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**Parkfields Community Centre CIO**

**Financial Statements  
For the Year Ended  
31st March 2024**

**From 1 April 2023 to 31 March 2024**

**Charity Number  
1191024**

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# **Parkfields Community Centre CIO**

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31st March 2024**

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## **Parkfields Community Centre CIO**

**For the Year Ended  
31<sup>st</sup> March 2024**

### **CHARITY INFORMATION**

#### **TRUSTEES**

- Tina Susan Claydon
- Corey Hampton (joined February 2024)
- Dr Megan Lloyd Hughes (joined October 2023)
- Catherine Jones
- Haydn Jones
- Andrea Mearns
- Rev Daniel Morgan (joined March 2024)
- Patrick Oliver
- Rev Maureen Roberts
- Mervyn Hugh Phillips CBE MA (deceased April 2023)
- Deborah Speakman (resigned January 2024)
- Roger Grahame Wilson (resigned January 2024)
- Sheila Ann Wilson (resigned January 2024)

#### **CHARITY NUMBER**

**1191024**

#### **BANKERS**

HSBC  
High Street  
Mold  
Flintshire  
CH7 1AR

#### **CONTACT INFORMATION**

Parkfields Community Centre  
Ash Grove  
Mold  
Flintshire  
CH7 1TB

#### **ADDRESS**

Parkfields Community Centre  
Ash Grove  
Mold  
Flintshire  
CH7 1TB

## **Parkfields Community Centre**

### **Trustees' Report**

The Trustees present their annual report with the accounts of the charity for the period Ended 31<sup>st</sup> March 2024.

#### **THE OBJECTS OF THE CHARITY**

The objects of Parkfields Community Centre CIO (hereinafter referred to as PCC) are:

To further or benefit the residents of Mold, as a practical expression of the Christian faith but on a non-sectarian basis and without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The Charity meets the Charity Commission's general public benefit criteria by the provision of facilities for recreation and other leisure-time occupation in the interests of social welfare with the object of improving the conditions of life for the persons for whom they are intended.

#### **GOVERNANCE AND MANAGEMENT STRUCTURE**

The Governing Document for Parkfields Community Centre is the constitution adopted and registered with the Charity Commission on 25<sup>th</sup> August 2020.

PCC is managed by a committee of management, which is constituted as follows:

**the trustees of PCC**, named here on page 3 and appointed in line with the constitution: there should be not less than 3 nor more than 6 appointed trustees; 1 ex officio trustee and not more than 9 nominated trustees.

**Ex officio Trustee:** The Minister of the Alun Vale Pastorate

##### **Nominated Trustees:**

- The Alun Vale Pastorate may appoint up to 2 charity trustees, at least one being from Tyddyn Street United Church;
- Mold Cytun may appoint up to 2 charity trustees, at least one being from St Mary's Church in Wales;
- the Northern Presbytery of the Presbyterian Church of Wales and the Ministries Board of the Presbyterian Church of Wales may appoint 1 trustee each;
- Local statutory or voluntary organisations may appoint up to 3 charity trustees.

**The Management Committee** includes non-trustees who may be appointed for:

- their special knowledge or experience;

- representatives of local churches;
- staff representatives.

The trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or financial benefits.

New trustees are recruited following Charity Commission guidance and with Flintshire Local Voluntary Council advice. Trustees are familiar with the scope of their responsibilities under the Charities Act.

Meetings of the trustees and managements committee are normally held at least six times a year and at the Annual General Meetings. They aim to make decisions together. Dates and times of these meetings are published.

## **ACHIEVEMENTS AND PERFORMANCE IN THE YEAR**

At our AGM in June 2023 Haydn Jones, chair of Parkfields, paid tribute to the late Mervyn Phillips whose vision, service and dedication had guided the Centre since its inception. Haydn hoped that we would carry on the good work in Mervyn's memory and be thankful that he was part of our lives.

Outstanding trustees Sheila and Roger Wilson who have been involved in Parkfields for over 20 years resigned in January at the end of their terms. They were nominated trustees from St Mary's Church. Roger had been the Centre's treasurer during the major refurbishment of 2004 and Sheila had run a well-attended parents and toddlers club. They will certainly be missed.

Trustee Deborah Speakman also resigned in January, but remains as Parkfields safeguarding officer. Her advice and professional expertise in this role has been invaluable.

Three new trustees have been welcomed to Parkfields, they are Dr Megan Lloyd Hughes who joined in October 2023 having previously supported activities at the Centre; Corey Hampton a nominated trustee from the PCW with expertise in youth work and Rev Dan Morgan a nominated trustee from St Mary's who has been helping at Parkfields since he joined the Mold Mission.

Thanking the Centre's staff, Haydn was pleased to report that our part time Centre Manager's contract had been extended through welcome grants from Allen Lane Foundation and Postcode Community Trust. They work tirelessly in this pivotal role in delivering our services, sourcing funding to develop projects and working effectively with the other staff. Working closely with the volunteer trustees and staff, the Centre Manager ensures that Parkfields is a welcoming, well-run facility, deliver high quality services to local residents, centre user groups, other service providers and organisations.

Our Community Fridge scheme is well organised by our part time administrator, with help from volunteers and trustees. The scheme has been operational since November 2020, and continues to be in demand with an increase in households in need of free food. Surplus supermarket food meets some of this need, with grant funding and donations from organisations and individuals enabling us to purchase additional food and essential

personal hygiene items. We are very grateful to have received funding from the Co-op Local Community Fund; Mold Town Council's Mayor's Fund and Neighbourly Foundation – Sainsburys to purchase food.

On the same mornings as the Community Fridge a Community Café is run by volunteers at the Centre. It opens an hour before the Fridge so people can wait inside, be warm and have light refreshments. Some people spend the morning at the Café enjoying a 'chat and a cuppa', so helping to relieve the problem of social isolation. External agencies including Warm Wales and Flintshire Housing come to the Café regularly to offer drop-in support and signposting to residents who need advice. A member of St Mary's Mold Mission team regularly calls in and is available to give pastoral care.

Grant funding from the Steve Morgan Foundation in May has enabled us to employ a part time Youth and Children's Worker for twelve months. They come with a wealth of experience and are settling in well, with an increase in the number of primary aged children attending our Kid's Clubs. A monthly topic-based programme includes finding out about other countries through their cultures and food. Food is always provided at Kid's Club thanks to a grant from the Margaret Davies Foundation, Tesco Stronger Starts and Money Supermarket. We are very grateful for the support of St Mary's Church Youth Worker who organised Kid's Club in the interim as part of a joint approach to delivering youth provision in the area.

Once again we have opened a Youth Club for young people, following two years of outreach work after ASB problems. Initially it will be once a week for 11 to 13 year olds, whilst connections are built and trust established.

Funding from North Wales Police and Community Trust, Marsh Christian Trust and Prosperous Communities Flintshire Key Fund enabled us to hold ten weeks of activity sessions for both children and young people. Martial arts, yoga and drama were particularly popular.

With Flintshire Sorted (County Council drug and alcohol team), Mold Town Council, South Flintshire Police, Action for Children, local residents, Youth Shedz Cymru and the Community Clubhouse and Gardens we have been looking at ways to address Town-wide anti-social behaviour. If grant funding is secured we aim to open a Youth Shedz at Parkfields.

Mold Repair Café is organised by volunteers and held at Parkfields once a month. People can bring in their broken household items and have them repaired for free by a volunteer fixer. The idea is to 'fix it – don't bin it' and so save people money; reduce the amount of repairable items going to waste, and the materials and CO2 involved in that process. The volunteer fixers have many skills from bike maintenance to sewing machine repairs and are happy to pass those skills on to the owners of the items. It is a very sociable session with volunteers happy to be amongst like-minded people and members of the public coming in for a drink and a chat in a relaxed welcoming place. The Mold scheme is part of Repair Café Cymru and volunteers can attend training sessions from Inclusion, diversity and equality to PAT testing.

Room hire bookings have increased from 2022-23 but are not back to pre-pandemic levels. Services previously provided by statutory bodies at the Centre have been cut with public sector funding restraints.

The trustees and management committee met ten times including the AGM to maintain good governance and support the staff and volunteers. At these meetings our policies, risk assessments, finances and services are regularly reviewed and updated.

Volunteers make an important contribution to maintaining the Centre and grounds and also in helping to deliver services that Parkfields offers to the community. For instance, collecting surplus food from supermarkets and helping at the Community Fridge; running the Community Café; running a monthly Mold Repair Café; fundraising, being advocates and promoting our services.

### **Grant Funding**

Previously mentioned above is grant funding for youth provision, addressing food poverty staff funding for the Centre Manager and Youth and Children's Worker. Other grants included very welcome funding for core costs, which have been a life-line for the Centre, from Community Foundation Wales – Flintshire Welsh Church Act. This enabled us to continue and develop our engagement with the community and retain our staff during this difficult time, of energy price rises and inflation.

We were grateful to receive grants for capital costs from Beatrice Laing Foundation, Neighbourly Foundation – Lidl, and Moondance Foundation. Which have enabled us to replace some of the windows and doors to reduce space heating costs; and some of the white goods in the kitchen to make them more energy efficient.

Grants previously awarded and still being spent in 2023-2024 for specific projects relating to our community work including youth provision and addressing food poverty were from Awards for All, the National Lottery Community Fund Wales, The Williams Foundation, Mold Town Council, Garfield Weston Foundation and Arnold Clark Automotive. With capital costs still being spent from Morrison's Foundation.

Grants and donations are absolutely essential to funding the services we offer at Parkfields and we are extremely grateful to those funding bodies, organisations and individuals that support us and the local community.

### **How our activities deliver public benefit**

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these benefit the local community of Bryn Gwalia and the wider community of Mold.

The rooms in our Centre are available for use by local groups and organisations. In this reporting period they were used by groups as varied as Coleg Cambria for Essential Skills Maths / English, Al-Anon Family Meeting groups, Flintshire County Council Children's Social Services for supervised Family Contact meetings, Betsi Cadwaladr University Health Board audiology sessions, Fitness classes, and Outside Lives Magic Mondays.

Our well-used Community Fridge scheme is supported by environmental charity Hubbub UK, a nationwide network to tackle food waste and also the Neighbourly and Fareshare giving platforms, which re-distribute surplus food from local supermarkets.

The Fridge operates on the simple principle of take what you need, give what you can. The food is either quality surplus, donated or purchased through donations and grants. Anyone from Mold can drop-in to Parkfields and collect what food there is that day. We have seen an increase in the number of households using the Fridge.

Community Fridge volunteers all attend training for Food Hygiene and Safety Level 2.

Our Kid's and Youth Clubs have given children and young people from the area a safe fun place to be after school and on Saturdays with food provided. Engaging with other organisations our Youth and Children's Worker is address some of the local issues.

Partnership working is key to delivering services for people in the area and Parkfields is a trusted partner for many organisations and local businesses.

## **LOOKING AHEAD**

The Centre is owned by the Presbyterian Church of Wales (PCW) which is looking at options to reduce the size of its estate.

In discussions with the General Secretary of the PCW in May, Parkfields Trustees have been given three options;

1. to remain in the Centre on a peppercorn rent we would need to change the wording of our constitution to 'advancement of the Christian faith' from 'a practical expression of the Christian faith' in order to mirror the PCW's constitution;
2. pay a commercial rent with a new lease;
3. purchase the Centre from the PCW.

After careful consideration of the options, in March 2024 Parkfields Management Committee decided to purchase the Centre from PCW and find grant funding.

After two years uncertainty, in March we heard that the United Reformed Church (URC) and PCW had decided that Parkfields Community Centre would not be included in the remit of the future minister of the Alun Vale Pastorate.

Existing funding for our Youth and Children's Worker finishes in May 2024 and it is essential that we source alternative funding to continue this absolutely necessary post.

We intend to maintain our existing range of community activities working in partnership with the community, statutory organisations, churches, other organisations / charities and businesses to further develop our community projects.

## FINANCIAL REVIEW

PCCs' policy on reserves is to hold sufficient resources to continue the charitable activities of the PCC should income and fundraising activities fall short.

Excluding the restricted sums, we hold cash at the bank of over £26,000. These funds are held in order to meet any unforeseen expenditure that may occur, for example property repairs.

Approved by the Trustees on

Signed on its behalf:



Name:

HAYDN WYNNE JONES

Date:

13-11-2024.

**Independent Examiner's report to the  
Trustees of  
Parkfields Community Centre CIO**

I report to the trustees on my examination of the accounts of Parkfields Community centre CIO (the Charity) for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Philip Hughes

Relevant professional qualification or membership of professional bodies (if any): ACA  
(member of the Institute of Chartered Accountants in England and Wales)

Address: Llangoed, Ruthin Road, Mold, CH7 1QQ

Date: 13<sup>th</sup> November 2024

# Parkfields Community Centre CIO

## Statement of financial activities for the Year Ended 31st March 2024

	Unrestricted	Restricted	2023/24	2022/23
<b>Receipts</b>				
Letting	£ 22,821.94	£ -	£ 22,821.94	£ 21,026.96
Donations	£ 360.65	£ 2,412.68	£ 2,773.33	£ 2,685.91
Fund raising	£ 70.43	£ 1,064.00	£ 1,134.43	£ 825.37
*Grants		£ 47,199.34	£ 47,199.34	£ 28,331.92
Sundry refunds	£ 923.82	£ -	£ 923.82	£ 800.82
<b>Total receipts</b>	<b>£ 24,176.84</b>	<b>£ 50,676.02</b>	<b>£ 74,852.86</b>	<b>£ 53,670.98</b>
<b>Payments</b>				
Staff wages	£ 14,688.59	£ 24,201.16	£ 38,889.75	£ 30,872.66
NEST & PAYE	£ 63.83	£ 2,059.33	£ 2,123.16	£ 975.25
Gas supply	£ 1,296.84	£ 431.27	£ 1,728.11	£ 1,353.39
Electricity	£ 2,440.15	£ 1,321.42	£ 3,761.57	£ 2,704.14
Water	£ 644.30	£ 71.59	£ 715.89	£ 652.23
Fire checks & intruder alarm service	£ 924.20	£ -	£ 924.20	£ 888.91
Phone, Comms	£ 571.80	£ 63.70	£ 635.50	£ 544.84
Insurance	£ 1,448.91	£ -	£ 1,448.91	£ 1,295.65
Maintenance	£ 4,611.14	£ -	£ 4,611.14	£ 2,750.62
Administration	£ 1,302.63	£ -	£ 1,302.63	£ 1,596.46
Other (including improvements)	£ -	£ 23,197.06	£ 23,197.06	£ 15,640.91
<b>Total payments to 31 March 2024</b>	<b>£ 27,992.39</b>	<b>£ 51,345.53</b>	<b>£ 79,337.92</b>	<b>£ 59,275.06</b>
<b>Surplus/deficit for year to 31 March 2024</b>	<b>-£ 3,815.55</b>	<b>-£ 669.51</b>	<b>-£ 4,485.06</b>	<b>-£ 5,604.08</b>
	<b>Unrestricted</b>	<b>Restricted</b>		
<b>Opening bank balance</b>	<b>£ 36,498.07</b>	<b>£ 37,351.42</b>	<b>£ 73,849.49</b>	
<b>Surplus / (Deficit) for year to 31 March 2024</b>	<b>-£ 3,815.55</b>	<b>-£ 669.51</b>	<b>-£ 4,485.06</b>	
<b>Reserves transfer</b>	<b>-£ 5,977.95</b>	<b>£ 5,977.95</b>	<b>£ -</b>	
<b>Total balance carried forward</b>	<b>£ 26,704.57</b>	<b>£ 42,659.86</b>	<b>£ 69,364.43</b>	
<b>*Grants 1 April 2023 to 31 March 2024</b>				
Allen Lane Foundation	£ 3,536.00			
The Beatrice Laing Trust	£ 2,000.00			
Community Foundation Wales	£ 1,000.00			
Flintshire Welsh Church Act				
Co-op Community Fund	£ 578.34			
Margaret Davies Charity	£ 2,000.00			
Marsh Christian Trust	£ 500.00			
Money Supermarket CAF	£ 500.00			
Moondance Foundation	£ 600.00			
Mold Town Council Mayoral Fund	£ 360.00			
Income from Government grant (1)				
Neighbourly Foundation - Sainsburys	£ 500.00			
Neighbourly Foundation - Lidl	£ 500.00			
North Wales Police and Community Trust	£ 769.00			
Postcode Community Trust	£ 20,376.00			
Steve Morgan Foundation	£ 12,980.00			
Tesco - Groundwork	£ 1,000.00			

# **Parkfields Community Centre CIO**

## **Notes forming part of the Financial Statements for the Period Ended 31st March 2024**

### **1 ACCOUNTING POLICIES**

#### **Basis of Accounting**

The Financial Statements have been prepared in accordance with the guidelines of the Charity Commission on a receipts and payments basis.

### **2 FUNDS**

#### **Fund Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

#### **Unrestricted Funds**

The Trustees have resolved that the financial reserves of the Charity should be reviewed on a regular basis and that adequate provision is made for unforeseen expenses whilst also being minded that reserves should not be held without valid reason.

### **3 GUARANTEES**

- a) The CIO has not given any guarantees, there is no potential liability from any guarantee.

and

- b) The CIO does not have any debt outstanding at the date of the statement of assets and liabilities which is owed by the CIO and which is secured by an express charge on any of the assets of the CIO.