



# **PARISH OF NORTH WEARSIDE**

To gather, together, to grow

## **APCM AGENDA 2023**

Opening hymn

Welcome and greetings

Election of Secretary for the meeting

Apologies

Election of church wardens (if a new person wishes to stand)

Confession

Readings

Sermon

Time to absorb reports

Electoral roll report (additions, removals, total)

Finance report

Appointment of independent examiner (Thanks to John Farnsworth )

Questions and clarifications of reports (no new business this happens at PCC)

Adoption of Parish Safeguarding Policy

Adoption of Domestic Abuse Policy

A time of quiet reflection

Holy Communion

Election of PCC (if election required)

*We can have 9 PCC members in addition to wardens, clergy and Deanery Synod reps. We currently have 7 members.*

*From that number (7) there has been 1 resignation and 1 person has come to the end of their term of office and would like to return for another 3 year period.*

Blessing

Final Hymn

Please stay for refreshments! And Thank You!

**Minutes of APCM 24/04/22  
St Cuthbert's**

Completed as part of the morning service.

- People present:

Rosanne Nicholl, Bev Mclean, Tom Parkin, Nichola Main, Stuart Main, Samuel Main, Chloe Main, Margaret McCain, Helen Bond, Marjorie Cooper, Barbara Docherty, Kathleen Youern, William Walton, Marie Donaldson, Evelyn Longstaff, Brian Carmody, Susan Carmody, Lynne Colling, Lillian Symonds, Lynne Rishardson, Sheila Hutchinson, Callum Rishardson, Carol Bainbridge, Jacqueline Foster, Anthony HArbottle-Noppen, Derek Henderson, Chantal Noppen, Jen Bradshaw.

- Apologies:

Laura Barber, Paula Barber, Philip Barber, Lydia Armstrong, Barabara Armstrong

- Welcome

Chantal welcomed everyone to the meeting and service and explained why both are together: to show that the business of the Parish and worship should work together and will make the meeting shorter. Volunteers were asked for to be secretary for the meeting to take minutes. Rosanne Nicholl volunteered.

- Election of Parish Wardens

Bev Mclean is standing down as church warden. She was thanked for her support, and thanked everyone for their support, for a 3 year term.

	<b>Stuart Main</b>	<b>Brian Carmody</b>
<u>Proposed by</u>	Callum Rishardson	Lynne Colling
<u>Seconded by</u>	Sheila Hutchinson	Lydia Armstrong
	<b>Barbara Armstrong</b>	<b>Paula Barber</b>
<u>Proposed by</u>	Lydia Armstrong	Marjorie Cooper
<u>Seconded by</u>	Nichola Main	Bev Mclean

- Summary of reports

There is an amendment to the reports circulated prior to the meeting. The electoral role consists of 77 people, with 4 additions. The current safeguarding officer wants to step down, so a new safeguarding officer (or more than one) is needed. Training will be provided. Chantal appealed for ideas to source funding to obtain unrestricted funds.

- Election of PCC

The parish is moving to a system whereby members of the PCC are elected for three years, to enable continuity. To facilitate this change, the elected members of the PCC drew lots to determine the period for which they were being elected today (1,2,or 3 years).

<b>Name (years)</b>	<b>Proposed By</b>	<b>Seconded by</b>	<b>Period</b>
Bev Mclean	Paula Barber	Philip Barber	3
Lydia Armstrong	Barbara Armstrong	Lillian Symonds	2
Lynne Colling	Brian Carmody	Lydia Armstrong	2
Sheila Hutchinson	Valerie Graham	Callum Rishardson	1
Laura Barber	Paula Barber	Marjorie Cooper	2
Carol Bainbridge	Marjorie Cooper	Lynne Colling	2
Rosanne Nicholl	Anthony Harbottle-Noppen	Carol Bainbridge	2

- **PCC Dates**

The PCC dates are the following:

14 June (Holy Trinity)

6 September (Holy Trinity)

23 November (St Cuthbert's)



# PARISH OF NORTH WEARSIDE

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## Team Rector's Report 2023

Firstly a warm thank you to everyone who helps make this parish run (mostly) smoothly! Everyone from the team of willing washer-uppers and floor moppers at each event to the PCC and wardens (sometimes they are the same!!) This has been both a challenging but also fruitful year.

It is hard to imagine that this time last year we were still working out how to worship with Covid restrictions. We have continued to take Holy Communion with the priest dipping the wafer (some parishes have returned to the shared cup) and we are still cautious about sharing the peace, please let us know if you want that to change.

One huge highlight of the year was the **licensing of Paula Barber** as our Licensed Lay Minister (also known as a Reader) on 17th September at Chester-le-Street. It was a glorious day and wonderful to celebrate with her the end of some really hard academic work, a lot of juggling her day job and a full-on placement and also the continuation & affirmation of her ministry here among us. She has gained in confidence and ability during that time and is a real asset to our parish.

Nikki Main is roughly half way through her training also for Licenced Lay Ministry. She is diligent and organised (just like Paula) and is also a huge asset to our parish ministry. It is such a joy to see vocations develop and be authorised this way.

We have also been blessed with ministry from the **Home Communion Team** who have kept in touch with church family members who can no longer attend. Thank you all. Also our **Worship Team** have continued to enhance our worship, especially during Morning Praise services which have become a vital part of our worship pattern, enabling us to look to the future with confidence. Also we celebrated the certification of Sam Main who attended the Diocesan **Young Leaders** course this year. Well done to him and to the team who supported him and the other young people attending (also to his parents who taxied and encouraged).

**A variety of outreach activities** have continued. **Winter Warmer** attracts people who would never normally come to our church buildings and from that some very special relationships have continued to develop this year. An **Alpha Course** ran with help from Richard Mayland, the CAP debt centre manager, and that led the development of the **Friday Bible group** (it moved to Friday to make way for Winter Warmer). This continues to delight and inspire us all as we share learning together. Recently the Tuesday tea-time slot has been used for a **Lent group** and, going forward, the Explorers group. The Lent group on Sunday nights at St. Cuthbert's has

also been well attended and there have been opportunities for bible study and fellowship at the Thursday morning prayer. This attention to the bible is crucially important to our discipleship and I encourage you to join in. The **Bereavement Group** has been a safe space for people to find friendship and care and is greatly appreciated and gently but effectively led. **Prayer Hub** is an opportunity for some "freer" worship and some grappling with prayer for our parish, ourselves and the wider community. We have been known to boogie our praises, wave flags and play percussion instruments. It continues to be open for all who pass by and regulars. We also enjoyed the ministry of Allie of the **Ten2** team from the US who helped with missional aspects of parish life last summer. Many of these groups have benefited from the **Warm Spaces Funding** which enabled us to keep the heating on to welcome people in during this tricky economic time. Thank you to those who applied and administered this.

The **Toddler group** and **Cuddy Ducks** have continued to engage with children and their carers and enable developing relationships. Some of them attended the summer club which was a joy! There are now some budding new leaders and some very competent old ones! Thank you all for your commitment and grace.

Other things to note this last year are our participation in the commemoration of the death of HRH Queen Elizabeth. We were open and available for people to come and sign books of condolences. We participated once more in the Christmas hamper scheme called "**Gifts of Love**" which, despite the cost of living crisis, sent 12 hampers from each church to families who needed them, including to some of the CAP clients. **CAP** moved into the office upstairs at Holy Trinity and employed a further debt coach, Deborah, who works with Richard for 8 hours a week on Tuesdays. This work could multiply with further funding, there is such a need and clients have multiple and complex problems to solve.

I will leave the wardens to report on **buildings**, but I am immensely grateful for the perseverance and energy of each of them in making remedial work possible and leaving our buildings in a better state for the future. This has had an impact on our ability to fund the long-hoped-for toilets at Holy Trinity as we have used reserves to fund this and our Parish Share last year. The newly created **Finance Committee** are looking at ways to assess what we need to do and how we fund it for the future. Thank you to them for their wisdom and attention to detail.

**Schools** work continued with visits to schools to lead collective worship, visits to our churches and prayer spaces led by Wearside Youth For Christ. Thanks to all who have worked with Southwick Primary School, Northern Saints Academy (it became an academy at Christmas 2022) and Willow Woods Primary.

On a personal note, I have been **Mayor's Chaplain** this year which has been real fun, praying before the first full year's session in the new City Hall amongst other

events like hosting the Mayors service at St. Cuthberts. It has been a fruitful experience, Madam Mayor, Alison Smith has used her position to make some brilliant introductions to us including the other local councillors in Red House, the Friends of Bunny Hill and the Downhill Community Garden. All of whom are engaging with and helping at St. Cuthberts.

**Beacon Project** there is a separate report for this but I would like to say thank you to all the Team for your efforts. It didn't work out as we had hoped but lots has been learned and there is certainly fruit going forward. I wish Tony every blessing in his new job down in Hartlepool, your learning will be well used there.

#### **Looking ahead:**

We have tried to rationalise meetings this year to enable better focus and communication. DCCs, finance, standing committees and PCCs are now set for the coming year. Do attend your DCC.

We now have a budget for the first year, thank you to the PCC and especially the Finance team for that. Do peruse and ask questions!

We look forward to a **blue plaque** being installed on Holy Trinity, hopefully some time in May once all the permissions are completed.

Finally my sabbatical begins on 15th May just after the **Celebration of our MUs 100th year!!** I will be checking out other churches as my study project to see their good practice. I'll go to Japan to visit my middle daughter Daisy and do plenty of walking and running, I hope. Thank you to clergy Davidson Chineduzim, Ruth Young, David Chadwick and also Archdeacon Bob Cooper who have all offered to cover services regularly and to the worship team for your continued support. The wardens and many others are stepping up and I am very grateful and not a little **proud of you all**.

## Team Vicar report 2023

This time last year I was recovering from my first bout of Covid and trying to adapt to shifting ground beneath my feet. The last year has continued in a similar vein and as I reflect on it as a whole I feel that I'm now in a place of transition, discernment and change as life circumstances have evolved. I have now been ordained for a decade so it is perhaps fitting that my ministry has also evolved and focus broadened.

I never fully recovered from Covid and a lot of the last year has been a rollercoaster of challenges, achievements and issues, both health-wise and workwise. There has been a lot of cause for sadness, confusion and disappointment but also some incredible moments of clarity, affirmation and joy. Last May in my role as Women's Advocate for Durham Diocese I attended the National Association of Diocesan Advisors in Women's Ministry conference (NADAWM) and it was an amazingly uplifting and inspiring time to gather with colleagues and share concerns, prayer, worship and plans together. I was also elected to be the North-East rep on the executive committee so I'm the link for Yorkshire, Durham and Newcastle dioceses. The conference was blessed with some impressive, humble and wise speakers and gave me lots to think about.

In July it was time for General Synod again and I gave my maiden speech, on the subject of equality and gender justice plus the impact and transformation that might be enabled if the church would fund administrative support for clergy.

Across the summer months it was very encouraging and life-giving to spend time chatting with members of the community outside our churches as we met for breakfast club.

At the end of the summer I took some time away from regular duties to focus on handling some personal stuff and responding to some accusations that had been raised against me. This was a pretty horrible time and the source of a lot of pain, anxiety and stress, which I'm still working on my recovery from.

We had a clergy study day in October and I helped to facilitate and lead a workshop on the diversity and equality agenda and how this interests with our own experience, practice and priorities welcoming all people. There is much work to be done in broadening and deepening the understanding of disability, race, gender, ethnicity discrimination and how embedded it is.

Cuddys Lunch Club and Thursday Morning Prayer were a highlight of the soggy autumnal months and it was lovely seeing St Cuthbert's growing in value to their community. It was also fantastic welcoming two new families there and seeing our average age drop through the floor suddenly!

Christmas came and went before I'd blinked and the time in the sun couldn't come soon enough as my household limped towards it with news of the Beacon Project's funding being withdrawn and Tony being made redundant hanging over us.

The Ash Wednesday service of Ash & Glitter was however a beautiful profound service that honoured the journey we had been on together and it was especially valuable to have Becca Cooper join us for that service and be there to pray together as we end one thing and begin another.

February was also General Synod again and I accidentally found myself triggering international news coverage on the appropriateness of including gender neutral language in our worship. Don't believe all of what you read though, some of the articles are very much inaccurate and less than helpful! I also took part in the two day debate around how the Church responds to the Living in Love and Faith process. It was an immensely overwhelming, emotional, challenging, encouraging, sad, difficult, hard few days but I am honoured to have been a part of it and hope I did justice for those who voted for me to represent them.

Within all of this it has been profoundly clear that while I often struggle with feeling like I "fit in" I am also very clearly valued by some, precisely because of that. I am constantly challenged by my call to the priesthood in the Church of England yet just as often affirmed that it is what God wants me for. Ministry can be very lonely and painful, this last year has removed any remaining rose tinted glasses I had on that score, but it is also incredibly rewarding. It has been such an honour to walk with and witness the growth in faith, skills and confidence of so many of you. I cannot name you all but some I must mention as you have impacted me immensely and have been such a blessing to me, far more than you may realise; Bev, Paula, Lillian, Tommy, Marjorie, Hayley, Tobias, Nikki, Derek, Anthony and Erik. Each in different ways you have all inspired and encouraged me this last year. Thank you.

I doubt that I will be here this time next year, as I am getting the clear sense it is time for me to move on. But I will hold this parish in my prayers of gratitude for far longer than I have served here. And you're stuck with me a while longer yet.

*Rev'd Chantal Noppen 9th April 2023*



## Safeguarding report 2023 - Paula Barber

Firstly, a massive thank you to Charlotte who has been doing the role of safeguarding officer until recently. I would like to wish her every happiness in her new adventure and on her next journey with her family and in her career.

Since taking over as Parish Safeguarding Officer, I have reviewed all the training which is required to be completed by Church wardens, PCC members and volunteers. Much of the training has been done, however there is still some to be completed. The same work has been completed with DBS checks. I would like to take this opportunity to thank everyone who has taken the time to complete this work.

There is still work to be done with training and other documentation which I will continue with over the next few months. I have also had the offer from Wendy Hopkins, the Diocesan Safeguarding Support Officer, to come to the parish, review what we have done and help put in place any thing else we need to. No date has been arranged yet, but this could prove beneficial.

All documentation for safeguarding information has been updated and is now on display in both churches.

The parish has joined with other churches in using the Diocese safeguarding dashboard. An online tool (like a check box work sheet) "to help keep administration, governance and compliance on track in Parishes". It is proving to be very useful so far.

We have already completed the checklist for stage 1 and have an action plan to move us to stage 2. If anyone would like more information about the dashboard, please do not hesitate to speak to me.

We have had one potential safeguarding incident which occurred at Winter Warmer, Jen and Tony handled this very well, advice was taken from Beth Miller (Diocese Safeguarding officer) around how it was dealt with and how to move forward if the situation arose again and she confirmed it was dealt with appropriately and gave advice on future dealings. The PCC have been aware of the details of this incident.

At APCM we need to adopt our parish safeguarding policy and the domestic abuse policy.

## **Parish Wardens Report 2022**

Firstly, it is worth noting that this year we have moved to a model of Parish Wardens rather than Church Wardens and so, rather than two church-specific reports, this is a unified report looking at the 2022 year. Through 2022 the roles of Parish Warden have been filled by Barbara Armstrong, Paula Barber, Brian Carmody and Stuart Main. Whilst three of us will usually be found worshipping at Holy Trinity, we each take a parish-wide approach to the role.

Last year it was mentioned that the Holy Trinity ramp to the rear fire exit was a temporary measure until we applied for the faculty to make it permanent. This faculty is now going through the process of approval (you may have seen the required notice on the front door) and so the ramp should be staying.

The biggest work at Holy Trinity, of course, has been the repairs to the roof. Under the careful stewardship of Brian this work proceeded really well this year. Many thanks to all involved from Foster and Mason, the architect, and all of you for your grace as we navigated scaffolding inside and outside. It wasn't without challenges as a removed stone often showed up another issue that needed resolving but it is a job really well done and helps to secure the future of the fabric of the building for many more generations to come.

The Holy Trinity District Church Council decided not to pursue the proposed extension to the west end of the church. Instead we'll invest some money in the fixtures and fittings around the kitchen and welcome space to make it more functional for the increasing number of people from the wider community using it throughout the week.

At St Cuthberts the gardens are looking as good as ever thanks to the regular work of Kevin, first overhauling and now tending them each week. Great thanks also to Mike doing the lawns. Both of these links came through connections with the Friends of Bunnyhill and Jen's role as chaplain to the mayor Alison Smith. It's great to have these community links for the mutual benefit of church and community. The notice board outside the church has been fixed and moved by Bev's husband Ed and his friend, Davy. They have been an amazing blessing to us carrying out all manner of odd-jobs around the site. We are very grateful.

Sadly at both sites we've seen some vandalism in the last year with windows and guttering broken at St Cuthberts and graffiti at Holy Trinity. All the more reason to be reaching our community with the love and hope that comes from Jesus!

Back in September Archdeacon Bob Cooper carried out his inspection of both churches. In his letter to the wardens afterwards he remarked "*Thank you too for the way you keep the records and the church – most commendable!*" It's fair to say this doesn't just happen and there was a lot of pre-work from the whole team and clergy and so it's nice to have that effort recognised in the resulting response. As ever there are some actions for follow up and these are being worked through along with aspects of the last quinquennial inspection.

Going forward into 2023 we have rationalised our sub-group structure to give greater clarity around the purposes of different groups and Rev Jen has been able to use this to put together a full meeting programme for the year. Generally each committee meets monthly with the exception of over the summer.

- PCC (Parochial Church Council) is made up of the elected members, clergy, wardens, and Deanary Synod representatives. It is the ultimate decision making body of the parish.
- Standing committee is made up of the wardens, clergy, treasurer and the PCC secretary as and when we appoint one. It deals with any urgent matters that arise and cannot wait for PCC and also sets the agenda for PCC meetings.
- Finance committee is made up of the Team Rector (Rev Jen), treasurer (Lynne Colling), Tom Parkin, Brian Carmody and Stuart Main. They take a more strategic oversight of the finances and bring a report to each PCC meeting.
- Then each church has it's DCC (District Church Council). These will look at church specific matters but need to bring any proposed actions to the PCC for ratification. Again, a report from each DCC meeting is brought to each PCC.

On the buildings side we're continuing to look at our obligations to meeting the target of net zero emissions by 2030 whilst maintaining the fabric of the buildings and making sure they are meeting our current day to day needs. This includes reviewing the heating at both sites, looking at new windows at St Cuthberts and continuing to repair and renew the interior at Holy Trinity. In each case we need to look for grant funding to carry out the works and so a large part of the task is to identify potential sources of funding, apply and pray. One of the diocesan priorities is caring for God's creation and the target of net zero emissions is a key part of that.

Thank you for your continued support and encouragement and all you do to maintain good running of the churches. From reading, intercession, flowers, cleaning, cooking, updating noticeboards, serving on committees, serving tea and coffee, welcoming, serving at communion... the list goes on and we can't possibly name everyone. Church is a family and we all play our part and we, as the wardens, are grateful for each one of you.

## **Beacon Project SR5 Report 2022**

2022 brought quite the roller coaster for the Beacon Project SR5 with some great events balanced with staff changes and, ultimately, the decision from the Diocese that funding would not be continued leading to the closure of the project.

First the positives, Becca Cooper was in post as our Youth and Community worker and ran a Sunday evening youth group each week until her departure. Whilst only reaching two young people each week she was brilliantly faithful in continuing to offer friendship and belonging to them, recognising that Jesus was all about the one and to do that for one or two is as valuable as for ten or twenty.

Also popular with a select crowd were the prayer walks early in the year. Covering our parish physically whilst praying appeals to some of us! Hopefully this is something that as the weather improves we can do more of again as a parish.

There were many community events through the year, one community day in particular stands out with St Cuthberts awash with colour and the buzz of people. And Cuddy Ducks toddler group and Cuddy's Cafe Lunch club have proved to be great ongoing opportunities to bring new people through the doors and meet a community need.

The Beacon was also a catalyst for us applying for funding to Sunderland Council under the Warm Welcome scheme which has since yielded around £10,000 in grant funding, largely towards our much increased energy bills. Warm spaces means we open our buildings and provide a space for people to enjoy some warmth and refreshment. It's proving a great way for us to engage new people.

With the withdrawal of funding, the PCC took the decision, whilst we could find volunteers to absorb the warm spaces, Cuddy Ducks and Cuddy's Cafe into the day to day operations of the parish, we don't have the resource at the moment to fund the two paid roles. Therefore these roles were made redundant. Rox Nicholl left her role as Project Coordinator in January and Tony Harbottle-Noppen left his role of Families Chaplain in February. Thankfully they and Becca have all since found new work. We are grateful for them all and the roles they played.

Whilst the news about Beacon was disappointing and not what was intended at the start, we can take heart that nothing is wasted in God's plan. Isaiah 55:10,11 says "As the rain and the snow come down from heaven, and do not return to it without watering the earth and making it bud and flourish, so that it yields seed for the sower and bread for the eater, so is my word that goes out from my mouth: It will not return to me empty, but will accomplish what I desire ..." So it is too for the Beacon. There will be connections made, people reached, heard and loved that will not be for nothing. It might take time to see the full realisation of the investment but one day we will.

# **Mothers' UNION**

Christian care for families

## 2023. HOLY TRINITY MOTHERS' UNION BRANCH REPORT.

Our work continues within our Community and Diocese. A positive effect within our areas. We are aware after discussion and observations locality needs.

We have had a full year of Branch meetings. Lively discussions on interesting topics to include, Domestic Abuse, Unemployment, Food bank support. Speakers booked, not always able to attend .

Easter, Christmas , Lady Day, Overseas services (written by Kathleen, Branch Leader) in Church well attended by other

MU branches and visitors from Bryony Park Care Home.

Diocesan Cathedral Services, Holy Trinity well represented at, Indoor Members Service, Festival Service where our Banner was presented. Thanksgiving service for Her Majesty The Queen.

Other Diocesan services: Founder day (Mary Sumner Day)and Quiet Day.

Members enjoyed a conducted tour of local landmark Hylton Castle.

The Annual Gathering, Belfast. Sheila Hutchinson and myself attended .

Liverpool University, Mother's Union Training , on (The Way Forward) where I assisted in Facilitating finance and change with Adam Sachs (Finance Officer). I lead the Compline service.

The branch has financially supported , schools, MU Enterprise, AFIA, Make A Mothers' Day, and Local Prison. To Hospitals and GP surgeries, Emergency Toilet bags, toiletries ,and underwear.

Food ,nappies etc. to Foodbanks. Warm clothing to include hats and scarves to the homeless and refugees. Baby clothes, layettes and toys to a local Refuge.

Other support, which is confidential.

Mothers' Union is trusted in our Community . Respected by the residents.

We now approach our 100 Anniversary, of work, care , commitment and love. We uphold the inheritance from past members with respect ,integrity and humility.

Our roots are In Prayer, as we are guided by the Holy Spirit. We continue as beacons of light and hope within our Community.

Holy Trinity Mothers' Union. WELL DONE!!

Kathleen Wilson. JP. Branch Leader.

Deanery Leader. Wearmouth Deanery

Past President. Durham Diocese Mothers' Union.

February 2023.



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## **Safeguarding policy.**

The following policy was reviewed at the Parochial Church Council (PCC) meeting held on 23<sup>rd</sup> November 2022

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

This church has appointed Paula Barber as the Parish Safeguarding Officer appointed on 23<sup>rd</sup> November 2022.



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## **Parish statement on domestic abuse**

We will endeavour to respond to domestic abuse by:

### **In all our activities –**

- valuing, listening to and respecting both survivors and alleged or known perpetrators of domestic abuse.

### **In our publicity –**

- raising awareness about other agencies, support services, resources and expertise, through providing information in public and women-only areas of relevance to survivors, children and alleged or known perpetrators of domestic abuse.

### **When concerns are raised –**

- ensuring that those who have experienced abuse can find safety and informed help; working with the appropriate statutory bodies during an investigation into domestic abuse, including when allegations are made against a member of the church community.

### **In our care –**

- ensuring that informed and appropriate pastoral care is offered to any child, young person or adult who has suffered abuse;
- identifying and outlining the appropriate relationship of those with pastoral care responsibilities with both survivors and alleged or known perpetrators of domestic abuse.

If you have any concerns or need to talk to anyone please contact  
Paula Barber: [Paula@northwearsideparish.com](mailto:Paula@northwearsideparish.com) or 07394361757 or  
Nikki Main Women's Aid Ambassador 07759962883.

## 2022

<u>Income</u>		<u>Expenditure</u>	
Arm Spaces	£5,000.00	HT Roof & Ramp	£49,265.00
AT Return	£7,666.00	Pledge	£18,510.00
Regular Income	£31,019.03	Expenditure	£20,139.41
<b>Total</b>	<b><u>£43,685.03</u></b>	<b>Total</b>	<b><u>£87,914.41</u></b>
<b>BF Transfer</b>	<b><u>£49,867.00</u></b>		
<b>Average</b>	<b>£3,640.42</b>	<b>Ave ( Not Inc CBF)</b>	<b>£3,220.78</b>

## North Wearside Unrestricted Draft Budget 2023

<u>Income</u>		<u>Expenditure</u>	
Grant (Ramp)	£1,000.00	Pledge	£18,510.00
Adding PCC Fees	£1,000.00	Gas	£10,000.00
General PCC Fees	£2,425.00	Electricity	£3,000.00
Bede Lease	£1,575.00	Insurance	£4,900.00
Living by Envelope & Bank	£14,000.00	St. Bede Insurance	£3,300.00
Living by Parish Giving Scheme	£3,500.00	Clergy Expenses	£1,000.00
Grant Rebate from Envelope & Bank	£2,900.00	Administration	£1,800.00
Grant rebate from Parish Giving Scheme	£1,600.00	Upkeep of Services	£2,500.00
		Maintenance	£1,000.00
		Water	£1,000.00
		Mobile Telephone	£500.00
<b>Total</b>	<b><u>£28,000.00</u></b>	Travel Expenses	£1,000.00
<b>Average</b>	<b>£2,333.33</b>	<b>Total</b>	<b><u>£48,510.00</u></b>
			<b>£4,042.50</b>
Icon Project SR5 Setup Loan	£3,000.00		
Arm Spaces Grant?	£5,000.00		
<b>Visible Average</b>	<b><u>£3,000.00</u></b>		
<b>Bank (1st Jan 2023)</b>	<b>£7,300.00</b>		



## **Finance Committee Report 2022**

During the second half of 2022 the PCC decided to form a Finance Committee. This was borne out of a recognition that there were really two aspects to our church finances. There is the day to day accounting of money in and money out, which Lynne undertakes in her role as treasurer, reporting to the PCC, but also a more strategic approach to how we steward the resources that God has given us.

The committee is made up of Rev Jen as PCC Chair, two wardens in Brian and Stuart, Lynne as treasurer and Tom Parkin bringing his wisdom and experience from many years of service as Lynne's predecessor.

The church operates a number of bank accounts, with the day to day current account and also a number of savings accounts and some shares. During 2022 we needed to make some decisions on how to best utilise these different accounts to pay our day to day outgoings, plus the additional costs of the Holy Trinity roof repairs and our pledged Parish Share. Finance Committee met and came up with a proposal for PCC that meant we could meet all these obligations.

Since then we have decided to retain the Finance Committee and meet monthly. We have undertaken the task of preparing the 2023 parish budget, with great thanks to Tom for his work on that. Going forwards our focusses will be seeking to close the deficit between our incomings and outgoings, identify and win grant funding for work that's needed and support Lynne in the preparation of reports for PCC.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

**Team Parish of North Wearside.  
Sunderland**

On accounts for the year  
ended

**31<sup>st</sup> December 2022**

Charity no  
(if any)

**11909035**

Set out on pages

**1 to 8**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I am qualified to undertake the examination by being a qualified member of  
**INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND & WALES**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

**19th April 2023**

Name:

**John G. Farnsworth**

Relevant professional  
qualification(s) or body (if  
any):

**F.C.A.**

Address: **15 NOIRMONT WAY**

**SUNDERLAND**

**SR3 2SS**

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Balance sheet at 31st December 2022

	Team Wearside Current Account	Holy Trinity Community Account	Holy Trinity Petty Cash	St. Bede's Barclay (Team) Account	St Cuthbert Lloyds Account	St Cuthbert Community Hall	Beacon Project SR5 Co-op	COIF Sale Of Parish Room St. Columba	CCLA Holy Trinity PCC	CCLA North Wearside PCC	Total
Balance b/forward at 1st Jaunary 2022	13,882.65	1,270.57	184.48	274.60	2,247.26	6,363.17	21,431.67	22,747.35	31,766.24	34,604.33	134,752.22
Transfers	52,896.88								31,896.88	21,000.00	
Interest Received								-2,206.48	166.04	422.68	-1,620.76
Income	64,410.96	4,312.43	0.00	0.00	1,142.10	5,344.00	42,034.19				117,243.68
Expenditure	111,648.59	4,849.59	144.62	0.00	1,461.26	7,221.91	51,207.04				176,523.01
Balance c/forward 31st December 2022	19,521.90	733.41	39.86	274.60	1,938.10	4,485.26	12,268.82	20,536.87	34.40	14,027.01	73,852.13

- St. Bede Barclay Account:

This account has been frozen by Barclays Bank and is in a redundant state.  
It is very difficult to unfreeze as the signatores are not available.
- Holy Trinity petty cash:

The balance during 2023 will transfered to the community account and closed.
- CCLA Holy Trinity PCC:

The funds in this account, including interest, have been transfied to the Team Current account  
and used to repair Holy Trinity Roof.



## Return of Parish Finance

Jan to December 2022

Please refer to the notes on the following pages to help clarify what is included in each section. The item numbers refer to RPF notes, consistent with the guidance provided in PCC Accountability, 2013.	Date	27/02/2023
	Name	Lynne Colling and Tom Parkin
	Position	Treasurer and Assistant
	Telephone	0191 548 1010 0191 548 8165
		lynne@northwearsideparish.com tom@northwearsideparish.com

INCOME				2022	2021
<u>Unrestricted Funds</u>		Code	PFR Note		
Gift Aid Bank		101	1	10,019.89	9,456.81
Gift Aid Envelopes		110	1	5,030.27	5,499.24
Other Planned Giving		201	2	2,390.55	3,166.71
Collections at Services		301	3	161.00	150.47
Donations - Appeals, Children, Flowers & Memorial		550	5	1,311.25	45.25
St. Margaret Court - Donations		551	5	52.40	0.00
Tax recoverable on Gift Aid - (Durham)		601	6	1,583.79	1,417.08
Tax recoverable on Gift Aid - (Envelopes)		602	6	2,857.30	3,368.66
Legacies		701	7	0.00	0.00
Grants (Warm Places & VAT Return)		810	8a	12,666.00	0.00
Other funds generated		901	8a	0.00	0.00
Other funds generated (St. Bede Lease)		902	8a	1,575.00	1,575.00
Investment fund- Interest - (St. Columba Accumulation Units)		1020	10	0.00	8,223.06
Team CBF Interest		1030	10	422.68	18.01
Weddings PCC Fee		1101	11	1,885.60	619.00
Funerals PCC Fee		1102	11	3,700.00	3,504.20
Other funds generated		1210	9	0.00	0.00
Fund Raising - (St. Cuthbert)		1220	9	0.00	0.00
Church hall lettings - trading		1230	12	145.00	0.00
Magazine Advertising		1250	9	0.00	0.00
Magazine Sales		1260	12	0.00	0.00
Other income - (St. Cuthbert & Holy Trinity Hall Hire)		1275	12	0.00	0.00
Sale of Tradecraft PLC - Fairtrade Goods		1280	12	0.00	0.00
Education/Children's income		1285	12	0.00	0.00
St. Cuthbert Votive lights		1290	12	24.55	0.00
Holy Trinity Votive lights		1291	12	0.00	33.97
Other Events		1301	9	0.00	0.00
Insurance claim		1310	13	0.00	0.00
Sundry Receipts		1340	13	282.43	0.00
				<b>£44,107.71</b>	<b>£37,077.46</b>
<u>Restricted Funds</u>					
Planned Giving - (Team)	201	2		0.00	0.00
Planned Giving - (CAP)	202	2		6,952.00	3,018.00
Donations, Appeals, Memorials (including Charities)	550	5		4,712.53	3,210.49
Legacies	701	7		0.00	0.00
Recurring grants	801	8		0.00	0.00
Recurring grants - (Beacon Project SR5)	802	8		40,240.48	48,716.86
Recurring grants - (CAP)	803	8		0.00	0.00
Non-recurring one-off grants	810	8		0.00	1,000.00
Non-recurring one-off grants - (St. Cuthbert Hall)	811	8		0.00	0.00
Non-recurring one-off grants - (Beacon Project SR5)	812	8		1,174.66	12,338.01
Non-recurring one-off grants - (CAP)	813	8		1,181.27	12,500.00
Other funds generated - (Beacon Project SR5)	901	8		0.00	0.00
Other funds generated - (St. Bede Lease)	902	8		0.00	0.00
Holy Trinity CBF interest	1030	10		165.04	16.54
Holy Trinity fund raising	1210	12		71.00	0.00
Fund raising - (St. Cuthbert Clothes Bank)	1220	9		375.60	207.60
Fund raising - (Holy Trinity Building Fund)	1221	9		1,657.71	1,467.07
Church hall lettings - trading	1230	12		6,492.75	5,325.00
Holy Trinity Votive lights	1291	12		63.84	33.97
Sundry income	1340	13		0.00	0.00
				<b>£63,086.88</b>	<b>£87,833.54</b>
<u>Funds not on Parish Finance Return</u>					
Transfers from other funds (Beacon Project)	1400			570.40	9,391.92
Transfers from CBF funds	1401			52,766.24	0.00
Transfers from St. Cuthbert Hall Gas	1402			539.00	693.00
Transfers from St. Cuthbert Hall Elec.	1403			280.00	360.00
Transfers from St. Cuthbert Hall Ins.	1404			567.00	729.00
Transfers from St. Cuthbert - Church Cleaning	1406			0.00	0.00
Transfers from Holy Trinity Funds	1408			0.00	2,410.94
Assigned Fees for Weddings	1105			2,453.60	1,083.90
Assigned Fees for Funerals	1106			9,512.00	7,419.80
Banking Error Income	1500			21.36	204.00
<b>Overall Income 2022</b>				<b>£173,804.19</b>	<b>£147,203.56</b>



EXPENDITURE	Code	PFR Note	2022	2021
<b>Unrestricted Funds</b>				
Home Mission (Connect)	1850	22	240.00	240.00
Secular Charities	1870	22	0.00	0.00
Other Donations	1880	22	0.00	0.00
Diocesan Parish Share	1910	19	18,510.00	18,350.00
Deanery Quota	1920	23	0.00	0.00
Assistant Staff Costs	2001	21	0.00	0.00
Clergy Expenses	2101	21	989.10	344.21
Visiting Speakers / Locums	2110	21	0.00	0.00
Farmhouse - House Expenses	2130	21	0.00	0.00
Vicarage - Water	2140	21	696.97	683.16
Farmhouse - Water	2145	21	400.71	366.85
Farmhouse & Vicarage - Telephone	2150	21	347.76	445.28
Parish training and mission	2160	22	0.00	77.00
Education/Children's activity	2210	23	0.00	0.00
Youth Work	2220	23	0.00	0.00
Church Insurance	2301	23	4,307.68	3,861.64
Office Telephone	2310	23	0.00	0.00
Team Website	2315	23	0.00	0.00
Organ Costs	2320	23	0.00	0.00
Church Maintenance	2330	23	728.26	1,735.00
Cleaning	2331	23	0.00	0.00
Upkeep of Services	2340	23	785.45	300.02
Upkeep of Gardens	2350	23	0.00	0.00
Administration	2360	23	1,323.83	3,705.18
Printing	2361	23	0.00	70.00
Photocopying	2363	23	336.02	921.44
Church - Electricity	2401	24	1,427.64	818.80
Church - Gas	2410	24	5,017.10	3,011.35
Church - Water	2420	24	0.00	0.00
St. Bede - Electricity	2530	25	0.00	0.00
St. Bede - Gas	2540	25	0.00	0.00
St. Bede - Insurance	2550	25	3,040.49	2,809.86
St. Bede - Water	2580	25	0.00	0.00
St. Bede Maintenance	2580	25	0.00	0.00
Magazine Expenses - Printing	2601	25	0.00	0.00
St. Bede Letting (Refund to St. Bede - Overpayment)	2620	25	0.00	0.00
Team Community Transport	2625	25	40.00	0.00
Purchase of Traldcroft PLC - Fairtrade Goods	2630	25	0.00	0.00
Church major repairs - structure	2701	27	45,196.00	0.00
Church major repairs - installation	2710	27	4,069.20	0.00
Church interior and exterior decorating	2720	27	0.00	0.00
Hall + major repairs - structure	2801	27	0.00	0.00
Hall + interior and exterior decorating	2830	18	0.00	0.00
Cost of Fete's and Other events	1730	17	0.00	0.00
Examination/audit fees (St. Bede)	3001	26	0.00	0.00
St. Bede Building Repair	2840	28	458.40	0.00
			<b>£87,914.81</b>	<b>37,739.79</b>

## Expenditure Continued

**Restricted Funds**

Giving to missionary societies	1801	18	0.00	0.00
Giving - relief & development agencies	1830	18	57.00	0.00
Home mission (Children's Society, Centre Point)	1850	22	1,804.32	531.15
Secular charities	1870	18	0.00	0.00
Other donations	1880	18	0.00	500.00
Salary of Parish Administrators (Beacon Project)	2050	22	33,828.25	25,880.81
Parish Training	2160	22	0.00	0.00
Mission and Evangelism Projects (PMC)	2201	22	0.00	0.00
Beacon Project Administration	2202	22	17,357.41	18,099.72
CAP Administration	2203	22	10,933.51	6,549.00
Education/Children's activity	2210	22	3.00	56.00
Team TV & Broadband	2315	23	0.00	0.00
Organ	2320	23	0.00	170.00
Church maintenance	2330	23	775.19	5,563.96
Beacon maintenance (H.T. Radiators)	2332	23	0.00	0.00
St. Cuthbert Church - Cleaning	2331	23	1,848.00	972.00
Upkeep of Services	2340	23	1,810.25	1,614.76
Upkeep of Churchyard (St. Cuthbert - Grass Cutting)	2350	23	0.00	85.00
Administration Costs (Holy Trinity Kitchen Sundries)	2360	23	408.29	504.02
Beacon Administration Costs	2364	23	0.00	230.01
Printing	2361	23	0.00	0.00
Church Water	2420	24	91.65	58.05
St. Cuthbert Hall - Gas	2540	25	539.00	693.00
St. Cuthbert Hall - Elect	2530	25	280.00	360.00
St. Cuthbert Hall - Insurance	2550	25	567.00	729.00
St. Cuthbert Hall - Maintenance	2560	25	3,364.71	52.50
St. Cuthbert Hall - Water	2580	25	0.00	0.00
St. Cuthbert Hall - Cleaning	2595	25	803.20	301.60
Church major repairs - Installation - Ramp	2710	27	0.00	0.00
Church major repairs - structure - Roof	2701	27	2,663.99	1,568.40
Church repairs - (Holy Trinity Building Fund)	2702	27	920.00	1,200.00
Sundry Costs	2625	25	0.00	0.00
Cost of Fete's and Other events	1730	17	0.00	0.00

**£77,854.77****£65,718.98****Funds not on Parish Finance Return**

Transfers to other funds (Beacon Project)	3101		570.40	9,391.92
Transfers to Team from St. Cuthbert Hall Gas	3102		539.00	693.00
Transfers to Team from St. Cuthbert Hall Elec.	3103		280.00	360.00
Transfers to Team from St. Cuthbert Hall Ins.	3104		567.00	729.00
Transfers to Hall from St. Cuthbert (Cleaning)	3105		0.00	0.00
Transfers to Team from Holy Trinity funds	3106		0.00	2,410.94
Assigned Fees for Weddings - (Including Refunds & Flowers)	1704		1,163.00	369.54
Assigned Fees for Funerals	1705		3,746.48	3,555.00
Assigned Fees for Weddings to Diocese	1706		2,131.20	633.00
Assigned Fees for Funerals to Diocese	1707		4,686.00	5,070.40
Banking	3150		0.00	0.00
Banking Error Correction	4000		21.36	204.00
<b>Overall Expenditure 2022</b>			<b>£179,473.84</b>	<b>£126,875.57</b>



<b>Donations to Charities (Collections during Services and Events)</b>	<b>2022</b>	<b>2021</b>
Centre point North East	£1,466.27	£436.14
Lifeboat Appeal 5p's in Jar	£0.00	£38.05
Home Mission (Connect)	£240.00	£240.00
Tearfund	£57.00	0.00
Christmas Hampers (Harvest Festival)	£290.70	0.00
Children's Society (Collection Boxes)	£48.32	£171.38
<b>Total</b>	<b>£2,102.29</b>	<b>£885.57</b>
<b><u>Other Charities supported by Team</u></b>		
Children's Society (Christingle)	Yes	Yes
Christmas (Shoe Boxes)	Yes	Yes
Christmas Hampers (Harvest Festival)	Yes	Yes
Water Aid (Ian Hart)		Yes
Dressember (Tony & Chantal)		Yes
Winter Warmer Volunteer Expenses)	Yes	Yes
Mothers Union Good Causes)	Yes	Yes
Children's Society (Collection Boxes)	Yes	Yes



Section A

Independent Examiner's Report

Report to the trustees/  
members of

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Sunderland**

On accounts for the year  
ended

**31<sup>st</sup> December 2022**

Charity no  
(if any)

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Signed:

Date:

**19th April 2023**

Name:

**John G. Farnsworth**

Relevant professional  
qualification(s) or body (if  
any):

**F.C.A.**

Address:

**15 NOIRMONT WAY**

**SUNDERLAND**

**SR3 2SS**

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