

Leeds Older People's Forum



Annual Report 2021/22

Our Projects

FORUM CENTRAL PARTNERSHIP

LOPF is part of the Third Sector Health and Care Network for Leeds, delivered as a partnership between LOPF and PSI Volition. We provide representation, information and networking to our combined membership of 305+ third sector organisations delivering across older people, mental health, learning disability and physical and sensory impairment.

Time to Shine

Our flagship programme for tackling loneliness and social isolation in Leeds was extended bringing us a 7th year due to Covid interruptions but finally ended in March 2022. Funded by the National Lottery Community Fund, 86 third sector partners were involved across the 7 years delivering 131 projects.

The LOPF website now hosts a bank of resources including 78 learning reports, 16 toolkits, 100s of case studies, films and podcasts to allow us to continue to share that learning and good practice as part of the legacy of the work.



One of the key messages for legacy within Time to Shine was that we bring about societal and attitudinal change. As part of our work to create that we launched the **Age Proud Festival** during the final Time to Shine year which ran for 10 days in September 2021

“It has been a pleasure to be a part of it over the years and to certainly see the impact it has made on Older People’s Services across the city, especially the Neighbourhood Networks.”

Shine Magazine

During lockdown our storytelling project to share positive stories of the impact of TTS

was repurposed to create Shine magazine. Shine was distributed to reach 5000 of the most isolated older people in lockdown thanks to the support of nearly 50 third sector partners.

Older people in Leeds have stories to tell and Shine shared them for others to enjoy creating stories of our lives, memories of our city, stories about how we have coped with adversity.

*Stories to make you laugh, to move you, to make you think.
All kinds of stories from all kinds of older people in Leeds.*



Friendly Communities

The Friendly Communities project brings together Age and Dementia Friendly Campaigns to help make Leeds the Best City to Grow Old In. Age Friendly Leeds aims to make Leeds a city that enables people of all ages to actively participate in community life, such as the Come in and Rest initiative. Dementia Friendly Leeds aims to raise awareness of dementia and make services more accessible.

Through the Friendly Communities Project we have delivered:-

- Age Proud Leeds
- Age Friendly steering group
- Age Friendly Ambassadors
- Age & Dementia Friendly Business Guide
- Wise Up To Ageism workshop
- Dementia Friendly

This project continues to go from strength to strength and the work is designed, driven and shaped by the steering group.



Third Sector Development

The project was established to work with Neighbourhood Network Services (NNS) to support their development.

During 2021/22 regular skillshare sessions continued allowing NNS staff to meet online and learn from each other as services adapted to the needs of older people as lockdown restriction began to ease. This peer support has created greater cohesion across networks and LOPF aims to continue to develop this.

A peer support and training partnership with 100% digital and the neighbourhood networks which had started during the pandemic, has continued to develop and now extends its reach to other third sector older people's organisations.

“
That's an amazing legacy that you and your team have overseen. Congratulations to you all at TTS and LOPF for all the hard work you have put in. I know you've all worked your socks off over these last 7 years.
”

Communications


In December 2021 LOPF launched its new website and its new image, complete with logo. The website continues to provide regular news and blogs about the older people in Leeds and the organisations that work to support them.

We continue to maintain a strong presence on Twitter to promote the work of partner organisations as well as our own work, and to share ideas and provoke debate.

We generated regular project updates that kept our partners involved in our news and work and a regular newsletter “Have I Got Older People’s News For You?” shares local, regional and national news.

Learning Facilitation

The Learning Facilitation project was delivered as part of Time to Shine. The project provided training and awareness solutions to help staff and volunteers who work with older people who are struggling with loneliness and social isolation. In 21/22 we continued to deliver online Time to Learn sessions via zoom for delivery partners to share experiences and learn from each other. From these sessions learning briefings were created as resources available on the LOPF website.



Thank you for this and what an epic achievement from all. It's been a real privilege to be only a small part of the Core Partnership and I'm looking forward to seeing the legacy continuing to unfold throughout the city.

Men's Health Unlocked

Men's Health Unlocked (“MHU”) is a network for individuals and organisations working in the field of men's health and wellbeing in Leeds. It takes a joined-up and gendered approach to tackling health inequalities specific to those who identify as men.

MHU is a partnership between four local charitable bodies (Barca-Leeds, Forum Central, the Orion Partnership and Touchstone) and Leeds City Council, and in January 2021 received over £300,000 of funding from the National Lottery Reaching Communities Fund, to support the health and wellbeing of men across the Leeds area for 2 years.

This came as a huge boost for men's health in the city following a successful first 12 months of the project, which saw the network make waves at a local and national level. It has delivered 100 tablets to men across the city – half of which were men from ethnic minority backgrounds. It also set up a men's helpline and recruited “Manbassadors” in local shops, who have regular chats with men to help point them towards activities and services.

International Day of Older People (IDOP)

International Day of Older People (IDOP) is on 1st October and is celebrated annually in Leeds, focusing on a different theme each year. The theme for 2021 was Linking Lives and aimed to bring people and communities together (literally and figuratively), raise awareness and celebrate the strength of the diversity of older people and communities across Leeds.

£3,750 was awarded for community events. 439 older people attended the events along with 107 younger people. Funds were provided by Leeds Adult Social Care, Leeds City Council Public Health and Leeds City Council Safer and Stronger Communities Team

LOOKING FORWARD TO 2022/23

As the LOPF team worked to bring Time to Shine to a celebratory end, attention was also focused on the future.

Enhance

Enhance will support safe and sustainable discharge from hospital and neighbourhood teams into a secure home environment and link Neighbourhood Teams with third sector organisations to enhance capacity in both sectors and avoid both delayed discharges and readmissions.

Thanks to relationships developed across Forum Central with Leeds Community Healthcare (LCH) it was agreed that LOPF would receive funds to manage a network of providers and to liaise closely with LCH in developing a new way of working that could bring system change. We now have 14 third sector delivery partners accepting referrals from Neighbourhood Teams. Like Time to Shine, this is being delivered with a test and learn programme approach with regular monitoring and evaluation, learning events and a multi disciplinary steering group. At the moment we only have funding to the end of May 2023, but we are working closely with partners to create an evidence based business case to bring in sustained funding.

I have loved being part of the core partnership & have felt privileged to be involved with such a great team of staff. So thank you all for the work, dedication, creativity, attention to detail, willingness to take risks and all the other stuff that you have brought to the programme.

Travel Connections

Leeds Older People's Forum got news in May 2022 that it will lead Travel Connections, exploring how to improve transport options for older people. The programme has been awarded a grant through the Department for Transport's 'Tackling loneliness with transport' fund.

Travel Connections incorporates 12 separate projects exploring how to improve transport options for older people. Six local third sector organisations are partners in the programme, with LOPF also expanding our Friendly Communities project to include work on travel.

The projects come under five themes:

1. Buses
2. Taxis
3. Active travel
4. Community transport
5. Travel conversations

The first four themes explore how the vast network of existing transport resources in Leeds can be better used to reduce loneliness. The fifth theme focuses on creating conversations between older people and decision-makers so that older people's voices are heard at strategic city levels.

A truly brilliant example of co-production and partner working

Other work continues

As we move into 2022/23 we have also secured continued funding from LCC and the CCG for the Friendly Communities project who now has a staff team of 3 and is supported by the work of many older volunteers.

The Third Sector Development management work continues thanks to funding from LCC and includes a partnership with 100% digital to create the digital hub.

Men's Health Unlocked continues thanks to Reaching Communities Lottery funding.

As a continuation from Time to Shine we continue our learning programme with the Good Practice Mentor who will share the learning from Time to Shine and seek to embed it within all future work which will be a wonderful legacy.

We also continue to deliver an arts project funded by the NHS CHarities Together fund in partnership with the Performance Ensemble and work to support them in their future project, 1001 Stories as part of Leeds 2023. Other arts projects include the creation of "boxes of wonder" funded by WG Edwards and Dying Matters.

Well done to all of the team on the delivery of a successful programme, although I have only been involved for the last few months your hard work and dedication has been exceptional

2021/22 was a very busy year and it looks like 2022/23 will be very busy too.

Exciting times ahead!

A great deal of work has been done, none of which would have been possible without the dedication, skills and passion of the LOPF staff team and that of the third sector partners across the city.

Our grateful thanks to all for such an impressive achievement.

Armley helping Hands would like to express their appreciation and say "Thank You", to the Time to shine programme team for their dedication towards this priceless work and the outstanding delivering of service and intervention to our older citizens in Leeds over the last 7 years . Teamwork definitely makes the dream work!

Get Involved

- Learn from Time to Shine's evidence by attending one of our upcoming learning events.
- Join the Age Friendly Steering Group to guide the Age Friendly Leeds campaign
- Join 'Up and Go' group (Leeds DEEP - Dementia Engagement and Empowerment Project group) – providing a platform for people living with dementia to make a difference in their communities through sharing their stories and leading campaigns. We specifically welcome people living with dementia.
- Sign up to be an age friendly and dementia friendly organisation.
- Become a 'Come in and Rest' location.
- Become a third sector representative on decision-making boards relating to the health and wellbeing of older people.
- Become an LOPF Trustee and shape our work. Please contact us if you require any support to get involved in any of our opportunities.



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Leeds Older People's Forum Charity 1191030



Age Proud
Leeds



**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022
FOR
LEEDS OLDER PEOPLE'S FORUM**

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

LEEDS OLDER PEOPLE'S FORUM

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

	Page
Reference and Administrative Details	1
Report of the Trustees	2 to 10
Report of the Independent Auditors	11 to 13
Statement of Financial Activities	14
Balance Sheet	15
Cash Flow Statement	16
Notes to the Cash Flow Statement	17
Notes to the Financial Statements	18 to 27
Detailed Statement of Financial Activities	28

LEEDS OLDER PEOPLE'S FORUM

REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31ST MARCH 2022

TRUSTEES

W K Rollinson
C Lawrence
J Welham
R J Harington
R M Cornelissen (resigned 17/2/22)
Dr D S Smith
S J Phillips
Dr S K Rait
R Koivunen
J P O'Dwyer
C J Mahoney
P M Gradys
I Anderson (appointed 1/4/21)
M Bell (resigned 18/2/22)
S Chesters (resigned 18/2/22)
C Godson (resigned 18/2/22)
G Hamilton (resigned 18/2/22)
B Holden (resigned 18/2/22)

PRINCIPAL ADDRESS

24C Josephs Well
Hanover Walk
Leeds
LS3 1AB

REGISTERED CHARITY NUMBER

1191030

AUDITORS

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022**

The trustees present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

The objects of the CIO are:

- The relief of older people in the Metropolitan District of Leeds (the area of benefit) and in particular the relief of poverty and the promotion of good health of older people, primarily, but not exclusively, by associating voluntary, statutory and other agencies and individuals in a support network.
- The advancement of the education of older people in the area of benefit in particular in relation to financial, health, housing, social and welfare entitlements.
- The advancement of the education of the public, and promotion of research concerning the needs of older people in relation to the provision of community care, and the publication of the useful results of such research.
- The promotion of the benefit of older people in the area of benefit without distinction of sex or political, religious or other opinion, by associating the statutory authorities, voluntary organisations and individuals in a common effort to provide educational, cultural, social welfare, recreational and leisure-time facilities, with the object of improving the conditions of life for older people.

Time to Shine

Our flagship programme for tackling loneliness and social isolation in Leeds began in April 2015 and was due to end in April 2021. However, due to the interruption of Covid restrictions the Programme was extended. It was finally brought to a close at the end of March 2022. Funded by the National Lottery Community Fund, 86 third sector partners were involved across the 7 years, delivering a wide-ranging plan filled with exciting campaigns, events and initiatives, made up of 131 projects.

Legacy & Learning

Time to Shine had a clear purpose from the beginning – to reduce social isolation and loneliness in older people in Leeds – so we set out with a purpose and we had a well-developed plan, processes and procedures in place. However, Time to Shine only really came to life once the people were in place – the staff team, the delivery partners, the volunteers and the beneficiaries themselves. As we approached the last stages of Time to Shine we wanted to understand what we wanted to remain long after the programme ended. We needed to embed the legacy into the fabric of the project and to work to extend the positive after effect. We wanted to learn lessons during the programme and use the learning to build for the future so the legacy can still have meaning long after Time to Shine has gone. Some of our legacy will have been intentional – some of it may create ripples for years to come that we will never know about – but the final year was a crucial legacy planning stage for us to capture what Time to Shine has contributed to Leeds' older people and to ensure that we will be remembered for something meaningful.

Time to Shine was a Test and Learn Programme and our partners brought a considerable amount of learning to Leeds about how to work with older people to reduce loneliness and social isolation. The LOPF website now hosts a bank of resources including 78 learning reports, 16 toolkits, 100s of case studies, films and podcasts to allow us to continue to share that learning and good practice as part of the legacy of the work.

We embedded co-production in project design, delivery and evaluation and this has become second nature to delivery partners. Coproduction has been woven into the fabric of the programme to give older people a sense of ownership and involvement. This approach is likely to continue within partner organisations beyond the life of TTS.

In March 2022, we held a 2 day conference to celebrate the learning and legacy of Time to Shine. The conference was a lively affair, held via Zoom over two morning sessions on the 2nd and 3rd March 2022. Around 60 people joined on the first day for discussions and presentations which focused on co-production. Bill Rollinson, Chair of the Time to Shine Core Partnership, gave the opening address. He explained how older people were at the heart of decision-making and planning from the moment the funding opportunity was announced by the National Lottery Community Fund. Day 2 was equally jam-packed and again around 60 people joined a Zoom session which was focused on collaboration. All in all, the information shared across the two sessions - in presentations and in the chat box - gave us clear and tangible reasons why we should feel proud of Time to Shine.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

One of the key messages for legacy within Time to Shine was that we bring about societal and attitudinal change. As part of our work to create that we launched the Age Proud Festival during the final Time to Shine year which ran for 10 days in September 2021.

Another legacy mission was that Leeds Older People's Forum is sustained to carry the legacy forward and much of the work begun as part of Time to Shine will continue including a role to continue to share the good practice that developed across the delivery partner organisations.

Legacy from delivery partners point of view:

- Yorkshire Dance received £162k from the NHS to do more creative dance sessions in more care homes in Leeds/
- Little London Arts received 3 substantial grants from different funders to continue their programme of cultural and social visits, as developed in their Small Funds project.
- Health for All continues to support Lychee Red Chinese Seniors and the BME Network 4 years after TTS funding ended
- SWIFT continues to this day, 3 years after TTS funding ended, and the number of projects expanded from 5 to 11 with added investment and management from Leeds City Council and Public Health.
- £58k secured by the Centre for Loneliness Studies to create a PhD on co-production using TTS as a case study
- Changes to the way in which Leeds Community Foundation works, as evidence in 'reflections on running a Small Funds programme'
- Approximately £10k in grants secured by each of the following projects: Choices, Cara, Carers Connections, Young at Arts, Lychee Red Chinese Seniors; approximately £20k for Float Your Boat; and around £40k for Health for All Connections.
- Lychee Red Chinese Seniors, Bollywood Ladies at D-Dance Theatre (Small Funds) and Walking Football at Making a Match all collected member contributions towards the activities they participated in.
- BME Network secured almost £40k from 8 successful grant applications.
- Don't Call Me Old secured almost £50k from 7 successful grant applications
- In Mature Company secured almost £10k from BBC and Arts council funding for a 5 part animated series about In Mature Company's work with older people living with dementia
- In 2017 The Centre for Loneliness Studies received £30k faculty funding from Sheffield University to do loneliness work for 12 months
- In 2018 a private donor to Leeds Community Foundation earmarked £10k to fund unsuccessful applicants in an early, oversubscribed Small Funds round
- Approximately £10k was allocated from Zest's successful Henry Smith Foundation grant to continue their Late Breakfast Club (Small Funds project)
- Approximately £10k from an Awards for All grant for continuing Cook and Eat (Small Funds), extending the numbers of sessions and making it intergenerational.
- In 2018 Crossgates and District Good Neighbours Scheme secured around £70k from the Building Connections fund to continue their work with older people living with frailty, building on their experience of running SWIFT.

We are very proud of the legacy created across the whole partnership that made Time to Shine the success it has been. Our delivery partners have been exceptional and it has been a privilege to work with them all.

Age Proud Leeds

Designed specifically to challenge age discrimination, Age Proud Leeds is all about educating people on how widespread ageism is, who it affects, how attitudes can be changed, the rich diversity of people involved and how we can shine a light on the many positive benefits of ageing.

Shine Magazine

During lockdown our storytelling project to share positive stories of the impact of TTS was repurposed to create Shine magazine. Shine was distributed to reach the most isolated older people in lockdown but continued to be funded as part of Time to Shine's extended life.

Older people in Leeds have stories to tell. This is the place to tell them. Stories of our lives, memories of our city, stories about how we have coped with adversity. Stories to make you laugh, to move you, to make you think. All kinds of stories from all kinds of older people in Leeds.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

As Time to Shine drew to a close we developed Shine as an independent company that will work to generate income through fundraising, advertising, sponsorship and subscription to eventually become self sustaining.

Friendly Communities

Time to Shine and LOPF are one of the partners of Age Friendly Leeds, which includes Leeds City Council and the Centre for Ageing Better. Through this partnership each organisation has developed clear roles. The LOPF roles have developed based on our strong community connections, our ability to engage with and capture the voice of older people of Leeds and our relationship with community organisations.

This work was partially funded by Time to Shine and partially by Dementia Friendly Leeds but will be sustained as TTS ends for a further year

Through the Friendly Communities Project we have delivered:

- An Age Friendly steering group - This group meets on a monthly basis and consists of approximately 15 older people who are consulted on age friendly matters and who help to shape the services that LOPF deliver. Their voice is fed into all that we do and their views are shared with our partners. This group has grown in strength and reputation over the past year and maintained its work and voices from the group have been active in shaping the Age Friendly community that Leeds is
- Age Friendly Ambassadors - The Friendly Communities team, in consultation with our partners at Age Friendly Leeds and with the Age Friendly steering group, developed the ambassador programme. There are now over 200 Age Friendly Ambassadors in Leeds and they have regular get-togethers.
- Age & Dementia Friendly Business Guide - The Friendly Communities team, produced a resource pack containing 5 booklets that guide local businesses and organisations to becoming more age and dementia friendly and to creating an action plan to being the best they can be in supporting their older customers. Thanks to an investment from Leeds City Council, as part of the Over 60s Harm Minimisation Plan an Age & Dementia Friendly Business Development Officer worked throughout the year to help to develop the scheme post lockdown. This person was managed by the Friendly Communities team until the end of the year. There are now more than 50 local businesses who are registered as Age & Dementia Friendly and this continues to grow. As lockdown restrictions came to an end the Friendly Communities team in partnership with Age Friendly Leeds produced a one-page guide to support retailers to re-open safely and to give older customers confidence to use their services.
- Wise Up To Ageism workshop is a two hour online session developed by the Friendly Communities team to raise awareness of ageism and encourage people to find out more about ageism, discuss and reflect. It also aims to help people to challenge ageism in everyday life. The session explores the key messages from the Age Proud Leeds campaign: Throughout the year this has been rolled out as online, interactive workshops as well as webinars to groups of up to 150. Feedback tells us that this really changes perceptions of older people
- Dementia Friendly - Dementia Friendly Leeds is a campaign to raise awareness of dementia and make services more accessible. The aim is to ensure people who are living with dementia – along with their carers – remain an active part of their city and keep doing the things they enjoy. Our Friendly Communities team have worked this year to create a listing of social opportunities for people living with dementia that is available online and kept up to date. They also share the facilitation of the Leeds Up & Go Group, part of the Dementia Engagement and Empowerment Project (DEEP) network. This group meets to influence and support the development of Leeds as a dementia friendly city. They have consulted on issues including public transport and academic research design and are regular consultees on dementia-friendly performances and arts events, both locally and nationally.

Third Sector Development

The project was established to work with Neighbourhood Network Services (NNS) to support their development. Neighbourhood Network Services (NNS) provide services to older people in specific geographical areas of Leeds. The aims of the NNS are to reduce social isolation and loneliness, increase older people's participation in their own local communities and the city; promote older people's choice and control over their lives and enhance older people's health and wellbeing.

During 2021/22 regular skillshare sessions continued allowing NNS staff to meet online and learn from each other as services adapted to the needs of older people as lockdown restriction began to ease This peer support has created greater cohesion across networks and LOPF aims to continue to develop this. A peer support and training partnership with 100% digital and the neighbourhood networks which had started during the pandemic, has continued to develop and now extends its reach to other third sector older people's organisations. This work was partially funded by Time to Shine but will be sustained as TTS ends for a further year

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

Communications

In December 2021 LOPF launched its new website and its new image, complete with logo. The website continues to provide regular news and blogs about the older people in Leeds and the organisations that work to support them.

We continue to maintain a strong presence on Twitter to promote the work of partner organisations as well as our own work, and to share ideas and provoke debate.

We have generated regular project updates that keep our partners involved in our news and work and a regular newsletter "Have I Got Older People's News For You?" shares local, regional and national news.

Learning Facilitation project

The Learning Facilitation project was delivered as part of Time to Shine. The project provided training and awareness solutions to help staff and volunteers who work with older people who are struggling with loneliness and social isolation. In 21/22 we continued to deliver online Time to Learn sessions to allow delivery partners to join via zoom, share experiences and learn from each other. These sessions were notated and learning briefings were created as resources available on the LOPF website.

A learning dissemination plan (LDP) was delivered in 21/22 with the aim of identifying the key learning to emerge from the Time to Shine programme and develop appropriate tools to disseminate the learning widely, in Leeds and at a national level where appropriate.

The plan set out milestones to cover the final year of the Time to Shine programme, and acted through the year as a working document. There was an overall aim that each strand of learning there would be a report, toolkit, or both. As learning continued to be returned by delivery partners we were able to identify new subjects and map them into the plan.

Men's Health Unlocked

Men's Health Unlocked ("MHU") is a network for individuals and organisations working in the field of men's health and wellbeing in Leeds. It takes a joined-up and gendered approach to tackling health inequalities specific to those who identify as men.

The project aims to:

- Be a voice for men
- Be a voice for the sector in the new commissioning landscape at sub-regional and local levels
- Learn, share and promote good Practice
- Champion positive male health and identity

(MHU is a partnership between four local charitable bodies (Barca-Leeds, Forum Central, the Orion Partnership and Touchstone) and Leeds City Council, and in January 2021 received over £300,000 of funding from the National Lottery Reaching Communities Fund, to support the health and wellbeing of men across the Leeds area for 2 years.

This came as a huge boost for men's health in the city following a successful first 12 months of the project, which saw the network make waves at a local and national level. It has delivered 100 tablets to men across the city – half of which were men from ethnic minority backgrounds. It also set up a men's helpline and recruited "Manbassadors" in local shops, who have regular chats with men to help point them towards activities and services.

International Day of Older People (IDOP)

International Day of Older People (IDOP) is on 1st October and is celebrated annually in Leeds, focusing on a different theme each year. The theme for 2021 was Linking Lives.

IDOP 2021 'Linking Lives' aimed to bring people and communities together (literally and figuratively), raise awareness and celebrate the strength of the diversity of older people and communities across Leeds. Supporting the ambition for Leeds to be the Best City to Grow Old In.

It was felt that communities carry the stories, teachings and experiences of their elders; the inherited memories of what happened to people over many generations. The previous year would be another chapter in the storytelling for many older people and diverse communities in our city.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

Everyone would have different experiences and journeys to share.

The aim of IDOP Leeds is to ensure that the City of Leeds promotes and celebrates the International Day of Older Persons and promotes the values of:

- a positive view of old age
- older people being enabled to lead active healthy and involved lives as citizens
- full participation of older people in the decisions and processes which affect their lives
- challenging the barriers faced by older people to independence, inclusion and equality
- older people being treated with respect and dignity at all times

The following organisations received funding to plan celebratory events in September/October of 2021:

- Asha Neighbourhood Project
- Association of Blind Asians
- AVSED
- Belle Isle Senior Action
- Circles of Life Together Women / Circles of Life Voice of Men
- Collingham and Linton Remembers Hamara HLC
- Holocaust Survivors' Friendship Association
- Indian Women Association
- Naya Savera
- Rawdon Community Library
- SAGE / Leeds - MESMAC
- Sikh Elders Service- Touchstone
- Sumangal Group
- The Conservation Volunteers
- Wetherby in support of the Elderly - WISE

£3,750 was awarded for community events. 439 older people attended the events along with 107 younger people. Funds were provided by Leeds Adult Social Care, Leeds City Council Public Health and Leeds City Council Safer and Stronger Communities Team.

LOOKING FORWARD TO 2022/23

As the LOPF team worked to bring Time to Shine to a celebratory end, attention was also focused on the future.

Enhance

Thanks to relationships developed across Forum Central with Leeds Community Healthcare (LCH) we began conversations with Sam Prince at LCH about how third sector organisations could enhance the capacity of clinical Neighbourhood Teams in supporting people following discharge from hospital. As the conversation developed it was agreed that LOPF would receive £1m to manage a network of providers and to liaise closely with LCH in developing a new way of working that could bring system change. Enhance was launched in April and we now have 14 third sector delivery partners accepting referrals from Neighbourhood Teams. Like Time to Shine, this is being delivered with a test and learn programme approach with regular monitoring and evaluation, learning events and a multi disciplinary steering group. At the moment we only have funding to the end of May 2023, but we are working closely with partners to create an evidence based business case to bring in sustained funding.

Our Enhance Delivery Partners are:

- Action for Gipton Elderly
- Association of Blind Asians
- Age UK Leeds
- Armley Helping Hands
- Burmantofts Senior Action
- Care & Repair
- Crossgates Good Neighbours
- Feel Good Factor
- Health For All
- Leeds Irish Health & Homes
- Moor Allerton Eldely Care
- OPAL
- NET Garforth
- Seacroft Friends and Neighbours

Enhance will support safe and sustainable discharge from hospital and neighbourhood teams into a secure home environment and link Neighbourhood Teams with third sector organisations to enhance capacity in both sectors and avoid both delayed discharges and readmissions.

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Leeds Older People's Forum got news in May 2022 that it will lead Travel Connections, exploring how to improve transport options for older people. The programme has been awarded a grant through the Department for Transport's 'Tackling Loneliness with transport' fund.

Travel Connections incorporates 12 separate projects exploring how to improve transport options for older people. Six local third sector organisations are partners in the programme, with LOPF also expanding our Friendly Communities project to include work on travel.

The projects come under five themes:

- Buses
- Taxis
- Active travel
- Community transport
- Travel conversations

The first four themes explore how the vast network of existing transport resources in Leeds can be better used to reduce loneliness. The fifth theme focuses on creating conversations between older people and decision-makers so that older people's voices are heard at strategic city levels.

Travel Connections will run until 31 May 2023 and will be delivered in partnership with The Conservation Volunteers, Bramley Elderly Action, Carers Leeds, Shine Magazine, Crossgates Good Neighbours and AVSED.

Other work continues

As we move into 2022/23 we have also secured continued funding from LCC and the CCG for the Friendly Communities project who now has a staff team of 3 and is supported by the work of many older volunteers. The Third Sector Development management work continues thanks to funding from LCC and includes a partnership with 100% digital to create the digital hub.

Men's Health Unlocked continues thanks to Reaching Communities Lottery funding.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

As a continuation from Time to Shine we continue our learning programme with the Good Practice Mentor who will share the learning from Time to Shine and seek to embed it within all future work which will be a wonderful legacy.

We also continue to deliver an arts project funded by the NHS Charities Together fund in partnership with the Performance Ensemble and work to support them in their future project, 1001 Stories as part of Leeds 2023. Other arts projects include the creation of "boxes of wonder" funded by WG Edwards and Dying Matters.

2021/22 was a very busy year and it looks like 2022/23 will be very busy too. Exciting times ahead!

FORUM CENTRAL PARTNERSHIP

Forum Central is a network of health and social care third sector organisations in Leeds delivered by the partnership of:

- Leeds Older People's Forum and
- Volition (the Mental Health, Physical and Sensory Impairment and Learning Disabilities Forum) .

Our mission is to be a collective voice for the health and care third sector.

Our combined membership stands at almost 300 third sector organisations working across Leeds – large and small with membership open to all third sector organisations working in health and care in Leeds.

Forum Central supports and represents the diverse third sector working with health and social care needs in Leeds; we promote and support partnership working across the city and provide information for and about the sector. Forum Central does this across health and care with a focus on four specialist areas of:

- learning disabilities;
- mental health;
- older people;
- physical and sensory impairment.

All our activities are informed, driven and led by members and the partner organisation's respective Boards of Trustees, representatives of which come together to form the Forum's Partnership Board.

Member organisations are supported through sharing good practice, networking and partnership opportunities, and are kept informed about what is happening across our specialist areas and the wider health and care agenda.

Leeds Older People's Forum takes responsibility for the older people's specialism delivery as well as collaborating on broader health and care work.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular, the relief and support of those in need by reason of age.

Financial Review

The net surplus for the year was £85,079, including net income of £12,290 on unrestricted funds -and net surplus of £72,789 on restricted funds. The net assets of the company increased by £85,079. The company's total funds amounted to £370,963 (2021 £285,884) at 31st March 2022.

Reserves policy

The charity takes a risk based approach in setting the level of reserves. A minimum level (lower band) and maximum level (upper band) of reserves is set and reserves are maintained between the lower and upper band limits. This ensures that the charity holds enough reserves for an orderly winding up if faced with unexpected closure, whilst also ensuring the charity does not maintain unnecessary high surplus reserves.

The lower band level is set with reference to funds needed in order to conduct an orderly winding up of the charity in the face of unexpected closure. This has been set at 6 months of operating costs plus redundancy and other known committed expenditure and equates to £41,856.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

The upper level includes an allowance for any additional or designated items - specifically £15,000 contingency for unexpected cash flow considerations and £65,000 allocated for 1 year to maintain Forum Central activities running if replacement funding is needed. The upper band level has therefore been set at £121,856.

Actual free reserves are £100,780 and so are within the upper and lower limit. Accordingly no specific action with regard to reserve levels is required.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015).

Leeds Older People's Forum (LOPF) is a Charitable Incorporated Organisation (CIO) (number 1191030). Its governing document is an Association Constitution.

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. There must be at least six charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. The maximum number of charity trustees is 20. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum. A minimum of 75% of the charity trustees must be older people. For the purpose of this Constitution, an older person is defined as a person aged 60 years of age and over.

At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office. At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot. At the first meeting of the trustees following the AGM the charity trustees shall elect a Chair, two Vice Chairs and a Treasurer from amongst their number.

LOPF's Board of Trustees meets on a bi-monthly basis, with additional monthly meetings of the LOPF Officers of the board.

The charity's finance sub committee convenes annually as the remuneration committee in order to review salary bandings and scale points of all employees (including key management personnel). The charity's paycales align with the paycales of the National Joint Council for Local Government Services, and any salary increases are in line with those negotiated by the National Joint Council for Local Government Services. The remuneration committee also undertakes benchmarking comparisons using an external benchmarking company with local government experience, to review all job roles against job descriptions and compare with similar roles across the 3rd sector to ensure pay is fair and reflective of the duties carried out by employees.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022**

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of disclosure of information to auditor

So far as the trustees are aware, there is no relevant audit information of which the company's auditors are unaware and each trustee has taken all the steps that he or she ought to have taken as a trustee in order to make himself or herself aware of any relevant information and to establish that the company's auditors are aware of that information.

A great deal of work has been done, none of which would have been possible without the dedication, skills and passion of the LOPF staff team and that of the third sector partners across the city.

Our grateful thanks to all for such an impressive achievement.

Approved by order of the board of trustees on 28th June 2022 and signed on its behalf by:

.....
R J Harington - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

Opinion

We have audited the financial statements of Leeds Older People's Forum (the 'charity') for the year ended 31st March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustee's report.

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations.
- We identified the laws and regulations applicable to the charity through discussions with management, and from our commercial knowledge and experience of the sector.
- We focused on specific laws and regulations which we considered may have a direct material effect on the accounts of the operations of the Charity, including the Charities Act 2011.
- We assessed the extent of compliance with laws and regulations identified above through making enquiries of management and inspecting legal correspondence.
- Identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- Making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud.
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- Performed analytical procedures to identify any unusual or unexpected relationships.
- Identified and tested journal entries and identified any significant transactions that were unusual or outside the normal course of business.
- Investigated the rationale behind significant or unusual transactions.
- Challenged assumptions and judgements made by management in determining significant accounting estimates.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed audit procedures which included, but were not limited to:

- Agreeing financial statements disclosures to underlying supporting documentation.
- Discussions with management of known or suspected instances of non-compliance with laws and regulations.
- Reading the minutes of meetings of those charged with governance.
- Reviewing correspondence with HMRC, relevant regulators including the Charities Commission and the charity's legal advisors.

At the completion stage of the audit, the engagement partner's review included ensuring that the team had approached their work with appropriate professional scepticism and thus the capacity to identify non-compliance with laws and regulations and fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance of laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement relating to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

for and on behalf of Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

Date: 28th June 2022

LEEDS OLDER PEOPLE'S FORUM

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022

	Notes	Unrestricted fund £	Designated fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	951	-	2	953	185
Charitable activities						
Core charitable activities	5	69,482	-	-	69,482	67,496
Grant charitable activities		-	-	1,205,542	1,205,542	1,297,749
Other trading activities	3	(289)	-	-	(289)	11,502
Investment income	4	2	-	-	2	1,198
Total		70,146	-	1,205,544	1,275,690	1,378,130
EXPENDITURE ON						
Charitable activities						
Core charitable activities	6	57,856	-	-	57,856	69,920
Grant charitable activities		-	-	1,132,755	1,132,755	1,521,446
Total		57,856	-	1,132,755	1,190,611	1,591,366
NET INCOME/(EXPENDITURE)		12,290	-	72,789	85,079	(213,236)
Transfers between funds		(20,237)	20,237	-	-	-
Net movement in funds		(7,947)	20,237	72,789	85,079	(213,236)
RECONCILIATION OF FUNDS						
Total funds brought forward		108,726	-	177,158	285,884	499,120
TOTAL FUNDS CARRIED FORWARD		100,779	20,237	249,947	370,963	285,884

The notes form part of these financial statements

LEEDS OLDER PEOPLE'S FORUM

BALANCE SHEET
31ST MARCH 2022

	Notes	Unrestricted fund £	Designated fund £	Restricted funds £	2022 Total funds £	<i>2021 Total funds £</i>
CURRENT ASSETS						
Debtors	14	82,279	-	-	82,279	<i>9,006</i>
Cash at bank		<u>275,844</u>	<u>20,237</u>	<u>249,947</u>	<u>546,028</u>	<i><u>325,566</u></i>
		358,123	20,237	249,947	628,307	<i>334,572</i>
CREDITORS						
Amounts falling due within one year	15	(257,344)	-	-	(257,344)	<i>(48,688)</i>
		<u>100,779</u>	<u>20,237</u>	<u>249,947</u>	<u>370,963</u>	<i><u>285,884</u></i>
NET CURRENT ASSETS						
		100,779	20,237	249,947	370,963	<i>285,884</i>
TOTAL ASSETS LESS CURRENT LIABILITIES						
		100,779	20,237	249,947	370,963	<i>285,884</i>
NET ASSETS		<u>100,779</u>	<u>20,237</u>	<u>249,947</u>	<u>370,963</u>	<i><u>285,884</u></i>
FUNDS	16					
Unrestricted funds					121,016	<i>108,726</i>
Restricted funds					<u>249,947</u>	<i><u>177,158</u></i>
TOTAL FUNDS					<u>370,963</u>	<i><u>285,884</u></i>

The financial statements were approved by the Board of Trustees and authorised for issue on 28th June 2022 and were signed on its behalf by:

.....
R J Harington - Trustee

The notes form part of these financial statements

LEEDS OLDER PEOPLE'S FORUM

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2022**

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	<u>220,749</u>	<u>(211,832)</u>
Net cash provided by/(used in) operating activities		<u>220,749</u>	<u>(211,832)</u>
Cash flows from investing activities			
Interest received		2	1,198
Rent recharges		<u>(289)</u>	<u>11,502</u>
Net cash (used in)/provided by investing activities		<u>(287)</u>	<u>12,700</u>
Change in cash and cash equivalents in the reporting period		220,462	(199,132)
Cash and cash equivalents at the beginning of the reporting period		<u>325,566</u>	<u>524,698</u>
Cash and cash equivalents at the end of the reporting period		<u>546,028</u>	<u>325,566</u>

The notes form part of these financial statements

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2022**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022	<i>2021</i>
	£	£
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	85,079	<i>(213,236)</i>
Adjustments for:		
Interest received	(2)	<i>(1,198)</i>
Rent recharges	289	<i>(11,502)</i>
Increase in debtors	(73,273)	<i>(975)</i>
Increase in creditors	<u>208,656</u>	<i><u>15,079</u></i>
Net cash provided by/(used in) operations	<u>220,749</u>	<i><u>(211,832)</u></i>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/21 £	Cash flow £	At 31/3/22 £
Net cash			
Cash at bank	<u>325,566</u>	<u>220,462</u>	<u>546,028</u>
	<u>325,566</u>	<u>220,462</u>	<u>546,028</u>
Total	<u>325,566</u>	<u>220,462</u>	<u>546,028</u>

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared on a going concern basis as the trustees believe no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Tangible fixed assets other than freehold land are stated at cost less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided at rates calculated to write off the cost, less estimated residual value, of each asset over its useful life, as follows:

Fixtures and fittings - 25% reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES - continued**Pensions**

The charity operates a defined pension contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Gifts	<u>953</u>	<u>185</u>

3. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Recharges	<u>(289)</u>	<u>11,502</u>

4. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	<u>2</u>	<u>1,198</u>

5. INCOME FROM CHARITABLE ACTIVITIES

Core Charitable Activities	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Contracts	<u>69,482</u>	<u>-</u>	<u>69,482</u>	<u>67,496</u>
	<u>69,482</u>	<u>-</u>	<u>69,482</u>	<u>67,496</u>
Grant making activities	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Grants	<u>-</u>	<u>1,205,542</u>	<u>1,205,542</u>	<u>1,297,749</u>
	<u>-</u>	<u>1,205,542</u>	<u>1,205,542</u>	<u>1,297,749</u>

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

5. INCOME FROM CHARITABLE ACTIVITIES - continued

Grants received, included in the above, are as follows:

	2022 £	2021 £
National Lottery Community Fund - Time to Shine	791,229	912,265
Men's Health	12,999	96,948
W G Edwards	-	1,900
Covid 19 Response	56,375	86,580
LCC International Day of Older People	3,100	3,100
Leeds City Council Support Officer Grant	12,000	20,000
Covid 19 Harm Minimisation	10,000	140,000
Neighbourhood Networks Covid 19 Response	120,000	5,356
Leeds City Council Dementia Friendly	31,600	31,600
National Lottery Community Fund - Men's Health	101,649	-
Leeds Bereavement fund	1,450	-
HPoC	4,000	-
NHS Charities	12,500	-
LCF Self Harm	9,640	-
CCG/PHM Programme	39,000	-
	1,205,542	1,297,749

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Core charitable activities	52,708	-	5,148	57,856
Grant charitable activities	610,973	521,782	-	1,132,755
	663,681	521,782	5,148	1,190,611

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

Core charitable activities

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total Funds £
Staff costs	41,824	-	41,824	44,639
Rent, rates and utilities	1,407	-	1,407	17,866
Insurance	2,324	-	2,324	2,198
Telephone	2,135	-	2,135	-
Room hire	-	-	-	-
Travel	-	-	-	28
Office and admin costs	(14,977)	-	(14,977)	(9,847)
Training	50	-	50	1,032
Refreshments	9	-	9	-
Other expenses	5,201	-	5,201	1,546
Freelance workers and consultants	10,899	-	10,899	7,291
IT Costs	3,836	-	3,836	4,268
Direct project delivery costs	-	-	-	(123)
	52,708	-	52,708	68,898

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

7. DIRECT COSTS OF CHARITABLE ACTIVITIES (continued)

Grant making activities

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total Funds £
Staff costs	-	300,970	300,970	322,807
Rent, rates and utilities	-	22,031	22,031	16,355
Telephone	-	609	609	546
Equipment and materials	-	10	10	549
Room hire	-	3,672	3,672	215
Travel	-	1,775	1,775	630
Office and admin costs	-	48,024	48,024	25,229
Training	-	17,448	17,448	2,519
Refreshments	-	720	720	168
Other expenses	-	6,597	6,597	3,163
Freelance workers and consultants	-	45,075	45,075	22,500
IT Costs	-	3,838	3,838	1,147
Direct project delivery costs	-	155,256	155,256	177,700
Website	-	4,948	4,948	3,025
	-	<u>610,973</u>	<u>610,973</u>	<u>516,553</u>

8. GRANTS PAYABLE

	2022 £	2021 £
Grant charitable activities	<u>521,782</u>	<u>1,000,426</u>

The total grants paid to institutions during the year was as follows:

	2022 £	2021 £
National Lottery Community Fund - Time to Shine	387,851	773,126
Covid 19 Response	51,573	83,580
International Day of Older People	3,750	1,896
Men's Health	-	81,789
Covid 19 Harm Minimisation	12,850	60,035
Neighbourhood Networks Covid 19 Response	<u>65,758</u>	-
	<u>521,782</u>	<u>1,000,426</u>

National Lottery Community Fund - Time to Shine

The grants made to these organisations was aimed at improving the quality of life and wellbeing of older people

Covid 19 Response

The grants made to these organisations was to help support communities through Covid 19

International Day of Older People

The grants made was to run the International Day of Older People across Leeds through engagement with Leeds partners.

Covid 19 Harm Minimisation

The grants made to these organisations was to help support communities through Covid 19

Neighbourhood Networks Covid 19 Response

The grant made was to support Neighbourhood Networks through the Covid 19 crisis

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

9. SUPPORT COSTS

	Governance costs £
Core charitable activities	<u>5,148</u>

Support costs, included in the above, are as follows:

	2022	2021
	Core charitable activities £	Total activities £
Auditors' remuneration	<u>5,148</u>	<u>5,488</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the year ended 31st March 2021.

Trustees' expenses

Reimbursed expenses, which are all subject to the charity's processes of internal controls, do not form part of the remuneration and are not included above. During the period, trustee expenses of £129 (2021: £158) were reimbursed to two trustees (2021: two trustees).

11. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	298,591	325,056
Social security costs	29,493	27,435
Other pension costs	<u>14,709</u>	<u>14,955</u>
	<u>342,793</u>	<u>367,446</u>

The charity considers its key management personnel (in addition to the board of trustees) to be the CEO, programme managers and the third sector development manager. The total remuneration (including employer pension contributions) of the key management personnel was £143,953 (2021: £30,652).

Following the departure of the CEO the responsibilities of the role were allocated across a new senior management team (existing staff who accepted additional duties). The disclosed key management personnel remuneration includes the existing salaries of the senior management team and explains the significant increase. A new CEO should be in place from July 2022 onwards.

The average monthly number of employees during the year was as follows:

	2022	2021
Staff	<u>12</u>	<u>12</u>

No employees received emoluments in excess of £60,000.

The average full time equivalent for the average number of employees is 10 (2021:14).

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Designated fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	185	-	-	185
Charitable activities				
Core charitable activities	67,496	-	-	67,496
Grant charitable activities	-	-	1,297,749	1,297,749
Other trading activities	11,502	-	-	11,502
Investment income	<u>1,198</u>	<u>-</u>	<u>-</u>	<u>1,198</u>
Total	80,381	-	1,297,749	1,378,130
EXPENDITURE ON				
Charitable activities				
Core charitable activities	69,855	-	65	69,920
Grant charitable activities	-	-	1,521,446	1,521,446
Total	<u>69,855</u>	<u>-</u>	<u>1,521,511</u>	<u>1,591,366</u>
NET INCOME/(EXPENDITURE)	10,526	-	(223,762)	(213,236)
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>98,200</u>	<u>-</u>	<u>400,920</u>	<u>499,120</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>108,726</u></u>	<u><u>-</u></u>	<u><u>177,158</u></u>	<u><u>285,884</u></u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

13. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1st April 2021 and 31st March 2022	<u>14,303</u>
DEPRECIATION	
At 1st April 2021 and 31st March 2022	<u>14,303</u>
NET BOOK VALUE	
At 31st March 2022	<u><u>-</u></u>
At 31st March 2021	<u><u>-</u></u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Grants, contracts and other funding due	81,140	64
Other debtors	182	-
Prepayments and accrued income	<u>957</u>	<u>8,942</u>
	<u><u>82,279</u></u>	<u><u>9,006</u></u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Creditors for ordinary activities	9,141	16,948
Taxation and social security	43,223	-
Other creditors, including deferred income	<u>204,980</u>	<u>31,740</u>
	<u><u>257,344</u></u>	<u><u>48,688</u></u>

LEEDS OLDER PEOPLE'S FORUM
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

16. MOVEMENT IN FUNDS

	At 1/4/21 £	Net movement in funds £	Transfers between funds £	At 31/3/22 £
Unrestricted funds				
General fund	108,726	12,290	(20,237)	100,779
Designated funds - redundancy	-	-	20,237	20,237
	<u>108,726</u>	<u>12,290</u>	-	<u>121,016</u>
Restricted funds				
National Lottery Community Fund - Time To Shine	66,658	(53,608)	-	13,050
CCG/PHM Programme	14,890	24,110	-	39,000
LCC International Day of Older People	1,204	(1,204)	-	-
Covid 19 Harm Minimisation	63,676	(35,126)	-	28,550
Neighbourhood Networks Covid 19 Response	-	35,751	-	35,751
Leeds City Council	20,000	(18,896)	-	1,104
W G Edwards	1,900	(1,900)	-	-
Leeds City Council Dementia Friendly	8,830	10,280	-	19,110
National Lottery Community Fund - Men's Health	-	95,915	-	95,915
Leeds Bereavement fund	-	910	-	910
NHS Charities	-	12,500	-	12,500
LCF Self Harm	-	4,057	-	4,057
	<u>177,158</u>	<u>72,789</u>	-	<u>249,947</u>
TOTAL FUNDS	<u>285,884</u>	<u>85,079</u>	-	<u>370,963</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	70,146	(57,856)	12,290
	<u>70,146</u>	<u>(57,856)</u>	<u>12,290</u>
Restricted funds			
National Lottery Community Fund - Time To Shine	791,229	(844,837)	(53,608)
CCG/PHM Programme	39,000	(14,890)	24,110
LCC International Day of Older People	3,100	(4,304)	(1,204)
Men's Health	12,999	(12,999)	-
Covid 19 Response	56,375	(56,375)	-
Covid 19 Harm Minimisation	10,000	(45,126)	(35,126)
Neighbourhood Networks Covid 19 Response	120,001	(84,250)	35,751
Leeds City Council	12,000	(30,896)	(18,896)
W G Edwards	-	(1,900)	(1,900)
Leeds City Council Dementia Friendly	31,600	(21,320)	10,280
National Lottery Community Fund - Men's Health	101,650	(5,735)	95,915
Leeds Bereavement fund	1,450	(540)	910
HPoC	4,000	(4,000)	-
NHS Charities	12,500	-	12,500
LCF Self Harm	9,640	(5,583)	4,057
	<u>1,205,544</u>	<u>(1,132,755)</u>	<u>72,789</u>
TOTAL FUNDS	<u>1,275,690</u>	<u>(1,190,611)</u>	<u>85,079</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

16. MOVEMENT IN FUNDS - continued**Comparatives for movement in funds**

	At 1/4/20 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	98,200	10,526	108,726
Restricted funds			
National Lottery Community Fund - Time To Shine	363,530	(296,872)	66,658
CCG/PHM Programme	37,390	(22,500)	14,890
LCC International Day of Older People	-	1,204	1,204
Covid 19 Harm Minimisation	-	63,676	63,676
Leeds City Council	-	20,000	20,000
W G Edwards	-	1,900	1,900
Leeds City Council Dementia Friendly	-	8,830	8,830
	<u>400,920</u>	<u>(223,762)</u>	<u>177,158</u>
TOTAL FUNDS	<u>499,120</u>	<u>(213,236)</u>	<u>285,884</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	80,381	(69,855)	10,526
Restricted funds			
National Lottery Community Fund - Time To Shine	912,265	(1,209,137)	(296,872)
CCG/PHM Programme	-	(22,500)	(22,500)
LCC International Day of Older People	3,100	(1,896)	1,204
Men's Health	96,948	(96,948)	-
Covid 19 Response	86,580	(86,580)	-
Covid 19 Harm Minimisation	140,000	(76,324)	63,676
Neighbourhood Networks Covid 19 Response	5,356	(5,356)	-
Leeds City Council	20,000	-	20,000
W G Edwards	1,900	-	1,900
Leeds City Council Dementia Friendly	31,600	(22,770)	8,830
	<u>1,297,749</u>	<u>(1,521,511)</u>	<u>(223,762)</u>
TOTAL FUNDS	<u>1,378,130</u>	<u>(1,591,366)</u>	<u>(213,236)</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

16. MOVEMENT IN FUNDS - continued

National Lottery Community Fund	Lottery funding to deliver an Ageing Better programme to reduce loneliness and social isolation for older people.
CCG/PHM Programme	A programme focussed on progressing a Population Health Management approach to improve outcomes for people living with frailty.
LCC International Day of Older People	To distribute small grants to 3rd sector groups delivering social activities to celebrate the International Day of Older People.
Covid 19 harm Minimisation	The delivery of the Older peoples COVID-19 grants programme to develop innovative approaches to deliver proactive and responsive actions for older people.
Neighbourhood Networks Covid 19 Response	To provide small grants to Neighbourhood Networks to support work that responds to issues in the government's COVID-19 Response: Autumn and Winter Plan 2021.
Leeds City Council Support Officer grant W G Edwards	To provide a support officer in the community. To develop bespoke creative reminiscence boxes for the most vulnerable in one of the most deprived wards of Leeds.
Leeds City Council Dementia Friendly	To fund work that aims to ensure that people who are living with dementia, and families & carers, can play an active part in community, economic and social life; keep doing the things we enjoy; and explore new opportunities.
National Lottery Community Fund - Men's Health	A lottery funded project that creates a network for individuals and organisations working in the field of men's health and wellbeing in Leeds.
Leeds Bereavement fund - Death Matters	To deliver creative-led workshops and individual creative actions with home-bound NN members.
NHS Charities	To develop and deliver a unique range of creative activities alongside older people to grow their confidence, reduce anxiety, reduce isolation and improve physical conditioning.
Leeds Community Foundation - Self Harm	Raising awareness and tackling stigma around self-harm among older people and the people who work with them whilst collectively learning and creating a local knowledge base across a broad range of third sector partners.

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2022.

18. TAXATION

The charitable company is exempt from corporation tax on its charitable activities by virtue of section 505 of the income and Corporation Taxes Act 1988.

19. INCORPORATION

On 26th August 2020 Leeds Older People's Forum registered as a Charitable Incorporated Organisation with the Charity Commission. The assets of the unincorporated charity were transferred to the CIO on 1st April 2021.

Merger accounting has been applied so comparatives have been included from unincorporated trust.

LEEDS OLDER PEOPLE'S FORUM

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022**

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	953	185
Other trading activities		
Recharges	(289)	11,502
Investment income		
Deposit account interest	2	1,198
Charitable activities		
Grants	1,205,542	1,297,749
Contracts	69,482	67,496
	<u>1,275,024</u>	<u>1,365,245</u>
Total incoming resources	1,275,690	1,378,130
EXPENDITURE		
Charitable activities		
Wages	298,591	325,056
Social security	29,493	27,435
Pensions	14,709	14,955
Rates and water	23,439	34,221
Insurance	2,324	2,199
Telephone	2,745	546
Equipment and materials	10	549
Room hire	3,671	215
Travel	1,775	658
Office and admin costs	33,047	15,382
Training	17,498	3,551
Refreshments	729	168
Other expenses	11,798	4,709
Freelance workers and consultants	55,974	29,791
IT costs	7,674	5,415
Direct project delivery costs	155,256	117,577
Website	4,948	3,025
Grants to institutions	521,782	1,000,426
	<u>1,185,463</u>	<u>1,585,878</u>
Support costs		
Governance costs		
Auditors' remuneration	5,148	5,488
Total resources expended	1,190,611	1,591,366
Net income/(expenditure)	85,079	(213,236)

This page does not form part of the statutory financial statements

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022
FOR
LEEDS OLDER PEOPLE'S FORUM**

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

LEEDS OLDER PEOPLE'S FORUM

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

	Page
Reference and Administrative Details	1
Report of the Trustees	2 to 10
Report of the Independent Auditors	11 to 13
Statement of Financial Activities	14
Balance Sheet	15
Cash Flow Statement	16
Notes to the Cash Flow Statement	17
Notes to the Financial Statements	18 to 27
Detailed Statement of Financial Activities	28

LEEDS OLDER PEOPLE'S FORUM

REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31ST MARCH 2022

TRUSTEES

W K Rollinson
C Lawrence
J Welham
R J Harington
R M Cornelissen (resigned 17/2/22)
Dr D S Smith
S J Phillips
Dr S K Rait
R Koivunen
J P O'Dwyer
C J Mahoney
P M Gradys
I Anderson (appointed 1/4/21)
M Bell (resigned 18/2/22)
S Chesters (resigned 18/2/22)
C Godson (resigned 18/2/22)
G Hamilton (resigned 18/2/22)
B Holden (resigned 18/2/22)

PRINCIPAL ADDRESS

24C Josephs Well
Hanover Walk
Leeds
LS3 1AB

REGISTERED CHARITY NUMBER

1191030

AUDITORS

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022**

The trustees present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

The objects of the CIO are:

- The relief of older people in the Metropolitan District of Leeds (the area of benefit) and in particular the relief of poverty and the promotion of good health of older people, primarily, but not exclusively, by associating voluntary, statutory and other agencies and individuals in a support network.
- The advancement of the education of older people in the area of benefit in particular in relation to financial, health, housing, social and welfare entitlements.
- The advancement of the education of the public, and promotion of research concerning the needs of older people in relation to the provision of community care, and the publication of the useful results of such research.
- The promotion of the benefit of older people in the area of benefit without distinction of sex or political, religious or other opinion, by associating the statutory authorities, voluntary organisations and individuals in a common effort to provide educational, cultural, social welfare, recreational and leisure-time facilities, with the object of improving the conditions of life for older people.

Time to Shine

Our flagship programme for tackling loneliness and social isolation in Leeds began in April 2015 and was due to end in April 2021. However, due to the interruption of Covid restrictions the Programme was extended. It was finally brought to a close at the end of March 2022. Funded by the National Lottery Community Fund, 86 third sector partners were involved across the 7 years, delivering a wide-ranging plan filled with exciting campaigns, events and initiatives, made up of 131 projects.

Legacy & Learning

Time to Shine had a clear purpose from the beginning – to reduce social isolation and loneliness in older people in Leeds – so we set out with a purpose and we had a well-developed plan, processes and procedures in place. However, Time to Shine only really came to life once the people were in place – the staff team, the delivery partners, the volunteers and the beneficiaries themselves. As we approached the last stages of Time to Shine we wanted to understand what we wanted to remain long after the programme ended. We needed to embed the legacy into the fabric of the project and to work to extend the positive after effect. We wanted to learn lessons during the programme and use the learning to build for the future so the legacy can still have meaning long after Time to Shine has gone. Some of our legacy will have been intentional – some of it may create ripples for years to come that we will never know about – but the final year was a crucial legacy planning stage for us to capture what Time to Shine has contributed to Leeds' older people and to ensure that we will be remembered for something meaningful.

Time to Shine was a Test and Learn Programme and our partners brought a considerable amount of learning to Leeds about how to work with older people to reduce loneliness and social isolation. The LOPF website now hosts a bank of resources including 78 learning reports, 16 toolkits, 100s of case studies, films and podcasts to allow us to continue to share that learning and good practice as part of the legacy of the work.

We embedded co-production in project design, delivery and evaluation and this has become second nature to delivery partners. Coproduction has been woven into the fabric of the programme to give older people a sense of ownership and involvement. This approach is likely to continue within partner organisations beyond the life of TTS.

In March 2022, we held a 2 day conference to celebrate the learning and legacy of Time to Shine. The conference was a lively affair, held via Zoom over two morning sessions on the 2nd and 3rd March 2022. Around 60 people joined on the first day for discussions and presentations which focused on co-production. Bill Rollinson, Chair of the Time to Shine Core Partnership, gave the opening address. He explained how older people were at the heart of decision-making and planning from the moment the funding opportunity was announced by the National Lottery Community Fund. Day 2 was equally jam-packed and again around 60 people joined a Zoom session which was focused on collaboration. All in all, the information shared across the two sessions - in presentations and in the chat box - gave us clear and tangible reasons why we should feel proud of Time to Shine.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

One of the key messages for legacy within Time to Shine was that we bring about societal and attitudinal change. As part of our work to create that we launched the Age Proud Festival during the final Time to Shine year which ran for 10 days in September 2021.

Another legacy mission was that Leeds Older People's Forum is sustained to carry the legacy forward and much of the work begun as part of Time to Shine will continue including a role to continue to share the good practice that developed across the delivery partner organisations.

Legacy from delivery partners point of view:

- Yorkshire Dance received £162k from the NHS to do more creative dance sessions in more care homes in Leeds/
- Little London Arts received 3 substantial grants from different funders to continue their programme of cultural and social visits, as developed in their Small Funds project.
- Health for All continues to support Lychee Red Chinese Seniors and the BME Network 4 years after TTS funding ended
- SWIFT continues to this day, 3 years after TTS funding ended, and the number of projects expanded from 5 to 11 with added investment and management from Leeds City Council and Public Health.
- £58k secured by the Centre for Loneliness Studies to create a PhD on co-production using TTS as a case study
- Changes to the way in which Leeds Community Foundation works, as evidence in 'reflections on running a Small Funds programme'
- Approximately £10k in grants secured by each of the following projects: Choices, Cara, Carers Connections, Young at Arts, Lychee Red Chinese Seniors; approximately £20k for Float Your Boat; and around £40k for Health for All Connections.
- Lychee Red Chinese Seniors, Bollywood Ladies at D-Dance Theatre (Small Funds) and Walking Football at Making a Match all collected member contributions towards the activities they participated in.
- BME Network secured almost £40k from 8 successful grant applications.
- Don't Call Me Old secured almost £50k from 7 successful grant applications
- In Mature Company secured almost £10k from BBC and Arts council funding for a 5 part animated series about In Mature Company's work with older people living with dementia
- In 2017 The Centre for Loneliness Studies received £30k faculty funding from Sheffield University to do loneliness work for 12 months
- In 2018 a private donor to Leeds Community Foundation earmarked £10k to fund unsuccessful applicants in an early, oversubscribed Small Funds round
- Approximately £10k was allocated from Zest's successful Henry Smith Foundation grant to continue their Late Breakfast Club (Small Funds project)
- Approximately £10k from an Awards for All grant for continuing Cook and Eat (Small Funds), extending the numbers of sessions and making it intergenerational.
- In 2018 Crossgates and District Good Neighbours Scheme secured around £70k from the Building Connections fund to continue their work with older people living with frailty, building on their experience of running SWIFT.

We are very proud of the legacy created across the whole partnership that made Time to Shine the success it has been. Our delivery partners have been exceptional and it has been a privilege to work with them all.

Age Proud Leeds

Designed specifically to challenge age discrimination, Age Proud Leeds is all about educating people on how widespread ageism is, who it affects, how attitudes can be changed, the rich diversity of people involved and how we can shine a light on the many positive benefits of ageing.

Shine Magazine

During lockdown our storytelling project to share positive stories of the impact of TTS was repurposed to create Shine magazine. Shine was distributed to reach the most isolated older people in lockdown but continued to be funded as part of Time to Shine's extended life.

Older people in Leeds have stories to tell. This is the place to tell them. Stories of our lives, memories of our city, stories about how we have coped with adversity. Stories to make you laugh, to move you, to make you think. All kinds of stories from all kinds of older people in Leeds.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

As Time to Shine drew to a close we developed Shine as an independent company that will work to generate income through fundraising, advertising, sponsorship and subscription to eventually become self sustaining.

Friendly Communities

Time to Shine and LOPF are one of the partners of Age Friendly Leeds, which includes Leeds City Council and the Centre for Ageing Better. Through this partnership each organisation has developed clear roles. The LOPF roles have developed based on our strong community connections, our ability to engage with and capture the voice of older people of Leeds and our relationship with community organisations.

This work was partially funded by Time to Shine and partially by Dementia Friendly Leeds but will be sustained as TTS ends for a further year

Through the Friendly Communities Project we have delivered:

- An Age Friendly steering group - This group meets on a monthly basis and consists of approximately 15 older people who are consulted on age friendly matters and who help to shape the services that LOPF deliver. Their voice is fed into all that we do and their views are shared with our partners. This group has grown in strength and reputation over the past year and maintained its work and voices from the group have been active in shaping the Age Friendly community that Leeds is
- Age Friendly Ambassadors - The Friendly Communities team, in consultation with our partners at Age Friendly Leeds and with the Age Friendly steering group, developed the ambassador programme. There are now over 200 Age Friendly Ambassadors in Leeds and they have regular get-togethers.
- Age & Dementia Friendly Business Guide - The Friendly Communities team, produced a resource pack containing 5 booklets that guide local businesses and organisations to becoming more age and dementia friendly and to creating an action plan to being the best they can be in supporting their older customers. Thanks to an investment from Leeds City Council, as part of the Over 60s Harm Minimisation Plan an Age & Dementia Friendly Business Development Officer worked throughout the year to help to develop the scheme post lockdown. This person was managed by the Friendly Communities team until the end of the year. There are now more than 50 local businesses who are registered as Age & Dementia Friendly and this continues to grow. As lockdown restrictions came to an end the Friendly Communities team in partnership with Age Friendly Leeds produced a one-page guide to support retailers to re-open safely and to give older customers confidence to use their services.
- Wise Up To Ageism workshop is a two hour online session developed by the Friendly Communities team to raise awareness of ageism and encourage people to find out more about ageism, discuss and reflect. It also aims to help people to challenge ageism in everyday life. The session explores the key messages from the Age Proud Leeds campaign: Throughout the year this has been rolled out as online, interactive workshops as well as webinars to groups of up to 150. Feedback tells us that this really changes perceptions of older people
- Dementia Friendly - Dementia Friendly Leeds is a campaign to raise awareness of dementia and make services more accessible. The aim is to ensure people who are living with dementia – along with their carers – remain an active part of their city and keep doing the things they enjoy. Our Friendly Communities team have worked this year to create a listing of social opportunities for people living with dementia that is available online and kept up to date. They also share the facilitation of the Leeds Up & Go Group, part of the Dementia Engagement and Empowerment Project (DEEP) network. This group meets to influence and support the development of Leeds as a dementia friendly city. They have consulted on issues including public transport and academic research design and are regular consultees on dementia-friendly performances and arts events, both locally and nationally.

Third Sector Development

The project was established to work with Neighbourhood Network Services (NNS) to support their development. Neighbourhood Network Services (NNS) provide services to older people in specific geographical areas of Leeds. The aims of the NNS are to reduce social isolation and loneliness, increase older people's participation in their own local communities and the city; promote older people's choice and control over their lives and enhance older people's health and wellbeing.

During 2021/22 regular skillshare sessions continued allowing NNS staff to meet online and learn from each other as services adapted to the needs of older people as lockdown restriction began to ease This peer support has created greater cohesion across networks and LOPF aims to continue to develop this. A peer support and training partnership with 100% digital and the neighbourhood networks which had started during the pandemic, has continued to develop and now extends its reach to other third sector older people's organisations. This work was partially funded by Time to Shine but will be sustained as TTS ends for a further year

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

Communications

In December 2021 LOPF launched its new website and its new image, complete with logo. The website continues to provide regular news and blogs about the older people in Leeds and the organisations that work to support them.

We continue to maintain a strong presence on Twitter to promote the work of partner organisations as well as our own work, and to share ideas and provoke debate.

We have generated regular project updates that keep our partners involved in our news and work and a regular newsletter "Have I Got Older People's News For You?" shares local, regional and national news.

Learning Facilitation project

The Learning Facilitation project was delivered as part of Time to Shine. The project provided training and awareness solutions to help staff and volunteers who work with older people who are struggling with loneliness and social isolation. In 21/22 we continued to deliver online Time to Learn sessions to allow delivery partners to join via zoom, share experiences and learn from each other. These sessions were notated and learning briefings were created as resources available on the LOPF website.

A learning dissemination plan (LDP) was delivered in 21/22 with the aim of identifying the key learning to emerge from the Time to Shine programme and develop appropriate tools to disseminate the learning widely, in Leeds and at a national level where appropriate.

The plan set out milestones to cover the final year of the Time to Shine programme, and acted through the year as a working document. There was an overall aim that each strand of learning there would be a report, toolkit, or both. As learning continued to be returned by delivery partners we were able to identify new subjects and map them into the plan.

Men's Health Unlocked

Men's Health Unlocked ("MHU") is a network for individuals and organisations working in the field of men's health and wellbeing in Leeds. It takes a joined-up and gendered approach to tackling health inequalities specific to those who identify as men.

The project aims to:

- Be a voice for men
- Be a voice for the sector in the new commissioning landscape at sub-regional and local levels
- Learn, share and promote good Practice
- Champion positive male health and identity

(MHU is a partnership between four local charitable bodies (Barca-Leeds, Forum Central, the Orion Partnership and Touchstone) and Leeds City Council, and in January 2021 received over £300,000 of funding from the National Lottery Reaching Communities Fund, to support the health and wellbeing of men across the Leeds area for 2 years.

This came as a huge boost for men's health in the city following a successful first 12 months of the project, which saw the network make waves at a local and national level. It has delivered 100 tablets to men across the city – half of which were men from ethnic minority backgrounds. It also set up a men's helpline and recruited "Manbassadors" in local shops, who have regular chats with men to help point them towards activities and services.

International Day of Older People (IDOP)

International Day of Older People (IDOP) is on 1st October and is celebrated annually in Leeds, focusing on a different theme each year. The theme for 2021 was Linking Lives.

IDOP 2021 'Linking Lives' aimed to bring people and communities together (literally and figuratively), raise awareness and celebrate the strength of the diversity of older people and communities across Leeds. Supporting the ambition for Leeds to be the Best City to Grow Old In.

It was felt that communities carry the stories, teachings and experiences of their elders; the inherited memories of what happened to people over many generations. The previous year would be another chapter in the storytelling for many older people and diverse communities in our city.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

Everyone would have different experiences and journeys to share.

The aim of IDOP Leeds is to ensure that the City of Leeds promotes and celebrates the International Day of Older Persons and promotes the values of:

- a positive view of old age
- older people being enabled to lead active healthy and involved lives as citizens
- full participation of older people in the decisions and processes which affect their lives
- challenging the barriers faced by older people to independence, inclusion and equality
- older people being treated with respect and dignity at all times

The following organisations received funding to plan celebratory events in September/October of 2021:

- Asha Neighbourhood Project
- Association of Blind Asians
- AVSED
- Belle Isle Senior Action
- Circles of Life Together Women / Circles of Life Voice of Men
- Collingham and Linton Remembers Hamara HLC
- Holocaust Survivors' Friendship Association
- Indian Women Association
- Naya Savera
- Rawdon Community Library
- SAGE / Leeds - MESMAC
- Sikh Elders Service- Touchstone
- Sumangal Group
- The Conservation Volunteers
- Wetherby in support of the Elderly - WISE

£3,750 was awarded for community events. 439 older people attended the events along with 107 younger people. Funds were provided by Leeds Adult Social Care, Leeds City Council Public Health and Leeds City Council Safer and Stronger Communities Team.

LOOKING FORWARD TO 2022/23

As the LOPF team worked to bring Time to Shine to a celebratory end, attention was also focused on the future.

Enhance

Thanks to relationships developed across Forum Central with Leeds Community Healthcare (LCH) we began conversations with Sam Prince at LCH about how third sector organisations could enhance the capacity of clinical Neighbourhood Teams in supporting people following discharge from hospital. As the conversation developed it was agreed that LOPF would receive £1m to manage a network of providers and to liaise closely with LCH in developing a new way of working that could bring system change. Enhance was launched in April and we now have 14 third sector delivery partners accepting referrals from Neighbourhood Teams. Like Time to Shine, this is being delivered with a test and learn programme approach with regular monitoring and evaluation, learning events and a multi disciplinary steering group. At the moment we only have funding to the end of May 2023, but we are working closely with partners to create an evidence based business case to bring in sustained funding.

Our Enhance Delivery Partners are:

- Action for Gipton Elderly
- Association of Blind Asians
- Age UK Leeds
- Armley Helping Hands
- Burmantofts Senior Action
- Care & Repair
- Crossgates Good Neighbours
- Feel Good Factor
- Health For All
- Leeds Irish Health & Homes
- Moor Allerton Eldely Care
- OPAL
- NET Garforth
- Seacroft Friends and Neighbours

Enhance will support safe and sustainable discharge from hospital and neighbourhood teams into a secure home environment and link Neighbourhood Teams with third sector organisations to enhance capacity in both sectors and avoid both delayed discharges and readmissions.

Travel Connections

Leeds Older People's Forum got news in May 2022 that it will lead Travel Connections, exploring how to improve transport options for older people. The programme has been awarded a grant through the Department for Transport's 'Tackling Loneliness with transport' fund.

Travel Connections incorporates 12 separate projects exploring how to improve transport options for older people. Six local third sector organisations are partners in the programme, with LOPF also expanding our Friendly Communities project to include work on travel.

The projects come under five themes:

- Buses
- Taxis
- Active travel
- Community transport
- Travel conversations

The first four themes explore how the vast network of existing transport resources in Leeds can be better used to reduce loneliness. The fifth theme focuses on creating conversations between older people and decision-makers so that older people's voices are heard at strategic city levels.

Travel Connections will run until 31 May 2023 and will be delivered in partnership with The Conservation Volunteers, Bramley Elderly Action, Carers Leeds, Shine Magazine, Crossgates Good Neighbours and AVSED.

Other work continues

As we move into 2022/23 we have also secured continued funding from LCC and the CCG for the Friendly Communities project who now has a staff team of 3 and is supported by the work of many older volunteers. The Third Sector Development management work continues thanks to funding from LCC and includes a partnership with 100% digital to create the digital hub.

Men's Health Unlocked continues thanks to Reaching Communities Lottery funding.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

As a continuation from Time to Shine we continue our learning programme with the Good Practice Mentor who will share the learning from Time to Shine and seek to embed it within all future work which will be a wonderful legacy.

We also continue to deliver an arts project funded by the NHS Charities Together fund in partnership with the Performance Ensemble and work to support them in their future project, 1001 Stories as part of Leeds 2023. Other arts projects include the creation of "boxes of wonder" funded by WG Edwards and Dying Matters.

2021/22 was a very busy year and it looks like 2022/23 will be very busy too. Exciting times ahead!

FORUM CENTRAL PARTNERSHIP

Forum Central is a network of health and social care third sector organisations in Leeds delivered by the partnership of:

- Leeds Older People's Forum and
- Volition (the Mental Health, Physical and Sensory Impairment and Learning Disabilities Forum) .

Our mission is to be a collective voice for the health and care third sector.

Our combined membership stands at almost 300 third sector organisations working across Leeds – large and small with membership open to all third sector organisations working in health and care in Leeds.

Forum Central supports and represents the diverse third sector working with health and social care needs in Leeds; we promote and support partnership working across the city and provide information for and about the sector. Forum Central does this across health and care with a focus on four specialist areas of:

- learning disabilities;
- mental health;
- older people;
- physical and sensory impairment.

All our activities are informed, driven and led by members and the partner organisation's respective Boards of Trustees, representatives of which come together to form the Forum's Partnership Board.

Member organisations are supported through sharing good practice, networking and partnership opportunities, and are kept informed about what is happening across our specialist areas and the wider health and care agenda.

Leeds Older People's Forum takes responsibility for the older people's specialism delivery as well as collaborating on broader health and care work.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular, the relief and support of those in need by reason of age.

Financial Review

The net surplus for the year was £85,079, including net income of £12,290 on unrestricted funds -and net surplus of £72,789 on restricted funds. The net assets of the company increased by £85,079. The company's total funds amounted to £370,963 (2021 £285,884) at 31st March 2022.

Reserves policy

The charity takes a risk based approach in setting the level of reserves. A minimum level (lower band) and maximum level (upper band) of reserves is set and reserves are maintained between the lower and upper band limits. This ensures that the charity holds enough reserves for an orderly winding up if faced with unexpected closure, whilst also ensuring the charity does not maintain unnecessary high surplus reserves.

The lower band level is set with reference to funds needed in order to conduct an orderly winding up of the charity in the face of unexpected closure. This has been set at 6 months of operating costs plus redundancy and other known committed expenditure and equates to £41,856.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

The upper level includes an allowance for any additional or designated items - specifically £15,000 contingency for unexpected cash flow considerations and £65,000 allocated for 1 year to maintain Forum Central activities running if replacement funding is needed. The upper band level has therefore been set at £121,856.

Actual free reserves are £100,780 and so are within the upper and lower limit. Accordingly no specific action with regard to reserve levels is required.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015).

Leeds Older People's Forum (LOPF) is a Charitable Incorporated Organisation (CIO) (number 1191030). Its governing document is an Association Constitution.

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. There must be at least six charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. The maximum number of charity trustees is 20. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum. A minimum of 75% of the charity trustees must be older people. For the purpose of this Constitution, an older person is defined as a person aged 60 years of age and over.

At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office. At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot. At the first meeting of the trustees following the AGM the charity trustees shall elect a Chair, two Vice Chairs and a Treasurer from amongst their number.

LOPF's Board of Trustees meets on a bi-monthly basis, with additional monthly meetings of the LOPF Officers of the board.

The charity's finance sub committee convenes annually as the remuneration committee in order to review salary bandings and scale points of all employees (including key management personnel). The charity's paycales align with the paycales of the National Joint Council for Local Government Services, and any salary increases are in line with those negotiated by the National Joint Council for Local Government Services. The remuneration committee also undertakes benchmarking comparisons using an external benchmarking company with local government experience, to review all job roles against job descriptions and compare with similar roles across the 3rd sector to ensure pay is fair and reflective of the duties carried out by employees.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022**

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of disclosure of information to auditor

So far as the trustees are aware, there is no relevant audit information of which the company's auditors are unaware and each trustee has taken all the steps that he or she ought to have taken as a trustee in order to make himself or herself aware of any relevant information and to establish that the company's auditors are aware of that information.

A great deal of work has been done, none of which would have been possible without the dedication, skills and passion of the LOPF staff team and that of the third sector partners across the city.

Our grateful thanks to all for such an impressive achievement.

Approved by order of the board of trustees on 28th June 2022 and signed on its behalf by:

.....
R J Harington - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

Opinion

We have audited the financial statements of Leeds Older People's Forum (the 'charity') for the year ended 31st March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustee's report.

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations.
- We identified the laws and regulations applicable to the charity through discussions with management, and from our commercial knowledge and experience of the sector.
- We focused on specific laws and regulations which we considered may have a direct material effect on the accounts of the operations of the Charity, including the Charities Act 2011.
- We assessed the extent of compliance with laws and regulations identified above through making enquiries of management and inspecting legal correspondence.
- Identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- Making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud.
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- Performed analytical procedures to identify any unusual or unexpected relationships.
- Identified and tested journal entries and identified any significant transactions that were unusual or outside the normal course of business.
- Investigated the rationale behind significant or unusual transactions.
- Challenged assumptions and judgements made by management in determining significant accounting estimates.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed audit procedures which included, but were not limited to:

- Agreeing financial statements disclosures to underlying supporting documentation.
- Discussions with management of known or suspected instances of non-compliance with laws and regulations.
- Reading the minutes of meetings of those charged with governance.
- Reviewing correspondence with HMRC, relevant regulators including the Charities Commission and the charity's legal advisors.

At the completion stage of the audit, the engagement partner's review included ensuring that the team had approached their work with appropriate professional scepticism and thus the capacity to identify non-compliance with laws and regulations and fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance of laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement relating to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

for and on behalf of Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

Date: 28th June 2022

LEEDS OLDER PEOPLE'S FORUM

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022

	Notes	Unrestricted fund £	Designated fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	951	-	2	953	185
Charitable activities	5					
Core charitable activities		69,482	-	-	69,482	67,496
Grant charitable activities		-	-	1,205,542	1,205,542	1,297,749
Other trading activities	3	(289)	-	-	(289)	11,502
Investment income	4	2	-	-	2	1,198
Total		70,146	-	1,205,544	1,275,690	1,378,130
EXPENDITURE ON						
Charitable activities	6					
Core charitable activities		57,856	-	-	57,856	69,920
Grant charitable activities		-	-	1,132,755	1,132,755	1,521,446
Total		57,856	-	1,132,755	1,190,611	1,591,366
NET INCOME/(EXPENDITURE)		12,290	-	72,789	85,079	(213,236)
Transfers between funds		(20,237)	20,237	-	-	-
Net movement in funds		(7,947)	20,237	72,789	85,079	(213,236)
RECONCILIATION OF FUNDS						
Total funds brought forward		108,726	-	177,158	285,884	499,120
TOTAL FUNDS CARRIED FORWARD		100,779	20,237	249,947	370,963	285,884

The notes form part of these financial statements

LEEDS OLDER PEOPLE'S FORUM

BALANCE SHEET
31ST MARCH 2022

	Notes	Unrestricted fund £	Designated fund £	Restricted funds £	2022 Total funds £	<i>2021 Total funds £</i>
CURRENT ASSETS						
Debtors	14	82,279	-	-	82,279	<i>9,006</i>
Cash at bank		<u>275,844</u>	<u>20,237</u>	<u>249,947</u>	<u>546,028</u>	<i><u>325,566</u></i>
		358,123	20,237	249,947	628,307	<i>334,572</i>
CREDITORS						
Amounts falling due within one year	15	(257,344)	-	-	(257,344)	<i>(48,688)</i>
		<u>100,779</u>	<u>20,237</u>	<u>249,947</u>	<u>370,963</u>	<i><u>285,884</u></i>
NET CURRENT ASSETS						
		100,779	20,237	249,947	370,963	<i>285,884</i>
TOTAL ASSETS LESS CURRENT LIABILITIES						
		100,779	20,237	249,947	370,963	<i>285,884</i>
NET ASSETS		<u>100,779</u>	<u>20,237</u>	<u>249,947</u>	<u>370,963</u>	<i><u>285,884</u></i>
FUNDS	16					
Unrestricted funds					121,016	<i>108,726</i>
Restricted funds					<u>249,947</u>	<i><u>177,158</u></i>
TOTAL FUNDS					<u>370,963</u>	<i><u>285,884</u></i>

The financial statements were approved by the Board of Trustees and authorised for issue on 28th June 2022 and were signed on its behalf by:

.....
R J Harington - Trustee

The notes form part of these financial statements

LEEDS OLDER PEOPLE'S FORUM

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2022**

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	<u>220,749</u>	<u>(211,832)</u>
Net cash provided by/(used in) operating activities		<u>220,749</u>	<u>(211,832)</u>
Cash flows from investing activities			
Interest received		2	1,198
Rent recharges		<u>(289)</u>	<u>11,502</u>
Net cash (used in)/provided by investing activities		<u>(287)</u>	<u>12,700</u>
Change in cash and cash equivalents in the reporting period		220,462	(199,132)
Cash and cash equivalents at the beginning of the reporting period		<u>325,566</u>	<u>524,698</u>
Cash and cash equivalents at the end of the reporting period		<u>546,028</u>	<u>325,566</u>

The notes form part of these financial statements

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2022**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022	<i>2021</i>
	£	£
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	85,079	<i>(213,236)</i>
Adjustments for:		
Interest received	(2)	<i>(1,198)</i>
Rent recharges	289	<i>(11,502)</i>
Increase in debtors	(73,273)	<i>(975)</i>
Increase in creditors	<u>208,656</u>	<i><u>15,079</u></i>
Net cash provided by/(used in) operations	<u>220,749</u>	<i><u>(211,832)</u></i>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/21	Cash flow	At 31/3/22
	£	£	£
Net cash			
Cash at bank	<u>325,566</u>	<u>220,462</u>	<u>546,028</u>
	<u>325,566</u>	<u>220,462</u>	<u>546,028</u>
Total	<u>325,566</u>	<u>220,462</u>	<u>546,028</u>

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared on a going concern basis as the trustees believe no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Tangible fixed assets other than freehold land are stated at cost less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided at rates calculated to write off the cost, less estimated residual value, of each asset over its useful life, as follows:

Fixtures and fittings - 25% reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES - continued**Pensions**

The charity operates a defined pension contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. DONATIONS AND LEGACIES

	2022	<i>2021</i>
	£	<i>£</i>
Gifts	<u>953</u>	<u><i>185</i></u>

3. OTHER TRADING ACTIVITIES

	2022	<i>2021</i>
	£	<i>£</i>
Recharges	<u>(289)</u>	<u><i>11,502</i></u>

4. INVESTMENT INCOME

	2022	<i>2021</i>
	£	<i>£</i>
Deposit account interest	<u>2</u>	<u><i>1,198</i></u>

5. INCOME FROM CHARITABLE ACTIVITIES

Core Charitable Activities	2022	2022	2022	<i>2021</i>
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Contracts	<u>69,482</u>	<u>-</u>	<u>69,482</u>	<u><i>67,496</i></u>
	<u>69,482</u>	<u>-</u>	<u>69,482</u>	<u><i>67,496</i></u>
Grant making activities	2022	2022	2022	<i>2021</i>
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Grants	<u>-</u>	<u>1,205,542</u>	<u>1,205,542</u>	<u><i>1,297,749</i></u>
	<u>-</u>	<u>1,205,542</u>	<u>1,205,542</u>	<u><i>1,297,749</i></u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

5. INCOME FROM CHARITABLE ACTIVITIES - continued

Grants received, included in the above, are as follows:

	2022 £	2021 £
National Lottery Community Fund - Time to Shine	791,229	912,265
Men's Health	12,999	96,948
W G Edwards	-	1,900
Covid 19 Response	56,375	86,580
LCC International Day of Older People	3,100	3,100
Leeds City Council Support Officer Grant	12,000	20,000
Covid 19 Harm Minimisation	10,000	140,000
Neighbourhood Networks Covid 19 Response	120,000	5,356
Leeds City Council Dementia Friendly	31,600	31,600
National Lottery Community Fund - Men's Health	101,649	-
Leeds Bereavement fund	1,450	-
HPoC	4,000	-
NHS Charities	12,500	-
LCF Self Harm	9,640	-
CCG/PHM Programme	39,000	-
	1,205,542	1,297,749

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Core charitable activities	52,708	-	5,148	57,856
Grant charitable activities	610,973	521,782	-	1,132,755
	663,681	521,782	5,148	1,190,611

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

Core charitable activities

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total Funds £
Staff costs	41,824	-	41,824	44,639
Rent, rates and utilities	1,407	-	1,407	17,866
Insurance	2,324	-	2,324	2,198
Telephone	2,135	-	2,135	-
Room hire	-	-	-	-
Travel	-	-	-	28
Office and admin costs	(14,977)	-	(14,977)	(9,847)
Training	50	-	50	1,032
Refreshments	9	-	9	-
Other expenses	5,201	-	5,201	1,546
Freelance workers and consultants	10,899	-	10,899	7,291
IT Costs	3,836	-	3,836	4,268
Direct project delivery costs	-	-	-	(123)
	52,708	-	52,708	68,898

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

7. DIRECT COSTS OF CHARITABLE ACTIVITIES (continued)

Grant making activities

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total Funds £
Staff costs	-	300,970	300,970	322,807
Rent, rates and utilities	-	22,031	22,031	16,355
Telephone	-	609	609	546
Equipment and materials	-	10	10	549
Room hire	-	3,672	3,672	215
Travel	-	1,775	1,775	630
Office and admin costs	-	48,024	48,024	25,229
Training	-	17,448	17,448	2,519
Refreshments	-	720	720	168
Other expenses	-	6,597	6,597	3,163
Freelance workers and consultants	-	45,075	45,075	22,500
IT Costs	-	3,838	3,838	1,147
Direct project delivery costs	-	155,256	155,256	177,700
Website	-	4,948	4,948	3,025
	-	<u>610,973</u>	<u>610,973</u>	<u>516,553</u>

8. GRANTS PAYABLE

	2022 £	2021 £
Grant charitable activities	<u>521,782</u>	<u>1,000,426</u>

The total grants paid to institutions during the year was as follows:

	2022 £	2021 £
National Lottery Community Fund - Time to Shine	387,851	773,126
Covid 19 Response	51,573	83,580
International Day of Older People	3,750	1,896
Men's Health	-	81,789
Covid 19 Harm Minimisation	12,850	60,035
Neighbourhood Networks Covid 19 Response	<u>65,758</u>	-
	<u>521,782</u>	<u>1,000,426</u>

National Lottery Community Fund - Time to Shine

The grants made to these organisations was aimed at improving the quality of life and wellbeing of older people

Covid 19 Response

The grants made to these organisations was to help support communities through Covid 19

International Day of Older People

The grants made was to run the International Day of Older People across Leeds through engagement with Leeds partners.

Covid 19 Harm Minimisation

The grants made to these organisations was to help support communities through Covid 19

Neighbourhood Networks Covid 19 Response

The grant made was to support Neighbourhood Networks through the Covid 19 crisis

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

9. SUPPORT COSTS

	Governance costs
	£
Core charitable activities	<u>5,148</u>

Support costs, included in the above, are as follows:

	2022	2021
	Core charitable activities	Total activities
	£	£
Auditors' remuneration	<u>5,148</u>	<u>5,488</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the year ended 31st March 2021.

Trustees' expenses

Reimbursed expenses, which are all subject to the charity's processes of internal controls, do not form part of the remuneration and are not included above. During the period, trustee expenses of £129 (2021: £158) were reimbursed to two trustees (2021: two trustees).

11. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	298,591	325,056
Social security costs	29,493	27,435
Other pension costs	<u>14,709</u>	<u>14,955</u>
	<u>342,793</u>	<u>367,446</u>

The charity considers its key management personnel (in addition to the board of trustees) to be the CEO, programme managers and the third sector development manager. The total remuneration (including employer pension contributions) of the key management personnel was £143,953 (2021: £30,652).

Following the departure of the CEO the responsibilities of the role were allocated across a new senior management team (existing staff who accepted additional duties). The disclosed key management personnel remuneration includes the existing salaries of the senior management team and explains the significant increase. A new CEO should be in place from July 2022 onwards.

The average monthly number of employees during the year was as follows:

	2022	2021
Staff	<u>12</u>	<u>12</u>

No employees received emoluments in excess of £60,000.

The average full time equivalent for the average number of employees is 10 (2021:14).

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Designated fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	185	-	-	185
Charitable activities				
Core charitable activities	67,496	-	-	67,496
Grant charitable activities	-	-	1,297,749	1,297,749
Other trading activities	11,502	-	-	11,502
Investment income	<u>1,198</u>	<u>-</u>	<u>-</u>	<u>1,198</u>
Total	80,381	-	1,297,749	1,378,130
EXPENDITURE ON				
Charitable activities				
Core charitable activities	69,855	-	65	69,920
Grant charitable activities	-	-	1,521,446	1,521,446
Total	<u>69,855</u>	<u>-</u>	<u>1,521,511</u>	<u>1,591,366</u>
NET INCOME/(EXPENDITURE)	10,526	-	(223,762)	(213,236)
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>98,200</u>	<u>-</u>	<u>400,920</u>	<u>499,120</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>108,726</u></u>	<u><u>-</u></u>	<u><u>177,158</u></u>	<u><u>285,884</u></u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

13. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1st April 2021 and 31st March 2022	<u>14,303</u>
DEPRECIATION	
At 1st April 2021 and 31st March 2022	<u>14,303</u>
NET BOOK VALUE	
At 31st March 2022	<u><u>-</u></u>
At 31st March 2021	<u><u>-</u></u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Grants, contracts and other funding due	81,140	64
Other debtors	182	-
Prepayments and accrued income	<u>957</u>	<u>8,942</u>
	<u>82,279</u>	<u>9,006</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Creditors for ordinary activities	9,141	16,948
Taxation and social security	43,223	-
Other creditors, including deferred income	<u>204,980</u>	<u>31,740</u>
	<u>257,344</u>	<u>48,688</u>

LEEDS OLDER PEOPLE'S FORUM
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

16. MOVEMENT IN FUNDS

	At 1/4/21 £	Net movement in funds £	Transfers between funds £	At 31/3/22 £
Unrestricted funds				
General fund	108,726	12,290	(20,237)	100,779
Designated funds - redundancy	-	-	20,237	20,237
	<u>108,726</u>	<u>12,290</u>	-	<u>121,016</u>
Restricted funds				
National Lottery Community Fund - Time To Shine	66,658	(53,608)	-	13,050
CCG/PHM Programme	14,890	24,110	-	39,000
LCC International Day of Older People	1,204	(1,204)	-	-
Covid 19 Harm Minimisation	63,676	(35,126)	-	28,550
Neighbourhood Networks Covid 19 Response	-	35,751	-	35,751
Leeds City Council	20,000	(18,896)	-	1,104
W G Edwards	1,900	(1,900)	-	-
Leeds City Council Dementia Friendly	8,830	10,280	-	19,110
National Lottery Community Fund - Men's Health	-	95,915	-	95,915
Leeds Bereavement fund	-	910	-	910
NHS Charities	-	12,500	-	12,500
LCF Self Harm	-	4,057	-	4,057
	<u>177,158</u>	<u>72,789</u>	-	<u>249,947</u>
TOTAL FUNDS	<u>285,884</u>	<u>85,079</u>	-	<u>370,963</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	70,146	(57,856)	12,290
	<u>70,146</u>	<u>(57,856)</u>	<u>12,290</u>
Restricted funds			
National Lottery Community Fund - Time To Shine	791,229	(844,837)	(53,608)
CCG/PHM Programme	39,000	(14,890)	24,110
LCC International Day of Older People	3,100	(4,304)	(1,204)
Men's Health	12,999	(12,999)	-
Covid 19 Response	56,375	(56,375)	-
Covid 19 Harm Minimisation	10,000	(45,126)	(35,126)
Neighbourhood Networks Covid 19 Response	120,001	(84,250)	35,751
Leeds City Council	12,000	(30,896)	(18,896)
W G Edwards	-	(1,900)	(1,900)
Leeds City Council Dementia Friendly	31,600	(21,320)	10,280
National Lottery Community Fund - Men's Health	101,650	(5,735)	95,915
Leeds Bereavement fund	1,450	(540)	910
HPoC	4,000	(4,000)	-
NHS Charities	12,500	-	12,500
LCF Self Harm	9,640	(5,583)	4,057
	<u>1,205,544</u>	<u>(1,132,755)</u>	<u>72,789</u>
TOTAL FUNDS	<u>1,275,690</u>	<u>(1,190,611)</u>	<u>85,079</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

16. MOVEMENT IN FUNDS - continued**Comparatives for movement in funds**

	At 1/4/20 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	98,200	10,526	108,726
Restricted funds			
National Lottery Community Fund - Time To Shine	363,530	(296,872)	66,658
CCG/PHM Programme	37,390	(22,500)	14,890
LCC International Day of Older People	-	1,204	1,204
Covid 19 Harm Minimisation	-	63,676	63,676
Leeds City Council	-	20,000	20,000
W G Edwards	-	1,900	1,900
Leeds City Council Dementia Friendly	-	8,830	8,830
	<u>400,920</u>	<u>(223,762)</u>	<u>177,158</u>
TOTAL FUNDS	<u>499,120</u>	<u>(213,236)</u>	<u>285,884</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	80,381	(69,855)	10,526
Restricted funds			
National Lottery Community Fund - Time To Shine	912,265	(1,209,137)	(296,872)
CCG/PHM Programme	-	(22,500)	(22,500)
LCC International Day of Older People	3,100	(1,896)	1,204
Men's Health	96,948	(96,948)	-
Covid 19 Response	86,580	(86,580)	-
Covid 19 Harm Minimisation	140,000	(76,324)	63,676
Neighbourhood Networks Covid 19 Response	5,356	(5,356)	-
Leeds City Council	20,000	-	20,000
W G Edwards	1,900	-	1,900
Leeds City Council Dementia Friendly	31,600	(22,770)	8,830
	<u>1,297,749</u>	<u>(1,521,511)</u>	<u>(223,762)</u>
TOTAL FUNDS	<u>1,378,130</u>	<u>(1,591,366)</u>	<u>(213,236)</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

16. MOVEMENT IN FUNDS - continued

National Lottery Community Fund	Lottery funding to deliver an Ageing Better programme to reduce loneliness and social isolation for older people.
CCG/PHM Programme	A programme focussed on progressing a Population Health Management approach to improve outcomes for people living with frailty.
LCC International Day of Older People	To distribute small grants to 3rd sector groups delivering social activities to celebrate the International Day of Older People.
Covid 19 harm Minimisation	The delivery of the Older peoples COVID-19 grants programme to develop innovative approaches to deliver proactive and responsive actions for older people.
Neighbourhood Networks Covid 19 Response	To provide small grants to Neighbourhood Networks to support work that responds to issues in the government's COVID-19 Response: Autumn and Winter Plan 2021.
Leeds City Council Support Officer grant W G Edwards	To provide a support officer in the community. To develop bespoke creative reminiscence boxes for the most vulnerable in one of the most deprived wards of Leeds.
Leeds City Council Dementia Friendly	To fund work that aims to ensure that people who are living with dementia, and families & carers, can play an active part in community, economic and social life; keep doing the things we enjoy; and explore new opportunities.
National Lottery Community Fund - Men's Health	A lottery funded project that creates a network for individuals and organisations working in the field of men's health and wellbeing in Leeds.
Leeds Bereavement fund - Death Matters	To deliver creative-led workshops and individual creative actions with home-bound NN members.
NHS Charities	To develop and deliver a unique range of creative activities alongside older people to grow their confidence, reduce anxiety, reduce isolation and improve physical conditioning.
Leeds Community Foundation - Self Harm	Raising awareness and tackling stigma around self-harm among older people and the people who work with them whilst collectively learning and creating a local knowledge base across a broad range of third sector partners.

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2022.

18. TAXATION

The charitable company is exempt from corporation tax on its charitable activities by virtue of section 505 of the income and Corporation Taxes Act 1988.

19. INCORPORATION

On 26th August 2020 Leeds Older People's Forum registered as a Charitable Incorporated Organisation with the Charity Commission. The assets of the unincorporated charity were transferred to the CIO on 1st April 2021.

Merger accounting has been applied so comparatives have been included from unincorporated trust.

LEEDS OLDER PEOPLE'S FORUM

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022**

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	953	185
Other trading activities		
Recharges	(289)	11,502
Investment income		
Deposit account interest	2	1,198
Charitable activities		
Grants	1,205,542	1,297,749
Contracts	69,482	67,496
	<u>1,275,024</u>	<u>1,365,245</u>
Total incoming resources	1,275,690	1,378,130
EXPENDITURE		
Charitable activities		
Wages	298,591	325,056
Social security	29,493	27,435
Pensions	14,709	14,955
Rates and water	23,439	34,221
Insurance	2,324	2,199
Telephone	2,745	546
Equipment and materials	10	549
Room hire	3,671	215
Travel	1,775	658
Office and admin costs	33,047	15,382
Training	17,498	3,551
Refreshments	729	168
Other expenses	11,798	4,709
Freelance workers and consultants	55,974	29,791
IT costs	7,674	5,415
Direct project delivery costs	155,256	117,577
Website	4,948	3,025
Grants to institutions	521,782	1,000,426
	<u>1,185,463</u>	<u>1,585,878</u>
Support costs		
Governance costs		
Auditors' remuneration	5,148	5,488
Total resources expended	1,190,611	1,591,366
Net income/(expenditure)	85,079	(213,236)

This page does not form part of the statutory financial statements