

Parkfields Community Centre CIO

**Financial Statements
For the Year Ended 31st March 2023**

**Charity Number
1191024**

Parkfields Community Centre CIO

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**For the Year Ended
31st March 2023**

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Parkfields Community Centre CIO

**For the Year Ended
31st March 2023**

CHARITY INFORMATION

TRUSTEES

- Tina Susan Claydon
- Catherine Jones
- Haydn Jones
- Andrea Mearns
- Patrick Oliver
- Mervyn Hugh Phillips CBE MA
- Rev Maureen Roberts
- Deborah Speakman
- Roger Grahame Wilson
- Sheila Ann Wilson

CHARITY NUMBER

1191024

BANKERS

HSBC
High Street
Mold
Flintshire
CH7 1AR

CONTACT INFORMATION

Parkfields Community Centre
Ash Grove
Mold
Flintshire
CH7 1TB

ADDRESS

Parkfields Community Centre
Ash Grove
Mold
Flintshire
CH7 1TB

Parkfields Community Centre

Trustees' Report

The Trustees present their annual report with the accounts of the charity for the period Ended 31st March 2023.

THE OBJECTS OF THE CHARITY

The objects of Parkfields Community Centre CIO (hereinafter referred to as PCC) are:

To further or benefit the residents of Mold, as a practical expression of the Christian faith but on a non-sectarian basis and without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The Charity meets the Charity Commission's general public benefit criteria by the provision of facilities for recreation and other leisure-time occupation in the interests of social welfare with the object of improving the conditions of life for the persons for whom they are intended.

GOVERNANCE AND MANAGEMENT STRUCTURE

The Governing Document for Parkfields Community Centre is the constitution adopted and registered with the Charity Commission on 25th August 2020.

PCC is managed by a committee of management, which is constituted as follows:

the trustees of PCC, named here on page 3 and appointed in line with the constitution: there should be not less than 3 nor more than 6 appointed trustees; 1 ex officio trustee and not more than 9 nominated trustees.

Ex officio Trustee: The Minister of the Alun Vale Pastorate

Nominated Trustees:

- The Alun Vale Pastorate may appoint up to 2 charity trustees, at least one being from Tyddyn Street United Church;
- Mold Cytun may appoint up to 2 charity trustees, at least one being from St Mary's Church in Wales;
- the Northern Presbytery of the Presbyterian Church of Wales and the Ministries Board of the Presbyterian Church of Wales may appoint 1 trustee each;
- Local statutory or voluntary organisations may appoint up to 3 charity trustees.

The Management Committee includes non-trustees who may be appointed for:

- their special knowledge or experience;

- representatives of local churches;
- staff representatives.

The trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or financial benefits.

New trustees are recruited following Charity Commission guidance and with Flintshire Local Voluntary Council advice. Trustees are familiar with the scope of their responsibilities under the Charities Act.

Meetings of the trustees and managements committee are normally held at least six times a year and at the Annual General Meetings. They aim to make decisions together. Dates and times of these meetings are published.

ACHIEVEMENTS AND PERFORMANCE IN THE YEAR

At our AGM in June 2022 Haydn Jones, chair of Parkfields, thanked the Centre's dedicated staff, trustees and volunteers for their commitment to and help in delivering much needed services for the local community.

Parkfields Youth and Community Worker, funded by the United Reformed Church (URC), was actively involved running the successful Kid's Club for children under 11 years of age. Unfortunately, due to ASB problems, our Youth Club for young people of high school age had to close at the Centre. The Youth and Community Worker and her team continued to build connections, establishing trust and communications with the local young people through outreach sessions twice a week.

The local police, Flintshire County Council drug and alcohol team, Mold Town Council and North Wales Police and Crime Commissioner have all been working together with Parkfields Community Centre to address Town-wide anti-social behaviour.

Grant funding for the post finished in July 2022. Kid's Club continued twice a week with support from St Mary's Church Youth Worker, as part of a joint approach to delivering youth provision in the area. Food is always provided at Kid's Club and any spare is taken home by children to help feed their families if needed. The community Christmas party, with a visit from Santa, rocking reindeer, snow machine and delicious refreshments was well attended and most enjoyable.

We were grateful for funding from Kingspan Insulation Community Trust; Flintshire Local Voluntary Council Summer of Fun; Woodward Family Trust; and North Wales Police and Community Trust which enabled us to hold six-months of activity sessions for both children and young people. Martial arts, boxing and taekwondo were particularly popular.

Our part time Centre Manager, funded by a grant from the Postcode Community Trust; and Garfield Weston Foundation, has shown her quality both in gaining various grants to develop the services offered at the Centre and working effectively with the existing staff. They play a key role in the management and efficient running of Parkfields Community Centre. Working closely with the volunteer trustees and staff, the Centre Manager ensures that Parkfields is a welcoming, well-run facility, deliver high quality services to local residents, centre user groups, other service providers and organisations.

Our Community Fridge scheme, which has been operational since November 2020, continues to be in demand with an increase in households in need of free food. Surplus supermarket food meets some of this need, with grant funding and donations from organisations and individuals enabling us to purchase additional food and essential personal hygiene items. We are very grateful to have received funding from the Co-op Local Community Fund; Cooperative Crowd Funder; and Mold Town Council's Mayor's Fund to purchase food.

An Easter raffle which opened in February 2022 and was drawn at Mold Town Council's Easter Fun Day was well-supported by members of the public. Funds raised were split between our Community Fridge and youth provision. Volunteers sold raffle tickets from a small stall at Mold Market twice a week for a month. This raised money as well as the profile of the Centre, enabling us to promote the services we offer. The generosity of local residents towards their neighbours in need and the efforts of our staff and volunteers is inspiring.

Parkfields has opened a Community Café, which is held on the same two mornings a week as the Community Fridge, with help from Flintshire County Council's Warm Welcome Grant; Community Foundation Wales – Flintshire Welsh Church Act fund; Arnold Clark Automotive award; The Fitton Trust; and The Hedley Trust. It opens an hour before the Fridge so people can now wait inside, be warm and have light refreshments, rather than queuing outside the Centre for the Fridge to open. Some people now spend the morning at the Café, from young mums to the retired, they enjoy chatting to one another, so helping to relieve the problem of social isolation.

In March 2022 Parkfields took on the organising and hosting of Mold Repair Café. It meets once a month at the Centre and people can bring in their broken household items and have them repaired for free by a volunteer fixer. The idea is to 'fix it – don't bin it' and so save people money; reduce the amount of repairable items going to waste, and the materials and CO2 involved in that process. The volunteer fixers have many skills from bike maintenance to sewing machine repairs and are happy to pass those skills on to the owners of the items. It is a very sociable session with volunteers happy to be amongst like-minded people and members of the public coming in for a drink and a chat in a relaxed welcoming place. The Mold scheme is part of Repair Café Cymru and volunteers can attend training sessions from Inclusion, diversity and equality to PAT testing.

Room hire bookings have increased from 2021-22 but are not back to pre-pandemic levels. Services previously provided by statutory bodies at the Centre have been cut with funding restraints and many groups have folded altogether. There are several community centres, halls and churches in Mold all hiring out rooms to improve their income.

The trustees and management committee met on Zoom to maintain good governance and support the staff and volunteers. At these meetings our policies, risk assessments and finances are regularly reviewed and updated to keep our staff, volunteers and user groups as safe as possible.

Volunteers make an important contribution to maintaining the Centre and grounds and also in helping to deliver services that Parkfields offers to the community. For instance,

collecting surplus food from supermarkets and helping at the Community Fridge; running the Community Café; running a monthly Mold Repair Café; fundraising, being advocates and promoting our services.

Grant Funding

Previously mentioned above is grant funding for youth provision, addressing food poverty and funding the Centre Manager. Other grants included very welcome funding for core costs, which have been a life-line for the Centre, from the Asda Foundation; Marsh Christian Trust; Community Foundation Wales – BIG; and our Go Fund Me page. These have enabled us to continue and develop our engagement with the community and retain our staff during these difficult times, of energy price rises and inflation.

We were grateful to receive grants for capital costs from the Albert Hunt Trust, the Bruce Wake Trust, B&Q Foundation via Neighbourly, and Harlech Community Trust. Which have enabled us to improve access to the Centre and replace some of the windows to reduce space heating costs. We've replaced the old costly intruder alarm system for a new reliable one. And bought some new stacking chairs for the main hall.

Grants previously awarded and still being spent in 2022-2023 for specific projects relating to our community work including youth provision and addressing food poverty were from Awards for All, the National Lottery Community Fund Wales, The Williams Foundation, Mold Town Council, Arnold Clark Automotive, Tate & Lyle PLC, and the Waterloo Foundation.

Grants and donations are absolutely essential to funding the services we offer at Parkfields and we are extremely grateful to those funding bodies, organisations and individuals that support us and the local community.

How our activities deliver public benefit

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these benefit the local community of Bryn Gwalia and the wider community of Mold.

The rooms in our Centre are available for use by local groups and organisations. In this reporting period they were used by groups as varied as Coleg Cambria for Essential Skills Maths / English, Al-Anon Family Meeting groups, Flintshire County Council Children's Social Services for supervised Family Contact meetings, Betsi Cadwaladr University Health Board for patient management self-help sessions, Belly Dance classes, and a daily Welsh-medium playgroup.

Our well-used Community Fridge scheme is supported by environmental charity Hubbub UK, a nationwide network to tackle food waste and also the Neighbourly and Fareshare giving platforms, which re-distribute surplus food from local supermarkets.

The Fridge operates on the simple principle of take what you need, give what you can. The food is either quality surplus, donated or purchased through donations and grants. Anyone from Mold can drop-in to Parkfields and collect what food there is that day. We have seen an increase in the number of households using the Fridge.

Community Fridge volunteers all attend training for Food Hygiene and Safety Level 2.

Our Kid's Club has given children from the area a safe fun place to be after school with food provided. Engaging with young people through our Youth and Community team's outreach work has enabled our Youth and Community Worker to keep in touch with them and to start to address some of the local issues.

Partnership working is key to delivering services for people in the area and Parkfields is a trusted partner for many organisations and local businesses.

LOOKING AHEAD

The Centre is owned by the Presbyterian Church of Wales (PCW) which is looking at options to reduce the size of its estate. There will be meetings in May with the General Secretary of the PCW to discuss the way forward at Parkfields. The PCW will notify us of a valuation and also a commercial rent, once they have this information.

Working in partnership, the United Reformed Church (URC) and PCW will decide whether being involved in community service carried out at Parkfields is included in the remit of future ministers of the Alun Vale Pastorate.

Existing funding for our Youth and Children's Worker finishes in May 2024 and it is essential that we source alternative funding to continue this absolutely necessary post.

We intend to maintain our existing range of community activities working in partnership with the community, statutory organisations, churches, other organisations / charities and businesses to further develop our community projects.


FINANCIAL REVIEW

PCCs' policy on reserves is to hold sufficient resources to continue the charitable activities of the PCC should income and fundraising activities fall short.

Excluding the restricted sums, we hold cash at the bank of over £36,000. These funds are held in order to meet any unforeseen expenditure that may occur, for example property repairs.

Approved by the Trustees on

Signed on its behalf:

..... 

Name:

..... HAYDN JONES

Date:

..... 25-1-24

**Independent Examiner's report to the
Trustees of
Parkfields Community Centre CIO**

I report on the accounts for the Charity for the period ended 31st March 2023, which are set out on pages 10 to 11.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.


My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;
- or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 25/1/24

Shaun Darlington
Payroll, Accounts and Examination Services
Denbighshire

Parkfields Community Centre CIO

Statement of financial activities for the Year Ended 31st March 2023

	Unrestricted	Restricted	2022/23	2021/22
Receipts				
Letting	£ 21,026.96	£ -	£ 21,026.96	£ 12,313.89
Donations	£ 390.00	£ 2,295.91	£ 2,685.91	£ 8,427.88
Fund raising	£ 630.37	£ 195.00	£ 825.37	£ 1,253.36
*Grants	£ -	£ 28,331.92	£ 28,331.92	£ 38,077.43
Sundry refunds	£ 96.00	£ 704.82	£ 800.82	£ -
Total receipts	£ 22,143.33	£ 31,527.65	£ 53,670.98	£ 60,072.56
Payments				
Staff wages	£ 12,944.73	£ 17,927.93	£ 30,872.66	£ 26,397.51
NEST & PAYE	£ 0.60	£ 974.65	£ 975.25	£ 1,701.85
PCW gas loan	£ -	£ -	£ -	£ 600.00
Gas supply	£ 628.87	£ 724.52	£ 1,353.39	£ 423.58
Electricity	£ 1,113.36	£ 1,590.78	£ 2,704.14	£ 1,565.38
Water	£ 456.57	£ 195.66	£ 652.23	£ 611.91
Fire checks & intruder alarm service	£ 888.91	£ -	£ 888.91	£ 721.20
Phone, Comms	£ 544.84	£ -	£ 544.84	£ 563.96
Insurance	£ 1,295.65	£ -	£ 1,295.65	£ 914.52
Maintenance	£ 2,750.62	£ -	£ 2,750.62	£ 3,786.58
Administration	£ 1,596.46	£ -	£ 1,596.46	£ 1,289.53
Other (including improvements)	£ -	£ 15,640.91	£ 15,640.91	£ 17,465.02
Total payments	£ 22,220.61	£ 37,054.45	£ 59,275.06	£ 56,041.04
Surplus/deficit for year	-£ 77.28	-£ 5,526.80	-£ 5,604.08	£ 4,031.52
	Unrestricted	Restricted		
Opening bank balance	£ 36,575.35	£ 42,878.22	£ 79,453.57	
Plus : surplus for year	-£ 77.28	-£ 5,526.80	-£ 5,604.08	
Total balance carried forward	£ 36,498.07	£ 37,351.42	£ 73,849.49	
Statement of assets and liabilities at the end of the year				
Cash Funds				
At bank			£ 73,849.49	
Closing bank balance			£ 73,849.49	
Total cash funds			£ 73,849.49	
Guarantee given by CIO			£ -	
Debts outstanding			£ -	
*Grants 31 March 2022 to 1 April 2023				
Albert Hunt Trust	£ 1,000.00			
Arnold Clark Automotive Award (Spring)	£ 2,000.00			
Asda Foundation	£ 1,000.00			
B&Q Foundation	£ 5,000.00			
The Bruce Wake Trust	£ 3,000.00			
Community Foundation Wales BIG	£ 2,000.00			
Community Foundation Wales	£ 1,000.00			
Flintshire Welsh Church Act				
Co-op Local Community Fund	£ 1,010.56			
Cooperative Crowd Funder	£ 578.36			
Flintshire County Council	£ 672.00			
Warm Welcome Hub Funding				
Income from Government grant (3)				
Flintshire Local Voluntary Council	£ 1,000.00			
Summer of Fun				
The Fitton Trust	£ 250.00			
Harlech Community Fund	£ 400.00			
Hedley Foundation	£ 500.00			
Kingspan Insulation Community Trust	£ 1,490.00			
Marsh Christian Trust	£ 500.00			
Mold Town Council Mayor's Fund 20-21	£ 1,500.00			
Mold Town Council Mayor's Fund 22-23	£ 100.00			
Morrison's Foundation	£ 2,600.00			
North Wales Police and Community Trust	£ 1,231.00			
Woodward Family Trust	£ 1,500.00			

Parkfields Community Centre CIO

Notes forming part of the Financial Statements for the Period Ended 31st March 2023

1 ACCOUNTING POLICIES

Basis of Accounting

The Financial Statements have been prepared in accordance with the guidelines of the Charity Commission on a receipts and payments basis.

2 FUNDS

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Unrestricted Funds

The Trustees have resolved that the financial reserves of the Charity should be reviewed on a regular basis and that adequate provision is made for unforeseen expenses whilst also being minded that reserves should not be held without valid reason.

3 GUARANTEES

- a) The CIO has not given any guarantees, there is no potential liability from any guarantee.

and

- b) The CIO does not have any debt outstanding at the date of the statement of assets and liabilities which is owed by the CIO and which is secured by an express charge on any of the assets of the CIO.