

Trustees' Annual Report for the period						
		Period start date			Period end date	
From	1 st	April	2023	To	31 st	March 2024

Section A

Reference and administration details

Charity name	TOOTING COMMUNITY KITCHEN		
Other names charity is known by	TCK		
Registered charity number (if any)	1191091		
Charity's principal address	29 GATESIDE RD, LONDON		
	Postcode: SW17 7NB		
	<p>Our goal is to help alleviate poverty in South West London, by helping feed the homeless and those in need, and providing them with other vital resources.</p> <p>We provide a twice weekly stall serving hot food and essential produce, run a local foodbank which operates as a drop-in collection service and a soup kitchen as part of the "Warm Spaces" initiative from the Council. Our aim is to strengthen our presence within the community, as a general support network and hub for resources to assist our guests. We believe that everyone in our community deserves to feel cared for and valued without prejudice.</p>		

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Sahar Beg	Chair		

2	Ollie Couillaud	Trustee / Treasurer		
3	Johnny Mooney	Trustee		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Natwest	
Consultant		

Name of chief executive or names of senior staff members (Optional information)

Sahar Beg

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 1 st September 2020
How the charity is constituted (eg. trust, association, company)	CIO

Trustee selection methods
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Apart from the first charity trustees, every subsequent trustee will be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

In selecting individuals for appointment as charity trustees, the charity trustees consider the skills, knowledge and experience needed for the effective administration of the CIO.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
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The operational activities of Tooting Community Kitchen started in November 2018, when it identified the need to support the homeless and people in need in Tooting and the wider Wandsworth area.

The Trustees held regular meetings during the year. Some operational details for specific projects are delegated to Committees, each of which has terms of reference agreed by the Trustees.

The Trustees and volunteers work entirely on a voluntary basis. There are no employees.

As Tooting Community Kitchen's work has developed to take into account need throughout the Covid pandemic and also supporting the intake of refugees into Wandsworth, partnerships have been established with MindworksUK, SWAN, Care4Calais and CARAS.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

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We provide a biweekly stall serving hot food and essential produce and run a local foodbank which operates as a drop-in collection service and added a soup kitchen and various workshops. Our aim is to strengthen our presence within the community, as a general support network and hub for resources to assist our guests. We believe that everyone in our community deserves to feel cared for and valued without prejudice.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning the charity's activities for the year the Trustees kept in mind the Charity Commission's guidance on public benefit. All Trustees were briefed on the role of Trustees of Tooting Community Kitchen CIO, given copies of the governing documents of the charity and referred to the detail on the Charity Commission website related to becoming a trustee and to the guidance on public benefit.

These activities benefit our local guests by supporting food poverty and providing friendship and support to help combat loneliness as well as other services as and when need arises.

Activities

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23rd March – 20th April 2023

Like every year Ramadan and Eid both play a big part in TCK.

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JUNE 2023

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Social campaign to try to recruit new volunteers and donors

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17th Broadwater Street Party where we cooked dishes made from donations we get at the foodbank. A very popular event and a very effective to showcase the work we do at TCK.

AUGUST 2023

Social media campaign before summer holidays to recruit volunteers for the busy winter season.

The £1 a week campaign

SEPTEMBER 2023

A lot of our volunteers on holiday. But still managed to fill all rotas for various stalls, food bank and all the different services we provide

OCTOBER 2023

Started promoting our winter appeal campaign with a list including socks, gloves, scarves, sleeping bags

Lots of enquiries from Students wanting to do their DofE Silver Award with us

NOVEMBER 2023

We saw an increase in referrals from the council and other agencies and charities we work with.

Winter appeal campaign wish list went live for socks, scarves, gloves and warm clothing, sleeping bags...

9th We did a talk at White House School in Balham to explain and show the kids what we do

We now have very strong team of students cooking and baking for us every week as part of their DofE Silver Award

DECEMBER 2023

17th We were awarded £15,800 from Wandsworth Council as part of the cost of living project funding

28th We were awarded £10,000 from the National Lottery Community Fund for our soup kitchen and workshops

JANUARY 2024

Festive period

Every year we try to make it special for our guests and come up various projects and activities including:

Toys and gift bags for kids

Mince pies and other festive foods were distributed to all our guests

Carol singing by local people

Social media campaign to get amazon vouchers to our guests (toiletries, sleeping bags, gloves, hats, scarves)

Local schools came with presents and cards

6th We had £10K donation from a company called MFS (Massachusetts financial service) A few of their staff volunteered at the foodbank and decided to make a donation

<https://www.mfs.com/en-gb/investment-professional.html>

14th £10,000 Wimbledon Foundation

17th £1000 donation from one our regular donors

18th £40,000 donation from Islamic Relief

20th Burntwood School made 100 shoe boxes full of Christmas goodies for our guests. Students and teachers came to hand them out

23rd Sarah from Empire Heroes fund donated 40 Christmas gift bags full of goodies and festive treats for our guests

27th Christmas lunch at The Scout's Hall for our guests and volunteers with games, singing, dancing, gifts and a great festive spirit

FEBRUARY 2024

19th Flu vaccination (Covid) pop up clinic for our guests through Wandsworth Community Empowerment Network with The Roving Team.

Review and update of all our legal documents and policies.

Health & safety, hygiene and food safety training with team leaders and volunteers.

Updated DBS checks for team leaders

Appointment of operation manager and 2 managers

MARCH 2024

21st

Choir from White House Primary School came to the soup kitchen to sing

for our guests

We had quite a lot donations from social media campaign. A lot of people in our community have dropped bags of shopping

APRIL 2024

We have seen quite a few new faces coming to our food stall.

This happens every year, when it is the end of the financial year and a lot of our guests have to re-apply / being re-assessed to get benefits for the coming year.

16th

St Augustine Church came to our Saturday stall with loads of donations and their choir sang joyous hymns, our guests loved it and spent talking to the kids afterwards.

17th

Supported a couple who has been living on the streets with food and clothes

22nd

85 portions of fresh salmon donated by Barfoot Fish Company for the soup kitchen

23rd

White House School in Balham collected donations and dropped it off at the food bank. Arabella, one of the teachers had a car full.

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme/holiday-activities-and-food-programme-2024>

3 homeless guests came to the stall looking dishevelled and in desperate need of food and clothes. We took to the shop to buy clothes and got in touch with Street Link to help.

Footstall

It's been a tough month for our guests. A lot of new faces and more homeless people coming to our stalls

April 2024

29th March – 1st April – Easter Weekend

Gift bags distributed for families at both the hot food stall and food bank.

Easter bunny came to visits the kids

Easter eggs, cinnamon buns and drinks at all our stalls.

2nd/3rd/4th/5th

In partnership with Enable we're going to help serve 20 meals to school kids at The Pavilion on Furzedown Rec.

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme/holiday-activities-and-food-programme-2024>

Local restaurants are also involved and are cooking meals too.

17th

Lunch cooked by our volunteers at Scout's Hall to celebrate Eid.

Our guests were treated to delicious homecooked food, with decorations, flowers, gifts, singing and dancing.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the many hours that volunteers have spent baking, cooking, growing produce, fundraising, driving, collecting food deliveries, serving at the stalls and at the foodbank, advising on marketing and communications, operating social media, developing food hygiene and safety policies and general advisory. We would also like to thank the students who are part of the Duke of Edinburgh scheme who give up their time weekly to help their local community.

Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

Since moving to the Scout's Hall we have seen the numbers of our guests grow and added more services and workshops to our operation

Warm spaces

Enable

Wimbledon Foundation

Thrale Almhouse

Private donations from local residents and businesses

£1 a week campaign

Amazon winter's list (gloves, scarves, hats...)

Foodbank donation list

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at bank at 31st March 2023 was £46,105.47 in unrestricted funds.

The main financial risk to the charity is a reduction in donations from individuals and businesses.

The funds are held to cover 5 months of operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds this year has been grants and donations and we continue to actively engage with opportunities to fundraise.

We use general funds to pay for hot food which we get at discount from local food businesses in the Tooting area.

We also buy food for our soup kitchen and various workshops

Section F

Other optional information

Future plans:


The coming year will see a continued need to provide hot food and groceries for local individuals and families in need. We anticipate an increase in demand due to inflation, a reduction in Universal Credit and energy poverty due to soaring gas and electricity costs as well as continuing fall-out from economic and food crises

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Ollie Couillaud	
Full name(s)	Ollie Couillaud	
Position (eg Secretary, Chair, etc)	Trustee / Treasurer	5/9/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Tooting Community Kitchen

1191091

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st April 2023

To

Period end date
31st March 2024


Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Government Grants	-	15,800	-	15,800	14,880
Donations	69,791	-	-	69,791	65,834
Non Government Grants	-	26,500	-	26,500	41,864
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	69,791	42,300	-	112,091	122,578
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	69,791	42,300	-	112,091	122,578
A3 Payments					
Labour	4,963	13,313	-	18,276	N/A
General Office Expenditure	3,835	-	-	3,835	2,953
Business Rates	9,481	-	-	9,481	-
Equipment	3,641	-	-	3,641	2,084
Indemnity Insurance	358	-	-	358	3,308
Fund Raising	1,642	-	-	1,642	3,339
Soup Kitchen & Food Bank	43,531	1,895	-	45,426	44,512
Community Support	-	10,962	-	10,962	10,488
Hall Hire	-	16,130	-	16,130	-
Fuel	475	-	-	475	857
Vehicle Costs	404	-	-	404	1,424
Sub total	68,330	42,300	-	110,630	68,965
A4 Asset and investment purchases, (see table)					
Van	-	-	-	-	25,554
	-	-	-	-	-
Sub total	-	-	-	-	25,554
Total payments	68,330	42,300	-	110,630	94,519
Net of receipts/(payments)	1,461	0	-	1,461	28,059
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	50,285	-	-	50,285	22,226
Cash funds this year end	51,746	0	-	51,746	50,285

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Retained Income Brought Forward	50,285	-	-
	Current Period	1,461	0	-
		-	-	-
	Total cash funds	51,746	0	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Van	Restricted	25,554	20,443
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Julie Carroll	5/9/23



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

TOOTING COMMUNITY KITCHEN

**On accounts for the year
ended**

31st March 2024

**Charity no
(if any)**

1191091

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/ 03/ 2024**.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I am qualified to undertake the examination by being a qualified member of Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

04/09/2024

Name:

Zubair Hussain

Relevant professional qualification(s) or body (if any):

Association of Chartered Certified Accountants

Address:

10 Lockwood House, Lockwood Park, Huddersfield, HD4 6EN

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



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			-	
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			-	

Signed by one or two trustees on
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Signature	Print Name	Date of approval

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

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We now have very strong team of students cooking and baking for us every week as part of their DofE Silver Award

DECEMBER 2023

17th We were awarded £15,800 from Wandsworth Council as part of the cost of living project funding

28th We were awarded £10,000 from the National Lottery Community Fund for our soup kitchen and workshops

JANUARY 2024

Festive period

Every year we try to make it special for our guests and come up various projects and activities including:

Toys and gift bags for kids

Mince pies and other festive foods were distributed to all our guests

Carol singing by local people

Social media campaign to get amazon vouchers to our guests (toiletries, sleeping bags, gloves, hats, scarves)

Local schools came with presents and cards

6th We had £10K donation from a company called MFS (Massachusetts financial service) A few of their staff volunteered at the foodbank and decided to make a donation

<https://www.mfs.com/en-gb/investment-professional.html>

14th £10,000 Wimbledon Foundation

17th £1000 donation from one our regular donors

18th £40,000 donation from Islamic Relief

20th Burntwood School made 100 shoe boxes full of Christmas goodies for our guests. Students and teachers came to hand them out

23rd Sarah from Empire Heroes fund donated 40 Christmas gift bags full of goodies and festive treats for our guests

27th Christmas lunch at The Scout's Hall for our guests and volunteers with games, singing, dancing, gifts and a great festive spirit

FEBRUARY 2024

19th Flu vaccination (Covid) pop up clinic for our guests through Wandsworth Community Empowerment Network with The Roving Team.

Review and update of all our legal documents and policies.

Health & safety, hygiene and food safety training with team leaders and volunteers.

Updated DBS checks for team leaders

Appointment of operation manager and 2 managers

MARCH 2024

21st

Choir from White House Primary School came to the soup kitchen to sing for our guests

We had quite a lot donations from social media campaign. A lot of people in our community have dropped bags of shopping

APRIL 2024

We have seen quite a few new faces coming to our food stall.

This happens every year, when it is the end of the financial year and a lot of our guests have to re-apply / being re-assessed to get benefits for the coming year.

16th

St Augustine Church came to our Saturday stall with loads of donations and their choir sang joyous hymns, our guests loved it and spent talking to the kids afterwards.

17th

Supported a couple who has been living on the streets with food and clothes

22nd

85 portions of fresh salmon donated by Barfoot Fish Company for the soup kitchen

23rd

White House School in Balham collected donations and dropped it off at the food bank. Arabella, one of the teachers had a car full.

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme/holiday-activities-and-food-programme-20243>

3 homeless guests came to the stall looking dishevelled and in desperate need of food and clothes. We took to the shop to buy clothes and got in touch with Street Link to help.

Footstall

It's been a tough month for our guests. A lot of new faces and more homeless people coming to our stalls

April 2024

29th March – 1st April – Easter Weekend

Gift bags distributed for families at both the hot food stall and food bank.

Easter bunny came to visits the kids

Easter eggs, cinnamon buns and drinks at all our stalls.

2nd/3rd/4th/5th

In partnership with Enable we're going to help serve 20 meals to school kids at The Pavilion on Furzedown Rec.

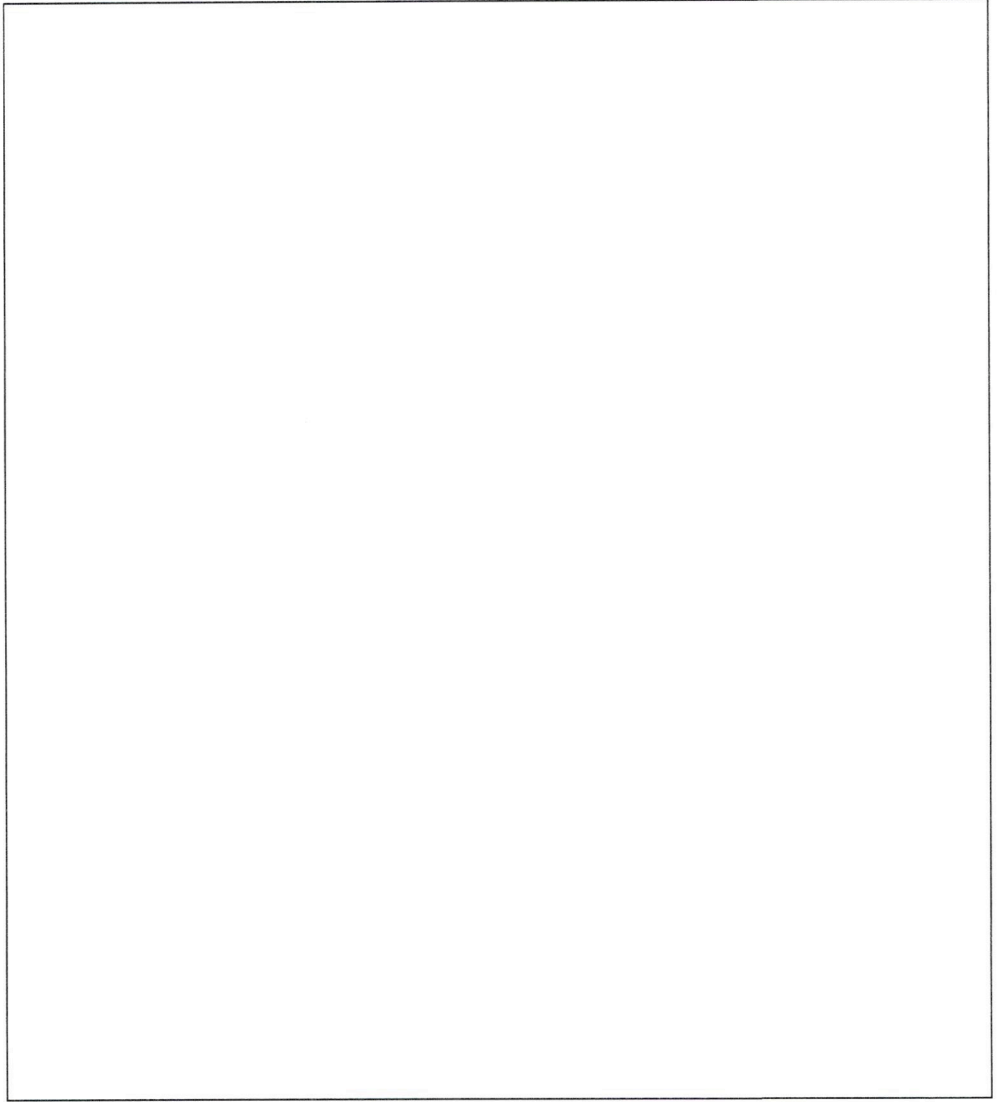
<https://www.gov.uk/government/publications/holiday-activities-and-food-programme/holiday-activities-and-food-programme-2024>

Local restaurants are also involved and are cooking meals too.

17th

Lunch cooked by our volunteers at Scout's Hall to celebrate Eid.

Our guests were treated to delicious homecooked food, with decorations, flowers, gifts, singing and dancing.



Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the many hours that volunteers have spent baking, cooking, growing produce, fundraising, driving, collecting food deliveries, serving at the stalls and at the foodbank, advising on marketing and communications, operating social media, developing food hygiene and safety policies and general advisory. We would also like to thank the students who are part of the Duke of Edinburgh scheme who give up their time weekly to help their local community.

Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

Since moving to the Scout’s Hall we have seen the numbers of our guests grow and added more services and workshops to our operation

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Spring

Served circa 60 - 100 guests on Wednesdays and circa 130 - 150 on Saturdays, outreach in Tooting circa 25 - 40 individuals and Clapham food stall circa 25 - 40 individuals.

Food bank circa 160 - 200 individuals per week

Weekly food support for 15 - 20 families

Various workshops and soup kitchen circa 100 – 120 per week

Fundraising / grant wins

Go fund me

Summer

Served circa 60 - 80 guests on Wednesdays and circa 80 - 120 on Saturdays, outreach in Tooting circa 20 -30 individuals and Clapham food stall circa 20 - 40 individuals.

Food bank circa 180 individuals per week

Weekly food support for 12-15 families

Various workshops and soup kitchen circa 80 – 100 per week

Fundraising / grant wins

Go fund me

Autumn

Served circa 60 - 100 guests on Wednesdays and circa 120 - 150 on Saturdays, outreach in Tooting circa 30 - 40 individuals and Clapham food stall circa 25 - 35 individuals.

Food bank circa 200 individuals per week

Weekly food support for 15-20 families

Winter

Served circa 100 - 120 guests on Wednesdays and circa 160 - 180 on Saturdays, outreach in Tooting circa 40 - 50 individuals and Clapham food stall circa 30 - 40 individuals.

Food bank circa 220 individuals per week

Weekly food support for 15-20 families

Various workshops and soup kitchen circa 100 – 120 per week

Fundraising / grant wins

Warm spaces

Enable

Wimbledon Foundation

Thrale Almhouse

Private donations from local residents and businesses

£1 a week campaign

Amazon winter's list (gloves, scarves, hats...)

Foodbank donation list

Section E Financial review

Brief statement of the charity's policy on reserves

Cash at bank at 31st March 2023 was £46,105.47 in unrestricted funds.

The main financial risk to the charity is a reduction in donations from individuals and businesses.

The funds are held to cover 5 months of operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds this year has been grants and donations and we continue to actively engage with opportunities to fundraise.

We use general funds to pay for hot food which we get at discount from local food businesses in the Tooting area.

We also buy food for our soup kitchen and various workshops

Section F Other optional information

Future plans:

The coming year will see a continued need to provide hot food and groceries for local individuals and families in need. We anticipate an increase in demand due to inflation, a reduction in Universal Credit and energy poverty due to soaring gas and electricity costs as well as continuing fall-out from economic and food crises

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Ollie Couillaud	
Full name(s)	Ollie Couillaud	
Position (eg Secretary, Chair, etc)	Trustee / Treasurer	

Date 18th June 2024