



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 6th April 2023 Period start date To 5th April 2024 Period end date

Charity name: Flowergate Old Chapel CIO

Charity registration number: 1191162

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ul style="list-style-type: none">• To support the advancement of Unitarian and Free Christian beliefs in accordance with the principles of Unitarianism as defined in the constitution of the General Assembly of Unitarian and Free Christian Churches and• To benefit the residents of Whitby and the surrounding area by associating with them, local authorities and voluntary and other organisations in a common effort to advance the residents education and social welfare and providing facilities for recreation and leisure time occupation; and• The preservation and maintenance of Flowergate Old Chapel for the benefit of the inhabitants of Whitby and the general public including use for the prevention and relief of poverty and the provision of training and work space.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">• Income is derived from live giving and grants and is used for maintenance of the building, religious activities, recreation and education.• The licence arrangement between Flash Company Arts Ltd CIC (FCA) and Flowergate Old Chapel CIO (FOCCIO), has continued throughout the year enabling FCA to use the building for small community arts activities. This has included concerts by Whitby Community Choir, an art exhibition curated by a local artist involving local school children, the use of the

		<p>building for recording local musicians and as a venue for Whitby Folk Festival. The licence fee of £500 per annum has been paid and is kept at a token amount whilst FCA continue to undertake cleaning duties and minor repairs to the building.</p> <ul style="list-style-type: none"> • The chapel's monthly services continue on the 1st Sunday of each month throughout the year. The Annual visit of Unitarians from Scarborough, Stockton and Newcastle took place in July. • The electrical upgrade as specified in last year's report was completed by the end of December 2023 and the contractor – Handy Andy Electricals paid £6652.33 in June 2023 and £730.23 in November 2023. All that remains is some re-wiring and new sockets in the entrance area which cannot be completed until a section of the back partition has been removed that separates the entrance lobby from the worship area. • In January 2024, the trustees began the process of obtaining Listed Building Consent from North Yorkshire Council, to remove the pews, level the floor and remove the partition as referenced above. The removal of the partition was advised by a NY Fire Risk Officer who visited the chapel and met our licensees in January 2023. He believed the panel and the two entry doors contained within it, posed a fire risk for people heading for the only exit in the event of fire. • In June `23, the chapel balcony was treated for woodworm at a cost of £450. • The trustees have met on 8 occasions throughout the year and on 2 further occasions with FCA. At the April meeting FOCCIO agreed to support FCA with an application for the chapel to become an Asset of Community Value. FCA produced a 1/3/5 year plan to deal with remedial work based on last year's Quinquennial Report. • The AGM took place on 26th October 2023. It was attended by all trustees and 4 members with one acting as proxy for a member who couldn't attend. Apologies were
--	--	---

		received from 3 members. Claire Lee was re- elected as secretary, Neill Warhurst as treasurer and Margaret Kirk as chair.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Throughout the year and in accordance with the charity's purposes, the trustees have acted with regard to Charity Commission guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	All the trustees are volunteers and Claire Lee, as lay leader of the chapel, gives her services voluntarily.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The licence arrangement with FCA has continued. This has resulted in more small arts events and activities being provided for the community in accordance with the objects of the charity. See details above.</p> <p>The intention is that these activities will be developed further once the chapel space is expanded following the removal of pews and the levelling of the floor. Obtaining Listed Building Consent for this work has delayed the process.</p> <p>The monthly services are attended by a small congregation as well as visitors throughout the spring and summer months.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	N/A

Other		
-------	--	--

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Flowergate Old Chapel CIO are in a stable financial position at the end of the accounting period. Day to day costs are low with our Licensee 'Flash Company Arts' meeting utilities costs. Membership and service collection fees provide a steady trickle of income. Whilst we hold c. £15k in cash, this attracts a steady monthly interest income and is available for day to day maintenance costs as required.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Some cash is held at bank to allow for day-to-day maintenance and upkeep of the building.
Amount of reserves held	Para 1.22	Between £5-£10k
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no current financial concerns about the ability of Flowergate Old Chapel CIO to continue as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		

Reference and Administrative details

Charity name	Flowergate Old Chapel CIO
Other name the charity uses	
Registered charity number	1191162
Charity's principal address	Flowergate Old Chapel 1A Flowergate Whitby YO21 3BA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Margaret Kirk	Chair	From 4 September 2020	Members of the charity
2	Claire Lee	Secretary	From 4 September 2020	Members of the charity
3	Neil Swannick		From 31 March 2020 to October 2023.	Members of the charity
4	Neill Warhurst	Treasurer	From 10 December 2021	Members of the charity
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
The British and Foreign Unitarian Association (incorporated)	From 4 September 2020	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

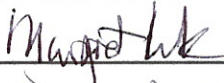
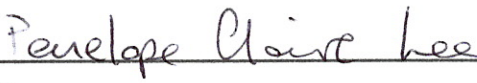
Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Margaret Mary Kirk	PENELOPE CLAIRE LEE
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	3rd November 2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Flowergate Old Chapel CIO

No. (if any)
1191162

Receipts and payments accounts

CC16a

For the period
from

Period start date
6th April 2023

To

Period end date
5th April 2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Leonard Wilde Trust	-	-	-	-	1,200
Membership Fees	780	-	-	780	780
Chapel Collections & Wedding Fee (£300)	753	-	-	753	486
Interest/cash rebate	726	-	-	726	338
Donations (Scarborough, Peter Grundy)	1,650	-	-	1,650	1,605
Grants	-	-	-	-	12,195
License Fee (from Flash Company Arts)	500	-	-	500	500
Utilities refund	-	-	-	-	642
Sub total (Gross income for AR)	4,409	-	-	4,409	17,746
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,409	-	-	4,409	17,746
A3 Payments					
Expenses, M Kirk & Claire Lee	331	-	-	331	50
Insurance	1,485	-	-	1,485	1,326
Legal Services	-	-	-	-	162
WJPS (website)	432	-	-	432	-
Fire extinguisher servicing	48	-	-	48	48
Andrew Worsey (electrical work)	7,383	-	-	7,383	811
Building work (Mark Fraser, Geoff Brown)	909	-	-	909	1,555
Utilities	-	-	-	-	209
Other (EPC survey & Quinquennial report)	-	-	-	-	1,098
Sub total	10,587	-	-	10,587	5,259
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	10,587	-	-	10,587	5,259
Net of receipts/(payments)	- 6,178	-	-	- 6,178	12,487
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 6,178	-	-	- 6,178	12,487

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Cash at bank less uncleared cheques	15,831	-	-
		-	-	-
		-	-	-
	Total cash funds	15,831	-	-

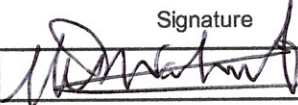
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Nil	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details			
	Nil		-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			
	Flowergate Old Chapel building. Valuation 2 May 2018		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details			
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
	Neill Warhurst	29/10/2024