



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 2021 Period start date 1 September To 2022 Period end date 31 August**

**Charity name: GUILDFORD HOLY WORD CHINESE CHURCH (GHWCC)**

**Charity registration number: 1191109**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Advance the Christian faith for the benefit of the public in accordance with the Statement of Faith appearing in the schedule.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Sunday service including Sunday school Regular bible study and teaching sessions Pastoral care
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have had regard to the guidance issued by the Charity Commission on public benefit

## **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Budget for 10% of the cash reserve every year as donations to other Church or external ministries
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	All Church ministries are run by volunteers except for pastor who is the only paid employee Estimated volunteer hours are 6 hours per week

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>- Up to now there are about 14 families attending the Church services regularly</li> <li>- The platform has been established for local Chinese Christian families to worship and fellowship</li> <li>- All Church ministries have been set up properly with clear procedure and guidance</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The Church objects are well met in the reporting period, even in the tough situation with COVID restrictions
Performance of fundraising activities against objectives set	Para 1.41	The Church offerings are meeting the objectives and the Church is now sustainable in terms of financial situation
Investment performance against objectives	Para 1.41	N/A
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Healthy and well-balanced financial position
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Cash reserves for sustaining the Church operations in case of potential financial shortfalls in the future
Amount of reserves held	Para 1.22	£3000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A and based on current offering level, the Church is sustainable financially

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Family offerings
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	GHWCC Charity Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO organization
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Every trustee must be appointed for a term of five years by a resolution passed at a properly convened meeting of the charity trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A and no new trustees appointed during the reporting period
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Church is governed by a committee which consists of 4 members who are all trustees of the Charity The daily operations are managed by the ministries leads
Relationship with any related parties	Para 1.51	N/A
Other		

## Reference and Administrative details

Charity name	GUILDFORD HOLY WORD CHINESE CHURCH (GHWCC)
Other name the charity uses	
Registered charity number	1191109
Charity's principal address	Merrow Methodist church hall, Bushy Hill Dr, Guildford GU1 2SH

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ho Leung Nigel Cheung	N/A	N/A	First trustee
2	Meng Wang	N/A	N/A	First trustee
3	Yi Li	N/A	N/A	First trustee
4	Ai Ping Liang	N/A	N/A	First trustee
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

#### Name of chief executive or names of senior staff members (Optional information)

N/A
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

No external advisers appointed


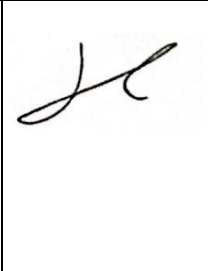

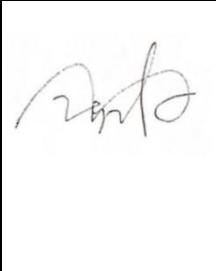
## Other optional information

N/A

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)				
Full name(s)	Meng Wang	Li Yi	Ai Ping Liang	Ho Leung Nigel Cheung
Position (eg Secretary, Chair, etc)	Chair	Trustee	Treasurer	Trustee
Date	14.5.2023	14.5.2023	14.5.2023	14.5.2023

**吉尔福德明道教会 2022 年度财政收入/支出报告**  
**GHWCC Income and Expenditure Statement**  
**September 2021 - August 2022**

**Total Income / 奉献总收入** **£20,942.81**

**EXPENDITURE / 支出**

Church Venue / 教会场地租金	£4,320.00	19.41%
Staff and Benefit / 员工费用	£17,094.64	76.82%
STEW. Service / 年费	£50.00	0.22%
Events / 活动费	£0.00	0.00%
Children Ministry / 儿童主日学	£266.80	1.20%
Books and Equipment / 书籍和设备	£332.85	1.50%
Web Expenses / 网络服务费	£143.88	0.65%
Sundry Expenses / 杂费	£43.64	0.20%
Insurance / 保险	£0.00	0.00%
Support to Missionary / 援助宣教	£0.00	0.00%

**Total Expenditure / 总支出** **£22,251.81**

**Income less Expenditure** **-£1,309.00**

**Balance Carried Forward from Aug 2021** **£14,048.28**

**Current Balance** **£12,739.28**

