



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 6<sup>th</sup> April 2024   Period start date   To   5<sup>th</sup> April 2025   Period end date**

**Charity name: Flowergate Old Chapel CIO**

**Charity registration number: 1191162**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ul style="list-style-type: none"><li>• To support the advancement of Unitarian and Free Christian beliefs in accordance with the principles of Unitarianism as defined in the constitution of the General Assembly of Unitarian and Free Christian Churches and</li><li>• To benefit the residents of Whitby and the surrounding area by associating with them, local authorities and voluntary and other organisations in a common effort to advance the residents education and social welfare and providing facilities for recreation and leisure time occupation; and</li><li>• The preservation and maintenance of Flowergate Old Chapel for the benefit of the inhabitants of Whitby and the general public including use for the prevention and relief of poverty and the provision of training and work space.use</li></ul>

<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Para 1.17 and 1.19</p>	<ul style="list-style-type: none"> <li>• Income is derived from live giving and grants and is used for maintenance of the building, religious activities, recreation and education.</li> <li>• The licence arrangement between Flash Company Arts Ltd CIC (FCA) and Flowergate Old Chapel CIO (FOCCIO), has continued throughout the year enabling FCA to use the building for small community arts activities. This has included Whitby Community Choir rehearsals and performances, Whitby Folk Festival events in August `24, rehearsal and performance space for local musicians and community meetings. These took place until the beginning of February after which the building was closed for a few months for both FCA activities and chapel monthly services in readiness for pew removal and re-flagging of much of the floor.</li> <li>• Our monthly services continued on the 1<sup>st</sup> Sunday of each month throughout the year until February `24.</li> <li>• The Annual visit of Unitarians from Scarborough, Stockton and Newcastle took place in August. Discussions took place with North Yorkshire Planning Authority and Scarborough Conservation officer concerning the removal of pews, the use of a permeable membrane under any new flooring and the importance of replacement being like for like. We were granted consent to remove the central pews and pew platform and re-flag the area with York stone, following some months of discussion and consultation. Our AGM took place on 28<sup>th</sup> November 2024. Three members and all trustees were present. Apologies were received from 6 members. Claire Lee was re-elected as Secretary, Neill Warhurst as Treasurer and Margaret Kirk as Chair. Preliminary discussions took place about the future of the CIO which will be further considered in the coming year.</li> </ul>
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Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Throughout the year and in accordance with the charity's purposes, the trustees have acted with regard to Charity Commission guidance on public benefit.
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	All the trustees are volunteers and Claire Lee, as lay leader of the chapel, gives her services voluntarily.
Other		

### **Achievements and Performance**

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The licence arrangement with FCA has continued. This has resulted in more small arts events and activities being provided for the community in accordance with the objects of the charity. See details above.</p> <p>We see the use of the building by FCA and its aspiration to provide more arts and educational activities for the community as a significant achievement. We believe these activities will flourish and expand once pews have been removed and space opened up to facilitate freedom of movement.</p> <p>The monthly services are attended by a small congregation as well as visitors throughout the spring and summer months.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	N/A

Other		
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Flowergate Old Chapel CIO are in a stable financial position at the end of the accounting period. Day to day costs are low with our Licensee 'Flash Company Arts' meeting utilities costs. Membership and service collection fees provide a steady trickle of income.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Some cash is held at bank to allow for day-to-day maintenance and upkeep of the building.
Amount of reserves held	Para 1.22	TBC
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no current financial concerns about the ability of Flowergate Old Chapel CIO to continue as a going concern.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	



Other		
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## Reference and Administrative details

Charity name	Flowergate Old Chapel CIO
Other name the charity uses	
Registered charity number	1191162
Charity's principal address	Flowergate Old Chapel 1A Flowergate Whitby YO21 3BA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Margaret Kirk	Chair	From 4 September 2020	Members of the charity
2	Claire Lee	Secretary	From 4 September 2020	Members of the charity
3	Neill Warhurst	Treasurer	From 10 December 2021	Members of the charity
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### Corporate trustees – names of the directors at the date the report was approved

Director name		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
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The British and Foreign Unitarian Association (incorporated)	<b>From 4 September 2020</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser

Name

Address


#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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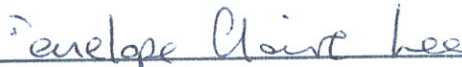
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Margaret Mary Kirk	PENELOPE CLAIRE LEE
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	4th February 2026.	



## Receipts and payments accounts

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For the period  
from

6th April 2024

To

5th April 2025

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Leonard Wilde Trust	2,000	-	-	2,000	
Membership Fees	780	-	-	780	780
Chapel Collections & Wedding Fee (£300 '23-'24)	546	-	-	546	753
Interest/cash rebate	279	-	-	279	726
Donations (Scarborough, Peter Grundy)	1,525	-	-	1,525	1,650
Grants	-	-	-	-	-
License Fee (from Flash Company Arts)	500	-	-	500	500
Utilities refund	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>5,630</b>	<b>-</b>	<b>-</b>	<b>5,630</b>	<b>4,409</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>5,630</b>	<b>-</b>	<b>-</b>	<b>5,630</b>	<b>4,409</b>
<b>A3 Payments</b>					
Expenses, M Kirk & Claire Lee	206	-	-	206	331
Insurance	1,574	-	-	1,574	1,485
Donation to Green Lane Community	100	-	-	100	-
WJPS (website)	324	-	-	324	432
Fire extinguisher servicing	48	-	-	48	48
Andrew Worsey (electrical work)	-	-	-	-	7,383
Building work (A P Weatherill)	1,175	-	-	1,175	909
Unitarian GA membership (backdated)	630	-	-	630	-
Other (PPIY Architect, Surveyor & Inquirer subs)	336	-	-	336	-
<b>Sub total</b>	<b>4,393</b>	<b>-</b>	<b>-</b>	<b>4,393</b>	<b>10,588</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>4,393</b>	<b>-</b>	<b>-</b>	<b>4,393</b>	<b>10,588</b>
<b>Net of receipts/(payments)</b>	<b>1,237</b>	<b>-</b>	<b>-</b>	<b>1,237</b>	<b>- 6,179</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>1,237</b>	<b>-</b>	<b>-</b>	<b>1,237</b>	<b>- 6,179</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
	Cash at bank less uncleared cheques	17,067	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>17,067</b>	<b>-</b>	<b>-</b>



(agree balances with receipts and payments account(s))

## B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Nil	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Nil		-	-
		-	-
		-	-
		-	-
		-	-


## B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Flowergate Old Chapel building. Valuation 2 May 2018		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Neill Warhurst	16/12/2025