

LEEDS OLDER PEOPLE'S FORUM

England & Wales · Charity number 1191030

Details

Status Registered

Legal form CIO

Registered 2020-08-26

Register [View on the Charity Commission register](#)

Contact

Address Leeds Older Peoples Forum
E1 Josephs Well
Hanover Walk
Leeds
LS3 1AB

Phone 01132441697

Email info@opforum.org.uk

Website <https://www.opforum.org.uk/>

Activities

Objects: 3.1 The relief of older people in the Metropolitan District of Leeds and West Yorkshire (the area of benefit) and in particular the relief of poverty and the promotion of good health of older people, primarily, but not exclusively, by associating voluntary, statutory and other agencies and individuals in a support network. 3.2 The advancement of the education of older people in the area of benefit in particular in relation to financial, health, housing, social and welfare entitlements. 3.3 The advancement of the education of the public, and promotion of research concerning the needs of older people in relation to the provision of community care, and the publication of the useful results of such research. 3.4 The promotion of the benefit of older people in the area of benefit without distinction of sex or political, religious or other opinion, by associating the statutory authorities, voluntary organisations and individuals in a common effort to provide educational, cultural, social welfare, recreational and leisure-time facilities, with the object of improving the conditions of life for older people.

Activities: Leeds Older Peoples' Forum promotes the health and wellbeing of older people in the Leeds area.

Classification

- **How:** Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Disability, The Prevention Or Relief Of Poverty
- **Who:** Elderly/old People

Geography

- Bradford City
- Calderdale
- Kirklees
- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£2,303,515	£2,481,476	£541,686	16
2024-03-31	£2,671,257	£2,528,782	£719,647	15
2023-03-31	£2,279,194	£2,082,224	£567,933	14
2022-03-31	£1,275,979	£1,190,611	£370,963	10
2021-03-31	£0	£0	-	-

Trustees

Name	Role	Appointed
Roger John Urquhart Harington	Chair	2020-08-26
CATHERINE JOAN MAHONEY		2020-08-26
Caroline Susan McNamara		2022-07-14
Howard Foreman		2026-01-21
Iain William Anderson		2021-04-01
John Paschal O'Dwyer		2020-08-26
Kathryn Julie Badon		2022-07-14
Shabana Kosar		2026-01-21
Susan Joy Phillips		2020-08-26
Thomas Armstrong		2025-10-15
Tricia Gradys		2020-08-26
William Kenneth Rollinson MBE		2020-08-26

LEEDS OLDER PEOPLE'S FORUM

England & Wales - Charity number 1191030

Accounts

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025
FOR
LEEDS OLDER PEOPLE'S FORUM**

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

LEEDS OLDER PEOPLE'S FORUM

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FOR THE YEAR ENDED 31ST MARCH 2025**

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LEEDS OLDER PEOPLE'S FORUM

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST MARCH 2025**

TRUSTEES

W K Rollinson
C Lawrence
J Welham
R J Harington
Dr D S Smith
S J Phillips
Dr S K Rait
J P O'Dwyer
C J Mahoney
P M Gradys
I Anderson
K Badon
C S McNamara

PRINCIPAL ADDRESS

E1 Josephs Well
Hanover Walk
Leeds
LS3 1AB

REGISTERED CHARITY NUMBER

1191030

AUDITORS

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2025

The trustees present their report with the financial statements of the charity for the year ended 31st March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the CIO are:

- The relief of older people in the Metropolitan District of Leeds (the area of benefit) and in particular the relief of poverty and the promotion of good health of older people, primarily, but not exclusively, by associating voluntary, statutory and other agencies and individuals in a support network.
- The advancement of the education of older people in the area of benefit in particular in relation to financial, health, housing, social and welfare entitlements.
- The advancement of the education of the public, and promotion of research concerning the needs of older people in relation to the provision of community care, and the publication of the usual results of such research.
- The promotion of the benefit of older people in the area of benefit without distinction of sex or political, religious or other opinion, by associating the statutory authorities, voluntary organisations and individuals in a common effort to provide educational, cultural, social welfare, recreational and leisure-time facilities, with the object of improving the conditions of life for older people.

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

Friendly Communities

Leeds Older People's Forum (LOPF) are one of the partners of Age Friendly Leeds with Leeds City Council. Each partner has developed clear roles. The LOPF role has been developed based on our strong community connections, our ability to engage with and capture the voices of older people of Leeds and our relationship with community organisations.

This work was funded by Leeds City Council and Zurich Foundation.

Through our Friendly Communities Project we have delivered:

An Age Friendly Steering Group - This group meets on a monthly basis and consists of approximately 15 older people who are consulted on age friendly matters and who help to shape services for older people and help ensure the public realm is age friendly. The group have consulted on the redesign of the Leeds Train Station. The group have also:

- presented Flash Updates of the group's activities and plans to the quarterly meetings of the Age Friendly Board;
- supported Friendly Communities at Dementia and Equalities events;
- worked intergenerationally with the Preservative Party at Leeds City Museum;
- liaised with Highways and Transportation, and Taxis;
 - Supported the production of the Leeds City Centre Access Map;
- advised on and attended Light Night Leeds;
- Saw the results of their consultation on the 'Manage My Meds Toolkit' with a hard copy produced
- Visited Hamara Healthy Living Centre to forge links and develop a satellite group.

Age Friendly Ambassadors - we have 393 Ambassadors signed up to the scheme. People do something 'age friendly' within their local community or their workplace.

Age and Dementia Friendly Businesses: The Friendly Communities have created a resource pack for local businesses and organisations to become age and dementia friendly. There are 246 businesses signed up to this scheme, including Leeds Central Library, Museums and Galleries; law firms, GP practices; Grand Theatre, City Varieties; Leeds Jewish Housing Association, Tropical World; Morrisons Wetherby; Leeds Green Party and Leeds United Football Club.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2025

Dementia Friendly Leeds - this is a campaign to raise awareness of dementia and make services more accessible. The aim is to ensure people who are living with dementia - along with their carers - remain an active part of the city and keep doing the things they enjoy. Our Friendly Communities team have created a listing of social opportunities for people living with dementia that is available on-line and kept up to date. We also share facilitation of the DEEP Group (Dementia Engagement and Empowerments Project) network. The group presented to WYCA's Dementia Ready Housing Taskforce on their experiences and recommendations on dementia friendly housing. They met with the Alzheimer's Society to discuss their new strategy.

Dementia Friends - The Friendly Communities team made 349 Dementia Friends this financial year.

Wise Up to Ageism - training was delivered to 15 organisations last year.

Come in and Rest - we had 291 places signed up to our Come in and Rest scheme.

International Day of Older People - we held a very successful International Day of Older People Event that was opened by the Lord Mayor of Leeds and hosted by Matt Jameson from Out Together. The theme was the contributions of older people. We had over 50 stalls showcasing age friendly work. The stalls also had representation from older workers, volunteers or members of their organisations. There were six performances from older people including dance, burlesque and music. Five talks led by older people including a very popular session by Annie Cochrane on working at 90 at Leeds United. A key aim was that the event attracted an older audience and we can say that 65% of attendees were over the age of 50! The event was covered by BBC Radio Leeds, Chapel FM and The Centre for Ageing Better.

Third Sector Support and Development

Leeds Older People's Forum is the infrastructure organisation in Leeds for third sector organisations and community groups working with older people. We aim to support these groups in a number of ways - through peer learning and good practice mentoring; development and support opportunities and grant making:

Good Practice Mentor and Peer Learning:

- Learning from our National Lottery funded, Time to Shine Programme has been documented in an easy-read catalogue of the documents and products to be more accessible to the sector.
- 44 training sessions have been run looking at loneliness, social isolation, ageism and other topics of learning from the work of Time to Shine.

Development and support opportunities:

- **Leeds Neighbourhood Networks:** Our partnership with Older People's Commissioning continued through ongoing funding of the Third Sector Development Manager role. This enabled us to continue our work with the Leeds Neighbourhood Networks. Quarterly meetings with LNN's continued in partnership with Leeds City Council. We worked with LNN's across a range of projects including UKSPF funding to promote digital inclusion, Enhance and peer learning.

- **Creativity in Ageing:** Creative Healthy Ageing is a partnership between Leeds Older People's Forum and community organisations, including The Performance Ensemble, funded by Leeds City Council Public Health. Testing out different ways of delivering Public Health's 'healthy ageing' messages, it's based on a 'test, learn, develop' ethos. A Creative Healthy Ageing toolkit was published in June 2024 to support organisations in their work with people 55 and over. In the first year 25 creative sessions were delivered, 212 attended sessions and over 45% were 80 and older. Partners and attendees reported that focusing on creative activities fosters trust and leads to new friendships, as well as boosting mood and improving self-confidence. Attendees and partners noticed increased sense of confidence and overall improvements to health and wellbeing from increased physical exercise to eating better and improved mood.

- **Transport - Travel Connections:** LOPF secured funding from the Motability Foundation to work in three areas: age and dementia friendly taxis, travel confidence and strategic influence. This work started in April 2024. Travel Connections brings together third-sector delivery partners, older people, disabled people and other stakeholders in Leeds to focus on 3 transport themes.

Travel with Confidence: Five third sector delivery partners are funded to enable older people and disabled people to increase their confidence in travelling independently; providing travel trainer / buddy for up to 12 weeks to support independent travel.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2025

Age & Dementia Friendly Taxis: LOPF has delivered Age & Dementia Awareness Training to the hackney taxi firm CityCabs. CityCabs also signed up to become an age and dementia friendly business and pledged as a business ambition to support Leeds to be the best city to grow old in.

Lets Talk Transport: LOPF provides different approaches to how we engage, share and represent the voices of older adults and people with disabilities around Transport related topics.

We conduct facilitated consultation sessions both formal and informal with people that often find it difficult to have the opportunity to share their insights and experiences of our city's transport system.

We have successfully built relationships with strategic organisations to provide our knowledge and experience to help influence future transport development with WYCA and Leeds City Council.

- **Enhance:** LOPF secured funding for a third year of the Enhance programme from Leeds Community Healthcare, retaining the same 13 third sector delivery partners who were involved in year two. The aim of the programme is to support people through a safe and sustainable discharge from hospital and Neighbourhood Teams into a secure home environment. The programme links third sector delivery partners with Neighbourhood Teams to avoid delayed discharges and readmissions for individuals, and to enhance capacity throughout the system.

In its third year the Enhance programme received 1,013 referrals, taking the total number of referrals received to date to 2,599. In year three 935 individual people were supported, taking the total number of people supported to date to 2,427.

An independent evaluation led by Professor Anne-Marie Bagnall at Leeds Beckett University was commissioned in year three. Its purpose was to focus on Enhance's value for money and return on investment so that this data could inform the business case to LCH for continued funding. The report also incorporated data from quantitative and qualitative evaluations conducted in the two previous years, and an LCH staff survey.

Key findings included:

- Enhance had a 39% to 49% positive Return on Investment for the wider health system
- 85% of participants live with frailty (29% severe)
- 40% live in IMD 1&2 areas
- 82% (n=33) LCH referrers said Enhance saved time for LCH staff
- In the executive summary the report stated "Therefore, Enhance, even at the most conservative estimate of cost vs benefit, represents a good return on investment and good value for money."

The business case was presented to LCH in November 2024 and funding for year four was secured, based on a reduced number of delivery partners working with fewer Neighbourhood Teams and a revised delivery model. The remainder of the year was spent winding down Enhance provision in eight areas of Leeds and designing the new model - focused on increasing attendance at community-based LCH health hubs and integrated clinics - in five areas in preparation for year four.

- **Men's Health Unlocked:** Men's Health Unlocked is the Leeds-based network for any individual, project or organisation supporting men's health and wellbeing in Leeds.

LOPF co-ordinates the project and has three delivery partners operating across the city, each employing an outreach worker to link men to the network members and strategy, and vice versa. They began delivering for MHU between April and June 2024.

Our links with communities, alongside our relationships with members of the network including academics, the Third Sector, private business and statutory bodies, enable us to authoritatively represent men's health at a strategic level.

In the last year we have:

- Collaborated with 117 organisations (cumulative) including via outreach events, newsletters, a gambling awareness community-based project, and a women's safety project. This created a conduit for engaging over 200 men.
 - Directly engaged 722 men about their health and wellbeing via our outreach strands.
 - Directly engaged 161 organisations (cumulative), of whom 61 were supported with policy or best practice.
 - Partnered with the LCC Lead Member for Men's Health and the LCC Health and Wellbeing Lead to develop a joint submission to the Men's Health Strategy Call for Evidence.
 - Joined by invitation a 30-strong national partnership led by Movember to support the development of the Strategy
 - Recruited 55 small businesses as "Manbassadors", who share health care messages with their regular customers via our co-produced "zine".
 - Delivered three editions of this zine ("made by men, for men") across the city, with a circulation of 5,500.
-

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2025

- Led the successful request to change LCC's domestic abuse forum's Terms of Reference so that men had equal status with women.

- **Strategic representation:** LOPF represents the third sector at a strategic level in Leeds, with representation on the Frailty Population Health Board, which is part of the Leeds Office of the Integrated Care Board as well as the Strategic Estates Board. We also have represented our members at the Proactive Care Programme Steering Group; the Prevention Diagnostic Steering Group; Third Sector Leaders Group; Third Sector Partnership; West Yorkshire Dementia Ready Housing Task Force; Leeds Carer Partnership; Leeds Community Healthcare Third Sector Strategy Group and the CST -mCST group (Cognitive Stimulation Therapy / maintaining Cognitive Stimulation Therapy). This forms part of our work with Volition on the Forum Central partnership.

Grant making:

LOPF supported the third sector and older people by having a number of grant programmes as follows:

- **The Household Support Fund** was launched via our Forum Central Partnership with Volition. LOPF led on the development and oversight of this project which aimed to allocate £623,000 to third sector organisations to support those struggling with fuel and food costs over the winter period. We allocated funds to 99 community groups who awarded funding or support to 9,799 households. 1,605 of these awards were made to households including pensioners.

- **International Day of Older People:** with funding from Leeds City Council and LOPF, we funded 13 organisations to celebrate International Day of Older People, with the theme of 'Celebrating Resilient Women'.

Hey Neighbour:

- Leeds City Council (LCC) commissioned us, using funding from the UK Shared Prosperity Fund, to run Hey Neighbour for a third successive year. The project distributes grants to projects that bring people together for the common good. It uses a process that meets the needs of the project, rather than the other way around.

- Hey Neighbour distributed £38,070 worth of grants to 40 organisations across several areas of the city including Drighlington, Morley, Harehills, Seacroft, Hyde Park, Pudsey and Armley.

- 2,968 Leeds residents benefited from the grant.

- The Celebration Event was attended by several of the funded projects.

- The Deputy Lord Lieutenant of West Yorkshire, Sue Barker, commended the project for its flexibility to respond to not only the diverse communities of Leeds but also to the "unique yet collective situations in which people can find themselves."

Membership:

LOPF has 99 members. All our members are invited quarterly to the Age Friendly Partnership, which we manage in collaboration with the City Council's Public Health team. They are also invited to the quarterly Third Sector Health and Care Leaders Network which LOPF organises in collaboration with Volition as part of our Forum Central partnership. The Network keeps members updated on the developments in the Health and Care system.

Equalities Hub for Older People: Tackling Ageism in Leeds

Leeds Older People's Forum (LOPF) has hosted four meetings for older people to meet with City leaders on topics that are important to older people. These topics were identified by asking older people themselves..

Conversations were lively particularly when it comes to making our streets and public space accessible. We were delighted to welcome Care and Repair Leeds to talk about home adaptations and Green Doctor to talk about preparing your home for winter. Leeds City Council were super helpful discussing finances for care.

We're looking forward to next year's sessions on housing and age friendly hospitals - both topics important to older people.

Campaigning:

- **Manifesto for Change** - LOPF produced a Manifesto for Change to amplify the needs and concerns of older people in Leeds and to influence politicians and policy-makers, in the run-up to the general election of 2024 and beyond. Our Manifesto for Change was sent to all candidates for election in Leeds, in collaboration with Age UK Leeds and the national Age UK calls for change.

- **Pensioner Poverty Inquiry** - LOPF submitted written evidence from Age Friendly Leeds to the cross-party Work and Pensions Committee on Pensioner Poverty Inquiry. This resulted in our CEO and Leeds City Council's Financial Inclusion Manager being invited to give oral evidence to the Inquiry.

People's History of Leeds

LOPF secured funding from the Heritage Lottery Fund to tell the stories of the city through the voices of its older citizens. Through sharing the testimonies of ordinary and extraordinary people we tell an alternative history of the city and a more personal story. A team of older and younger writers are working together to uncover stories, including traders from Kirkgate Market; Leeds is the 'birthplace of Goth'; the first 'Reclaim the Night' protest; and the 1975 European Cup Final.

Building Research Capacity

LOPF secured funding from Dunhill Medical Trust (now Vivensa Foundation) to build our capacity to participate in research with academic colleagues. We used the funding to interview 21 academics and hold a focus group with academics from the 'Reimagining Ageing Network'. These interviews provided evidence of the types of support academics need from smaller community organisations and older people themselves. We then held four workshops with older people to understand how they want to be involved in research and what areas of research they're interested in. We are developing our website to promote our offer to academics. Since doing this work we have secured funding from the NIHR to work with the Centre for Community Rehabilitation.

FINANCIAL REVIEW

Financial position

The net deficit for the year was £177,961 (2024: surplus £142,475), including a net surplus of £98,220 (2024: £68,137) on unrestricted funds and net deficit of £276,181 (2024: surplus £83,577) on restricted funds. As at the year end the charity's funds amounted to £541,686 (2024: £719,647).

Investment policy and objectives

The Trustees have considered the most appropriate policy for the investment of funds and have decided that any funds that are held for immediate cash flow needs are held in cash or short term deposits. Any remaining funds can be held as a medium term investment.

Reserves policy

The charity takes a risk based approach in setting the level of reserves. A minimum level (lower band) and maximum level (upper band) of reserves is set and reserves are maintained between the lower and upper band limits. This ensures that the charity holds enough reserves for an orderly winding up if faced with unexpected closure, whilst also ensuring the charity does not maintain unnecessary high surplus reserves.

The lower band level is set with reference to funds needed in order to conduct an orderly winding up of the Charity in the face of unexpected closure. This has been set at 6 months of operating costs plus redundancy and other known committed expenditure and equates to £90,000.

The upper level includes an allowance for any additional or designated items - specifically £62,500 contingency for unexpected cash flow considerations and £112,000 allocated for 1 year to maintain Leeds Older People's Forum activities running if replacement funding is needed. The upper band level has therefore been set at £264,959.

Actual free reserves as at the year end were £320,083, which is above the upper limit. The Trustees continually monitor the level of reserves, having regard to anticipated future funding and projects, and expect the Charity to return to target levels over the course of the new financial year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Leeds Older People's Forum (LOPF) is a Charitable Incorporated Organisation (CIO) (number 1191030). Its governing document is an Association Constitution.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. There must be at least six charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. The maximum number of charity trustees is 20. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum. A minimum of 75% of the charity trustees must be older people. For the purpose of this Constitution, an older person is defined as a person aged 60 years of age and over.

At every annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot. At the first meeting of the trustees following the AGM the charity trustees shall elect a Chair, two Vice Chairs and a Treasurer from amongst their number.

LOPF's Board of Trustees meets on a bi-monthly basis, with additional monthly meetings of the LOPF Officers of the board.

The board of trustees together with the CEO and senior management team are considered to be the key management personnel of the Charity.

Key management remuneration

The charity's finance sub committee convenes annually as the remuneration committee in order to review salary bandings and scale points of all employees (including key management personnel). The charity's pay scales align with the pay scales of the National Joint Council for Local Government Services, and any salary increases are in line with those negotiated by the National Joint Council for Local Government Services. The remuneration committee also undertakes benchmarking comparisons using an external benchmarking company with local government experience, to review all job roles against job descriptions and compare with similar roles across the 3rd sector to ensure pay is fair and reflective of the duties carried out by employees.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 24th September 2025 and signed on its behalf by:

R J Harington - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

Opinion

We have audited the financial statements of Leeds Older People's Forum (the 'charity') for the year ended 31st March 2025 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st March 2025 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- skills to identify or recognise non-compliance with applicable laws and regulations.
- We identified the laws and regulations applicable to the charity through discussions with management, and from our commercial knowledge and experience of the sector.
- We focused on specific laws and regulations which we considered may have a direct material effect on the accounts of the operations of the Charity, including the Charities Act 2011.
- We assessed the extent of compliance with laws and regulations identified above through making enquiries of management and inspecting legal correspondence.
- Identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- Making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud.
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- Performed analytical procedures to identify any unusual or unexpected relationships.
- Identified and tested journal entries and identified any significant transactions that were unusual or outside the normal course of business.
- Investigated the rationale behind significant or unusual transactions.
- Challenged assumptions and judgements made by management in determining significant accounting estimates.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed audit procedures which included, but were not limited to:

- Agreeing financial statements disclosures to underlying supporting documentation.
- Discussions with management of known or suspected instances of non-compliance with laws and regulations.
- Reading the minutes of meetings of those charged with governance.
- Reviewing available correspondence with HMRC, relevant regulators including the Charities Commission and the charity's legal advisors

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
LEEDS OLDER PEOPLE'S FORUM**

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
Eligible to act as an Auditor under section 1212 of the Companies Act 2006
3665 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

Date: 24 September 2025

LEEDS OLDER PEOPLE'S FORUM

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2025

	Notes	Unrestricted fund £	Designated fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	500	-	-	500	353
Charitable activities	5					
Charitable activities		277,132	-	1,992,965	2,270,097	2,646,038
Other trading activities	3	551	-	-	551	1,297
Investment income	4	31,942	-	-	31,942	13,772
Other income		425	-	-	425	-
Total		310,550	-	1,992,965	2,303,515	2,661,460
EXPENDITURE ON						
Charitable activities	6					
Charitable activities		212,330	-	2,269,146	2,481,476	2,509,746
NET INCOME/(EXPENDITURE)						
Transfers between funds	16	98,220 (11,211)	- 11,211	(276,181) -	(177,961) -	151,714 -
Net movement in funds		87,009	11,211	(276,181)	(177,961)	151,714
RECONCILIATION OF FUNDS						
Total funds brought forward		233,074	32,249	454,324	719,647	567,933
TOTAL FUNDS CARRIED FORWARD		320,083	43,460	178,143	541,686	719,647

The notes form part of these financial statements

LEEDS OLDER PEOPLE'S FORUM

BALANCE SHEET
31ST MARCH 2025

	Notes	Unrestricted fund £	Designated fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
FIXED ASSETS						
Investments	13	-	-	-	-	10
CURRENT ASSETS						
Debtors	14	34,770	-	-	34,770	64,421
Cash at bank		<u>476,116</u>	<u>43,460</u>	<u>178,143</u>	<u>697,719</u>	<u>686,134</u>
		510,886	43,460	178,143	732,489	750,555
CREDITORS						
Amounts falling due within one year	15	<u>(190,803)</u>	-	-	<u>(190,803)</u>	<u>(30,918)</u>
NET CURRENT ASSETS		<u>320,083</u>	<u>43,460</u>	<u>178,143</u>	<u>541,686</u>	<u>719,637</u>
TOTAL ASSETS LESS CURRENT LIABILITIES						
		<u>320,083</u>	<u>43,460</u>	<u>178,143</u>	<u>541,686</u>	<u>719,647</u>
NET ASSETS						
		<u><u>320,083</u></u>	<u><u>43,460</u></u>	<u><u>178,143</u></u>	<u><u>541,686</u></u>	<u><u>719,647</u></u>
FUNDS						
Unrestricted funds	16				363,543	265,323
Restricted funds					<u>178,143</u>	<u>454,324</u>
TOTAL FUNDS					<u><u>541,686</u></u>	<u><u>719,647</u></u>

The financial statements were approved by the Board of Trustees and authorised for issue on 24th September 2025 and were signed on its behalf by:

R J Harington - Trustee

The notes form part of these financial statements

LEEDS OLDER PEOPLE'S FORUM**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2025**

	Notes	2025 £	2024 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(20,357)</u>	<u>118,436</u>
Net cash (used in)/provided by operating activities		<u>(20,357)</u>	<u>118,436</u>
Cash flows from investing activities			
Interest received		<u>31,942</u>	<u>13,772</u>
Net cash provided by investing activities		<u>31,942</u>	<u>13,772</u>
		<hr/>	<hr/>
Change in cash and cash equivalents in the reporting period		11,585	132,208
Cash and cash equivalents at the beginning of the reporting period		<u>686,134</u>	<u>553,926</u>
Cash and cash equivalents at the end of the reporting period		<u>697,719</u>	<u>686,134</u>

The notes form part of these financial statements

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2025

1.	RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES	2025	2024
		£	£
	Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(177,961)	151,714
	Adjustments for:		
	Interest received	(31,942)	(13,772)
	Decrease/(increase) in debtors	29,651	(3,982)
	Increase/(decrease) in creditors	<u>159,895</u>	<u>(15,524)</u>
	Net cash (used in)/provided by operations	<u>(20,357)</u>	<u>118,436</u>

2.	ANALYSIS OF CHANGES IN NET FUNDS	At 1/4/24	Cash flow	At 31/3/25
		£	£	£
	Net cash			
	Cash at bank and in hand	<u>686,134</u>	<u>11,585</u>	<u>697,719</u>
		<u>686,134</u>	<u>11,585</u>	<u>697,719</u>
	Total	<u>686,134</u>	<u>11,585</u>	<u>697,719</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Preparation of consolidated financial statements

The financial statements contain information about Leeds Older Peoples Forum as an individual charity and do not contain consolidated financial information as the parent of a group. The charity is exempt under Section 402 of the Companies Act 2006 from the requirements to prepare consolidated financial statements as its subsidiary undertaking, Shine Leeds Ltd, has ceased activity and is dormant and is not material to the Charities financial statements.

Going concern

The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorizing these financial statements, having prepared detailed income and expenditure forecasts and having reviewed actual activity since the year end, and consider that the charity will have sufficient funds to meet its obligations as and when they fall due.. Accordingly the financial statements have been prepared on a going concern basis. .

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2025

1. ACCOUNTING POLICIES - continued**Financial instruments**

The company only enters into transactions in 'basic' financial instruments which result in the recognition of assets and liabilities; these include trade and other debtors and creditors, bank balances, loans from banks and other third parties, and loans to related parties. These are recognised in the company's balance sheet when it becomes party to the contractual provisions of the instrument.

Basic financial assets (other than those classified as payable within one year) are initially measured at cost and are subsequently carried at cost or amortised cost using the effective interest method, less any impairment losses. Basic financial assets classed as receivable within one year are not amortised.

Basic financial liabilities (other than those classified as payable within one year) are initially measured at present value of future cash flows and subsequently at amortised cost using the effective interest method. Basic financial liabilities classed as payable within one year are not amortised.

Financial assets and liabilities are offset, with the net amount reported in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

2. DONATIONS AND LEGACIES

	2025	2024
	£	£
Gifts	<u>500</u>	<u>353</u>

3. OTHER TRADING ACTIVITIES

	2025	2024
	£	£
Fundraising events	<u>551</u>	<u>1,297</u>

4. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	<u>31,942</u>	<u>13,772</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	2025	2024
	Charitable activities	Total activities
	£	£
Grants	<u>2,024,275</u>	<u>2,383,682</u>
Contracts	<u>245,822</u>	<u>262,356</u>
	<u>2,270,097</u>	<u>2,646,038</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2025

5. INCOME FROM CHARITABLE ACTIVITIES - continued

Grants received included in the above are as follows:

	2025	2024
	£	£
Enhance	834,288	898,000
National Lottery - Men's Health	197,168	158,806
LCC Household Support Fund	650,000	650,000
Age and Dementia Friendly Programme	86,600	87,517
Third Sector Support	83,276	77,126
Digital Inclusion and Online safety	57,586	113,433
Transport Connections	-	296,591
Other Health related awards	21,450	55,000
Good Practice Mentoring awards	47,470	45,209
Other	46,437	18,600
	<u>2,024,275</u>	<u>2,400,282</u>

Grants received are grouped according to the category of activity to which they relate.

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7)	Grant funding of activities (see note 8)	Support costs (see note 9)	Totals
	£	£	£	£
Charitable activities	<u>735,423</u>	<u>1,737,432</u>	<u>8,621</u>	<u>2,481,476</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2025	2024
	£	£
Staff costs	552,964	516,494
Rates and water	11,273	12,395
Insurance	3,231	3,393
Telephone	2,109	2,303
Room hire	3,390	2,675
Travel	3,938	4,100
Office and admin costs	16,805	16,073
Training	6,649	4,814
Refreshments	1,045	1,405
Other expenses	12,405	3,394
Freelance workers and consultants	102,844	51,245
IT costs	12,577	7,593
Direct project delivery costs	6,193	25,968
Website	-	375
	<u>735,423</u>	<u>652,227</u>

The direct costs are allocated to activities on a basis consistent with their use.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2025

8. GRANTS PAYABLE

	2025	2024
	£	£
Charitable activities	<u>1,737,432</u>	<u>1,849,240</u>

The total grants payable to institutions during the year was:

	2025	2024
	£	£
Enhance	805,000	847,515
Men's Health	126,719	116,088
Household Support Fund	623,466	645,985
Third sector support	38,070	51,496
Digital Inclusion and online safety	-	30,500
Transport Connections	97,942	21,607
Other Health related	28,000	128,749
Other	<u>18,235</u>	<u>7,300</u>
	<u>1,737,432</u>	<u>1,849,240</u>

Enhance - grants to organisations to support older people in receipt of community healthcare and/or with health problems to avoid admission, or readmission, to hospital.

Mens Health - grants to organisations to support men in ways which would improve their health.

Household Support Fund - grants to organisations to support people experiencing hardship, as a result of the cost of living increases, with food and fuel.

Third Sector Support - grants to support the development of Third sector support networks and their service provision.

Digital Inclusion and online safety - grants to organisations to support media literacy skills and enhance protection from online disinformation.

Transport Connections - grants to organisations to support older people to access and use a variety of transport methods and thereby reduce isolation and loneliness

Other health related - grants to organizations to support a range of health issues including Covid programmes, general health inequality amongst older people and well being programmes

Other - awards to organizations providing services in line with the charities overall objectives of assisting older people

9. SUPPORT COSTS

	Governance costs
	£
Charitable activities	<u>8,621</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2025

9. SUPPORT COSTS - continued

Support costs, included in the above, are as follows:

	2025	2024
	Charitable activities	Total activities
	£	£
Auditors' remuneration	<u>8,621</u>	<u>8,279</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2025 nor for the year ended 31st March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2025 nor for the year ended 31st March 2024.

11. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	487,712	454,537
Social security costs	44,257	41,872
Other pension costs	<u>20,995</u>	<u>20,085</u>
	<u>552,964</u>	<u>516,494</u>

The charity considers its key management personnel (in addition to the board of trustees) to be the CEO, programme managers and the third sector development manager. The total remuneration (including employer social security and pension contributions) of the key management personnel was £194,145 (2023: £193,652).

The average monthly number of employees during the year was as follows:

	2025	2024
Office and service staff	<u>16</u>	<u>15</u>

No employees received emoluments in excess of £60,000.

The average full time equivalent for the average number of employees is 11 (2024:11).

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Designated fund	Restricted funds	Total funds
	£	£	£	£
INCOME AND ENDOWMENTS FROM				
Donations and legacies	353	-	-	353
Charitable activities				
Charitable activities	262,356	-	2,383,682	2,646,038
Other trading activities	1,297	-	-	1,297
Investment income	<u>13,772</u>	<u>-</u>	<u>-</u>	<u>13,772</u>
Total	<u>277,778</u>	<u>-</u>	<u>2,383,682</u>	<u>2,661,460</u>

EXPENDITURE ON

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2025

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Designated fund £	Restricted funds £	Total funds £
Charitable activities				
Charitable activities	<u>209,641</u>	<u>-</u>	<u>2,300,105</u>	<u>2,509,746</u>
NET INCOME	68,137	-	83,577	151,714
Transfers between funds	<u>(8,240)</u>	<u>8,240</u>	<u>-</u>	<u>-</u>
Net movement in funds	59,897	8,240	83,577	151,714
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>173,177</u>	<u>24,009</u>	<u>370,747</u>	<u>567,933</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>233,074</u></u>	<u><u>32,249</u></u>	<u><u>454,324</u></u>	<u><u>719,647</u></u>

13. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
MARKET VALUE	
At 1st April 2024	10
Impairments	<u>(10)</u>
At 31st March 2025	<u>-</u>
NET BOOK VALUE	
At 31st March 2025	<u><u>-</u></u>
At 31st March 2024	<u><u>10</u></u>

There were no investment assets outside the UK. The wholly owned subsidiary, Shine (Leeds) Ltd ceased activity at 31st March 2024 and accordingly has been written off in the accounts.

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade debtors	31,319	52,975
Other debtors	-	10,011
Prepayments and accrued income	<u>3,451</u>	<u>1,435</u>
	<u><u>34,770</u></u>	<u><u>64,421</u></u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2025

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade creditors	33,477	10,754
Taxation and social security	22,359	310
Other creditors	134,967	19,854
	<u>190,803</u>	<u>30,918</u>

16. MOVEMENT IN FUNDS

	At 1/4/24	Net movement in funds	Transfers between funds	At 31/3/25
	£	£	£	£
Unrestricted funds				
General fund	233,074	98,220	(11,211)	320,083
Designated funds - redundancy	<u>32,249</u>	-	<u>11,211</u>	<u>43,460</u>
	265,323	98,220	-	363,543
Restricted funds				
Enhance	62,891	(62,446)	-	445
National Lottery - Men's Health	88,197	17,344	-	105,541
LCC Household Support Fund	1,130	(493)	-	637
Age and Dementia Friendly Programme	38,572	(12,190)	-	26,382
Third sector support	7,310	(1,724)	-	5,586
Transport Connections	249,316	(244,282)	-	5,034
Other health related awards	771	20,679	-	21,450
Good Practice Mentoring	2,726	2,571	-	5,297
Other	<u>3,411</u>	<u>4,360</u>	-	<u>7,771</u>
	<u>454,324</u>	<u>(276,181)</u>	-	<u>178,143</u>
TOTAL FUNDS	<u>719,647</u>	<u>(177,961)</u>	-	<u>541,686</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	310,550	(212,330)	98,220
Restricted funds			
Enhance	801,532	(863,978)	(62,446)
National Lottery - Men's Health	197,839	(180,495)	17,344
LCC Household Support Fund	650,000	(650,493)	(493)
Age and Dementia Friendly Programme	86,750	(98,940)	(12,190)
Third sector support	83,276	(85,000)	(1,724)
Digital inclusion and online safety	57,586	(57,586)	-
Transport Connections	-	(244,282)	(244,282)
Other health related awards	21,450	(771)	20,679
Good Practice Mentoring	47,594	(45,023)	2,571
Other	<u>46,938</u>	<u>(42,578)</u>	<u>4,360</u>
	<u>1,992,965</u>	<u>(2,269,146)</u>	<u>(276,181)</u>
TOTAL FUNDS	<u>2,303,515</u>	<u>(2,481,476)</u>	<u>(177,961)</u>

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NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2025

16. MOVEMENT IN FUNDS - continued**Comparatives for movement in funds**

	At 1/4/23 £	Net movement in funds £	Transfers between funds £	At 31/3/24 £
Unrestricted funds				
General fund	173,177	68,137	(8,240)	233,074
Designated funds - redundancy	<u>24,009</u>	<u>-</u>	<u>8,240</u>	<u>32,249</u>
	197,186	68,137	-	265,323
Restricted funds				
Enhance	27,406	35,485	-	62,891
National Lottery - Men's Health	85,965	2,232	-	88,197
LCC Household Support Fund	25,674	(24,544)	-	1,130
Age and Dementia Friendly Programme	37,995	577	-	38,572
Third sector support	27,479	(20,169)	-	7,310
Digital inclusion and online safety	24	(24)	-	-
Transport Connections	61,612	187,704	-	249,316
Other health related awards	100,730	(100,730)	-	-
Good Practice Mentoring	-	2,726	-	2,726
Other	<u>3,862</u>	<u>320</u>	<u>-</u>	<u>4,182</u>
	<u>370,747</u>	<u>83,577</u>	<u>-</u>	<u>454,324</u>
TOTAL FUNDS	<u>567,933</u>	<u>151,714</u>	<u>-</u>	<u>719,647</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	277,778	(209,641)	68,137
Restricted funds			
Enhance	898,000	(862,515)	35,485
National Lottery - Men's Health	158,806	(156,574)	2,232
LCC Household Support Fund	650,000	(674,544)	(24,544)
Age and Dementia Friendly Programme	85,617	(85,040)	577
Third sector support	73,276	(93,445)	(20,169)
Digital inclusion and online safety	113,433	(113,457)	(24)
Transport Connections	296,591	(108,887)	187,704
Other health related awards	45,000	(145,730)	(100,730)
Good Practice Mentoring	45,209	(42,483)	2,726
Other	<u>17,750</u>	<u>(17,430)</u>	<u>320</u>
	<u>2,383,682</u>	<u>(2,300,105)</u>	<u>83,577</u>
TOTAL FUNDS	<u>2,661,460</u>	<u>(2,509,746)</u>	<u>151,714</u>

Designated redundancy fund - represents funds set aside to cover future anticipated redundancy costs on cessation of certain services.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2025

16. MOVEMENT IN FUNDS - continued

Restricted funds represents grant and contract income received towards specific projects under the charities overall objectives. A separate record is maintained in respect of each of these for the purposes of managing the project and reporting to the provider as appropriate, but for overall disclosure purposes these have been grouped together in these financial statements as follows:

Enhance fund - to support safe and sustainable transfer of older people from health provision to a secure home environment

National Lottery Mens Health Fund - to develop a city-wide network that supports mens health

Household Support Fund - to support people struggling with the cost of living.

Age and Dementia Friendly programme fund - to deliver programmes focussing on dementia friendly practices that support older people

Third sector support - to support the development and service skills provision of local networks within Leeds

Digital Inclusion and online safety fund - to support media literacy skills and enhance protection from online disinformation.

Transport Connections fund - to support older people in using the transport networks and reduce isolation and loneliness.

Other Health Related awards fund - to help support programmes to enhance well being of older people

Good Practice Mentoring fund - to deliver mentor training sessions on loneliness, isolation and ageism.

Other funds - a range of funds towards specific projects within the overall objectives of the charity

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2025.

18. TAXATION

The charitable incorporated organization is exempt from corporation tax on its charitable activities by virtue of section 505 of the income and Corporation Taxes Act 1988.

LEEDS OLDER PEOPLE'S FORUM

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2025**

	2025 £	2024 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	500	353
Other trading activities		
Fundraising events	551	1,297
Investment income		
Deposit account interest	31,942	13,772
Charitable activities		
Grants	2,024,275	2,383,682
Contracts	<u>245,822</u>	<u>262,356</u>
	2,270,097	2,646,038
Other income		
Sundry income	<u>425</u>	<u>-</u>
Total incoming resources	2,303,515	2,661,460
EXPENDITURE		
Charitable activities		
Wages	487,712	454,537
Social security	44,257	41,872
Pensions	20,995	20,085
Rates and water	11,273	12,395
Insurance	3,231	3,393
Telephone	2,109	2,303
Room hire	3,390	2,675
Travel	3,938	4,100
Office and admin costs	16,805	16,073
Training	6,649	4,814
Refreshments	1,045	1,405
Other expenses	12,405	3,394
Freelance workers and consultants	102,844	51,245
IT costs	12,577	7,593
Direct project delivery costs	6,193	25,968
Website	-	375
Grants to institutions	<u>1,737,432</u>	<u>1,849,240</u>
	2,472,855	2,501,467
Support costs		
Governance costs		
Auditors' remuneration	<u>8,621</u>	<u>8,279</u>
Total resources expended	<u>2,481,476</u>	<u>2,509,746</u>
Net (expenditure)/income	<u>(177,961)</u>	<u>151,714</u>

This page does not form part of the statutory financial statements

This page does not form part of the statutory financial statements

LEEDS OLDER PEOPLE'S FORUM

England & Wales - Charity number 1191030

Accounts

**REPORT OF THE TRUSTEES AND
CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024
FOR
LEEDS OLDER PEOPLE'S FORUM**

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

LEEDS OLDER PEOPLE'S FORUM

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FOR THE YEAR ENDED 31ST MARCH 2024**

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LEEDS OLDER PEOPLE'S FORUM

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST MARCH 2024**

TRUSTEES

W K Rollinson
C Lawrence
J Welham
R J Harington
Dr D S Smith
S J Phillips
Dr S K Rait
J P O'Dwyer
C J Mahoney
P M Gradys
I Anderson
K J Badon
C S McNamara

PRINCIPAL ADDRESS

24C Josephs Well
Hanover Walk
Leeds
LS3 1AB

REGISTERED CHARITY NUMBER

1191030

AUDITORS

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2024

The trustees present their report with the financial statements of the charity for the year ended 31st March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the CIO are:

- The relief of older people in the Metropolitan District of Leeds (the area of benefit) and in particular the relief of poverty and the promotion of good health of older people, primarily, but not exclusively, by associating voluntary, statutory and other agencies and individuals in a support network.
- The advancement of the education of older people in the area of benefit in particular in relation to financial, health, housing, social and welfare entitlements.
- The advancement of the education of the public, and promotion of research concerning the needs of older people in relation to the provision of community care, and the publication of the usual results of such research.
- The promotion of the benefit of older people in the area of benefit without distinction of sex or political, religious or other opinion, by associating the statutory authorities, voluntary organisations and individuals in a common effort to provide educational, cultural, social welfare, recreational and leisure-time facilities, with the object of improving the conditions of life for older people.

In accordance with their duties pursuant to Section 4 of the Charities Act 2011, the Trustees have considered the Charity's objects and activities in light of the Charity Commission's general guidance on public benefit "Charities and Public Benefit".

Friendly Communities

Leeds Older People's Forum (LOPF) are one of the partners of Age Friendly Leeds with Leeds City Council. Each partner has developed clear roles. The LOPF role has been developed based on our strong community connections, our ability to engage with and capture the voices of older people of Leeds and our relationship with community organisations.

This work was funded by Leeds City Council and Zurich Foundation.

Through our Friendly Communities Project we have delivered:

An Age Friendly Steering Group - This group meets on a monthly basis and consists of approximately 15 older people who are consulted on age friendly matters and who help to shape services for older people and help ensure the public realm is age friendly. The group have consulted on the redesign of the Leeds Train Station. The group have also:

- presented a Flash Update of the Group's activities and plans meetings of the Age Friendly Board;
- supported Friendly Communities at Dementia and Equalities events;
- liaised on new Age and Dementia Friendly logos;
- worked intergenerationally with the Preservative Party at Leeds City Museum;
- liaised with Highways and Transportation, and Taxis;
- liaised on Leeds City Centre Access Map;
- liaised with Public Health on Home Air Quality;
- advised on and attended Light Night Leeds;
- liaised on reinvigorating the Older People's Equalities Hub;
- liaised on a survey of housing in later life.

Age Friendly Ambassadors - we have over 300 Ambassadors signed up to the scheme. People may do something 'age friendly' within their local community or their workplace

Age and Dementia Friendly Businesses: The Friendly Communities have created a resource pack for local businesses and organisations to become age and dementia friendly. There are 180 businesses signed up to this scheme, including Leeds Libraries; GP practices and Anchor Housing who have a number of retirement homes in Leeds and each of those will sign up independently.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2024

Dementia Friendly Leeds - this is a campaign to raise awareness of dementia and make services more accessible. The aim is to ensure people who are living with dementia - along with their carers - remain an active part of the city and keep doing the things they enjoy. Our Friendly Communities team have created a listing of social opportunities for people living with dementia that is available on-line and kept up to date. We also share facilitation of the DEEP Group (Dementia Engagement and Empowerments Project) network. The group are creating a fantastic mural at Headingley Stadium with support from the Zurich Foundation.

Third Sector Support and Development

Leeds Older People's Forum is the infrastructure organisation in Leeds for third sector organisations and community groups working with older people. We aim to support these groups in a number of ways - through peer learning and good practice mentoring; development and support opportunities and grant making:

Good Practice Mentor and Peer Learning:

- Learning from our National Lottery funded, Time to Shine Programme has been documented in an easy-read catalogue of the documents and products to be more accessible to the sector.
- 27 Training sessions have been delivered to front-line staff on: social isolation and loneliness, person centred ways of working and ageism.

Development and support opportunities:

- **Leeds Neighbourhood Networks:** quarterly meetings were held with the Neighborhood Networks with Leeds City Council. Meetings discussed issues relevant to the Networks and LOPF supported with issues raised in the intervening time, such as digital inclusion, funding and strategy. LOPF supported the dissemination of the evaluation of the Leeds Neighbourhood Networks by Sheffield Hallam University and were part of a panel at Oxford University alongside the Commissioning Team from Leeds City Council.
- **Creativity in Ageing**
 - **NHS Charities Together:** LOPF secured funding to work with 4 Neighbourhood Network's to develop their local offer, in partnership with The Performance Ensemble. An evaluation and toolkit from the project will be available in July 2024.
 - **Creative Healthy Ageing Grants:** LOPF secured funding from Leeds City Council Public Health team to support third sector organisations deliver public health messages using creative practice. Four pilot workshops were delivered in partnership with the Performance Ensemble to test creative practices and develop a toolkit. A grants programme will be launched in summer 2024.
 - **1001 Stories:** LOPF collaborated with The Performance Ensemble to collect 1001 stories from older people in Leeds. The culmination of the collection was a two week takeover of the Playhouse by older people.
- **Being Online Safe and Secure (BOSS):** LOPF was chosen as one of four partners on the Media Literacy Taskforce by the Department for Culture, Media and Sport (DCMS). As part of this work we have identified five organisations, working with culturally diverse older people, to support their media literacy skills and be safe on line. We created modules on phone settings; sending and receiving emails; internet searching; managing your health on-line; media literacy and on-line safety and how to use translation apps. Workshops were delivered to 120 older people and the modules are now available on the LOPF website for third sector organisations to use.
- **Transport**
 - **Driving Change Together:** with funding from the Road Safety Trust, LOPF worked closely with the City Council's Influencing Travel Behaviour (ITB) team and the William Merritt Centre to support older people to consider when they should retire from driving. We held focus groups to understand the issues and the messaging from a campaign. With William Merritt Centre we developed a Mature Driving Appraisal which gave older people the confidence to continue driving or make the decision to retire from driving. With support from the ITB team we promoted the appraisal, of which 40 were conducted. 2 older people retired from driving and 4 were signposted for clinical assessment, the rest continued driving

Between Nov 2023 - Feb 2024:

- 21 formal events were held, including participating in Road Safety Week of which 254 Road Safety Goodie bag containing information about the Mature Driver Appraisal and alternative and accessible transport information were distributed
 - 475 people received briefings around the programme and its objective
 - 7 Driving Change Together Champions supported the programme
-

- **Travel Connections:** LOPF secured funding from the Motability Foundation to work in three areas: age and dementia friendly taxis, travel confidence and strategic influence. This work will start in April 2024.
- **Enhance:** LOPF secured funding for a second year of the Enhance programme from Leeds Community Healthcare. The aim of the programme is to support people through a safe and sustainable discharge from hospital and Neighbourhood Teams into a secure home environment. The programme links third sector delivery partners with Neighbourhood Teams and other agencies to avoid delayed discharges and readmissions for individuals, and to enhance capacity throughout the system.

In its second year the Enhance programme saw these 13 third sector delivery partners work with 13 Leeds Community Healthcare Neighbourhood Teams work together to reach 922 people bringing the total number of people supported across both years to 1,494.

An independent evaluation by Gemma Howorth of the Leeds Health and CAre Evaluation Services addresses two key areas concerning the Enhance programme: Service User Demographics and Supporting the Wider Health and Care System in Leeds. Key points are:

- ❖ most of the people seen lived in IMD1 (41%).
- ❖ majority were in the frailty cohort (58%).
- ❖ 29% probability that Enhance cohort would attend A&E less.
- ❖ probability that an individual would be readmitted to hospital reduced by 35% following support from Enhance.
- ❖ the number of bed days used by the Enhance cohort reduced following support.

Extracts from the evaluation:

- ❖ Overall, these results suggest that Enhance may be supporting service users to reduce their A&E attendance following support from their service.
- ❖ Enhance may be supporting service users to stay out of hospital.
- ❖ Through the support Enhance provides, service users may be healthier when they are admitted to hospital. Service users may also feel more supported to leave hospital sooner.

- **Men's Health Unlocked**

Through our work on Men's Health Unlocked we aim to be a voice for men and boys; bring representation to the sector in the new commissioning landscape at sub-regional and local levels and develop, share and champion good practice, and raise awareness of men's health. In this year MHU has:

- Developed a response to the Health Select Inquiry into Men's Health, with contribution from partners across the city.
- The work and achievements of MHU were highlighted in the Inquiry into men's health as part of the Health and Social Care Select Committee on the 5th December 2023.
- Worked closely with the Lead Member for Men's Health and the wider Men's Health Unlocked network to develop a new Men's Health Strategy to Leeds.
- Continues to attend Leeds Suicide Prevention Strategic Group and contributed new insights for the Leeds Suicide Prevention Strategic Plan.
- Coordinated Northern Man Festival 2023 (NMF23), with 4,000 people attending 11 events / affiliate events.
- We secured the support of 10 businesses to support NMF23
- Over 50 men contributed articles and other entries for 6 editions of Unlocked zine (made by men, for men) with a distribution of over 6,500.

Funding was awarded from the National Lottery for two and a half years from March 2023 to October 2024 with a total value of £499,868.50. The project remains a partnership of four organisations with LOPF as lead partner with Barca, Touchstone and Orion.

- **Strategic representation:** LOPF represents the third sector at a strategic level in Leeds, with representation on the Frailty Population Health Board, which is part of the Leeds Office of the Integrated Care Board as well as the Delivery Sub-Committee of the Leeds ICB Committee. We also have represented our members at Integrated Care Steering Group; Community Health and Wellbeing Transformation Stakeholder Group. This forms part of our work with Volition on the Forum Central partnership.

Grant making:

LOPF supported the third sector and older people by having a number of grant programmes as follows:

- **The Household Support Fund** was launched via our Forum Central Partnership with Volition. LOPF led on the development and oversight of this project which aimed to allocate £623,000 to third sector organisations to support those struggling with fuel and food costs over the winter period. We allocated funds to 99 community groups who awarded funding or support to 9,799 households. 1,605 of these awards were made to households including pensioners.
- **Healthy, warm and well grants** were aimed at older people's organisations to help older people stay warm and well. We funded 18 organisations in the summer of 2023 to support 2038 older people; allocating a total of £72,071.
- **Warm and Cosy / Brighter Days:** LOPF secured funding from Independent Age to offer £1K grants to organisations supporting older people through the cost of living crisis. We awarded 58 grants which reached 3361 older people, with 28% reaching people with a disability.
- **International Day of Older People:** with funding from Leeds City Council and LOPF, we funded 13 organisations to celebrate International Day of Older People, with the theme of 'Celebrating Resilient Women'.

Membership

LOPF has 99 members, all of whom have been written to in the last 12 months to refresh their details. In the last 12 months we have secured 12 new members. All our members are invited quarterly to the Age Friendly Partnership, which we manage in collaboration with the City Council's Public Health team. They are also invited to the quarterly Third Sector Health and Care Leaders Network which LOPF organises in collaboration with Volition as part of our Forum Central partnership. The Network keeps members updated on the developments in the Health and Care system.

LOPF surveys its members on a quarterly basis to understand the issue they are seeing amongst the older people they work with. The results of the survey are taken into meetings with senior leaders, and also form the theme of the older people's Equality Hub. The main issues highlighted were: cost of living; transport; digital inclusion and mental health.

Equalities Hub for Older People: Tackling Ageism in Leeds

Leeds Older People's Forum (LOPF) has hosted four meetings for older people to meet with City leaders on topics that are important to older people. These topics were identified by LOPF's [Trending Elders](#) survey - where we ask our member organisations what the issues the older people they are working with are facing.

Conversations were lively particularly when it comes to transport and how our older residents can travel around our great City. We were delighted to welcome FirstBus and talk about bus routes and reliability. The City's Taxi Licensing team listened intently to the important role taxis play in people's lives and we're looking forward to their work on the City's Vehicle Conditions Review.

We also identified the lack of knowledge amongst older people about the BT Digital Voice Switchover at our hub on Digital Inclusion. As a result we've worked with BT and 100% Digital to spread the word.

Campaigning

- **Pension Credit:** with funding from Leeds City Council's Public Health team we have worked in partnership to increase awareness of the amount of unclaimed pension credit in Leeds (£30m). We have done this through:
 - Leeds City Council writing to council tax claimants to suggest eligibility, followed up by Housing Leeds colleagues. Resulting in total weekly income gains of £1865 claims per week to date.
 - Two third sector training courses provided by Independent Age for up to 30 third sector workers to understand pension credit and attendance allowance.
 - Social media posts continue to be made, posters distributed to third sector venues and council community buildings, and leaflets distributed.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2024

Shine

Shine magazine was created to allow us to gather and share the stories of older people and to create a tool that reduced loneliness and social isolation at a time when people were more at risk than ever of loneliness - lockdown.

As lockdown was lifted though, it was clear that the readers of the magazine wanted it to continue. A group of older volunteer writers have been supported by Tom Bailey, the magazine editor, and the group have done a fabulous job of gathering the stories of Leeds older people and bringing them alive in print.

The magazine has ended, however LOPF have successfully secured Heritage Lottery funding for the People's History of Leeds. This will be led on a freelance basis by Tom Bailey as a legacy from Shine Magazine. There will be a team of volunteer writers who will become Citizen Journalists and they will collect and record older people's stories on a themed basis such as the Jewish community, South Asian community, ageing and health, Irish heritage etc. There will be a series of pop up exhibitions and this will culminate in two publications that will be distributed across a range of partners in the city.

Financial Review

The net surplus for the year was £142,475, including a net surplus of £58,898 on unrestricted funds and £83,577 on restricted funds. The charity's consolidated total funds amounted to £710,408 (2023: £567,933) at 31st March 2024.

Investment policy

The Trustees have considered the most appropriate policy for the investment of funds and have decided that any funds that are held for immediate cash flow needs are held in cash or short term deposits. Any remaining funds can be held as a medium term investment.

Reserves policy

The charity takes a risk based approach in setting the level of reserves. A minimum level (lower band) and maximum level (upper band) of reserves is set and reserves are maintained between the lower and upper band limits. This ensures that the charity holds enough reserves for an orderly winding up if faced with unexpected closure, whilst also ensuring the charity does not maintain unnecessary high surplus reserves.

The lower band level is set with reference to funds needed in order to conduct an orderly winding up of the Charity in the face of unexpected closure. This has been set at 6 months of operating costs plus redundancy and other known committed expenditure and equates to £82,491.

The upper level includes an allowance for any additional or designated items - specifically £65,000 contingency for unexpected cash flow considerations and £56,000 allocated for 1 year to maintain Leeds Older People's Forum activities running if replacement funding is needed. The upper band level has therefore been set at £228,491.

Actual free reserves are £223,835, which is below the upper limit, and accordingly no specific action with regard to reserve levels is currently planned.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015).

Leeds Older People's Forum (LOPF) is a Charitable Incorporated Organisation (CIO) (number 1191030). Its governing document is an Association Constitution.

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. There must be at least six charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. The maximum number of charity trustees is 20. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum. A minimum of 75% of the charity trustees must be older people. For the purpose of this Constitution, an older person is defined as a person aged 60 years of age and over.

STRUCTURE, GOVERNANCE AND MANAGEMENT continued

At every annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot. At the first meeting of the trustees following the AGM the charity trustees shall elect a Chair, two Vice Chairs and a Treasurer from amongst their number.

LOPF's Board of Trustees meets on a bi-monthly basis, with additional monthly meetings of the LOPF Officers of the board.

The charity's finance sub committee convenes annually as the remuneration committee in order to review salary bandings and scale points of all employees (including key management personnel). The charity's pay scales align with the pay scales of the National Joint Council for Local Government Services, and any salary increases are in line with those negotiated by the National Joint Council for Local Government Services. The remuneration committee also undertakes benchmarking comparisons using an external benchmarking company with local government experience, to review all job roles against job descriptions and compare with similar roles across the 3rd sector to ensure pay is fair and reflective of the duties carried out by employees.

The board of trustees together with the CEO and senior management team are considered to be the key management personnel of the Charity.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;

- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 11th September 2024 and signed on its behalf by:

J P O'Dwyer - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

Opinion

We have audited the financial statements of Leeds Older People's Forum and its subsidiaries (the "group") for the year ended 31st March 2024 which comprise the Group Statement of Financial Activities, the Group and Charitable Company Balance Sheet, the Group Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charity's affairs as at 31st March 2024, and of the group's incoming resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustee's report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

Our responsibilities for the audit of the financial statements

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- skills to identify or recognise non-compliance with applicable laws and regulations.
- We identified the laws and regulations applicable to the charity through discussions with management, and from our commercial knowledge and experience of the sector.
- We focused on specific laws and regulations which we considered may have a direct material effect on the accounts of the operations of the Charity, including the Charities Act 2011.
- We assessed the extent of compliance with laws and regulations identified above through making enquiries of management and inspecting legal correspondence.
- Identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- Making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud.
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- Performed analytical procedures to identify any unusual or unexpected relationships.
- Identified and tested journal entries and identified any significant transactions that were unusual or outside the normal course of business.
- Investigated the rationale behind significant or unusual transactions.
- Challenged assumptions and judgements made by management in determining significant accounting estimates.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed audit procedures which included, but were not limited to:

- Agreeing financial statements disclosures to underlying supporting documentation.
- Discussions with management of known or suspected instances of non-compliance with laws and regulations.
- Reading the minutes of meetings of those charged with governance.
- Reviewing available correspondence with HMRC, relevant regulators including the Charities Commission and the charity's legal advisors.

At the completion stage of the audit, the engagement partner's review included ensuring that the team had approached their work with appropriate professional scepticism and thus the capacity to identify non-compliance with laws and regulations and fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance of laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement relating to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Christopher Darwin FCA (Senior Statutory Auditor)
For and on behalf of Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

Date: 11th September 2024

LEEDS OLDER PEOPLE'S FORUM

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2024**

	Notes	Unrestricted fund £	Designated fund £	Restricted funds £	2024 Total funds £	<i>2023 Total funds £</i>
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	350	-	-	350	323
Charitable activities						
Core charitable activities	5	271,356	-	-	271,356	262,065
Grant charitable activities		-	-	2,383,682	2,383,682	2,012,978
Other trading activities	3	1,297	-	-	1,297	1,028
Commercial trading operations	6	800	-	-	800	2,800
Investment income	4	13,772	-	-	13,772	-
Total		287,575	-	2,383,682	2,671,257	2,279,194
EXPENDITURE ON Charitable activities						
Core charitable activities	7	228,677	-	-	228,677	190,046
Grant charitable activities		-	-	2,300,105	2,300,105	1,892,178
Total		228,677	-	2,300,105	2,528,782	2,082,224
NET INCOME/(EXPENDITURE)		58,898	-	83,577	142,475	196,970
Transfers between funds	17	(8,240)	8,240	-	-	-
Net movement in funds		50,658	8,240	83,577	142,475	196,970
RECONCILIATION OF FUNDS						
Total funds brought forward		173,177	24,009	370,747	567,933	370,963
TOTAL FUNDS CARRIED FORWARD		223,835	32,249	454,324	710,408	567,933

LEEDS OLDER PEOPLE'S FORUM

**CONSOLIDATED BALANCE SHEET
31ST MARCH 2024**

	Note	Group		Charity	
		2024 £	2023 £	2024 £	2023 £
FIXED ASSETS					
Investments	14	-	-	10	10
CURRENT ASSETS					
Debtors	15	55,310	51,328	64,421	60,968
Cash at bank		692,116	571,685	686,134	553,926
		<u>747,426</u>	<u>623,013</u>	<u>750,555</u>	<u>614,894</u>
CREDITORS					
Amounts due within one year	16	(37,018)	(55,080)	(30,918)	(46,971)
NET CURRENT ASSETS		<u>710,408</u>	<u>567,933</u>	<u>719,637</u>	<u>567,933</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>710,408</u>	<u>567,933</u>	<u>719,647</u>	<u>567,933</u>
NET ASSETS		<u>710,408</u>	<u>567,933</u>	<u>719,647</u>	<u>567,933</u>
FUNDS					
Unrestricted funds	17	256,084	197,186	265,323	197,186
Restricted funds	17	454,324	370,747	454,324	370,747
		<u>710,408</u>	<u>567,933</u>	<u>719,647</u>	<u>567,933</u>
TOTAL FUNDS	17	<u>710,408</u>	<u>567,933</u>	<u>719,647</u>	<u>567,933</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 11th September 2024 and were signed on its behalf by:

J P O'Dwyer - Trustee

LEEDS OLDER PEOPLE'S FORUM**CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2024**

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	<u>106,659</u>	<u>25,657</u>
Net cash (used in)/provided by operating activities		<u>106,659</u>	<u>25,657</u>
Cash flows from investing activities			
Interest received		13,772	-
Rent recharges		<u>-</u>	<u>-</u>
Net cash provided by/(used in) investing activities		<u>13,772</u>	<u>-</u>
		<u> </u>	<u> </u>
Change in cash and cash equivalents in the reporting period		120,431	25,657
Cash and cash equivalents at the beginning of the reporting period		<u>571,685</u>	<u>546,028</u>
Cash and cash equivalents at the end of the reporting period		<u>692,116</u>	<u>571,685</u>

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2024

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024	2023
	£	£
Net income for the reporting period (as per the Statement of Financial Activities)	142,475	196,970
Adjustments for:		
Interest received	(13,772)	-
Rent recharges	-	-
Decrease/(increase) in debtors	(3,982)	30,951
(Decrease)/increase in creditors	<u>(18,062)</u>	<u>(202,264)</u>
Net cash (used in)/provided by operations	<u>106,659</u>	<u>25,657</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/23	Cash flow	At 31/3/24
	£	£	£
Net cash			
Cash at bank	<u>571,685</u>	<u>120,431</u>	<u>692,116</u>
Total	<u>571,685</u>	<u>120,431</u>	<u>692,116</u>

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Consolidation

The consolidated accounts comprise the accounts of the charity and the subsidiary, Shine (Leeds) Limited for the year ended 31st March 2024. The accounts have been consolidated on a line-by-line basis. The Trustees have assessed the conditions for consolidating Shine (Leeds) Limited, and have determined that the control conditions for consolidation as set out in the Charities SORP are met. As such, the subsidiary has been included in these financial statements.

Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from the date of approving these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided at rates calculated to write off the cost, less estimated residual value, of each asset over its useful life, as follows:

Computer equipment - 25% straight line

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1. ACCOUNTING POLICIES - continued**Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Pensions

The charity operates a defined pension contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. DONATIONS AND LEGACIES

	Group	
	2024	2023
	£	£
Gifts	<u>350</u>	<u>323</u>

3. OTHER TRADING ACTIVITIES

	Group	
	2024	2023
	£	£
Fundraising events	<u>1,297</u>	<u>1,028</u>

4. INVESTMENT INCOME

	Group	
	2024	2023
	£	£
Deposit account interest	<u>13,772</u>	<u>-</u>

5. INCOME FROM CHARITABLE ACTIVITIES

			Group	
	Core charitable activities £	Grant making activities £	2024	2023
	£	£	£	£
Grants	16,600	2,383,682	2,400,282	2,033,282
Contracts	<u>254,756</u>	-	<u>254,756</u>	<u>241,761</u>
	<u>271,356</u>	<u>2,383,682</u>	<u>2,655,038</u>	<u>2,275,043</u>

Grants received, included in the above, are as follows:

	2024	2023
	£	£
LCC International Day of Older People	3,600	3,600
LCC Neighbourhood Network Support	23,276	23,275
Leeds City Council Dementia Friendly	85,617	50,600
National Lottery Community Fund - Men's Health	158,806	170,114
NHS Charities Together	25,000	12,500
Leeds Community Healthcare / Leeds City Council - Enhance	898,000	898,000
DCMS – Be Online Stay Safe	113,433	89,000
National Lottery Community Fund - Good Practice Mentor	45,209	33,803
LCF Ideas That Change Lives	-	4,000
Carried forward	<u>1,352,941</u>	<u>1,284,892</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024

5. INCOME FROM CHARITABLE ACTIVITIES - continued

	2024	2023
	£	£
Brought forward	1,352,941	1,284,892
DFT – Travel Connections	-	457,000
LCC Winter Most at Risk	-	82,000
LCC Household Support Fund	650,000	149,190
LCC Shine	-	24,000
Blacks Solicitors	-	1,000
Independent Age – Warm & Cosy	20,000	20,000
LCC – Business Support	-	1,000
Luminate – Leeds City College	-	450
University of Leeds	-	3,750
Awards for All	-	10,000
LCC Neighbourhood Network support	30,000	-
Covid Spring Booster campaign	20,000	-
Equalities Hub	2,750	-
Gambling Awareness	5,000	-
Motability	247,220	-
Road Safety Trust	49,371	-
Household Air Quality HAQ	10,000	-
Zurich Community Trust	1,900	-
Black Solicitors	1,000	-
Independent Age	250	-
Sugarman Health & Wellbeing	550	-
Gordons LLP	300	-
	<u>2,400,282</u>	<u>2,033,282</u>

6. COMMERCIAL TRADING OPERATIONS

The charity has one wholly-owned subsidiary, Shine (Leeds) Limited (Company No. 13788870), which carries on commercial activities that are ancillary to the operation of the charity.

A summary of the trading results of the subsidiary is shown below:

	2024	2023
	£	£
Turnover	20,800	51,300
Administrative costs	(30,039)	(40,150)
Operating profit	(9,239)	11,150
Gift aid obligation and donations to charity	-	(11,150)
Retain in subsidiary	(9,239)	-

The turnover is reflected in the consolidated income as £800 trading and £9,000 grant income. Grants of £11,000 were received by Shine (Leeds) Limited in the year from Leeds Older People's Forum. These grants are not included in consolidated income for the year ended 31st March 2024.

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8)	Grant funding of activities (see note 9)	Support costs (see note 10)	Group Totals
	£	£	£	£
Core charitable activities	211,698	8,700	8,279	228,677
Grant charitable activities	459,565	1,840,540	-	2,300,105
	<u>671,263</u>	<u>1,849,240</u>	<u>8,279</u>	<u>2,528,782</u>

LEEDS OLDER PEOPLE'S FORUM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024**

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

Core charitable activities	Group 2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total Funds £
Staff costs	168,321	-	168,321	138,769
Rent, rates and utilities	11	-	11	2,906
Insurance	3,393	-	3,393	2,960
Telephone	1,536	-	1,536	1,537
Equipment and materials	-	-	-	344
Room hire	2,514	-	2,514	1,439
Travel	1,277	-	1,277	1,122
Office and admin costs net of reallocations to grant making activities	(8,432)	-	(8,432)	(1,453)
Training	4,220	-	4,220	2,005
Refreshments	405	-	405	115
Other expenses	2,498	-	2,498	3,239
Freelance workers and consultants	16,095	-	16,095	26,880
IT Costs	8,180	-	8,180	8,538
Direct project delivery costs	22,304	-	22,304	(2,341)
Website	375	-	375	1,040
Grants to institutions	(11,000)	-	(11,000)	(11,000)
Auditors' remuneration – non audit fees	-	-	-	1,573
	211,698	-	211,698	177,673

Grant making activities	Group 2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total Funds £
Staff costs	-	348,171	348,171	308,437
Rent, rates and utilities	-	12,384	12,384	15,315
Telephone	-	767	767	629
Room hire	-	161	161	1,001
Travel	-	2,859	2,859	1,651
Office and admin costs including reallocations from core activities	-	32,578	32,578	37,064
Training	-	594	594	1,811
Refreshments	-	1,000	1,000	195
Other expenses	-	967	967	1,412
Freelance workers and consultants	-	35,150	35,150	19,238
IT Costs	-	150	150	4,857
Direct project delivery costs	-	24,784	24,784	113,027
	-	459,565	459,565	504,637

9. GRANTS PAYABLE

	2024 £	2023 £
Core charitable activities	8,700	3,550
Grant charitable activities	1,840,540	1,387,541
	<u>1,849,240</u>	<u>1,391,091</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024

9. GRANTS PAYABLE - continued

The total grants paid to institutions during the year was as follows:

	2024	Group
	£	2023
		£
Enhance	847,515	870,594
Travel Connections	15,000	187,700
National Lottery Community Fund – Men’s Health	116,088	128,258
LCC Household Support Fund	645,985	117,109
DCMS – Stay Safe Online	30,500	48,500
LCC Harm Minimisation/Independent Age	31,996	28,000
Neighbourhood Networks Covid 19 Response	19,500	5,040
International Day of Older People	3,700	3,550
NHS Charities Together	31,678	2,340
LCC Creative Healthy Ageing	5,000	-
Covid Spring Booster	20,000	-
Gambling Awareness VGC	3,600	-
LCC Winter Most at Risk	72,071	-
Road Safety Trust	6,607	-
	<u>1,849,240</u>	<u>1,391,091</u>

Enhance	Grants were made to organisations to support older people coming out of hospital to prevent their readmission; or to support people with health problems and avoid hospital admission.
Travel Connections	Grants were made to organisations to support older people to use a variety of transport methods to reduce isolation and loneliness.
National Lottery Community Fund – Men’s Health	Grants were made to organisations to support men in ways which would improve their health.
LCC Household Support Fund	Grants were made to organisations to support people experiencing hardship, as a result of the cost of living increases, with food and fuel.
DCMS – Stay Safe Online	Grants were made to organisations in Leeds supporting culturally diverse older people to understand media literacy and how to maintain their safety on-line.
LCC Harm Minimisation/Independent Age	Grants were made to organisations to support older people experiencing hardship as a result of the cost of living crisis.
Neighbourhood Networks Covid 19 Response	Grants were made to support Neighbourhood Networks through the Covid 19 crisis.
International Day of Older People	The grants made were to run the International Day of Older People across Leeds through engagement with Leeds partners.
NHS Charities Together	Grants were made to organisations to deliver creative, artistic sessions for people experiencing health inequalities.
LCC Creative Healthy Ageing	Grants for organisations to deliver creative sessions to deliver public health messages
Covid Spring Booster	Grants were made to promote the Covid Spring Booster jab to older people.
Gambling Awareness VGC	Grants made to organisations to recruit and support Gambling Awareness volunteers
LCC Winter Most at Risk	Grants made to organisations to deliver wellbeing activities for older people
Road Safety Trust	Grant given to an organisation to introduce a mature driving appraisal, to support older people considering giving up driving.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024

10. SUPPORT COSTS

	Governance costs
	£
Core charitable activities	<u>8,279</u>

Support costs, included in the above, are as follows:

	2024	2023
	Core charitable activities	Total activities
	£	£
Auditors' remuneration – audit fee	<u>8,279</u>	<u>8,823</u>

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2024 nor for the year ended 31st March 2023.

Trustees' expenses

Trustee expenses, which are all subject to the charity's processes of internal controls, do not form part of the remuneration and are not included above. During the period expenses of £383 (2023: £261) were reimbursed to trustees in respect of their duties.

12. STAFF COSTS

	Group	
	2024	2023
	£	£
Wages and salaries	454,536	394,818
Social security costs	41,872	36,837
Other pension costs	<u>20,085</u>	<u>15,551</u>
	<u>516,493</u>	<u>447,206</u>

The charity considers its key management personnel (in addition to the board of trustees) to be the CEO, programme managers and the third sector development manager. The total remuneration (including employer pension contributions) of the key management personnel was £193,652 (2023: £172,706).

The average monthly number of employees during the year was as follows:

	2024	2023
Staff	<u>15</u>	<u>14</u>

No employees received emoluments in excess of £60,000.

The average full time equivalent for the average number of employees is 11 (2023:11).

13. COMPARATIVES FOR THE CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Designated fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	323	-	-	323
Charitable activities				
Core charitable activities	262,065	-	-	262,065
Grant charitable activities	-	-	2,012,978	2,012,978
Other trading activities	1,028	-	-	1,028
Commercial trading operations	2,800	-	-	2,800
Investment income	-	-	-	-
Total	<u>266,216</u>	<u>-</u>	<u>2,012,978</u>	<u>2,279,194</u>
EXPENDITURE ON				
Charitable activities				
Core charitable activities	190,046	-	-	190,046
Grant charitable activities	-	-	1,892,178	1,892,178
Total	<u>190,046</u>	<u>-</u>	<u>1,892,178</u>	<u>2,082,224</u>
NET INCOME				
Transfers between funds	(3,772)	3,772	-	-
Net movement in funds	72,398	3,772	120,800	196,970
RECONCILIATION OF FUNDS				
Total funds brought forward	100,779	20,237	249,947	370,963
TOTAL FUNDS CARRIED FORWARD	<u>173,177</u>	<u>24,009</u>	<u>370,747</u>	<u>567,933</u>

14. FIXED ASSET INVESTMENTS**Subsidiary undertaking: cost**

	2024 Group £	2023 Group £	2024 Charity £	2023 Charity £
Shine (Leeds) Limited	-	-	10	10
	<u>-</u>	<u>-</u>	<u>10</u>	<u>10</u>

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 Group £	2023 Group £	2024 Charity £	2023 Charity £
Grants, contracts and other funding due	53,875	48,344	52,975	46,844
Amount owed by group undertakings	-	-	10,011	11,140
Prepayments and accrued income	1,435	2,984	1,435	2,984
	<u>55,310</u>	<u>51,328</u>	<u>64,421</u>	<u>60,968</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 Group £	2023 Group £	2024 Charity £	2023 Charity £
Creditors for ordinary activities	16,855	11,990	10,755	11,441
Taxation and social security	309	3,841	309	3,841
Other creditors including deferred income	19,854	39,249	19,854	31,689
	<u>37,018</u>	<u>55,080</u>	<u>30,918</u>	<u>46,971</u>

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

17. MOVEMENT IN FUNDS

	At 1/4/23 £	Net movement in funds £	Transfers between funds £	At 31/3/24 £
Unrestricted funds				
General fund	173,177	58,898	(8,240)	223,835
Designated funds - redundancy	24,009	-	8,240	32,249
	<u>197,186</u>	<u>58,898</u>	<u>-</u>	<u>256,084</u>
Restricted funds				
LCC/Zurich Community Trust – Friendly Communities	37,995	577	-	38,572
LCC Harm Minimisation/ Independent Age	20,550	(20,550)	-	-
LCC Neighbourhood Network Covid 19 response	2,683	299	-	2,982
LCC – Neighbourhood Network Third Sector Development	4,246	82	-	4,328
National Lottery Community Fund - Men's Health	85,965	2,232	-	88,197
NHS Charities Together	18,730	(18,730)	-	-
Leeds Community Foundation Self Harm	3,151	(1,040)	-	2,111
Leeds Community Healthcare / Leeds City Council - Enhance	27,406	35,485	-	62,891
DCMS - Be Online Stay Safe	24	(24)	-	-
LCC Household Support Fund	25,674	(24,544)	-	1,130
LCC Winter Most at Risk	82,000	(82,000)	-	-
LCF Ideas That Change Lives	711	(711)	-	-
DfT - Travel Connections	61,612	(61,612)	-	-
Gambling Awareness	-	1,300	-	1,300
Good Practice Mentor GPM	-	2,726	-	2,726
Motability Foundation Trust	-	247,145	-	247,145
Road Safety Trust	-	2,171	-	2,171
Zurich Foundation - Household Air Quality	-	771	-	771
	<u>370,747</u>	<u>83,577</u>	<u>-</u>	<u>454,324</u>
TOTAL FUNDS	<u>567,933</u>	<u>142,475</u>	<u>-</u>	<u>710,408</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	287,575	(228,677)	58,898
	<u>287,575</u>	<u>(228,677)</u>	<u>58,898</u>
Restricted funds			
LCC/Zurich Community Trust – Friendly Communities	85,617	(85,040)	577
LCC Harm Minimisation/ Independent Age	20,000	(40,550)	(20,550)
LCC Neighbourhood Network Covid 19 response	30,000	(29,701)	299
LCC - Neighbourhood Network Third Sector Development	23,276	(23,194)	82
National Lottery Community Fund - Men's Health	158,806	(156,574)	2,232
NHS Charities Together	25,000	(43,730)	(18,730)
Leeds Community Foundation Self Harm	-	(1,040)	(1,040)
Leeds Community Healthcare / Leeds City Council - Enhance	898,000	(862,515)	35,485
DCMS - Be Online Stay Safe	113,433	(113,457)	(24)
LCC Household Support Fund	650,000	(674,544)	(24,544)
LCC Winter Most at Risk	-	(82,000)	(82,000)
LCF Ideas That Change Lives	-	(711)	(711)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024

17. MOVEMENT IN FUNDS - continued

DfT - Travel Connections	-	(61,612)	(61,612)
Covid Spring Booster campaign	20,000	(20,000)	-
Equalities Hub	2,750	(2,750)	-
Gambling Awareness	5,000	(3,700)	1,300
Good Practice Mentor GPM	45,209	(42,483)	2,726
Motability	247,220	(75)	247,145
Road Safety Trust	49,371	(47,200)	2,171
Zurich Foundation Household Air Quality	10,000	(9,229)	771
	<u>2,383,682</u>	<u>(2,300,105)</u>	<u>83,577</u>
TOTAL FUNDS	2,671,257	(2,528,782)	142,475

Comparatives for movement in funds

	At 1/4/22 £	Net movement in funds £	Transfers between funds £	At 31/3/23 £
Unrestricted funds				
General fund	100,779	76,170	(3,772)	173,177
Designated funds - redundancy	<u>20,237</u>	<u>-</u>	<u>3,772</u>	<u>24,009</u>
	121,016	76,170	-	197,186
Restricted funds				
National Lottery Community Fund – GPM	13,050	(13,050)	-	-
CCG/PHM Programme/Dementia Friendly/LCC/ Zurich Community Trust – Friendly Communities	58,110	(20,115)	-	37,995
LCC Harm Minimisation/ Independent Age	28,550	(8,000)	-	20,550
LCC Neighbourhood Network Covid 19 response	35,751	(33,068)	-	2,683
LCC - Neighbourhood Network	1,104	3,142	-	4,246
National Lottery Community Fund - Men's Health	95,915	(9,950)	-	85,965
Leeds Bereavement fund	910	(910)	-	-
NHS Charities Together	12,500	6,230	-	18,730
Leeds Community Foundation Self Harm	4,057	(906)	-	3,151
Leeds Community Healthcare/ Leeds City Council - Enhance	-	27,406	-	27,406
DCMS – Be Online Stay Safe	-	24	-	24
LCC Household Support Fund	-	25,674	-	25,674
LCC Winter Most at Risk	-	82,000	-	82,000
LCF Ideas They Change Lives	-	711	-	711
DfT- Travel Connections	<u>-</u>	<u>61,612</u>	<u>-</u>	<u>61,612</u>
	<u>249,947</u>	<u>120,800</u>	<u>-</u>	<u>370,747</u>
TOTAL FUNDS	<u><u>370,963</u></u>	<u><u>196,970</u></u>	<u><u>-</u></u>	<u><u>567,933</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	266,216	(190,046)	76,170
Restricted funds			
National Lottery Community Fund – GPM	33,802	(46,852)	(13,050)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

17. MOVEMENT IN FUNDS - continued

	50,600	(70,715)	(20,115)
CCG/PHM Programme/Dementia Friendly/LCC/ Zurich Community Trust – Friendly Communities			
LCC Harm Minimisation/ Independent Age – Warm & Cosy	20,000	(28,000)	(8,000)
LCC Neighbourhood Network Covid 19 Response	-	(33,068)	(33,068)
Leeds City Council – Neighbourhood Network	23,276	(20,134)	3,142
National Lottery Community Fund – Men’s Health	169,614	(179,564)	(9,950)
Leeds Bereavement Fund	-	(910)	(910)
NHS Charities Together	12,500	(6,270)	6,230
Leeds Community Foundation Self Harm	-	(906)	(906)
Leeds Community Healthcare/ Leeds City Council – Enhance	898,000	(870,594)	27,406
DCMS – Be Online Stay Safe	88,996	(88,972)	24
LCC Household Support Fund	149,190	(123,516)	25,674
LCC Winter Most at Risk	82,000	-	82,000
LCF Ideas That Change Lives	4,000	(3,289)	711
LCC Shine	24,000	(24,000)	-
DfT- Travel Connections	457,000	(395,388)	61,612
	<u>2,012,978</u>	<u>(1,892,178)</u>	<u>120,800</u>
TOTAL FUNDS	2,279,194	(2,082,224)	196,970

CCG/PHM Programme/Dementia Friendly/LCC/ Zurich Community Trust – Friendly Communities	A programme focussed on progressing age and dementia friendly practices to support improvement in the lives of older people.
LCC Harm Minimisation/ Independent Age	The delivery of a grants programme to develop innovative approaches to deliver proactive and responsive actions for older people.
LCC Neighbourhood Network Support Covid Response	To provide small grants to Neighbourhood Networks to support work that responds to issues in the government's COVID-19 Response: Autumn and Winter Plan 2021.
LCC - Neighbourhood Network Third Sector Development	To support peer learning, skills share and development opportunities for the Neighbourhood Networks within Leeds.
National Lottery Community Fund - Men's Health	To develop a city-wide network that supports men's health in Leeds. The project promotes the health needs of men across the city, celebrates activities to encourage wellbeing and tackle issues caused by social isolation and inequality.
NHS Charities Together	To develop and deliver a unique range of creative activities alongside older people to grow their confidence, reduce anxiety, reduce isolation and improve physical conditioning.
Leeds Community Foundation Self Harm	Raising awareness and tackling stigma around self-harm among older people and the people who work with them whilst collectively learning and creating a local knowledge base across a broad range of third sector partners.
Leeds Community Healthcare / Leeds City Council - Enhance	Enhance supports safe and sustainable discharge from hospital and LCH Neighbourhood Teams into a secure home environment. The programme links third sector organisations with Neighbourhood Teams and other agencies to avoid delayed discharges and readmissions for individuals, and to enhance capacity throughout the system.
DCMS - Be Online Stay Safe	To work with organisations supporting older people from culturally diverse backgrounds. Projects will support older people (aged 60+) from diverse communities to develop their media literacy skills and protect themselves from online disinformation.
LCC Household Support Fund	To fund organisations to support people struggling with the cost of living by providing access to food and fuel.
LCC Winter Most at Risk	To fund organisations to work with older people offering wellbeing activities.
LCF Ideas That Change Lives	Business development funding for Shine magazine.

17. MOVEMENT IN FUNDS – continued

DFT - Travel Connections	Travel Connections explores how to improve transport options for older people with the aim of reducing isolation and loneliness.
Gambling Awareness	To deliver a grants programme supporting organisations to recruit and support Gambling Awareness volunteers
Good Practice Mentor	Lottery funding to deliver an Ageing Better programme to reduce loneliness and social isolation for older people.
Motability Foundation Trust	To support organisations work with older people to improve their confidence to use different transport methods; support age and dementia friendly taxi's and influence travel policy and practice in Leeds
Road Safety Trust	To develop a campaign to encourage older drivers to consider their safety to continue driving
Zurich Foundation – Household Air Quality	To provide key messages to staff and volunteers working directly with the target population to increase knowledge of risk factors, how to reduce exposure to poor indoor air quality, and how to reduce contributing to air pollution

18. RELATED PARTY DISCLOSURES

There were no related party transactions.

19. TAXATION

The charitable company is exempt from corporation tax on its charitable activities by virtue of section 505 of the income and Corporation Taxes Act 1988.

20. PENSION AND OTHER POST-RETIREMENT BENEFITS

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £20,085 (2023: £15,551)

LEEDS OLDER PEOPLE'S FORUM

**CONSOLIDATED DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2024**

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	350	323
Other trading activities		
Recharges	1,297	1,028
Magazine advertisement	800	2,800
Investment income		
Deposit account interest	13,772	-
Charitable activities		
Grants	2,400,682	2,033,282
Contracts	<u>254,756</u>	<u>241,761</u>
	<u>2,655,038</u>	<u>2,275,043</u>
Total incoming resources	2,671,257	2,279,194
EXPENDITURE		
Charitable activities		
Wages	454,536	394,818
Social security	41,872	36,837
Pensions	20,085	15,551
Rates and water	12,395	18,221
Insurance	3,393	2,960
Telephone	2,303	2,166
Equipment and materials	-	344
Room hire	2,675	2,439
Travel	4,136	2,773
Office and admin costs	24,146	35,612
Training	4,814	3,816
Refreshments	1,405	310
Other expenses	3,465	4,651
Freelance workers and consultants	51,245	46,118
IT costs	8,330	13,395
Direct project delivery costs	47,088	110,686
Website	375	1,040
Grants to institutions	1,838,240	1,380,091
Auditors' remuneration – non audit fees	-	1,573
	<u>2,520,503</u>	<u>2,073,401</u>
Support costs		
Governance costs		
Auditors' remuneration	<u>8,279</u>	<u>8,823</u>
Total resources expended	<u>2,528,782</u>	<u>2,082,224</u>
Net income/(expenditure)	<u>142,475</u>	<u>196,970</u>

LEEDS OLDER PEOPLE'S FORUM

England & Wales - Charity number 1191030

Accounts

Leeds Older People's Forum



Annual Report 2022/23

Message from Jo...

It's over 12 months since I started as CEO at Leeds Older People's Forum. The passion and professionalism of the team and the trustees to truly make a difference to the lives of older people in Leeds has made it an incredible year. All the achievements and the huge range of workstreams detailed in this report couldn't have happened without them. In addition, the continued support of our funders, who believe in what we do is so vital to ensure older people have the opportunities, choices and support they need to live the life they want.



Our members

Having a large membership of organisations who work with older people, and members who are older people gives us a strength of voice and influence. We contacted all our members this year to reconfirm their status and remind them of the benefits of their membership:

- Opportunities to network and develop new partnerships
- Opportunities to be a third sector representative and to hear from representatives about the decisions made about older people's service provision
- The power of a collective voice on issues that impact on the third sector and older people.
- Opportunities to ensure the needs of communities of place and of interest are heard at a city-wide level
- Vote at the AGM of Leeds Older People's Forum
- Influence our strategic direction of travel

To date 67 members have signed up, and are growing!



Our programmes

Forum Central partnership

Forum Central is delivered in partnership by Leeds Older People's Forum and Volition. It is the collective voice for the health and care third sector in Leeds with a vision of a better quality of life for people in Leeds.

Our work connects third sector organisations in Leeds with decision-makers in health and social care. We influence strategic developments, policy and ways of working, including links with Leeds City Council, NHS West Yorkshire Integrated Care Board (ICB) and Local Care Partnerships (LCPs) in Leeds.



Enhance

Enhance was launched in May 2022. Funded largely by Leeds Community Healthcare the aim of the programme is to support people through a safe and sustainable discharge from hospital and Neighbourhood Teams into a secure home environment. The programme links 14 third sector delivery partners with Leeds Community Healthcare Neighbourhood Teams and other agencies to avoid delayed discharges and readmissions for individuals, and to enhance capacity throughout the system.



In its first year, Enhance saw these 14 third sector delivery partners work with 10 Neighbourhood Teams, to reach 572 people, 56% of whom live in disadvantaged communities.

Enhance is a person-centred, holistic approach. In a 'before and after' questionnaire process, participants returned an increased average score across physical, mental, and social health, as well as improvement to overall quality of life and reduced fatigue.



"[Enhance] does relieve

pressure – I have repeat callers – it's loneliness and

[the patient] has a relationship with us – the worker has the time we don't to sit with the patient. One patient with mental health illness was ringing our office every other day, they were worried about PIP and other things and wanted a nurse to help. The worker went out and sorted it all out, and the patient doesn't really call us anymore".



Coordinator in a Neighbourhood Team



"I look forward to [the Enhance worker] coming – we have a laugh, it's not all about treatment and cancer... this helps with my mental health - which does as much good for me as any of the nurses with treatments and pills – it's about your morale too."

Participant



Friendly Communities

We are a proud partner of Age Friendly Leeds with Leeds City Council. Our role relies on our strong community connections, our ability to engage with and capture the voices of older people of Leeds and our relationship with community organisations.

Our Friendly Communities programme includes:

An Age Friendly Steering Group of approximately 15 older people who are consulted on age friendly matters, help to shape services for older people and help ensure the public realm is age friendly.

Age and Dementia Friendly Businesses. We have 136 businesses signed up to this scheme, including Leeds Libraries who have an action plan to bring on all community libraries in Leeds. Momentum continues to gather with increasing engagement from GP practices.

Dementia Friendly Leeds aims to ensure people who are living with dementia - along with their carers - remain an active part of the city and keep doing the things they enjoy. We promote a listing of social opportunities for people living with dementia on our website, and share facilitation of the DEEP Group (Dementia Engagement and Empowerments Project) network.

Age Friendly Ambassadors Anyone who is willing to take action to help raise awareness and spread the Age Friendly message to others can sign up as an ambassador. We now have over 200 Age Friendly Ambassadors in Leeds!



“

“From a Wise Up to Ageism and Dementia Friends session delivered to a local GP practice. It made you think beyond your initial thoughts about Ageism and Dementia...They helped me see things from a different perspective which helped me have a better understanding”.

”

Third sector development

Neighbourhood Networks - LOPF worked with the Leeds Neighbourhood Networks (LNNs) to develop closer relationships, and promote closer strategic working and increased LOPF membership. 'This year saw the completion of the partnership between LOPF, Centre for Ageing Better and Leeds City Council, and the publication of a final evaluation report of the LNNs by Sheffield Hallam University. The report was launched locally and nationally. We continued to promote the work of the LNNs with increased strategic representation across the city including with LCC and NHS partners.

Grant making - LOPF has awarded £1.4M in grants to delivery partners and grantees this year through various programmes listed above, and below as well as Warm and Cosy; Healthy Warm and Well and Household Support Fund. We would like to thank our funders at Independent Age, Leeds City Council and Leeds Community Foundation for enabling us to do this.

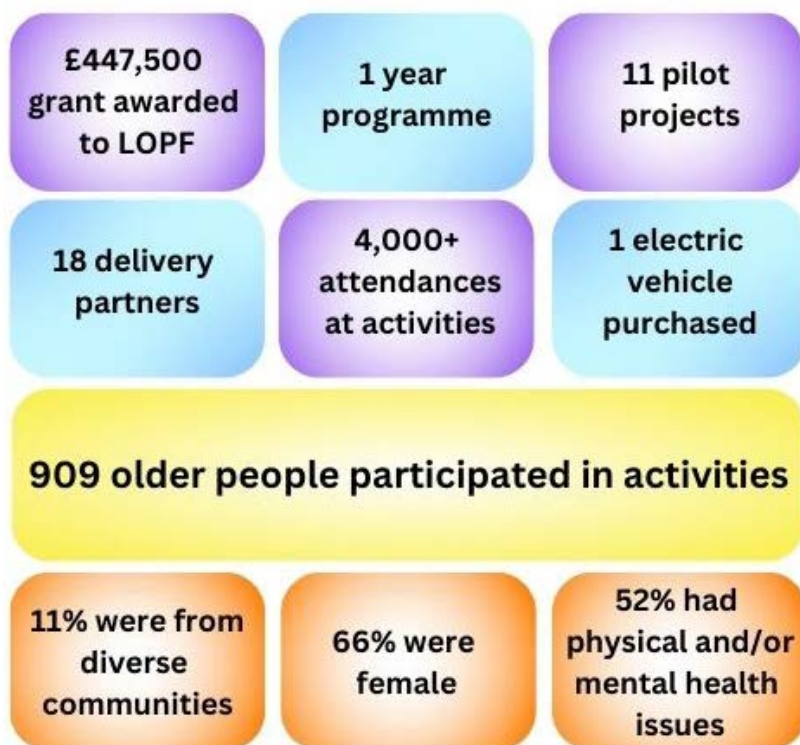
Learning facilitation - We offered training sessions to front-line staff on: social isolation and loneliness, co-production, person-centred ways of working, as well as facilitating peer learning sessions with members working on our programmes such as Enhance.

Be Online and Stay Safe (BOSS) - We were chosen as one of four partners on the Media Literacy Taskforce by the Department for Culture, Media and Sport (DCMS). This includes work with four organisations to support the media literacy skills of culturally diverse older people.



Travel Connections - In May 2022 we were awarded one year's funding from the Department for Transport's Tackling Loneliness with Transport Fund. The principal aim of the Travel Connections programme was to test 11 different approaches under five themes. The first four themes - buses, taxis, active travel and community transport - explored how the vast network of existing transport resources in Leeds could be better used to reduce loneliness. The fifth theme - travel conversations - focussed on creating conversations between older people and decision-makers so that older people's voices are listened to at a strategic level.

Travel Connections in numbers



Travel Connections



Men's Health Unlocked

Through our work on Men's Health Unlocked (MHU) we aim to be a voice for men and boys; bring representation to the sector in the new commissioning landscape at sub-regional and local levels; develop and champion good practice, and raise awareness of men's health. In the last 9-12 months, we have:

- Consulted 700 men via street outreach, signposting over 200 to activities and services; engaged 136 men via 24 health awareness sessions, involving businesses, healthcare and community agencies
- Engaged 15 Men's Health Advocates, bringing lived experience, knowledge and passion into our project; recruited / supported 16 local business Manbassadors, sharing health messages with over 250 men
- Co-produced, with 12 marginalised men, five editions of a men's zine, containing 57 contributions from men; shared the zine (and built relationships) across 113 distributing organisations
- Hosted over 100 organisations via MHU network events
- Raised awareness of men's health, and helped organisations to identify a collaborative opportunity with 85% of attendees at networking meetings
- Received over 250 hits per month to our men's activities directory; reached tens of thousands via our various social media channels and shared 14 MHU newsletters with over 200 contacts



Shine Magazine

Thanks to the support of Public Health, the Travel Connections programme and Awards for All we have published four magazines this year, including a special Jubilee issue.

A group of older volunteer writers supported by editor Tom Bailey, have done a fabulous job of gathering stories of Leeds older people and bringing them alive in print.

Around 4,000 copies of each have been distributed across the city through a network of third sector organisations whose assistance has been vital. They tell us that Shine magazine is a great tool for helping them to connect with the most socially isolated older people.



Spotlight on... Hey Neighbour

A small grant scheme

Funding from Leeds City Council managed by Forum Central, with support from Voluntary Action Leeds May 2022



What did it do?

Gave local people, community groups and small organisations access to small grants between £500 - £2500.



What was it for?

To encourage neighbourliness and improve well-being in communities. To get people to reconnect after Covid.



What happened?

Projects used many innovative ways of bringing communities and people together.



Projects used existing assets in communities such as venues, green spaces, skills, passions, volunteer time, existing networks and connections, donations of goods.



96
Applications



70
Grants
Awarded



70K
Total Value
of Grants



Small pots of money...



combined with existing
assets in communities...



..can have a
BIG IMPACT!

83%

In innercity
band

20%

Targetted
young people

6%

Targetted older
people

74%

Intergenerational
Activity

LOOKING FORWARD TO 2023/24

Our plan on a page

Every older person in Leeds has the opportunities, freedom and support to live the life they choose

VOICE
(The voices of older people are listened to in Leeds)

Leeds is an age and dementia friendly city

The third sector is an equal partner in the city

The health, wellbeing and independence of older people is improved

To do this we will strengthen our:

Campaigning

Partnerships

Grant Making

We will work on the following issues:

Diversity and Inclusion

Digital Inclusion

Social Connection

Housing

Transport

Equity

Voice

We have relaunched the Equalities Hub for Older People, an opportunity for older people to be listened to by city leaders on themes important to older people. We will follow up the issues raised and report back on actions taken.



Leeds is an Age and Dementia Friendly City

This has been another exciting year for our Friendly Communities project with:

- Our target of 100 Age and Dementia Friendly business sign ups reached and more!
- The Age Friendly Steering Group being in constant demand for consultations including Leeds Markets and Leeds City Station
- The number of Age Friendly Ambassadors grow to over 250

The Zurich Foundation has provided some funding for this year. This grant has allowed us to sustain and develop the work of Dementia Friendly Leeds including the facilitation of the DEEP (Dementia Engagement & Empowerment Project) group and the Dementia What's On listing. We have also been able to develop a new strand of work to create a co-produced city centre mural with the DEEP group that showcases the Dementia Friendly work in Leeds. We are able to sustain the facilitation of the Dementia Friendly steering group and the work to encourage more local businesses to sign up as Age & Dementia Friendly Businesses. Dementia Friends sessions have also been delivered thanks to this funding.

The Up & Go DEEP group (Dementia Engagement and Empowerment Project) has worked on a project funded by Dementia Enquirers which asked the question "Can a dementia diagnosis open doors to new opportunities?" A report is available if you would like to see the answer!



The third sector is an equal partner in the city

We will continue to represent our members and the third sector at a strategic level in Leeds, through structures such as the Frailty Population Health Board, which is part of the Leeds Office of the Integrated Care Board and transformation programmes such as HomeFirst. We will support members to be allies of senior leaders in the city. This forms part of our work with Volition on the Forum Central partnership.

We will support the development of the sector through our Good Practice Mentor role providing access to training in loneliness, social isolation, intersectional work, and providing a warm welcome. We are also developing new resources to support warm space training, and can offer support to organisations who want to access training and development for staff and trustees in outreach and co production. The Good Practice Mentor offer will be developed over the next two years and may also facilitate links with UK organisations.

Through our test learn and improve methodology on both BOSS and NHS Charities Together work we will develop toolkits on media literacy and creative practice to share with the sector.

LOPF will continue to seek opportunities for grant making and capacity building within the sector.



The health, wellbeing and independence of older people is improved


The Enhance Programme, funded by Leeds Community Healthcare Trust (LCH), was launched in May 2022 and is now in its second year. Enhance supports safe and sustainable discharge from hospital and Neighbourhood Teams into a secure home environment. The programme links 14 third sector delivery partners across the city with Neighbourhood Teams and other agencies to avoid delayed discharges and readmissions for individuals, and to enhance capacity throughout the system.

Delivery partners carry out home visits to provide holistic, non-clinical support that includes access to health appointments, access to food, support with self management, applications for benefits and support to develop social connections - and much more.

A full evaluation of phase one is available on our website, but this showed that without the Enhance offer, clients would have fallen through gaps and not received the help they needed (e.g., repairs would remain outstanding, income remain unclaimed, prescribed exercise would not be maintained). This was particularly so for isolated clients with limited family support. We are currently working to sustain this work.



Leeds Older People's Forum Joseph's Well, Suite C24 Leeds LS3 1AB

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 [@LeedsOPF](https://twitter.com/LeedsOPF)

 facebook.com/leedsolderpeoplesforum

 bit.ly/LinkedInLOPF

Leeds Older People's Forum Charity 1191030



**REPORT OF THE TRUSTEES AND
CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023
FOR
LEEDS OLDER PEOPLE'S FORUM**

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

LEEDS OLDER PEOPLE'S FORUM

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FOR THE YEAR ENDED 31ST MARCH 2023**

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LEEDS OLDER PEOPLE'S FORUM

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST MARCH 2023**

TRUSTEES

W K Rollinson
C Lawrence
J Welham
R J Harington
Dr D S Smith
S J Phillips
Dr S K Rait
R Koivunen (resigned 17/02/2022)
J P O'Dwyer
C J Mahoney
P M Gradys
I Anderson
K J Badon (appointed 14/07/2022)
C S McNamara (appointed 14/07/2022)

PRINCIPAL ADDRESS

24C Josephs Well
Hanover Walk
Leeds
LS3 1AB

REGISTERED CHARITY NUMBER

1191030

AUDITORS

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2023

The trustees present their report with the financial statements of the charity for the year ended 31st March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the CIO are:

- The relief of older people in the Metropolitan District of Leeds (the area of benefit) and in particular the relief of poverty and the promotion of good health of older people, primarily, but not exclusively, by associating voluntary, statutory and other agencies and individuals in a support network.
- The advancement of the education of older people in the area of benefit in particular in relation to financial, health, housing, social and welfare entitlements.
- The advancement of the education of the public, and promotion of research concerning the needs of older people in relation to the provision of community care, and the publication of the usual results of such research.
- The promotion of the benefit of older people in the area of benefit without distinction of sex or political, religious or other opinion, by associating the statutory authorities, voluntary organisations and individuals in a common effort to provide educational, cultural, social welfare, recreational and leisure-time facilities, with the object of improving the conditions of life for older people.

In accordance with their duties pursuant to Section 4 of the Charities Act 2011, the Trustees have considered the Charity's objects and activities in light of the Charity Commission's general guidance on public benefit "Charities and Public Benefit".

Friendly Communities

Leeds Older People's Forum (LOPF) are one of the partners of Age Friendly Leeds with Leeds City Council. Each partner has developed clear roles. The LOPF role has been developed based on our strong community connections, our ability to engage with and capture the voices of older people of Leeds and our relationship with community organisations.

This work was funded by Leeds City Council and Leeds Clinical Commissioning Group.

Through our Friendly Communities Project we have delivered:

An Age Friendly Steering Group - This group meets on a monthly basis and consists of approximately 15 older people who are consulted on age friendly matters and who help to shape services for older people and help ensure the public realm is age friendly. The group have consulted on the redesign of the Leeds Train Station. The group have also worked on an intergenerational project with the Preservative Party and Leeds City Museum to generate the Overlooked Exhibition.

Age and Dementia Friendly Businesses: The Friendly Communities have created a resource pack for local business and organisations to become age and dementia friendly. There are 96 businesses signed up to this scheme, including Leeds Libraries who have an action plan to bring on all community libraries in Leeds. Momentum continues to gather. GP practices are starting to sign up and we recently delivered a very successful Wise Up To Ageism session to the staff at one of them as well as a Dementia Friends session.

Dementia Friendly Leeds - this is a campaign to raise awareness of dementia and make services more accessible. The aim is to ensure people who are living with dementia - along with their carers - remain an active part of the city and keep doing the things they enjoy. Our Friendly Communities team have created a listing of social opportunities for people living with dementia that is available on-line and kept up to date. We also share facilitation of the DEEP Group (Dementia Engagement and Empowerments Project) network.

Third Sector Support and Development

Leeds Older People's Forum is the infrastructure organisation in Leeds for third sector organisations and community groups working with older people. We aim to support these groups in a number of ways - through peer learning and good practice mentoring; development and support opportunities and grant making:

Good Practice Mentor and Peer Learning:

- Learning from our National Lottery funded, Time to Shine Programme has been documented in an easy-read catalogue of the

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2023

documents and products to be more accessible to the sector.

- Training sessions have been delivered to front-line staff on: social isolation and loneliness, co-production, person centred ways of working.
- Peer learning sessions facilitated to encourage further joint working and sharing of skills.

Development and support opportunities:

- Leeds Neighbourhood Networks: quarterly meetings were held with the Neighbourhood Networks with Leeds City Council. Meetings discussed issues relevant to the Networks and LOPF supported with issues raised in the intervening time, such as digital inclusion, funding and strategy. LOPF supported the ongoing evaluation of the Leeds Neighbourhood Networks by Sheffield Hallam University and were part of the core project team alongside Leeds City Council and Centre for Ageing Better.
- NHS Charities Together: LOPF secured funding to work with 4 Neighbourhood Network's to develop their local offer, in partnership with The Performance Ensemble.
- Being Online Safe and Secure (BOSS): LOPF was chosen as one of four partners on the Media Literacy Taskforce by the Department for Culture, Media and Sport (DCMS). As part of this work we have identified four organisations, working with culturally diverse older people, to support their media literacy skills and be safe on line.
- 1001 Stories: LOPF is collaborating with The Performance Ensemble to collect 1001 stories from older people in Leeds. To date we have almost 700 stories. The culmination of the collection will be a two week takeover of the Playhouse next year.
- Strategic representation: LOPF represents the third sector at a strategic level in Leeds, with representation on the Frailty Population Health Board, which is part of the Leeds Office of the Integrated Care Board. We also have represented our members at Integrated Care Steering Group; Community Health and Wellbeing Transformation Stakeholder Group; Intermediate Care Redesign Board and the Housing & Health Breakthrough Programme Board. This forms part of our work with Volition on the Forum Central partnership.

Grant making:

LOPF supported the third sector and older people by having a number of grant programmes as follows:

- The Household Support Fund was launched via our Forum Central Partnership with Volition. LOPF led on the development and oversight of this project which aimed to allocate £290,000 to third sector organisations to support those struggling with fuel and food costs over the winter period. We allocated funds to 60 community groups to support local people through this rolling grants programme.
- Healthy, warm and well grants are aimed at older people's organisations to help older people stay warm and well. We launched the fund in February 2023. We funded 18 organisations and groups to a total of £72,071, the following financial year.
- Warm and Cosy: LOPF secured funding from Independent Age to offer £1K grants to organisations supporting older people through the cost of living crisis.
- International Day of Older People: with funding from Leeds City Council and LOPF, we funded 13 organisations to celebrate International Day of Older People, with the theme of 'Celebrating Resilient Women'.

Enhance

The Enhance Programme was launched in May 2022. Funded largely by Leeds Community Healthcare the aim of the programme is to support people through a safe and sustainable discharge from hospital and Neighbourhood Teams into a secure home environment. The programme links 14 third sector delivery partners with Neighbourhood Teams and other agencies to avoid delayed discharges and readmissions for individuals, and to enhance capacity throughout the system.

The third sector delivery partners are:-

- Action for Gipton Elderly
- Armley Helping Hands
- Association of Blind Asians
- Age UK Leeds
- Burmantofts Senior Action
- Cross Gates & District Good Neighbours Scheme
- Feel Good Factor
- Health For All
- Leeds Irish Health & Homes
- Moor Allerton Elderly Care (MAECare)
- Older People's Action in the Locality (OPAL)
- Neighbourhood Elders Team - Garforth
- Seacroft Friends & Neighbours
- Care & Repair

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2023

In its first year the Enhance programme saw these 14 third sector delivery partners work with 10 Leeds Community Healthcare Neighbourhood Team work together to reach 404 people.

Enhance is a person centred, holistic approach and through the use of a before and after questionnaire process, participants returned an increased average score across physical, mental, and social health, as well as improvement to overall quality of life and reduced fatigue.

The first year evaluation report summary also highlighted that without the Enhance offer, clients would have fallen through gaps and not received the help they needed (e.g., repairs would remain outstanding, income remain unclaimed, prescribed exercise would not be maintained). This was particularly so for isolated clients with limited family support.

As this first year comes to a close we have received confirmation that Enhance will be funded for a 2nd year at the same level and we will work to carry the learning of year one with us as we shape year two

Men's Health Unlocked

Through our work on Men's Health Unlocked we aim to be a voice for men and boys; bring representation to the sector in the new commissioning landscape at sub-regional and local levels and develop, share and champion good practice, and raise awareness of men's health. In the last 9-12 months, we have:

- Consulted 700 men via street outreach, signposting over 200 to activities and services; engaged 136 men via 24 health awareness sessions, involving businesses, healthcare and community agencies
- Engaged 15 Men's Health Advocates, bringing lived experience, knowledge and passion into our project; recruited / supported 16 local business Manbassadors, sharing health messages with over 250 men
- Co-produced, with 12 marginalised men, 5 editions of a men's zine, containing 57 contributions from men; shared the zine (and built relationships) across 113 distributing organisations
- Hosted over 100 organisations (cumulative) via MHU network events
- Hosted presentations from organisations at 6 network meetings. representing diverse men including migrants, abuse victims, and offenders
- Raised awareness of men's health, and helped organisations to identify a collaborative opportunity with 85% of attendees at networking meetings
- Received over 250 hits per month to our men's activities directory; reached tens of thousands via our various social media channels; shared 14 MHU newsletters with over 200 contacts
- Hosted organisations representing diverse communities at network meetings including migrants, gypsy and traveller communities and offenders
- Hosted the following academics:
 - o Prof Ben Hine (parental separation)
 - o Dr Robin Hadley (Childless older men)
 - o Prof Alan White (All physical and mental health)
 - o Dr Mike Jestico (Measuring health and wellbeing)

Travel Connections

In May 2022 Leeds Older People's Forum received a one year grant of £447,500 from the Department for Transport's Tackling Loneliness with Transport fund. The principal aim of the Travel Connections programme was to test 11 different approaches under five themes. The first four themes - buses, taxis, active travel and community transport - explored how the vast network of existing transport resources in Leeds could be better used to reduce loneliness. The fifth theme - travel conversations - focussed on creating conversations between older people and decision makers so that older people's voices are heard at a strategic level.

Through our Travel Connections programme we delivered 11 pilot projects with 18 delivery partners, who delivered activities for a total of 909 people across the life of the programme. These were:

- Shine Magazine: A Grand Day Out, group outings on public transport with follow up articles in the magazine.
 - AVSED / SJK Private Hire Vehicle Partnership - a local Neighbourhood Network working closely with a local private hire company to encourage their members to visit their community building.
 - Travel Apps and Bus passes - delivered with Leeds Irish Health and Homes, Morley Digital, Cross Gates and District Good Neighbours Scheme, Holbeck Together, AGe UK Leeds, Your Backyard CIC with support from 100% Digital Leeds to deliver training on apps.
 - Age and Dementia Friendly Taxi's - Leeds Older People's Friendly Community Team encouraged local private hire firms to sign up to our age and dementia friendly business scheme.
-

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2023

- The Conservation Volunteers (TCV) Hollybush ran the Great Outdoor programme supporting social walks based on local bus routes to great self-sustaining walking groups.
- Cycling with Confidence - LOPF staff encouraged people to cycle more with bike maintenance classes, guided cycle rides and Senior Spin classes.
- Bramley Elderly Action purchased a Happy Cab to use as a community vehicle, transporting people to their community hubs in Bramley and Headingley.
- Carers Leeds ran carers connecting group, supporting group outings for unpaid carers to make social connections they could maintain
- Avsed Men's Matters offered men-only minibus trips bringing isolated older men together to enjoy banter and regular socials in the company of friendly peers and supportive staff.
- Cross Gates & District Good Neighbours Scheme offered Shared Outings - a programme of regular supported minibus trips to places of interest.
- Let's Talk Transport - local charities Feel Good Factor, Belle Isle Senior Action, Caring Together in Woodhouse and Little London, Cross Gates & District Good Neighbours' Scheme, MHA South Leeds and Burmantofts Senior Action - offered one to one and group support to talk about transport, develop confidence and share their experiences of transport.

Hey Neighbour

Funding from Leeds City Council, managed by LOPF and Forum Central, with support from Voluntary Action Leeds, enabled us to give local people, community groups and small organisations access to small grants of between £500 and £2,500. The funding was to encourage neighbourliness and improve well-being in communities and to get people to reconnect after Covid-19.

Projects used many innovative ways of bringing communities and people together. They used existing assets in communities such as venues, green spaces, skills, passions, volunteer time, existing networks and connections and donations of goods. 70 grants were awarded.

Shine

Shine magazine was created to allow us to gather and share the stories of older people and to create a tool that reduced loneliness and social isolation at a time when people were more at risk than ever of loneliness - lockdown.

As lockdown was lifted though, it was clear that the readers of the magazine wanted it to continue. However, funding the magazine after Time to Shine funding came to an end was challenging as production and distribution costs of this wonderful magazine are high.

Thanks to the support of Public Health, the Travel Connections Programme and Awards for all there have been 4 issues in this reported year, including a special Jubilee issue. Around 4000 of each of those issues have been distributed across the city through a network of third sector organisations whose assistance has been vital. Those organisations tell us that the magazine is a great tool for helping the to connect with the most socially isolated older people.

A group of older volunteer writers have been supported by Tom Bailey, the magazine editor, and the group have done a fabulous job of gathering the stories of Leeds older people and bringing them alive in print.

The future of the magazine as we reach the end of this reporting period is uncertain but we will ensure that the legacy of Shine magazine lives on, even if the print version cannot. The stories that older people have to share are too valuable for us to share them in any way we can.

Financial Review

The net surplus for the year was £196,970, including a net surplus of £76,170 on unrestricted funds and £120,800 on restricted funds. The company's total funds amounted to £567,933 (2022: £370,693) at 31st March 2023.

Investment policy

The Trustees have considered the most appropriate policy for the investment of funds and have decided that any funds that are held for immediate cash flow needs are held in cash or short term deposits. Any remaining funds can be held as a medium term investment.

Reserves policy

The charity takes a risk based approach in setting the level of reserves. A minimum level (lower band) and maximum level (upper band) of reserves is set and reserves are maintained between the lower and upper band limits. This ensures that the charity holds enough reserves for an orderly winding up if faced with unexpected closure, whilst also ensuring the charity does not maintain unnecessary high surplus reserves.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2023

The lower band level is set with reference to funds needed in order to conduct an orderly winding up of the Charity in the face of unexpected closure. This has been set at 6 months of operating costs plus redundancy and other known committed expenditure and equates to £65,800.

The upper level includes an allowance for any additional or designated items - specifically £20,000 contingency for unexpected cash flow considerations and £65,000 allocated for 1 year to maintain Forum Central activities running if replacement funding is needed. The upper band level has therefore been set at £150,800.

Actual free reserves are £173,177. This includes £11,150 surplus from our Shine subsidiary to be reinvested in Shine in 2023/24. The net figure of £162,027 is marginally above the upper limit, accordingly no specific action with regard to reserve levels is currently planned.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015).

Leeds Older People's Forum (LOPF) is a Charitable Incorporated Organisation (CIO) (number 1191030). Its governing document is an Association Constitution.

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. There must be at least six charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. The maximum number of charity trustees is 20. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum. A minimum of 75% of the charity trustees must be older people. For the purpose of this Constitution, an older person is defined as a person aged 60 years of age and over.

At every annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot. At the first meeting of the trustees following the AGM the charity trustees shall elect a Chair, two Vice Chairs and a Treasurer from amongst their number.

LOPF's Board of Trustees meets on a bi-monthly basis, with additional monthly meetings of the LOPF Officers of the board.

The charity's finance sub committee convenes annually as the remuneration committee in order to review salary bandings and scale points of all employees (including key management personnel). The charity's pay scales align with the pay scales of the National Joint Council for Local Government Services, and any salary increases are in line with those negotiated by the National Joint Council for Local Government Services. The remuneration committee also undertakes benchmarking comparisons using an external benchmarking company with local government experience, to review all job roles against job descriptions and compare with similar roles across the 3rd sector to ensure pay is fair and reflective of the duties carried out by employees.

The board of trustees together with the CEO and senior management team are considered to be the key management personnel of the Charity.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2023

- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 30th August 2023 and signed on its behalf by:

R J Harington - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

Opinion

We have audited the financial statements of Leeds Older People's Forum and its subsidiaries (the "group") for the year ended 31st March 2023 which comprise the Group Statement of Financial Activities, the Group and Charitable Company Balance Sheet, the Group Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charity's affairs as at 31st March 2023, and of the group's incoming resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustee's report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

Our responsibilities for the audit of the financial statements

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- skills to identify or recognise non-compliance with applicable laws and regulations.
- We identified the laws and regulations applicable to the charity through discussions with management, and from our commercial knowledge and experience of the sector.
- We focused on specific laws and regulations which we considered may have a direct material effect on the accounts of the operations of the Charity, including the Charities Act 2011.
- We assessed the extent of compliance with laws and regulations identified above through making enquiries of management and inspecting legal correspondence.
- Identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- Making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud.
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- Performed analytical procedures to identify any unusual or unexpected relationships.
- Identified and tested journal entries and identified any significant transactions that were unusual or outside the normal course of business.
- Investigated the rationale behind significant or unusual transactions.
- Challenged assumptions and judgements made by management in determining significant accounting estimates.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed audit procedures which included, but were not limited to:

- Agreeing financial statements disclosures to underlying supporting documentation.
- Discussions with management of known or suspected instances of non-compliance with laws and regulations.
- Reading the minutes of meetings of those charged with governance.
- Reviewing correspondence with HMRC, relevant regulators including the Charities Commission and the charity's legal advisors.

At the completion stage of the audit, the engagement partner's review included ensuring that the team had approached their work with appropriate professional scepticism and thus the capacity to identify non-compliance with laws and regulations and fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance of laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement relating to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
LEEDS OLDER PEOPLE'S FORUM**

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Christopher Darwin FCA (Senior Statutory Auditor)
For and on behalf of Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

Date: 30th August 2023

LEEDS OLDER PEOPLE'S FORUM

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2023

	Notes	Unrestricted fund £	Designated fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	323	-	-	323	953
Charitable activities						
Core charitable activities	5	262,065	-	-	262,065	69,482
Grant charitable activities		-	-	2,012,978	2,012,978	1,205,542
Other trading activities	3	1,028	-	-	1,028	(289)
Commercial trading operations	6	2,800	-	-	2,800	-
Investment income	4	-	-	-	-	2
Total		<u>266,216</u>	<u>-</u>	<u>2,012,978</u>	<u>2,279,194</u>	<u>1,275,690</u>
EXPENDITURE ON Charitable activities						
Core charitable activities	7	190,046	-	-	190,046	57,856
Grant charitable activities		-	-	1,892,178	1,892,178	1,132,755
Total		<u>190,046</u>	<u>-</u>	<u>1,892,178</u>	<u>2,082,224</u>	<u>1,190,611</u>
NET INCOME/(EXPENDITURE)		76,170	-	120,800	196,970	85,079
Transfers between funds	18	(3,772)	3,772	-	-	-
Net movement in funds		72,398	3,772	120,800	196,970	85,079
RECONCILIATION OF FUNDS						
Total funds brought forward		100,779	20,237	249,947	370,963	285,884
TOTAL FUNDS CARRIED FORWARD		<u><u>173,177</u></u>	<u><u>24,009</u></u>	<u><u>370,747</u></u>	<u><u>567,933</u></u>	<u><u>370,963</u></u>

LEEDS OLDER PEOPLE'S FORUM

**CONSOLIDATED BALANCE SHEET
31ST MARCH 2023**

	Note	Group		Charity	
		2023 £	2022 £	2023 £	2022 £
FIXED ASSETS					
Investments	15	-	-	10	-
CURRENT ASSETS					
Debtors	16	51,328	82,279	60,968	82,279
Cash at bank		571,685	546,028	553,926	546,028
		<u>623,013</u>	<u>628,307</u>	<u>614,894</u>	<u>628,307</u>
CREDITORS					
Amounts due within one year	17	(55,080)	(257,344)	(46,971)	(257,344)
NET CURRENT ASSETS		<u>567,933</u>	<u>370,963</u>	<u>567,933</u>	<u>370,963</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>567,933</u>	<u>370,963</u>	<u>567,933</u>	<u>370,963</u>
NET ASSETS		<u>567,933</u>	<u>370,963</u>	<u>567,933</u>	<u>370,963</u>
FUNDS					
Unrestricted funds	18	197,186	121,016	197,186	121,016
Restricted funds	18	370,747	249,947	370,747	249,947
		<u>567,933</u>	<u>370,963</u>	<u>567,933</u>	<u>370,963</u>
TOTAL FUNDS	18	<u>567,933</u>	<u>370,963</u>	<u>567,933</u>	<u>370,963</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 30th August 2023 and were signed on its behalf by:

R J Harington - Trustee

LEEDS OLDER PEOPLE'S FORUM**CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2023**

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	<u>25,657</u>	<u>220,749</u>
Net cash (used in)/provided by operating activities		<u>25,657</u>	<u>220,749</u>
Cash flows from investing activities			
Interest received		-	2
Rent recharges		<u>-</u>	<u>(289)</u>
Net cash provided by/(used in) investing activities		<u>-</u>	<u>(287)</u>
		<u>-</u>	<u>-</u>
Change in cash and cash equivalents in the reporting period		25,657	220,462
Cash and cash equivalents at the beginning of the reporting period		<u>546,028</u>	<u>325,566</u>
Cash and cash equivalents at the end of the reporting period		<u>571,685</u>	<u>546,028</u>

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2023

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023	2022
	£	£
Net income for the reporting period (as per the Statement of Financial Activities)	196,970	85,079
Adjustments for:		
Interest received	-	(2)
Rent recharges	-	289
Decrease/(increase) in debtors	30,951	(73,273)
(Decrease)/increase in creditors	(202,264)	208,656
Net cash (used in)/provided by operations	<u>25,657</u>	<u>220,749</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/22	Cash flow	At 31/3/23
	£	£	£
Net cash			
Cash at bank	<u>546,028</u>	<u>25,657</u>	<u>571,685</u>
Total	<u>546,028</u>	<u>25,657</u>	<u>571,685</u>

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Consolidation

The consolidated accounts comprise the accounts of the charity and the subsidiary, Shine (Leeds) Limited for the year ended 31st March 2023. The accounts have been consolidated on a line-by-line basis. The Trustees have assessed the conditions for consolidating Shine (Leeds) Limited, and have determined that the control conditions for consolidation as set out in the Charities SORP are met. As such, the subsidiary has been included in these financial statements.

Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided at rates calculated to write off the cost, less estimated residual value, of each asset over its useful life, as follows:

Computer equipment - 25% straight line

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1. ACCOUNTING POLICIES - continued**Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Pensions

The charity operates a defined pension contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. DONATIONS AND LEGACIES

	Group	
	2023	2022
	£	£
Gifts	<u>323</u>	<u>953</u>

3. OTHER TRADING ACTIVITIES

	Group	
	2023	2022
	£	£
Fundraising events	<u>1,028</u>	<u>(289)</u>

4. INVESTMENT INCOME

	Group	
	2023	2022
	£	£
Deposit account interest	<u>-</u>	<u>2</u>

5. CHARITABLE ACTIVITIES

			Group	
	Core charitable activities £	Grant making activities £	2023	2022
	£	£	£	£
Grants	20,304	2,012,978	2,033,282	1,205,542
Contracts	<u>241,761</u>	<u>-</u>	<u>241,761</u>	<u>69,482</u>
	<u>262,065</u>	<u>2,012,978</u>	<u>2,275,043</u>	<u>1,275,024</u>

Grants received, included in the above, are as follows:

	2023	2022
	£	£
National Lottery Community Fund	-	791,229
Covid 19 Response	-	56,375
LCC International Day of Older People	3,600	3,100
Leeds City Council Support Officer Grant	-	12,000
Covid 19 Harm Minimisation	-	10,000
LCC Neighbourhood Network Support	23,275	120,000
Leeds City Council Dementia Friendly	50,600	31,600
National Lottery Community Fund - Men's Health	170,114	114,648
Leeds Bereavement fund	<u>-</u>	<u>1,450</u>
Carried forward	247,589	1,140,402

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

5. INCOME FROM CHARITABLE ACTIVITIES - continued

	2023	2022
	£	£
Brought forward	247,589	1,140,402
Harnessing the Power of Communities	-	4,000
NHS Charities Together	12,500	12,500
Leeds Community Foundation Self Harm	-	9,640
CCG/PHM – Age Friendly Programme	-	39,000
Leeds Community Healthcare / Leeds City Council - Enhance	898,000	-
DCMS – Be Online Stay Safe	89,000	-
National Lottery Community Fund - Good Practice Mentor	33,803	-
LCF Ideas That Change Lives	4,000	-
DfT – Travel Connections	457,000	-
LCC Winter Most at Risk	82,000	-
LCC Household Support Fund	149,190	-
LCC Shine	24,000	-
Blacks Solicitors	1,000	-
Independent Age – Warm & Cosy	20,000	-
LCC – Business Support	1,000	-
Luminate – Leeds City College	450	-
University of Leeds	3,750	-
Awards for All	10,000	-
	<u>2,033,282</u>	<u>1,205,542</u>

6. COMMERCIAL TRADING OPERATIONS

The charity has one wholly-owned subsidiary, Shine (Leeds) Limited (Company No. 13788870), which carries on commercial activities that are ancillary to the operation of the charity.

A summary of the trading results of the subsidiary is shown below:

	2023	2022
	£	£
Turnover	51,300	-
Administrative costs	(40,150)	-
Operating profit	<u>11,150</u>	<u>-</u>
Gift aid obligation and donations to charity	(11,150)	-
Retain in subsidiary	<u>-</u>	<u>-</u>

The turnover is reflected in the consolidated income as £2,800 trading and £10,000 grant income. Grants of £38,500 were received by Shine (Leeds) Limited in the year from Leeds Older People's Forum. These grants are not included in consolidated income for the year ended 31st March 2023.

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8)	Grant funding of activities (see note 9)	Support costs (see note 10)	Group Totals
	£	£	£	£
Core charitable activities	177,673	3,550	8,823	190,046
Grant charitable activities	504,637	1,387,541	-	1,892,178
	<u>682,310</u>	<u>1,391,091</u>	<u>8,823</u>	<u>2,082,224</u>

LEEDS OLDER PEOPLE'S FORUM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023**

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

Core charitable activities	Group 2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total Funds £
Staff costs	138,769	-	138,769	41,824
Rent, rates and utilities	2,906	-	2,906	1,407
Insurance	2,960	-	2,960	2,324
Telephone	1,537	-	1,537	2,135
Equipment and materials	344	-	344	-
Room hire	1,439	-	1,439	-
Travel	1,122	-	1,122	-
Office and admin costs	(1,453)	-	(1,453)	(14,977)
Training	2,005	-	2,005	50
Refreshments	115	-	115	9
Other expenses	3,239	-	3,239	5,201
Freelance workers and consultants	26,880	-	26,880	10,899
IT Costs	8,538	-	8,538	3,869
Direct project delivery costs	(2,341)	-	(2,341)	-
Website	1,040	-	1,040	-
Grants to institutions	(11,000)	-	(11,000)	-
Auditors' remuneration – non audit fees	1,573	-	1,573	-
	177,673	-	177,673	52,708

Grant making activities	Group 2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total Funds £
Staff costs	-	308,437	308,437	300,970
Rent, rates and utilities	-	15,315	15,315	22,031
Telephone	-	629	629	609
Equipment and materials	-	-	-	10
Room hire	-	1,001	1,001	3,672
Travel	-	1,651	1,651	1,775
Office and admin costs	-	37,064	37,064	48,024
Training	-	1,811	1,811	17,448
Refreshments	-	195	195	720
Other expenses	-	1,412	1,412	6,597
Freelance workers and consultants	-	19,238	19,238	45,075
IT Costs	-	4,857	4,857	3,838
Direct project delivery costs	-	113,027	113,027	155,256
Website	-	-	-	4,948
	-	504,637	504,637	610,973

9. GRANTS PAYABLE

	2023 £	2022 £
Core charitable activities	3,550	-
Grant charitable activities	1,387,541	521,782
	<u>1,391,091</u>	<u>521,782</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

9. GRANTS PAYABLE - continued

The total grants paid to institutions during the year was as follows:

	2023	Group
	£	2022
		£
Enhance	870,594	-
Travel Connect	187,700	-
National Lottery Community Fund – Men’s Health	128,258	-
LCC Household Support Fund	117,109	-
DCMS – Stay Safe Online	48,500	-
Covid 19 Harm Minimisation/Independent Age – Warm & Cosy	28,000	-
Neighbourhood Networks Covid 19 Response	5,040	65,758
International Day of Older People	3,550	3,750
NHS Charities	2,340	-
Big Lottery fund - Time to Shine	-	387,851
Covid 19 Response	-	51,573
Covid 19 Harm Minimisation	-	12,850
	<u>1,391,091</u>	<u>521,782</u>

Enhance	Grants were made to organisations to support older people coming out of hospital to prevent their readmission; or to support people with health problems and avoid hospital admission.
Travel Connect	Grants were made to organisations to support older people to use a variety of transport methods to reduce isolation and loneliness.
National Lottery Community Fund – Men’s Health	Grants were made to organisations to support men in ways which would improve their health.
LCC Household Support Fund	Grants were made to organisations to support people experiencing hardship as a result of the cost of living increases, with food and fuel.
DCMS – Stay Safe Online	Grants were made to organisations in Leeds supporting culturally diverse older people to understand media literacy and how to maintain their safety on-line.
Covid 19 Harm Minimisation/Independent Age – Warm & Cosy	Grants were made to organisations to support older people experiencing hardship as a result of the cost of living crisis.
Neighbourhood Networks Covid 19 Response - Hey Neighbour	The grant made was to support Neighbourhood Networks through the Covid 19 crisis.
International Day of Older People	The grants made was to run the International Day of Older People across Leeds through engagement with Leeds partners.
NHS Charities Together	Grants were made to organisations to deliver creative, artistic sessions for people experiencing health inequalities.
Big Lottery fund - Time to Shine	The grants made to these organisations was aimed at improving the quality of life and wellbeing of older people.
Covid 19 Response	The grants made to these organisations was to help support communities through Covid 19.
Covid 19 Harm Minimisation	The grants made to these organisations was to help support communities through Covid 19.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

10. SUPPORT COSTS

	Governance costs
	£
Core charitable activities	<u>8,823</u>

Support costs, included in the above, are as follows:

	2023	2022
	Core charitable activities	Total activities
	£	£
Auditors' remuneration – audit fee	<u>8,823</u>	<u>5,148</u>

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2023 nor for the year ended 31st March 2022.

Trustees' expenses

Trustee expenses, which are all subject to the charity's processes of internal controls, do not form part of the remuneration and are not included above. During the period, trustee expenses of £261 (2022: £129) were reimbursed to one trustee (2022: two trustees).

12. STAFF COSTS

	Group	
	2023	2022
	£	£
Wages and salaries	394,818	298,591
Social security costs	36,837	29,493
Other pension costs	<u>15,551</u>	<u>14,709</u>
	<u>447,206</u>	<u>342,793</u>

The charity considers its key management personnel (in addition to the board of trustees) to be the CEO, programme managers and the third sector development manager. The total remuneration (including employer pension contributions) of the key management personnel was £172,706 (2022: £143,953).

The average monthly number of employees during the year was as follows:

	2023	2022
Staff	<u>14</u>	<u>12</u>

No employees received emoluments in excess of £60,000.

The average full time equivalent for the average number of employees is 11 (2022:10).

13. COMPARATIVES FOR THE CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Designated fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	951	-	2	953
Charitable activities				
Core charitable activities	69,482	-	-	69,482
Grant charitable activities	-	-	1,205,542	1,205,542
Other trading activities	(289)	-	-	(289)
Investment income	<u>2</u>	<u>-</u>	<u>-</u>	<u>2</u>
Total	<u>70,146</u>	<u>-</u>	<u>1,205,544</u>	<u>1,275,690</u>
EXPENDITURE ON				
Charitable activities				
Core charitable activities	57,856	-	-	57,856
Grant charitable activities	<u>-</u>	<u>-</u>	<u>1,132,755</u>	<u>1,132,755</u>
Total	<u>57,856</u>	<u>-</u>	<u>1,132,755</u>	<u>1,190,611</u>
NET INCOME	12,290	-	72,789	85,079
Transfers between funds	<u>(20,237)</u>	<u>20,237</u>	<u>-</u>	<u>-</u>
Net movement in funds	(7,947)	20,237	72,789	85,079
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>108,726</u>	<u>-</u>	<u>177,158</u>	<u>285,884</u>
TOTAL FUNDS CARRIED FORWARD	<u>100,779</u>	<u>20,237</u>	<u>249,947</u>	<u>370,963</u>

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

14. TANGIBLE FIXED ASSETS

Group and company:

	Computer equipment £
COST	
At 1st April 2022	14,303
Disposals	(14,303)
At 31st March 2023	-
DEPRECIATION	
At 1st April 2022	14,303
Eliminated on disposal	(14,303)
At 31st March 2023	-
NET BOOK VALUE	
At 31st March 2023	-
At 31st March 2022	-

15. FIXED ASSET INVESTMENTS

Subsidiary undertaking: cost

	2023 Group £	2022 Group £	2023 Charity £	2022 Charity £
Shine (Leeds) Limited	-	-	10	-
	-	-	10	-

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 Group £	2022 Group £	2023 Charity £	2022 Charity £
Grants, contracts and other funding due	48,344	81,140	46,844	81,140
Amount owed by group undertakings	-	-	11,140	-
Other debtors	-	182	-	182
Prepayments and accrued income	2,984	957	2,984	957
	51,328	82,279	60,968	82,279

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 Group £	2022 Group £	2023 Charity £	2022 Charity £
Creditors for ordinary activities	11,990	9,141	11,441	9,141
Taxation and social security	3,841	43,223	3,841	43,223
Other creditors including deferred income	39,249	204,980	31,689	204,980
	55,080	257,344	46,971	257,344

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

18. MOVEMENT IN FUNDS

	At 1/4/22 £	Net movement in funds £	Transfers between funds £	At 31/3/23 £
Unrestricted funds				
General fund	100,779	76,170	(3,772)	173,177
Designated funds - redundancy	20,237	-	3,772	24,009
	121,016	76,170	-	197,186
Restricted funds				
National Lottery Community Fund	13,050	(13,050)	-	-
CCG/PHM Programme/Dementia Friendly/Zurich Community Trust	58,110	(20,115)	-	37,995
Covid 19 Harm Minimisation/ Independent Age - Warm & Cosy	28,550	(8,000)	-	20,550
LCC Neighbourhood Network support	35,751	(33,068)	-	2,683
Leeds City Council - Neighbourhood Network	1,104	3,142	-	4,246
National Lottery Community Fund - Men's Health	95,915	(9,950)	-	85,965
Leeds Bereavement fund	910	(910)	-	-
NHS Charities Together	12,500	6,230	-	18,730
Leeds Community Foundation Self Harm	4,057	(906)	-	3,151
Leeds Community Healthcare / Leeds City Council - Enhance	-	27,406	-	27,406
DCMS - Be Online Stay Safe	-	24	-	24
LCC Household Support Fund	-	25,674	-	25,674
LCC Winter Most at Risk	-	82,000	-	82,000
LCC Ideas That Change Lives	-	711	-	711
DFT - Travel Connections	-	61,612	-	61,612
	249,947	120,800	-	370,747
TOTAL FUNDS	370,963	196,970	-	567,933

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	266,216	(190,046)	76,170
	266,216	(190,046)	76,170
Restricted funds			
National Lottery Community Fund	33,802	(46,852)	(13,050)
CCG/PHM Programme/Dementia Friendly/Zurich Community Trust	50,600	(70,715)	(20,115)
Covid 19 Harm Minimisation/ Independent Age - Warm & Cosy	20,000	(28,000)	(8,000)
LCC Neighbourhood Network support	-	(33,068)	(33,068)
Leeds City Council - Neighbourhood Network	23,276	(20,134)	3,142
National Lottery Community Fund - Men's Health	169,614	(179,564)	(9,950)
Leeds Bereavement fund	-	(910)	(910)
NHS Charities Together	12,500	(6,270)	6,230
Leeds Community Foundation Self Harm	-	(906)	(906)
Leeds Community Healthcare / Leeds City Council - Enhance	898,000	(870,594)	27,406
DCMS - Be Online Stay Safe	88,996	(88,972)	24
LCC Household Support Fund	149,190	(123,516)	25,674
LCC Winter Most at Risk	82,000	-	82,000

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

18. MOVEMENT IN FUNDS - continued

LCF Ideas That Change Lives	4,000	(3,289)	711
LCC Shine	24,000	(24,000)	-
DfT - Travel Connections	457,000	(395,388)	61,612
	<u>2,012,978</u>	<u>(1,892,178)</u>	<u>120,800</u>
TOTAL FUNDS	2,279,194	(2,082,224)	196,970

Comparatives for movement in funds

	At 1/4/21 £	Net movement in funds £	Transfers between funds £	At 31/3/22 £
Unrestricted funds				
General fund	108,726	12,290	(20,237)	100,779
Designated funds - redundancy	-	-	20,237	20,237
	<u>108,726</u>	<u>12,290</u>	<u>-</u>	<u>121,016</u>
Restricted funds				
National Lottery Community Fund	66,658	(53,608)	-	13,050
CCG/PHM Programme/Dementia Friendly/Zurich Community Trust	14,890	24,110	-	39,000
LCC International Day of Older People	1,204	(1,204)	-	-
Covid 19 Harm Minimisation/ Independent Age - Warm & Cosy	63,676	(35,126)	-	28,550
LCC Neighbourhood Network support	-	35,751	-	35,751
Leeds City Council	20,000	(18,896)	-	1,104
W G Edwards	1,900	(1,900)	-	-
Leeds City Council Dementia Friendly	8,830	10,280	-	19,110
National Lottery Community Fund - Men's Health	-	95,915	-	95,915
Leeds Bereavement fund	-	910	-	910
NHS Charities Together	-	12,500	-	12,500
Leeds Community Foundation Self Harm	-	4,057	-	4,057
	<u>177,158</u>	<u>72,789</u>	<u>-</u>	<u>249,947</u>
TOTAL FUNDS	<u>285,884</u>	<u>85,079</u>	<u>-</u>	<u>370,963</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	70,146	(57,856)	12,290
Restricted funds			
National Lottery Community Fund - Time To Shine	791,229	(844,837)	(53,608)
CCG/PHM Programme/Dementia Friendly/Zurich Community Trust	39,000	(14,890)	24,110
LCC International Day of Older People	3,100	(4,304)	(1,204)
Men's Health	12,999	(12,999)	-
Covid 19 Response	56,375	(56,375)	-

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

18. MOVEMENT IN FUNDS - continued

Covid 19 Harm Minimisation/ Independent Age - Warm & Cosy	10,000	(45,126)	(35,126)
LCC Neighbourhood Network support	120,001	(84,250)	35,751
Leeds City Council	12,000	(30,896)	(18,896)
W G Edwards	-	(1,900)	(1,900)
Leeds City Council Dementia Friendly	31,600	(21,320)	10,280
National Lottery Community Fund - Men's Health	101,650	(5,735)	95,915
Leeds Bereavement fund	1,450	(540)	910
Harnessing the Power of Communities	4,000	(4,000)	-
NHS Charities Together	12,500	-	12,500
Leeds Community Foundation Self Harm	9,640	(5,583)	4,057
	<u>1,205,544</u>	<u>(1,132,755)</u>	<u>72,789</u>
TOTAL FUNDS	1,275,690	(1,190,611)	85,079

National Lottery Community Fund - Good Practice Mentor	Lottery funding to deliver an Ageing Better programme to reduce loneliness and social isolation for older people.
CCG/PHM Programme/Dementia Friendly/Zurich Community Trust	A programme focussed on progressing a Population Health Management approach to improve outcomes for people living with frailty.
Covid 19 Harm Minimisation/ Independent Age - Warm & Cosy	The delivery of the Older peoples COVID-19 grants programme to develop innovative approaches to deliver proactive and responsive actions for older people.
Hey Neighbour - Neighbourhood LCC Neighbourhood Network support	To provide small grants to Neighbourhood Networks to support work that responds to issues in the government's COVID-19 Response: Autumn and Winter Plan 2021.
Leeds City Council - Neighbourhood Network	To support peer learning, skills share and development opportunities for the Neighbourhood Networks within Leeds.
National Lottery Community Fund - Men's Health	To develop a city-wide network that supports men's health in Leeds. The project promotes the health needs of men across the city, celebrates activities to encourage wellbeing and tackle issues caused by social isolation.
Leeds Bereavement fund	To deliver creative-led workshops and individual creative actions with home-bound NN members.
NHS Charities Together	To develop and deliver a unique range of creative activities alongside older people to grow their confidence, reduce anxiety, reduce isolation and improve physical conditioning.
Leeds Community Foundation Self Harm	Raising awareness and tackling stigma around self-harm among older people and the people who work with them whilst collectively learning and creating a local knowledge base across a broad range of third sector partners.
Leeds Community Healthcare / Leeds City Council - Enhance	Enhance supports safe and sustainable discharge from hospital and LCH Neighbourhood Teams into a secure home environment. The programme links third sector organisations with Neighbourhood Teams and other agencies to avoid delayed discharges and readmissions for individuals, and to enhance capacity throughout the system.
DCMS - Be Online Stay Safe	To work with organisations supporting older people from culturally diverse backgrounds. Projects will support older people (aged 60+) from diverse communities to develop their media literacy skills and protect themselves from online disinformation.
LCC Household Support Fund	To fund organisations to support people struggling with the cost of living crisis by providing access to food and fuel.
LCC Winter Most at Risk	To fund organisations to work with older people offering wellbeing activities.
LCF Ideas That Change Lives	Business development funding for Shine magazine.
LCC Shine	Development and Delivery of Shine Magazine.
DfT - Travel Connections	Travel Connections explores how to improve transport options for older people with the aim of reducing isolation and loneliness.

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2023.

20. TAXATION

The charitable company is exempt from corporation tax on its charitable activities by virtue of section 505 of the income and Corporation Taxes Act 1988.

21. PENSION AND OTHER POST-RETIREMENT BENEFITS

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £15,551 (2022: £14,709)

LEEDS OLDER PEOPLE'S FORUM

**CONSOLIDATED DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2023**

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	323	953
Other trading activities		
Recharges	1,028	(289)
Magazine advertisement	2,800	-
Investment income		
Deposit account interest	-	2
Charitable activities		
Grants	2,033,282	1,205,542
Contracts	<u>241,761</u>	<u>69,482</u>
	<u>2,275,043</u>	<u>1,275,024</u>
Total incoming resources	2,279,194	1,275,690
EXPENDITURE		
Charitable activities		
Wages	394,818	298,591
Social security	36,837	29,493
Pensions	15,551	14,709
Rates and water	18,221	23,439
Insurance	2,960	2,324
Telephone	2,166	2,745
Equipment and materials	344	10
Room hire	2,439	3,671
Travel	2,773	1,775
Office and admin costs	35,612	33,047
Training	3,816	17,498
Refreshments	310	729
Other expenses	4,651	11,798
Freelance workers and consultants	46,118	55,974
IT costs	13,395	7,674
Direct project delivery costs	110,686	155,256
Website	1,040	4,948
Grants to institutions	1,380,091	521,782
Auditors' remuneration – non audit fees	<u>1,573</u>	<u>-</u>
	2,073,401	1,185,463
Support costs		
Governance costs		
Auditors' remuneration	<u>8,823</u>	<u>5,148</u>
Total resources expended	<u>2,082,224</u>	<u>1,190,611</u>
Net income/(expenditure)	<u>196,970</u>	<u>85,079</u>

**REPORT OF THE TRUSTEES AND
CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023
FOR
LEEDS OLDER PEOPLE'S FORUM**

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

LEEDS OLDER PEOPLE'S FORUM

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FOR THE YEAR ENDED 31ST MARCH 2023**

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LEEDS OLDER PEOPLE'S FORUM

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST MARCH 2023**

TRUSTEES

W K Rollinson
C Lawrence
J Welham
R J Harington
Dr D S Smith
S J Phillips
Dr S K Rait
R Koivunen (resigned 17/02/2022)
J P O'Dwyer
C J Mahoney
P M Gradys
I Anderson
K J Badon (appointed 14/07/2022)
C S McNamara (appointed 14/07/2022)

PRINCIPAL ADDRESS

24C Josephs Well
Hanover Walk
Leeds
LS3 1AB

REGISTERED CHARITY NUMBER

1191030

AUDITORS

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2023

The trustees present their report with the financial statements of the charity for the year ended 31st March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the CIO are:

- The relief of older people in the Metropolitan District of Leeds (the area of benefit) and in particular the relief of poverty and the promotion of good health of older people, primarily, but not exclusively, by associating voluntary, statutory and other agencies and individuals in a support network.
- The advancement of the education of older people in the area of benefit in particular in relation to financial, health, housing, social and welfare entitlements.
- The advancement of the education of the public, and promotion of research concerning the needs of older people in relation to the provision of community care, and the publication of the usual results of such research.
- The promotion of the benefit of older people in the area of benefit without distinction of sex or political, religious or other opinion, by associating the statutory authorities, voluntary organisations and individuals in a common effort to provide educational, cultural, social welfare, recreational and leisure-time facilities, with the object of improving the conditions of life for older people.

In accordance with their duties pursuant to Section 4 of the Charities Act 2011, the Trustees have considered the Charity's objects and activities in light of the Charity Commission's general guidance on public benefit "Charities and Public Benefit".

Friendly Communities

Leeds Older People's Forum (LOPF) are one of the partners of Age Friendly Leeds with Leeds City Council. Each partner has developed clear roles. The LOPF role has been developed based on our strong community connections, our ability to engage with and capture the voices of older people of Leeds and our relationship with community organisations.

This work was funded by Leeds City Council and Leeds Clinical Commissioning Group.

Through our Friendly Communities Project we have delivered:

An Age Friendly Steering Group - This group meets on a monthly basis and consists of approximately 15 older people who are consulted on age friendly matters and who help to shape services for older people and help ensure the public realm is age friendly. The group have consulted on the redesign of the Leeds Train Station. The group have also worked on an intergenerational project with the Preservative Party and Leeds City Museum to generate the Overlooked Exhibition.

Age and Dementia Friendly Businesses: The Friendly Communities have created a resource pack for local business and organisations to become age and dementia friendly. There are 96 businesses signed up to this scheme, including Leeds Libraries who have an action plan to bring on all community libraries in Leeds. Momentum continues to gather. GP practices are starting to sign up and we recently delivered a very successful Wise Up To Ageism session to the staff at one of them as well as a Dementia Friends session.

Dementia Friendly Leeds - this is a campaign to raise awareness of dementia and make services more accessible. The aim is to ensure people who are living with dementia - along with their carers - remain an active part of the city and keep doing the things they enjoy. Our Friendly Communities team have created a listing of social opportunities for people living with dementia that is available on-line and kept up to date. We also share facilitation of the DEEP Group (Dementia Engagement and Empowerments Project) network.

Third Sector Support and Development

Leeds Older People's Forum is the infrastructure organisation in Leeds for third sector organisations and community groups working with older people. We aim to support these groups in a number of ways - through peer learning and good practice mentoring; development and support opportunities and grant making:

Good Practice Mentor and Peer Learning:

- Learning from our National Lottery funded, Time to Shine Programme has been documented in an easy-read catalogue of the

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2023

documents and products to be more accessible to the sector.

- Training sessions have been delivered to front-line staff on: social isolation and loneliness, co-production, person centred ways of working.
- Peer learning sessions facilitated to encourage further joint working and sharing of skills.

Development and support opportunities:

- Leeds Neighbourhood Networks: quarterly meetings were held with the Neighbourhood Networks with Leeds City Council. Meetings discussed issues relevant to the Networks and LOPF supported with issues raised in the intervening time, such as digital inclusion, funding and strategy. LOPF supported the ongoing evaluation of the Leeds Neighbourhood Networks by Sheffield Hallam University and were part of the core project team alongside Leeds City Council and Centre for Ageing Better.
- NHS Charities Together: LOPF secured funding to work with 4 Neighbourhood Network's to develop their local offer, in partnership with The Performance Ensemble.
- Being Online Safe and Secure (BOSS): LOPF was chosen as one of four partners on the Media Literacy Taskforce by the Department for Culture, Media and Sport (DCMS). As part of this work we have identified four organisations, working with culturally diverse older people, to support their media literacy skills and be safe on line.
- 1001 Stories: LOPF is collaborating with The Performance Ensemble to collect 1001 stories from older people in Leeds. To date we have almost 700 stories. The culmination of the collection will be a two week takeover of the Playhouse next year.
- Strategic representation: LOPF represents the third sector at a strategic level in Leeds, with representation on the Frailty Population Health Board, which is part of the Leeds Office of the Integrated Care Board. We also have represented our members at Integrated Care Steering Group; Community Health and Wellbeing Transformation Stakeholder Group; Intermediate Care Redesign Board and the Housing & Health Breakthrough Programme Board. This forms part of our work with Volition on the Forum Central partnership.

Grant making:

LOPF supported the third sector and older people by having a number of grant programmes as follows:

- The Household Support Fund was launched via our Forum Central Partnership with Volition. LOPF led on the development and oversight of this project which aimed to allocate £290,000 to third sector organisations to support those struggling with fuel and food costs over the winter period. We allocated funds to 60 community groups to support local people through this rolling grants programme.
- Healthy, warm and well grants are aimed at older people's organisations to help older people stay warm and well. We launched the fund in February 2023. We funded 18 organisations and groups to a total of £72,071, the following financial year.
- Warm and Cosy: LOPF secured funding from Independent Age to offer £1K grants to organisations supporting older people through the cost of living crisis.
- International Day of Older People: with funding from Leeds City Council and LOPF, we funded 13 organisations to celebrate International Day of Older People, with the theme of 'Celebrating Resilient Women'.

Enhance

The Enhance Programme was launched in May 2022. Funded largely by Leeds Community Healthcare the aim of the programme is to support people through a safe and sustainable discharge from hospital and Neighbourhood Teams into a secure home environment. The programme links 14 third sector delivery partners with Neighbourhood Teams and other agencies to avoid delayed discharges and readmissions for individuals, and to enhance capacity throughout the system.

The third sector delivery partners are:-

- Action for Gipton Elderly
- Armley Helping Hands
- Association of Blind Asians
- Age UK Leeds
- Burmantofts Senior Action
- Cross Gates & District Good Neighbours Scheme
- Feel Good Factor
- Health For All
- Leeds Irish Health & Homes
- Moor Allerton Elderly Care (MAECare)
- Older People's Action in the Locality (OPAL)
- Neighbourhood Elders Team - Garforth
- Seacroft Friends & Neighbours
- Care & Repair

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In its first year the Enhance programme saw these 14 third sector delivery partners work with 10 Leeds Community Healthcare Neighbourhood Team work together to reach 404 people.

Enhance is a person centred, holistic approach and through the use of a before and after questionnaire process, participants returned an increased average score across physical, mental, and social health, as well as improvement to overall quality of life and reduced fatigue.

The first year evaluation report summary also highlighted that without the Enhance offer, clients would have fallen through gaps and not received the help they needed (e.g., repairs would remain outstanding, income remain unclaimed, prescribed exercise would not be maintained). This was particularly so for isolated clients with limited family support.

As this first year comes to a close we have received confirmation that Enhance will be funded for a 2nd year at the same level and we will work to carry the learning of year one with us as we shape year two

Men's Health Unlocked

Through our work on Men's Health Unlocked we aim to be a voice for men and boys; bring representation to the sector in the new commissioning landscape at sub-regional and local levels and develop, share and champion good practice, and raise awareness of men's health. In the last 9-12 months, we have:

- Consulted 700 men via street outreach, signposting over 200 to activities and services; engaged 136 men via 24 health awareness sessions, involving businesses, healthcare and community agencies
- Engaged 15 Men's Health Advocates, bringing lived experience, knowledge and passion into our project; recruited / supported 16 local business Manbassadors, sharing health messages with over 250 men
- Co-produced, with 12 marginalised men, 5 editions of a men's zine, containing 57 contributions from men; shared the zine (and built relationships) across 113 distributing organisations
- Hosted over 100 organisations (cumulative) via MHU network events
- Hosted presentations from organisations at 6 network meetings. representing diverse men including migrants, abuse victims, and offenders
- Raised awareness of men's health, and helped organisations to identify a collaborative opportunity with 85% of attendees at networking meetings
- Received over 250 hits per month to our men's activities directory; reached tens of thousands via our various social media channels; shared 14 MHU newsletters with over 200 contacts
- Hosted organisations representing diverse communities at network meetings including migrants, gypsy and traveller communities and offenders
- Hosted the following academics:
 - o Prof Ben Hine (parental separation)
 - o Dr Robin Hadley (Childless older men)
 - o Prof Alan White (All physical and mental health)
 - o Dr Mike Jestico (Measuring health and wellbeing)

Travel Connections

In May 2022 Leeds Older People's Forum received a one year grant of £447,500 from the Department for Transport's Tackling Loneliness with Transport fund. The principal aim of the Travel Connections programme was to test 11 different approaches under five themes. The first four themes - buses, taxis, active travel and community transport - explored how the vast network of existing transport resources in Leeds could be better used to reduce loneliness. The fifth theme - travel conversations - focussed on creating conversations between older people and decision makers so that older people's voices are heard at a strategic level.

Through our Travel Connections programme we delivered 11 pilot projects with 18 delivery partners, who delivered activities for a total of 909 people across the life of the programme. These were:

- Shine Magazine: A Grand Day Out, group outings on public transport with follow up articles in the magazine.
 - AVSED / SJK Private Hire Vehicle Partnership - a local Neighbourhood Network working closely with a local private hire company to encourage their members to visit their community building.
 - Travel Apps and Bus passes - delivered with Leeds Irish Health and Homes, Morley Digital, Cross Gates and District Good Neighbours Scheme, Holbeck Together, AGe UK Leeds, Your Backyard CIC with support from 100% Digital Leeds to deliver training on apps.
 - Age and Dementia Friendly Taxi's - Leeds Older People's Friendly Community Team encouraged local private hire firms to sign up to our age and dementia friendly business scheme.
-

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- The Conservation Volunteers (TCV) Hollybush ran the Great Outdoor programme supporting social walks based on local bus routes to great self-sustaining walking groups.
- Cycling with Confidence - LOPF staff encouraged people to cycle more with bike maintenance classes, guided cycle rides and Senior Spin classes.
- Bramley Elderly Action purchased a Happy Cab to use as a community vehicle, transporting people to their community hubs in Bramley and Headingley.
- Carers Leeds ran carers connecting group, supporting group outings for unpaid carers to make social connections they could maintain
- Avsed Men's Matters offered men-only minibus trips bringing isolated older men together to enjoy banter and regular socials in the company of friendly peers and supportive staff.
- Cross Gates & District Good Neighbours Scheme offered Shared Outings - a programme of regular supported minibus trips to places of interest.
- Let's Talk Transport - local charities Feel Good Factor, Belle Isle Senior Action, Caring Together in Woodhouse and Little London, Cross Gates & District Good Neighbours' Scheme, MHA South Leeds and Burmantofts Senior Action - offered one to one and group support to talk about transport, develop confidence and share their experiences of transport.

Hey Neighbour

Funding from Leeds City Council, managed by LOPF and Forum Central, with support from Voluntary Action Leeds, enabled us to give local people, community groups and small organisations access to small grants of between £500 and £2,500. The funding was to encourage neighbourliness and improve well-being in communities and to get people to reconnect after Covid-19.

Projects used many innovative ways of bringing communities and people together. They used existing assets in communities such as venues, green spaces, skills, passions, volunteer time, existing networks and connections and donations of goods. 70 grants were awarded.

Shine

Shine magazine was created to allow us to gather and share the stories of older people and to create a tool that reduced loneliness and social isolation at a time when people were more at risk than ever of loneliness - lockdown.

As lockdown was lifted though, it was clear that the readers of the magazine wanted it to continue. However, funding the magazine after Time to Shine funding came to an end was challenging as production and distribution costs of this wonderful magazine are high.

Thanks to the support of Public Health, the Travel Connections Programme and Awards for all there have been 4 issues in this reported year, including a special Jubilee issue. Around 4000 of each of those issues have been distributed across the city through a network of third sector organisations whose assistance has been vital. Those organisations tell us that the magazine is a great tool for helping the to connect with the most socially isolated older people.

A group of older volunteer writers have been supported by Tom Bailey, the magazine editor, and the group have done a fabulous job of gathering the stories of Leeds older people and bringing them alive in print.

The future of the magazine as we reach the end of this reporting period is uncertain but we will ensure that the legacy of Shine magazine lives on, even if the print version cannot. The stories that older people have to share are too valuable for us to share them in any way we can.

Financial Review

The net surplus for the year was £196,970, including a net surplus of £76,170 on unrestricted funds and £120,800 on restricted funds. The company's total funds amounted to £567,933 (2022: £370,693) at 31st March 2023.

Investment policy

The Trustees have considered the most appropriate policy for the investment of funds and have decided that any funds that are held for immediate cash flow needs are held in cash or short term deposits. Any remaining funds can be held as a medium term investment.

Reserves policy

The charity takes a risk based approach in setting the level of reserves. A minimum level (lower band) and maximum level (upper band) of reserves is set and reserves are maintained between the lower and upper band limits. This ensures that the charity holds enough reserves for an orderly winding up if faced with unexpected closure, whilst also ensuring the charity does not maintain unnecessary high surplus reserves.

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The lower band level is set with reference to funds needed in order to conduct an orderly winding up of the Charity in the face of unexpected closure. This has been set at 6 months of operating costs plus redundancy and other known committed expenditure and equates to £65,800.

The upper level includes an allowance for any additional or designated items - specifically £20,000 contingency for unexpected cash flow considerations and £65,000 allocated for 1 year to maintain Forum Central activities running if replacement funding is needed. The upper band level has therefore been set at £150,800.

Actual free reserves are £173,177. This includes £11,150 surplus from our Shine subsidiary to be reinvested in Shine in 2023/24. The net figure of £162,027 is marginally above the upper limit, accordingly no specific action with regard to reserve levels is currently planned.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015).

Leeds Older People's Forum (LOPF) is a Charitable Incorporated Organisation (CIO) (number 1191030). Its governing document is an Association Constitution.

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. There must be at least six charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. The maximum number of charity trustees is 20. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum. A minimum of 75% of the charity trustees must be older people. For the purpose of this Constitution, an older person is defined as a person aged 60 years of age and over.

At every annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot. At the first meeting of the trustees following the AGM the charity trustees shall elect a Chair, two Vice Chairs and a Treasurer from amongst their number.

LOPF's Board of Trustees meets on a bi-monthly basis, with additional monthly meetings of the LOPF Officers of the board.

The charity's finance sub committee convenes annually as the remuneration committee in order to review salary bandings and scale points of all employees (including key management personnel). The charity's pay scales align with the pay scales of the National Joint Council for Local Government Services, and any salary increases are in line with those negotiated by the National Joint Council for Local Government Services. The remuneration committee also undertakes benchmarking comparisons using an external benchmarking company with local government experience, to review all job roles against job descriptions and compare with similar roles across the 3rd sector to ensure pay is fair and reflective of the duties carried out by employees.

The board of trustees together with the CEO and senior management team are considered to be the key management personnel of the Charity.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2023

- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 30th August 2023 and signed on its behalf by:

R J Harington - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

Opinion

We have audited the financial statements of Leeds Older People's Forum and its subsidiaries (the "group") for the year ended 31st March 2023 which comprise the Group Statement of Financial Activities, the Group and Charitable Company Balance Sheet, the Group Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charity's affairs as at 31st March 2023, and of the group's incoming resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustee's report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

Our responsibilities for the audit of the financial statements

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- skills to identify or recognise non-compliance with applicable laws and regulations.
- We identified the laws and regulations applicable to the charity through discussions with management, and from our commercial knowledge and experience of the sector.
- We focused on specific laws and regulations which we considered may have a direct material effect on the accounts of the operations of the Charity, including the Charities Act 2011.
- We assessed the extent of compliance with laws and regulations identified above through making enquiries of management and inspecting legal correspondence.
- Identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- Making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud.
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- Performed analytical procedures to identify any unusual or unexpected relationships.
- Identified and tested journal entries and identified any significant transactions that were unusual or outside the normal course of business.
- Investigated the rationale behind significant or unusual transactions.
- Challenged assumptions and judgements made by management in determining significant accounting estimates.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed audit procedures which included, but were not limited to:

- Agreeing financial statements disclosures to underlying supporting documentation.
- Discussions with management of known or suspected instances of non-compliance with laws and regulations.
- Reading the minutes of meetings of those charged with governance.
- Reviewing correspondence with HMRC, relevant regulators including the Charities Commission and the charity's legal advisors.

At the completion stage of the audit, the engagement partner's review included ensuring that the team had approached their work with appropriate professional scepticism and thus the capacity to identify non-compliance with laws and regulations and fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance of laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement relating to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
LEEDS OLDER PEOPLE'S FORUM**

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Christopher Darwin FCA (Senior Statutory Auditor)
For and on behalf of Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

Date: 30th August 2023

LEEDS OLDER PEOPLE'S FORUM

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2023

	Notes	Unrestricted fund £	Designated fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	323	-	-	323	953
Charitable activities						
Core charitable activities	5	262,065	-	-	262,065	69,482
Grant charitable activities		-	-	2,012,978	2,012,978	1,205,542
Other trading activities	3	1,028	-	-	1,028	(289)
Commercial trading operations	6	2,800	-	-	2,800	-
Investment income	4	-	-	-	-	2
Total		<u>266,216</u>	<u>-</u>	<u>2,012,978</u>	<u>2,279,194</u>	<u>1,275,690</u>
EXPENDITURE ON Charitable activities						
Core charitable activities	7	190,046	-	-	190,046	57,856
Grant charitable activities		-	-	1,892,178	1,892,178	1,132,755
Total		<u>190,046</u>	<u>-</u>	<u>1,892,178</u>	<u>2,082,224</u>	<u>1,190,611</u>
NET INCOME/(EXPENDITURE)		76,170	-	120,800	196,970	85,079
Transfers between funds	18	(3,772)	3,772	-	-	-
Net movement in funds		72,398	3,772	120,800	196,970	85,079
RECONCILIATION OF FUNDS						
Total funds brought forward		100,779	20,237	249,947	370,963	285,884
TOTAL FUNDS CARRIED FORWARD		<u><u>173,177</u></u>	<u><u>24,009</u></u>	<u><u>370,747</u></u>	<u><u>567,933</u></u>	<u><u>370,963</u></u>

LEEDS OLDER PEOPLE'S FORUM

**CONSOLIDATED BALANCE SHEET
31ST MARCH 2023**

	Note	Group		Charity	
		2023 £	2022 £	2023 £	2022 £
FIXED ASSETS					
Investments	15	-	-	10	-
CURRENT ASSETS					
Debtors	16	51,328	82,279	60,968	82,279
Cash at bank		571,685	546,028	553,926	546,028
		<u>623,013</u>	<u>628,307</u>	<u>614,894</u>	<u>628,307</u>
CREDITORS					
Amounts due within one year	17	(55,080)	(257,344)	(46,971)	(257,344)
NET CURRENT ASSETS		<u>567,933</u>	<u>370,963</u>	<u>567,933</u>	<u>370,963</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>567,933</u>	<u>370,963</u>	<u>567,933</u>	<u>370,963</u>
NET ASSETS		<u>567,933</u>	<u>370,963</u>	<u>567,933</u>	<u>370,963</u>
FUNDS					
Unrestricted funds	18	197,186	121,016	197,186	121,016
Restricted funds	18	370,747	249,947	370,747	249,947
		<u>567,933</u>	<u>370,963</u>	<u>567,933</u>	<u>370,963</u>
TOTAL FUNDS	18	<u>567,933</u>	<u>370,963</u>	<u>567,933</u>	<u>370,963</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 30th August 2023 and were signed on its behalf by:

R J Harington - Trustee

LEEDS OLDER PEOPLE'S FORUM**CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2023**

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	<u>25,657</u>	<u>220,749</u>
Net cash (used in)/provided by operating activities		<u>25,657</u>	<u>220,749</u>
Cash flows from investing activities			
Interest received		-	2
Rent recharges		<u>-</u>	<u>(289)</u>
Net cash provided by/(used in) investing activities		<u>-</u>	<u>(287)</u>
		<u>-</u>	<u>-</u>
Change in cash and cash equivalents in the reporting period		25,657	220,462
Cash and cash equivalents at the beginning of the reporting period		<u>546,028</u>	<u>325,566</u>
Cash and cash equivalents at the end of the reporting period		<u>571,685</u>	<u>546,028</u>

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2023

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023	2022
	£	£
Net income for the reporting period (as per the Statement of Financial Activities)	196,970	85,079
Adjustments for:		
Interest received	-	(2)
Rent recharges	-	289
Decrease/(increase) in debtors	30,951	(73,273)
(Decrease)/increase in creditors	(202,264)	208,656
Net cash (used in)/provided by operations	<u>25,657</u>	<u>220,749</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/22	Cash flow	At 31/3/23
	£	£	£
Net cash			
Cash at bank	<u>546,028</u>	<u>25,657</u>	<u>571,685</u>
Total	<u>546,028</u>	<u>25,657</u>	<u>571,685</u>

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Consolidation

The consolidated accounts comprise the accounts of the charity and the subsidiary, Shine (Leeds) Limited for the year ended 31st March 2023. The accounts have been consolidated on a line-by-line basis. The Trustees have assessed the conditions for consolidating Shine (Leeds) Limited, and have determined that the control conditions for consolidation as set out in the Charities SORP are met. As such, the subsidiary has been included in these financial statements.

Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided at rates calculated to write off the cost, less estimated residual value, of each asset over its useful life, as follows:

Computer equipment - 25% straight line

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1. ACCOUNTING POLICIES - continued**Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Pensions

The charity operates a defined pension contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. DONATIONS AND LEGACIES

	Group	
	2023	2022
	£	£
Gifts	<u>323</u>	<u>953</u>

3. OTHER TRADING ACTIVITIES

	Group	
	2023	2022
	£	£
Fundraising events	<u>1,028</u>	<u>(289)</u>

4. INVESTMENT INCOME

	Group	
	2023	2022
	£	£
Deposit account interest	<u>-</u>	<u>2</u>

5. CHARITABLE ACTIVITIES

	Group			
	2023	2023	2023	2022
	Core charitable activities £	Grant making activities £	Total activities £	Total activities £
Grants	20,304	2,012,978	2,033,282	1,205,542
Contracts	<u>241,761</u>	<u>-</u>	<u>241,761</u>	<u>69,482</u>
	<u>262,065</u>	<u>2,012,978</u>	<u>2,275,043</u>	<u>1,275,024</u>

Grants received, included in the above, are as follows:

	2023	2022
	£	£
National Lottery Community Fund	-	791,229
Covid 19 Response	-	56,375
LCC International Day of Older People	3,600	3,100
Leeds City Council Support Officer Grant	-	12,000
Covid 19 Harm Minimisation	-	10,000
LCC Neighbourhood Network Support	23,275	120,000
Leeds City Council Dementia Friendly	50,600	31,600
National Lottery Community Fund - Men's Health	170,114	114,648
Leeds Bereavement fund	<u>-</u>	<u>1,450</u>
Carried forward	247,589	1,140,402

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

5. INCOME FROM CHARITABLE ACTIVITIES - continued

	2023	2022
	£	£
Brought forward	247,589	1,140,402
Harnessing the Power of Communities	-	4,000
NHS Charities Together	12,500	12,500
Leeds Community Foundation Self Harm	-	9,640
CCG/PHM – Age Friendly Programme	-	39,000
Leeds Community Healthcare / Leeds City Council - Enhance	898,000	-
DCMS – Be Online Stay Safe	89,000	-
National Lottery Community Fund - Good Practice Mentor	33,803	-
LCF Ideas That Change Lives	4,000	-
DfT – Travel Connections	457,000	-
LCC Winter Most at Risk	82,000	-
LCC Household Support Fund	149,190	-
LCC Shine	24,000	-
Blacks Solicitors	1,000	-
Independent Age – Warm & Cosy	20,000	-
LCC – Business Support	1,000	-
Luminate – Leeds City College	450	-
University of Leeds	3,750	-
Awards for All	10,000	-
	<u>2,033,282</u>	<u>1,205,542</u>

6. COMMERCIAL TRADING OPERATIONS

The charity has one wholly-owned subsidiary, Shine (Leeds) Limited (Company No. 13788870), which carries on commercial activities that are ancillary to the operation of the charity.

A summary of the trading results of the subsidiary is shown below:

	2023	2022
	£	£
Turnover	51,300	-
Administrative costs	(40,150)	-
Operating profit	<u>11,150</u>	<u>-</u>
Gift aid obligation and donations to charity	(11,150)	-
Retain in subsidiary	<u>-</u>	<u>-</u>

The turnover is reflected in the consolidated income as £2,800 trading and £10,000 grant income. Grants of £38,500 were received by Shine (Leeds) Limited in the year from Leeds Older People's Forum. These grants are not included in consolidated income for the year ended 31st March 2023.

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8)	Grant funding of activities (see note 9)	Support costs (see note 10)	Group Totals
	£	£	£	£
Core charitable activities	177,673	3,550	8,823	190,046
Grant charitable activities	504,637	1,387,541	-	1,892,178
	<u>682,310</u>	<u>1,391,091</u>	<u>8,823</u>	<u>2,082,224</u>

LEEDS OLDER PEOPLE'S FORUM

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023**

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

Core charitable activities	Group		2023 Total funds £	2022 Total Funds £
	2023 Unrestricted funds £	2023 Restricted funds £		
Staff costs	138,769	-	138,769	41,824
Rent, rates and utilities	2,906	-	2,906	1,407
Insurance	2,960	-	2,960	2,324
Telephone	1,537	-	1,537	2,135
Equipment and materials	344	-	344	-
Room hire	1,439	-	1,439	-
Travel	1,122	-	1,122	-
Office and admin costs	(1,453)	-	(1,453)	(14,977)
Training	2,005	-	2,005	50
Refreshments	115	-	115	9
Other expenses	3,239	-	3,239	5,201
Freelance workers and consultants	26,880	-	26,880	10,899
IT Costs	8,538	-	8,538	3,869
Direct project delivery costs	(2,341)	-	(2,341)	-
Website	1,040	-	1,040	-
Grants to institutions	(11,000)	-	(11,000)	-
Auditors' remuneration – non audit fees	1,573	-	1,573	-
	177,673	-	177,673	52,708

Grant making activities	Group		2023 Total funds £	2022 Total Funds £
	2023 Unrestricted funds £	2023 Restricted funds £		
Staff costs	-	308,437	308,437	300,970
Rent, rates and utilities	-	15,315	15,315	22,031
Telephone	-	629	629	609
Equipment and materials	-	-	-	10
Room hire	-	1,001	1,001	3,672
Travel	-	1,651	1,651	1,775
Office and admin costs	-	37,064	37,064	48,024
Training	-	1,811	1,811	17,448
Refreshments	-	195	195	720
Other expenses	-	1,412	1,412	6,597
Freelance workers and consultants	-	19,238	19,238	45,075
IT Costs	-	4,857	4,857	3,838
Direct project delivery costs	-	113,027	113,027	155,256
Website	-	-	-	4,948
	-	504,637	504,637	610,973

9. GRANTS PAYABLE

	2023 £	2022 £
Core charitable activities	3,550	-
Grant charitable activities	1,387,541	521,782
	1,391,091	521,782

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

9. GRANTS PAYABLE - continued

The total grants paid to institutions during the year was as follows:

	2023	Group
	£	2022
		£
Enhance	870,594	-
Travel Connect	187,700	-
National Lottery Community Fund – Men’s Health	128,258	-
LCC Household Support Fund	117,109	-
DCMS – Stay Safe Online	48,500	-
Covid 19 Harm Minimisation/Independent Age – Warm & Cosy	28,000	-
Neighbourhood Networks Covid 19 Response	5,040	65,758
International Day of Older People	3,550	3,750
NHS Charities	2,340	-
Big Lottery fund - Time to Shine	-	387,851
Covid 19 Response	-	51,573
Covid 19 Harm Minimisation	-	12,850
	<u>1,391,091</u>	<u>521,782</u>

Enhance	Grants were made to organisations to support older people coming out of hospital to prevent their readmission; or to support people with health problems and avoid hospital admission.
Travel Connect	Grants were made to organisations to support older people to use a variety of transport methods to reduce isolation and loneliness.
National Lottery Community Fund – Men’s Health	Grants were made to organisations to support men in ways which would improve their health.
LCC Household Support Fund	Grants were made to organisations to support people experiencing hardship as a result of the cost of living increases, with food and fuel.
DCMS – Stay Safe Online	Grants were made to organisations in Leeds supporting culturally diverse older people to understand media literacy and how to maintain their safety on-line.
Covid 19 Harm Minimisation/Independent Age – Warm & Cosy	Grants were made to organisations to support older people experiencing hardship as a result of the cost of living crisis.
Neighbourhood Networks Covid 19 Response - Hey Neighbour	The grant made was to support Neighbourhood Networks through the Covid 19 crisis.
International Day of Older People	The grants made was to run the International Day of Older People across Leeds through engagement with Leeds partners.
NHS Charities Together	Grants were made to organisations to deliver creative, artistic sessions for people experiencing health inequalities.
Big Lottery fund - Time to Shine	The grants made to these organisations was aimed at improving the quality of life and wellbeing of older people.
Covid 19 Response	The grants made to these organisations was to help support communities through Covid 19.
Covid 19 Harm Minimisation	The grants made to these organisations was to help support communities through Covid 19.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

10. SUPPORT COSTS

	Governance costs
	£
Core charitable activities	<u>8,823</u>

Support costs, included in the above, are as follows:

	2023	2022
	Core charitable activities	Total activities
	£	£
Auditors' remuneration – audit fee	<u>8,823</u>	<u>5,148</u>

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2023 nor for the year ended 31st March 2022.

Trustees' expenses

Trustee expenses, which are all subject to the charity's processes of internal controls, do not form part of the remuneration and are not included above. During the period, trustee expenses of £261 (2022: £129) were reimbursed to one trustee (2022: two trustees).

12. STAFF COSTS

	Group	
	2023	2022
	£	£
Wages and salaries	394,818	298,591
Social security costs	36,837	29,493
Other pension costs	<u>15,551</u>	<u>14,709</u>
	<u>447,206</u>	<u>342,793</u>

The charity considers its key management personnel (in addition to the board of trustees) to be the CEO, programme managers and the third sector development manager. The total remuneration (including employer pension contributions) of the key management personnel was £172,706 (2022: £143,953).

The average monthly number of employees during the year was as follows:

	2023	2022
Staff	<u>14</u>	<u>12</u>

No employees received emoluments in excess of £60,000.

The average full time equivalent for the average number of employees is 11 (2022:10).

13. COMPARATIVES FOR THE CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Designated fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	951	-	2	953
Charitable activities				
Core charitable activities	69,482	-	-	69,482
Grant charitable activities	-	-	1,205,542	1,205,542
Other trading activities	(289)	-	-	(289)
Investment income	<u>2</u>	<u>-</u>	<u>-</u>	<u>2</u>
Total	<u>70,146</u>	<u>-</u>	<u>1,205,544</u>	<u>1,275,690</u>
EXPENDITURE ON				
Charitable activities				
Core charitable activities	57,856	-	-	57,856
Grant charitable activities	<u>-</u>	<u>-</u>	<u>1,132,755</u>	<u>1,132,755</u>
Total	<u>57,856</u>	<u>-</u>	<u>1,132,755</u>	<u>1,190,611</u>
NET INCOME	12,290	-	72,789	85,079
Transfers between funds	<u>(20,237)</u>	<u>20,237</u>	<u>-</u>	<u>-</u>
Net movement in funds	(7,947)	20,237	72,789	85,079
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>108,726</u>	<u>-</u>	<u>177,158</u>	<u>285,884</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>100,779</u></u>	<u><u>20,237</u></u>	<u><u>249,947</u></u>	<u><u>370,963</u></u>

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

14. TANGIBLE FIXED ASSETS

Group and company:

	Computer equipment £
COST	
At 1st April 2022	14,303
Disposals	(14,303)
At 31st March 2023	-
DEPRECIATION	
At 1st April 2022	14,303
Eliminated on disposal	(14,303)
At 31st March 2023	-
NET BOOK VALUE	
At 31st March 2023	-
At 31st March 2022	-

15. FIXED ASSET INVESTMENTS

Subsidiary undertaking: cost

	2023 Group £	2022 Group £	2023 Charity £	2022 Charity £
Shine (Leeds) Limited	-	-	10	-
	-	-	10	-

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 Group £	2022 Group £	2023 Charity £	2022 Charity £
Grants, contracts and other funding due	48,344	81,140	46,844	81,140
Amount owed by group undertakings	-	-	11,140	-
Other debtors	-	182	-	182
Prepayments and accrued income	2,984	957	2,984	957
	51,328	82,279	60,968	82,279

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 Group £	2022 Group £	2023 Charity £	2022 Charity £
Creditors for ordinary activities	11,990	9,141	11,441	9,141
Taxation and social security	3,841	43,223	3,841	43,223
Other creditors including deferred income	39,249	204,980	31,689	204,980
	55,080	257,344	46,971	257,344

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

18. MOVEMENT IN FUNDS

	At 1/4/22 £	Net movement in funds £	Transfers between funds £	At 31/3/23 £
Unrestricted funds				
General fund	100,779	76,170	(3,772)	173,177
Designated funds - redundancy	20,237	-	3,772	24,009
	<u>121,016</u>	<u>76,170</u>	<u>-</u>	<u>197,186</u>
Restricted funds				
National Lottery Community Fund	13,050	(13,050)	-	-
CCG/PHM Programme/Dementia Friendly/Zurich Community Trust	58,110	(20,115)	-	37,995
Covid 19 Harm Minimisation/ Independent Age - Warm & Cosy	28,550	(8,000)	-	20,550
LCC Neighbourhood Network support	35,751	(33,068)	-	2,683
Leeds City Council - Neighbourhood Network	1,104	3,142	-	4,246
National Lottery Community Fund - Men's Health	95,915	(9,950)	-	85,965
Leeds Bereavement fund	910	(910)	-	-
NHS Charities Together	12,500	6,230	-	18,730
Leeds Community Foundation Self Harm	4,057	(906)	-	3,151
Leeds Community Healthcare / Leeds City Council - Enhance	-	27,406	-	27,406
DCMS - Be Online Stay Safe	-	24	-	24
LCC Household Support Fund	-	25,674	-	25,674
LCC Winter Most at Risk	-	82,000	-	82,000
LCC Ideas That Change Lives	-	711	-	711
DFT - Travel Connections	-	61,612	-	61,612
	<u>249,947</u>	<u>120,800</u>	<u>-</u>	<u>370,747</u>
TOTAL FUNDS	<u>370,963</u>	<u>196,970</u>	<u>-</u>	<u>567,933</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	266,216	(190,046)	76,170
	<u>266,216</u>	<u>(190,046)</u>	<u>76,170</u>
Restricted funds			
National Lottery Community Fund	33,802	(46,852)	(13,050)
CCG/PHM Programme/Dementia Friendly/Zurich Community Trust	50,600	(70,715)	(20,115)
Covid 19 Harm Minimisation/ Independent Age - Warm & Cosy	20,000	(28,000)	(8,000)
LCC Neighbourhood Network support	-	(33,068)	(33,068)
Leeds City Council - Neighbourhood Network	23,276	(20,134)	3,142
National Lottery Community Fund - Men's Health	169,614	(179,564)	(9,950)
Leeds Bereavement fund	-	(910)	(910)
NHS Charities Together	12,500	(6,270)	6,230
Leeds Community Foundation Self Harm	-	(906)	(906)
Leeds Community Healthcare / Leeds City Council - Enhance	898,000	(870,594)	27,406
DCMS - Be Online Stay Safe	88,996	(88,972)	24
LCC Household Support Fund	149,190	(123,516)	25,674
LCC Winter Most at Risk	82,000	-	82,000

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

18. MOVEMENT IN FUNDS - continued

LCF Ideas That Change Lives	4,000	(3,289)	711
LCC Shine	24,000	(24,000)	-
DfT - Travel Connections	457,000	(395,388)	61,612
	<u>2,012,978</u>	<u>(1,892,178)</u>	<u>120,800</u>
TOTAL FUNDS	2,279,194	(2,082,224)	196,970

Comparatives for movement in funds

	At 1/4/21 £	Net movement in funds £	Transfers between funds £	At 31/3/22 £
Unrestricted funds				
General fund	108,726	12,290	(20,237)	100,779
Designated funds - redundancy	-	-	20,237	20,237
	<u>108,726</u>	<u>12,290</u>	<u>-</u>	<u>121,016</u>
Restricted funds				
National Lottery Community Fund	66,658	(53,608)	-	13,050
CCG/PHM Programme/Dementia Friendly/Zurich Community Trust	14,890	24,110	-	39,000
LCC International Day of Older People	1,204	(1,204)	-	-
Covid 19 Harm Minimisation/ Independent Age - Warm & Cosy	63,676	(35,126)	-	28,550
LCC Neighbourhood Network support	-	35,751	-	35,751
Leeds City Council	20,000	(18,896)	-	1,104
W G Edwards	1,900	(1,900)	-	-
Leeds City Council Dementia Friendly	8,830	10,280	-	19,110
National Lottery Community Fund - Men's Health	-	95,915	-	95,915
Leeds Bereavement fund	-	910	-	910
NHS Charities Together	-	12,500	-	12,500
Leeds Community Foundation Self Harm	-	4,057	-	4,057
	<u>177,158</u>	<u>72,789</u>	<u>-</u>	<u>249,947</u>
TOTAL FUNDS	<u>285,884</u>	<u>85,079</u>	<u>-</u>	<u>370,963</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	70,146	(57,856)	12,290
Restricted funds			
National Lottery Community Fund - Time To Shine	791,229	(844,837)	(53,608)
CCG/PHM Programme/Dementia Friendly/Zurich Community Trust	39,000	(14,890)	24,110
LCC International Day of Older People	3,100	(4,304)	(1,204)
Men's Health	12,999	(12,999)	-
Covid 19 Response	56,375	(56,375)	-

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

18. MOVEMENT IN FUNDS - continued

Covid 19 Harm Minimisation/ Independent Age - Warm & Cosy	10,000	(45,126)	(35,126)
LCC Neighbourhood Network support	120,001	(84,250)	35,751
Leeds City Council	12,000	(30,896)	(18,896)
W G Edwards	-	(1,900)	(1,900)
Leeds City Council Dementia Friendly	31,600	(21,320)	10,280
National Lottery Community Fund - Men's Health	101,650	(5,735)	95,915
Leeds Bereavement fund	1,450	(540)	910
Harnessing the Power of Communities	4,000	(4,000)	-
NHS Charities Together	12,500	-	12,500
Leeds Community Foundation Self Harm	9,640	(5,583)	4,057
	<u>1,205,544</u>	<u>(1,132,755)</u>	<u>72,789</u>
TOTAL FUNDS	1,275,690	(1,190,611)	85,079

National Lottery Community Fund - Good Practice Mentor	Lottery funding to deliver an Ageing Better programme to reduce loneliness and social isolation for older people.
CCG/PHM Programme/Dementia Friendly/Zurich Community Trust	A programme focussed on progressing a Population Health Management approach to improve outcomes for people living with frailty.
Covid 19 Harm Minimisation/ Independent Age - Warm & Cosy	The delivery of the Older peoples COVID-19 grants programme to develop innovative approaches to deliver proactive and responsive actions for older people.
Hey Neighbour - Neighbourhood LCC Neighbourhood Network support	To provide small grants to Neighbourhood Networks to support work that responds to issues in the government's COVID-19 Response: Autumn and Winter Plan 2021.
Leeds City Council - Neighbourhood Network	To support peer learning, skills share and development opportunities for the Neighbourhood Networks within Leeds.
National Lottery Community Fund - Men's Health	To develop a city-wide network that supports men's health in Leeds. The project promotes the health needs of men across the city, celebrates activities to encourage wellbeing and tackle issues caused by social isolation.
Leeds Bereavement fund	To deliver creative-led workshops and individual creative actions with home-bound NN members.
NHS Charities Together	To develop and deliver a unique range of creative activities alongside older people to grow their confidence, reduce anxiety, reduce isolation and improve physical conditioning.
Leeds Community Foundation Self Harm	Raising awareness and tackling stigma around self-harm among older people and the people who work with them whilst collectively learning and creating a local knowledge base across a broad range of third sector partners.
Leeds Community Healthcare / Leeds City Council - Enhance	Enhance supports safe and sustainable discharge from hospital and LCH Neighbourhood Teams into a secure home environment. The programme links third sector organisations with Neighbourhood Teams and other agencies to avoid delayed discharges and readmissions for individuals, and to enhance capacity throughout the system.
DCMS - Be Online Stay Safe	To work with organisations supporting older people from culturally diverse backgrounds. Projects will support older people (aged 60+) from diverse communities to develop their media literacy skills and protect themselves from online disinformation.
LCC Household Support Fund	To fund organisations to support people struggling with the cost of living crisis by providing access to food and fuel.
LCC Winter Most at Risk	To fund organisations to work with older people offering wellbeing activities.
LCF Ideas That Change Lives	Business development funding for Shine magazine.
LCC Shine	Development and Delivery of Shine Magazine.
DfT - Travel Connections	Travel Connections explores how to improve transport options for older people with the aim of reducing isolation and loneliness.

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2023.

20. TAXATION

The charitable company is exempt from corporation tax on its charitable activities by virtue of section 505 of the income and Corporation Taxes Act 1988.

21. PENSION AND OTHER POST-RETIREMENT BENEFITS

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £15,551 (2022: £14,709)

LEEDS OLDER PEOPLE'S FORUM

**CONSOLIDATED DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2023**

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	323	953
Other trading activities		
Recharges	1,028	(289)
Magazine advertisement	2,800	-
Investment income		
Deposit account interest	-	2
Charitable activities		
Grants	2,033,282	1,205,542
Contracts	<u>241,761</u>	<u>69,482</u>
	<u>2,275,043</u>	<u>1,275,024</u>
Total incoming resources	2,279,194	1,275,690
EXPENDITURE		
Charitable activities		
Wages	394,818	298,591
Social security	36,837	29,493
Pensions	15,551	14,709
Rates and water	18,221	23,439
Insurance	2,960	2,324
Telephone	2,166	2,745
Equipment and materials	344	10
Room hire	2,439	3,671
Travel	2,773	1,775
Office and admin costs	35,612	33,047
Training	3,816	17,498
Refreshments	310	729
Other expenses	4,651	11,798
Freelance workers and consultants	46,118	55,974
IT costs	13,395	7,674
Direct project delivery costs	110,686	155,256
Website	1,040	4,948
Grants to institutions	1,380,091	521,782
Auditors' remuneration – non audit fees	<u>1,573</u>	<u>-</u>
	2,073,401	1,185,463
Support costs		
Governance costs		
Auditors' remuneration	<u>8,823</u>	<u>5,148</u>
Total resources expended	<u>2,082,224</u>	<u>1,190,611</u>
Net income/(expenditure)	<u>196,970</u>	<u>85,079</u>

LEEDS OLDER PEOPLE'S FORUM

England & Wales - Charity number 1191030

Accounts

**Leeds
Older
People's
Forum**



Annual Report 2021/22

Our Projects

FORUM CENTRAL PARTNERSHIP

LOPF is part of the Third Sector Health and Care Network for Leeds, delivered as a partnership between LOPF and PSI Volition. We provide representation, information and networking to our combined membership of 305+ third sector organisations delivering across older people, mental health, learning disability and physical and sensory impairment.

Time to Shine

Our flagship programme for tackling loneliness and social isolation in Leeds was extended bringing us a 7th year due to Covid interruptions but finally ended in March 2022. Funded by the National Lottery Community Fund, 86 third sector partners were involved across the 7 years delivering 131 projects.

The LOPF website now hosts a bank of resources including 78 learning reports, 16 toolkits, 100s of case studies, films and podcasts to allow us to continue to share that learning and good practice as part of the legacy of the work.



*One of the key messages for legacy within Time to Shine was that we bring about societal and attitudinal change. As part of our work to create that we launched the **Age Proud Festival** during the final Time to Shine year which ran for 10 days in September 2021*

“
It has been a pleasure to be a part of it over the years and to certainly see the impact it has made on Older People's Services across the city, especially the Neighbourhood Networks.
”

Shine Magazine

During lockdown our storytelling project to share positive stories of the impact of TTS

was repurposed to create Shine magazine. Shine was distributed to reach 5000 of the most isolated older people in lockdown thanks to the support of nearly 50 third sector partners.

Older people in Leeds have stories to tell and Shine shared them for others to enjoy creating stories of our lives, memories of our city, stories about how we have coped with adversity.

*Stories to make you laugh, to move you, to make you think.
All kinds of stories from all kinds of older people in Leeds.*



Friendly Communities

The Friendly Communities project brings together Age and Dementia Friendly Campaigns to help make Leeds the Best City to Grow Old In. Age Friendly Leeds aims to make Leeds a city that enables people of all ages to actively participate in community life, such as the Come in and Rest initiative. Dementia Friendly Leeds aims to raise awareness of dementia and make services more accessible.

Through the Friendly Communities Project we have delivered:-

- Age Proud Leeds
- Age Friendly steering group
- Age Friendly Ambassadors
- Age & Dementia Friendly Business Guide
- Wise Up To Ageism workshop
- Dementia Friendly

This project continues to go from strength to strength and the work is designed, driven and shaped by the steering group.



Third Sector Development

The project was established to work with Neighbourhood Network Services (NNS) to support their development.

During 2021/22 regular skillshare sessions continued allowing NNS staff to meet online and learn from each other as services adapted to the needs of older people as lockdown restriction began to ease This peer support has created greater cohesion across networks and LOPF aims to continue to develop this.

A peer support and training partnership with 100% digital and the neighbourhood networks which had started during the pandemic, has continued to develop and now extends its reach to other third sector older people's organisations.

“
That's an amazing legacy that you and your team have overseen. Congratulations to you all at TTS and LOPF for all the hard work you have put in. I know you've all worked your socks off over these last 7 years.
”

Communications


In December 2021 LOPF launched its new website and its new image, complete with logo. The website continues to provide regular news and blogs about the older people in Leeds and the organisations that work to support them.

We continue to maintain a strong presence on Twitter to promote the work of partner organisations as well as our own work, and to share ideas and provoke debate.

We generated regular project updates that kept our partners involved in our news and work and a regular newsletter "Have I Got Older People's News For You?" shares local, regional and national news.

Learning Facilitation

The Learning Facilitation project was delivered as part of Time to Shine. The project provided training and awareness solutions to help staff and volunteers who work with older people who are struggling with loneliness and social isolation. In 21/22 we continued to deliver online Time to Learn sessions via zoom for delivery partners to share experiences and learn from each other. From these sessions learning briefings were created as resources available on the LOPF website.



Thank you for this and what an epic achievement from all. It's been a real privilege to be only a small part of the Core Partnership and I'm looking forward to seeing the legacy continuing to unfold throughout the city.

Men's Health Unlocked

Men's Health Unlocked ("MHU") is a network for individuals and organisations working in the field of men's health and wellbeing in Leeds. It takes a joined-up and gendered approach to tackling health inequalities specific to those who identify as men.

MHU is a partnership between four local charitable bodies (Barca-Leeds, Forum Central, the Orion Partnership and Touchstone) and Leeds City Council, and in January 2021 received over £300,000 of funding from the National Lottery Reaching Communities Fund, to support the health and wellbeing of men across the Leeds area for 2 years.

This came as a huge boost for men's health in the city following a successful first 12 months of the project, which saw the network make waves at a local and national level. It has delivered 100 tablets to men across the city – half of which were men from ethnic minority backgrounds. It also set up a men's helpline and recruited "Manbassadors" in local shops, who have regular chats with men to help point them towards activities and services.

International Day of Older People (IDOP)

International Day of Older People (IDOP) is on 1st October and is celebrated annually in Leeds, focusing on a different theme each year. The theme for 2021 was Linking Lives and aimed to bring people and communities together (literally and figuratively), raise awareness and celebrate the strength of the diversity of older people and communities across Leeds.

£3,750 was awarded for community events. 439 older people attended the events along with 107 younger people. Funds were provided by Leeds Adult Social Care, Leeds City Council Public Health and Leeds City Council Safer and Stronger Communities Team


LOOKING FORWARD TO 2022/23

As the LOPF team worked to bring Time to Shine to a celebratory end, attention was also focused on the future.

Enhance

Enhance will support safe and sustainable discharge from hospital and neighbourhood teams into a secure home environment and link Neighbourhood Teams with third sector organisations to enhance capacity in both sectors and avoid both delayed discharges and readmissions.

Thanks to relationships developed across Forum Central with Leeds Community Healthcare (LCH) it was agreed that LOPF would receive funds to manage a network of providers and to liaise closely with LCH in developing a new way of working that could bring system change. We now have 14 third sector delivery partners accepting referrals from Neighbourhood Teams. Like Time to Shine, this is being delivered with a test and learn programme approach with regular monitoring and evaluation, learning events and a multi disciplinary steering group. At the moment we only have funding to the end of May 2023, but we are working closely with partners to create an evidence based business case to bring in sustained funding.



I have loved being part of the core partnership & have felt privileged to be involved with such a great team of staff. So thank you all for the work, dedication, creativity, attention to detail, willingness to take risks and all the other stuff that you have brought to the programme.

Travel Connections


Leeds Older People's Forum got news in May 2022 that it will lead Travel Connections, exploring how to improve transport options for older people. The programme has been awarded a grant through the Department for Transport's 'Tackling loneliness with transport' fund.

Travel Connections incorporates 12 separate projects exploring how to improve transport options for older people. Six local third sector organisations are partners in the programme, with LOPF also expanding our Friendly Communities project to include work on travel.

The projects come under five themes:

1. Buses
2. Taxis
3. Active travel
4. Community transport
5. Travel conversations

The first four themes explore how the vast network of existing transport resources in Leeds can be better used to reduce loneliness. The fifth theme focuses on creating conversations between older people and decision-makers so that older people's voices are heard at strategic city levels.



A truly brilliant example of co-production and partner working

Other work continues

As we move into 2022/23 we have also secured continued funding from LCC and the CCG for the Friendly Communities project who now has a staff team of 3 and is supported by the work of many older volunteers.

The Third Sector Development management work continues thanks to funding from LCC and includes a partnership with 100% digital to create the digital hub.

Men's Health Unlocked continues thanks to Reaching Communities Lottery funding.

As a continuation from Time to Shine we continue our learning programme with the Good Practice Mentor who will share the learning from Time to Shine and seek to embed it within all future work which will be a wonderful legacy.

We also continue to deliver an arts project funded by the NHS CHarities Together fund in partnership with the Performance Ensemble and work to support them in their future project, 1001 Stories as part of Leeds 2023. Other arts projects include the creation of "boxes of wonder" funded by WG Edwards and Dying Matters.

Well done to all of the team on the delivery of a successful programme, although I have only been involved for the last few months your hard work and dedication has been exceptional

2021/22 was a very busy year and it looks like 2022/23 will be very busy too.

Exciting times ahead!

A great deal of work has been done, none of which would have been possible without the dedication, skills and passion of the LOPF staff team and that of the third sector partners across the city.

Our grateful thanks to all for such an impressive achievement.


Armley helping Hands would like to express their appreciation and say "Thank You", to the Time to shine programme team for their dedication towards this priceless work and the outstanding delivering of service and intervention to our older citizens in Leeds over the last 7 years . Teamwork definitely makes the dream work!

Get Involved

- Learn from Time to Shine's evidence by attending one of our upcoming learning events.
- Join the Age Friendly Steering Group to guide the Age Friendly Leeds campaign
- Join 'Up and Go' group (Leeds DEEP - Dementia Engagement and Empowerment Project group) – providing a platform for people living with dementia to make a difference in their communities through sharing their stories and leading campaigns. We specifically welcome people living with dementia.
- Sign up to be an age friendly and dementia friendly organisation.
- Become a 'Come in and Rest' location.
- Become a third sector representative on decision-making boards relating to the health and wellbeing of older people.
- Become an LOPF Trustee and shape our work. Please contact us if you require any support to get involved in any of our opportunities.



Leeds Older People's Forum Joseph's Well, Suite C24 Leeds LS3 1AB

 0113 2441697

 hello@opforum.org.uk

 www.opforum.org.uk

 [@LeedsOPF](https://twitter.com/LeedsOPF)

 facebook.com/leedsolderpeoplesforum

Leeds Older People's Forum Charity 1191030



**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022
FOR
LEEDS OLDER PEOPLE'S FORUM**

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

LEEDS OLDER PEOPLE'S FORUM

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022**

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LEEDS OLDER PEOPLE'S FORUM

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST MARCH 2022**

TRUSTEES

W K Rollinson
C Lawrence
J Welham
R J Harington
R M Cornelissen (resigned 17/2/22)
Dr D S Smith
S J Phillips
Dr S K Rait
R Koivunen
J P O'Dwyer
C J Mahoney
P M Gradys
I Anderson (appointed 1/4/21)
M Bell (resigned 18/2/22)
S Chesters (resigned 18/2/22)
C Godson (resigned 18/2/22)
G Hamilton (resigned 18/2/22)
B Holden (resigned 18/2/22)

PRINCIPAL ADDRESS

24C Josephs Well
Hanover Walk
Leeds
LS3 1AB

REGISTERED CHARITY NUMBER

1191030

AUDITORS

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

The trustees present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

The objects of the CIO are:

- The relief of older people in the Metropolitan District of Leeds (the area of benefit) and in particular the relief of poverty and the promotion of good health of older people, primarily, but not exclusively, by associating voluntary, statutory and other agencies and individuals in a support network.
- The advancement of the education of older people in the area of benefit in particular in relation to financial, health, housing, social and welfare entitlements.
- The advancement of the education of the public, and promotion of research concerning the needs of older people in relation to the provision of community care, and the publication of the useful results of such research.
- The promotion of the benefit of older people in the area of benefit without distinction of sex or political, religious or other opinion, by associating the statutory authorities, voluntary organisations and individuals in a common effort to provide educational, cultural, social welfare, recreational and leisure-time facilities, with the object of improving the conditions of life for older people.

Time to Shine

Our flagship programme for tackling loneliness and social isolation in Leeds began in April 2015 and was due to end in April 2021. However, due to the interruption of Covid restrictions the Programme was extended. It was finally brought to a close at the end of March 2022. Funded by the National Lottery Community Fund, 86 third sector partners were involved across the 7 years, delivering a wide-ranging plan filled with exciting campaigns, events and initiatives, made up of 131 projects.

Legacy & Learning

Time to Shine had a clear purpose from the beginning – to reduce social isolation and loneliness in older people in Leeds – so we set out with a purpose and we had a well-developed plan, processes and procedures in place. However, Time to Shine only really came to life once the people were in place – the staff team, the delivery partners, the volunteers and the beneficiaries themselves. As we approached the last stages of Time to Shine we wanted to understand what we wanted to remain long after the programme ended. We needed to embed the legacy into the fabric of the project and to work to extend the positive after effect. We wanted to learn lessons during the programme and use the learning to build for the future so the legacy can still have meaning long after Time to Shine has gone. Some of our legacy will have been intentional – some of it may create ripples for years to come that we will never know about – but the final year was a crucial legacy planning stage for us to capture what Time to Shine has contributed to Leeds' older people and to ensure that we will be remembered for something meaningful.

Time to Shine was a Test and Learn Programme and our partners brought a considerable amount of learning to Leeds about how to work with older people to reduce loneliness and social isolation. The LOPF website now hosts a bank of resources including 78 learning reports, 16 toolkits, 100s of case studies, films and podcasts to allow us to continue to share that learning and good practice as part of the legacy of the work.

We embedded co-production in project design, delivery and evaluation and this has become second nature to delivery partners. Coproduction has been woven into the fabric of the programme to give older people a sense of ownership and involvement. This approach is likely to continue within partner organisations beyond the life of TTS.

In March 2022, we held a 2 day conference to celebrate the learning and legacy of Time to Shine. The conference was a lively affair, held via Zoom over two morning sessions on the 2nd and 3rd March 2022. Around 60 people joined on the first day for discussions and presentations which focused on co-production. Bill Rollinson, Chair of the Time to Shine Core Partnership, gave the opening address. He explained how older people were at the heart of decision-making and planning from the moment the funding opportunity was announced by the National Lottery Community Fund. Day 2 was equally jam-packed and again around 60 people joined a Zoom session which was focused on collaboration. All in all, the information shared across the two sessions - in presentations and in the chat box - gave us clear and tangible reasons why we should feel proud of Time to Shine.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

One of the key messages for legacy within Time to Shine was that we bring about societal and attitudinal change. As part of our work to create that we launched the Age Proud Festival during the final Time to Shine year which ran for 10 days in September 2021.

Another legacy mission was that Leeds Older People's Forum is sustained to carry the legacy forward and much of the work begun as part of Time to Shine will continue including a role to continue to share the good practice that developed across the delivery partner organisations.

Legacy from delivery partners point of view:

- Yorkshire Dance received £162k from the NHS to do more creative dance sessions in more care homes in Leeds/
- Little London Arts received 3 substantial grants from different funders to continue their programme of cultural and social visits, as developed in their Small Funds project.
- Health for All continues to support Lychee Red Chinese Seniors and the BME Network 4 years after TTS funding ended
- SWIFt continues to this day, 3 years after TTS funding ended, and the number of projects expanded from 5 to 11 with added investment and management from Leeds City Council and Public Health.
- £58k secured by the Centre for Loneliness Studies to create a PhD on co-production using TTS as a case study
- Changes to the way in which Leeds Community Foundation works, as evidence in 'reflections on running a Small Funds programme'
- Approximately £10k in grants secured by each of the following projects: Choices, Cara, Carers Connections, Young at Arts, Lychee Red Chinese Seniors; approximately £20k for Float Your Boat; and around £40k for Health for All Connections.
- Lychee Red Chinese Seniors, Bollywood Ladies at D-Dance Theatre (Small Funds) and Walking Football at Making a Match all collected member contributions towards the activities they participated in.
- BME Network secured almost £40k from 8 successful grant applications.
- Don't Call Me Old secured almost £50k from 7 successful grant applications
- In Mature Company secured almost £10k from BBC and Arts council funding for a 5 part animated series about In Mature Company's work with older people living with dementia
- In 2017 The Centre for Loneliness Studies received £30k faculty funding from Sheffield University to do loneliness work for 12 months
- In 2018 a private donor to Leeds Community Foundation earmarked £10k to fund unsuccessful applicants in an early, oversubscribed Small Funds round
- Approximately £10k was allocated from Zest's successful Henry Smith Foundation grant to continue their Late Breakfast Club (Small Funds project)
- Approximately £10k from an Awards for All grant for continuing Cook and Eat (Small Funds), extending the numbers of sessions and making it intergenerational.
- In 2018 Crossgates and District Good Neighbours Scheme secured around £70k from the Building Connections fund to continue their work with older people living with frailty, building on their experience of running SWIFt.

We are very proud of the legacy created across the whole partnership that made Time to Shine the success it has been. Our delivery partners have been exceptional and it has been a privilege to work with them all.

Age Proud Leeds

Designed specifically to challenge age discrimination, Age Proud Leeds is all about educating people on how widespread ageism is, who it affects, how attitudes can be changed, the rich diversity of people involved and how we can shine a light on the many positive benefits of ageing.

Shine Magazine

During lockdown our storytelling project to share positive stories of the impact of TTS was repurposed to create Shine magazine. Shine was distributed to reach the most isolated older people in lockdown but continued to be funded as part of Time to Shine's extended life.

Older people in Leeds have stories to tell. This is the place to tell them. Stories of our lives, memories of our city, stories about how we have coped with adversity. Stories to make you laugh, to move you, to make you think. All kinds of stories from all kinds of older people in Leeds.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

As Time to Shine drew to a close we developed Shine as an independent company that will work to generate income through fundraising, advertising, sponsorship and subscription to eventually become self sustaining.

Friendly Communities

Time to Shine and LOPF are one of the partners of Age Friendly Leeds, which includes Leeds City Council and the Centre for Ageing Better. Through this partnership each organisation has developed clear roles. The LOPF roles have developed based on our strong community connections, our ability to engage with and capture the voice of older people of Leeds and our relationship with community organisations.

This work was partially funded by Time to Shine and partially by Dementia Friendly Leeds but will be sustained as TTS ends for a further year

Through the Friendly Communities Project we have delivered:

- An Age Friendly steering group - This group meets on a monthly basis and consists of approximately 15 older people who are consulted on age friendly matters and who help to shape the services that LOPF deliver. Their voice is fed into all that we do and their views are shared with our partners. This group has grown in strength and reputation over the past year and maintained its work and voices from the group have been active in shaping the Age Friendly community that Leeds is
- Age Friendly Ambassadors - The Friendly Communities team, in consultation with our partners at Age Friendly Leeds and with the Age Friendly steering group, developed the ambassador programme. There are now over 200 Age Friendly Ambassadors in Leeds and they have regular get-togethers.
- Age & Dementia Friendly Business Guide - The Friendly Communities team, produced a resource pack containing 5 booklets that guide local businesses and organisations to becoming more age and dementia friendly and to creating an action plan to being the best they can be in supporting their older customers. Thanks to an investment from Leeds City Council, as part of the Over 60s Harm Minimisation Plan an Age & Dementia Friendly Business Development Officer worked throughout the year to help to develop the scheme post lockdown. This person was managed by the Friendly Communities team until the end of the year. There are now more than 50 local businesses who are registered as Age & Dementia Friendly and this continues to grow. As lockdown restrictions came to an end the Friendly Communities team in partnership with Age Friendly Leeds produced a one-page guide to support retailers to re-open safely and to give older customers confidence to use their services.
- Wise Up To Ageism workshop is a two hour online session developed by the Friendly Communities team to raise awareness of ageism and encourage people to find out more about ageism, discuss and reflect. It also aims to help people to challenge ageism in everyday life. The session explores the key messages from the Age Proud Leeds campaign: Throughout the year this has been rolled out as online, interactive workshops as well as webinars to groups of up to 150. Feedback tells us that this really changes perceptions of older people
- Dementia Friendly - Dementia Friendly Leeds is a campaign to raise awareness of dementia and make services more accessible. The aim is to ensure people who are living with dementia – along with their carers – remain an active part of their city and keep doing the things they enjoy. Our Friendly Communities team have worked this year to create a listing of social opportunities for people living with dementia that is available online and kept up to date. They also share the facilitation of the Leeds Up & Go Group, part of the Dementia Engagement and Empowerment Project (DEEP) network. This group meets to influence and support the development of Leeds as a dementia friendly city. They have consulted on issues including public transport and academic research design and are regular consultees on dementia-friendly performances and arts events, both locally and nationally.

Third Sector Development

The project was established to work with Neighbourhood Network Services (NNS) to support their development. Neighbourhood Network Services (NNS) provide services to older people in specific geographical areas of Leeds. The aims of the NNS are to reduce social isolation and loneliness, increase older people's participation in their own local communities and the city; promote older people's choice and control over their lives and enhance older people's health and wellbeing.

During 2021/22 regular skillshare sessions continued allowing NNS staff to meet online and learn from each other as services adapted to the needs of older people as lockdown restriction began to ease This peer support has created greater cohesion across networks and LOPF aims to continue to develop this. A peer support and training partnership with 100% digital and the neighbourhood networks which had started during the pandemic, has continued to develop and now extends its reach to other third sector older people's organisations. This work was partially funded by Time to Shine but will be sustained as TTS ends for a further year

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

Communications

In December 2021 LOPF launched its new website and its new image, complete with logo. The website continues to provide regular news and blogs about the older people in Leeds and the organisations that work to support them.

We continue to maintain a strong presence on Twitter to promote the work of partner organisations as well as our own work, and to share ideas and provoke debate.

We have generated regular project updates that keep our partners involved in our news and work and a regular newsletter "Have I Got Older People's News For You?" shares local, regional and national news.

Learning Facilitation project

The Learning Facilitation project was delivered as part of Time to Shine. The project provided training and awareness solutions to help staff and volunteers who work with older people who are struggling with loneliness and social isolation. In 21/22 we continued to deliver online Time to Learn sessions to allow delivery partners to join via zoom, share experiences and learn from each other. These sessions were notated and learning briefings were created as resources available on the LOPF website.

A learning dissemination plan (LDP) was delivered in 21/22 with the aim of identifying the key learning to emerge from the Time to Shine programme and develop appropriate tools to disseminate the learning widely, in Leeds and at a national level where appropriate.

The plan set out milestones to cover the final year of the Time to Shine programme, and acted through the year as a working document. There was an overall aim that each strand of learning there would be a report, toolkit, or both. As learning continued to be returned by delivery partners we were able to identify new subjects and map them into the plan.

Men's Health Unlocked

Men's Health Unlocked ("MHU") is a network for individuals and organisations working in the field of men's health and wellbeing in Leeds. It takes a joined-up and gendered approach to tackling health inequalities specific to those who identify as men.

The project aims to:

- Be a voice for men
- Be a voice for the sector in the new commissioning landscape at sub-regional and local levels
- Learn, share and promote good Practice
- Champion positive male health and identity

(MHU is a partnership between four local charitable bodies (Barca-Leeds, Forum Central, the Orion Partnership and Touchstone) and Leeds City Council, and in January 2021 received over £300,000 of funding from the National Lottery Reaching Communities Fund, to support the health and wellbeing of men across the Leeds area for 2 years.

This came as a huge boost for men's health in the city following a successful first 12 months of the project, which saw the network make waves at a local and national level. It has delivered 100 tablets to men across the city – half of which were men from ethnic minority backgrounds. It also set up a men's helpline and recruited "Manbassadors" in local shops, who have regular chats with men to help point them towards activities and services.

International Day of Older People (IDOP)

International Day of Older People (IDOP) is on 1st October and is celebrated annually in Leeds, focusing on a different theme each year. The theme for 2021 was Linking Lives.

IDOP 2021 'Linking Lives' aimed to bring people and communities together (literally and figuratively), raise awareness and celebrate the strength of the diversity of older people and communities across Leeds. Supporting the ambition for Leeds to be the Best City to Grow Old In.

It was felt that communities carry the stories, teachings and experiences of their elders; the inherited memories of what happened to people over many generations. The previous year would be another chapter in the storytelling for many older people and diverse communities in our city.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

Everyone would have different experiences and journeys to share.

The aim of IDOP Leeds is to ensure that the City of Leeds promotes and celebrates the International Day of Older Persons and promotes the values of:

- a positive view of old age
- older people being enabled to lead active healthy and involved lives as citizens
- full participation of older people in the decisions and processes which affect their lives
- challenging the barriers faced by older people to independence, inclusion and equality
- older people being treated with respect and dignity at all times

The following organisations received funding to plan celebratory events in September/October of 2021:

- Asha Neighbourhood Project
- Association of Blind Asians
- AVSED
- Belle Isle Senior Action
- Circles of Life Together Women / Circles of Life Voice of Men
- Collingham and Linton Remembers Hamara HLC
- Holocaust Survivors' Friendship Association
- Indian Women Association
- Naya Savera
- Rawdon Community Library
- SAGE / Leeds - MESMAC
- Sikh Elders Service- Touchstone
- Sumangal Group
- The Conservation Volunteers
- Wetherby in support of the Elderly - WISE

£3,750 was awarded for community events. 439 older people attended the events along with 107 younger people. Funds were provided by Leeds Adult Social Care, Leeds City Council Public Health and Leeds City Council Safer and Stronger Communities Team.

LOOKING FORWARD TO 2022/23

As the LOPF team worked to bring Time to Shine to a celebratory end, attention was also focused on the future.

Enhance

Thanks to relationships developed across Forum Central with Leeds Community Healthcare (LCH) we began conversations with Sam Prince at LCH about how third sector organisations could enhance the capacity of clinical Neighbourhood Teams in supporting people following discharge from hospital. As the conversation developed it was agreed that LOPF would receive £1m to manage a network of providers and to liaise closely with LCH in developing a new way of working that could bring system change. Enhance was launched in April and we now have 14 third sector delivery partners accepting referrals from Neighbourhood Teams. Like Time to Shine, this is being delivered with a test and learn programme approach with regular monitoring and evaluation, learning events and a multi disciplinary steering group. At the moment we only have funding to the end of May 2023, but we are working closely with partners to create an evidence based business case to bring in sustained funding.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

Our Enhance Delivery Partners are:

- Action for Gipton Elderly
- Association of Blind Asians
- Age UK Leeds
- Armley Helping Hands
- Burmantofts Senior Action
- Care & Repair
- Crossgates Good Neighbours
- Feel Good Factor
- Health For All
- Leeds Irish Health & Homes
- Moor Allerton Eldely Care
- OPAL
- NET Garforth
- Seacroft Friends and Neighbours

Enhance will support safe and sustainable discharge from hospital and neighbourhood teams into a secure home environment and link Neighbourhood Teams with third sector organisations to enhance capacity in both sectors and avoid both delayed discharges and readmissions.

Travel Connections

Leeds Older People's Forum got news in May 2022 that it will lead Travel Connections, exploring how to improve transport options for older people. The programme has been awarded a grant through the Department for Transport's 'Tackling loneliness with transport' fund.

Travel Connections incorporates 12 separate projects exploring how to improve transport options for older people. Six local third sector organisations are partners in the programme, with LOPF also expanding our Friendly Communities project to include work on travel.

The projects come under five themes:

- Buses
- Taxis
- Active travel
- Community transport
- Travel conversations

The first four themes explore how the vast network of existing transport resources in Leeds can be better used to reduce loneliness. The fifth theme focuses on creating conversations between older people and decision-makers so that older people's voices are heard at strategic city levels.

Travel Connections will run until 31 May 2023 and will be delivered in partnership with The Conservation Volunteers, Bramley Elderly Action, Carers Leeds, Shine Magazine, Crossgates Good Neighbours and AVSED.

Other work continues

As we move into 2022/23 we have also secured continued funding from LCC and the CCG for the Friendly Communities project who now has a staff team of 3 and is supported by the work of many older volunteers. The Third Sector Development management work continues thanks to funding from LCC and includes a partnership with 100% digital to create the digital hub.

Men's Health Unlocked continues thanks to Reaching Communities Lottery funding.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

As a continuation from Time to Shine we continue our learning programme with the Good Practice Mentor who will share the learning from Time to Shine and seek to embed it within all future work which will be a wonderful legacy.

We also continue to deliver an arts project funded by the NHS Charities Together fund in partnership with the Performance Ensemble and work to support them in their future project, 1001 Stories as part of Leeds 2023. Other arts projects include the creation of "boxes of wonder" funded by WG Edwards and Dying Matters.

2021/22 was a very busy year and it looks like 2022/23 will be very busy too. Exciting times ahead!

FORUM CENTRAL PARTNERSHIP

Forum Central is a network of health and social care third sector organisations in Leeds delivered by the partnership of:

- Leeds Older People's Forum and
- Volition (the Mental Health, Physical and Sensory Impairment and Learning Disabilities Forum) .

Our mission is to be a collective voice for the health and care third sector.

Our combined membership stands at almost 300 third sector organisations working across Leeds – large and small with membership open to all third sector organisations working in health and care in Leeds.

Forum Central supports and represents the diverse third sector working with health and social care needs in Leeds; we promote and support partnership working across the city and provide information for and about the sector. Forum Central does this across health and care with a focus on four specialist areas of:

- learning disabilities;
- mental health;
- older people;
- physical and sensory impairment.

All our activities are informed, driven and led by members and the partner organisation's respective Boards of Trustees, representatives of which come together to form the Forum's Partnership Board.

Member organisations are supported through sharing good practice, networking and partnership opportunities, and are kept informed about what is happening across our specialist areas and the wider health and care agenda.

Leeds Older People's Forum takes responsibility for the older people's specialism delivery as well as collaborating on broader health and care work.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular, the relief and support of those in need by reason of age.

Financial Review

The net surplus for the year was £85,079, including net income of £12,290 on unrestricted funds -and net surplus of £72,789 on restricted funds. The net assets of the company increased by £85,079. The company's total funds amounted to £370,963 (2021 £285,884) at 31st March 2022.

Reserves policy

The charity takes a risk based approach in setting the level of reserves. A minimum level (lower band) and maximum level (upper band) of reserves is set and reserves are maintained between the lower and upper band limits. This ensures that the charity holds enough reserves for an orderly winding up if faced with unexpected closure, whilst also ensuring the charity does not maintain unnecessary high surplus reserves.

The lower band level is set with reference to funds needed in order to conduct an orderly winding up of the charity in the face of unexpected closure. This has been set at 6 months of operating costs plus redundancy and other known committed expenditure and equates to £41,856.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

The upper level includes an allowance for any additional or designated items - specifically £15,000 contingency for unexpected cash flow considerations and £65,000 allocated for 1 year to maintain Forum Central activities running if replacement funding is needed. The upper band level has therefore been set at £121,856.

Actual free reserves are £100,780 and so are within the upper and lower limit. Accordingly no specific action with regard to reserve levels is required.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015).

Leeds Older People's Forum (LOPF) is a Charitable Incorporated Organisation (CIO) (number 1191030). Its governing document is an Association Constitution.

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. There must be at least six charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. The maximum number of charity trustees is 20. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum. A minimum of 75% of the charity trustees must be older people. For the purpose of this Constitution, an older person is defined as a person aged 60 years of age and over.

At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office. At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot. At the first meeting of the trustees following the AGM the charity trustees shall elect a Chair, two Vice Chairs and a Treasurer from amongst their number.

LOPF's Board of Trustees meets on a bi-monthly basis, with additional monthly meetings of the LOPF Officers of the board.

The charity's finance sub committee convenes annually as the remuneration committee in order to review salary bandings and scale points of all employees (including key management personnel). The charity's payscales align with the payscales of the National Joint Council for Local Government Services, and any salary increases are in line with those negotiated by the National Joint Council for Local Government Services. The remuneration committee also undertakes benchmarking comparisons using an external benchmarking company with local government experience, to review all job roles against job descriptions and compare with similar roles across the 3rd sector to ensure pay is fair and reflective of the duties carried out by employees.

LEEDS OLDER PEOPLE'S FORUM

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022**

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of disclosure of information to auditor

So far as the trustees are aware, there is no relevant audit information of which the company's auditors are unaware and each trustee has taken all the steps that he or she ought to have taken as a trustee in order to make himself or herself aware of any relevant information and to establish that the company's auditors are aware of that information.

A great deal of work has been done, none of which would have been possible without the dedication, skills and passion of the LOPF staff team and that of the third sector partners across the city.

Our grateful thanks to all for such an impressive achievement.

Approved by order of the board of trustees on 28th June 2022 and signed on its behalf by:

.....
R J Harington - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

Opinion

We have audited the financial statements of Leeds Older People's Forum (the 'charity') for the year ended 31st March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustee's report.

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations.
- We identified the laws and regulations applicable to the charity through discussions with management, and from our commercial knowledge and experience of the sector.
- We focused on specific laws and regulations which we considered may have a direct material effect on the accounts of the operations of the Charity, including the Charities Act 2011.
- We assessed the extent of compliance with laws and regulations identified above through making enquiries of management and inspecting legal correspondence.
- Identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- Making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud.
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- Performed analytical procedures to identify any unusual or unexpected relationships.
- Identified and tested journal entries and identified any significant transactions that were unusual or outside the normal course of business.
- Investigated the rationale behind significant or unusual transactions.
- Challenged assumptions and judgements made by management in determining significant accounting estimates.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed audit procedures which included, but were not limited to:

- Agreeing financial statements disclosures to underlying supporting documentation.
- Discussions with management of known or suspected instances of non-compliance with laws and regulations.
- Reading the minutes of meetings of those charged with governance.
- Reviewing correspondence with HMRC, relevant regulators including the Charities Commission and the charity's legal advisors.

At the completion stage of the audit, the engagement partner's review included ensuring that the team had approached their work with appropriate professional scepticism and thus the capacity to identify non-compliance with laws and regulations and fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance of laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement relating to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

for and on behalf of Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

Date: 28th June 2022

LEEDS OLDER PEOPLE'S FORUM

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022

	Notes	Unrestricted fund £	Designated fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	951	-	2	953	185
Charitable activities						
Core charitable activities	5	69,482	-	-	69,482	67,496
Grant charitable activities		-	-	1,205,542	1,205,542	1,297,749
Other trading activities	3	(289)	-	-	(289)	11,502
Investment income	4	2	-	-	2	1,198
Total		70,146	-	1,205,544	1,275,690	1,378,130
EXPENDITURE ON						
Charitable activities						
Core charitable activities	6	57,856	-	-	57,856	69,920
Grant charitable activities		-	-	1,132,755	1,132,755	1,521,446
Total		57,856	-	1,132,755	1,190,611	1,591,366
NET INCOME/(EXPENDITURE)		12,290	-	72,789	85,079	(213,236)
Transfers between funds		(20,237)	20,237	-	-	-
Net movement in funds		(7,947)	20,237	72,789	85,079	(213,236)
RECONCILIATION OF FUNDS						
Total funds brought forward		108,726	-	177,158	285,884	499,120
TOTAL FUNDS CARRIED FORWARD		100,779	20,237	249,947	370,963	285,884

The notes form part of these financial statements

LEEDS OLDER PEOPLE'S FORUM

**BALANCE SHEET
31ST MARCH 2022**

	Notes	Unrestricted fund £	Designated fund £	Restricted funds £	2022 Total funds £	<i>2021 Total funds £</i>
CURRENT ASSETS						
Debtors	14	82,279	-	-	82,279	<i>9,006</i>
Cash at bank		275,844	20,237	249,947	546,028	<i>325,566</i>
		358,123	20,237	249,947	628,307	<i>334,572</i>
CREDITORS						
Amounts falling due within one year	15	(257,344)	-	-	(257,344)	<i>(48,688)</i>
NET CURRENT ASSETS		100,779	20,237	249,947	370,963	<i>285,884</i>
TOTAL ASSETS LESS CURRENT LIABILITIES		100,779	20,237	249,947	370,963	<i>285,884</i>
NET ASSETS		100,779	20,237	249,947	370,963	<i>285,884</i>
FUNDS						
Unrestricted funds	16				121,016	<i>108,726</i>
Restricted funds					249,947	<i>177,158</i>
TOTAL FUNDS					370,963	<i>285,884</i>

The financial statements were approved by the Board of Trustees and authorised for issue on 28th June 2022 and were signed on its behalf by:

.....
R J Harington - Trustee

The notes form part of these financial statements

LEEDS OLDER PEOPLE'S FORUM

CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2022

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	<u>220,749</u>	<u>(211,832)</u>
Net cash provided by/(used in) operating activities		<u>220,749</u>	<u>(211,832)</u>
Cash flows from investing activities			
Interest received		2	1,198
Rent recharges		<u>(289)</u>	<u>11,502</u>
Net cash (used in)/provided by investing activities		<u>(287)</u>	<u>12,700</u>
Change in cash and cash equivalents in the reporting period			
Cash and cash equivalents at the beginning of the reporting period		<u>325,566</u>	<u>524,698</u>
Cash and cash equivalents at the end of the reporting period		<u>546,028</u>	<u>325,566</u>

The notes form part of these financial statements

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2022

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022	2021
	£	£
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	85,079	(213,236)
Adjustments for:		
Interest received	(2)	(1,198)
Rent recharges	289	(11,502)
Increase in debtors	(73,273)	(975)
Increase in creditors	<u>208,656</u>	<u>15,079</u>
Net cash provided by/(used in) operations	<u>220,749</u>	<u>(211,832)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/21	Cash flow	At 31/3/22
	£	£	£
Net cash			
Cash at bank	<u>325,566</u>	<u>220,462</u>	<u>546,028</u>
	<u>325,566</u>	<u>220,462</u>	<u>546,028</u>
Total	<u>325,566</u>	<u>220,462</u>	<u>546,028</u>

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared on a going concern basis as the trustees believe no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Tangible fixed assets other than freehold land are stated at cost less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided at rates calculated to write off the cost, less estimated residual value, of each asset over its useful life, as follows:

Fixtures and fittings - 25% reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES - continued**Pensions**

The charity operates a defined pension contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Gifts	<u>953</u>	<u>185</u>

3. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Recharges	<u>(289)</u>	<u>11,502</u>

4. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	<u>2</u>	<u>1,198</u>

5. INCOME FROM CHARITABLE ACTIVITIES

Core Charitable Activities	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Contracts	<u>69,482</u>	-	<u>69,482</u>	<u>67,496</u>
	<u>69,482</u>	-	<u>69,482</u>	<u>67,496</u>
 Grant making activities				
	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Grants	-	<u>1,205,542</u>	<u>1,205,542</u>	<u>1,297,749</u>
	-	<u>1,205,542</u>	<u>1,205,542</u>	<u>1,297,749</u>

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

5. INCOME FROM CHARITABLE ACTIVITIES - continued

Grants received, included in the above, are as follows:

	2022	2021
	£	£
National Lottery Community Fund - Time to Shine	791,229	912,265
Men's Health	12,999	96,948
W G Edwards	-	1,900
Covid 19 Response	56,375	86,580
LCC International Day of Older People	3,100	3,100
Leeds City Council Support Officer Grant	12,000	20,000
Covid 19 Harm Minimisation	10,000	140,000
Neighbourhood Networks Covid 19 Response	120,000	5,356
Leeds City Council Dementia Friendly	31,600	31,600
National Lottery Community Fund - Men's Health	101,649	-
Leeds Bereavement fund	1,450	-
HPoC	4,000	-
NHS Charities	12,500	-
LCF Self Harm	9,640	-
CCG/PHM Programme	39,000	-
	<u>1,205,542</u>	<u>1,297,749</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Core charitable activities	52,708	-	5,148	57,856
Grant charitable activities	610,973	521,782	-	1,132,755
	<u>663,681</u>	<u>521,782</u>	<u>5,148</u>	<u>1,190,611</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

Core charitable activities

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total Funds £
Staff costs	41,824	-	41,824	44,639
Rent, rates and utilities	1,407	-	1,407	17,866
Insurance	2,324	-	2,324	2,198
Telephone	2,135	-	2,135	-
Room hire	-	-	-	-
Travel	-	-	-	28
Office and admin costs	(14,977)	-	(14,977)	(9,847)
Training	50	-	50	1,032
Refreshments	9	-	9	-
Other expenses	5,201	-	5,201	1,546
Freelance workers and consultants	10,899	-	10,899	7,291
IT Costs	3,836	-	3,836	4,268
Direct project delivery costs	-	-	-	(123)
	<u>52,708</u>	<u>-</u>	<u>52,708</u>	68,898

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

7. DIRECT COSTS OF CHARITABLE ACTIVITIES (continued)

Grant making activities

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total Funds £
Staff costs	-	300,970	300,970	322,807
Rent, rates and utilities	-	22,031	22,031	16,355
Telephone	-	609	609	546
Equipment and materials	-	10	10	549
Room hire	-	3,672	3,672	215
Travel	-	1,775	1,775	630
Office and admin costs	-	48,024	48,024	25,229
Training	-	17,448	17,448	2,519
Refreshments	-	720	720	168
Other expenses	-	6,597	6,597	3,163
Freelance workers and consultants	-	45,075	45,075	22,500
IT Costs	-	3,838	3,838	1,147
Direct project delivery costs	-	155,256	155,256	177,700
Website	-	4,948	4,948	3,025
	-	<u>610,973</u>	<u>610,973</u>	<u>516,553</u>

8. GRANTS PAYABLE

	2022 £	2021 £
Grant charitable activities	<u>521,782</u>	<u>1,000,426</u>

The total grants paid to institutions during the year was as follows:

	2022 £	2021 £
National Lottery Community Fund - Time to Shine	387,851	773,126
Covid 19 Response	51,573	83,580
International Day of Older People	3,750	1,896
Men's Health	-	81,789
Covid 19 Harm Minimisation	12,850	60,035
Neighbourhood Networks Covid 19 Response	<u>65,758</u>	-
	<u>521,782</u>	<u>1,000,426</u>

National Lottery Community Fund - Time to Shine

The grants made to these organisations was aimed at improving the quality of life and wellbeing of older people

Covid 19 Response

The grants made to these organisations was to help support communities through Covid 19

International Day of Older People

The grants made was to run the International Day of Older People across Leeds through engagement with Leeds partners.

Covid 19 Harm Minimisation

The grants made to these organisations was to help support communities through Covid 19

Neighbourhood Networks Covid 19 Response

The grant made was to support Neighbourhood Networks through the Covid 19 crisis

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

9. SUPPORT COSTS

	Governance costs
	£
Core charitable activities	<u>5,148</u>

Support costs, included in the above, are as follows:

	2022	2021
	Core charitable activities	Total activities
	£	£
Auditors' remuneration	<u>5,148</u>	<u>5,488</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the year ended 31st March 2021.

Trustees' expenses

Reimbursed expenses, which are all subject to the charity's processes of internal controls, do not form part of the remuneration and are not included above. During the period, trustee expenses of £129 (2021: £158) were reimbursed to two trustees (2021: two trustees).

11. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	298,591	325,056
Social security costs	29,493	27,435
Other pension costs	<u>14,709</u>	<u>14,955</u>
	<u>342,793</u>	<u>367,446</u>

The charity considers its key management personnel (in addition to the board of trustees) to be the CEO, programme managers and the third sector development manager. The total remuneration (including employer pension contributions) of the key management personnel was £143,953 (2021: £30,652).

Following the departure of the CEO the responsibilities of the role were allocated across a new senior management team (existing staff who accepted additional duties). The disclosed key management personnel remuneration includes the existing salaries of the senior management team and explains the significant increase. A new CEO should be in place from July 2022 onwards.

The average monthly number of employees during the year was as follows:

	2022	2021
	<u>12</u>	<u>12</u>
Staff		

No employees received emoluments in excess of £60,000.

The average full time equivalent for the average number of employees is 10 (2021:14).

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Designated fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	185	-	-	185
Charitable activities				
Core charitable activities	67,496	-	-	67,496
Grant charitable activities	-	-	1,297,749	1,297,749
Other trading activities	11,502	-	-	11,502
Investment income	<u>1,198</u>	<u>-</u>	<u>-</u>	<u>1,198</u>
Total	80,381	-	1,297,749	1,378,130
EXPENDITURE ON				
Charitable activities				
Core charitable activities	69,855	-	65	69,920
Grant charitable activities	-	-	1,521,446	1,521,446
Total	<u>69,855</u>	<u>-</u>	<u>1,521,511</u>	<u>1,591,366</u>
NET INCOME/(EXPENDITURE)	10,526	-	(223,762)	(213,236)
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>98,200</u>	<u>-</u>	<u>400,920</u>	<u>499,120</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>108,726</u></u>	<u><u>-</u></u>	<u><u>177,158</u></u>	<u><u>285,884</u></u>

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

13. TANGIBLE FIXED ASSETS		Computer equipment £
COST		
At 1st April 2021 and 31st March 2022		<u>14,303</u>
DEPRECIATION		
At 1st April 2021 and 31st March 2022		<u>14,303</u>
NET BOOK VALUE		
At 31st March 2022		<u><u>-</u></u>
At 31st March 2021		<u><u>-</u></u>
 14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	2022	2021
	£	£
Grants, contracts and other funding due	81,140	64
Other debtors	182	-
Prepayments and accrued income	<u>957</u>	<u>8,942</u>
	<u>82,279</u>	<u>9,006</u>
 15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	2022	2021
	£	£
Creditors for ordinary activities	9,141	16,948
Taxation and social security	43,223	-
Other creditors, including deferred income	<u>204,980</u>	<u>31,740</u>
	<u>257,344</u>	<u>48,688</u>

LEEDS OLDER PEOPLE'S FORUM
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

16. MOVEMENT IN FUNDS

	At 1/4/21 £	Net movement in funds £	Transfers between funds £	At 31/3/22 £
Unrestricted funds				
General fund	108,726	12,290	(20,237)	100,779
Designated funds - redundancy	-	-	20,237	20,237
	<u>108,726</u>	<u>12,290</u>	-	<u>121,016</u>
Restricted funds				
National Lottery Community Fund - Time To Shine	66,658	(53,608)	-	13,050
CCG/PHM Programme	14,890	24,110	-	39,000
LCC International Day of Older People	1,204	(1,204)	-	-
Covid 19 Harm Minimisation	63,676	(35,126)	-	28,550
Neighbourhood Networks Covid 19 Response	-	35,751	-	35,751
Leeds City Council	20,000	(18,896)	-	1,104
W G Edwards	1,900	(1,900)	-	-
Leeds City Council Dementia Friendly	8,830	10,280	-	19,110
National Lottery Community Fund - Men's Health	-	95,915	-	95,915
Leeds Bereavement fund	-	910	-	910
NHS Charities	-	12,500	-	12,500
LCF Self Harm	-	4,057	-	4,057
	<u>177,158</u>	<u>72,789</u>	-	<u>249,947</u>
TOTAL FUNDS	<u>285,884</u>	<u>85,079</u>	-	<u>370,963</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	70,146	(57,856)	12,290
	<u>70,146</u>	<u>(57,856)</u>	<u>12,290</u>
Restricted funds			
National Lottery Community Fund - Time To Shine	791,229	(844,837)	(53,608)
CCG/PHM Programme	39,000	(14,890)	24,110
LCC International Day of Older People	3,100	(4,304)	(1,204)
Men's Health	12,999	(12,999)	-
Covid 19 Response	56,375	(56,375)	-
Covid 19 Harm Minimisation	10,000	(45,126)	(35,126)
Neighbourhood Networks Covid 19 Response	120,001	(84,250)	35,751
Leeds City Council	12,000	(30,896)	(18,896)
W G Edwards	-	(1,900)	(1,900)
Leeds City Council Dementia Friendly	31,600	(21,320)	10,280
National Lottery Community Fund - Men's Health	101,650	(5,735)	95,915
Leeds Bereavement fund	1,450	(540)	910
HPoC	4,000	(4,000)	-
NHS Charities	12,500	-	12,500
LCF Self Harm	9,640	(5,583)	4,057
	<u>1,205,544</u>	<u>(1,132,755)</u>	<u>72,789</u>
TOTAL FUNDS	<u>1,275,690</u>	<u>(1,190,611)</u>	<u>85,079</u>

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/20 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	98,200	10,526	108,726
Restricted funds			
National Lottery Community Fund - Time To Shine	363,530	(296,872)	66,658
CCG/PHM Programme	37,390	(22,500)	14,890
LCC International Day of Older People	-	1,204	1,204
Covid 19 Harm Minimisation	-	63,676	63,676
Leeds City Council	-	20,000	20,000
W G Edwards	-	1,900	1,900
Leeds City Council Dementia Friendly	-	8,830	8,830
	<u>400,920</u>	<u>(223,762)</u>	<u>177,158</u>
TOTAL FUNDS	<u>499,120</u>	<u>(213,236)</u>	<u>285,884</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	80,381	(69,855)	10,526
Restricted funds			
National Lottery Community Fund - Time To Shine	912,265	(1,209,137)	(296,872)
CCG/PHM Programme	-	(22,500)	(22,500)
LCC International Day of Older People	3,100	(1,896)	1,204
Men's Health	96,948	(96,948)	-
Covid 19 Response	86,580	(86,580)	-
Covid 19 Harm Minimisation	140,000	(76,324)	63,676
Neighbourhood Networks Covid 19 Response	5,356	(5,356)	-
Leeds City Council	20,000	-	20,000
W G Edwards	1,900	-	1,900
Leeds City Council Dementia Friendly	31,600	(22,770)	8,830
	<u>1,297,749</u>	<u>(1,521,511)</u>	<u>(223,762)</u>
TOTAL FUNDS	<u>1,378,130</u>	<u>(1,591,366)</u>	<u>(213,236)</u>

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

16. MOVEMENT IN FUNDS - continued

National Lottery Community Fund	Lottery funding to deliver an Ageing Better programme to reduce loneliness and social isolation for older people.
CCG/PHM Programme	A programme focussed on progressing a Population Health Management approach to improve outcomes for people living with frailty.
LCC International Day of Older People	To distribute small grants to 3rd sector groups delivering social activities to celebrate the International Day of Older People.
Covid 19 harm Minimisation	The delivery of the Older peoples COVID-19 grants programme to develop innovative approaches to deliver proactive and responsive actions for older people.
Neighbourhood Networks Covid 19 Response	To provide small grants to Neighbourhood Networks to support work that responds to issues in the government's COVID-19 Response: Autumn and Winter Plan 2021.
Leeds City Council Support Officer grant W G Edwards	To provide a support officer in the community. To develop bespoke creative reminiscence boxes for the most vulnerable in one of the most deprived wards of Leeds.
Leeds City Council Dementia Friendly	To fund work that aims to ensure that people who are living with dementia, and families & carers, can play an active part in community, economic and social life; keep doing the things we enjoy; and explore new opportunities.
National Lottery Community Fund - Men's Health	A lottery funded project that creates a network for individuals and organisations working in the field of men's health and wellbeing in Leeds.
Leeds Bereavement fund - Death Matters	To deliver creative-led workshops and individual creative actions with home-bound NN members.
NHS Charities	To develop and deliver a unique range of creative activities alongside older people to grow their confidence, reduce anxiety, reduce isolation and improve physical conditioning.
Leeds Community Foundation - Self Harm	Raising awareness and tackling stigma around self-harm among older people and the people who work with them whilst collectively learning and creating a local knowledge base across a broad range of third sector partners.

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2022.

18. TAXATION

The charitable company is exempt from corporation tax on its charitable activities by virtue of section 505 of the income and Corporation Taxes Act 1988.

19. INCORPORATION

On 26th August 2020 Leeds Older People's Forum registered as a Charitable Incorporated Organisation with the Charity Commission. The assets of the unincorporated charity were transferred to the CIO on 1st April 2021.

Merger accounting has been applied so comparatives have been included from unincorporated trust.

LEEDS OLDER PEOPLE'S FORUM

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022**

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	953	185
Other trading activities		
Recharges	(289)	11,502
Investment income		
Deposit account interest	2	1,198
Charitable activities		
Grants	1,205,542	1,297,749
Contracts	69,482	67,496
	<u>1,275,024</u>	<u>1,365,245</u>
Total incoming resources	1,275,690	1,378,130
EXPENDITURE		
Charitable activities		
Wages	298,591	325,056
Social security	29,493	27,435
Pensions	14,709	14,955
Rates and water	23,439	34,221
Insurance	2,324	2,199
Telephone	2,745	546
Equipment and materials	10	549
Room hire	3,671	215
Travel	1,775	658
Office and admin costs	33,047	15,382
Training	17,498	3,551
Refreshments	729	168
Other expenses	11,798	4,709
Freelance workers and consultants	55,974	29,791
IT costs	7,674	5,415
Direct project delivery costs	155,256	117,577
Website	4,948	3,025
Grants to institutions	521,782	1,000,426
	<u>1,185,463</u>	<u>1,585,878</u>
Support costs		
Governance costs		
Auditors' remuneration	5,148	5,488
Total resources expended	<u>1,190,611</u>	<u>1,591,366</u>
Net income/(expenditure)	<u>85,079</u>	<u>(213,236)</u>

This page does not form part of the statutory financial statements

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022
FOR
LEEDS OLDER PEOPLE'S FORUM**

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

LEEDS OLDER PEOPLE'S FORUM

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FOR THE YEAR ENDED 31ST MARCH 2022**

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LEEDS OLDER PEOPLE'S FORUM

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST MARCH 2022**

TRUSTEES

W K Rollinson
C Lawrence
J Welham
R J Harington
R M Cornelissen (resigned 17/2/22)
Dr D S Smith
S J Phillips
Dr S K Rait
R Koivunen
J P O'Dwyer
C J Mahoney
P M Gradys
I Anderson (appointed 1/4/21)
M Bell (resigned 18/2/22)
S Chesters (resigned 18/2/22)
C Godson (resigned 18/2/22)
G Hamilton (resigned 18/2/22)
B Holden (resigned 18/2/22)

PRINCIPAL ADDRESS

24C Josephs Well
Hanover Walk
Leeds
LS3 1AB

REGISTERED CHARITY NUMBER

1191030

AUDITORS

Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

The trustees present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

The objects of the CIO are:

- The relief of older people in the Metropolitan District of Leeds (the area of benefit) and in particular the relief of poverty and the promotion of good health of older people, primarily, but not exclusively, by associating voluntary, statutory and other agencies and individuals in a support network.
- The advancement of the education of older people in the area of benefit in particular in relation to financial, health, housing, social and welfare entitlements.
- The advancement of the education of the public, and promotion of research concerning the needs of older people in relation to the provision of community care, and the publication of the useful results of such research.
- The promotion of the benefit of older people in the area of benefit without distinction of sex or political, religious or other opinion, by associating the statutory authorities, voluntary organisations and individuals in a common effort to provide educational, cultural, social welfare, recreational and leisure-time facilities, with the object of improving the conditions of life for older people.

Time to Shine

Our flagship programme for tackling loneliness and social isolation in Leeds began in April 2015 and was due to end in April 2021. However, due to the interruption of Covid restrictions the Programme was extended. It was finally brought to a close at the end of March 2022. Funded by the National Lottery Community Fund, 86 third sector partners were involved across the 7 years, delivering a wide-ranging plan filled with exciting campaigns, events and initiatives, made up of 131 projects.

Legacy & Learning

Time to Shine had a clear purpose from the beginning – to reduce social isolation and loneliness in older people in Leeds – so we set out with a purpose and we had a well-developed plan, processes and procedures in place. However, Time to Shine only really came to life once the people were in place – the staff team, the delivery partners, the volunteers and the beneficiaries themselves. As we approached the last stages of Time to Shine we wanted to understand what we wanted to remain long after the programme ended. We needed to embed the legacy into the fabric of the project and to work to extend the positive after effect. We wanted to learn lessons during the programme and use the learning to build for the future so the legacy can still have meaning long after Time to Shine has gone. Some of our legacy will have been intentional – some of it may create ripples for years to come that we will never know about – but the final year was a crucial legacy planning stage for us to capture what Time to Shine has contributed to Leeds' older people and to ensure that we will be remembered for something meaningful.

Time to Shine was a Test and Learn Programme and our partners brought a considerable amount of learning to Leeds about how to work with older people to reduce loneliness and social isolation. The LOPF website now hosts a bank of resources including 78 learning reports, 16 toolkits, 100s of case studies, films and podcasts to allow us to continue to share that learning and good practice as part of the legacy of the work.

We embedded co-production in project design, delivery and evaluation and this has become second nature to delivery partners. Coproduction has been woven into the fabric of the programme to give older people a sense of ownership and involvement. This approach is likely to continue within partner organisations beyond the life of TTS.

In March 2022, we held a 2 day conference to celebrate the learning and legacy of Time to Shine. The conference was a lively affair, held via Zoom over two morning sessions on the 2nd and 3rd March 2022. Around 60 people joined on the first day for discussions and presentations which focused on co-production. Bill Rollinson, Chair of the Time to Shine Core Partnership, gave the opening address. He explained how older people were at the heart of decision-making and planning from the moment the funding opportunity was announced by the National Lottery Community Fund. Day 2 was equally jam-packed and again around 60 people joined a Zoom session which was focused on collaboration. All in all, the information shared across the two sessions - in presentations and in the chat box - gave us clear and tangible reasons why we should feel proud of Time to Shine.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

One of the key messages for legacy within Time to Shine was that we bring about societal and attitudinal change. As part of our work to create that we launched the Age Proud Festival during the final Time to Shine year which ran for 10 days in September 2021.

Another legacy mission was that Leeds Older People's Forum is sustained to carry the legacy forward and much of the work begun as part of Time to Shine will continue including a role to continue to share the good practice that developed across the delivery partner organisations.

Legacy from delivery partners point of view:

- Yorkshire Dance received £162k from the NHS to do more creative dance sessions in more care homes in Leeds/
- Little London Arts received 3 substantial grants from different funders to continue their programme of cultural and social visits, as developed in their Small Funds project.
- Health for All continues to support Lychee Red Chinese Seniors and the BME Network 4 years after TTS funding ended
- SWIFt continues to this day, 3 years after TTS funding ended, and the number of projects expanded from 5 to 11 with added investment and management from Leeds City Council and Public Health.
- £58k secured by the Centre for Loneliness Studies to create a PhD on co-production using TTS as a case study
- Changes to the way in which Leeds Community Foundation works, as evidence in 'reflections on running a Small Funds programme'
- Approximately £10k in grants secured by each of the following projects: Choices, Cara, Carers Connections, Young at Arts, Lychee Red Chinese Seniors; approximately £20k for Float Your Boat; and around £40k for Health for All Connections.
- Lychee Red Chinese Seniors, Bollywood Ladies at D-Dance Theatre (Small Funds) and Walking Football at Making a Match all collected member contributions towards the activities they participated in.
- BME Network secured almost £40k from 8 successful grant applications.
- Don't Call Me Old secured almost £50k from 7 successful grant applications
- In Mature Company secured almost £10k from BBC and Arts council funding for a 5 part animated series about In Mature Company's work with older people living with dementia
- In 2017 The Centre for Loneliness Studies received £30k faculty funding from Sheffield University to do loneliness work for 12 months
- In 2018 a private donor to Leeds Community Foundation earmarked £10k to fund unsuccessful applicants in an early, oversubscribed Small Funds round
- Approximately £10k was allocated from Zest's successful Henry Smith Foundation grant to continue their Late Breakfast Club (Small Funds project)
- Approximately £10k from an Awards for All grant for continuing Cook and Eat (Small Funds), extending the numbers of sessions and making it intergenerational.
- In 2018 Crossgates and District Good Neighbours Scheme secured around £70k from the Building Connections fund to continue their work with older people living with frailty, building on their experience of running SWIFt.

We are very proud of the legacy created across the whole partnership that made Time to Shine the success it has been. Our delivery partners have been exceptional and it has been a privilege to work with them all.

Age Proud Leeds

Designed specifically to challenge age discrimination, Age Proud Leeds is all about educating people on how widespread ageism is, who it affects, how attitudes can be changed, the rich diversity of people involved and how we can shine a light on the many positive benefits of ageing.

Shine Magazine

During lockdown our storytelling project to share positive stories of the impact of TTS was repurposed to create Shine magazine. Shine was distributed to reach the most isolated older people in lockdown but continued to be funded as part of Time to Shine's extended life.

Older people in Leeds have stories to tell. This is the place to tell them. Stories of our lives, memories of our city, stories about how we have coped with adversity. Stories to make you laugh, to move you, to make you think. All kinds of stories from all kinds of older people in Leeds.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

As Time to Shine drew to a close we developed Shine as an independent company that will work to generate income through fundraising, advertising, sponsorship and subscription to eventually become self sustaining.

Friendly Communities

Time to Shine and LOPF are one of the partners of Age Friendly Leeds, which includes Leeds City Council and the Centre for Ageing Better. Through this partnership each organisation has developed clear roles. The LOPF roles have developed based on our strong community connections, our ability to engage with and capture the voice of older people of Leeds and our relationship with community organisations.

This work was partially funded by Time to Shine and partially by Dementia Friendly Leeds but will be sustained as TTS ends for a further year

Through the Friendly Communities Project we have delivered:

- An Age Friendly steering group - This group meets on a monthly basis and consists of approximately 15 older people who are consulted on age friendly matters and who help to shape the services that LOPF deliver. Their voice is fed into all that we do and their views are shared with our partners. This group has grown in strength and reputation over the past year and maintained its work and voices from the group have been active in shaping the Age Friendly community that Leeds is
- Age Friendly Ambassadors - The Friendly Communities team, in consultation with our partners at Age Friendly Leeds and with the Age Friendly steering group, developed the ambassador programme. There are now over 200 Age Friendly Ambassadors in Leeds and they have regular get-togethers.
- Age & Dementia Friendly Business Guide - The Friendly Communities team, produced a resource pack containing 5 booklets that guide local businesses and organisations to becoming more age and dementia friendly and to creating an action plan to being the best they can be in supporting their older customers. Thanks to an investment from Leeds City Council, as part of the Over 60s Harm Minimisation Plan an Age & Dementia Friendly Business Development Officer worked throughout the year to help to develop the scheme post lockdown. This person was managed by the Friendly Communities team until the end of the year. There are now more than 50 local businesses who are registered as Age & Dementia Friendly and this continues to grow. As lockdown restrictions came to an end the Friendly Communities team in partnership with Age Friendly Leeds produced a one-page guide to support retailers to re-open safely and to give older customers confidence to use their services.
- Wise Up To Ageism workshop is a two hour online session developed by the Friendly Communities team to raise awareness of ageism and encourage people to find out more about ageism, discuss and reflect. It also aims to help people to challenge ageism in everyday life. The session explores the key messages from the Age Proud Leeds campaign: Throughout the year this has been rolled out as online, interactive workshops as well as webinars to groups of up to 150. Feedback tells us that this really changes perceptions of older people
- Dementia Friendly - Dementia Friendly Leeds is a campaign to raise awareness of dementia and make services more accessible. The aim is to ensure people who are living with dementia – along with their carers – remain an active part of their city and keep doing the things they enjoy. Our Friendly Communities team have worked this year to create a listing of social opportunities for people living with dementia that is available online and kept up to date. They also share the facilitation of the Leeds Up & Go Group, part of the Dementia Engagement and Empowerment Project (DEEP) network. This group meets to influence and support the development of Leeds as a dementia friendly city. They have consulted on issues including public transport and academic research design and are regular consultees on dementia-friendly performances and arts events, both locally and nationally.

Third Sector Development

The project was established to work with Neighbourhood Network Services (NNS) to support their development. Neighbourhood Network Services (NNS) provide services to older people in specific geographical areas of Leeds. The aims of the NNS are to reduce social isolation and loneliness, increase older people's participation in their own local communities and the city; promote older people's choice and control over their lives and enhance older people's health and wellbeing.

During 2021/22 regular skillshare sessions continued allowing NNS staff to meet online and learn from each other as services adapted to the needs of older people as lockdown restriction began to ease This peer support has created greater cohesion across networks and LOPF aims to continue to develop this. A peer support and training partnership with 100% digital and the neighbourhood networks which had started during the pandemic, has continued to develop and now extends its reach to other third sector older people's organisations. This work was partially funded by Time to Shine but will be sustained as TTS ends for a further year

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

Communications

In December 2021 LOPF launched its new website and its new image, complete with logo. The website continues to provide regular news and blogs about the older people in Leeds and the organisations that work to support them.

We continue to maintain a strong presence on Twitter to promote the work of partner organisations as well as our own work, and to share ideas and provoke debate.

We have generated regular project updates that keep our partners involved in our news and work and a regular newsletter "Have I Got Older People's News For You?" shares local, regional and national news.

Learning Facilitation project

The Learning Facilitation project was delivered as part of Time to Shine. The project provided training and awareness solutions to help staff and volunteers who work with older people who are struggling with loneliness and social isolation. In 21/22 we continued to deliver online Time to Learn sessions to allow delivery partners to join via zoom, share experiences and learn from each other. These sessions were notated and learning briefings were created as resources available on the LOPF website.

A learning dissemination plan (LDP) was delivered in 21/22 with the aim of identifying the key learning to emerge from the Time to Shine programme and develop appropriate tools to disseminate the learning widely, in Leeds and at a national level where appropriate.

The plan set out milestones to cover the final year of the Time to Shine programme, and acted through the year as a working document. There was an overall aim that each strand of learning there would be a report, toolkit, or both. As learning continued to be returned by delivery partners we were able to identify new subjects and map them into the plan.

Men's Health Unlocked

Men's Health Unlocked ("MHU") is a network for individuals and organisations working in the field of men's health and wellbeing in Leeds. It takes a joined-up and gendered approach to tackling health inequalities specific to those who identify as men.

The project aims to:

- Be a voice for men
- Be a voice for the sector in the new commissioning landscape at sub-regional and local levels
- Learn, share and promote good Practice
- Champion positive male health and identity

(MHU is a partnership between four local charitable bodies (Barca-Leeds, Forum Central, the Orion Partnership and Touchstone) and Leeds City Council, and in January 2021 received over £300,000 of funding from the National Lottery Reaching Communities Fund, to support the health and wellbeing of men across the Leeds area for 2 years.

This came as a huge boost for men's health in the city following a successful first 12 months of the project, which saw the network make waves at a local and national level. It has delivered 100 tablets to men across the city – half of which were men from ethnic minority backgrounds. It also set up a men's helpline and recruited "Manbassadors" in local shops, who have regular chats with men to help point them towards activities and services.

International Day of Older People (IDOP)

International Day of Older People (IDOP) is on 1st October and is celebrated annually in Leeds, focusing on a different theme each year. The theme for 2021 was Linking Lives.

IDOP 2021 'Linking Lives' aimed to bring people and communities together (literally and figuratively), raise awareness and celebrate the strength of the diversity of older people and communities across Leeds. Supporting the ambition for Leeds to be the Best City to Grow Old In.

It was felt that communities carry the stories, teachings and experiences of their elders; the inherited memories of what happened to people over many generations. The previous year would be another chapter in the storytelling for many older people and diverse communities in our city.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

Everyone would have different experiences and journeys to share.

The aim of IDOP Leeds is to ensure that the City of Leeds promotes and celebrates the International Day of Older Persons and promotes the values of:

- a positive view of old age
- older people being enabled to lead active healthy and involved lives as citizens
- full participation of older people in the decisions and processes which affect their lives
- challenging the barriers faced by older people to independence, inclusion and equality
- older people being treated with respect and dignity at all times

The following organisations received funding to plan celebratory events in September/October of 2021:

- Asha Neighbourhood Project
- Association of Blind Asians
- AVSED
- Belle Isle Senior Action
- Circles of Life Together Women / Circles of Life Voice of Men
- Collingham and Linton Remembers Hamara HLC
- Holocaust Survivors' Friendship Association
- Indian Women Association
- Naya Savera
- Rawdon Community Library
- SAGE / Leeds - MESMAC
- Sikh Elders Service- Touchstone
- Sumangal Group
- The Conservation Volunteers
- Wetherby in support of the Elderly - WISE

£3,750 was awarded for community events. 439 older people attended the events along with 107 younger people. Funds were provided by Leeds Adult Social Care, Leeds City Council Public Health and Leeds City Council Safer and Stronger Communities Team.

LOOKING FORWARD TO 2022/23

As the LOPF team worked to bring Time to Shine to a celebratory end, attention was also focused on the future.

Enhance

Thanks to relationships developed across Forum Central with Leeds Community Healthcare (LCH) we began conversations with Sam Prince at LCH about how third sector organisations could enhance the capacity of clinical Neighbourhood Teams in supporting people following discharge from hospital. As the conversation developed it was agreed that LOPF would receive £1m to manage a network of providers and to liaise closely with LCH in developing a new way of working that could bring system change. Enhance was launched in April and we now have 14 third sector delivery partners accepting referrals from Neighbourhood Teams. Like Time to Shine, this is being delivered with a test and learn programme approach with regular monitoring and evaluation, learning events and a multi disciplinary steering group. At the moment we only have funding to the end of May 2023, but we are working closely with partners to create an evidence based business case to bring in sustained funding.

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Our Enhance Delivery Partners are:

- Action for Gipton Elderly
- Association of Blind Asians
- Age UK Leeds
- Armley Helping Hands
- Burmantofts Senior Action
- Care & Repair
- Crossgates Good Neighbours
- Feel Good Factor
- Health For All
- Leeds Irish Health & Homes
- Moor Allerton Eldely Care
- OPAL
- NET Garforth
- Seacroft Friends and Neighbours

Enhance will support safe and sustainable discharge from hospital and neighbourhood teams into a secure home environment and link Neighbourhood Teams with third sector organisations to enhance capacity in both sectors and avoid both delayed discharges and readmissions.

Travel Connections

Leeds Older People's Forum got news in May 2022 that it will lead Travel Connections, exploring how to improve transport options for older people. The programme has been awarded a grant through the Department for Transport's 'Tackling loneliness with transport' fund.

Travel Connections incorporates 12 separate projects exploring how to improve transport options for older people. Six local third sector organisations are partners in the programme, with LOPF also expanding our Friendly Communities project to include work on travel.

The projects come under five themes:

- Buses
- Taxis
- Active travel
- Community transport
- Travel conversations

The first four themes explore how the vast network of existing transport resources in Leeds can be better used to reduce loneliness. The fifth theme focuses on creating conversations between older people and decision-makers so that older people's voices are heard at strategic city levels.

Travel Connections will run until 31 May 2023 and will be delivered in partnership with The Conservation Volunteers, Bramley Elderly Action, Carers Leeds, Shine Magazine, Crossgates Good Neighbours and AVSED.

Other work continues

As we move into 2022/23 we have also secured continued funding from LCC and the CCG for the Friendly Communities project who now has a staff team of 3 and is supported by the work of many older volunteers. The Third Sector Development management work continues thanks to funding from LCC and includes a partnership with 100% digital to create the digital hub.

Men's Health Unlocked continues thanks to Reaching Communities Lottery funding.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

As a continuation from Time to Shine we continue our learning programme with the Good Practice Mentor who will share the learning from Time to Shine and seek to embed it within all future work which will be a wonderful legacy.

We also continue to deliver an arts project funded by the NHS Charities Together fund in partnership with the Performance Ensemble and work to support them in their future project, 1001 Stories as part of Leeds 2023. Other arts projects include the creation of "boxes of wonder" funded by WG Edwards and Dying Matters.

2021/22 was a very busy year and it looks like 2022/23 will be very busy too. Exciting times ahead!

FORUM CENTRAL PARTNERSHIP

Forum Central is a network of health and social care third sector organisations in Leeds delivered by the partnership of:

- Leeds Older People's Forum and
- Volition (the Mental Health, Physical and Sensory Impairment and Learning Disabilities Forum) .

Our mission is to be a collective voice for the health and care third sector.

Our combined membership stands at almost 300 third sector organisations working across Leeds – large and small with membership open to all third sector organisations working in health and care in Leeds.

Forum Central supports and represents the diverse third sector working with health and social care needs in Leeds; we promote and support partnership working across the city and provide information for and about the sector. Forum Central does this across health and care with a focus on four specialist areas of:

- learning disabilities;
- mental health;
- older people;
- physical and sensory impairment.

All our activities are informed, driven and led by members and the partner organisation's respective Boards of Trustees, representatives of which come together to form the Forum's Partnership Board.

Member organisations are supported through sharing good practice, networking and partnership opportunities, and are kept informed about what is happening across our specialist areas and the wider health and care agenda.

Leeds Older People's Forum takes responsibility for the older people's specialism delivery as well as collaborating on broader health and care work.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular, the relief and support of those in need by reason of age.

Financial Review

The net surplus for the year was £85,079, including net income of £12,290 on unrestricted funds -and net surplus of £72,789 on restricted funds. The net assets of the company increased by £85,079. The company's total funds amounted to £370,963 (2021 £285,884) at 31st March 2022.

Reserves policy

The charity takes a risk based approach in setting the level of reserves. A minimum level (lower band) and maximum level (upper band) of reserves is set and reserves are maintained between the lower and upper band limits. This ensures that the charity holds enough reserves for an orderly winding up if faced with unexpected closure, whilst also ensuring the charity does not maintain unnecessary high surplus reserves.

The lower band level is set with reference to funds needed in order to conduct an orderly winding up of the charity in the face of unexpected closure. This has been set at 6 months of operating costs plus redundancy and other known committed expenditure and equates to £41,856.

LEEDS OLDER PEOPLE'S FORUM

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

The upper level includes an allowance for any additional or designated items - specifically £15,000 contingency for unexpected cash flow considerations and £65,000 allocated for 1 year to maintain Forum Central activities running if replacement funding is needed. The upper band level has therefore been set at £121,856.

Actual free reserves are £100,780 and so are within the upper and lower limit. Accordingly no specific action with regard to reserve levels is required.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015).

Leeds Older People's Forum (LOPF) is a Charitable Incorporated Organisation (CIO) (number 1191030). Its governing document is an Association Constitution.

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. There must be at least six charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. The maximum number of charity trustees is 20. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum. A minimum of 75% of the charity trustees must be older people. For the purpose of this Constitution, an older person is defined as a person aged 60 years of age and over.

At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office. At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot. At the first meeting of the trustees following the AGM the charity trustees shall elect a Chair, two Vice Chairs and a Treasurer from amongst their number.

LOPF's Board of Trustees meets on a bi-monthly basis, with additional monthly meetings of the LOPF Officers of the board.

The charity's finance sub committee convenes annually as the remuneration committee in order to review salary bandings and scale points of all employees (including key management personnel). The charity's payscales align with the payscales of the National Joint Council for Local Government Services, and any salary increases are in line with those negotiated by the National Joint Council for Local Government Services. The remuneration committee also undertakes benchmarking comparisons using an external benchmarking company with local government experience, to review all job roles against job descriptions and compare with similar roles across the 3rd sector to ensure pay is fair and reflective of the duties carried out by employees.

LEEDS OLDER PEOPLE'S FORUM

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022**

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of disclosure of information to auditor

So far as the trustees are aware, there is no relevant audit information of which the company's auditors are unaware and each trustee has taken all the steps that he or she ought to have taken as a trustee in order to make himself or herself aware of any relevant information and to establish that the company's auditors are aware of that information.

A great deal of work has been done, none of which would have been possible without the dedication, skills and passion of the LOPF staff team and that of the third sector partners across the city.

Our grateful thanks to all for such an impressive achievement.

Approved by order of the board of trustees on 28th June 2022 and signed on its behalf by:

.....
R J Harington - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

Opinion

We have audited the financial statements of Leeds Older People's Forum (the 'charity') for the year ended 31st March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustee's report.

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations.
- We identified the laws and regulations applicable to the charity through discussions with management, and from our commercial knowledge and experience of the sector.
- We focused on specific laws and regulations which we considered may have a direct material effect on the accounts of the operations of the Charity, including the Charities Act 2011.
- We assessed the extent of compliance with laws and regulations identified above through making enquiries of management and inspecting legal correspondence.
- Identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- Making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud.
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- Performed analytical procedures to identify any unusual or unexpected relationships.
- Identified and tested journal entries and identified any significant transactions that were unusual or outside the normal course of business.
- Investigated the rationale behind significant or unusual transactions.
- Challenged assumptions and judgements made by management in determining significant accounting estimates.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed audit procedures which included, but were not limited to:

- Agreeing financial statements disclosures to underlying supporting documentation.
- Discussions with management of known or suspected instances of non-compliance with laws and regulations.
- Reading the minutes of meetings of those charged with governance.
- Reviewing correspondence with HMRC, relevant regulators including the Charities Commission and the charity's legal advisors.

At the completion stage of the audit, the engagement partner's review included ensuring that the team had approached their work with appropriate professional scepticism and thus the capacity to identify non-compliance with laws and regulations and fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance of laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement relating to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LEEDS OLDER PEOPLE'S FORUM

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

for and on behalf of Thomas Coombs Limited
Statutory Auditor
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

Date: 28th June 2022

LEEDS OLDER PEOPLE'S FORUM

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022

	Notes	Unrestricted fund £	Designated fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	951	-	2	953	185
Charitable activities						
Core charitable activities	5	69,482	-	-	69,482	67,496
Grant charitable activities		-	-	1,205,542	1,205,542	1,297,749
Other trading activities	3	(289)	-	-	(289)	11,502
Investment income	4	2	-	-	2	1,198
Total		70,146	-	1,205,544	1,275,690	1,378,130
EXPENDITURE ON						
Charitable activities						
Core charitable activities	6	57,856	-	-	57,856	69,920
Grant charitable activities		-	-	1,132,755	1,132,755	1,521,446
Total		57,856	-	1,132,755	1,190,611	1,591,366
NET INCOME/(EXPENDITURE)		12,290	-	72,789	85,079	(213,236)
Transfers between funds		(20,237)	20,237	-	-	-
Net movement in funds		(7,947)	20,237	72,789	85,079	(213,236)
RECONCILIATION OF FUNDS						
Total funds brought forward		108,726	-	177,158	285,884	499,120
TOTAL FUNDS CARRIED FORWARD		100,779	20,237	249,947	370,963	285,884

The notes form part of these financial statements

LEEDS OLDER PEOPLE'S FORUM

BALANCE SHEET
31ST MARCH 2022

	Notes	Unrestricted fund £	Designated fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
CURRENT ASSETS						
Debtors	14	82,279	-	-	82,279	9,006
Cash at bank		<u>275,844</u>	<u>20,237</u>	<u>249,947</u>	<u>546,028</u>	<u>325,566</u>
		358,123	20,237	249,947	628,307	334,572
CREDITORS						
Amounts falling due within one year	15	(257,344)	-	-	(257,344)	(48,688)
		<u>100,779</u>	<u>20,237</u>	<u>249,947</u>	<u>370,963</u>	<u>285,884</u>
NET CURRENT ASSETS						
		<u>100,779</u>	<u>20,237</u>	<u>249,947</u>	<u>370,963</u>	<u>285,884</u>
TOTAL ASSETS LESS CURRENT LIABILITIES						
		<u>100,779</u>	<u>20,237</u>	<u>249,947</u>	<u>370,963</u>	<u>285,884</u>
NET ASSETS						
		<u>100,779</u>	<u>20,237</u>	<u>249,947</u>	<u>370,963</u>	<u>285,884</u>
FUNDS						
Unrestricted funds	16				121,016	108,726
Restricted funds					<u>249,947</u>	<u>177,158</u>
TOTAL FUNDS						
					<u>370,963</u>	<u>285,884</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 28th June 2022 and were signed on its behalf by:

.....
R J Harington - Trustee

The notes form part of these financial statements

LEEDS OLDER PEOPLE'S FORUM

CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2022

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	<u>220,749</u>	<u>(211,832)</u>
Net cash provided by/(used in) operating activities		<u>220,749</u>	<u>(211,832)</u>
Cash flows from investing activities			
Interest received		2	1,198
Rent recharges		<u>(289)</u>	<u>11,502</u>
Net cash (used in)/provided by investing activities		<u>(287)</u>	<u>12,700</u>
Change in cash and cash equivalents in the reporting period			
Cash and cash equivalents at the beginning of the reporting period		<u>325,566</u>	<u>524,698</u>
Cash and cash equivalents at the end of the reporting period		<u>546,028</u>	<u>325,566</u>

The notes form part of these financial statements

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2022

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022	2021
	£	£
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	85,079	(213,236)
Adjustments for:		
Interest received	(2)	(1,198)
Rent recharges	289	(11,502)
Increase in debtors	(73,273)	(975)
Increase in creditors	<u>208,656</u>	<u>15,079</u>
Net cash provided by/(used in) operations	<u>220,749</u>	<u>(211,832)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/21	Cash flow	At 31/3/22
	£	£	£
Net cash			
Cash at bank	<u>325,566</u>	<u>220,462</u>	<u>546,028</u>
	<u>325,566</u>	<u>220,462</u>	<u>546,028</u>
Total	<u>325,566</u>	<u>220,462</u>	<u>546,028</u>

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared on a going concern basis as the trustees believe no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Tangible fixed assets other than freehold land are stated at cost less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided at rates calculated to write off the cost, less estimated residual value, of each asset over its useful life, as follows:

Fixtures and fittings - 25% reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES - continued**Pensions**

The charity operates a defined pension contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Gifts	<u>953</u>	<u>185</u>

3. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Recharges	<u>(289)</u>	<u>11,502</u>

4. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	<u>2</u>	<u>1,198</u>

5. INCOME FROM CHARITABLE ACTIVITIES

Core Charitable Activities	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Contracts	<u>69,482</u>	-	<u>69,482</u>	<u>67,496</u>
	<u>69,482</u>	-	<u>69,482</u>	<u>67,496</u>
 Grant making activities				
	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Grants	-	<u>1,205,542</u>	<u>1,205,542</u>	<u>1,297,749</u>
	-	<u>1,205,542</u>	<u>1,205,542</u>	<u>1,297,749</u>

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

5. INCOME FROM CHARITABLE ACTIVITIES - continued

Grants received, included in the above, are as follows:

	2022	2021
	£	£
National Lottery Community Fund - Time to Shine	791,229	912,265
Men's Health	12,999	96,948
W G Edwards	-	1,900
Covid 19 Response	56,375	86,580
LCC International Day of Older People	3,100	3,100
Leeds City Council Support Officer Grant	12,000	20,000
Covid 19 Harm Minimisation	10,000	140,000
Neighbourhood Networks Covid 19 Response	120,000	5,356
Leeds City Council Dementia Friendly	31,600	31,600
National Lottery Community Fund - Men's Health	101,649	-
Leeds Bereavement fund	1,450	-
HPoC	4,000	-
NHS Charities	12,500	-
LCF Self Harm	9,640	-
CCG/PHM Programme	39,000	-
	<u>1,205,542</u>	<u>1,297,749</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Core charitable activities	52,708	-	5,148	57,856
Grant charitable activities	610,973	521,782	-	1,132,755
	<u>663,681</u>	<u>521,782</u>	<u>5,148</u>	<u>1,190,611</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

Core charitable activities

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total Funds £
Staff costs	41,824	-	41,824	44,639
Rent, rates and utilities	1,407	-	1,407	17,866
Insurance	2,324	-	2,324	2,198
Telephone	2,135	-	2,135	-
Room hire	-	-	-	-
Travel	-	-	-	28
Office and admin costs	(14,977)	-	(14,977)	(9,847)
Training	50	-	50	1,032
Refreshments	9	-	9	-
Other expenses	5,201	-	5,201	1,546
Freelance workers and consultants	10,899	-	10,899	7,291
IT Costs	3,836	-	3,836	4,268
Direct project delivery costs	-	-	-	(123)
	<u>52,708</u>	<u>-</u>	<u>52,708</u>	<u>68,898</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

7. DIRECT COSTS OF CHARITABLE ACTIVITIES (continued)

Grant making activities

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total Funds £
Staff costs	-	300,970	300,970	322,807
Rent, rates and utilities	-	22,031	22,031	16,355
Telephone	-	609	609	546
Equipment and materials	-	10	10	549
Room hire	-	3,672	3,672	215
Travel	-	1,775	1,775	630
Office and admin costs	-	48,024	48,024	25,229
Training	-	17,448	17,448	2,519
Refreshments	-	720	720	168
Other expenses	-	6,597	6,597	3,163
Freelance workers and consultants	-	45,075	45,075	22,500
IT Costs	-	3,838	3,838	1,147
Direct project delivery costs	-	155,256	155,256	177,700
Website	-	4,948	4,948	3,025
	-	610,973	610,973	516,553

8. GRANTS PAYABLE

	2022 £	2021 £
Grant charitable activities	521,782	1,000,426

The total grants paid to institutions during the year was as follows:

	2022 £	2021 £
National Lottery Community Fund - Time to Shine	387,851	773,126
Covid 19 Response	51,573	83,580
International Day of Older People	3,750	1,896
Men's Health	-	81,789
Covid 19 Harm Minimisation	12,850	60,035
Neighbourhood Networks Covid 19 Response	65,758	-
	521,782	1,000,426

National Lottery Community Fund - Time to Shine

The grants made to these organisations was aimed at improving the quality of life and wellbeing of older people

Covid 19 Response

The grants made to these organisations was to help support communities through Covid 19

International Day of Older People

The grants made was to run the International Day of Older People across Leeds through engagement with Leeds partners.

Covid 19 Harm Minimisation

The grants made to these organisations was to help support communities through Covid 19

Neighbourhood Networks Covid 19 Response

The grant made was to support Neighbourhood Networks through the Covid 19 crisis

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

9. SUPPORT COSTS

	Governance costs
	£
Core charitable activities	<u>5,148</u>

Support costs, included in the above, are as follows:

	2022	2021
	Core charitable activities	Total activities
	£	£
Auditors' remuneration	<u>5,148</u>	<u>5,488</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the year ended 31st March 2021.

Trustees' expenses

Reimbursed expenses, which are all subject to the charity's processes of internal controls, do not form part of the remuneration and are not included above. During the period, trustee expenses of £129 (2021: £158) were reimbursed to two trustees (2021: two trustees).

11. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	298,591	325,056
Social security costs	29,493	27,435
Other pension costs	<u>14,709</u>	<u>14,955</u>
	<u>342,793</u>	<u>367,446</u>

The charity considers its key management personnel (in addition to the board of trustees) to be the CEO, programme managers and the third sector development manager. The total remuneration (including employer pension contributions) of the key management personnel was £143,953 (2021: £30,652).

Following the departure of the CEO the responsibilities of the role were allocated across a new senior management team (existing staff who accepted additional duties). The disclosed key management personnel remuneration includes the existing salaries of the senior management team and explains the significant increase. A new CEO should be in place from July 2022 onwards.

The average monthly number of employees during the year was as follows:

	2022	2021
	<u>12</u>	<u>12</u>
Staff		

No employees received emoluments in excess of £60,000.

The average full time equivalent for the average number of employees is 10 (2021:14).

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Designated fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	185	-	-	185
Charitable activities				
Core charitable activities	67,496	-	-	67,496
Grant charitable activities	-	-	1,297,749	1,297,749
Other trading activities	11,502	-	-	11,502
Investment income	<u>1,198</u>	<u>-</u>	<u>-</u>	<u>1,198</u>
Total	80,381	-	1,297,749	1,378,130
EXPENDITURE ON				
Charitable activities				
Core charitable activities	69,855	-	65	69,920
Grant charitable activities	-	-	1,521,446	1,521,446
Total	<u>69,855</u>	<u>-</u>	<u>1,521,511</u>	<u>1,591,366</u>
NET INCOME/(EXPENDITURE)	10,526	-	(223,762)	(213,236)
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>98,200</u>	<u>-</u>	<u>400,920</u>	<u>499,120</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>108,726</u></u>	<u><u>-</u></u>	<u><u>177,158</u></u>	<u><u>285,884</u></u>

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

13. TANGIBLE FIXED ASSETS		Computer equipment £
COST		
At 1st April 2021 and 31st March 2022		<u>14,303</u>
DEPRECIATION		
At 1st April 2021 and 31st March 2022		<u>14,303</u>
NET BOOK VALUE		
At 31st March 2022		<u><u>-</u></u>
At 31st March 2021		<u><u>-</u></u>
 14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	2022	2021
	£	£
Grants, contracts and other funding due	81,140	64
Other debtors	182	-
Prepayments and accrued income	<u>957</u>	<u>8,942</u>
	<u>82,279</u>	<u>9,006</u>
 15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	2022	2021
	£	£
Creditors for ordinary activities	9,141	16,948
Taxation and social security	43,223	-
Other creditors, including deferred income	<u>204,980</u>	<u>31,740</u>
	<u>257,344</u>	<u>48,688</u>

LEEDS OLDER PEOPLE'S FORUM
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

16. MOVEMENT IN FUNDS

	At 1/4/21 £	Net movement in funds £	Transfers between funds £	At 31/3/22 £
Unrestricted funds				
General fund	108,726	12,290	(20,237)	100,779
Designated funds - redundancy	-	-	20,237	20,237
	<u>108,726</u>	<u>12,290</u>	-	<u>121,016</u>
Restricted funds				
National Lottery Community Fund - Time To Shine	66,658	(53,608)	-	13,050
CCG/PHM Programme	14,890	24,110	-	39,000
LCC International Day of Older People	1,204	(1,204)	-	-
Covid 19 Harm Minimisation	63,676	(35,126)	-	28,550
Neighbourhood Networks Covid 19 Response	-	35,751	-	35,751
Leeds City Council	20,000	(18,896)	-	1,104
W G Edwards	1,900	(1,900)	-	-
Leeds City Council Dementia Friendly	8,830	10,280	-	19,110
National Lottery Community Fund - Men's Health	-	95,915	-	95,915
Leeds Bereavement fund	-	910	-	910
NHS Charities	-	12,500	-	12,500
LCF Self Harm	-	4,057	-	4,057
	<u>177,158</u>	<u>72,789</u>	-	<u>249,947</u>
TOTAL FUNDS	<u>285,884</u>	<u>85,079</u>	-	<u>370,963</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	70,146	(57,856)	12,290
	<u>70,146</u>	<u>(57,856)</u>	<u>12,290</u>
Restricted funds			
National Lottery Community Fund - Time To Shine	791,229	(844,837)	(53,608)
CCG/PHM Programme	39,000	(14,890)	24,110
LCC International Day of Older People	3,100	(4,304)	(1,204)
Men's Health	12,999	(12,999)	-
Covid 19 Response	56,375	(56,375)	-
Covid 19 Harm Minimisation	10,000	(45,126)	(35,126)
Neighbourhood Networks Covid 19 Response	120,001	(84,250)	35,751
Leeds City Council	12,000	(30,896)	(18,896)
W G Edwards	-	(1,900)	(1,900)
Leeds City Council Dementia Friendly	31,600	(21,320)	10,280
National Lottery Community Fund - Men's Health	101,650	(5,735)	95,915
Leeds Bereavement fund	1,450	(540)	910
HPoC	4,000	(4,000)	-
NHS Charities	12,500	-	12,500
LCF Self Harm	9,640	(5,583)	4,057
	<u>1,205,544</u>	<u>(1,132,755)</u>	<u>72,789</u>
TOTAL FUNDS	<u>1,275,690</u>	<u>(1,190,611)</u>	<u>85,079</u>

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/20 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	98,200	10,526	108,726
Restricted funds			
National Lottery Community Fund - Time To Shine	363,530	(296,872)	66,658
CCG/PHM Programme	37,390	(22,500)	14,890
LCC International Day of Older People	-	1,204	1,204
Covid 19 Harm Minimisation	-	63,676	63,676
Leeds City Council	-	20,000	20,000
W G Edwards	-	1,900	1,900
Leeds City Council Dementia Friendly	-	8,830	8,830
	<u>400,920</u>	<u>(223,762)</u>	<u>177,158</u>
TOTAL FUNDS	<u>499,120</u>	<u>(213,236)</u>	<u>285,884</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	80,381	(69,855)	10,526
Restricted funds			
National Lottery Community Fund - Time To Shine	912,265	(1,209,137)	(296,872)
CCG/PHM Programme	-	(22,500)	(22,500)
LCC International Day of Older People	3,100	(1,896)	1,204
Men's Health	96,948	(96,948)	-
Covid 19 Response	86,580	(86,580)	-
Covid 19 Harm Minimisation	140,000	(76,324)	63,676
Neighbourhood Networks Covid 19 Response	5,356	(5,356)	-
Leeds City Council	20,000	-	20,000
W G Edwards	1,900	-	1,900
Leeds City Council Dementia Friendly	31,600	(22,770)	8,830
	<u>1,297,749</u>	<u>(1,521,511)</u>	<u>(223,762)</u>
TOTAL FUNDS	<u>1,378,130</u>	<u>(1,591,366)</u>	<u>(213,236)</u>

LEEDS OLDER PEOPLE'S FORUM

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

16. MOVEMENT IN FUNDS - continued

National Lottery Community Fund	Lottery funding to deliver an Ageing Better programme to reduce loneliness and social isolation for older people.
CCG/PHM Programme	A programme focussed on progressing a Population Health Management approach to improve outcomes for people living with frailty.
LCC International Day of Older People	To distribute small grants to 3rd sector groups delivering social activities to celebrate the International Day of Older People.
Covid 19 harm Minimisation	The delivery of the Older peoples COVID-19 grants programme to develop innovative approaches to deliver proactive and responsive actions for older people.
Neighbourhood Networks Covid 19 Response	To provide small grants to Neighbourhood Networks to support work that responds to issues in the government's COVID-19 Response: Autumn and Winter Plan 2021.
Leeds City Council Support Officer grant W G Edwards	To provide a support officer in the community. To develop bespoke creative reminiscence boxes for the most vulnerable in one of the most deprived wards of Leeds.
Leeds City Council Dementia Friendly	To fund work that aims to ensure that people who are living with dementia, and families & carers, can play an active part in community, economic and social life; keep doing the things we enjoy; and explore new opportunities.
National Lottery Community Fund - Men's Health	A lottery funded project that creates a network for individuals and organisations working in the field of men's health and wellbeing in Leeds.
Leeds Bereavement fund - Death Matters	To deliver creative-led workshops and individual creative actions with home-bound NN members.
NHS Charities	To develop and deliver a unique range of creative activities alongside older people to grow their confidence, reduce anxiety, reduce isolation and improve physical conditioning.
Leeds Community Foundation - Self Harm	Raising awareness and tackling stigma around self-harm among older people and the people who work with them whilst collectively learning and creating a local knowledge base across a broad range of third sector partners.

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2022.

18. TAXATION

The charitable company is exempt from corporation tax on its charitable activities by virtue of section 505 of the income and Corporation Taxes Act 1988.

19. INCORPORATION

On 26th August 2020 Leeds Older People's Forum registered as a Charitable Incorporated Organisation with the Charity Commission. The assets of the unincorporated charity were transferred to the CIO on 1st April 2021.

Merger accounting has been applied so comparatives have been included from unincorporated trust.

LEEDS OLDER PEOPLE'S FORUM

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022**

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	953	185
Other trading activities		
Recharges	(289)	11,502
Investment income		
Deposit account interest	2	1,198
Charitable activities		
Grants	1,205,542	1,297,749
Contracts	69,482	67,496
	<u>1,275,024</u>	<u>1,365,245</u>
Total incoming resources	1,275,690	1,378,130
EXPENDITURE		
Charitable activities		
Wages	298,591	325,056
Social security	29,493	27,435
Pensions	14,709	14,955
Rates and water	23,439	34,221
Insurance	2,324	2,199
Telephone	2,745	546
Equipment and materials	10	549
Room hire	3,671	215
Travel	1,775	658
Office and admin costs	33,047	15,382
Training	17,498	3,551
Refreshments	729	168
Other expenses	11,798	4,709
Freelance workers and consultants	55,974	29,791
IT costs	7,674	5,415
Direct project delivery costs	155,256	117,577
Website	4,948	3,025
Grants to institutions	521,782	1,000,426
	<u>1,185,463</u>	<u>1,585,878</u>
Support costs		
Governance costs		
Auditors' remuneration	5,148	5,488
Total resources expended	<u>1,190,611</u>	<u>1,591,366</u>
Net income/(expenditure)	<u>85,079</u>	<u>(213,236)</u>

This page does not form part of the statutory financial statements

LEEDS OLDER PEOPLE'S FORUM

England & Wales - Charity number 1191030

Accounts

Leeds Older Peoples' Forum

Charity No. 1191030

CIO No. CE023712

Trustees' Report and Unaudited Accounts

31 March 2021

**Leeds Older Peoples' Forum
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**Leeds Older Peoples' Forum
Trustees Annual Report**

The Trustees present their report with the unaudited financial statements of the charity for the period ended 31 March 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. CE023712

Charity No. 1191030

Registered Office

Leeds older Peoples' Forum
24C Joseph's Well
Hanover walk
Leeds
LS3 1AB

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.
The following Directors and Trustees served during the year:

R.M. Cornelissen
P.M. Gradys
R.J. Harington
R. Kolvunen
C. Lawrence
C.J. Mahoney
J.P. O'Dwyer
S.J. Phillips
S.K. Rait
W.K. Rollinson
D.S. Smith
J. Welham

Accountants

Hansons
St Oswald House
St Oswald Street
Castleford
WF10 1DH

FINANCIAL REVIEW AND PLANS FOR FUTURE PERIODS

The charitable organisation (CIO) was incorporated on 26 August 2020 and remained dormant until 31 March 2021. There was no financial activity during the period. On 1 April 2021, the net assets of the unincorporated charity, Leeds Older Peoples' Forum, were transferred into the CIO which, on that date, took over the activities of Leeds Older peoples' Forum.

**Leeds Older Peoples' Forum
Trustees Annual Report**

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the board

W.K. Rollinson

Trustee

12 January 2022

A handwritten signature in black ink, appearing to read 'W.K. Rollinson', is written over the printed name.

**Leeds Older Peoples' Forum
Independent Examiners Report**

Independent Examiner's Report to the trustees of Leeds Older Peoples' Forum

I report to the charity trustees on my examination of the accounts of Leeds Older Peoples' Forum for the period ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Having satisfied myself that the accounts of the charity are not required to be audited and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 130 of the Act ; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 130 of the Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Upex
BA FCA
Hansons
St Oswald House
St Oswald Street
Castleford
WF10 1DH

12 January 2022

**Leeds Older Peoples' Forum
Balance Sheet**

at 31 March 2021

Company No. CE023712

Notes 2021

£

Total net assets

-

The funds of the charity

Total funds

-

Approved by the board on 12 January 2022

And signed on its behalf by:



W.K. Rollinson
Trustee
12 January 2022