



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 2020 Period start date 1 September To 2021 Period end date 31 August

Charity name: GUILDFORD HOLY WORD CHINESE CHURCH (GHWCC)

Charity registration number: 1191109

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Advance the Christian faith for the benefit of the public in accordance with the Statement of Faith appearing in the schedule.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Sunday service including Sunday school Regular bible study and teaching sessions Pastoral care
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Budget for 10% of the cash reserve every year as donations to other Church or external ministries
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	All Church ministries are run by volunteers except for pastor who is the only paid employee Estimated volunteer hours are 6 hours per week

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> - Up to now there are about 15 families attending the Church services regularly - The platform has been established for local Chinese Christian families to worship and fellowship - All Church ministries have been set up properly with clear procedure and guidance

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The Church objects are well met in the reporting period, even in the tough situation with COVID restrictions
Performance of fundraising activities against objectives set	Para 1.41	The Church offerings are meeting the objectives and the Church is now sustainable in terms of financial situation
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Healthy and well balanced financial position
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Cash reserves for sustaining the Church operations in case of potential financial shortfalls in the future
Amount of reserves held	Para 1.22	£3000.00
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A and based on current offering level, the Church is sustainable financially

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Family offerings
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	GHWCC Charity Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO organization
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Every trustee must be appointed for a term of five years by a resolution passed at a properly convened meeting of the charity trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A and no new trustees appointed during the reporting period
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Church is governed by a committee which consists of 4 members who are all trustees of the Charity The daily operations are managed by the ministries leads
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	GUILDFORD HOLY WORD CHINESE CHURCH (GHWCC)
Other name the charity uses	
Registered charity number	1191109
Charity's principal address	Merrow Methodist church hall, Bushy Hill Dr, Guildford GU1 2SH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ho Leung Nigel Cheung	N/A	N/A	First trustee
2	Meng Wang	N/A	N/A	First trustee
3	Yi Li	N/A	N/A	First trustee
4	Ai Ping Liang	N/A	N/A	First trustee
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

No external advisers appointed





Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)				
Full name(s)	Meng Wang	Li Yi	Ai Ping Liang	Ho Leung Nigel Cheung
Position (eg Secretary, Chair, etc)	Chair	Trustee	Treasurer	Trustee
Date	27.6.2022	27.6.2022	27.6.2022	27.6.2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name GUILDFORD HOLY WORD CHINESE CHURCH (GHWCC)	No (if any)
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Receipts and payments accounts

For the period from	Period start date 02/09/2020	To	Period end date 31/08/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Initial fund	5,265	-	-	5,265	-
Offering via Bank transfer	14,152	-	-	14,152	-
Gift aid	3,915	-	-	3,915	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	23,332	-	-	23,332	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	23,332	-	-	23,332	-
A3 Payments					
Payroll - Salary and Pension	6,147	-	-	6,147	-
STEW. Service Charge	150	-	-	150	-
Events	354	-	-	354	-
Children Ministry	414	-	-	414	-
Book Purchase	105	-	-	105	-
Web Expenses	144	-	-	144	-
Sundry Expenses	18	-	-	18	-
Insurance	702	-	-	702	-
Support to Missionary	1,250	-	-	1,250	-
Sub total	9,284	-	-	9,284	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	9,284	-	-	9,284	-
Net of receipts/(payments)	14,048	-	-	14,048	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	14,048	-	-	14,048	-

Section B Statement of assets and liabilities at the end of the period

Categories

Details

Unrestricted
funds
to nearest £Restricted
funds
to nearest £Endowment
funds
to nearest £

B1 Cash funds

Current Year cash balance	8,783	-	-
Initial Fund	5,265	-	-
	-	-	-
Total cash funds	14,048	-	-
(agree balances with receipts and payments account(s))	OK	OK	OK

Unrestricted
funds
to nearest £Restricted
funds
to nearest £Endowment
funds
to nearest £

Details

B2 Other monetary assets

		-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details

B3 Investment assets

Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-
	-	-
	-	-
	-	-
	-	-

Details

B4 Assets retained for the charity's own use

Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-

Details

B5 Liabilities

Fund to which	Amount due	When due
	-	
	-	
	-	
	-	
	-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

	Aiping Liang	29.06.2022
	Meng Wang	29.06.2022