

REGISTERED COMPANY NUMBER: CE023766 (England and Wales)
REGISTERED CHARITY NUMBER: 1191103

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 August 2023
for
Shine21

Franks Accountants Limited
First Floor
Equinox 1
Audby Lane
Wetherby
West Yorkshire
LS22 7RD

Shine21

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for the Year Ended 31 August 2023

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Shine21

Report of the Trustees for the Year Ended 31 August 2023

The trustees present their report with the financial statements of the charity for the year ended 31 August 2023. The trustees who served during the year and up to the date of this report are set out on page 5.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Shine21 was registered on 01 September 2020. The charity is governed by a CIO model of constitution as presented on the charity commission website. We are affiliated to the Down Syndrome Association, a national organisation dedicated to improving the lives of those with Down Syndrome.

OBJECTIVES AND ACTIVITIES

Objectives, aims and public benefit

For the public benefit to relieve the needs of parents, carers and families of children with Down Syndrome by providing information, support and services designed to ensure they have adequate information and emotional support after receiving a diagnosis of Down Syndrome, in particular but not exclusively by;

- * Running development sessions to support learning and physical development
- * Providing training sessions in areas such as Makaton, access to financial benefits and hygiene
- * Providing a resource library to ensure the children have access to vital resources to aid their development
- * Raising awareness of Down Syndrome and working closely with local hospitals to ensure professionals have up to date facts on the condition and can signpost parents/carers to appropriate information and support.

Commitment statement

We are committed to reviewing our aims annually to ensure they are meaningful and reflect the support we offer. It was agreed this year that all aims and objectives should remain the same. Following our commitment we increased our age limit to age 7 and below. We continue to maintain our commitment to review this on an annual basis.

Safeguarding

Shine21 is committed to taking all aspects of safeguarding seriously and aims to create a safe environment for both children and their parents/carers to access. We follow safer recruitment guidelines. All Shine21 Trustees undertake NSPCC safeguarding training with other staff and volunteers undertaking the NSPCC safeguarding for children with SEN training. All safeguarding training will be retaken annually. All contracted and volunteer posts where the role holder is in direct contact with children are subject to enhanced DBS disclosure clearance. A new DBS check will be made every three years.

During Joanne Pratt's maternity leave, Alice Jones took on the role as Safeguarding Lead.

Our safeguarding policy can be found on our website www.shine21.org

Our team

This year we saw a number of changes to our management structure

We ended the year with six Trustees, three of which are new to the Board. Alice Jones, Joanne Pratt and Julie Shann-Storey remained on the Board.

Due to the significant growth of the charity and the associated workload it was agreed that a paid Charity Manager position was required to ensure the future sustainability of the charity. This role was advertised in April 2022 with Louise Mouncey being appointed in June 2022. Louise's appointment resulted in her stepping down from the Board and her role as Chair of Trustees.

The need for more Trustees was highlighted and following their expression of interest Gemma Moy and Rebecca Elcock joined the board in February 2022. Gemma brings her experience of grant writing and Rebecca her teaching background.

Alice Jones, Joanne Pratt, Rebecca Elcock and Gemma Moy each have a child with Down Syndrome. They joined the Board of Trustees as they were passionate about supporting other families who are on a similar journey.

In December 2022 we welcomed Vanessa Roberts as Chair of Trustees. Vanessa brings her business and strategy expertise as well as an impartial contribution to the running of the charity.

Following the arrival of her youngest child, Joanne Pratt took a temporary break from her Trustee role this

commenced in January 2023 and we welcomed her back in January 2024. Alice Jones became our safeguarding lead during Joanne's period of leave.

Our volunteers

Our dedicated team of fundraising volunteers continue to work hard organising events and identifying new initiatives to source income. We would like to thank them for donating their time and efforts.

ACHIEVEMENT AND PERFORMANCE

Early Intervention

Our early intervention sessions continue to be an essential and valued part of the support we offer our families. They run weekly during term time. We welcome families to join from birth. At the start of the year we had 12 families attending our sessions and over the year this has increased to 22.

At the end of the year all our sessions were being run by Louise Mouncey, our Early Intervention Lead. A new curriculum was established in March 2023. More research evidenced areas of support were added including but not exclusive to; communication, fine motor skills, maths skills and reading. Our new curriculum allows us to track progress and keep a consistent model as the children progress.

The sessions allow parents to come together and form close friendships. The children are grouped into small groups who are at a similar age and developmental age. Parents find comfort in this as they are able to help each other through challenging times.

This year we have advanced the resources which are available to parents for them to practice the learning and activities at home. This has been very well received and proving to help the children achieve their goals and transfer the skills to home and nursery environments.

Physiotherapy

Following a review of the Occupational Therapy support and feedback from parents a decision was made that a Physiotherapist focussing on gross motor skills would be more beneficial. Following contact with local physiotherapy services, MotionRehab were commissioned. The sessions focus on gross motor skills including sitting, crawling and walking. This service is offered to small groups who are all working towards a similar milestone. As well as offering direct therapy it also allows parents to ask questions and advice from a qualified therapist on how to support their child at home.

Nursery and School Support

This year we have seen a significant increase in the demand for direct support for nurseries and schools. Not only have they wanted information about the Down Syndrome learning profile, but also activities and goals to help them best support the child. We have produced a nursery information pack to help the settings understand the challenges the child may face and their strengths which will help them thrive.

Next year we have a significant increase in the number of children starting school and therefore we aim to produce a school information pack and bespoke training and information to ensure the child thrives in their school setting.

Training

This year we have focussed on training for parents, the majority of the training and advice has been delivered during our early intervention sessions. This has included how to introduce counting skills and sight word reading. We have fulfilled our commitment of funding parents to attend level 1 Makaton training. In line with our ethos of empowering our parents to help their little stars shine we commit to offering this fund this training.

In October 2022 we hosted a paediatric first aid training course delivered by Mini First Aid. This was in response to parents anxiety over choking when introducing solids to their child.

Parental Support and Communication

We continue to host our monthly Wednesday night zoom sessions, these are an essential level of support for the families who are unable to attend Shine21 events and early intervention sessions.

Our parent Facebook page forms an important platform for our parents to liaise and receive information.

Health

This year we have collaborated with York/Scarborough Speech and Language Therapy team and commenced case load meetings. This has allowed us to discuss the children who attend sessions and ensure goals we are working towards are aligned and compliment the targets the NHS therapists are setting.

Louise, Alice and a parent representative attend Harrogate hospital to speak to Midwives, Paediatricians and other professionals about the support Shine21 can offer families and also about the importance of terminology and how they can support the families in a positive way. Our new parent packs are now available in the hospital to be given out to families at the point of diagnosis.

Raising Awareness

Our Facebook and Instagram page are a key way we raise awareness about Down Syndrome and the work of Shine21. We also strive to ensure raising awareness is included in all our fundraising events, we do this by displaying our posters and information boards.

For World Down Syndrome Day our parents recorded a Makaton video which was shared on social media.

Shine21

Report of the Trustees for the Year Ended 31 August 2023

FINANCIAL REVIEW

We would like to express a sincere thanks to everyone who has supported us this year, from one off donations, donation of preloved items to purchasing raffle tickets and grant scheme funders, you have allowed us to have a incredible year and offer invaluable support to the children and families of Shine21. We do not receive any statutory funding and we do not charge families to access our support.

Our total income was £84, 814.18. This is a 38.47% increase from our income last year. 12.21% of our income was made from fundraising initiatives, 29.85% donations, 0.37% Miscellaneous, 0.21% training and 57.35% grants.

Grant Schemes

We are extremely thankful to the following grant providers:

- * Warburtons £500
- * Lord Barnby's Foundation £2,000
- * Belms Trust £5,000
- * Two Riding's Dragons Den £7,100
- * Boshier Hinton Foundation £2,000
- * Baily Thomas Charitable Fund £3,000
- * The Grocers Charity £5,000
- * MCF Masonic Charity £15,000
- * Freemasons £2,000
- * Hiscox £5,000

In addition we would like to thank the following businesses for their donation;

York Van Centre £150
Mitre Lodge £200

Our fundraising team have worked hard to organise a range of events and fundraisers raised;

Adam Collier £2,223.64
Motown night £1,224.80
Preloved sales £871.48
Christmas fair £1805.00
Christmas wreath workshop £1,800
Ink recycling scheme £84.2
Shine21 Calendars £712.40
Easy Fundraising £145.69
Amazon Smile £165.65
Raffle £ 1,565
150 club

This year we are delighted to have our donation tin's in local businesses, this year Elston's Butchers in Drifffield who raised £92.68 this year.

Expenditure

Shine21's expenditure has increased this year however this is in line with the enhancements we have made to the early intervention and support we offer and the increase in families accessing Shine21. Following a change in our therapy services our budget and expenditure changed over the year.

FUTURE PLANS

We are delighted that Shine21 continues to grow from strength to strength. It is apparent that families see Shine21 as a vital source of support and intervention for their children. We look forward to continuing to grow and increase the support we offer them.

During our next year we commit to ensuring our team have the training and skills they need to offer the best support we can. With an increase in the number of children starting school we will review the support we offer schools and how we support the setting and the children.

Our team of volunteers will continue to source the funds needed to keep Shine21 financially viable.

Shine21

Report of the Trustees
for the Year Ended 31 August 2023

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the report and financial statements for each financial year which give a true and fair view of the charity and incoming resources and application of resources of the charity for that year. In preparing their financial statements the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

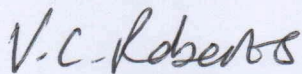
make judgments and estimates that are reasonable and prudent;

state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 28 June 2024 and signed on its behalf by:



V Roberts - Trustee

Shine21

Report of the Trustees
for the Year Ended 31 August 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
CE023766 (England and Wales)

Registered Charity number
1191103

Registered office
89 Eastfield Avenue
Haxby
North Yorkshire
YO32 3EZ

Trustees
V Roberts (appointed 1.1.23)
J A Jones
J L Pratt
J Shann-Storey
G Moy (appointed 1.2.23)
R S Elcock (appointed 1.2.23)

Independent Examiner
Franks Accountants Limited
First Floor
Equinox 1
Audby Lane
Wetherby
West Yorkshire
LS22 7RD

Approved by order of the board of trustees on 28 June 2024 and signed on its behalf by:



V Roberts - Trustee

Independent Examiner's Report to the Trustees of
Shine21

Independent examiner's report to the trustees of Shine21 ('the Charity')

I report on the financial statements of the Charity for the year ended 31 August 2023, which are set out on pages 9 to 13.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144 [2] of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to;

Examine the accounts (under section 145 of the 2011 Act);

To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5)(b) of the 2011 Act); and

To state whether any particulars have come to my attention

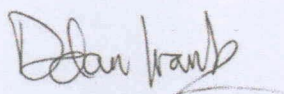
Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Adam Franks FCCA

Franks Accountants Limited
First Floor
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West Yorkshire
LS22 7RD

28 June 2024

Shine21

Statement of Financial Activities
for the Year Ended 31 August 2023

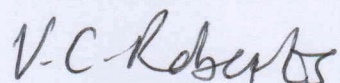
	Unrestricted fund £	Restricted fund £	31.8.23 Total funds £	31.8.22 Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	25,316	0	25,316	18,920
Charitable activities				
Grants	11,545	37,100	48,645	30,350
Activities	<u>10,852</u>	<u>-</u>	<u>10,852</u>	<u>11,980</u>
Total	<u>47,713</u>	<u>37,100</u>	<u>84,813</u>	<u>61,250</u>
EXPENDITURE ON				
Raising funds	6,420	-	6,420	7,018
Charitable activities				
Activities	17,439	13,615	31,054	12,862
Admin costs	-	-	-	20,750
Other	<u>33,074</u>	<u>7,732</u>	<u>40,806</u>	<u>16,211</u>
Total	<u>56,933</u>	<u>21,347</u>	<u>78,280</u>	<u>56,841</u>
NET INCOME/(EXPENDITURE)	(9,221)	15,753	6,533	4,409
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>16,831</u>	<u>20,159</u>	<u>36,990</u>	<u>32,581</u>
TOTAL FUNDS CARRIED FORWARD	<u>7,610</u>	<u>35,913</u>	<u>43,523</u>	<u>36,990</u>

Shine21

Statement of Assets and Liabilities
31 August 2023

	Notes	Unrestricted fund £	Restricted fund £	31.8.23 Total funds £	31.8.22 Total funds £
CURRENT ASSETS					
Cash at bank and in hand		7,610	35,913	43,523	36,990
		<u>7,610</u>	<u>35,913</u>	<u>43,523</u>	<u>36,990</u>
NET CURRENT ASSETS					
		<u>7,610</u>	<u>35,913</u>	<u>43,523</u>	<u>36,990</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>7,610</u>	<u>35,913</u>	<u>43,523</u>	<u>36,990</u>
NET ASSETS					
		<u>7,610</u>	<u>35,913</u>	<u>43,523</u>	<u>36,990</u>
FUNDS	5				
Unrestricted funds				7,610	16,831
Restricted funds:					
Restricted				<u>35,913</u>	<u>20,159</u>
TOTAL FUNDS				<u>43,523</u>	<u>36,990</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 28 June 2024 and were signed on its behalf by:



V Roberts - Trustee

Notes to the Financial Statements
for the Year Ended 31 August 2023

1. Accounting policies

1.1. Basis of accounting

The financial statements of the charity have been prepared in accordance using the Receipts and Payments basis. The financial statements are prepared in sterling, which is the functional currency of the entity

2. Grant income

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
Two Ridings		7100	7100	2000
Two Ridings – Nimbuscare				5000
Shepherd Homes				2500
Purey Cust				2500
Persimmon				1000
Ford Britain				250
Hiscox Foundation	5000		5000	5000
The Brelms Trust		5000	5000	5000
Little Lives UK				1500
Arnold Clark				1000
Albert Hunt Trust				2000
No Limits Foundation				200
Lord Barnby's				2000
Warburtons	500		500	400
Bosher Hilton	2000		2000	
Little Lives		2000	2000	
MCF Masonic		15000	15000	
Grocers Charity		5000	5000	
Bailey Thomas		3000	3000	
Freemasons	2000		2000	
Grant Payer	2045		2045	
	<u>11545</u>	<u>37100</u>	<u>48645</u>	<u>30350</u>

3. Charitable activities

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
Sale of products	909		909	967
Car boot	904		904	2218
Craft sales	3934		3934	3534
Course Fees	180		180	1365
Raffles	1595		1595	1571
100 Club	1655		1655	1495
Max cards	1344		1344	830
Room Hire	315		315	
	<u>10836</u>		<u>10836</u>	<u>11980</u>

4. Other Income

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
Gift Aid				<u>1492</u>

5. Core Costs

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
Resource Library	4313		4313	1949
Makaton				495
Training				
Other training	74	160	234	130
OT Support	6915			3475
Room Hire	100		100	1317
Equipment	1906		1906	1024
SALT Provision	3915	13454	17370	24272
Learning Support				125
Social groups	216		216	659
	<u>17440</u>	<u>13614</u>	<u>31054</u>	<u>33446</u>

6. Fundraising

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
Cost of products	3808		3808	4647
Fundraising fees	508		508	881
Materials for sale	552		552	398
Prizes	350		350	550
Max cards	1200		1200	480
Delivery Costs	-		-	62
	<u>6418</u>		<u>6418</u>	<u>7018</u>

7. Administrative Expenses

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
Staff Costs	28301	3000	31301	6789
Admin Costs	1443		1443	526
Rent	246	4731	4977	4375
Storage	10		10	671
Telephone	359		359	164
Website, & IT	328		328	288
Computer & Software	144		144	154
Subscription	50		50	180
Accountancy fees	111		111	803
Legal & Professional	-		-	318
Training Costs	1447		1447	120
Care Packages & Gifts	25		25	193
Safeguarding	14		14	14
Printing	114		114	1118
Postage & carriage	202		202	411
Equipment Hire	-		-	50
Bank charges	-		-	37
	<u>32794</u>	<u>7731</u>	<u>40525</u>	<u>16211</u>

8. Employees

Employment costs	2023 £	2022 £
Wages & Salaries	31333	7000
Social security costs	1527	237
Pension	752	163
	<u>33612</u>	<u>7400</u>

No employee received emoluments of more than £60,000

Number of employees

The average number of employees including trustees during the year, calculated on the basis of full time equivalents, was as follows:

	£	£	2023 Total	2022 Total
Trustees			<u>4</u>	<u>4</u>

9. Restricted Funds

	At 01.09.22	Incoming	Outgoing	At 31.08.23
	£	£	£	£
National Lottery	8327			8327
Tesco	750			750
Two Ridings	7000	7100	7100	7000
Shepherd Homes	12			12
Ford Britain	6			6
Hiscox	6			6
Foundation				
The Brelms Trust	961	5000	4119	1842
Arnold Clark	1000			1000
Lord Barnby's	2000			2000
Warburtons	97			97
Little Lives		2000	2000	
MCF Masonic		15000	5126	9873
Grocers Charity		5000		5000
Bailey Thomas		3000	3000	
	<u>20159</u>	<u>37100</u>	<u>21346</u>	<u>35913</u>