



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	26	AUG	2020		31	MARCH	2021

## Section A Reference and administration details

Charity name **Freetown Secondary School for Girls Ex-Pupils Association UK and Ireland**

Other names charity is known by **FSSGians UK**

Registered charity number (if any) **1191039**

Charity's principal address **68 BELLINGHAM ROAD**  
**London**  
**SE6 2PT**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Adekemi Bull	President & Chair	April 2019- March 2021	
2	Mrs Marie Busairu	Vice President	April 2019- March 2021	
3	Mrs Elizabeth Atere-Roberts			
4	Mrs Elizabeth Jinadu			
5	Mrs Emily Noah			
6	Mrs Mildred Pratt	Ex-Officio	April 2019 -March 2021	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CHARITY INCORPORATED ORGANISATION (ASSOCIATION)
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or re-appointed at the biennial Annual General Meeting. The term of office for each elected Trustee shall be two years. A Trustee shall hold the same office for no more than two consecutive terms

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Our policies include Code of Conduct (Bye laws), Equal Opportunity and Diversity, Safeguarding, Volunteering, Functions and duties of charity trustees.

The charity is managed by the Trustees, headed by the President (Chair) of the organisation.

The organisation works in partnership with other alumni branches in Sierra Leone, The Gambia and the United States.

The trustees manage the affairs of the charity in good faith and with due regard to the will of members to further the purposes of the CIO. Trustees have a wide range of special knowledge and experience and show due consideration to any major risks that the charity may be exposed to and have established procedures in place to Manage them.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The advancement of quality education, particularly for the pupils of the Freetown Secondary School for Girls, Sierra Leone. (2) Support and assist the provision of educational facilities and a safe learning environment for pupils at the Freetown Secondary School for Girls, resulting in improved pupils' outcomes

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Our very first event was the

Luncheon sale in June 2019 which was, as always with our luncheon sales, a success.

Then A successful Africana dance in September 2019 followed by

a well-attended Thanksgiving service in Jan 2020

- This was our last event before the pandemic struck.
  - We ushered in 2021 with our first Virtual event – our 36<sup>th</sup> Annual Thanksgiving in January 2021. We received so many great reviews and according to some of our members, guest and well-wishers, this was one of our best events yet. Attendance was high and we conducted a very successful appeal & fund raising which was evident from the amount of funds raised.

Thanks to all our members (active and non-active) and supporters for your loyalty shown towards the organisation.

Regrettably, due to many issues with the pandemic including a halt in events, fundraising was adversely affected. Consequently, we could not support our school as much as we had planned. However, with the success of our last thanksgiving service, we promised our guest and supporters that funds raised will go directly to supporting our school.

We continued with our monthly meetings, virtually. Our members continued with their annual subscription and voluntary donations.

Trustees are aware of the Charity Commission guidance on public benefit/funds and that none of the income of the charity may be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to any member of the charity. All funds raised are for public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity is made up of ex-pupils (Alumni) who are volunteers and give up their time, financial contribution and expertise to improve the standard of the organisation and increase our fund-raising efforts.

## Section D Achievements and performance

**Summary of the main achievements of the charity during the year**

Setting up FSSG Email address: [Fssguksec@hotmail.com](mailto:Fssguksec@hotmail.com) Puts us in line with other alumni organisations and this makes communication to members and supporters much easier.

Having an official email address, all communication and information remains in the association and is transferable from one administration to another.

The email is password protected, secure & confidential. Only authorised members have access to the contents

Launching of our brand-new website: <https://fssgexpupilsuk.com>.

The biggest achievement this period was gaining a charity status from the charity commission.

Although organising profitable event was challenging due to the pandemic, we were able to raise some funds for future projects to support our school and students in Freetown:

- Moving the school from 2 shifts to one shift
- Provide new chairs and tables so that ALL students can be seated
- Renovate/refurbish classrooms and main school buildings
- Provide clean running water

## Section E Financial review

### Brief statement of the charity's policy on reserves

The objective of our Charity is to aid our school in Freetown. Most of our income is designated for projects such as the maintenance of buildings and other facilities, improvement to the educational development of the students through provision of adequate teaching equipment. We aim to retain sufficient reserves for our fundraising events, unforeseen circumstances and sustainability and, to enable Trustees to respond rapidly to urgent matters or requests from the school in Freetown.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

ADEKEMI BULL

Position (eg Secretary, Chair, etc)

President, Chair

**Date**

19/1/2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Freetown Secondary School for Girls Ex-Pupils Assoc UK& Ireland

No (if any)  
1191039

CC16a

## Receipts and payments accounts

For the period from

Period start date

26-Aug-20

To

Period end date

31-Mar-21

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising Event Thankgiving Service	6,405	-	-	6,405	-
Birthday Donations	165	-	-	165	-
Members Subscriptions	3,505	-	-	3,505	-
Sale of Merchandise	1,190	-	-	1,190	-
Bank Interest	1	-	-	1	-
Debt Recovered via Court Claim	907	-	-	907	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>12,173</b>	<b>-</b>	<b>-</b>	<b>12,173</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>12,173</b>	<b>-</b>	<b>-</b>	<b>12,173</b>	<b>-</b>
<b>A3 Payments</b>					
Fundraising Activity Costs	790	-	-	790	-
Consultancy	275	-	-	275	-
Cost of Merchandise	3,021	-	-	3,021	-
Donations	450	-	-	450	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>4,536</b>	<b>-</b>	<b>-</b>	<b>4,536</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>4,536</b>	<b>-</b>	<b>-</b>	<b>4,536</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>7,637</b>	<b>-</b>	<b>-</b>	<b>7,637</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>27,551</b>	<b>-</b>	<b>-</b>	<b>27,551</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>35,188</b>	<b>-</b>	<b>-</b>	<b>35,188</b>	<b>-</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Account no. 36730351 Account no. 38537591 Account no. 26265788 <b>Total cash funds</b>	17,099 8,793 9,296 <b>35,188</b>	-	-
(agree balances with receipts and payments account(s))		OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	-
			-	-
			-	-
			-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Adekemi Bull

Date of approval

19/01/2022