

Annual General Meeting of the British Society for Medical Mycology

Monday 10th June 2024 17:30 – 18:30

Leonardo Hotel, Cardiff

1) Apologies for absence

Treasurer: Lily Novak-Fraser (LNF)

Executive members: Ali Abdolrasouli (AR), Alyssa Husdon (AH, Clinical junior rep), Mark Fraser (MF)

Members: Neil Gow (NG, former President), Caroline Moore (CM, former Treasurer), Gordon Ramage (GR), Silke Schelenz (SS), Derek Sullivan (DS), Ruth Ashbee (RA)

Present in the room:

President Malcolm Richardson (MR)

General secretary Margherita Bertuzzi (MB)

Meeting secretary Dora Corzo Leon (DCL)

Junior Rep Norman van Rhijn (NvR)

Local meeting organiser Lewis White (LW)

Executive members: Rebecca Gorton (RG), Elena Roselletti (ER), Lottie Brown (LB), David, Chandler (DC)

Members: Richard Barton (RB), Rosemary Barnes (RB), Julian Naglik (JN), Steve Bates (SB)

2) Minutes from Annual General Meeting held September 4th September, Manchester

Minutes seconded by RG and JN

3) Executive committee elections (MB)

a) Upcoming posts for executive

i) General Executive member posts – due to renew September 2024

MB mentioned forms for the nomination of new General Executive members will be circulated and asked all the attendees to get in touch if interested or to let know to other people that might be interested.

ACTION FOR MB: circulate nominations for the society

4) President's report (MR)

MR started by thanking the local organisers of the meeting and the BSMM Executive committee members for their service to the society.

MR discussed the status of the society and overall representation in larger societies, for example the Neil Gow (NG), previous president of the BSMM is currently the new president of the European Federation of Medical Mycology, where he represents also

the BSMM. It was raised previously that this might be a conflict of interest; but there it was not in our capacity to change that with the European Federation of Medical Mycology. MR noted this might change now that NG is president. LW and RG represents the BSMM for the UK HSA Standards in microbiological investigations (SML, diagnostic standards for the UK) and MR thanked them for it. MR mentioned we are also represented on the Royal College of Pathologists by SS but she hasn't been able to attend any of their meetings in a long time to MR is going to approach SS to ask whether she still would like to cover that role or step down. MR asked for views of this and RG responded she thinks that AH, clinical junior rep, could support SS in this. Other representations include Healthcare Infection Society guideline writing group of the hospital acquired infections primarily aspergillosis and a number of people in the room (LW) are contributing to the global Candida guideline – LW confirmed these are nearly ready and the ECMM guidelines. We were asked if as a society if we would endorse the Candida guidelines and MR confirmed that we will endorse and we will do the same with the Aspergillosis guidelines – MR also indicated he is on supporting the British Association of Dermatologists with the revision of the onychomycosis guidelines.

ACTION FOR MR: contact SS about her representation of the Royal College of Pathologists.

MR continued stating we have supported various conferences, i.e. the symposium on NGS at the FIS meeting, the British Society for Immunology congress, which was held in Belfast, the Human Fungal Pathogen conference in Nice. MR stated we have got 2,130 followers on X. MR updated on the working groups, commenting on the impact these guidelines have had. Reports from SS and RA, leading the two working groups have been circulated.

5) Scientific meetings

a) Feedback on Mycology 2024 Cardiff (LW and DCL)

Feedback received from the meeting so far was very positive (stated by DCL and MB) but a request for feedback will be circulated.

b) BSMM 2025 September Norwich (DCL)

DCL reported Stefan Bidula will be the local organiser for 2025 and this will be advertised at the end of the Cardiff meeting. The meeting will be held in September, before the start of the academic year. DCL communicated the decision of the Exec to move the annual meeting to September and keep this constant to help people planning, while not overlapping with other meetings. MF flagged that it would be important to have this before the academic year starts, but after the end of the summer holiday. Timing will also affect the possibility of utilising university accommodation instead, which would be a huge saving in terms of budget (normally about 45K recently due the inflation, as opposed to 30-40K the past years).

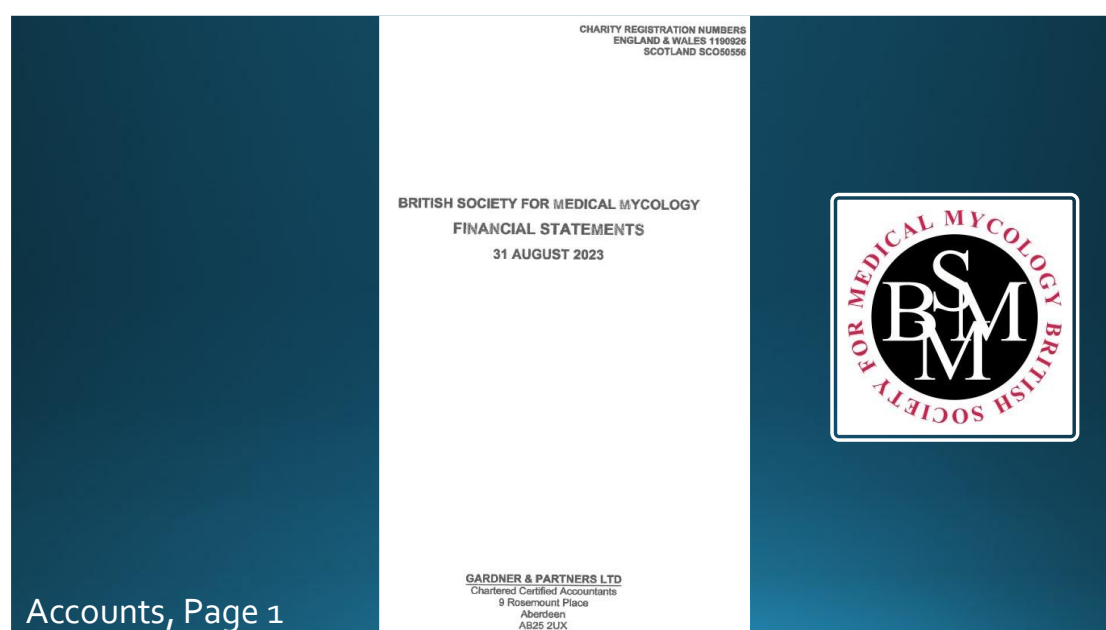
6) Treasurer's report (MB on behalf of LNF)

Below see notes and slides provided by LNF and read on the day by MB

Treasurer's report for financial year ended 31st August 2023



Slide 1 - Page 1, title of the presentation, move to slide 2 to start presentation.



Slide 2 – Page 1 of Accounts These are the financial statements for the British Society for Medical Mycology for the year ending 31st August 2023. This is the third set of accounts after converting our Society to a Charitable Incorporated Organisation (CIO) in 2021 and therefore consists of a full 12 months' worth of accounts.

The British Society for Medical Mycology



BRITISH SOCIETY FOR MEDICAL MYCOLOGY 1190926 & SCO50556	
INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF THE BRITISH SOCIETY FOR MEDICAL MYCOLOGY	
YEAR ENDED 31 AUGUST 2023	
REPORT OF THE INDEPENDENT EXAMINER	
I report on the accounts of the charity for the year ended 31 August 2023 which are set out on pages 1 to 5.	
RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER	
The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the charities and trustee investment (Scotland) Act 2005 and the charities accounts (Scotland) regulations 2006.	
The charity trustees consider that the audit requirement of regulation 10(1) (d) of the accounts regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the act and to state whether particular matters have come to my attention.	
BASIS OF INDEPENDENT EXAMINER'S STATEMENT	
My examination is carried out in accordance with regulation 11 of the charities accounts (Scotland) regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.	
INDEPENDENT EXAMINER'S STATEMENT	
In the course of my examination no matter has come to my attention.	
1. Which gives me reasonable cause to believe that in any material respect the requirements	
To keep accounting records in accordance with section 44(1) (a) and regulation 4 of the 2006 accounts regulations, and	
To prepare accounts which accord with the accounting records and comply with regulation 9 of the 2006 accounts regulations have not been met, or	
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.	
Keith Thomson FCCA Gardner and Partners Ltd Chartered Certified Accountants 9 Rosemount Place Aberdeen AB25 2UX 24 May 2024	

Accounts, Page 2

Slide 3 – Page 2 of Accounts The Independent Examiner's Report to the Trustees of the British Society for Medical Mycology is on the second page. This report concludes that accounting records are in accordance with accounts regulations, and that no unusual items or disclosures in the accounts seeking explanation came to the examiner's attention. These accounts have also been submitted to the Scottish and English/Welsh Charity commissions in accordance with the regulations governing charities in the UK.

THE BRITISH SOCIETY FOR MEDICAL MYCOLOGY STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2023					
	Notes	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
Subscriptions	2	5162		5162	2143
Donations	2			0	0
Surplus Exeter Masters Course	3			0	0
Surplus Annual Meeting	4	7865		7865	22761
Sponsorship from previous years meeting				0	0
Bank Interest	2	0		0	0
Blood & Fungi Profit Share				0	0
FIS Reimbursement	2			0	0
Book Sales		0		0	0
Sponsorship Fungal Registry				0	0
Joint Conference Profit Share		0		0	6126
Glyn Evans Mycology Award Fund				0	0
		13028	0	13028	31030
Expenses					
Direct Charitable Expenditure					
Travel Grants	6	2687		2687	0
Travel Grants - Glyn Evans Mycology Fund	5		0	0	1100
Other Expenditure					
Diploma Materials				0	0
Diploma Staff Costs				0	0
Diploma Travel Costs				0	0
Fungal Registry				0	0
FIS Speakers Expenses				0	0
Book Costs		0		0	0
UKCMN Costs				0	0
Working Party Candida Syndrome				0	0
UCL Burnary				0	0
Management & Administration Costs	2	2689		2689	2644
Total Resource Expenses		5376	0	5376	3744
Net Incoming Resources for Year		7652	0	7652	27296
Funds Brought Forward		222433	-8689	179604	179604
Funds Carried Forward		230085	-8689	187556	207190

Accounts, Page 3

Slide 4 – Page 3 of Accounts The statement of financial activities is broken down in the seven-page report, which has also been sent out to our membership. Page 3 of the accounts is a summary of the society's income and expenditure from 1st September 2022 to 31st August 2023, and page 4 shows the balance sheet as at 31st

Form No.: BSMM-F-04

Version No.:

Status.: Active

Author:

Registered Charity No: 1190926

Effective Date: 27/09/2021

The British Society for Medical Mycology



August 2023. The details of this income and expenditure are found in the numbered Notes on pages 5-7 of the accounts. Where available, the figures for 2022 are shown on the far right for comparison. The figures shown in the accounts do not include VAT. The income for 2023 (page 3) consisted mainly of subscriptions amounting to £5,162 (£2,143 in 2021), which is a healthy increase on last year's subscriptions. Although figure comparisons are outstanding at this time, the membership subscription payment rate has improved since 2022 with the introduction of a new payment platform accessed directly from the BSMM web site. We would urge all members to support your Society by visiting the web site to renew their membership in this manner if they have not done so already. This platform ensures payment of the correct amount (£30 for full member and £75 for 3- year student membership). In addition, one-time membership application or renewal ensures future membership payments are automated. Please note that there are some current members who still have a direct debit in place who have not transferred their method of membership payment to the new system. I urge that you do so as soon as possible and amend instructions on your bank account; please contact our Honorary Secretary or Honorary Treasurer if you need further instruction. My thanks to Margherita Bertuzzi and Norman van Rhijn who are key in maintaining membership and effective payment, respectively. The other stream of income is from annual meetings. Many thanks to the organisers, sponsors and participants of the Manchester 2023 meeting, which was very successful scientifically, and yielded a surplus of £7,866 (£22,761 in 2022). The surplus difference between 2022 and 2023 meetings is due to payment of 2022 meeting arrears in 2023 and sponsor payments that will be reflected in next year's accounts. This is also reflected in the total income shown below. The BSMM did not co-host meetings with any other societies in this financial year. Therefore, total income of the BSMM for 2023 was £13,028 (£31,030 in 2022). Expenses of the Society are summarised on the lower half of page 3. Although there were no Glyn Evans Mycology awards taken up in 2023, the society increased its allocation of Travel Grants to £2687 (from £0 in 2022). The Society supported nine Travel Grants (worth £200 each) for the Exeter meeting in 2022, provided 3 meeting prizes (£300) and 3 Travel Grants for attendance of international meetings (£1500) in this financial period. The society offered another ten Travel Grants (worth £200 each, 5 of which were taken up) and provided 4 Poster/Talk prizes (£300 total) for the Manchester 2023 meeting; this uptake will be reflected in the next accounting period. It is the aim of this honorary treasurer to bring the accounting period back to reflect the calendar year if possible. Although submissions for access to travel grants has increased moderately over the last 2 years, we encourage our members, particularly student members, to apply for travel grants, especially the Glyn Evans Mycology award.

THE BRITISH SOCIETY FOR MEDICAL MYCOLOGY
NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2023

1 Accounting Policies

Basis of Accounting

The accounts have been prepared under the Historical Cost Convention.

Subscriptions

Subscription income comprises amounts received in the year.

2 General Account

	2023	2022
Income		
Subscriptions	5162	2143
Interest	0	0
Donations		
Blood & Fungi Profit Share		
FIS Reimbursement		
	<u>5162</u>	<u>2143</u>
Management & Administration Costs		
Committee Expenses	0	0
Subscriptions	0	227
Travel Costs	600	0
Website & Computer Expenses	836	485
Printing, Postage, Stationery & Advertising	0	14
Gift	0	0
Training	0	0
Professional Fees	0	1125
Accountancy Fees	445	455
Bank Charges	808	338
Sundry Expenses	0	0
	<u>2689</u>	<u>2644</u>

Accounts, Page 5

Slide 5 – Page 5 of Accounts The Management and Administration costs are detailed in Note 2 on page 5 of the accounts. These amounted to £2689 (£2644 in 2022), and comprised the annual Accounting Fees (£445, £455 in 2022), Banking Charges (£808, £338 in 2022), increased Executive Member Travel Costs (£600, £0 in 2022) and Website and Computer Expenses (£836, £485 in 2022) reflecting post-COVID increased activities and a move to update the BSMM web site further. No other expenses were incurred.

THE BRITISH SOCIETY FOR MEDICAL MYCOLOGY
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2023

	Notes	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
Subscriptions	2	5162		5162	2143
Donations	2			0	0
Surplus Exeter Masters Course	3	0		0	0
Surplus Annual Meeting	4	7866		7866	22761
Sponsorship from previous years meeting	2			0	0
Bank Interest	2	0		0	0
Blood & Fungi Profit Share	2			0	0
FIS Reimbursement	2			0	0
Book Sales		0		0	0
Sponsorship Fungal Registry				0	0
Joint Conference Profit Share		0		0	6126
Glyn Evans Mycology Award Fund				0	0
		<u>13028</u>	<u>0</u>	<u>13028</u>	<u>31030</u>
Expenses					
Direct Charitable Expenditure					
Travel Grants	6	2687		2687	0
Travel Grants - Glyn Evans Mycology Fund	5		0	0	1100
Other Expenditure					
Diploma Materials				0	0
Diploma Staff Costs				0	0
Diploma Travel Costs				0	0
Fungal Registry				0	0
FIS Speakers Expenses				0	0
Book Costs		0		0	0
UKCMN Costs				0	0
Working Party Candida Syndrome				0	0
UCL Bursary				0	0
Management & Administration Costs	2	2689		2689	2644
Total Resource Expenses		<u>5376</u>	<u>0</u>	<u>5376</u>	<u>3744</u>
Net Incoming Resources for Year		<u>7652</u>	<u>0</u>	<u>7652</u>	<u>27286</u>
Funds Brought Forward		<u>222433</u>	<u>-8689</u>	<u>179904</u>	<u>179904</u>
Funds Carried Forward		<u>230085</u>	<u>-8689</u>	<u>187556</u>	<u>207190</u>

Accounts, Page 3

Slide 6 – Back to Page 3 of Accounts Therefore, total expenses for the BSMM for 2023 amounted to £5376 (£3744 in 2022). The net incoming resources for 2023 were £7652 (£27,286 in 2022).

THE BRITISH SOCIETY FOR MEDICAL MYCOLOGY BALANCE SHEET AS AT 31 AUGUST 2023			
	Notes	2023	2022
Current Assets			
Stock		1878	1878
Stripe		29427	0
Paypal		41659	31833
Lloyds CIO Account		150549	180562
Cash in Hand		0	0
Prepayments		0	0
		<u>223513</u>	<u>214273</u>
Current Liabilities			
VAT		1671	102
Accruals		446	427
		<u>2117</u>	<u>529</u>
Net Current Assets		<u>221396</u>	<u>213744</u>
		<u>221396</u>	<u>213744</u>
Funds			
Unrestricted Funds		230085	222433
Restricted Fund - Glyn Evans MyCology		-8689	-8689
		<u>221396</u>	<u>213744</u>

Accounts, Page 4

Slide 7 – Page 4 of Accounts The balance sheet of the Society is shown on page 4 of the accounts and details the bank, PayPal and Stripe accounts held by the BSMM in 2023. The British Society for Medical Mycology finished 2023 with a net worth of £221,396 (£213,744 in 2022). I would like to thank Mr Keith Thomson of Gardner and Partners Accountants in Aberdeen, who has been a very supportive accountant for the BSMM over the last 18 years, and who has patiently continued to answer many questions in my second year as Honorary Treasurer.

Slide 8 – “Behind the scenes” slide These financial statements suggest that in 2023 our Society returned to its previous activity levels and established a platform for expanding its supportive funding. The modernisation of the BSMM platforms has continued - we thank our Junior Representative, Normal van Rhijn, for continuing to make improvements to the digital systems used for membership and the web site. Over the last year, I have continued fulfilling the accounting requirements for the Society, including HMRC, VAT and Charity Commission requirements. The Society’s previous Honorary Treasurer, Caroline Moore, has continued to be a significant support in this process. Unfortunately, due to family illness, I have not made the banking strides promised at last AGM: there remains the urgent issue of securing a second (and possibly third) bank account to protect the Society’s funds under the Financial Services Compensation Scheme (FSCS) and consider ethical investment opportunities to enable future proofing the Society’s plans. However, with the introduction of Stripe for membership and annual meeting registration payments, the risk has been mitigated to some extent. Our collaboration with the University of Exeter on the MSc in Medical Mycology has progressed significantly with the support of our members. As the course goes into its third year and based on a member poll, discussions are underway between the Society and the University of Exeter on how to progress this association further by supporting students directly via educational grants that will be administered by the University on our behalf. Our joint educational aims to further mycology training will hopefully also yield longer-term financial benefits to the Society.

The British Society for Medical Mycology



Slide 9 – Thank you slide Finally, I would like to thank Marghe sincerely for delivering this report on my behalf today. I would also like to say a huge thank you to all the Executive Committee members and meeting organisers that I have had the privilege of working with this last year. Your help and support have been invaluable. I look forward to the next 2 years in post and securing the Society's financial status! Manchester, 10th June 2024 Margherita Bertuzzi on behalf of Lily Novak Frazer.

7) Secretary's report (Margherita Bertuzzi) (5 min)

a) Members update

MB reporter that we have got 127 registered pay members 39 with student status and 88 as standard members and that it is very important that we all move to the online registration system.

ACTION FOR MB: send a reminder to the mailing list reminding to move to the online system, otherwise they will be eliminated from the mailing list. Send the form for registration to the 43 additional honorary and life members.

b) Update on travel grants

MBe reported that we have given out the 10 Grant travel grants since September 2023. These include 5 travel grounds to attend the BSMM conference and one Glynn Evans award.

Jennifer Shelton	January 2024	BMS One Health Bath	200£
Lottie Brown	January 2024	ECCMID Barcelona	350£
Fiona Dresel	March 2024	IMC12 Maastricht	350£
Margherita Bertuzzi	March 2024	HFP Nice	350£
Patrick Dancer	March 2024	BSI Loughborough	200£
Maria Cortada Roca	March 2024	BSMM meeting Cardiff	200£
Ben Caswell	April 2024	BSMM meeting Cardiff	200£
Takanori Furukawa	April 2024	BSMM meeting Cardiff	200£
Aize Pellon	April 2024	BSMM meeting Cardiff	200£
Yixin Zhao	May 2024	BSMM meeting Cardiff	200£

10 travel grants, including 5 travel grants to attend the BSMM conference

Glynn Evans award to Lottie Brown for the value of £1000

8) BSMM MSc/Diploma/ Certificate Course (Margherita Bertuzzi on behalf of Mark Ramsdale) (5 min)

Provided by SB

The British Society for Medical Mycology



MRC Centre
for Medical
Mycology



University
of Exeter



PG Certificate | PG Diploma | MSc

PG-Cert Medical Mycology } 17 module leads
PG-Dip Medical Mycology } + 84 contributors so far...
MSc Medical Mycology

3-6 years for completion

Students on course (31/05/2024)

BIOM700Z Principles of Medical Mycology (Mark Ramsdale)	16 students	12 completions	75%
BIOM701Z Medically Important Fungi (Andy Borman / Dora Corzo-Leon)	11 students	11 completions	83%
BIOM702Z Fungal Diseases (Adilia Warris / Riina Richardson)	11 students	11 completions	72%
BIOM703Z Diagnosis and Antifungal Therapy (Lewis White / Caroline Moore)	8 students	4 completions	75%

+ 1 withdrawal + one interruption until Sept 24

Applications for Sept 2024...

14 applications
5 offers
9 more information required



Move to new online portal (ELE2)

Transfer of content and limited redesign of PGcert
More support from dedicated online web development
team for PGDip and MSc modules online.



MRC Centre
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Mycology



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New Modules PGDip- for 24/25 currently being created...

BIOM704Z Molecular Mycology (Jane Usher/Rebecca Hall)- Sept 24 start [COMPULSORY]
BIOM705Z Immunology of Fungal Disease (Carolina Coelho / Pete Cook)- Sept 2024 start
BIOM706Z Fungal Disease in Specific Patient Populations (David Chandler / Samir Agrawal)- Sept 2024 start
BIOM707Z Microscopy and Histology (Malcolm Richardson)- Sept 24
BIOM708Z Medical Mycology Diagnostic Aspects (Manuel Rohini / Richard Barton)- Sept 24 start
BIOM709Z Science Communication in Medical Mycology (Mark Ramsdale)- Jan 25 start [COMPULSORY]

New Modules MSc- for 25/26

BIOM710Z Research Methodology and Grant Proposal (Mark Ramsdale/Steve Bates)- Sept 25 [COMPULSORY]
BIOM711Z Research Project (Mark Ramsdale/Steve Bates)- Sept 25 [COMPULSORY]

Form No.: BSMM-F-04

Version No.: _____

Status.: Active

Author: _____

Registered Charity No: 1190926

Effective Date: 27/09/2021

The British Society for Medical Mycology



MRC Centre
for Medical
Mycology



University
of Exeter



Next steps...

Completion of content for modules BIOM704Z-BIOM709Z (PGDip)

- approximately 18 of 52 new contributors have send us their videos..

Design and creation of project modules BIOM710Z-BIOM711Z (MSc)

- Module descriptors signed off by faculty
- Will require some "dry data" project supervisors and markers.
- Remainder (majority) will be placement based in agreement with local supervisor.



MRC Centre
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Mycology



University
of Exeter



Thanks to captioning team

Charles Hargreave
Daniel Conn
Larissa John
Emma Agnew
Romey Shoesmith
Orlando Ross
Adam Bainbridge
Jack Gregory
Catrin Williams
Harry Osborne
Abby Potton
Haruka Senda

Steve Bates
Sariqa Wagley
Sarah Paddock

176 Videos created, captioned and released in modules BIOM700Z-BIOM709Z !!!
400 Summative MCQ questions set
300 Formative questions created so far...

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The British Society for Medical Mycology



MRC Centre
for Medical
Mycology



University
of Exeter

MSc Medical Mycology (online)

[Overview](#) [Entry requirements](#) [Course content](#) [Fees and funding](#) [Teaching and research](#) [Careers](#)

Fees and funding

2024/25 entry

UK/International fees:

£5,000 per stage (for completion in 3 years)

Scholarships

The University of Exeter is committed to ensuring that knowledge of Medical Mycology is disseminated as widely possible. Therefore, we are pleased to offer scholarships for candidates from low and middle income countries applying to study the Postgraduate Certificate (PGCert) Medical Mycology, which is Stage 1 of the MSc Medical Mycology Online programme, starting in January 2024 and September 2024.

These scholarships will be awarded as a tuition fee discount of £1,050 for each module of the PGCert, offering a total saving of £4,200 on the cost of Stage 1.

[Find out more information on this scholarship.](#)

UoE offering an unlimited number of PGCert scholarships for the Medical Mycology programme - Worth (£4200) for a trial period of 2 years.

BSMM Vote Outcomes...

- Offers of PG scholarships for 2 students funded for £10k - Agreed by membership (Mechanism TBA)
- PGT students on programme can be enrolled for free onto BSMM membership – Agreed by membership] (Mechanism TBA)

Please send us in your recordings asap! We are running to a very tight schedule...

We need a new external examiner for the programme (Sept 2024) – if you are interested please contact m.ramsdale@exeter.ac.uk

A big thank you to all who have contributed so far.

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SB took the chance of reminding the members present that they might receive a reminder to send in their recording and contributions if they haven't already done so. MR asked if there is anything that the society could do to help advertising for the master and if there is any data on how the current students have been recruited. MR asked if there are leaflets that could be given to the Executive so that when they attend conferences they could distribute.

ACTION FOR MB: follow up with MR and SB if there is any promotional material (leaflets/slides) which we could be distributing/putting on the website/advertise at conferences.

SB asked clarifications about the decision of the BSMM to support the MSc in light on the support already given by UoE. MBe clarified that the monetary commitment will be the same as originally decided but we might spread across multiple students.

ACTION FOR LNF: reprise the conversation with MR.

- 9) Update on working groups (Malcolm Richardson on behalf of lead representative of each group)

BSMM diagnostic guideline working party report 5/6/24

The working party for the diagnostic guideline revision has started their work in December 2023.

The group has been expanded on request of the BSMM president and is representing Wales, England, Scotland, Northern Ireland and Ireland as well as reference laboratories and private labs with a total of 16 members. The focus remains on guiding best practice for laboratories as well as providing information for the clinical users on the utilisation of diagnostic tests for the management of serious fungal diseases.

Since the last publication in 2015 the BSMM standards have formed the basis of the ECMM centre of excellence laboratory standards. It is an exciting opportunity to review new evidence to support our revised recommendations.

We have already collated the majority of the new draft information and are aiming to have a final draft towards the end of the year.

Working party chair: Silke Schelenz

Update of BSMM TDM Guidelines Report

Composition of the working group:

- Dr Ruth Ashbee – Chair of WG
- Dr Abhijit Bal - Consultant Microbiologist/Head of Service, Glasgow
- Prof Andy Borman – Deputy Director, Mycology Reference Laboratory, UKHSA, Bristol
- Dr Rebecca Gorton - Principal Clinical Scientist, HSL, London
- Dr Haifa Lyster – Consultant Pharmacist, Harefield Hospital, London

- Dr Riina Richardson – Honorary Consultant Medical Mycologist & Senior Lecturer in Infectious Diseases, Manchester
- Ms Kara Tedford - Senior Paediatric Antimicrobial Pharmacist, Crumlin, Ireland; Hon Senior Clinical Lecturer in Pharmacy and Biomolecular Sciences, Royal College of Surgeons Ireland
- Prof Adilia Warris - Co-Director, MRC Centre Exeter; Consultant Paediatric Infectious Disease Physician, Great Ormond Street, London
- Prof Lewis White - Consultant Clinical Scientist, Head of Welsh Mycology Ref Lab

Progress to date

- The working group has been expanded to include members with expertise in paediatrics and also two pharmacists, one a paediatric pharmacist and the other with experience of use of antifungal in ECMO and ICU patients. The guidelines will include specific sections on paediatric TDM and special patients which will include those on ECMO, in ICU, and various other groups where antifungal pharmacokinetics may be altered.
- The group has held 3 meetings with a 4th planned in Cardiff. During the meetings the draft structure of the new guidelines has been agreed and will use a similar approach to the previous guidelines, posing questions about each of the antifungals in relation to TDM. Material which remains unchanged from the previous guidelines will be summarised but not repeated. We have also obtained agreement from Peter Donnelly, editor of Journal of Antimicrobial Chemotherapy, that he is happy to consider the review once written.
- The members of the group have been split into teams with each team allocated a specific section to draft. Once the sections have been written they will be blended and all members will comment on the whole manuscript
- The literature reviews are being performed by a librarian from Manchester University and we are currently optimising the search strategy, looking at using either conventional search terms or AI generated responses to the questions to be posed in the guidelines.
- Literature will be evaluated using Rayyan, software for systematic literature reviews, which enables working group members to collectively decide which articles to include or exclude.
- It is hoped that the literature searches will be finished by the end of June and there will be a first draft of the manuscript ready by the end of 2024.

Ruth Ashbee, June 2024

New working groups

MR mentioned having asked David Moyes about the progress of a possible NGS working group. LW confirmed he has also been involved in conversations with Mike Bromley and Darius Armstrong-James. David Moyes had reported that they “have started to make some progress recently, with Chrysi Segaki from MHRA starting to

move things along with standards like mock communities. Lewis and I have a list of people to involve, so it is in progress”.

MR and RG has been discuss about a possible working group on diagnosis of superficial fungal infection (PCR diagnostics and all diagnostic methods) as there is significant heterogeneity in the approach.

ACTION FOR MR: *i) send with MB an SOP for formulating a working group so that it can be adopted; ii) discuss this further with RG*

RB suggested we should have an advisory working group to advise on mould exposure in the house – to formalise the sort on interventions that many of the members (for example MR) do regarding mouldy houses.

ACTION FOR EXEC: *discuss how to approach the initiation of the suggested working groups.*

10) Website update (Normal Van Rhijn) (5 min)

11) AOB (1 minute)

Campbell Gourlay (member) enquired if there would be appetite to have a joint event with the microbiology society of if we would be interested in supporting their events. MR indicated we have supported previous conferences with other society and had joined meetings. DCL mentioned that AH could also support shared organisation. RG indicated as well that additional Executive members could be co-opted to help for this.

ACTION FOR DLC: *follow up on this to see what sort of support the Microbiology society has in mind*

CHARITY REGISTRATION NUMBERS
ENGLAND & WALES 1190926
SCOTLAND SCO50556

BRITISH SOCIETY FOR MEDICAL MYCOLOGY
FINANCIAL STATEMENTS
31 AUGUST 2024

GARDNER & PARTNERS LTD
Chartered Certified Accountants
9 Rosemount Place
Aberdeen
AB25 2UX

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF THE
BRITISH SOCIETY FOR MEDICAL MYCOLOGY**

YEAR ENDED 31 AUGUST 2024

REPORT OF THE INDEPENDENT EXAMINER

I report on the accounts of the charity for the year ended 31 August 2024 which are set out on pages 1 to 5.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the charities and trustee investment (Scotland) Act 2005 and the charities accounts (Scotland) regulations 2006.

The charity trustees consider that the audit requirement of regulation 10(1) (d) of the accounts regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the act and to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination is carried out in accordance with regulation 11 of the charities accounts (Scotland) regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination no matter has come to my attention.

1. Which gives me reasonable cause to believe that in any material respect the requirements

To keep accounting records in accordance with section 44(1) (a) and regulation 4 of the 2006 accounts regulations, and

To prepare accounts which accord with the accounting records and comply with regulation 9 of the 2006 accounts regulations have not been met, or

2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Keith Thomson FCCA
Gardner and Partners Ltd
Chartered Certified Accountants
9 Rosemount Place
Aberdeen
AB25 2UX



29 May 2025

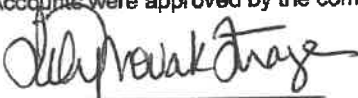
THE BRITISH SOCIETY FOR MEDICAL MYCOLOGY
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2024

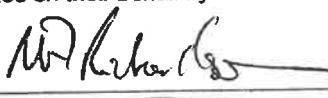
	Notes	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
Subscriptions	2	3115		3115	5162
Donations	2			0	0
Surplus Exeter Masters Course	3	0		0	0
Surplus Annual Meeting	4	-16104		-16104	7866
Sponsorship from previous years meeting				0	0
Bank Interest	2	0		0	0
Blood & Fungi Profit Share	2			0	0
FIS Reimbursement	2			0	0
Book Sales		0		0	0
Sponsorship Fungal Registry				0	0
Joint Conference Profit Share		0		0	0
Glyn Evans Mycology Award Fund				0	0
		-12989	0	-12989	13028
Expenses					
<u>Direct Charitable Expenditure</u>					
Travel Grants	6	3449		3449	2687
Travel Grants - Glyn Evans Mycology Fund	5		0	0	0
<u>Other Expenditure</u>					
Diploma Materials				0	0
Diploma Staff Costs				0	0
Diploma Travel Costs				0	0
Fungal Registry				0	0
FIS Speakers Expenses				0	0
Book Costs		0			
UKCMN Costs				0	0
Working Party Candida Syndrome				0	0
UCL Bursary				0	0
Management & Administration Costs	2	7865		7865	2689
Total Resource Expenses		11314	0	11314	5376
Net Incoming Resources for Year		-24303	0	-24303	7652
Funds Brought Forward		230085	-8689	221396	213744
Funds Carried Forward		205782	-8689	197093	221396

THE BRITISH SOCIETY FOR MEDICAL MYCOLOGY
BALANCE SHEET AS AT 31 AUGUST 2024

	Notes	2024	2023
Current Assets			
Stock		1878	1878
Stripe		48861	29427
Paypal		41659	41659
Lloyds CIO Account		104034	150549
Cash in Hand		0	0
Prepayments		0	0
		<u>196432</u>	<u>223513</u>
Current Liabilities			
VAT		-1208	1671
Accruals		547	446
		<u>-661</u>	<u>2117</u>
Net Current Assets		<u>197093</u>	<u>221396</u>
		<u>197093</u>	<u>221396</u>
Funds			
Unrestricted Funds		205782	230085
Restricted Fund - Glyn Evans MyCology		-8689	-8689
		<u>197093</u>	<u>221396</u>

Accounts were approved by the committee on the and signed on their behalf by


Treasurer


President

THE BRITISH SOCIETY FOR MEDICAL MYCOLOGY
NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2024

1 Accounting Policies

Basis of Accounting

The accounts have been prepared under the Historical Cost Convention.

Subscriptions

Subscription income comprises amounts received in the year.

2 General Account

Income	<u>2024</u>	<u>2023</u>
Subscriptions	3115	2143
Interest	0	0
Donations		
Blood & Fungi Profit Share		
FIS Reimbursement		
	<u>3115</u>	<u>2143</u>
Management & Administration Costs		
Committee Expenses	49	0
Subscriptions	193	227
Travel Costs	5720	0
Website & Computer Expenses	835	485
Printing, Postage, Stationery & Advertising	0	14
Gift	0	0
Training	0	0
Professional Fees	0	1125
Accountancy Fees	546	455
Bank Charges	522	338
Sundry Expenses	0	0
	<u>7865</u>	<u>2644</u>

THE BRITISH SOCIETY FOR MEDICAL MYCOLOGY
NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2024

3 Exeter Masters Course

	<u>2024</u>	<u>2023</u>
Income		
Delegate Fees		
Sponsorship		
Donation		
Share of Profit	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>
Expenditure		
Accommodation & Catering		
Lecturer's/Demonstrating Expenses		
Materials		0
Books		
Postage, Photocopying, etc		
Ancillary & Technical Costs		0
Sundry		
Gift		
Leeds University Share of Surplus	<u></u>	<u></u>
	<u>0</u>	<u>0</u>
Surplus	<u>0</u>	<u>0</u>

4 Annual Meeting

Income		
Delegate Fees	13985	16761
Sponsorship	<u>31630</u>	<u>6000</u>
	<u>45615</u>	<u>22761</u>
Expenditure		
Accommodation and Catering	59620	0
Speakers Expenses	0	0
Room Hire		
Other Expenses	1956	0
Gifts	<u>143</u>	<u>0</u>
	<u>61719</u>	<u>0</u>
Surplus	<u>-16104</u>	<u>22761</u>

THE BRITISH SOCIETY FOR MEDICAL MYCOLOGY
NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2024

5 Glyn Evans Mycology Fund

The fund was created by the society to commemorate Glyn Evans. The award is regarded as an extension of the existing travel award scheme and aims to provide applicants with financial support to visit other laboratories for training. £Nil (£Nil - 2023) was paid to 0 individual (0 - 2023).

6 Travel Grants

Travel grants of £3,449.38 (£2,687 - 2023) was paid to 15 (9 - 2023) individuals.

7 Committee Members Expenses

A total of Nil (£Nil - 2023) was reimbursed to members of the committee during the year. No Honorarium has been paid to any committee members.

