

THE REDDITCH LOCAL HISTORY MUSEUM

England & Wales · Charity number 1191166

Details

Other names RLHM

Status Registered

Legal form CIO

Registered 2020-09-07

Register [View on the Charity Commission register](#)

Contact

Address 5 Market Place
Church Green
Redditch
Worcestershire
B98 8AA

Phone 01527390745

Email contact@rlhm.online

Website www.rlhm.online

Activities

Objects: THE OBJECTS OF THE CIO ARE TO FORM AND MANAGE MUSEUM FACILITIES WHICH RECORD, DISPLAY AND PROMOTE THE HISTORY AND HERITAGE OF THE TOWN OF REDDITCH AND THE SURROUNDING AREA.

Activities: The charity's aims are to establish a physical Redditch Local History Museum to store, document, present, publish and display historic artefacts and information in a manner that enables people of all ages and abilities to see, experience and learn about the history and heritage of Redditch.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Worcestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31		-	-	-
2024-03-31	£10,425	£12,489	-	-
2023-03-31	£18,443	£12,690	-	-
2022-03-31	£40,432	£8,164	-	-
2021-03-31	£23,498	£62	-	-

Trustees

Name	Role	Appointed
PETER CHARLES BROUGH	Chair	2023-12-01
Barry Love		2026-05-01
Christine Ann Love		2026-05-14
Clem Dallaway Mr		2025-10-01
JUNE STRONG		2024-02-01
MARTYN CURRY		2022-06-03
Malcolm Paul Hicks		2021-12-21

THE REDDITCH LOCAL HISTORY MUSEUM

England & Wales - Charity number 1191166

Accounts



Trustees' Annual Report for the period

From Period start date 01-04-2023 To Period end date 31-03-2024

Charity name: Redditch Local History Museum

Charity registration number: 119116

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To collect, store, preserve and display artefacts for the general public and other organisations from within the Redditch area, to build up the profile of the town of Redditch and to instil a sense of pride in the people who live within the town and surrounding area. To raise funds from organised events i.e.: visits from local clubs and groups.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Events held throughout the year have included a Ghost Walk for Halloween. On Carnival Day we have an open day and ask for donations instead of an entrance fee. This seems to work in our favour by raising more money and encouraging more people to come and explore the museum. It is hoped to identify more potential donors and sponsors in the coming year. Visits by local Scout and Beaver groups. Outreach Programme which visits various organisations and collects memories of old Redditch for the benefit of future generations. Attendance at several indoor and outdoor displays, mainly in collaboration with Redditch Library.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regards to the guidance issued by the Charity Commission on Public Benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Building a solid base of volunteers, each bringing their own skills to the running of the museum. Whether it is interacting with the general public at the front of house. Answering questions to the best of their knowledge and ability. Working within the archives, repairing, restoring or preserving artefacts. Setting up new displays within the gallery. All these skills and more when joined together make the museum the centre for raising the profile and pride in our to

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We confirm that the museum is solvent and endeavour to keep costs under control. We are in a healthy financial position. The balance sheet shows total bank funds at the end of the year as £46,264 including restricted funds of £22,708.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held for future spending within various grants.
Amount of reserves held	Para 1.22	£58,690
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	It has become more and more difficult to raise funds within the present economic situation. Fresh ideas are needed to approach general fundraising. There is also a need to attract more volunteers to keep the museum going forward.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Entrance fees. Retail sales i.e.: books and promotional items. Donations from individuals and local industries. Applied grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	General cost of living rises. IE: utility bills etc and the effect it has had on the general public not having any spare finance. The lack of new people to replace retiring and leaving volunteers.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Museum Constitution
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees appointed by interview with reference to management potential, experience and skills. But most of all the desire to preserve the heritage and history of the town for the people of Redditch. Final appointment must be agreed by all serving Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Redditch Local History Museum
Other name the charity uses	None
Registered charity number	1191166
Charity's principal address	5 Market Place, Redditch, Worcestershire, B98 8AA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Malcolm Hicks	Chair		
2	June Strong	Trustee		
3	Martyn Curry	Trustee		
4	Peter Brough	Trustee		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Artefacts donated on loan
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	The Redditch Local History Museum. To collect, catalogue, store and display those artefacts as seen fit.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Items recorded on acceptance. Either as a donation/gift, or on loan. Complete paperwork and computer records as appropriate.

Additional information (optional)

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
Accountant	Hayward Wright Ltd	4 Clews Road, Redditch, B98 7ST
Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>June Strong</i>	
Full name(s)	June Strong	
Position (eg Secretary, Chair, etc)	Trustee	
Date	20 / 04 / 2026	



Receipts and payments accounts

CC16a

For the period
from

01/04/2023

To

31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Admissions	1,105	-	-	1,105	1,864
Sales	1,705	-	-	1,705	3,055
Donations	3,273	-	-	3,273	5,521
Other	1,592	-	-	1,592	1,003
Grants					
WCC Cnclrs' Fund	500	500	-	1,000	-
HLF		1,750	-	1,750	7,000
Sub total (Gross income for AR)	8,175	2,250	-	10,425	18,443
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	8,175	2,250	-	10,425	18,443
A3 Payments					
Premises Decoration & Repair	647	-	-	647	355
Domestic & Consumables	695	-	-	695	1,352
Premises Fixed Costs	4,463	-	-	4,463	2,793
Utilities & Services	2,197	-	-	2,197	1,072
Promotion & Cost of Sales	1,542	-	-	1,542	2,881
Museum Exhibits & Displays	116	-	-	116	920
Expenses	458	-	-	458	1,579
Fees & Professional Services	1,316	-	-	1,316	914
Unauthorised Expenditure	693	-	-	693	824
Arts Fund	-	362	-	362	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	12,127	362	-	12,489	12,690
A4 Asset and investment purchases					
Asset and Investment Purchases	1,874	-	-	1,874	2,090
Sub total	1,874	-	-	1,874	2,090
Total payments	14,000	362	-	14,363	14,780
Net of receipts/(payments)	- 5,825	1,888	-	- 3,937	3,663
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	50,201	-	-	50,201	46,538
Cash funds this year end	44,376	1,888	-	46,264	50,201

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	23,392	22,708	-
	Cash in Hand	165	-	-
	Total cash funds	23,557	22,708	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-	-
	Details	Unrestricted funds	Restricted funds	Current value (optional)
B4 Assets retained for the charity's own use	Access and Display Facilities	-	1,817	1,817
	Record copying & Storage Facilities	-	6,405	6,405
	Exhibits & Displays	480	882	1,362
	Furniture & Fittings	1,734	-	1,734
	Computer equipment	1,874	-	1,874
	Details	Unrestricted funds	Restricted funds	When due (optional)
B5 Liabilities	Supplier Invoices not yet paid	766	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	<i>June Strong</i>	June Strong		20 / 04 / 2026

Redditch Local History Museum

Hayward Wright Ltd
4 Clews Road
Redditch
Worcestershire
B98 7ST

Dear Sirs,

Letter of Representation

We confirm that the following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience (and, where appropriate, of inspection of the supporting documentation) sufficient to satisfy ourselves that we can properly make each of the following representations to you in connection with your report on the financial statements of the company for the year ended 31st March 2024:

1. We acknowledge that the work performed by you is substantially less in scope than an audit performed in accordance with International Standards on Auditing (UK and Ireland) and that you do not express an audit opinion.
2. We confirm that the company was entitled to exemption under section 477 of the Companies Act 2006 from the requirement to have its financial statements for the financial year audited. We also confirm that the members have not required the company to obtain an audit of its financial statements for the financial year in accordance with section 476 of the Companies Act 2006.
3. We acknowledge as directors our responsibility for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 to 396 of the Companies Act 2006, and which otherwise comply with the requirements of that Act and regulations made under it relating to financial statements, so far as applicable to the company. All the accounting records have been made available to you and all transactions undertaken by the company have been properly reflected in those accounting records. All records and related information, including the minutes of the directors' and shareholders' meetings have been made available to you.
4. We confirm that we have maintained adequate accounting records, as required by the Companies Act 2006.
5. We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.
6. We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for and disclosed in the financial statements.
7. There were no contingent liabilities at the balance sheet date.
8. Related party relationships and transactions have been appropriately accounted for and disclosed in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters which require disclosure in order to comply with the requirements of company law or accounting standards.
9. As directors, we have considered the financial position of the company. We believe that the company's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the company's needs. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the company's ability to continue as a going concern need to be made in the financial statements.
10. All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed.

Yours faithfully



Signed on behalf of the board of Trustees

20 / 04 / 2026

Date.....

Title	RLHM Charity Accounts 23/24 for signing
File name	Finals.pdf and 1 other
Document ID	67c420f53f2562d6faaec252c22c87596e618ce5
Audit trail date format	DD / MM / YYYY
Status	● Signed

Document history



SENT

20 / 04 / 2026

10:49:40 UTC+1

Sent for signature to June Strong (june.strong@rlhm.online)
 from mail@haywardwright.co.uk
 IP: 77.44.12.38



VIEWED

20 / 04 / 2026

12:00:46 UTC+1

Viewed by June Strong (june.strong@rlhm.online)
 IP: 86.171.185.57



SIGNED

20 / 04 / 2026

12:05:02 UTC+1

Signed by June Strong (june.strong@rlhm.online)
 IP: 86.171.185.57



COMPLETED

20 / 04 / 2026

12:05:02 UTC+1

The document has been completed.

THE REDDITCH LOCAL HISTORY MUSEUM

England & Wales - Charity number 1191166

Accounts



Trustees' Annual Report for the period

From Period start date **01-04-2022** To Period end date **31-03-2023**

Charity name: **Redditch Local History Museum**

Charity registration number: **1191166**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To collect, store, preserve and display artefacts for the general public and other organisations from within the Redditch area, to build up the profile of the town of Redditch and to instil a sense of pride in the people who live with the town and surrounding area. To raise funds from organised events i.e.: visits from local clubs and groups.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Events held throughout the year have included a Ghost Walk for Halloween. On Carnival Day we have an open day and ask for donations instead of an entrance fee. This seems to work in our favour by raising more money and encouraging more people to come and explore the museum. It is hoped to identify more potential donors and sponsors in the coming year. Visits by local Scout and Beaver groups. Outreach Programme which visits various organisations and collects memories of old Redditch for the benefit of future generations. Attendance at several indoor and outdoor displays, mainly in collaboration with Redditch Library.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regards to the guidance issued by the Charity Commission on Public Benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Building a solid base of volunteers, each bringing their own skills to the running of the museum. Whether it is interacting with the general public at the front of house. Answering questions to the best of their knowledge and ability. Working within the archives, repairing, restoring or preserving artefacts. Setting up new displays within the gallery. All these skills and more when joined together make the museum the centre for raising the profile and pride in our town.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
	Para 1.41	

Investment performance against objectives		
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We confirm that the museum is solvent and endeavour to keep costs under control. We are in a healthy financial position. The balance sheet shows total bank funds at the end of the year as £49,922 including restricted funds of £20,820
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held for future spending within various grants.
Amount of reserves held	Para 1.22	£50,201
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	It has become more and more difficult to raise funds within the present economic situation. Fresh ideas are needed to approach general fundraising. There is also a need to attract more volunteers to keep the museum going forward.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Entrance fees. Retail sales i.e.: books and promotional items. Donations from individuals and local industries. Applied grants
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	General cost of living rises. IE: utility bills etc and the effect it has had on the general public not having any spare finance. The lack of new people to replace retiring and leaving volunteers.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Museum Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees appointed by interview with reference to management potential, experience and skills. But most of all the desire to preserve the heritage and history of the town for the people of Redditch. Final appointment must be agreed by all serving Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Redditch Local History Museum
Other name the charity uses	None
Registered charity number	1191166
Charity's principal address	5 Market Place, Redditch, Worcestershire, B98 8AA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Malcolm Hicks	Chair		
2	June Strong	Trustee		
3	Martyn Curry	Trustee		
4	Peter Brough	Trustee		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Artefacts donated on loan
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	The Redditch Local History Museum. To collect, catalogue, store and display those artefacts as seen fit.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Items recorded on acceptance. Either as a donation/gift, or on loan. Complete paperwork and computer records as appropriate.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

<i>J Strong</i>	
-----------------	--

Full name(s)

June Strong	<i>J Strong</i>
-------------	-----------------

Position (e.g. Secretary, Chair, etc)

Trustee	
---------	--

Date

24/02/2025

Statement of Assets and Liabilities at 31/03/2023

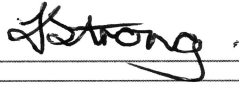
	Unrestricted £	Restricted £	Endowments £	Total £
Cash Funds				
Cash at Bank	29,102	20,820	-	49,922
Cash in Hand	279	-	-	279
Total Cash Funds	29,381	20,820	-	50,201

	Unrestricted £	Restricted £	Endowments £	Total £
Other Monetary Assets				
Amounts Owed by Customers	-	-	-	-
Total Other Monetary Assets	-	-	-	-

	Unrestricted £	Restricted £	Endowments £	Total £
Assets Retained for the Charity's use				
Access and Display Facilities	-	1,817	-	1,817
Record Copying & Storage Facilities	-	6,405	-	6,405
Exhibits & Displays	480	882	-	1,362
Furniture & Fittings	1,734	-	-	1,734
Total Assets Retained for the Charity's Use	2,214	9,104	-	11,318

	Unrestricted £	Restricted £	Endowments £	Total £
Liabilities				
Supplier Invoices not yet Paid	817	-	-	817
Total Liabilities	817	-	-	817

Approved By:

Signature	Print Name	Date	Position
	June Strong	24/02/2025	Trustee

Receipts & Payments

Receipts	Unrestricted £	Restricted £	Endowments £	Total £	Last Year £
Admissions	1,864			1,864	989
Sales	3,055			3,055	1,687
Donations	5,521			5,521	5,170
Other	1,003			1,003	585
Grants					
RBC VCS		-		-	3,000
HLF		7,000		7,000	8,750
Arts Fund		-		-	20,250
Receipts Sub-Totals	11,443	7,000	-	18,443	40,432
Asset & Investment Sales	-	-	-	-	-
Asset & Investment Sales Sub-Totals	-	-	-	-	-
Total Receipts	11,443	7,000	-	18,443	40,432
Payments					
Premises Decoration & Repairs	348	7		355	203
Domestic & Consumables	694	658		1,352	1,134
Premises Fixed Costs	2,793	-		2,793	2,001
Utilities & Services	1,072	-		1,072	744
Promotion & Cost Of Sales	2,370	511		2,881	821
Museum Exhibits & Displays	21	899		920	480
Expenses	1,525	54		1,579	844
Fees & Professional Services	166	748		914	1,936
Unauthorised Expenditure	419	405		824	-
Payments Sub-Totals	9,407	3,283	-	12,690	8,163
Asset and Investment Purchases	378	1,712	-	2,090	9,228
Total Payments	9,785	4,995	-	14,780	17,391
Net Receipts/ (Payments)	1,658	2,005	-	3,663	23,040
Cash Funds at 31.03.2022 (01.04.2021)	27,723	18,815	-	46,538	23,498
Cash Funds at 31.03.2023 (31.03.2022)	29,381	20,820	-	50,201	46,538

Independent Examiner's Report to the Trustees of The Redditch Local History Museum

I report to the Trustees on my examination of the Accounts of The Redditch Local History Museum for the Year Ended 31st March 2023.

Responsibilities and Basis of Report

As the Charity Trustees of Sandycroft, you are responsible for the preparation of the Accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Sandycroft's Accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept as required by section 130 of the Act; or
2. The Accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S. Kansy

Sandra Kansy
Redditch Tax Advisers
Mason House, 96 Evesham Road, Headless Cross, Redditch, Worcestershire B97 5ES
24th February 2025

THE REDDITCH LOCAL HISTORY MUSEUM

England & Wales - Charity number 1191166

Accounts

The REDDITCH LOCAL HISTORY MUSEUM
5 MARKET PLACE REDDITCH –
CHARITY COMMISSION ANNUAL REPORT
2021 - 2022

TRUSTEE STATEMENT

Museum started by Three Local Historians,
Derek Coombes, Graham Smith and Peter Harris
to Collect, Record, Restore, Preserve and Exhibit
local artefacts to the people of Redditch and the local area.

Having agreed responsibilities of each of the trustees, the search for suitable town centre premises began in earnest. Owners of the Kingfisher Centre were pleased to encourage the trustees to move into one of their vacant Market Place properties. This offered town centre exposure with reasonable foot fall. Budgets and fundraising targets over the next few months were reached and surpassed with much local interest and support being shown. After signing the lease on preferential terms, keys were handed over and a three year tenancy agreement was signed with a move in date at the end of July 2021. During this time trustees, staff and volunteers were assessed and selected to take on various roles. The trustees were extremely grateful to local tradesmen and business's for taking on most of the work free of charge, thus saving much of the money previously amassed to be carried forward to the following year. Without the help of Kingfisher general manager Ken Williams, the journey from inception to opening would have been possible.

Opening day was fixed at 3rd November 2021 with an admission charge of just two pounds. A local celebrity, ex-Councillor Mrs Pat Witherspoon agreed to officiate. There were approaching one hundred and fifty guests on the day, and many more cash donations and offers of support.. Shop windows were decorated both with a Christmas theme plus an Historical content, both receiving compliments.

The museum boasts an extremely pleasant room upstairs overlooking the parish church of St. Stephens and it's grounds. Eating with tables will hold some eighteen individuals. More can be accommodated with tables removed. Fundraising events such as afternoon tea and museum visit are planned. A planned program of

During the year the museum has applied for and been awarded three grants, one from the Lottery, one from the Arts Council and one from the Redditch Borough Council.

The first half of the Lottery Grant of £17,500 has been paid and work carried out on recording and restoring the Artefacts in conjunction with the Hive at Worcester. A number of visits having been arranged to them and to ourselves to both set up, monitor and progress of the Project, the focus being on Spectrum, which is the national standard for managing archives. Local students have been recruited to assist on this project in conjunction with the local Redditch college. The work is

progressing well. The second grant of £20,250 from the Arts Council has been approved and the money forwarded to our bank. This grant is to set up and develop our proposed Outreach project. This will cover visits to care homes to give talks to residents and hopefully improve the memory prospects of residents suffering early stages of Alzheimer etc. and also to give interest to daily life. The museum is also expected to benefit from their own personal lifetime experiences thus increasing the knowledge that we have of the town. Local schools are being approached both to give talks and also to organise visits to the museum to promote interest in the town in which we live. Our future lies in the hands of those that follow on, so this is hoped to promote the longevity of the museum for the next generation. Part of the grant will go towards setting up a memories project. Here local people and others can be filmed describing their experiences in Redditch in short films. This facility is now partially open showing previously recorder interviews. The new material will enlarge this facility and suitable volunteers being identified to take on this. The Council grant of £3,000 has been used to cover start up costs as agreed.

Careful attention to costs has been a priority. The Redditch Borough Council has agreed to waive the remaining discretionary 20% of the annual rates thus saving some £2,000 of fixed cost. Other costs have also been under scrutiny. The accounts will show that there is sufficient monies to cover 2021-2022 operating expenses. We are confident that fundraising next year will cover 2022 – 2023 operating expenses.

Graham Smith gave his intention to resign as trustee from 31st March 2022 and efforts are now being put in place to replace him. Graham will manage accounts till 31/01/22 when Derek Coombes will take over until DC to take over role until 31/03/22. Derek Coombes has also given his intention to resign as Chairman due to the serious nature of his wife's illness. He has however agreed to continue in the museum as a volunteer and to act as Artefacts Manager, taking responsibility for that function. A suitable replacement trustee is now being sought. Additional trustees, Malcolm Hicks and Aimmy Adagu have agreed to join as trustees, thus bringing us back up to strength. Additional potential trustees are also being sought, both from volunteers and from outside. Peter Harris to take on role of Chairman for 2022 -2023

In conclusion, we are confident that our three year plan for the museum will continue as planned.

Peter Harris
Trustee
24/01/2022



Trustees' Annual Report for the period

From 1st April 2021 Period start date

To 31st March 2022 Period end date

Charity name: The Redditch Local History Museum

Charity registration number: 1191166

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To collect, store, preserve and display artefacts to the general public and others from a central Redditch base. To raise sufficient funds from private and industrial sponsors to cover annual running expenses. To further raise funds from organised events throughout the year. To further enhance the profile of the town of Redditch and the pride of the towns people. To encourage the younger generation to develop interest in the social heritage
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Potential donors and sponsors are constantly identified for ongoing fund raising. Events held throughout the year have included an Easter Egg event for children, Attendance at several outdoor and indoor displays including the local library. The setting up of a children's adventure timeline tour of the museum. students participation in Museum routines by arrangement with the local college. Visits by local schools and scout groups. Group Tuesday afternoon Tea and Talk sessions to local groups. Outside talks to local organisations. Book signing events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regards to the guidance issued by the Charity Commission on Public Benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Volunteers encouraged to learn all jobs and routines within the museum and to develop positive contribution to the museum activities whilst gaining confidence and experience when dealing with the general public. Volunteers special attributes encouraged and acted upon where appropriate.</p> <p>Having visitors from all over the country .</p> <p>Museum open to members of the public enquiries as to Family History and General Knowledge. Outside talks beneficial to raising the profile and pride in the town.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We confirm that we are solvent and keeping costs under control and have a healthy financial Position. Balance Sheet shows Total Bank funds at end of year as £46,548 including restricted funds of £32,000
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves held for future agreed spending on various Grants
Amount of reserves held	Para 1.22	£46,500
Reasons for holding zero reserves		N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	With the worsening of the present economic situation general fundraising has become noticeably more difficult requiring fresh approaches. The extended Covid epidemic and possibility of further outbreaks hit the museum hard as a large number of our volunteers with children at school were unable to give continuance of volunteer time. The more elderly were also in a high risk category

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Applied grants Regular giving Raffles Afternoon Teas Retail Sales Promotional Items/Books etc Donations from Industry Donations from Individuals
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The cessation of the three year lease, the renewal terms of which are unknown. Similarly utility bills are forecast to rise to an unprecedented level.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Museum Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees appointed by interviews with reference to skills, management potential, experience, and a desire to preserve the history and heritage of the town and people of Redditch. Final appointment to be agreed by all Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Redditch Local History Museum
Other name the charity uses	None
Registered charity number	1191166
Charity's principal address	5 Market Place, Redditch, Worcs B98 8AA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Derek Coombes	Chair		
2	Graham Smith	Accounts		
3	Peter Harris	Fundraising		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Artefacts donated on loan
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	The Redditch Local History Museum. To Collect, Catalogue, Store, and Display those artefacts as seen fit.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Items recorded on acceptance. Either as a donation/gift, or on loan. Complete Paperwork and computer records as appropriate.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s) Peter Harris

Position (eg Secretary, Chair, etc) Trustee

Date 21/01/2023

TAR-DOC(7)Annual Report 2021_22.doc

file:///home/pete/MUSEUM/CHARITYCOMMISSION_AnnualReport2021_2

Receipts and Payments Accounts

For the Year From

01/04/2021

To

31/03/2022

Receipts & Payments
Receipts

	Unrestricted £	Restricted £	Endowments £	Total £	Last Year £
Admissions	989			989	-
Sales	1,687			1,687	-
Donation	5,170			5,170	20,140
Other	585			585	3,420
Grants					
RBC VCS		3,000		3,000	-
HLF		8,750		8,750	-
Arts Fund		20,250		20,250	-

Receipts Sub-Totals	8,432	32,000	-	40,432	23,560
----------------------------	--------------	---------------	----------	---------------	---------------

Asset & Investment Sales	-	-	-	-	-
--------------------------	---	---	---	---	---

Asset & Investment Sales Sub-Totals	-	-	-	-	-
--	----------	----------	----------	----------	----------

Total Receipts	8,432	32,000	-	40,432	23,560
-----------------------	--------------	---------------	----------	---------------	---------------

Payments

Premises Decoration & Repairs	-	46	249	203	-
Domestic & Consumables	838		296	1,134	-
Premises Fixed Cost	-		2,001	2,001	-
Utilities & Services	-		744	744	-
Promotion & Cost Of Sales	367		454	821	-
Expenses	731		113	844	-
Fees & Professional Services	480		1,936	2,416	62

Payments Sub-Totals	2,370	5,793	-	8,164	62
----------------------------	--------------	--------------	----------	--------------	-----------

Asset and Investment Purchases	1,836	7,392	1	9,228	-
---------------------------------------	--------------	--------------	----------	--------------	----------

Total Payments	4,207	13,185	-	17,391	62
-----------------------	--------------	---------------	----------	---------------	-----------

Net Receipts/ (Payments)	4,225	18,815	-	23,040	23,498
---------------------------------	--------------	---------------	----------	---------------	---------------

Cash Funds at 31.03.2021 (01.04.2020)	23,498	-	-	23,498	-
--	---------------	----------	----------	---------------	----------

Cash Funds at 31.03.2022 (31.03.2021)	27,723	18,815	-	46,538	23,498
--	---------------	---------------	----------	---------------	---------------

Statement of Assets and Liabilities at 31/03/2022


	Unrestricted £	Restricted £	Endowments £	Total £
Cash Funds				
Cash at Bank	27,673	18,815	-	46,488
Cash in Hand	50	-	-	50
Total Cash Funds	27,723	18,815	-	46,538

	Unrestricted £	Restricted £	Endowments £	Total £
Other Monetary Assets				
Amounts Owed by Customers	-	-	-	-
Total Other Monetary Assets	-	-	-	-

	Unrestricted £	Restricted £	Endowments £	Total £
Assets Retained for the Charity's use				
Access and Display Facilities	-	1,817	-	1,817
Record Copying & Storage Facilities	-	5,575	-	5,575
Exhibits & Displays	480	-	-	480
Furniture & Fittings	1,356	-	-	1,356
Total Assets Retained for the Charity's use	1,836	7,392	-	9,228

	Unrestricted £	Restricted £	Endowments £	Total £
Liabilities				
Supplier Invoices not yet Paid	1,726	-	-	1,726
Total Liabilities	1,726	-	-	1,726

Approved By:

Signature	Print Name	Date	Position
	Peter Harris	31/01/2023	Trustee

Independent Examiner's Report to the Trustees of The Redditch Local History Museum

I report to the Trustees on my examination of the Accounts of The Redditch Local History Museum for the Year Ended 31st March 2022.

Responsibilities and Basis of Report

As the Charity Trustees of The Redditch Local History Museum, you are responsible for the preparation of the Accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of The Redditch Local History Museum's Accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept as required by section 130 of the Act; or
2. The Accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S. Kansy

Sandra Kansy
Redditch Tax Advisers
Mason House, 96 Evesham Road, Headless Cross, Redditch, Worcestershire B97 5ES
31st January 2023

THE REDDITCH LOCAL HISTORY MUSEUM

England & Wales - Charity number 1191166

Accounts

The Redditch Local History Museum CIO

Annual Report for the year ending 31st March 2021

Registered Charity Number: 1191166

The Formation of the Redditch Local History Museum

In 2019, the Redditch Local History Society management committee agreed that in order to manage its collection of artefacts in a more secure manner, and to allow public access to those artefacts, a separate organisation was required. This led to the formation of a separate group, The Redditch Local History Museum. This new group was registered with the Charity Commission as a CIO on the 7th September 2020.

The Redditch Local History Museum aims to establish a physical museum and has the following aims:

- To present, publish and display historic artefacts and information in a manner that enables people of all ages and abilities to see, experience and learn about the history and heritage of Redditch and the surrounding area.
- To promote increased community involvement and understanding of how Redditch has become the town it is today.
- To ensure that as much of the history and heritage of the town survives and is protected for future generations to continue to understand, and benefit from, the town's history and heritage.
- To increase the town's visitor offering so raising the town's profile and contributing to the town's economy.

It will also:

- Collect and store artefacts of all types, both physical (e.g. objects, photographs, printed and written words, etc.) and non-physical (oral memories, films and audio recordings,) and store them in a safe and secure environment.
- Translate and copy such artefacts into digital media to ensure their survival for future study and enjoyment.

RLHM Annual Report for the year ending 31st March 2021

- Provide resources that can be used by schools and other organisations in the education of people of all ages so that they can better understand the environment in which they live.
- Help protect the historic environment of the town to ensure that the historic sites and assets are retained and protected for future generations to use, enjoy and learn from.

The original members of this new group all agreed to become trustees of the charity.

Funding the Redditch Local History Museum

The CIO has opened a business bank account with the National Westminster Bank plc.

Budgets for the costs involved in meeting the CIO's objectives were agreed and funding was sought from the following sources:

Public Donations –

Appeals were made for donations from the public from those who supported the aims and objectives of the museum.

Crowd Funding –

A similar appeal for donations was made through an on-line crowdfunding site.

Commercial Donations –

Appeals were made to local commercial organisations for sponsorship of the museum.

Grants –

1. An application has been made to Redditch Borough Council for £3000 for start up costs for the museum. This grant is from the council's VCS Programme Main Pot Grant (Round 1) for one year. Trustees were pleased to hear in late March that this had been granted with funding being provided in April 2021.
2. Trustees are planning to pursue a grant from the Heritage Lottery Fund which will be targeted on the creation of an archiving facility.

Gift Aid –

Trustees were pleased to accept a payment of £3420 in gift aid from HMRC in March 2021. This was based on the donations received by early March 2021.

Expenditure

In the financial year ending on the 31st March 2021 the only expenditure incurred by the CIO was £62 in respect of its membership of the Association of Independent Museums. This membership was considered beneficial for the support and advice available to the CIO in meeting its objectives.

Review of Activities and Achievements

During this first year of operation the trustees prepared a detailed prospectus of its proposed operation in support of the CIO aims and objectives.

It also launched a promotion and publicity campaign to both raise awareness of its plans and to gain public support. This campaign included articles in the local press, direct contact with other organisations and societies in the area and the use of social media. The CIO's Facebook group was particularly successfully attracting over 1,500 members.

Trustees also undertook the preparation of a number of policies and procedures which established the way it would operate.

We also began a campaign for volunteers to help run the CIO on a day-to-day basis. In this respect articles in the local press and on social media have been particularly successful.

We have also mapped out our plans for the creation of an archiving facility and are approaching various professional organisations for their support in this area.

Discussions have also taken place by the trustees on the possible exhibit content of the museum. This is felt prudent taking into account the lead time of researching, drafting and preparing material for exhibition.

Premises

One of the key requirements for the CIO was to secure a premises from which to operate. The two key requirements for such premises were an area in which we could establish an archiving facility to secure the artefacts we inherited from the Local History Society and an area where exhibits based upon these artefacts could be displayed. The trustees were all conscious of the costs involved in securing such a premises and its location to maximize visitor accessibility.

The trustees are very pleased to report that such a premises has been identified. These premises at 5 Market Place in Redditch Town Centre are a very good fit to our requirements and negotiations are underway with the owners of the building on leasing the property.

It has been agreed that a three year minimum lease will be sought. This term was considered appropriate to ensure the security of tenure whilst the museum is being created whilst minimising the CIO's financial exposure during this initial phase of operation.

The Future

Securing the lease on the 5 Market Place property is seen as the key to the project progressing. With such an agreement we will be able to review and revise the budgets for the next financial year and identify the income required to meet those budgets.

It will also enable us to complete one of the key objectives in establishing a secure area to store the artefact collection. These are currently stored in unsatisfactory conditions and, whilst the archiving facilities we will be able to create in the first year will not meet professional standards, they will be an improvement on current storage conditions.

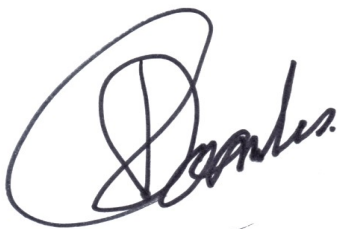
Having a known site for the museum will also focus our publicity and promotional activities by giving a visible sight to the public that the museum is being established. This will, it is believed, provoke further financial donations and encourage more volunteers to join the team.

Once the premises are secured one of the main tasks will then be the preparation and fitting out of the building to create a museum. Provisional plans have been made for this exercise such that we can progress as soon as the lease is confirmed.

We also have plans to continue fundraising. Our target is to obtain sufficient funds to cover the fixed overheads of running the museum over the three year period.

The trustees will also seek to create a management team for the museum to take over the operational management of the museum. When such a team is in place, and the museum is operational, the trustees will begin planning the long term strategy for the museum to establish its viability post the initial three year term. It is envisaged that such a strategy will involve a wider range of local organisations who also have an interest in supporting Redditch local history and heritage.

Derek Coombes (Chairman)

A handwritten signature in black ink, appearing to read 'Derek Coombes', written over a faint circular stamp or watermark.

CIO Trustees

Derek Coombes – Chairman and Archivist
Peter Harris – Fundraising and Promotion
Graham Smith – Finance Manager

THE REDDITCH LOCAL HISTORY MUSEUM

(Charity Commission CIO 1191166)

INCOME AND EXPENDITURE ACCOUNT for the period 7th September 2020 to 31 March 2021

INCOME	£	£
Donations:		
Personal Donations	14 078	
Donation from local firm	3 000	
Donations from 3 Worcestershire County Councillors (from their Divisional Fund allowance)	3 000	
Gift Aid	3 420	
TOTAL INCOME	23 498	23 498
EXPENDITURE		
Annual subscription to the Association of Independent Museums	62	
TOTAL EXPENDITURE	62	62
PROFIT OF INCOME OVER EXPENDITURE		23 436

THE REDDITCH LOCAL HISTORY MUSEUM

(Charity Commission CIO 1191166)

BALANCE SHEET as at 31 March 2021

ACCUMULATED FUND	£
Surplus of income over expenditure	23 436
TOTAL FUNDS	23 436

ASSETS

Current Assets

Cash at Bank	£23 436
Current Liabilities	NIL
NET ASSETS	£23 436

NOTE

The assets of the museum are a collection of artefacts, documents, inherited displays and digitised documents formally transferred to the museum from the Redditch Local History Society and held by private individuals. It is not possible to put a value on these.



Graham Smith
Finance Manager



Derek Coombes
Chairman