



East Essex Hackspace CIO

Hawkwell Sports Pavilion

Hawkwell

SS5 4HF

07832 118490

<http://eehack.space>

<https://www.facebook.com/groups/eastessexhackspace/>

Twitter: @EEHackSpace

Report of the Trustees Committee for the year ended 30th June 22

The Management Committee presents its trustees' report and financial statements for the year ended 30 June 2022.

Reference and Administrative Information

Charity Name: East Essex Hackspace CIO

Charity Registration Number: 1190927

Company Registration Number: CE023644

Registered Office and Operational Address:

East Essex Hackspace CIO

Hawkwell Pavilion

Park Gardens

Hawkwell

SS5 4HF

Trustees

Tim Neobard - Chair

Alex Chiolo - Treasurer

Steven Tong - Secretary

Gary Ott

Scott Window

Stephen Ford

Accountants:

Graham Stapleton

Howard & Stapleton

2nd Floor Offices, 26-28 West Street, Market Square

Rochford

SS4 1AJ

Purpose and Aims

To advance the education of the public in the subjects of STEM (Science, Technology, Engineering and Mathematics) in Essex and the surrounding areas by establishing and operating a workshop for the benefit of the local community.

Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remain focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

Focus of our work

Following a long period of refurbishment, we opened our doors in early June 2021.

Since our opening, each of the workshops is in a usable state with tools and equipment. Each of the rooms has had a full refurbishment from the floor up. We have installed a hard wearing resin floor suitable for workshop use, removed the old fixtures and fittings from when the site was a sports pavilion and the walls have been stripped back to bare brick and repainted.

We have added mechanical ventilation, air conditioning and/or heating in each room, and the entire building has been rewired; the metal and wood workshops have three-phase power available. The lathe has been commissioned having had the main motor refurbished for the first time in 20 years, and with one of our members tirelessly working on a new control panel to allow it to be safely operated.

We continue to have a large presence in the community with around 500 people utilising our space on a weekly basis. Recently we have seen an increase in independent member usage (not related to hackspace or U3A meetings), both during the day and evenings.

Since last year our membership has grown by 84, though a few have left, we are now at 86 active paying subscribers (end of June 22). We have now moved away from active recruitment, though we will continue to engage the public at events and through social media.

The workshops continue to see light use outside of regular meetings, which means we still have scope for growth, however we forecast that by the end of 2023 we will likely require

expansion of the workshop facilities, a cap on future membership or some type of tiered access system.

Outreach

We are looking to engage the full local community of all ages. All under 18s have to be accompanied by an adult.

We have several workshops currently running, namely:

- A “minecraft coding club” brings in children from the local area immediately after the park run events on Sundays. These coding clubs teach the children the basics of programming blocks and loops. Around 30 sessions were held during the year, approximately 240 ‘slots’ have been made available with all the places being filled. Each week the slots are made available as first come first serve. We have also run minecraft sessions with SCARFITS which provide opportunities for young carers.
- The sewing & textiles group running on Wednesdays in the social space has been targeting social isolation, bringing together people from different walks of life working on individual and group projects either for themselves or the community.
- The woodworking group run by Clarke in the woodshop meets Wednesdays and has been successful in teaching the basics and made or refurbished tools, wall units and tool benches in the wood workshop.
- The woodturning group meets on Mondays. There have been several intakes and it has proven very popular.
- The board and card games group have been meeting the first Friday of the month, again aimed at reducing social isolation & encouraging people to be mentally active.
- Every other Friday the Guitar group has been meeting, starting from complete beginners they have increased their membership and have a tutor visiting to help them expand their skills.

Essex HAM radio have approached and used the space regularly and have been invited to become a regular part of the hackspace, and permission has been secured to attach radio antenna brackets to the outside of the space for easy aerial installation.

EcoEssex has also used the space for non-commercial eco outreach meetings

Hug-a-shrug have been provided with a large number of tags cut from the space laser cutter for inclusion on their products.

The space has procured and distributed two separate waves of laptops for children. The first set was provided for lockdown, when laptops were in short supply for UK school children who did not have access to computers at home. The distribution was facilitated through various schools and youth projects by Julie Gooding, the laptops were donated by the general public and repaired mostly by Alex Chiolo and other trustees due to lockdown restrictions.

This year, as the war in Ukraine has been ongoing since February, we have provided over 100 laptops through Essex Youth Services and the MegaCentre. These laptops have been donated from corporate sponsors such as WSP Ltd and others which wish to remain nameless. Laptops have been reconditioned by groups of hackspace volunteers.

Principal Funding Sources

For the past 12 months we have raised all funds from grants, donations and subscriptions.

Investment Policy

At present we do not have any funds to invest.

Reserves Policy

We aim to have 6 months of reserves for ongoing expenses (electricity, water and telecommunication services). Due to the increase in electricity rates, we have recently increased the reserve amount from £1,500 to £2,000.

Plans for Future Periods

We are continuing to procure tools and organise the workshops to make them more practical.

Our spending on tools and machinery policy going forward is to buy better equipment than people are likely to have access to at home. This ensures that the space will remain relevant with an excellent selection of tools and machinery which would be too large, bulky or specialist and provides a useful resource in the community.

We have received fundraising support from Julie Gooding from her time as District Chairperson for a total of £4,770 which is being put towards the purchase of a £10,000 waterjet cutter.

Trustee Induction and Training

All trustees were inducted on the 1st June on the health and safety policies of the hackspace. These have also been published online.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
East Essex Hackspace CIO

No (if any)
1190927

Receipts and payments accounts

CC16a

For the period
from

Period start date
01.07.2021

To

Period end date
30.06.22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	4,800	-	-	4,800	8,754
Donations	1,047	-	-	1,047	2,402
Membership fees	5,702	-	-	5,702	143
Rental income	1,430	-	-	1,430	-
Other income	341	-	-	341	14
Monies transferred from EEH CIC	-	-	-	-	2,429
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	13,320	-	-	13,320	13,742
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	13,320	-	-	13,320	13,742
A3 Payments					
Small tools and other consumables	1,115	-	-	1,115	-
Advertising	385	-	-	385	-
Premises costs	1,186	-	-	1,186	-
Insurance	420	-	-	420	241
Computer expenses	1,602	-	-	1,602	499
Postage & stationery	35	-	-	35	-
Miscellaneous expenses	167	-	-	167	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	4,910	-	-	4,910	740
A4 Asset and investment purchases, (see table)					
Improvements to premises	1,791	-	-	1,791	3,499
Plant & machinery	3,570	-	-	3,570	2,314
Sub total	5,361	-	-	5,361	5,813
Total payments	10,271	-	-	10,271	6,553
Net of receipts/(payments)	3,049	-	-	3,049	7,189
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	7,189	-	-	7,189	-
Cash funds this year end	10,238	-	-	10,238	7,189

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank balance	10,238	-	-
		-	-	-
		-	-	-
	Total cash funds	10,238	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Improvements to premises	Unrestricted	1,791	-
	Plant and machinery	Unrestricted	3,570	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	