



UNIVERSITIES ASSOCIATION FOR LIFELONG LEARNING

(A company limited by guarantee)

Charity Registration Number 1190891

Company Number CEO23600

Financial Statements for the year ending 30th September 2022

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Status and Constitution

The Universities Association for Lifelong Learning is registered with the Charities Commission (CC) (No 1190891). Membership of the Association consists of universities and other Institutions of Higher Education established within the United Kingdom, individual members and some international memberships.

The Trustees of the Association are:

- Professor Jonathan Michie (Chair)
- Dr Mary Mahoney (Secretary)
- Professor Bonnie Slade (Treasurer)
- Professor Darryll Bravenboer
- Professor John Butcher
- Professor James Gazzard (pending)
- Dr Deborah Grange
- Professor Ruth Hewston
- Professor Uzo Iwobe
- Professor William Kitchen.

Officers

Chair: Prof Jonathan Michie, University of Oxford
Secretary: Dr Mary Mahoney, University of Wolverhampton
Treasurer: Professor Bonnie Slade, University of Glasgow

Treasurer's Report for 2021/22

Accounts run from 1st December 2021 to end September 2022 but include admin costs from 1 October 2021. This timeline aligns with the notification by the Cooperative bank that the new account was active and officers were able to gain access. Money was transferred from the old UALL bank account to the new UALL (CIO) account on 14th March 2022 (£44,747.96) although some membership payments continued to be deposited to the old account after that date. As a consequence, the old account has remained open and funds transfers enacted. Institutions continue to be notified of the bank account changes. The old account will be closed as soon as possible. The CC has been advised of this arrangement.

Membership and subscriptions

Income from membership subscriptions in 21/22 remained steady at £11,850 (20/21 = £12,000). Membership rates have remained at £500 p.a.

| <u>Member HEIs</u> | 15/16 | 16/17 | 17/18 | 18/19 | 19/20 | 20/21 | 21/22 |
|---------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| England | 30 | 24 | 21 | 20 | 17 | 18 | 20 |
| Wales | 5 | 5 | 5 | 4 | 4 | 4 | 2 |
| Northern Ireland | 1 | 1 | 1 | 1 | 1 | 1 | 0 |
| Scotland | 8 | 7 | 0 | 1 | 1 | 0 | 1 |
| International | 4 | 5 | 3 | 1 | 1 | 1 | 2 |
| Individual | - | - | - | - | - | - | 1 |
| Total | 48 | 42 | 30 | 27 | 24 | 24 | 26 |

Conference: University of Glasgow, 6-9 June 2022

The 2022 conference which is an important revenue source for the association was organised jointly with SCUTREA, with UALL and SCUTREA sharing conference surplus. UALL's share was £2,028.46 and is not included in the bank balance at 30 September 2022 as payment is pending from the host institution.

**UALL/SCUTREA Consolidated
Conference Summary – Glasgow
2022**

| | Income | Actual | Surplus |
|--|-------------------|---------------------|-------------------|
| Description | Income | Cost / Spend | Surplus |
| | £ | £ | £ |
| <i>Income:</i> | | | |
| Conference Income – UALL (Purchase orders) | 3,085.00 | | |
| Conference income – Glasgow (Eventbrite) | 15,805.00 | | |
| | | | |
| <i>Expenses:</i> | | | |
| Conference Venue (inc. janitor overtime) | | £4,252.50 | |
| Daily Catering Costs | | £4,095.00 | |
| Gala Dinner Venue/Catering | | £3,300.00 | |
| Eventbrite fees | | £1,275.90 | |
| Admin travel/accom costs (UALL only) | | £1,087.88 | |
| Programme | | £840.00 | |
| Entertainment | | £600.00 | |
| Incidentals | | £57.95 | |
| | | | |
| | £18,890.00 | £15,509.23 | £3,380.77* |

Note: *Surplus to be split (60/40) with UALL/SCUTREA. This split reflects the additional administrative work UALL provided, including having to register as a supplier with the University of Glasgow to be able to receive the surplus funds.

- UALL - £2,028.46
- SCUTREA £1,352.31

UALL Operating costs

Operating expenditure:

Staffing costs: consisting of the administrator and a marketing/comms officer, both part time. for the 12 month period of 1 October 2021 – 30 September 2022

- Administrator – Sandra Gee (one day per week): £11,555.57 (includes VAT for secondment from Kellogg College)*
- Marketing & Comms – Verity Hilton (one day per week): £7,800.00 (no VAT)

*Note: *this includes a transitional period from Dept for Continuing Education to Kellogg College from August – December 2021. Payment for July – Sept 2022 is pending and is not included in the bank balance at 30 September 2022.*

Maintenance of websites: In 2021-22 UALL paid for the maintenance and domain ownership of both its website and the former SEEC website. The 2022-23 Action Plan addresses the need for these costs to be reduced through the redevelopment of a single new UALL website.

Professor Bonnie Slade
UALL Treasurer
University of Glasgow

UNIVERSITIES ASSOCIATION FOR LIFELONG LEARNING

Statement of Income for the year ended 30th September 2022

| | 2022 £ | 2021 £ |
|---|--------------------|--------------------|
| Turnover | | |
| Subscriptions | 11,850.00 | 12,000.00 |
| Conference surplus (see*) | <u>2,028.46</u> | |
| | 13,878.46 | |
| Operating Expenditure (see Note 1) | <u>(20,277.52)</u> | <u>(16,384.00)</u> |
| Surplus/(Deficit) for the year | <u>(-6,399.06)</u> | <u>(4,384.00)</u> |

* conference surplus – payment pending; administrator expenditure S Gee July – Sep 22 - payment pending. Both sums excluded from final balance end September 2022.

None of the trustees have been paid any remuneration or received any benefits

| | 2022 £ | 2021 £ |
|---|-----------|-----------|
| Current Assets | | |
| Debtor | | |
| [pending: SG secondment; Uni of Glasgow conf payment] | 5,548.27 | |
| Cash at bank at 30 September 2022 | 44,639.79 | 49,413 |
| | ----- | ----- |
| | 50,188.06 | 49,413 |
| | ===== | ===== |

Note 1: Operating Expenditure

| | Year to 30 Sept 22 | Year to 30 th Nov 21 |
|------------------------------|-----------------------|------------------------------------|
| | £ | £ |
| Secondment of Administrator | 11,555.57 | 15,372.00 |
| Communications and marketing | 7,800.00 | 0.00 |
| Maintenance of website | 921.95 | 1,012.00 |
| | ----- | ----- |
| | <u>20,277.52</u> | <u>16,384.00</u> |

| | |
|-----------------------------------|------------|
| Cash in bank at 30 September 2022 | £44,639.79 |
|-----------------------------------|------------|