

Ignite Penrith
Trustee Report and Financial Statements
Year ended 31 December 2022

Charity number 1191128

Ignite Penrith
Trustees' Annual Report for the year ended 31 December 2022

1. Reference and administrative details

Name: Ignite Penrith

Charity number: 1191128, registered in England and Wales

Address: 3 King Street, Penrith, CA11 7AR

Charity trustees:

Brian Davis (Chair)

Rhona King

Carl Mimmack (deceased 4 January 2022)

Elizabeth Mimmack (appointed 9 February 2022)

Michael Yoxon (Treasurer, re-appointed 2 September 2022)

2. Structure, governance and management

Constitution

Ignite Penrith is a Charitable Incorporated Organisation (CIO). It is governed by its constitution which was adopted on the formation of the CIO on 3 September 2020.

Trustees

The charity is governed and managed by the Trustees. Under the constitution, there must be at least 3 trustees and a maximum of 12. The first Trustees were appointed for the following terms:

Carl Mimmack for 4 years

Rhona King and Brian Davis for 3 years

Michael Yoxon for 2 years.

New Trustees are selected by existing trustees having regard to the skills, knowledge and experience needed for the effective administration of the CIO. They are appointed for a term of 3 years.

3. Objectives and activities

The Charity's objects are to help young people under a Christian ethos, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.

The trustees consider that the activities described below meet our charity's purpose for public benefit and that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

Some of the activities of the charity are outlined below:

Monday, Tuesday and Wednesday Youth Cafe 3.45 – 6.30 pm

Penrith has very limited provision for young people to get together after school. Ignite Penrith leases "The Gathering" Youth Café, formerly a coffee shop in the centre of Penrith town, now equipped for, pool, table tennis, darts, board and video games, and playing music. We invite any young person (11-18 yrs.) to meet with friends while supervised by paid youth workers and volunteers every Monday, Tuesday and Wednesday in school term. The cafe provides snacks for the young people at affordable prices and a free shared meal for young people to meet after school to play games and discuss values for their lives.

The café opens on Monday, Tuesday and Wednesday evenings every week during school term. To accommodate the different age groups, 15 -18-year-olds attend on Mondays, 13–14-year-olds attend on Tuesdays and 11–12-year-olds attend on a Wednesday. On Monday the older group interact over games: ping-pong, pool, card and board games, followed by Small Group teaching. On Tuesday the middle group start with a cookery lesson followed by crafts activities and Small Group teaching. On Wednesdays the younger group activities are more structured starting with a cookery lesson, organised crafts and games and Small Group teaching without a shared meal. The session ends earlier at 5.30 pm.

The number of young people attending fell during the Covid pandemic but has gradually grown in the past year and now some 30 young people come regularly, and 5 others come now and again

Small Groups 5 – 6.30 pm

Every Monday, Tuesday and Wednesday, leaders help Small Groups of 6 - 17 young people in a relaxed fun and friendly environment to explore some of the personal values that may affect their lives and link this to learning about Jesus from the Bible. They have discussed subjects that impact on their lives such as bullying, social media, and mental illness. As part of the evening on Mondays and Tuesdays everyone shares a meal together.

Trips and Events

The leaders and volunteers make available trips for the young people to attend special fun and learning days and Christian Youth Festivals

In the summer of 2023, a group of young people from the Gathering attended "Dreaming the Impossible", a Christian youth festival for 6 days where they camped in tents, helped to organise the meals and joined with some 4,000 other young people to enjoy worship, teaching sessions and leisure activities. Some young people also attended

“Ablaze” a Cumbria Christian youth event organised with the Diocese of Carlisle and Converge, an outdoor event with soccer, volleyball, crafts, obstacle race, barbeque and youth led music and worship, organised by Ignite and The Church in The Barn.

Ignite Penrith has shared the funding of a Youth Leader with the Carlisle Diocese to develop the activities at the Gathering Youth Café from May to September 2023. In the community, she is helping to run lunch clubs and prayer spaces in the two Penrith Secondary Schools. She also initiated an Art and Fashion discovery group for young people at the Penrith, Church of England charity shop.

4. Financial review

Grant Income was lower than in 2021 because of a decreased emphasis on grant-raising following the loss of Carl Mimmack, and the difficulty in recruitment.

The second-year grant of £10,000 was received from The Joseph Rank Trust and £552 was received from Carlisle Diocese to fund young people to attend a Scripture Union summer event.

We are very grateful for the continued confidence of our grant-funding organisations.

Donations from individuals and churches increased by £1,417, mainly because of amounts given in memory of Carl. A substantial proportion of the individual donations are gift aided and we were able to recover £2,418 from HMRC. A further £622 relating to 2022 was recovered after the year-end.

The continuing effects of the Covid pandemic and the difficulty in recruitment resulted in spending which was considerably lower than planned. The costs of Charitable Activity were higher than 2021 mainly because Ignite was responsible the costs of The Gathering for the whole of the year.

Costs were incurred in the recruitment of a Project Leader but most Staff Costs relate to the three Young Leaders who have helped us to run the café.

Funds at the end of the year amounted to £55,662, which is much higher than expected because of the lower spending. The original aim of the trustees was to raise funds to enable the employment of a deputy project leader for at least 3 years. This person would have assisted Carl with the possibility of taking over as Project Leader in the future. Leadership plans have now changed and are outlined below.

The Maintenance Fund was opened last year when the Lease was signed because significant expenditure is likely made on the building and the equipment which will not be easy to forecast by period. Transfers to the fund at the rate of £4,000 per year are based on the experience of the landlord.

5. Leadership

Carl Mimmack was employed part-time by the Diocese of Carlisle as the Network Youth Leader for Penrith. Most of his time was spent in leading Ignite Penrith. Following Carl's death, the Trustees agreed with the Diocese to fund jointly a full-time Network Youth Leader for Penrith who would continue to lead the Gathering and the Ignite Penrith project set up by Carl. The position was widely advertised and we interviewed a number of candidates but the process was slow and responses were disappointing. No appointment was made in 2022.

We continued the recruitment in 2023 and jointly appointed Emily Milburn for a fixed-term position from May to October 2023, between her second and final years at University.

Approved by the trustees on 18 September 2023 and signed on its behalf by

Brian Davis

Chair

Ignite Penrith**Independent Examiner's Report on the accounts for the year ended 31 December 2022**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2022 on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

RE Freestone, FCA

High Cape Barn
Berrier
Penrith
CA11 0XD

Date: 24 September 2023

Ignite Penrith**Receipts and Payments for the year ended 31 December 2022**

<u>GENERAL FUND (unrestricted)</u>	<u>Note</u>	<u>2022</u>	<u>2021</u>
		£	£
Receipts			
Donation from Ignite Penrith	4	-	20,640
Donations		11,252	9,835
Gift aid		2,418	1,067
Grants	5	10,552	23,500
Other income		720	-
		<u>24,942</u>	<u>55,042</u>
Payments			
Charitable activity	6	(16,240)	(6,301)
Raising funds		-	(3,960)
		<u>(16,240)</u>	<u>(10,261)</u>
Net receipts/(payments)		8,702	44,781
Transfers			
To Maintenance Fund		(4,000)	(2,333)
To CCSF		-	(86)
Cash fund last year end		42,361	-
Cash fund this year end		<u>47,063</u>	<u>42,361</u>
<u>CCS FUND (restricted)</u>			
Receipts			
Donation from Ignite Penrith		-	3,192
Payments			
Purchase of assets		-	(3,278)
Net receipts/(payments)		-	(86)
Transfers			
From General Fund		-	86
Cash fund last year end		0	-
Cash fund this year end		<u>0</u>	<u>0</u>

The Notes on pages 9 and 10 form an integral part of these accounts.

Ignite Penrith**Receipts and Payments for the year ended 31 December 2022**

		-	-
<u>STAFFING FUND (restricted)</u>		<u>2022</u>	<u>2021</u>
		£	£
Receipts			
Grant	5	-	5,000
Payments			
Charitable activity	6	-	(1,315)
Net receipts/(payments)		-	3,685
Cash fund last year end		3,685	-
Cash fund this year end		3,685	3,685
<u>MAINTENANCE FUND (designated, unrestricted)</u>		<u>2022</u>	<u>2021</u>
		£	£
Payments			
Charitable activity	6	(1,419)	
Transfers			
From General Fund		4,000	2,333
Cash fund last year end		2,333	-
Cash fund this year end		4,914	2,333
<u>TOTAL FUNDS</u>		<u>2022</u>	<u>2021</u>
		£	£
Receipts			
Donation from Ignite Penrith	4	-	23,832
Donations		11,252	9,835
Gift aid		2,418	1,067
Grants	5	10,552	28,500
Other income		720	-
		24,942	63,234
Payments			
Charitable activity	6	(17,659)	(7,616)
Raising funds		-	(3,960)
Purchase of assets		-	(3,278)
		(17,659)	(14,855)
Net receipts/(payments)		7,283	48,379
Cash fund last year end		48,379	-
Cash fund this year end		55,662	48,379

The Notes on pages 9 and 10 form an integral part of these accounts.

Ignite Penrith**Statement of Assets and Liabilities as at 31 December 2022**

	<u>2022</u>	<u>2021</u>
	£	£
CASH FUNDS		
Undeposited cheques	500	1,000
Cash held by CAF Bank	55,022	21,496
Cash held by NatWest Bank	140	25,883
TOTAL CASH FUNDS	<u>55,662</u>	<u>48,379</u>

	Fund to which asset belongs	<u>2022</u>	<u>2021</u>
		£	£
ASSETS RETAINED FOR USE IN CHARITY			
Computer equipment (purchased 2021)	CCS	3,278	3,278
OTHER MONETARY ASSETS		£	£
Gift Aid not yet received	General	622	1,396
Accounts receivable	General	512	-
		<u>1,134</u>	<u>1,396</u>
LIABILITIES		£	£
Accounts payable	General	4,854	3,294
Deposit to repay	General	90	-
Staff expenses to pay	General	70	-
		<u>5,014</u>	<u>3,294</u>

Approved by the trustees on 18 September 2023 and signed on their behalf by:

Brian Davis

Michael Yoxon

Chair

Treasurer

The Notes on pages 9 and 10 form an integral part of these accounts.

1. Basis of preparation

These accounts have been prepared on the Receipts and Payments basis in accordance with Section 133 of the Charities Act 2011.

2. Fund structure

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a General Fund, for the day-to-day running of the charity, and a Maintenance Fund which is designated for the obligations accepted under the lease of the premises.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. During 2020, the Unincorporated Association received a grant from the Coronavirus Community Support Fund, which was restricted to the activities described in the application. During 2021, a grant was received from The Anchor Foundation "towards your staff costs for work with young people from deprived backgrounds" and this was used to open the Staffing Fund.

3. Related Party Transactions

No remuneration or expenses were paid to the Trustees or to any connected persons during the year. During the year, for operational reasons, trustees paid for some charity expenses and were reimbursed by the charity.

Carl Mimmack was employed by the Carlisle Diocese of the Church of England for the whole of the year as a Network Youth Leader. His main activity in this employment was to lead the youth work at The Gathering. In effect, the Diocese contributed his time to the work of Ignite Penrith.

The premises and equipment used by Ignite Penrith at 3 King Street, Penrith are owned by Carl and Liz Mimmack and by The Meeting Place (Penrith) Ltd, a company limited by guarantee. The only members and directors of the company are Carl and Liz Mimmack. Until 1 June 2021, all the facilities were donated, free-of-charge to Ignite Penrith. A lease came into effect on 1 June 2021 under which Ignite agreed to pay a nominal rent of £1 per annum for the use of the premises and equipment. From this date, Ignite has been responsible for the running and maintenance costs of the premises and equipment.

4. Donation from Ignite Penrith

Ignite Penrith started on 15 April 2018 as an Unincorporated Association (UA). On 1 January 2021, after a resolution by the members of the UA, the CIO accepted all the assets of the UA and took over all its activity. The UA has been wound-up.

5. Grants Received

	2022	2021
	£	£
Joseph Rank Trust	10,000	15,000
Carlisle Diocesan Board of Finance	552	-
Garfield Weston Foundation	-	8,500
The Anchor Foundation	-	5,000
	<u>10,552</u>	<u>28,500</u>

6. Charitable Activity

	2022	2021
	£	£
<i>General Fund</i>		
Premises	8,020	844
Staff	2,790	1,873
Support	870	599
Youthwork	4,559	2,985
	<u>16,239</u>	<u>6,301</u>
<i>Staffing Fund</i>		
Staff	-	1,315
<i>Maintenance Fund</i>		
Premises	1,420	-
	<u>17,659</u>	<u>7,616</u>

7. Commitments

Ignite agreed a contract for fundraising services for the period from 1 March to 31 December 2021. On 31 December 2021, £2,376 of work had not been done or paid for. Ignite has agreed with its supplier that this work will not be invoiced and that no payment will be required until the work is complete.

8. Disclosures required for CIOs

No guarantee has been given by the CIO, where potential liability under the guarantee is outstanding at the date of the statement.

No debt is outstanding at the date of any statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO.