



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day01	SEPTEMBER	2023		31	AUGUST	2024

## Section A Reference and administration details

Charity name

SUNNYSIDE COMMUNITY PRE-SCHOOL CIO

Other names charity is known by

Registered charity number (if any)

1191013

Charity's principal address

PEREDUR CENTRE FOR THE ARTS

WEST HOATHLY ROAD

EAST GRINSTEAD

Postcode

RH1 4NF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Edis Maxwell	CHAIR PERSON		
2	Victoria Duly	TRUSTEE		
3	Emma Gallagher	TREASURER		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	COMMITTEE
Trustee selection methods (eg. appointed by, elected by)	ELECTED

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

PROMOTING LEARNING THROUGH PLAY

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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

PROVIDED VARIED PRE-SCHOOL ACTIVITIES FOR CHILDREN AGED FROM 2.5 TO 5 YEARS

## Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Victoria Duly*

Full name(s) Victoria Duly

Position (eg Secretary, Chair, etc) Trustee

Date 04/07/25



CHARITY COMMISSION  
FOR ENGLAND AND WALES

NNYSIDE COMMUNITY PRE-SCHOOL CIO

11910132

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/09/2023

To

Period end date  
31/08/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
FEES RECEIVED	81,989	-	-	81,989	46,202
FUND RAISING	6,322	-	-	6,322	6,837
GRANTS & DONATIONS	-	-	-	-	-
TRANSFER FROM CHARITY	-	-	-	-	-
1021458	-	-	-	-	-
OTHER	-	-	-	-	859
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>88,311</b>	<b>-</b>	<b>-</b>	<b>88,311</b>	<b>53,898</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>88,311</b>	<b>-</b>	<b>-</b>	<b>88,311</b>	<b>53,898</b>
<b>A3 Payments</b>					
WAGES	67,897	-	-	67,897	57,693
PREMISES	9,376	-	-	9,376	9,376
OTHER EXPENSES	4,383	-	-	4,383	6,608
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>81,656</b>	<b>-</b>	<b>-</b>	<b>81,656</b>	<b>73,677</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>81,656</b>	<b>-</b>	<b>-</b>	<b>81,656</b>	<b>73,677</b>
<b>Net of receipts/(payments)</b>	<b>6,655</b>	<b>-</b>	<b>-</b>	<b>6,655</b>	<b>- 19,779</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>15,760</b>	<b>-</b>	<b>-</b>	<b>15,760</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>22,415</b>	<b>-</b>	<b>-</b>	<b>22,415</b>	<b>- 19,779</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	BANK	22,411	-	-
	DEPOSIT	4	-	-
	CASH	-	-	-
	<b>Total cash funds</b>	<b>22,415</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Victoria Duly	VICTORIA DULY	04/07/2025	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
SUNNYSIDE COMMUNITY PRE-SCHOOL CIO

On accounts for the year  
ended

31/8/24

Charity no  
(if any)

1191013

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 /08 / 2024**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*K J Holden*

Date:

04/07/2025

Name:

Kevin John Holden

Relevant professional  
qualification(s) or body  
(if any):

FCA FCCA

Address:

LEES CHARTERED ACCOUNTANTS

THE GRANARY , BREWER STREET, BLETCHINGLEY, SURREY

RH1 4QP

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).