raising more money and encouraging more people to come and explore the museum. It is hoped to identify more potential donors and sponsors in the coming year. Visits by local Scout and Beaver groups. Outreach Programme which visits various organisations and collects memories of old Redditch for the benefit of future generations. Attendance at several indoor and outdoor displays, mainly in collaboration with Redditch Library.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regards to the guidance issued by the Charity Commission on Public Benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Building a solid base of volunteers, each bringing their own skills to the running of the museum. Whether it is interacting with the general public at the front of house. Answering questions to the best of their knowledge and ability. Working within the archives, repairing, restoring or preserving artefacts. Setting up new displays within the gallery. All these skills and more when joined together make the museum the centre for raising the profile and pride in our town.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
	Para 1.41	

Investment performance against objectives		
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We confirm that the museum is solvent and endeavour to keep costs under control. We are in a healthy financial position. The balance sheet shows total bank funds at the end of the year as £49,922 including restricted funds of £20,820
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held for future spending within various grants.
Amount of reserves held	Para 1.22	£50,201
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	It has become more and more difficult to raise funds within the present economic situation. Fresh ideas are needed to approach general fundraising. There is also a need to attract more volunteers to keep the museum going forward.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Entrance fees. Retail sales i.e.: books and promotional items. Donations from individuals and local industries. Applied grants
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	General cost of living rises. IE: utility bills etc and the effect it has had on the general public not having any spare finance. The lack of new people to replace retiring and leaving volunteers.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Museum Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees appointed by interview with reference to management potential, experience and skills. But most of all the desire to preserve the heritage and history of the town for the people of Redditch. Final appointment must be agreed by all serving Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Redditch Local History Museum
Other name the charity uses	None
Registered charity number	1191166
Charity's principal address	5 Market Place, Redditch, Worcestershire, B98 8AA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Malcolm Hicks	Chair		
2	June Strong	Trustee		
3	Martyn Curry	Trustee		
4	Peter Brough	Trustee		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Artefacts donated on loan
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	The Redditch Local History Museum. To collect, catalogue, store and display those artefacts as seen fit.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Items recorded on acceptance. Either as a donation/gift, or on loan. Complete paperwork and computer records as appropriate.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information


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Declarations

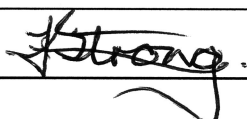
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

June Strong	
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Position (e.g. Secretary,
Chair, etc)

Trustee	
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Date

24/02/2025

Statement of Assets and Liabilities at 31/03/2023


Cash Funds	Unrestricted £	Restricted £	Endowments £	Total £
Cash at Bank	29,102	20,820	-	49,922
Cash in Hand	279	-	-	279
Total Cash Funds	29,381	20,820	-	50,201

Other Monetary Assets	Unrestricted £	Restricted £	Endowments £	Total £
Amounts Owed by Customers	-	-	-	-
Total Other Monetary Assets	-	-	-	-

Assets Retained for the Charity's use	Unrestricted £	Restricted £	Endowments £	Total £
Access and Display Facilities	-	1,817	-	1,817
Record Copying & Storage Facilities	-	6,405	-	6,405
Exhibits & Displays	480	882	-	1,362
Furniture & Fittings	1,734	-	-	1,734
Total Assets Retained for the Charity's Use	2,214	9,104	-	11,318

Liabilities	Unrestricted £	Restricted £	Endowments £	Total £
Supplier Invoices not yet Paid	817	-	-	817
Total Liabilities	817	-	-	817

Approved By:

Signature	Print Name	Date	Position
	June Strong	24/02/2025	Trustee

Receipts and Payments Accounts

For the Year From

01/04/2022

To

31/03/2023

Receipts & Payments

Receipts	Unrestricted £	Restricted £	Endowments £	Total £	Last Year £
Admissions	1,864			1,864	989
Sales	3,055			3,055	1,687
Donations	5,521			5,521	5,170
Other	1,003			1,003	585
Grants					
RBC VCS		-		-	3,000
HLF		7,000		7,000	8,750
Arts Fund		-		-	20,250
Receipts Sub-Totals	11,443	7,000	-	18,443	40,432
Asset & Investment Sales	-	-	-	-	-
Asset & Investment Sales Sub-Totals	-	-	-	-	-
Total Receipts	11,443	7,000	-	18,443	40,432
Payments					
Premises Decoration & Repairs	348	7		355	203
Domestic & Consumables	694	658		1,352	1,134
Premises Fixed Costs	2,793	-		2,793	2,001
Utilities & Services	1,072	-		1,072	744
Promotion & Cost Of Sales	2,370	511		2,881	821
Museum Exhibits & Displays	21	899		920	480
Expenses	1,525	54		1,579	844
Fees & Professional Services	166	748		914	1,936
Unauthorised Expenditure	419	405		824	-
Payments Sub-Totals	9,407	3,283	-	12,690	8,163
Asset and Investment Purchases	378	1,712	-	2,090	9,228
Total Payments	9,785	4,995	-	14,780	17,391
Net Receipts/ (Payments)	1,658	2,005	-	3,663	23,040
Cash Funds at 31.03.2022 (01.04.2021)	27,723	18,815	-	46,538	23,498
Cash Funds at 31.03.2023 (31.03.2022)	29,381	20,820	-	50,201	46,538

Independent Examiner's Report to the Trustees of The Redditch Local History Museum

I report to the Trustees on my examination of the Accounts of The Redditch Local History Museum for the Year Ended 31st March 2023.

Responsibilities and Basis of Report

As the Charity Trustees of Sandycroft, you are responsible for the preparation of the Accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Sandycroft's Accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept as required by section 130 of the Act; or
2. The Accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S. Kansy

Sandra Kansy

Redditch Tax Advisers

Mason House, 96 Evesham Road, Headless Cross, Redditch, Worcestershire B97 5ES

24th February 2025