

**Parkfields Community Centre CIO**

**Financial Statements  
For the Year Ended  
31st March 2022**

**From 1 April 2021 to 31 March 2022**

**Charity Number  
1191024**

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# **Parkfields Community Centre CIO**

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**For the Year Ended  
31st March 2022**

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## **Parkfields Community Centre CIO**

**For the Year Ended  
31<sup>st</sup> March 2022**

### **CHARITY INFORMATION**

#### **TRUSTEES**

- Tina Susan Claydon (from 13 July 2021)
- Catherine Jones
- Haydn Jones
- Andrea Mearns
- Patrick Oliver
- Mervyn Hugh Phillips CBE MA
- Rev Dr Kathryn Price (retired 21 February 2022)
- Rev Maureen Roberts
- Deborah Speakman (from 13 July 2021)
- Roger Grahame Wilson
- Sheila Ann Wilson

#### **CHARITY NUMBER**

**1191024**

#### **BANKERS**

HSBC  
High Street  
Mold  
Flintshire  
CH7 1AR

#### **CONTACT INFORMATION**

Parkfields Community Centre  
Ash Grove  
Mold  
Flintshire  
CH7 1TB

#### **ADDRESS**

Parkfields Community Centre  
Ash Grove  
Mold  
Flintshire  
CH7 1TB

## **Parkfields Community Centre**

### **Trustees' Report**

The Trustees present their annual report with the accounts of the charity for the period Ended 31<sup>st</sup> March 2022.

#### **THE OBJECTS OF THE CHARITY**

The objects of Parkfields Community Centre CIO (hereinafter referred to as PCC) are:

To further or benefit the residents of Mold, as a practical expression of the Christian faith but on a non-sectarian basis and without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The Charity meets the Charity Commission's general public benefit criteria by the provision of facilities for recreation and other leisure-time occupation in the interests of social welfare with the object of improving the conditions of life for the persons for whom they are intended.

#### **GOVERNANCE AND MANAGEMENT STRUCTURE**

The Governing Document for Parkfields Community Centre is the constitution adopted and registered with the Charity Commission on 25<sup>th</sup> August 2020.

PCC is managed by a committee of management, which is constituted as follows:

**the trustees of PCC**, named here on page 3 and appointed in line with the constitution: there should be not less than 3 nor more than 6 appointed trustees; 1 ex officio trustee and not more than 9 nominated trustees.

**Ex officio Trustee:** The Minister of the Alun Vale Pastorate

##### **Nominated Trustees:**

- The Alun Vale Pastorate may appoint up to 2 charity trustees, at least one being from Tyddyn Street United Church;
- Mold Cytun may appoint up to 2 charity trustees, at least one being from St Mary's Church in Wales;
- the Northern Presbytery of the Presbyterian Church of Wales and the Ministries Board of the Presbyterian Church of Wales may appoint 1 trustee each;
- Local statutory or voluntary organisations may appoint up to 3 charity trustees.

**The Management Committee** includes non-trustees who may be appointed for:

- their special knowledge or experience;

- representatives of local churches;
- staff representatives.

The trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or financial benefits.

New trustees are recruited following Charity Commission guidance and with Flintshire Local Voluntary Council advice. Trustees are familiar with the scope of their responsibilities under the Charities Act.

Meetings of the trustees and managements committee are normally held at least six times a year and at the Annual General Meetings. They aim to make decisions together. Dates and times of these meetings are published.

## **ACHIEVEMENTS AND PERFORMANCE IN THE YEAR**

Two new trustees were appointed in July 2021. One has professional expertise in safeguarding, children and young people and the other represents our community in local government. Both are active volunteers at Parkfields and were welcomed onto the Board.

Rev Dr Kathryn Price retired as minister of the Alun Vale Pastorate in August 2021 and stepped down as chair of Parkfields on 13 July. She remained a valuable Trustee until February 2022 in order to appoint a part time Centre Manager and oversee the removal of the previous unincorporated charity 502467 from the Central Register of Charities.

Haydn Jones was appointed chair in September 2021 and brings a wealth of knowledge to the role.

Our much valued Youth and Children's work lead resigned in July 2021. They brought professional expertise to running the Kid's and Youth Clubs and had been successful in applying for grant funding for the work. Following a review of the needs of our community, a new post was created, Youth and Community worker, and an appointment made in July.

Parkfields popular Kid's Club is held at the Centre twice a week. The Youth and Community worker continued to mentor students on placement from Glyndwr University as trainee youth workers. Following serious anti-social behaviour at the Youth Club the Management Committee decided that for the safety of both staff and young people, youth work would be detached from the building. The Youth and Community worker and their team hold outreach sessions twice a week, building trust and respect with the young people, establishing what they wanted from Parkfields Youth Club. The local police, county council drug and alcohol team, Mold Town Council and North Wales Police and Crime Commissioner have all been working together with Parkfields Community Centre to address Town-wide anti-social behaviour.

In February 2021 a part time Centre Manager joined the staff. They play a key role in the management and efficient running of Parkfields Community Centre. Working closely with the volunteer trustees and staff, the Centre Manager ensures that Parkfields is a welcoming, well-run facility, deliver high quality services to local residents, centre user groups, other service providers and organisations.

Our Community Fridge scheme, which has been operational since November 2020, saw an increase in households in need of free food. Surplus supermarket food meets some of this need, with grant funding and donations from organisations and individuals enabling us to purchase additional food and essential personal hygiene items. A Harvest raffle in October 2021 was very well-supported by members of the public and matched by Barclays. The generosity of local residents towards their neighbours in need and the efforts of our staff and volunteers is inspiring.

Once again the year was dominated by the Covid-19 pandemic, with some Centre staff on the government's flexible furlough scheme between April and July 2021, supplemented by a generous anonymous donation. Room hire bookings picked up from the previous year but many user groups were slow to return. Others have found new ways of meeting, for instance one-to-one counselling online or by phone, or groups have folded altogether. Other community centres in Mold report a similar situation.

The trustees and management committee met on Zoom to maintain good governance and support the staff and volunteers. At these meetings our Covid measures and risk assessments were regularly reviewed and updated to try and keep our staff, volunteers and user groups as safe as possible.

Volunteers make an important contribution to maintaining the Centre and grounds and also in helping to deliver services that Parkfields offers to the community. For instance, collecting surplus food from supermarkets and helping at the Community Fridge; running a monthly Mold Repair Café from March 2021; fundraising, being advocates and promoting our services.

### **Grant funding**

Grant funding with allowances for core costs and to take the necessary measures to keep the Centre Covid safe, were previously awarded in 2020-2021, by the Community Foundation Wales Co-op Fund, Flintshire County Council Discretionary Lockdown grant, and The Foyle Foundation, they were still being spent in 2021-2022.

These grants for core costs have enabled us to continue and develop our engagement with the community and retain our staff during these difficult times. They have been a lifeline for the Centre, for which we are very grateful.

Grants for specific projects relating to our community work including youth provision and addressing food poverty were previously awarded by Asda Foundation, Community Foundation Wales Coronavirus Resilience Fund, Mold Town Council, The National Lottery Community Fund Wales, The Williams Foundation, United Reformed Church Mission Development Fund, and Waterloo Foundation and were still being spent in 2021-2022.

Further grants were received in 2021-22 from Arnold Clark Automotive, Barclays Bank via Charities Trust, Neighbourly Foundation, and Tate & Lyle PLC to help address food poverty through our Community Fridge scheme. Flintshire Local Voluntary Council Winter Pressures fund from the Welsh Government, funded a slow cooker course, giving new

skills to residents in nutritious food preparation and low-cost cooking. A Hubbub Foundation grant provided the equipment, materials and skills training needed for 10 local households to grow their own vegetables at home. Postcode Community Trust and Garfield Weston Foundation are supporting staff costs.

### **How our activities deliver public benefit**

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these benefit the local community of Bryn Gwalia and the wider community of Mold.

The rooms in our Centre are available for use by local groups and organisations. In this reporting period they were used by groups as varied as Coleg Cambria for Essential Skills Maths / English, Al-Anon Family Meeting groups, Flintshire County Council Children's Social Services for supervised Family Contact meetings, Betsi Cadwaladr University Health Board for Pulmonary Rehabilitation sessions, Belly Dance classes, Taekwon-Do, and a daily Welsh-medium playgroup.

Our well-used Community Fridge scheme was operational from November 2020. The Community Fridge is supported by environmental charity Hubbub UK, a nationwide network to tackle food waste and also the Neighbourly and Fareshare giving platforms, which re-distribute surplus food from local supermarkets.

The Fridge operates on the simple principle of take what you need, give what you can. The food is either quality surplus, donated or purchased through donations and grants. Anyone from Mold can drop-in to Parkfields and collect what food there is that day. We have seen an increase in the number of households using the Fridge.

Our Kid's Club has given children from the area a safe fun place to be after school with food provided. Engaging with young people through our Youth and Community team's outreach work has enabled our Youth and Community Worker to keep in touch with them and to start to address some of the local issues.

Partnership working is key to delivering services for people in the area and Parkfields is a trusted partner for many organisations and local businesses.

### **LOOKING AHEAD**

Existing funding for our Youth and Community Worker finishes in July 2022 and it is essential that we source alternative funding to continue this absolutely necessary post.

A Community Cafe scheme to run in parallel with the Community Fridge will be researched so that people have a warm place to go for a hot drink and a chat. Social isolation has been identified as a problem amongst some people, especially where previous bonds have broken down during the pandemic.

We intend to maintain our existing range of community activities working in partnership with the community, statutory organisations, churches, other organisations / charities and businesses to further develop our community projects.

## FINANCIAL REVIEW

PCCs' policy on reserves is to hold sufficient resources to continue the charitable activities of the PCC should income and fundraising activities fall short.

Excluding the restricted sums, we hold cash at the bank of over £36,000. These funds are held in order to meet any unforeseen expenditure that may occur, for example property repairs.

Approved by the Trustees on

Signed on its behalf: .....  .....

Name: ..... HAYDN JONES .....

Date: ..... 22-01-2023 .....

**Independent Examiner's report to the  
Trustees of  
Parkfields Community Centre CIO**

I report on the accounts for the Charity for the period ended 31st March 2022, which are set out on pages 10 to 11.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

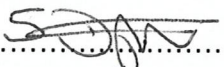
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met ;
- or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....  ..... Date: 20/1/2023 .....

Shaun Darlington  
Payroll, Accounts and Examination Services  
Denbighshire

# Parkfields Community Centre CIO

## Statement of financial activities for the Year Ended 31st March 2022

	Unrestricted	Restricted	2021/22	20/21 (from Oct 2020 part year**)
<b>Receipts</b>				
Letting	£ 12,313.89	£ -	£ 12,313.89	£ 3,572.19
Donations	£ 3,610.16	£ 4,817.72	£ 8,427.88	£ 1,575.00
Fund raising	£ 58.63	£ 1,194.73	£ 1,253.36	£ 42.30
*Grants	£ -	£ 38,077.43	£ 38,077.43	£ 23,948.29
Sundry refunds	£ -	£ -	£ -	£ 4.59
<b>Total receipts</b>	<b>£ 15,982.68</b>	<b>£ 44,089.88</b>	<b>£ 60,072.56</b>	<b>£ 29,142.37</b>
<b>Payments</b>				
Staff wages	£ 3,793.24	£ 22,604.27	£ 26,397.51	£ 11,645.17
NEST & PAYE	£ -	£ 1,701.85	£ 1,701.85	£ 33.36
PCW gas loan	£ -	£ 600.00	£ 600.00	£ 600.00
Gas supply	£ 146.44	£ 277.14	£ 423.58	£ 491.94
Electricity	£ 444.45	£ 1,120.93	£ 1,565.38	£ 1,058.00
Water	£ 183.57	£ 428.34	£ 611.91	£ 240.12
Fire checks & intruder alarm service	£ 468.60	£ 252.60	£ 721.20	£ 370.20
Phone, Comms	£ 238.68	£ 325.28	£ 563.96	£ 296.73
Insurance	£ -	£ 914.52	£ 914.52	£ -
Maintenance	£ 3,514.49	£ 272.09	£ 3,786.58	£ 1,380.96
Administration	£ 1,289.53	£ -	£ 1,289.53	£ 267.92
Other (including improvements)	£ -	£ 17,465.02	£ 17,465.02	£ 6,288.86
<b>Total payments</b>	<b>£ 10,079.00</b>	<b>£ 45,962.04</b>	<b>£ 56,041.04</b>	<b>£ 22,673.26</b>
<b>Surplus/deficit for year</b>	<b>£ 5,903.68</b>	<b>-£ 1,872.16</b>	<b>£ 4,031.52</b>	<b>£ 6,469.11</b>
	<b>Unrestricted</b>	<b>Restricted</b>		
<b>Opening bank balance</b>	<b>£ 30,671.67</b>	<b>£ 44,750.38</b>	<b>£ 75,422.05</b>	
<b>Plus : surplus for year</b>	<b>£ 5,903.68</b>	<b>-£ 1,872.16</b>	<b>£ 4,031.52</b>	
<b>Total balance carried forward</b>	<b>£ 36,575.35</b>	<b>£ 42,878.22</b>	<b>£ 79,453.57</b>	
<b>Statement of assets and liabilities at the end of the year</b>				
<b>Cash Funds</b>				
At bank			£ 79,453.57	
Closing bank balance			£ 79,453.57	
Total cash funds			£ 79,453.57	
Guarantee given by CIO			£ -	
Debts outstanding			£ -	
<b>*Grants 31 March 2021 to 1 April 2022</b>				
Arnold Clark Automotive award		£ 2,500.00		
Barclays Bank via Charities Trust		£ 750.00		
FLVC Winter Pressures		£ 2,100.00		
Garfield Weston Foundation		£ 7,500.00		
HMRC Job Retention Scheme JRS (furlough)		£ 1,172.43		
Income from Government grant (4)				
Hubbub Foundation		£ 3,825.00		
Neighbourly Foundation		£ 400.00		
Postcode Community Trust		£ 17,980.00		
Tate & Lyle PLC		£ 1,850.00		
<b>** Parkfields Community Centre became a newly registered CIO operating from October 2020</b>				

# **Parkfields Community Centre CIO**

## **Notes forming part of the Financial Statements for the Period Ended 31st March 2021**

### **1 ACCOUNTING POLICIES**

#### **Basis of Accounting**

The Financial Statements have been prepared in accordance with the guidelines of the Charity Commission on a receipts and payments basis.

### **2 FUNDS**

#### **Fund Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

#### **Unrestricted Funds**

The Trustees have resolved that the financial reserves of the Charity should be reviewed on a regular basis and that adequate provision is made for unforeseen expenses whilst also being minded that reserves should not be held without valid reason.

### **3 GUARANTEES**

- a) The CIO has not given any guarantees, there is no potential liability from any guarantee.
- and
- b) The CIO does not have any debt outstanding at the date of the statement of assets and liabilities which is owed by the CIO and which is secured by an express charge on any of the assets of the CIO.