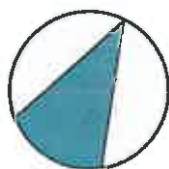


St Peter's Bentley is the Parish Church for Bentley in Doncaster. As well as offering public worship and other church related activities, we also run CMA Bentley, a debt advice service authorised and regulated by the Financial Conduct Authority.

St Peter's Bentley PCC

Annual Report and Unaudited Financial Statements

31 December 2023



**Trustees Annual Report and Accounts for
The Parochial Church Council of the Ecclesiastical Parish of St Peter, Bentley**

Aim and purposes

The Parochial Church Council of the Ecclesiastical Parish of St Peter, Bentley (the PCC) has the responsibility of cooperating with the incumbent, the Revd Dave Berry, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is responsible for the maintenance of the Church building, owns the Community Hall at High Street, Bentley and also has a lease on Town End Community Hub on Conyers Road in Bentley.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Peter's. In setting out our objectives, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

Our vision as a church is to grow faith, hope and love in Bentley and beyond by following the commands of Jesus to love God and love one another. We help the Church and the community to grow in the following ways.

Adoration. We worship God together on a Sunday morning in Church. We make our services as welcoming as possible and ensure that there are low barriers to participation in our worship.

Belonging. We work hard to ensure that everyone can belong at St Peter's. This means building connections within the church family, but also ensuring that the wider community is able to feel at home in and around our church.

Compassion. As well as loving God, we look to show his love to the people around us with ministries that are focussed on those in need.

Discipleship. We help people to develop in their own personal reading of scripture and prayer so that their individual faith is growing and developing too.

Evangelism. We are so excited by the Good News and the change it brings to our own lives that we want to tell other people about it.

The Parochial Church Council of the Ecclesiastical Parish of St Peter, Bentley is a registered charity 1191023.

To facilitate this work it is important that we maintain the fabric of the Church and the Community Hall and the Town End Community Hub.

Achievements and Performance

Adoration.

We continued to hold three services each week in 2023. As well as two services on a Sunday at 9.30 and 11.15am, we also had a midweek Holy Communion service on Wednesdays. Usual Sunday Attendance was up from 39 to 46 across the year, which was encouraging. Our electoral roll was 41 at the APCM in May 2023, which has now fallen to 38.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. We help people start a journey of faith at baptism, both for adults who are usually prepared through the Alpha course and children, whose parents attend the Christening Course. We had the privilege of marrying two couples in Church too and we also took a number of funerals during the year commending those who had died into God's care.

Belonging

We helped people to belong by serving free hot drinks on the school run every week during term time. We also ran a parent and toddler group (Little Fishes) to help reduce social isolation and to introduce people into the church family.

Compassion

We work to share the love of God in our community in a number of ways.

CMA Bentley is our debt advice service, which is authorised and regulated by the Financial Conduct Authority. CMA Bentley has continued to serve our communities well in 2023. The cost-of-living crisis has driven demand to an all-time high with our referral waiting list reaching 12 weeks at its peak.

Our high quality service continues to have a great reputation with local professionals, indeed, 71% of our clients were referred from council staff.

We continue to work with other services in Doncaster to offer a holistic approach to debt advice. In 2023 we built links with Phoenix Women's Aid after we saw a spike in domestic abuse cases, and Riverside's addiction recovery service.

Karen Jones stepped down as Centre Manager in May and Abbey Clarke

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stepped up to fill the Centre Manager Role. Funding pressures meant that we were not able to back-fill Abbey's Debt Advisor role in 2023 which added significantly to the pressure the service was under.

In 2023 we saw 66 new clients and helped with £682,193 of debt. On average our clients were £148 a month better off after our help. 44% of our clients were helped with a Debt Relief Order. A sign of the cost of living pressures facing our community is that in 2022 there was a 40% increase in the number of clients we see who are in work. Even more concerning was a 500% increase in the number of retired clients we saw.

Getting sustainable funding in place is a continuous challenge. In 2023 our grant from South Yorkshire Community Foundation ended and we held a gift day to help secure the work of CMA. A grant from the Ministry of Housing, Communities and Local Government helped us hugely from July onwards. We have been working with the Diocese to build a sustainability plan.

As well as CMA Bentley, we also operate the School Wardrobe which provides high quality second hand uniforms for free to the DN5 community. This service is run by volunteers.

The School Wardrobe opened in 2022 as St Peters Uniform Bank. We intended to help those who struggled financially with the cost of uniform. However, the project was so successful in securing uniform that we had to refocus as a recycling project and open the service to anyone who wanted to access it. Some people were put off by the name 'Uniform Bank' and so we renamed it St Peter's School Wardrobe early in 2023.

We have helped 680 children in 2023 with 4,483 items of clothing which would likely have ended up being thrown away. The service has been run by 15 volunteers, with more helping over the summer holidays when demand is highest.

Uniform is provided by parents at 17 schools across the DN5 postcode area, with many holding end-of-term recycling days and letting us sort through their lost property too.

As well as these fantastic projects that are run by the church, we are a collection point for both The Clothing Bank (a national charity located nearby) and Bentley Baptist Community Foodbank.

Discipleship,

We are working on ways to grow people in their personal relationship with God. As well as sermons on Sundays we also provided a Bible reading plan called 5 a day and started a discipleship year called Deeper.

Our children have also been growing in faith at Survival Bible (a fun all age discipleship group) and through their own activities during the Sunday Services held in the Community Hall. Until 2023, the children had stayed in through the whole service which was great in many ways, but we felt that they would benefit more from a tailored approach and that's what we have delivered.

Evangelism.

We have been running the Alpha course each year as a way to help people discover the Christian faith in a non-threatening environment. In 2023 we held three Alphas. As is usual for us, attendance varied wildly between the different courses, but there are people in our church family today who have come through Alpha.

St Peter's Community Hall

The Community Hall serves the Community well by hosting a number of events every week including bingo, line dancing and children's dance classes. It is also well used by local families for parties and other private bookings. In 2023 we had the Electrical Installation Condition Report completed and the related necessary works completed to make us compliant, as well as having had a new boiler installed earlier in the year.

Town End Community Hub

The PCC holds a lease for the Community Hub until October 2027. It has been successfully operating as the base for CMA Bentley and the School Wardrobe all year and we are hoping to further develop the site in 2024.

Deanery Synod

Four members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

Financial Review

Our accounts for 2023 are reported on an accruals basis. They have been independently examined and agreed by the PCC.

Total income for 2023 was £159,785 which was split almost exactly between unrestricted funds (£79,567) and restricted funds (£79,537). The largest source of income was from grants which totalled £78,436 followed by donations and legacies totalling £53,346. The donations include those from the CMA Gift Day in July and Gunge the Vicar in December. The hall was the third largest contributor at £20,495. Further details can be found in the full accounts at the end of this report.

We spent £146,426 on the running of the church, with a significant proportion of that being CMA Bentley. We paid £15,100 to the Diocese of Sheffield towards the stipend of the Vicar. Further details of expenditure can be found below.

We started 2023 with a deficit on our general fund of £2,009. Over the year we reversed the deficit and managed to end the year with a surplus of £3,435. This is a significant turnaround. Over the next few years we have three financial priorities.

- 1) To meet our reserves target by 2028 (see our reserves policy below).
- 2) To reduce our reliance on grant funding for our compassion ministries. We will need to do this by diversifying our sources of income as well as increasing our giving.
- 3) To reduce the gap between what the Diocese pays the Vicar and what St Peter's contributes towards that.

Reserves policy

The PCC agreed a reserves policy in October 2023. Our policy is to hold reserves equal to three months of staff costs. Our current target is £14,000 which we are looking to reach by 2028, although that date will be brought forward by allocating any legacies received towards the target if it's not yet met. The target for 2024 was set at £5,200.

Volunteers and staff

We simply wouldn't be able to function as a church without our amazing volunteers, from the churchwardens and PCC, to those who help at the School Wardrobe to the people who make tea and coffee on a Sunday morning. There are too many people to name individually, we're so grateful to you all.

We also are exceptionally grateful to our staff team who have served the needs of the church and our community with hard work and grace.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Peter's the membership of the PCC consists of the incumbent (our vicar) and curate, the churchwardens and members elected by the people on the electoral roll of the church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are the trustees of the charity. They oversee the governance of the Church including agreeing the budget and ensuring we are compliant with safeguarding and other rules. New members receive initial training into the workings of the PCC. The full PCC met ten times during the year.

The PCC has paid due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults. The Safeguarding policy was reviewed in October 2023.

Administrative information

St. Peter's Church is situated on High Street, Bentley. It is part of the Diocese of Sheffield within the Church of England. The correspondence address is St Peter's Community Hall, High Street, Bentley, Doncaster, DN5 0AA. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity number 1191023, registered with the Charity Commission.

PCC members who have served at any time from 1st January 2023 until the date this report was approved are:

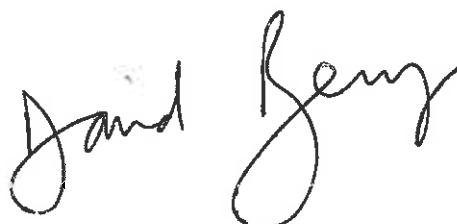
Ex Officio members:

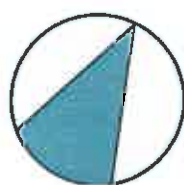
- Incumbent: The Reverend Dave Berry (Chair)
- Curate: The Reverend Rachel Price
- Churchwarden: Abigail Clarke
- Churchwarden: Karen Jones (until 14th May 2023)
- Churchwarden: Luke Davies (from 14th May 2023)

Elected

- Patricia Paine (Deanery Synod Rep)
- David Walker (Deanery Synod Rep)
- Rachael Clowes (Treasurer) (from 14th May 2023)
- Kate Davies
- Andy Farmer (from 14th May 2023)
- Kate Hague (until 31 December 2023)
- Anne Siddle
- Liz Talbot (until 14th May 2023)
- Christine Walker

Approved by the PCC on 12th May 2023 and signed on their behalf by the Reverend Dave Berry (PCC chair)





St Peter's Bentley

Financial Statements for the year to 31 December 2023

Statement of Financial Activities

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	2022 Funds
Incoming Resources						
Donations & legacies	2(a)	39,902	13,480	-	53,346	31,445
Fundraising activities			1,053	2,888	-	3,941
1,419						
Church activities	2(b)	2,562	-	-	2,562	6,288
Other trading activities	2(c)		20,598	-	-	20,598
19,701						
Investments		186	-	-	186	2,059
Grants	2(d)	15,267	63,169	-	78,436	47,146
Total		79,567	79,537	-	159,785	108,058
Resources Expended						
Costs of fundraising activities			192	542	-	735
483						
Charitable Activities		73,931	72,832	-	146,426	122,731
Total		74,124	73,375	-	147,498	123,213
Net income (expenditure)			5,444	6,162	-	11,807
(15,156)						
Funds brought forward	4	(2,009)	41,419	7,231	46,641	61,797
Gains on investments		-	-	680	680	-
Transfers between funds			-	-	-	-
Funds carried forward	5	3,435	47,581	7,912	58,928	46,641

Balance Sheet

	Notes	2023	2022	
Fixed Assets				
Investments	6	7,912	7,231	
Total		7,912	7,231	
Current Assets				
Stocks		758	396	
Debtors	7	2,113	1,950	
Cash at bank and in hand			65,579	43,564
Total		68,450	45,910	
Liabilities				
Creditors due in one year	8	17,435		6,500
Net Assets		58,928	46,641	
Parish Funds				
	4			
Unrestricted		3,435	(2,009)	
Restricted		47,581	41,419	
Endowment		7,912	7,231	
Total funds of the church		58,928	46,641	

Approved by the Parochial Church Council on 24 April and signed on its behalf

The notes on pages 9 to 13 form part of these accounts

1 Accounting Policies

Basis of preparation

1 a) The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2018 version of the Statement of Recommended Practice, Accounting and Reporting by the Charities (SORP(FRS102))

1 b) The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value.

Incoming Resources

1 c) These are included in the Statement of Financial Activities (SOFA) when:

- the PCC becomes legally entitled to the use of the resources;
- and inflow of economic benefit is probable; and
- the monetary value can be measured with sufficient reliability.

Expenditure and liabilities

1 d) Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Assets

1 d) In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

1 e) Moveable church furnishings are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's Inventory in any case.

1 f) Tangible fixed assets for use by the charity are capitalised if they can be used for more than one year, and cost at least £1,000.

2 Income and Endowments

	2023	2023	2023	2023	
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	2022 Funds
2a) Donations and Legacies					
Regular Giving	27,041	360	-	27,401	22,193
Donations	3,564	4,004	-	10,152	4,452
Collections at Services		2,484	57		2,540
1,912					

Tax recoverable	6,813	1,519	-	8,331	4,757
Legacies	-	-	-	-	-
Gift Days	-	7,540	-	7,540	0
Total	40,955	16,368	-	57,287	34,734

2b) Church activities

Funerals	1,705	-	-	1,705	1,696
Weddings	620	-	-	620	2,146
Heating and Travel			220		
220	464				
Other Fees	17	-	-	17	64
Total	2,562	-	-	2,562	4,370

2c) Other trading activities

Bookstall	103	-	-	103	330
Hall Rental	20,495	-	-	20,495	19,419
Total	20,598	-	-	20,598	19,749

The bookstall is ancillary to our primary purpose.

All rental income received by a charity from land or buildings is exempt from tax provided the profits arising are applied for charitable purposes.

Our Hall is rented out on this basis.¹

2d) Grants received

Diocese of Sheffield	4,150	8,200	-	12,350	3,488
DCMS Listed Places of Worship	630		-	630	
COCOLF	10,487	28,150	-	38,637	
Henry Smith Charity	-	10,000	-	10,000	
Doncaster City Council		-	1,650	-	1,650
10,299					
Blakemore Foundation	-	100	-	100	
Voluntary Action Doncaster		-	330	-	330
Liz & Terry Bramhall Foundation	-	5,000	-	5,000	10,000
Local Giving Ltd	-	500	-	500	
Brelms Trust	-	6,000	-	6,000	
Social Isolation Alliance		-	2,239	-	2,239
Hillards Trust	-	1,000	-	1,000	
St Agatha's Trust Fund		-	-	-	
500					
South Yorkshire Community Foundation		-	-	-	
21,922					
Total	15,267	63,169	-	78,436	46,209

3 Expenditure on Charitable Activities

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	2022 Funds
Costs of Generating Funds					
Fundraising Expenses	192	542	-	735	483
Total Costs of Generating Funds		192	542	-	735
483					
Church Activities					
Mission giving and donations		-	-	-	-
3,286					
Common Fund contribution		14,066	1,034	-	15,100
16,970					
Salaries, wages and honoraria		9,512	41,706		51,218
53,592					
Clergy and staff expenses		1,596	850	-	2,447
2,276					
Total Church Activities		25,174	43,590	-	68,765
76,125					
Church Expenses					
Mission and evangelism costs		8,405	7,272	-	15,677
10,844					
Church running expenses		25,057	18,980	-	44,037
19,837					
Church utility bills	15,084	2,625	-	17,710	10,361
Costs of trading	210	-	-	210	496
Total Church Expenses	48,757	28,877	-	77,634	41,539
Major Capital Expenditure					
New building work		365	-	365	4,829
Total Major Capital Expenditure		365	365	-	365
4,829					
Other Expenditure	-	-	-	196	196
Totals	74,124	73,375	-	147,498	123,712

4 Movement in Funds

	b/fwd 31/12/2022	Incoming resources	Outgoing resources	c/fwd 31/12/2023	
General Fund	(2,009)	79,568	74,124	3,435	
Brelms Trust	0	6,000	3,000	3,000	
Building and maintenance		76	458	0	533
CMA Bentley Trust	369	158	259	268	
CMA Bentley (Gift Day)		0	9,229	4,712	4,517
COCLF	0	28,150	10,343	17,807	
Children and Families Worker		2,804	15,000	16,128	1,677
Future Youth	0	5,600	1,675	3,925	
St Agatha's Trust	500	0	0	500	
Jowett Bequest	7,231	680	0	7,912	
SY Flood Disaster Recovery		23,575	0	23,575	0
St Peter's Community Projects		0	5,597	1,131	4,466
St Peter's Flood Fund	4,155	0	0	4,155	
Uniform Bank	457	3,757	3,146	1,067	
Well Doncaster Grant	9,483	0	5,214	4,269	
Total Funds	46,641	159,785	147,498	58,928	

6 Investments

The investments consist of the proceeds of the Jowett Bequest. This is invested in a CCLA Share Account. The proceeds are to be used for the augmentation of the Vicar's stipend and, as such, are paid directly to the Sheffield Diocesan Board of Finance.

7 Debtors

Hall rental for December 2023	636
Unpaid Invoices	580
Payment Processors (stripe etc.)	734
Other debtors	164
Total	2,113

8 Creditors

Trade creditors	1,954
Accruals	12,149
Common Fund	10,400
Utility bills	1,749
HMRC	410
Cash held on behalf of 3rd parties	2,331
Parish Fees owed	1,746
Others	585
Wedding Deposits etc.	591
Total	17,435

9 Staff costs

	2023	2022
Wages and salaries	46,004	49,877
Pensions	3,813	3,716
Honoraria	1,200	0

All NI payments due are covered in full by the Employment Allowance.

10 PCC staff members

During 2023 the following members of the PCC were paid as employees of the Church.

Karen Jones was the CMA Centre Manager until the 30th April 2023. She was elected as a Churchwarden in accordance with the Churchwardens Measure when she was already employed in April 2022.

Abigail Clarke was a debt adviser at CMA Bentley until the 30th April 2023 and Centre Manager from 1st May 2023. She was already an employee before she was elected. She was not involved in any PCC discussions about her new role.

Kate Hague was the children and families worker at St Peter's until 31 December 2023 and was elected to the PCC in May 2023 when she was already in employment.

No member of staff received total emoluments of more than £60,000.

11 Trustee expenses

No trustees received payment for expenses incurred in order to carry out trustee duties. (2022:0)

**Independent Examiner's report to the trustees of
The Parochial Council of the Ecclesiastical Parish of St Peter, Bentley**

We report to the trustees on our examination of the financial statements of The Parochial Council of the Ecclesiastical Parish of St Peter, Bentley for the year ended 31 December 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

We report in respect of our examination of the charity's financial statements carried out under section 145 of the 2001 Act, in carrying out our examination, we have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

We understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods on or after 1 January 2015.

We have completed our examination and we can confirm that no matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required under section 130 of the 2011 Act; or
2. the financial statements do not accord with those records, or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as a part of an independent examination.

We have no concerns and have come across no other matters in connection with this examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Nic Davison BA (Hons) FCMA CGMA, FAIA
Davison & Co. Accountants Ltd
Chartered Management Accountants



CIMA
Practising Certificate Holder

16 May 2024

