



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From April 22 **Period start date** **To March 2023** **Period end date**

Charity name: Locked-In Trust

Charity registration number: 1190995

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The relief of those in need by reason of locked-in syndrome in particular but not exclusively by: 1: Providing information and advice to support people with locked-in syndrome, their family members, carers and relevant professionals. 2: Providing or assisting in provision of specialist equipment, by making grants available to people with locked-in syndrome. 2: Assist in the advancement of the equipment provided by the NHS in the UK to people with locked-in syndrome. 3: Providing access or assisting in access for people with locked-in syndrome to go on holiday by making grants available to people with locked-in syndrome. 4: To further such other charitable purposes according to the law of England and Wales as the trustees see fit from time to time by making grants available to people with locked-in syndrome
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	By raising awareness of locked-in syndrome through the charity; through fundraising events; through presentations at public events; through charity merchandise. By providing information and advice through the charity website. By making grants available to help support people with locked-in syndrome to acquire specialist equipment. By making grants available to help support people with locked-in syndrome go on holiday

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees would need evidence to confirm recipients of grants have locked in syndrome. This could be achieved through written, electronic, video or any other appropriate means of communication. Each case would be reviewed by the trustees at a meeting and grants awarded accordingly. A limited amount of funds are available to support individuals, and the Board of Trustees have resolved to only accept applications from individuals for these funds in accordance with the charitable purposes of the Locked-in Trust.
--	-----------	---

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity was registered on 24th August 2020. After starting there were many tasks we started to work on including opening a bank account, starting a website and working on a fundraising strategy.</p> <p>Mentoring at the local community college to inspire students to look at their own fundraising ideas and to raise awareness</p> <p>The past year due to personal circumstances, changes in trustees and unforeseen disruptions, there have been no fund-raising events to speak of. Looking forward, we are hoping to do more during the coming year. However, we have been able to share advice with people seeking help and offer them support signposting to them etc.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As of 29 th December 23, the balance on the account was £7883.49
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Charity is still new & with ongoing personal situations to sort we have not got a policy for holding reserves
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO Foundation Constitution
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trusted and known parties to founder and managing trustee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Validating original documentation proof of identity Full suite of policies in place
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Locked-In Trust
Other name the charity uses	

Registered charity number	1190995
Charity's principal address	77 Kingsway Park Kingsbridge Devon TQ7 1UD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Howard Wicks			
2	Joanna Sly			Howard Wicks
3	Andrew Martin			Howard Wicks
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	



Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
---	--

Full name(s)

Howard Wicks	Joanna Sly
--------------	------------

Position (eg
Secretary, Chair, etc)

Managing Trustee	Trustee
------------------	---------

Date

12/01/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Locked-In Trust

No (if any)

Receipts and payments accounts

CC16a

For the period
from

1 April 22

To

31 March 23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
AR)	7,471	-	-	Cross Add Error	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	7,471	-	-	#VALUE!	-
A3 Payments					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net of receipts/(payments)	7,471	-	-	#VALUE!	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	7,471	-	-	#VALUE!	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-

