

**ANNUAL REPORTS AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

**WEYMOUTH FOODBANK**

(Charitable Incorporated Organisation)

**CHARITY REGISTRATION No: 1190974**

Castle View Accounting Ltd  
New Barn  
Mudberry Lane  
Bosham  
Chichester  
West Sussex  
PO18 8TS

**WEYMOUTH FOODBANK**  
(Charitable Incorporated Organisation)

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**WEYMOUTH FOODBANK**  
(Charitable Incorporated Organisation)

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1190974
<b>DATE OF REGISTRATION</b>	21st August 2020
<b>START OF FINANCIAL YEAR</b>	1st January 2023
<b>END OF FINANCIAL YEAR</b>	31st December 2023
<b>TRUSTEES AT 31ST DECEMBER 2023</b>	Jean-Paul Dervley Ruth Peers Helen Miller Amanda Dervley Jacqueline Trent Andrew White Julia Clarke (Resigned 10th January 2024) Ann Hampton (Resigned 31st October 2023)

**LEGAL STATUS** Charitable Incorporated Organisation

**GOVERNING INSTRUMENT** CIO - Foundation Registered 21st August 2020

**OBJECTS**

The prevention or relief of poverty or financial hardship, in particular but not exclusively in Weymouth and the surrounding area based on Christian principles by; a) Providing emergency food to individuals and families in need and/or for distribution by Charities or other organisations working to prevent or relieve poverty or financial hardship. b) Such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services.

**CORRESPONDENCE ADDRESS** Weymouth Baptist Church  
18 The Esplanade  
Weymouth  
DT4 8DT

**PRIMARY BANKERS** CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

**INDEPENDENT EXAMINERS** Castle View Accounting Ltd  
New Barn  
Mudberry Lane  
Bosham  
Chichester  
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**WEYMOUTH FOODBANK**  
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**TRUSTEES' REPORT  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

The Trustees present the annual report together with the financial statements of the Charitable Incorporated Organisation for the year ended to 31st December 2023.

**Charity Set Up**

Weymouth Foodbank was registered as a separate charity on 21st August 2020. The Foodbank was originally established in 2012 and operated from that time under the responsibility of Weymouth Baptist Church. Once the separate charity was registered, responsibility passed to the Trustee body. On 27th October 2020, the Foodbank funds held by Weymouth Baptist Church were transferred into the Charity.

**Objects and Public Benefit**

The charity was established with the following objects clause:

"The prevention or relief of poverty or financial hardship. In particular, but not exclusively in Weymouth and surrounding area, based on Christian principles by:

- a) Providing emergency food to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty or financial hardship.
- b) Such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services."

We are a Christian organisation motivated by the love and teaching of Jesus. We started to meet the specific call to "Feed my sheep". We operate according to Biblical principles of compassion, honesty, integrity, openness, kindness and care for all people, regardless of background or belief. We believe that everyone has a basic right to have food on their plate, dignity and a hope for the future.

Weymouth is a needy town with areas of deprivation. There are many that go hungry through loss of income or an unexpected bills when on low income. Weymouth Foodbank provides a minimum of three days' emergency food in the form of a food parcel. We also provide support and signposting to other agencies to help with any underlying issues.

We have seen the level of use of the Foodbank increase significantly over last year. The cost-of-living crisis has been widely reported on and has significantly impacted Weymouth Foodbank. As well as helping those in temporary need of help because of an unexpected event, we are finding people are needing help on a longer term basis. Many of our clients are on benefits, which have not kept pace with rises in the cost of living. We are seeing many new clients who have never visited a Foodbank before, including a number who are in work.

In 2023 we had 7,148 referrals (2022: 4,547) comprising 2,106 families, 1,425 couples and 3,617 singles. This is an increase of 57% over last year following a 68,% increase in the previous year. In total we helped 10,973 (2022: 6,790) adults and 3,183 (2022: 2,276) children. This equates to the provision of more than 127,000 meals.

When planning the activities for the period, the Trustees believe that they have complied with the duty set out in section 4 of the Charities Act 2011 to have due regard for Public Benefit.

**Activities**

The overall aims and focus of Weymouth Foodbank remain unchanged in the year.

We distribute food out of three premises (we call them satellites):

- i) - Weymouth Baptist Church – open Tuesday and Friday mornings.
- ii) - Westham Methodist Church - open Monday morning and
- iii) - St Francis Littlemoor - open Wednesday morning.

We believe that being open on 4 mornings at locations local to clients, has made us more accessible.

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**TRUSTEES' REPORT (Continued)**  
**FOR THE YEAR ENDED 31ST DECEMBER 2023**

We have also benefitted from the provision by a local company of a rent-free warehouse (we call it the hub). All food donated by individuals and corporates is sent to the hub for checking and storing. Food is supplied to the three satellites from here. The warehouse has allowed us to store and rotate the increased level of food donated in a safe and orderly way. It has also allowed us to take delivery of bulk orders from suppliers to top up the donated food.

We rely totally on a team of around 100 volunteers as we have no paid staff. These come primarily from the churches in Weymouth.

We work closely with other agencies including Citizens Advice, The Lantern, First Point and Christians Against Poverty. These, and many other agencies refer their clients to us to receive food parcels. Where appropriate we refer our clients on to them to receive the specialist help that they need to improve their situation.

Subsequent to the year end, the local company that had provided us with the rent free warehouse provided us with an improved warehouse, again rent free.

**Financial Review**

The results for the year are shown in the attached financial statements. Income for the year totalled £119,583 (2022: £103,805). The increase in income comprises a number of ups and downs. Additional income came in 2023 from Council grants, mainly Household Support Grant. A one-off gift of £10,000 was received in 2023 in advance of a planned warehouse move that happened after the year end. Increased gift aid was claimed in 2023. Amounts received from local companies fell compared with 2022, mainly because at the start of the cost of living crisis in 2022 there were a number of companies that responded to the need. Donations by individuals through our website remained encouraging, in particular in the period just prior to Christmas. We are grateful for a group of people that donate regularly to support the work. We feel that the community and churches of Weymouth have really got behind us.

Expenditure in the year totalled £142,685 (2022 £68,840). Almost all of the increase in spend was used to buy food to supplement the food donations, which we use to feed our clients. Food donations to us have not increased sufficiently to meet the increased demand for our services, so we have used the cash grants and donations to buy the food required. Our underlying running costs remain very low as planned. We want as much of our donated money as possible to be used to purchase food to feed hungry people.

The excess of expenditure over income in 2023 amounted to £23,102 which was funded out of accumulated reserves. Our cash reserves of £62,266 are sufficient to meet our expected needs in the medium term.

**Structure, Governance and Management**

***Governing Document***

The charity was established using the Foundation Model constitution, as provided by the Charity Commission, for Charitable Incorporated Organisation whose only voting members are its charity trustees. These were adopted by the trustees on 21 August 2020.

***Recruitment and Appointment of Trustees***

Trustees have responsibility to manage the financial, legal and administration of the charities' assets and funds. Trustees are selected and appointed by existing trustees. On 31st October 2023 Ann Hampton resigned as a trustee. Subsequent to the year end on 10th January 2024, Julia Clarke resigned as a trustee.

***Internal Control and Risk Management***

The systems of internal control are designed to provide reasonable but not absolute assurance against material misstatement or loss. The Trustees approve the annual budget and monitor performance against it. Risks are identified and managed. Suitable accounting policies are selected and applied. No significant judgements or estimates have been identified.

The Trustees are responsible for maintaining proper accounting records which disclose with accuracy at any time the financial position of the charity. This includes ensuring they are prepared in compliance with applicable accounting standards and on a going concern basis.

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**TRUSTEES' REPORT (Continued)**  
**FOR THE YEAR ENDED 31ST DECEMBER 2023**

A full risk management exercise was carried out on set up of the charity and at the time the warehouse was acquired. This covered major strategic, operational and financial risk to which Weymouth Foodbank is exposed. Systems and actions were established to mitigate the risks. This will be reviewed at least annually.

The Trustees believe that internal controls conform to guidelines issued by the Charity Commission.

**Trustees' Responsibilities**

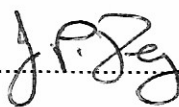
The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable Law and the Generally Accepted Accounting Principles (GAAP) including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the CIO and of the surplus or deficit of the CIO for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the CIO will continue in existence.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Governing Document. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on .....16th April 2024.....

Signed on their behalf by Trustee ..........

Printed Name: Jean-Paul Dervley

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**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2023 £	TOTAL 2022 £
<b>INCOMING RESOURCES</b>					
<b>Incoming Resources from Generated Funds</b>					
Donations, Grants & Legacies	3a	118,668	-	118,668	103,590
Investment Income	3b	1,001	-	1,001	215
<b>TOTAL INCOMING RESOURCES</b>		<b>119,669</b>	<b>-</b>	<b>119,669</b>	<b>103,805</b>
<b>RESOURCES EXPENDED</b>					
<b>Costs of Generating Funds</b>					
Cost of Charitable Activities	4a	141,873	-	141,873	68,050
Governance Costs	4b	898	-	898	790
<b>TOTAL RESOURCES EXPENDED</b>		<b>142,771</b>	<b>-</b>	<b>142,771</b>	<b>68,840</b>
<b>NET INCOMING (OUTGOING) RESOURCES</b>		<b>(23,102)</b>	<b>-</b>	<b>(23,102)</b>	<b>34,965</b>
Funds Brought Forward		85,368	-	85,368	50,403
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>62,266</b>	<b>-</b>	<b>62,266</b>	<b>85,368</b>

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 9 to 13 form part of these financial statements.

**WEYMOUTH FOODBANK**  
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**BALANCE SHEET**  
**AS AT 31ST DECEMBER 2023**

	Note	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-23 £	Total 31-Dec-22 £
<b>Fixed Assets</b>					
Tangible Assets	2	-	-	-	-
Investments	6	-	-	-	-
<b>Total Fixed Assets</b>		-	-	-	-
<b>Current Assets</b>					
Debtors & Prepayments	8	-	-	-	-
Cash at Bank and in Hand	7	63,106	-	63,106	86,068
<b>Total Current Assets</b>		<b>63,106</b>	-	<b>63,106</b>	<b>86,068</b>
<b>Creditors: Amounts falling due within one</b>	9	840	-	840	700
<b>NET CURRENT ASSETS</b>		62,266	-	62,266	85,368
<b>TOTAL ASSETS less current liabilities</b>		<b>62,266</b>	-	<b>62,266</b>	<b>85,368</b>
<b>Creditors: Amounts falling due in more than one year</b>	10	-	-	-	-
<b>NET ASSETS</b>		<b>62,266</b>	-	<b>62,266</b>	<b>85,368</b>
<b>Funds of the Charity</b>					
General Funds		62,266	-	62,266	85,368
Restricted Funds	5	-	-	-	-
<b>Total Funds</b>		<b>62,266</b>	-	<b>62,266</b>	<b>85,368</b>

Approved by the Trustees on .....16th April 2024.....

Signed on their behalf by Trustee .....  .....

Printed Name: Jean-Paul Dervley



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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

**1. ACCOUNTING POLICIES**

**Basis of Preparation & Assessment of Going Concern**

**Basis of Preparation**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015) (Second Edition, effective 1st January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

**Assessment of Going Concern**

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

**Incoming Resources**

**Recognition of Incoming Resources**

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

**Incoming Resources with Related Expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

**Grants and Donations**

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

**Tax Reclaims on Donations and Gifts**

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

**Contractual Income and Performance Related Grants**

This is only included in the SOFA once the related goods or services have been delivered.

**Gifts in Kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable. Perishable and non perishable food items donated to the Charity for onward distribution to beneficiaries are not valued in the Statement of Financial Activity.

**Donated Services and Facilities**

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**Volunteer Help**

The value of any voluntary help received is not included in the accounts.

**Investment Income**

This is included in the accounts when receivable.

**Investment Gains and Losses**

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

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**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31ST DECEMBER 2023**

**1. ACCOUNTING POLICIES (continued)**

**Expenditure and Liabilities**

**Liability Recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Governance Costs**

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Grants with Performance Conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

**Grants Payable without Performance Conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

**Investments**

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

**Unrestricted funds**

These funds can be used for the general objectives of the charity as set out in the trustees report. The movements of the unrestricted funds are given in the Statement of Financial Activities.

**Restricted funds**

These funds are where the donor has specified a purpose for the donation made. These restrictions often arise as a result of appeals for special offerings for specific purposes.

**Designated funds**

These funds are funds set aside by the trustees out of unrestricted general funds for particular purposes or projects.

**Fixed Assets**

Fixed Assets are capitalised if they can be used for more than one year and cost at least £1,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

**Depreciation Expense**

Depreciation is calculated at a rate to write off the cost of tangible fixed assets over their estimated useful lives. The rates applied are as follows:

Fixtures, Fittings and Equipment	25% - Reducing Balance Basis
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**2. TANGIBLE FIXED ASSETS**

The CIO held no fixed assets during this or the previous financial year.

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st December 2023 : None

31st December 2022 : None

**WEYMOUTH FOODBANK**  
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**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31ST DECEMBER 2023**

**3. INCOMING RESOURCES**

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2023 £	TOTAL 2022 £
<b>a) Donations, Grants &amp; Legacies</b>					
Gift Aid Tax		9,177	-	9,177	1,537
Gifts & Donations		69,791	-	69,791	76,553
Grants Received		39,700	-	39,700	25,500
		<b>118,668</b>	<b>-</b>	<b>118,668</b>	<b>103,590</b>

**b) Investment Income**

Interest		1,001	-	1,001	215
		<b>1,001</b>	<b>-</b>	<b>1,001</b>	<b>215</b>

**4. RESOURCES EXPENDED**

	Unrestricted Funds £	Restricted Funds £	TOTAL 2023 £	TOTAL 2022 £
<b>a) Cost of Charitable Activities</b>				
Administrative Expenses	728	-	728	264
Advertising & Publicity	271	-	271	81
Bank Charges	80	-	80	81
Christmas Gifts	1,467	-	1,467	2,125
Equipment Costs	747	-	747	1,093
Food Costs	127,968	-	127,968	55,050
Gifts & Donations	5,800	-	5,800	5,100
Health & Safety Costs	96	-	96	187
Insurance Costs	700	-	700	681
Sundry Expenses	36	-	36	851
Travel & Subsistence	58	-	58	337
Utility Costs	2,003	-	2,003	927
Warehouse Servicing Costs	1,919	-	1,919	1,273
	<b>141,873</b>	<b>-</b>	<b>141,873</b>	<b>68,050</b>

**b) Governance Costs**

Independent Examiners Fees	9	840	-	840	700
Legal & Professional Fees		58	-	58	90
		<b>898</b>	<b>-</b>	<b>898</b>	<b>790</b>

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**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31ST DECEMBER 2023**

**5. RESTRICTED FUNDS**

The CIO held no restricted funds during this or the previous financial year.

**6. INVESTMENTS**

The CIO held no fixed assets investments during this or the previous financial year.

**7. CASH AT BANK AND IN HAND**

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-23 £	Total 31-Dec-22 £
Cash at Bank & in Hand	63,106	-	63,106	86,068
	<b>63,106</b>	<b>-</b>	<b>63,106</b>	<b>86,068</b>

**8. DEBTORS AND PREPAYMENTS**

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-23 £	Total 31-Dec-22 £
Sundry Debtors	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-23 £	Total 31-Dec-22 £
Independent Examiners Fees	840	-	840	700
	<b>840</b>	<b>-</b>	<b>840</b>	<b>700</b>

**10. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR**

The CIO held no long term liabilities during this or the previous financial year.

**11. NET ASSETS BETWEEN FUNDS**

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-23 £	Total 31-Dec-22 £
Fixed Asset Investments	-	-	-	-
Net Current Assets	62,266	-	62,266	85,368
Long Term Liabilities	-	-	-	-
	<b>62,266</b>	<b>-</b>	<b>62,266</b>	<b>85,368</b>

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**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31ST DECEMBER 2023**

**12. STAFF COSTS AND NUMBERS**

The Charity employed no members of staff during this or the previous financial year.

**13. TRUSTEES AND OTHER RELATED PARTIES**

The only payments made to the Trustees consisted of reimbursements of expenses incurred in furthering the Charity's objects and no direct benefits were received by the Trustees during the financial period.

No other payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

**14. RISK ASSESSMENT**

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

**15. RESERVES POLICY**

The Trustees have considered the level of reserves they wish to retain, appropriate to the CIO's needs. This is based on the CIO's size and the level of financial commitments held. The Trustees aim to ensure the CIO will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

**16. PUBLIC BENEFIT**

The CIO acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the CIO has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the CIO should undertake.

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**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS**

Report to the trustees/ members of Weymouth Foodbank on the accounts for the year ended 31st December 2023 set out on pages 7 to 13.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K. Collaku MAAT  
Castle View Accounting Ltd  
New Barn  
Mudberry Lane  
Bosham  
Chichester  
West Sussex  
PO18 8TS

  
Date: 22nd April 2024