



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/09/2020 To 31/12/2021

Charity name: Glanwydden & Valley Community Trust

Ymddiriedolaeth Cymunedol Bro Glanwydden

Charity registration number: 1190984

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	"To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life" Glanwydden & Valley Community Trust Constitution
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>This is a community-based charity run by the residents for the benefit of their fellow villagers, workers, and visitors to the area, seeking to improve physical and mental wellbeing. This designated period specifically straddles the most severe period of national lockdown to combat Covid 19. Despite and because of this factor projects undertaken and completed in this period included:</p> <ul style="list-style-type: none"><li>• Fundraised and installed a Community Defibrillator</li><li>• Purchased and repurposed redundant phone box for the community as an exhibition and drop off point.</li><li>• Established a strong community network of safe shoppers, caring neighbour checks, and information sharing to protect older and vulnerable folk in the community. Phone and physical safe distance methods used simultaneously.</li><li>• Successfully embraced technology to keep our community in touch during lockdown isolation; encouraging and supporting new uptake from older users of WhatsApp, Zoom and Livestreaming events thanks to our technologically adept Chair.</li><li>• Community Litterpicks organised &amp; regularly carried out, to particularly eradicate the</li></ul>

		<p>increased fly-tipping from our environment during the Covid restrictions.</p> <ul style="list-style-type: none"> <li>• Covid regulated wildlife walks, when legally permitted, with North Wales Wildlife Trust</li> <li>• Covid-distanced Remembrance Service – one of a very few held nationally including civic representation and a Remembrance Exhibition in the community repurposed phone box.</li> <li>• Covid Safe Christmas Advent Window Displays – each house displayed its own interpretation of the Christmas Spirit and shared it with covid distanced groups outside their properties throughout December:</li> <li>• Father Christmas Post Box answering children in Lockdown (covid safe)</li> <li>• Family Easter Treasure Hunt</li> <li>• VE Day Commemoration: dancing and singing <i>'together but apart'</i> on front steps and the street – in Covid Safety</li> <li>• Family Scarecrow Trail across 2 villages, allowing residents to build their own scarecrows in their gardens. Family groups from local towns and villages followed a map to vote for their favourite scarecrow over 3 weeks, in a Covid safe manner. Lots of happy families from all over enjoying the experience at no cost.</li> <li>• Fundraising, building and maintaining a Village Garden together</li> <li>• Village Campfire Concert – bringing community together in covid safety</li> <li>• Fundraising for a picnic bench for the Play Park.</li> <li>• Plant Sales encouraging residents to enjoy the benefits of the outdoors etc.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>All Trustees have read and understood the Charity Commission's definition of Public Benefit and how this is applied to the Trust's activities as a measure of effectiveness.</b>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Our community of around 150 villagers is rich in volunteer action and different projects call on different skill and knowledge sets. All our projects

		are reliant on volunteers contributions of skills and resources.
Other		N/A

## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Glanwydden &amp; Valley Community Trust has been in development since at least 2014 in an unofficial capacity, supporting all who live, work and pass through this area. However, none of us could have predicted how important the Trust would become in actively supporting the health, safety and wellbeing of the villagers, workers and those who came through the village during the Covid pandemic.</p> <p>During 2020 and 2021 we sang, danced, decorated windows, and gardened <i>together but apart</i>, keeping each other safe, cared for and shopped for. Our Trust proved its value to these communities by reaching out beyond our boundaries. Families, walkers, horse riders and cyclists, keeping to their own Covid safe bubbles, were able to enjoy the window displays, follow the trails and see Community Spirit in daily action.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Primary Objectives of the Trust in year 1 were to establish best practice, support the new Trustees to learn their roles and to support the physical and mental wellbeing of all members of the community. Utilising volunteers from all walks of life and skill sets, we have sought to monitor and uplift the wellbeing of the community and indeed those who pass through our environment in work or leisure capacities.</p> <p>All Trustees, bar one, remained in post and we learned together how best to help the community we are part of. Meetings were documented, recorded, and Zoom technology taken on board by all. The one trustee unable to complete the period was Gaye Howcroft-Jones who remained actively supportive right until she died from cancer complications in Dec 2020.</p> <p>Fundraising continued apace with diverse ideas and our first achievement was the community defibrillator which was installed days before Lockdown 2.</p> <p>Funds were also raised for community growing, cancer research, wildlife charities, our local zoo's lockdown appeal and picnic benches for families and improved noticeboards</p>
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		<p>Like everywhere else across the UK we clapped and made a racket in recognition for the NHS but for our trust, supporting our community, it went further: Raising community spirits through care initiatives such as weekly shopping for Covid shelterers, checking on each other, dancing in the garden to a professional singer of 1940s songs, exchanging information and kindness across our phone network and garden walls. All these acts of reaching out to each other bore greater meaning during Covid but were already part of the fabric that the trust just helped maintain. They continue to be in place supporting this community in all its diversity. Combatting Lockdown isolation together from the start.</p> <p>Covid restrictions brought the best out in this community and the Trust's initiatives social and financial were at the core of this cooperative spirit. The Trust has been widely accepted as a beneficial servant of the community and the public who make use of the valley for work and recreational purposes. A promising start.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p><b>Defibrillator</b> - With raffles and donations from locals we achieved the defibrillator target quickly and it was installed in Oct 2020 thus achieving our first fundraising objective. It now serves this community.</p> <p><b>Picnic Bench</b> - Our community raffle raised £266 towards the picnic bench, a further £500 and £250 in community project grants were realised from the Rail Users Group and Cynefin respectively. Recognition of cross community buy in for the project.</p> <p>Further projects in development but Covid restrictions put limits on what we could realistically achieve.</p>
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>A Treasurer's Financial Report is submitted at every Trustee meeting and can be examined by all trustees at any time.</p> <p>These reports are discussed and minuted at each meeting. Suggestions for practical improvements to formats and procedures are examined and voted upon if appropriate. These are then incorporated into subsequent financial summaries by the following meeting.</p> <p>Review of Financial position is a rolling agenda item which is examined at each meeting.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Holding a healthy working balance able to cover any potential commitments is always a priority for the Officers and Trustees
Amount of reserves held	Para 1.22	£3,206
Reasons for holding zero reserves	Para 1.22	As we have not incurred any future liabilities and do not own property which would raise this issue, any financial commitments are deliberately kept small scale. These costs can and will be met from small scale fundraising revenues and a positive reserve balance maintained.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Community Events such as picnics, raffles, plant and produce sales</p> <p>Funding Bodies – such as Llandudno Town Council, Incredible Edible, Rail Users Group, Cynefin.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation (CIO)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Prospective Trustees are selected from volunteers who consistently support by working at our events and behind the scenes, the Trust to do its work.</p> <p>Existing Trustees are then asked, having seen the recruits work alongside us over months and years, if they are happy to welcome them to the trust. This is voted upon and then the new Trustee is invited to undertake a mutually agreed trial period. We ensure they are supported in their new role. New recruits are asked during the induction period to identify knowledge gaps and how they would feel best supported. Trustees will then work to cover this ground and learn from the experience.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The Trust uses a buddy system between existing trustees and new recruits. Requiring each trustee to self-study the Charity Commission guidance provided for Trustees. In addition to internal information and support sharing through email, we all benefit from resources support from the Conwy Voluntary Services Council, of which we are a member and can freely consult on any matter.</p> <p>A Trustee Induction Pack is prepared &amp; tailored for each new Trustee based on questions put to them about their needs and what they require to get up to speed. This will be worked on with their buddy or mentor at a comfortable pace. It is expected to take at least 6 months for a new trustee to be fully integrated. We will then ask them to give feedback about the process so that we can improve it as we go along.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>There are 12 Trustees, 3 principal officers – Chair, Treasurer and Secretary. Information is disseminated from this hub and discussed at the minuted meetings.</p> <p>Villagers of Glanwydden and Llangwstenin are kept informed of the Trust's latest activities. They</p>

		<p>are the first circle of our network. Meeting notes are shared openly with villagers and are made available on the web. Events and fundraising objectives are posted on noticeboards and flyers posted through letter boxes. Villagers are always notified of impending Trust meeting dates, sent the Zoom meeting invites, encouraged to participate in person and voice opinions at any stage. Whilst only Trustees have voting rights, we are representative of our community so give everyone a fair hearing.</p> <p>Increasingly close cooperation with neighbouring communities of Llangwstenin, Penrhynside, Bryn Pydew and Penrhyn Bay</p> <p>The Trust benefits from and cooperates with the wider local networks engaged in supporting well-being through partnering:</p>
Relationship with any related parties	Para 1.51	<p>Partnerships with these parties below are supportive of the aims of the Trust and aim to harness skills and resources for the public benefit.</p> <ul style="list-style-type: none"> <li>• Conwy County Borough Council - Open Spaces</li> <li>• Llandudno Town Council – (grant awarded)</li> <li>• North Wales Wildlife Trust - Nature Reserve Team</li> <li>• Keep Wales Tidy</li> <li>• The Woodland Trust</li> <li>• Mostyn Estates Limited – Local landowner</li> <li>• Local businesses keen to support our charitable objectives</li> </ul>
Other		

## Reference and Administrative details

Charity name	<b>The Glanwydden &amp; Valley Community Trust</b>
Other name the charity uses	<b>Ymddiriedolaeth Cymunedol Bro Glanwydden</b>
Registered charity number	<b>1190984</b>
Charity's principal address	<b>Ty'n Celyn Glanwydden Llandudno Junction LL31 9JU</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Alan Bird	Chair		
2	Martyn Wood Bottomley	Treasurer		
3	Elan Virginia Louise Rivers	Secretary		
	Anita Gaye Howcroft-Jones	Trustee	01/09/2020 – 26/12/2020 Deceased	
4	Mary Baillie Pritchard	Trustee		
5	Carole Anne Bottomley	Trustee		
6	Maureen Jones	Trustee		
7	Felicity Ruth Iliffe	Trustee		
8	Joseph Andrew Scarratt	Trustee		
9	Leah Williams	Trustee		
10	Martin Williams	Trustee		
11	Donna Hutton	Trustee (Aug 2022)		
12	Andrea Pardon	Trustee (Aug 2022)		
13	Janet Marshall	Hon Trustee (Aug 2022)	Honorary role only – no voting rights as of August 2022	

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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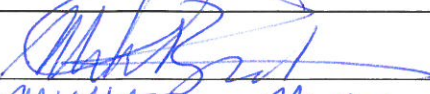
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	MICHAEL ALAN ISIDA	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	19/09/2012	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>Glanwydden and Valley community trust</b>	No (if any) <b>1190984</b>
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## Receipts and payments accounts

For the period from	Period start date 01/09/20	To	Period end date 31/12/21
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Cash held	1,490	-	-	1,490
Voluntary donations	462	-	-	462
Voluntary donations (bank fees)	54	-	-	54
Grants	2,923	-	-	2,923
Raffle receipts	266	-	-	266
	-	-	-	-
	-	-	-	-
<b>Sub total</b> (Gross income for AR)	5,195	-	-	5,195
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	5,195	-	-	5,195
<b>A3 Payments</b>				
Repayment of personal loans	551	-	-	551
Project cost - defibrillator	1,205	-	-	1,205
Project cost - remembrance flower bed	50	-	-	50
Lottery fees and gambling licence	60	-	-	60
Bank service charge	90	-	-	90
Domain name renewal	32	-	-	32
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	1,989	-	-	1,989
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total payments</b>	1,989	-	-	1,989
<b>Net of receipts/(payments)</b>	3,206	-	-	3,206
<b>A5 Transfers between funds</b>	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-
<b>Cash funds this year end</b>	3,206	-	-	3,206

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Unity bank balance (20429917)	3,206	-
	Unity bank balance (20431235)	-	-
		-	-
	<b>Total cash funds</b>	3,206	-
	(agree balances with receipts and payments account(s))	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	



**CC16a**

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**Last year**  
**to the nearest £**

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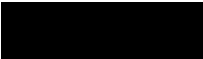
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**Endowment  
funds**  
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OK

**Endowment  
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to nearest £

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**Current value  
(optional)**

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**Current value  
(optional)**

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**When due  
(optional)**


Date of  
approval
