



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 01/04/2021    Period start date    To    31/03/2022    Period end date**

**Charity name: Freetown Secondary School for Girls Ex-Pupils Association UK and Ireland**

**Charity registration number: 1191039**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of quality education, particularly for the pupils of the Freetown Secondary School for Girls, Sierra Leone. (2) Support and assist the provision of educational facilities and a safe learning environment for pupils at the Freetown Secondary School for Girls, resulting in improved pupils' outcomes
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>We had a virtual annual Thanksgiving Service in January 2022 which was our only exclusive public fundraising event.</p> <p>In October 2021 FSSGians UK and Ireland in collaboration with other diaspora branches in the USA, Gambia and Freetown organized a virtual Gala and a virtual Thanksgiving Service in honour of our Alma Mater celebrating its 95<sup>th</sup> Anniversary. The proceeds from these two events will go towards the cost of the electrical rewiring of the school in Freetown.</p> <p>Regrettably, due to the pandemic we were not able to host our annual Luncheon Sale and our annual Africana Night events.</p> <p>We continued with our monthly meetings, virtually. Our members continued with their annual subscription and voluntary donations.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are aware of the Charity Commission guidance on public benefit/funds and that none of the income of the charity may be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to any

		member of the charity. All funds raised are for public benefit.
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Our members are very generous with their donations in the form of monetary donations or paying for goods and services which in turn reduce the charity's expenditure.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	In September 2021, the school transitioned into single shift from double shifts. FSSGians UK & Ireland together with other branches in the diaspora paid for extra chairs and tables to seat two thousand five hundred pupils. We built a new lunch stall for the pupils, erected three water tanks to supply water to the refurbished toilets, raised the perimeter fence to increase security for the girls. We paid for the school buildings and environment to be cleaned and fumigated. We have also provided the school with large bins and cleaning equipment to enable a clean and healthy environment for the pupils learning experience.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We submitted the accounts for the previous financial year and successfully submitted our very first Annual Returns within the time frame.
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		<p>We also successfully registered with the HMRC and can now benefit from claiming Gift Aid from our donations.</p> <p>We opened an Online Bank Account in congruent with the Charity commission's requirements.</p> <p>We finalized the Code of Conduct and Bye Laws to complement our Constitution.</p> <p>In collaboration with the other Diaspora branches, we funded multiple projects in the school in Freetown enabling the transition from double shifts to a single shift in September 2021.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Fundraising activities were restricted to virtual events as a result of the covid 19 pandemic. However, we managed to hold our Annual Thanksgiving Service on Zoom in Jan 2022. This event was very successful and raised substantial proceeds as evidenced in the accounts. The virtual event was more profitable as it incurred less overheads.</p> <p>Prior to this, we joined the Diaspora Branches in the USA, Gambia and Sierra Leone in October 2021, to host a virtual Gala event and a virtual Global Thanksgiving Service. Donations received in the UK is being held in our account and will go towards funding the electrical rewiring of the school in Freetown.</p>
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	FSSGians UK & Ireland CIO maintains a healthy financial position at the end of the financial period despite not being able to fundraise as expected due to Covid restrictions.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The objective of our Charity is to aid our school in Freetown. Most of our income is designated for projects such as the maintenance of buildings and other facilities, improvement to the educational development of the students through provision of adequate teaching equipment. We aim to retain sufficient reserves for our fundraising events, unforeseen circumstances and sustainability and, to enable Trustees to respond rapidly to urgent matters or requests from the school in Freetown.
Amount of reserves held	Para 1.22	<b>£8794.00</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations from well -wishers, supporters and members. The CIO organizes a Thanksgiving Service, a Luncheon Sale and an Africana Buffet dance annually. However, for this financial year we were only able to hold our Annual Thanksgiving Service and participated in the Global virtual Gala and virtual Thanksgiving Service.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	A constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CHARITY INCORPORATED ORGANISATION (ASSOCIATION)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Trustees are appointed or re-appointed at the Annual General Meeting.</p> <p>The term of office for each elected Trustee is two years. A Trustee shall hold the same office for no more than two consecutive terms.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The charity trustees will make available to each new charity trustee, on or before his or her first appointment:</p> <p>(a) a copy of this constitution and any amendments made to it; and</p> <p>(b) a copy of the CIO's latest trustees' annual report and statement of accounts.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>FSSGians UK &amp; Ireland is managed by the Trustees and Executives. The organisational structure is as follows:</p> <p>President / Chair Trustee  Vice President /Trustee  General Secretary /Trustee  Assistant General Secretary / Trustee  Treasurer /Trustee  Assistant Treasurer /Trustee  Social Secretary /Trustee  Assistant Secretary / Trustee  Publicity Officer / Trustee  Assistant Publicity Officer / Trustee  Pastoral Officers x 2  Ex-Officios x 4</p>
Relationship with any related parties	Para 1.51	<p>FSSGians UK work in collaboration with our sister branches in the Diaspora; the school in Freetown; the Board of Trustees and the Board of Governors in Freetown. The Diaspora presidents meets monthly.</p>
Other		

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## Reference and Administrative details

Charity name	Freetown Secondary School for Girls Ex-Pupils Association UK and Ireland
Other name the charity uses	FSSGians UK & Ireland
Registered charity number	1191039
Charity's principal address	68 BELLINGHAM ROAD London  SE6 2PT

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Madlyne Harding	President / Chair Trustee		
2	Sitnah Palmer	Vice President / Trustee		
3	Grace Elizabeth Christiana Akinlusi	Treasurer / Trustee		
4	Angela Fubara	Assistant Treasurer / Trustee		
5	Harolda C.E.O. Williams-Babin	General Secretary / Trustee		
6	Amorette Decker	Assistant Secretary / Trustee		
7	Kadijatu McEwen	Social Secretary / Trustee		
8	Jasmil Thelma Cole-Smith	Assistant Social Secretary / Trustee		
9	Leona Macauley	Publicity Officer / Trustee		
10	Willis Olu-Williams	Assistant Publicity Officer / Trustee		
11	Reverend Bernice Lemon-Thomas	Pastoral Officer / Trustee		
12	Vida Wills	Pastoral / Trustee		
13	Elizabeth Jinadu	Trustee		
14	Adekemi Bull	Trustee		
15	Doris Crompton- Thomas	Trustee		
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>M Harding</i>	A Fubara
Full name(s)	Madlyne Harding	Angela Fubara
Position (eg Secretary, Chair, etc)	Chair	
Date	24/01/2023	



# CHARITY COMMISSION FOR ENGLAND AND WALES

Freetown Secondary School for  
Girls Ex-Pupils Assoc UK& Ireland

## Receipts and payments account

For the period from	Period start date	To	F
	Apr 1, 21		

### Section A Receipts and payments

	Unrestrict ed funds to the nearest £	Restrict ed funds to the nearest £	Endowme nt funds to the nearest £
<b>A1 Receipts</b>			
<b>FUNDRAISING EVENTS</b>			
Thanksgiving Service (virtual)	4,843	-	-
Global Weekend Event (virtual)	3,597		
<b>MEMBERSHIP, BENEVOLENCE &amp; DONATIONS</b>			
Members Subscriptions	1,145	-	-
Birhday Donations	90	-	-
<b>MERCHANDISE</b>			
Sale of Hatbands, Badges & Face Masks	577	-	-
<b>OTHER RECEIPTS</b>			
Bank Interest	2	-	-
Prior year debt recovered	1,970	-	-
Hall Deposit Refund	500	-	-
	-	-	-
<b>Sub total</b> (Gross income for AR)	12,724	-	-
<b>A2 Asset and investment sales, (see table).</b>			
	-	-	-
<b>Sub total</b>	-	-	-
<b>Total receipts</b>	12,724	-	-

### A3 Payments

<b>FUNDRAISING EVENTS</b>			
Thanksgiving Service (virtual)	350	-	-
Global Weekend Event (virtual)	430		
<b>MEMBERSHIP, BENEVOLENCE &amp; DONATIONS</b>			
Benevolent donations	1,712	-	-
Donation to St Edward's Secondary School Event	30	-	-

<b>DIRECT SUPPORT TO THE SCHOOL</b>			
Contribution to the school's (FSSG) one shift programme	<b>5,538</b>	-	-
<b>MERCHANDISE</b>			
Hatbands, Badges & Face Masks	<b>350</b>	-	-
<b>GOVERNANCE &amp; ADMIN EXPENSES</b>			
Consultancy fees	-	-	-
Website fees	<b>101</b>		
Zoom charges	<b>273</b>		
AGM & Election expenses	<b>150</b>		
Meeting hall hire	<b>164</b>		
	-	-	-
<b>Sub total</b>	<b>9,098</b>	<b>-</b>	<b>-</b>
<b>A4 Asset and investment</b>			
	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>9,098</b>	<b>-</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>3,626</b>	<b>-</b>	<b>-</b>
<b>A5 Transfers between funds</b>	-	-	-
<b>A6 Cash funds last year end</b>		-	-
<b>Cash funds this year end</b>	<b>3,626</b>	<b>-</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestrict ed funds
		to nearest £
B1 Cash funds	Account no.36730351	18,626
	Account no. 38537591	8,794
	Account no. 26265788	10,817
	PayPal	576
	Total cash funds	38,813
	(agree balances with receipts and payments account(s))	Agreement Error
		Unrestrict ed funds
		to nearest £
B2 Other monetary assets	Details	
		-

	-
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**B3 Investment assets**

**Details**


**which  
asset**


**fund to  
which  
asset  
belongs**

**B4 Assets retained for the  
charity's own use**

**Details**



**B5 Liabilities**

**Details**


**Fund to  
which**


Signed by one or two trustees on  
behalf of all the trustees

Signature


Print

Angel


o (if any) 191039	CC16a
ounts	
period end date Mar 31, 22	

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Total funds

Last year

to the nearest £

to the nearest £

4,843	6,405
3,597	-
1,145	3,505
90	165
577	1,190
2	1
1,970	907
500	-
-	-
12,724	12,173

-	-
-	-

12,724	12,173
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350	790
430	
1,712	450
30	

5,538	
350	3,021
-	275
101	
273	
150	
164	
-	-
9,098	4,536

-	
-	-
9,098	4,536
3,626	7,637
-	-
-	-
3,626	7,637

Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
OK	OK
Restricted funds	Endowment funds
to nearest £	to nearest £
-	-

-	-
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<b>Cost (optional)</b>	<b>Current value (optional)</b>
-	-
-	-

<b>Cost (optional)</b>	<b>Current value (optional)</b>
-	-
-	-

<b>Amount due (optional)</b>	<b>When due (optional)</b>
-	
-	

Name	Date of approval
a Fubara	