

S Y D E N H A M



F O R E S T H I L L

Annual Reports

2022

CONTENTS 2020

- 1. AGENDA**
- 2. MINUTES OF APCM 2021**
- 3. PCC REPORT**
- 4. TREASURER'S REMARKS & ACCOUNTS 2020**
- 5. FABRIC REPORT**
- 6. DEANERY SYNOD REPORT**
- 7. SAFEGUARDING REPORT**
- 8. CHILDREN'S AND YOUTH MINISTRY REPORT**
- 9. WORSHIP REPORT**
- 10. SAFEGUARDING REPORT**
- 11. HOLY TRINITY SCHOOL REPORT**
- 12. ELECTORAL ROLL REPORT**
- 13. CLERGY REPORT**

PARISH OF HOLY TRINITY SYDENHAM & FOREST HILL

NOTICE OF MEETING TO ELECT CHURCHWARDENS and NOTICE OF ANNUAL PAROCHIAL CHURCH MEETING

**The above Meetings will be held at Holy Trinity Church
Monday 25 April 2022 at 8:00 pm**

MEETING OF PARISHONERS

AGENDA

Election of 2 Churchwardens*

ANNUAL PAROCHIAL CHURCH MEETING

AGENDA

1. Apologies for Absence
2. To accept 'Any Other Business' to be raised under item 10
3. Minutes of the APCM held on the 11 April 2021 (Online)
4. Matters arising from the Minutes of the APCM on 11 April 2021
5. To receive and discuss:
 - (a) Annual Report on the Financial Affairs of the Parish
 - (b) Independently Examined Accounts for the year ending 31st December 2021
 - (c) Annual Report on the Proceedings of the PCC 2021
 - (d) Fabric Report
 - (e) Deanery Synod Report
 - (f) Safeguarding Report
6. Report on the changes to the Electoral Roll since the last APCM
7. Election of 2 Deanery Synod Representatives *
8. Election of 9 Parochial Church Council Members *
9. Election of an Independent Examiner for the 2022 Accounts
10. Any Other Business (as notified under item 2)
11. Chair's Remarks

Holy Trinity Sydenham and Forest Hill

Minutes of Meeting of Parishioners and Annual Parochial Church Meeting Online held at 11:30 am on 11 April 2021

Holy Trinity Sydenham and Forest Hill

Minutes of Meeting of Parishioners and Annual Parochial Church Meeting Online held at 11:30 am on 11 April 2021

In attendance:

Rev. Edd Stock (Chair)	
Simon Appleby	Dave Yearwood
Judith Standing	Rev. Valerie Shirley
Catherine Kamau	Despina Francois (Lay Reader)
Carolyn Buckeridge	Jenny Kronberg
John Buckeridge	Steve Jordan
Sarah Diamond	
Miles Winter	
Alex Mutyaba	
Dorcas Efayena	
Katie Stock	

Present but non-voting: Marie Ali, Gabrielle Lacerda and Yara Melo

Annual Meeting of Parishioners

Election of 2 Churchwardens:

Nominee:	Proposer:	Seconder:
Judith Standing	Sarita Fenton	Karen Pretorius
Steve Jordan	Phil Newsam	Simon Appleby

There being no other nominations an election was not necessary, and **it was agreed unanimously that Judith Standing and Steve Jordan be appointed Churchwardens.**

Annual Parochial Church Meeting

- 1. Apologies for absence:** None
- 2. Acceptance of Any Other Business –** None
- 3. Minutes of the APCM held on 15 November 2020 –** One minor correction (missing zero). Simon Appleby proposed, Despina François seconded, and it was unanimously agreed that the Minutes be accepted as a true record.
- 4. Matters arising from the Minutes of the APCM on 15 November 2020 -** there were none.
- 5. Receive and Discuss Annual Reports 2020 -** these had been circulated in advance of the Meeting.

5.1 Accounts for the year ending 31st December 2019 and the Independent Examiners Report on the Accounts.

The Accounts for the year ending 31st December 2021 and the Independent Examiner's Report on the Accounts had been circulated prior to the Meeting, with the Annual Reports. Simon Appleby the Treasurer thanked John Buckeridge for his excellent work as previous Treasurer and presented the Accounts and his Report.

He drew attention to the fact that the report distributed before the meeting was a draft and the approved version contained a balance of restricted funds of just over £8000. We had an income of just over £105,000 last year there was a deficit of just over £1000. With the restrictions of Covid this was a good outcome. Giving was down 2% for the year and premises hire was down by 56% mostly due to regular lets being suspended.

Our total income is down by 15% from the previous year. Of the £105,000 of income, we received just over £11,000 of furlough grants. We have £96,000 in reserve.

A slightly updated version with no material changes will be sent out of the meeting.

John Buckeridge thanked Simon for his work and asked whether the final version had been signed off. Simon said it had been and was available, the changes had been to the categorisation of allocations. Just also wished to thank Katheryn White. John suggested that the balance of income over expenditure was slightly optimistic because it did not contain our normal level of outward giving.

There were no other questions raised on the accounts.

John Buckeridge proposed, and Steve Jordan seconded, and it was unanimously agreed that the accounts be accepted as a true record of the financial affairs of the Parish.

Rev Edd Stock thanked Simon for doing the Accounts and his Report. John said we should pass the churches thanks to Kathryn White for her work as our Independent Examiner.'

5.2 Annual Report on the Proceedings of the PCC 2020

It was suggested that the reference to the decision on family worker referred to the previous year and should be deleted.

There were no other queries on the Report of the PCC.

5.3 Fabric Report

Steve Jordan said that there had been a quinquennial in 2020 which was outside the scope of the report but that it had not highlighted any new areas and had acknowledged the work we had already done.

The dormer windows refurbishment remains a job that needs to be completed over the next couple of years. Steve pointed out that decision had been made to pursue resurfacing the drive and improving disabled access to the front of the church.

Steve thanked all those who had helped with Church maintenance and gardening during the year.

5.4 Deanery Synod

Steve Jordan said that there was nothing material to report from Deanery Synod as there had only been a couple of online meetings that mainly discussed the current arrangements.

5.5 Children's Report

Yara reported on a number of activities that had taken place during lockdown.

5.6 Safeguarding

Judith thanked Valerie for all her work in safeguarding over the years as she was now stepping down from the role. Sarah has joined the safeguarding team and a review of processes was taking place.

5.7 Annual Reports

There were no queries on the Annual Reports. Simon Appleby proposed, Despina Francious seconded, and it was unanimously agreed that the Annual Reports be accepted.

5.8 Report on the New Electoral Roll

Steve Jordan reported that there are **78 people on the New Electoral Roll** (72 in 2019). 35 are resident in and 43 outside the Parish.

6 Election of a Deanery Synod Representative

There were no additional candidates for election to the Deanery Synod.

7 Election of the Members of Parochial Church Council ('PCC')

The following people were nominated as Members of the PCC and had agreed to act in that role:

Person Nominated
Dorcas Efayena
Simon Appleby
Jenny Kronbergs
Dave Yearwood
Miles Winter
Mary-Ann Knight
Catherine Kamau
Sarah Diamond

As we have 78 people on the Electoral Roll, we are entitled to have 9 elected Members on the PCC. As only 8 people had been nominated an election was not necessary. The Meeting unanimously agreed that the proposed people be appointed as the Members of the PCC.

8. Election of Independent Examiner for the 2022 Accounts

Simon Appleby proposed, and John Buckeridge seconded, and it was unanimously agreed that Kathryn White, be appointed as the Independent Examiner of the Church Accounts for 2022 subject to her confirmation. The proposal was unanimously agreed.

10. Any Other Business – PCC Membership

Edd proposed that following good practice he proposed that only one family member be elected to an office in the church, including the PCC, Deanery Synod or Churchwarden. It was passed with 3 abstentions.

11. Chair's Remarks

Edd and Katie presented the report in the form of a video. Services have been online and, in the building, when possible. It had been good to meet face to face over Christmas where we had been able to have a carol service. The reverse Santa had collected over 300 presents for those in our community struggling at Christmas.

Christmas day was a special opportunity to meet face to face. We had lent activities run in three separate streams. The conference calls had been a real help to keep people together as a community and we should thank Steve and Despina for leading those. Judith and Daniel had been material to making the online family worship take place. Phil, Despina, Alex and Jenny had been really important in helping with keeping the preaching going.

Gabi has joined us following Christine's departure.

Edd and Katie wanted to thank everyone for their patience and the pastoral care they have given to church members and the love that Edd and Katie had felt.

Edd announced that Katie had been offered a curacy in Birmingham and they would be moving to Birmingham. Their last service would be the 13 June.

Edd said they were very sorry to be leaving but it had not been possible to arrange a suitable curacy locally.

Edd said he understood this would be shock to most people but he felt confident that HT would continue on the road to the vision that the church had.

Edd thanked those who have served on the PCC and those were stepping down.

The Meeting closed with prayer at 12:15pm

**Steve Jordan
On behalf of
Sarah Diamond
PCC Secretary**

Treasurer's remarks to the Financial Statements 2021

These remarks do not form part of the financial statements which follow below and for the following 5 pages.

Please see also the stewardship report for further details about planned and other giving received by Holy Trinity church during 2021.

As well as for the voluntary giving that is recorded in that report, the PCC is also grateful to all those that have contributed to the financial health of the church by undertaking such tasks as counting and recording collections, banking, running the envelope scheme, collecting, and recording payments for use of our rooms and for other activities as well as dealing with suppliers and writing to mission organisations and charities that we help. The PCC wants to recognise the generosity people have shown, both financially and with their time, considering the Covid-19 global pandemic.

Given the on-going impact of Covid-19, as well as Holy Trinity being integrum, the financial position of Holy Trinity church remains adequate. At the end of the financial year, closing 31st December 2021, Holy Trinity recorded a deficit of £8,080 against an income of £76,815. Regular giving fell by just over 30% over the reporting period as members of the church family moved away. However, over the same period, income from premises hire increased by 27% compared to last year. Overall Holy Trinity's income is 27% less than in FY20. Additionally, it should be noted that Holy Trinity church owes the diocese £16,000 for its Parish Support Pledge for FY21. This was a result in a banking error that was not resolved until the new financial year. As of the 31st of December, Holy Trinity had £87,894 in reserves.

Simon Appleby

PCC Treasurer 2020-21

Holy Trinity Church, Sydenham and Forest Hill - Financial Statements 2021

The financial statements which follow on pages 2 to 5 below are the financial statements for the calendar year 2021 of the parochial church council (PCC) of Holy Trinity Church, Sydenham and Forest Hill and have been adopted by the PCC on the XX March 2022. The Independent Examiner's report follows on page 7.

Signed:

Signed:

Original Signed

Simon Appleby (PCC Treasurer 2020-22)

Rev. Ben Strain (Priest -in-Charge and Chair of the PCC)

Holy Trinity Church, Sydenham and Forest Hill - Financial Statements 2021

These statements are prepared on a receipts and payments basis, that is, they show the amounts received and paid by the Church during 2021. They do not take account of liabilities to make future payments or of rights to future receipts (except as indicated in the notes). All figures shown are to the nearest pound.

Account balances (£)				
	Bank accounts	CofE deposit fund	Total	Of which restricted amounts were:
31 Dec 2020	69,621	26,353	95,974	7,908
Add receipts in year	76,798	17	76,815	7,500
Less payments in year	84,895	0	84,895	8,097
31 Dec 2021	62,179	26,367	87,894	7,311

See Note 1 below for more details on restricted funds.

Receipts and Payments statements are on pages 3 and 4

The notes which follow below and after receipts and payments tables form a part of the financial statements. The balances above and receipts and payments tables should be read in conjunction with the notes.

These financial statements are followed by the independent examiner's certificate.

Notes

Restricted Funds

1. Restricted Funds are those accepted by the PCC for a special purpose to be spent only on that purpose. Grants received by the PCC are usually for a specific purpose and hence are restricted funds until spent on the purpose for which they were provided. Collections for a specific charity are also restricted funds for Holy Trinity until passed on to that charity. Occasionally gifts are given to the church by individuals on condition they are spent on specific purposes. If the PCC accepts any funds subject to conditions (which it is not obliged to do) then it must return those funds if unable to spend them in accordance with the conditions unless the donor releases the remaining amount for the general mission of the Church.
2. The tables of receipts and payments show receipts in 2021 and how restricted funds were spent in 2021.

After expenditure and new restricted income, the restricted funds held at the end of the year were held for the following purposes:

Restricted fund	GBP
Special collection	128
Soft play equipment	565
Signage	2,579
Fresh expressions Pray and Play	1,039
Sanctuary curtains	3,000
Total	7,311

Holy Trinity Church, Sydenham and Forest Hill					
Receipts 2021 (all figures are rounded to whole GBP)					
Previous year					
Receipts	Unrestricted (£)	Restricted (£)	2021 (£)	Notes	2020 (£)
<i>Freewill offerings</i>					
Regular giving	42,130		42,130	3	62,269
Loose collections	834		834		861
Gift days	2,690		2,690		2,370
Special collections	-		-		-
Other gifts	-		-		4,871
Gift Aid tax refund	13,503		13,503	4	15,191
Total gift income	59,157	-	59,157		85,562
<i>Other income</i>					
Interest received	17		17		140
Grants received	130	7,500	7,630		-
Premises hire income	7,840		7,840		5,988
Contribution to costs (scouts)	-		-		188
Gross Statuary Fees to PCC	1,194		1,194		1,791
Events income	-		-		-
Sales (bible notes, books etc)	-		-		85
HMRC Covid Furlough	2,007		2,007		11,871
Other items	204		204	6	80
Total other income	11,392	7,500	18,892		20,143
PCC Diocese fees	637	597	1,234		
Total income	69,912	6,903	76,815		105,705

Notes on receipts

- Regular Giving: The figure represents a 27% decrease in regular giving against 2020. At the end of 2021 we had 23 regular givers (couples giving together counted as one). (2020: 36 regular givers) who give either by standing order (including through charities aid foundation or similar) or using the envelope scheme.
- Gift Aid Tax Refunded includes money received from the Gift Aid Small Donations Scheme now covering small cash or card donations from non-taxpayers (who cannot make a Gift Aid declaration).

Financial Statements: Page 3 of 7

- Grants: Porters Trust grant to support children's and families' work.
- Other items: Pepper corn rent for access to the drive by neighbour.

Holy Trinity Church, Sydenham and Forest Hill					
Payments 2021 (all figures are rounded to whole GBP)					
Previous year					
Payments	General funds (£)	Restricted (£)	2021 (£)	Notes	2020 (£)
Outward giving	2,300		2,300		2,773
Parish support fund	37,500		37,500		43,331
Secretarial	5,786		5,786		5,717
Music fees/worship pastor	4,753		4,753		14,019
Cleaning	2,918		2,918		2,010
Children and family's worker(s)	7,434	7,500	14,934		15,324
Other payroll costs	756		756		1,092
Expenses of Ministry	761		761		2,973
Ministry team training	215		215		293
<i>Mission and evangelism costs</i>			-		
Events costs	-		-		500
Children's and youth work	954		954		326
Maintenance	3,107		3,107		2,772
Cost of services	202		202		1,490
Office and other supplies	1,191		1,191		766
Printing (external)	1,061		1,061		223
Phone and broadband	794		794		485
Insurance	1,311		1,311		1,305
Utilities	4,882		4,882		4,216
Other	1,470		1,470		5,891
Capital Expenditure	-		-		167
Statutory fees to diocese	-	-	-		1,194
Total payments	77,395	7,500	84,895		106,867
Net profit			(8,080)		(1,162)

Notes on Payments

7. Outward Giving in 2021 was as follows:
a. Giving from PCC Funds

Charity	Description	£
Holy Trinity School	2020 giving	1,200
Toilet Twinning	2020 giving	500
XLP	2020 giving	200
LEWCAS	2020 giving	400
		2,300

The PCC has further allocated in 2021 the following further donations which have been paid since the end of the year:

Charity	£
Voluntary Services Lewisham	1,200
Church Mission Society	600
Mission Aviation Fellowship	600
Sydenham Garden Trust	200
St Christopher's Hospice, Sydenham	200
Simeon's Trustees (HT patron)	200
Spinnaker Trust (Christian work in schools)	200
Churches together in Sydenham & Forest Hill	25
Rainbow Trust (Leukaemia)	500
Citizens UK (Membership)	350
A Rocha UK	200
Total	4,275

The policy of the PCC is that outward giving from PCC funds in each year should be as close as possible to 10% of the previous year's unrestricted incoming voluntary giving to the church. Special collections represent amounts collected or given specifically for the relevant purpose and are given to or spent on the relevant purpose.

8. The Parish Support Fund amount is HT's contribution towards the costs and the work of Southwark Diocese. Those costs in 2021 were approximately £80,300 for each full-time paid clergy member, of which about £64,500 was the direct cost for each member of parish clergy of pay, pension contributions, housing, and training. The balance is spent to support the wider work of the Diocese of Southwark. HT's PCC, for the 2021 financial year, agreed to contribute £50,000 towards the Parish Support Fund.
9. Ministry expenses normally represent clergy expenses of office payable by the parish to the vicar. The expenses also include our readers' licence fees (£30 per year each). Otherwise, expenses intentionally have not been claimed by our non-stipendiary minister and our readers. We thank them for this financial support given in addition to their ministry.
10. Events included here were: Due to Covid-19 restrictions there have been no event costs incurred.
11. Please note due to a banking error, HT owes the diocese of Southwark £16,000 towards the Parish Support Fund.

Independent Examiner's Report to the members/trustees of Holy Trinity, Sydenham and Forest Hill, Parochial Church Council

I report to the trustees on my examination of the accounts of Holy Trinity, Sydenham, for the year ended 31 December 2021 which are set out on pages 2 to 6 above.

Responsibilities and basis of report

As the charity trustees, the members of PCC are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed:

Original Signed

Date:

Name: Kathryn White

Address: 60 Beecroft Road, Brockley, London SE4 2BS

PAROCHIAL CHURCH COUNCIL REPORT 2021

The Members of the Parochial Church Council ('PCC') for 2020 were the following:

Clergy:	Edd Stock (Priest in Charge)	
	Valerie Shirley (PTO)	
	Despina Francois (Lay Reader)	
Church Wardens:	Judith Standing	
	Steve Jordan	
Deanery Synod:	Steve Jordan	
PCC Members: 8 elected at APCM 2021	Simon Appleby	Miles Winter
	Mary-Ann Knight	Catherine Kamau
	Sarah Diamond	Dave Yearwood
	Jenny Kronbergs	Dorcas Efayena

This has been an exceptional 12 months with the impact of the Covid 19 Pandemic impacting all areas of church activity.

The Parochial Church Council ('PCC') met online 10 times in 2021. On 28 January, 24 March, 11 April, 5 May, 9 June, 7 July, 25 August, 13 October, 9 November and 23 November.

The matters of note were as follows:

1. The following Officers were appointed

Vice-Chair – Jenny Kronbergs
Secretary – Sarah Diamond
Treasurer – Simon Appleby
Stewardship Secretary – Simon Appleby
Electoral Roll Officer – Steve Jordan
Assistant Churchwardens - Dave Yearwood

The PCC also agreed that the Members of the Standing Committee should be the Priest-in-Charge, the Churchwardens, the vice chair of the PCC, the Secretary and the Treasurer. The role of the Standing Committee is to set the Agenda for the PCC Meetings and to take urgent decisions that cannot wait until a meeting of the full PCC.

2. PCC Meetings have focussed on arrangements for worship and keeping the church community together under Covid. Safety has been a primary consideration for planning activities. There were also a number of issues discussed relating to the PCCs obligations as a trustee of a charity. In 2021 the items discussed were:

Mission Action Plan	Interregnum and finding a new Priest in Charge
Safeguarding	Parish Share for 2022
Citizens UK	Improving the Church Entrance
Staff and recruitment	Services under Covid
Our visibility in the Community	Outward Giving 2021

The most significant issue dealt with during 2021 was the resignation of Edd Stock and the preparation for an interregnum together with finding a new priest in charge. Edd's last day was 13 June 2021.

The PCC recognising the commitment from the Diocese to continue to fully fund the priest in charge at HT we agreed to keep the pledge to £50,000 from the beginning of 2021.

The PCC had previously authorised several improvements to the building. These included resurfacing the drive and providing disabled access to the front of the building. These have been delayed awaiting responses from the Diocese during Covid. The timing will depend on grants and obtaining relevant faculties and planning permission.

The PCC reviewed our outward giving and the charities that we support. We remain committed to giving 10% of our inward giving to other related charities.

This year there are a limited number of reports as activities have been restricted under the Covid 19 conditions.

Steve Jordan
Acting PCC Secretary

Fabric Report 2021

Covid - 2021 has been a difficult year for everyone and has prevented any significant work on the building except for running maintenance. This has put a delay in our schedule or work, but it should not make any material difference to the condition of the building.

Quinquennial – The Quinquennial inspection took place in July 2020 and the report which is available from the churchwardens identified several areas still requiring some attention of which the most significant is overhaul dormer windows. Close examination of the woodwork reveals that they are not as bad as thought and thus work on them has been put back. Many of the issues raised in the report have been addressed during 2020/1.

External –

Roof – Historically there have been several minor water leaks in the roof, mainly around the dormer windows and temporary repairs have been made to the dormer roofs. This appears to have reduced any leaks to There have also been repairs to the flat roof areas in a number of places and further work was undertaken in 2020. Some of the roofing work in the budget for 2021 has been rolled into 2022 budget as it was not possible to complete it during the year.

We were planning on having improved disabled access to the main doors and resurfacing the drive during 2021. The work requires Planning Permission, and the funding also needs to be raised. In 2020 we had estimated circa £20,000 for the work, with the Covid delays, shortages, and inflation we expect this to be increased.

Internal –

An external contractor has refurbished the old office to make it a multi-purpose room, at no cost to HT.

Heating - The annual gas safety test revealed no issues. A new thermostat has been installed in the Apse to control the front of the building.

Electrical – A full electrical test was undertaken in 2021 and no significant issues were found.

As a general comment the building is now being used more than it has in recent years and this may require increased internal maintenance, especially the floors.

Steve Jordan
Churchwarden

West Lewisham Deanery Synod Report 2021

West Lewisham Deanery Synod met once face to face and twice on zoom during 2021.

The year was totally dominated by the impact of Covid 19 and the limitations that this had placed on churches and meetings.

The online Synod meetings were informal and concentrated on reviewing how the churches were coping, services, building usage and impact. Some churches were able to develop an online presence, but others were finding it difficult.

At the October face to face meeting churches shared plans for services and events up to Christmas but as circumstances changed, many did not take place as planned.

The arrangements for APCMs were discussed and any good practice shared.

Steve Jordan

Lay Chair of Deanery Synod

Children and Youth Ministries – Judith Standing

2021 was another Covid filled year which meant that the children's and family team needed to be flexible in their approach.

The year started with family worship being led on zoom by Yara and Edd. The number of families in attendance fluctuated but the sessions were well received.

During this time, the 'Younger Youth' also met on zoom. This was led by Yara, Jenny and Bruno and catered for up to 6 children each week. Again this was well received by those in attendance.

From April we were able to go back to live family worship which was held in the church on socially distanced mats. These sessions were led by Marie and Yara and catered for up to 10 families each week. Most sessions were fully booked and the children really enjoyed the opportunity to be back together although socially distanced. The sessions had times of quiet as well as times of dancing (there was no singing allowed) and it was really lovely to see everyone participating and being back together.

Also from April, 'Younger Youth' began to meet in person at the same time as the adult service.

From September we were delighted to restart Blast Off and Sparklers which was led by Marie and Yara, although as Yara then moved on in October, Marie organised both groups and led one of the groups each week. At end of 2021 we had approximately 20 children on our registers with around 15 in attendance each week.

We know the parents are so thankful for the work that Marie, Yara and others have done over the year to ensure that the children and families work has continued throughout this difficult time period. We are also so thankful to all the volunteers that support with the children's work at Holy Trinity.

We always need more volunteers so please speak to me if you would like to get involved!

Judith Standing, on behalf of the children and family's team.

Safeguarding Report 2021

Safeguarding remains at the heart of all we do at Holy Trinity. It includes safeguarding, safer recruitment, online safety and health and safety.

We recognise that the few who are determined to harm children or adults, deliberately seek out groups or organisations where they can meet children or other vulnerable people. The Church is particularly vulnerable to these people. Creating and maintaining a safeguarding culture will discourage them from becoming involved for the wrong reasons and make it difficult for them to harm or abuse children or adults if they do. (Church of England)

Over the last year, we have spent time working on our paperwork and systems for safeguarding. Thank you to everyone who has supported us by completing training or filling in forms. We now have 25 volunteers within the church, which is fantastic. We have 18 adults who have up to date DBS checks and who have completed relevant safeguarding training. Of these 18, 5 need to renew their training or update their DBS in the coming months. We have 3 volunteers who have completed the full leadership safeguarding training of which one is up for renewal this year.

We have updated the church website with more safeguarding information and now have a display of safeguarding information at the front of the church which includes information on where you can get support as well as who to contact if you have concerns. It has also been used for updating risk assessments of which, due to Covid, there have been many over the last year.

At the end of 2021 there were seven open safeguarding cases. We have worked closely with the Diocese throughout the year and will continue to work with them to ensure our safeguarding is of the highest quality and we are providing the support and challenge required. The safeguarding team meets monthly to discuss and update these cases as

well as update policies. There was a clear safeguarding handover with Edd and the diocese safeguarding team before he left.

Safeguarding is a standing agenda item on the PCC agenda. The main focus for the PCC has been the safeguarding action plan. This has been a live document which has been updated regularly and supported the PCC to develop their understanding of safeguarding at Holy Trinity as well as ensuring that we continue to put safeguarding at the heart of all we do.

Our actions for next year are:

Ensure all DBS's are renewed and all training is completed when applicable

Complete additional training for all children's volunteers

Continue to review the Safeguarding action plan

Please feel free to contact either of us if you have any questions about safeguarding at Holy Trinity and remember safeguarding is everyone's business!

Judith Standing and Sarah Diamond. March 2022

HT church worship ministry (Jan 2021 to Jan 2022):

Worship is such an important part of the church; it is a key way we connect with God as a community. At Holy Trinity we believe that God moves in a powerful way through music.

I arrived at the church around March 2021, unfortunately, with the pandemic the services were online, the leaders tried their best in keeping people together in times of fear and uncertainty.

The music ministry only started in April 2021, when I started recording videos leading a few songs, because we didn't have enough equipment to live stream services in the building, I would come to the church every week to record new songs so we could have them online on zoom for people to listen and sing at home, it's not the same, of course, and we all felt the difference, but people appreciated it, I couldn't be with the congregation in person but we could worship together.

Around summer things started to change little by little and we finally started to have outside services with the church community. The first challenge I have faced as a worship leader coming from a Latino church was trying to understand how the church worships together. What sort of music were they comfortable with? I realised that we had two groups: the young people and families who prefer one style and the more senior group who prefers hymns and having a lyrics book to follow. Our vicar at the time gave me a book with the songs that the congregation likes and he asked me to not introduce any new songs for a good while. We wanted to make sure people would be able to connect with God as well as develop new ways of worshiping.

A few months later after getting to know the people from the church, and them getting to know me too things started changing, older people that used to sit more at the back of the church started coming more to the front to sing together with the young families (following the lyrics using printed lyrics).

After our previous vicar left the church the congregation were confused with all the changes and we started praying at our prayer meetings with some leaders at St Peters church. We

prayed that God could fill the church with His Spirit, and as we all know God is amazing! In September I started putting one or two new songs in the worship, we stopped using the lyrics book so people could have the freedom to raise their hands and praise the Lord. I can see a significant change, now people are excited about new songs, and they are closing their eyes, they are raising their hands, worshipping the Lord in such a beautiful way.

I can't wait to have more musicians joining the church as a beautiful community, so we can start worship evenings, youth projects, and maybe music school to teach our kids some instruments. God is good, He has amazing plans for HT.

Gabrielle Lacerda

Holy Trinity School Report

***³ Praise be to the God and Father of our Lord Jesus Christ! In his great mercy he has given us new birth into a living hope through the resurrection of Jesus Christ from the dead,
1 Peter 1:3***



This is my sixth year as Head Teacher at Holy Trinity Church of England Primary School. 2021-2022 has continued to be incredibly challenging, but I am so very proud with how our amazing staff, children and families have adapted and responded, given the changes and challenges we continue to experience.

There are currently 177 on roll (April 2022).

Year Group	April 2022
EYFS	21
Year 1	29
Year 2	23
Year 3	25
Year 4	29
Year 5	25
Year 6	25
TOTALS	177

79 children are pupil premium (45%)

Free School Meals (please note that this is not the same as pupil premium) 73 children (42%)

EMA – Ethnic Minority Achievement- 64 children 37% are identified as having EAL.

Each class has a teaching assistant who works with individuals and teach small groups for more intensive learning activities. In the afternoons, all teaching assistants run personalised intervention support programmes and pre-teaching sessions.

This year we have worked tirelessly to provide all children with the highest quality of education. As part of a recovery curriculum, we extended the school day and offered a wide range of before and after school clubs in order to support all children to catch up on the learning time lost during the pandemic. As a school we gave our greatest priority to our children's mental health. Eleanor Davies is now our mental health lead and we now have our own in school councillor and Art/play therapist to support those children who have struggled the most and have had to overcome many adversities in their return to school.

Holy Trinity School Improvement Plan 2021/2022

Outcomes for pupils

For every pupil to understand the school vision, in all aspects of school life, and recognise that they are this vision. They will feel safe, secure and loved, at all times.

To prioritise the mental health and wellbeing of all pupils during this challenging time, addressing the ongoing challenges they face.

To continue to maintain and raise standards in reading, writing and maths across the school, while taking into consideration the impact of the current pandemic on all of our children and families.

To ensure that all pupils who are already at end of year expectations are identified and have opportunities to extend and deepen their learning through teaching that provides a greater challenge.

Teaching, Learning and Assessment

To continue to build on the success of our recent SIAMS inspection, with a focus on new staff and children. RE leader to maintain the consistency of effectively evaluating the impact of teaching for learning through classroom observations, evidence of feedback for learning in books, and classroom environments.

To maintain the consistency of robust monitoring and to continue to use triangulation of evidence. New English and maths leads to work with SLT to effectively evaluate the impact of teaching for learning through classroom observations, evidence of feedback for learning in books and classroom environments.

Marking policy to be remodelled and agreed with all staff. All staff to receive training and ongoing support to fulfil the requirements of the new marking policy and to maintain high expectations for progress and attainment.

To ensure that AFL strategies are used consistently in class to identify and address pupils' misconceptions and to monitor planning and books in line with this.

To prepare for our Mock Ofsted January 2022

Leadership and Management

To ensure and embed that there is a clear, aspirational and consistent vision for the school that embraces and promotes our Christian Ethos.

Leadership and management set a clear direction for the school, its staff, pupils and community that lead to continuous improvement and promote a high quality of integrated care and education.

HT & DHT to continue to provide/run courses for PGCE & BA Students with a focus on 'The Reader in the Writer', 'Igniting the Passion for Writing', 'Behaviour Management and 'Safeguarding'

To continue to play an active role in the Headteachers forum, which take place weekly and provides updates on all Covid-19 related matters. Headteacher to participate in the Headteacher WhatsApp group to share good practise and support each other.

To continue to strengthen the Senior Leadership Team. HT to attend the diocese conference; middle management to attend SLT away day termly.

Deputy Head to finish leadership in Primary Education Qualification (extended due to Covid-19).

Personal Development, behaviour and welfare

To prioritise the mental health and wellbeing of our school community, and prioritise the mental wellbeing of all staff. Newly appointed Mental Health lead to support our school community

To strengthen the embedded school values and school vision, with a specific focus on new team members.

Re-introduce house points in 2021/22

School councillor to work with children requiring pastoral support.

To continue to strengthen the high standards of safeguarding procedures and to fulfil the Safeguarding in Education legislation. To adhere to all Covid-19 guidance and updates.

All Children to attend a school trip half-termly to enrich their curriculum.

To plan and provide a short school journey for Year 6 pupils.

To continue to embed the handwriting scheme across the school to improve handwriting. To ensure all new teachers receive the relevant training, from the Handwriting Subject Lead.

To build on and improve the successful SIAMS inspection, through a consistent approach to RE teaching across the school with a priority given 'to expand opportunities for pupils to develop critical analysis so that the school community are able to explore the 'why' behind activities including collective worship'; 'to further develop critical reflection in RE so that pupils are able to explore their own religious, spiritual and/or philosophical convictions in greater depth' and provide support for new staff.

To continue to improve the quality of MFL provided across the school, utilising the expertise of our native speaker Italian and French visiting teachers.

To maintain standards in reading in EYFS/KS1/2 and close the gap created by the current pandemic.

To continue to build on pupils' knowledge of Safeguarding, how to keep themselves safe and for the school child lead Safeguarding Committee to continue to support with delivery and understanding for all pupils at Holy Trinity.

To introduce a system of hand prompts for children when giving feedback in class; thus, further providing opportunities for AFL, while encouraging participation from all children.

To continue to ensure that planning is more consistently AFL led

To continue to use the thematic approach of the Literacy Tree Curriculum for the teaching of English across the school and to continue to provide support through our literacy tree consultant for all teachers, including our new ECT's.

Ensure the quality of teaching and learning is 100%+ good & at least 50% outstanding, in all areas of the curriculum through triangulation of evidence.

To continue to use Destination Reader as the main tool in the teaching of reading in KS2 and to train new KS2 staff and teachers in their new year groups.

To continue to ensure the early identification of pupils who are working below expectations, to improve teaching and learning and to enable class provision to support their learning and accelerate these pupils' progress, through the use of targeted interventions.

New maths leads appointed in July 2021. Maths Lead at Sydenham High to support new subject leaders.

New English Lead appointed in July 2021.

New Science Lead appointed in September 2021. Support to be provided from Science lead at King's Avenue School,

To continue to review our curriculum and identify areas where black history can be celebrated. Identify BAME individuals who could be celebrated across the school. Work with parents and the wider community.

Deputy Head to work with teaching team on overhauling the PSHE curriculum and ensuring good representation of BAME

To support new ECT mentors and ECTs and RQTs to further develop their knowledge and understanding of teaching and learning.

To continue to further strengthen curriculum leaders with a focus on ensuring that subject skills are being explicitly taught and embedded. In line with the Quality Marks achieved and the next steps.

To continue to raise attendance and improve punctuality. All clubs to restart providing a wide range of extra-curricular activities.

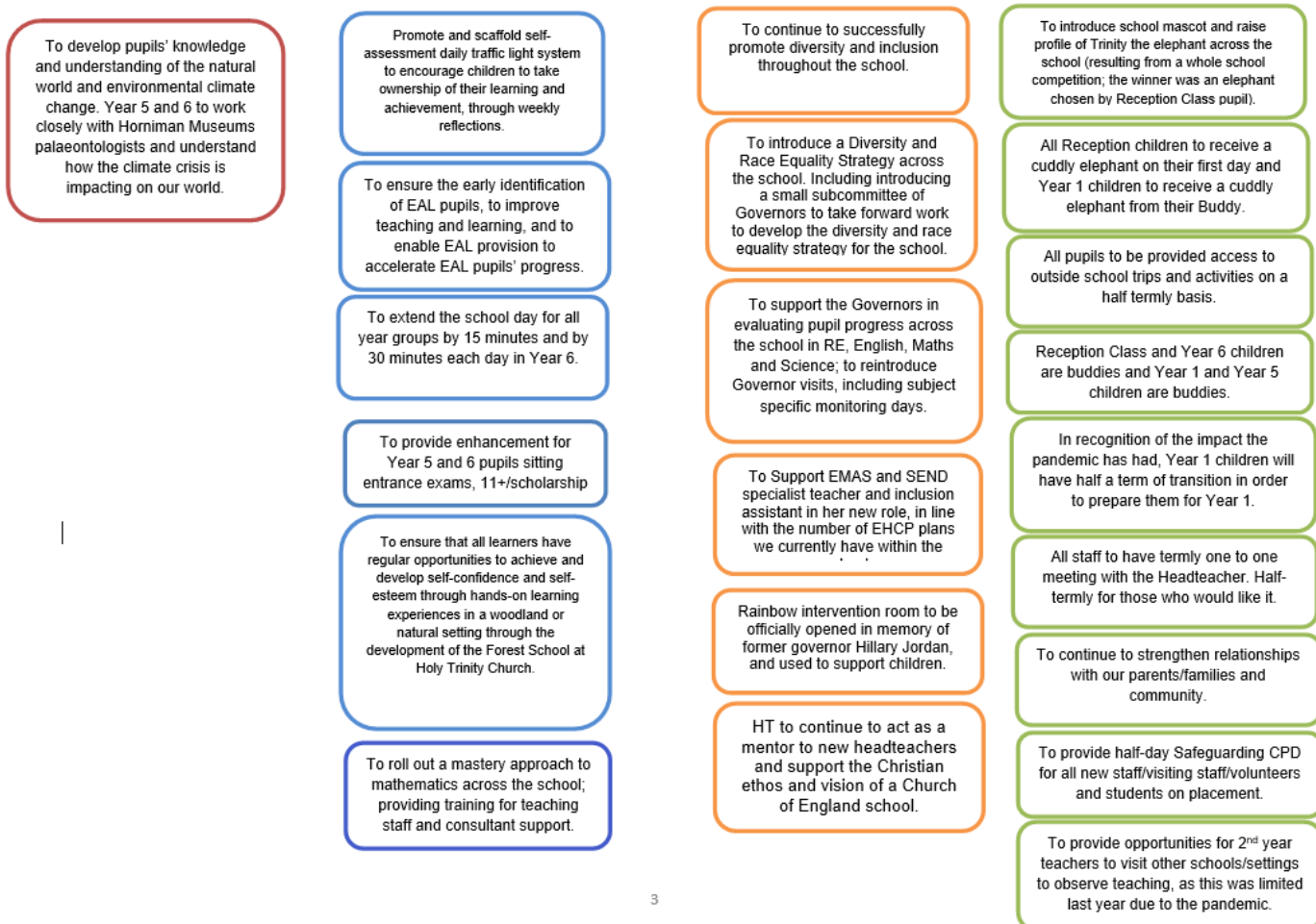
To further refine and quality assure the range of extra-curricular activities offered. In line with current restrictions.

To continue the journey working towards UNICEF's Rights Respecting Schools Award, putting the United Nations Convention on the Rights of the Child (UNCRC) at the heart of our school's planning, policies, practices and ethos.

To continue to maintain the excellent links with Sydenham High School and benefit from subject leader support, Year 6 transition and arts and sports facilities.

To continue to provide support for our families during this challenging time and to provide food packages weekly to our most vulnerable families.

To continue to strengthen links with Dulwich College and attend science master classes as part of their Saturday school scheme for year 5 and 6 pupils.



English

Miss Craig is our English lead and was appointed in May 2021. As a school we are in our third year of using The Literacy Tree, which is a complete, thematic approach to the teaching of English that places literature at its core. The Literacy Tree specialise in the 'Teach Through a Text' approach. As a whole school approach, it provides complete coverage of all National Curriculum expectations for writing, composition, grammar, punctuation and vocabulary, as well as coverage of spelling, phonics and reading comprehension. English planning is monitored weekly. Books are monitored fortnightly and observations take place termly.



Stephanie organised an amazing World Book Day event on March 3rd, as part of our Geography week, with a focus on recycling.

Maths

Maths is now led by our recently appointed maths leads Timothy Wood (Key stage 2) and Craig Fisher (Key Stage 1). Maths planning is monitored weekly. Books are monitored fortnightly and observations take place termly. Both Subject leaders are part of the Lewisham maths Hub and have taken part in many CPD opportunities this term, which has been disseminated to the whole staff team, during staff meetings. The core purpose of the Maths Hub Network is to help schools lead improvement in mathematics. They seek to harness all maths leadership and expertise and to develop and spread excellent practice for the benefit of all pupils.

PE

PE is led by Miss Jamie. She has arranged for the children to attend as many tournaments and inter-borough competitions as possible this year, in line with Covid guidelines. Our football team have had an incredibly successful year.

On Thursday 24th February our football team won the Jimmy Mizen tournament held at Millwall Community Centre.



Y5/6 football team took 1st place and were crowned Lewisham Champions in the Y5/6 School Games Football Competition on Tuesday 1st March 2022.

The team represented Millwall in the UTILITA Kids Cup U11 Regional Finals at Reading Football Stadium. They played 10 games in which we won 6 drew 2 and lost 2. The team came top of their group and were runners up in the final. Our school was the only team in the tournament to include girls in their squad.



Science

Science is led by Miss Winter, who is continuing to work towards the Science Quality Mark. Tim Wood, Gemma Murray, Holly Winter and Craig Fisher have all completed the STEM training. Science continues to be a priority for us in school and due to Alexandra Joyce's departure at the end of the last academic year. Holly Winter has taken over this key area of the curriculum. We had an amazing Space competition in October 2021 in order to celebrate World Space Week. The children all created their own space models. Winners received an Odeon voucher. Holly organised some very exciting science master classes at Sydenham High School for Key stage 2 children.

History and Geography

Gemma Murray leads both History and Geography. In 2021, both subjects were rewarded the quality mark. Gemma arranged an amazing Geography week, full of high equality activities in March, and linked this with our World Book Day event, which allowed us to continue developing cross-curricular links whilst using high-quality texts. For World Book Day Gemma chose the theme 'Reduce, Reuse, Recycle, Repair' and worked with the English subject lead to choose three texts that encapsulated this. She led a collective worship at the beginning of geography week to introduce the themes and texts. She also ran a competition where children were asked to make a bookmark using recyclable materials such as fabric, plastic or wrappers. There were so many beautiful entries and the winners were celebrated in a special celebration assembly.

For Geography week each class were given a continent to focus on. Teachers expressed that their classes thoroughly enjoyed geography week and would perhaps like to do it over two weeks in the future. In year 2 They looked at Asia and did Chinese folk dance in PE, tried some Indian snacks and created Rangoli patterns, as well as identifying 10 countries in Asia using atlases and maps. Gemma is currently preparing for Kings and Queens Week, which will take place In June. This will be linked to the Queen's platinum jubilee. She has booked some very exciting workshops for the whole school.



Music

Our part time music teacher Mr Ben from Stretto Music, teaches music across the school on Fridays. He also leads a singing assembly every Friday morning for the whole school. Private music lessons will also be offered from September 2022. He is observed half-termly by Maria Stretto, who runs the Stretto music association.

Modern Foreign Languages

We continue to teach Italian and French across the school, Years 1-6, one day a week. At Holy Trinity we have a number of children whose first language is not English. To help us to find out more about one another, our languages and cultures and to give us the opportunity to speak to more people we continue to celebrate a Language of the Month. We learn some words and phrases and find out about that country and have a special assembly to celebrate that place in the world. The children took part in an exciting Latin workshop in March 2022.



In March, our Year 5 children visited our local Pizzeria with Miss Claudia and Mr Fisher. They had an amazing time making pizzas and being chefs for the day.

Roots of Empathy

Our year 3 children continue to participate in the Roots of Empathy programme. **Roots of Empathy** is an evidence-based classroom program that has shown significant effect in reducing levels of aggression among school children while raising social/emotional competence and increasing empathy. At the heart of the program are a local parent and their baby who visit the classroom every three weeks over the school year. A trained Roots of Empathy Instructor coaches the children to observe the baby's development and to label the baby's feelings. In this experimental learning, the baby is the "Teacher" and a lever, which the instructor uses to help children identify and reflect on their own feelings

and the feelings of others. The “emotional literacy” taught in the program lays the foundation for more safe and caring classrooms, where children are the “Changers”.

This year, our baby, is Oscar in Year 4’s little sister Luna.

RE and Collective Worship

Collective Worship takes place daily and is themed each week. On Thursdays Marie Ali, from the Church visits us all and leads collective worship. We also have visits from Spinnaker.

We have a prayer box in our main reception area and invite our families to add the names of people or communities who they would like us to prayer for during our Monday morning prayer group. Our prayer group will start again in April. Miss Francis continues to run our very popular Bible club on Mondays.

RE continues to be taught in all year groups on Monday mornings, after collective worship. RE books are monitored regularly by our very experienced RE lead and a member of SLT.

Forest School

Our Reception and Year 1 children attend Forest School at Holy Trinity Church Gardens every Thursday with Eleanor Davies, leading this exciting project. **We are incredibly grateful to the Church for allowing us to use the safety of the church grounds to run this outdoor education delivery model, which helps to develop children’s’ personal and social skills.**

School Buddies



Every child in the reception Class has a buddy in Year 6. They enjoy half an hour of buddy time every Friday afternoon. They also take part in one special buddy outing per term. This term they visited Baxter’s Field together.

We continue to have incredibly strong links with Sydenham High. Our Year 2 and 5 children have weekly French lessons with Madame Parker from Sydenham High. Our Key Stage 1 children attended a virtual workshop with scientists from the Royal Institution of Science in February 2021 and our Key Stage 2 children have taken part in several virtual author visits this year, including Jacqueline Wilson. Our new maths leads meet regularly with the Maths lead at Sydenham High School. I continue to support Year 10 and 11 pupils with their University applications and will conduct mock interviews with them during next term. Our Year 1 class will be joining with the Year 1 class from Sydenham High to have joint Forest School trips together from April- July 2022. Year 10 and 11 students from Sydenham High help out at our after school clubs and Year 13 students regularly help at our holiday clubs. Our Year 5 and 6 pupils took part in a series of Science master classes at Sydenham High at the end of last term. We continue to use the school’s theatre and sports field. We also use their mini buses for many of our school trips.

We are also continuing to strengthen our connection with Dulwich College and our Year 5 pupils have taken part in their Saturday enrichment clubs this year with a focus on the sciences.

We have organised many events this year for our parents, including termly coffee morning for all year groups, a wine and cheese evening for all year groups, a special Mother's Day breakfast and many information meetings including 11 plus, Year 5 Transition, SATs. Parents have also had the opportunity to attend many online workshops including an Internet safety meeting with the Breck Bedner Foundation.

Each term, a new Head Boy, Head Girl, Deputy Head Boy and Deputy Head Girl are elected after an application process. As a school we are also very proud of the range of committees we have for the children and this year we have been able to once again meet regularly with our committees due to a change in the Covid guidance. Our safeguarding committee, leading citizens and digital leaders have had a very busy term. Our leading citizens, Head Boy/Girl, their deputies and prefects have spoken at two events at the school, for PGCE students from Greenwich University and they will be hosting a party for the new safeguarding committee at Sydenham High in April 2022, which was formed after their headteacher visited us in November 2021. They will also be training the committee and talking to them about their roles and responsibilities.

"I was incredibly impressed by my meeting with your Safeguarding Committee. Your pupils clearly understood your school values, your prayer and your vision. They talked confidently about their own knowledge of safeguarding themselves and others, and also about their important work around the school in training pupils and delivering presentations. They have led assemblies, created newsletters, created a friendship chair in the playground and introduced worry bags into each classroom which they also check and respond to on a regular basis. They talked about anti-bullying strategies within the school and all pupils said they feel safe and they would know who to speak to if they thought someone was being bullied. When I asked if there is anywhere within the school that they feel particularly safe/unsafe, they all said they feel safe everywhere. You have created a very strong sense of community and belonging within the school, supported by your House system as evidenced by your House noticeboard."

Victoria Goodson GDST

We continue to run play schemes/fun days during every holiday and prioritise our vulnerable children's attendance. As always, we ran a three-week summer scheme during August. This included a weekly visit to Horniman Museum where the children could take part in fantastic outdoor activities – pond dipping, mini beast hunting and much more!

We have continued to provide food vouchers throughout the year, to all of our Free School Meals children and also families with no re-course to public funds. Over ninety families are eligible. Following the advice from the Government, these families receive £15 per child, per week during every holiday. As a school, we have run our own Food Bank since April 2020 to date. Holy Trinity Church have been a huge support from the start by providing a link with the Feed the Hill Charity, who provide weekly food hampers. This continues to be very well received by so many of our families.

Over the past year we have welcomed visitors from Greenwich University as part of their teacher training and they spent the day with us all. They had a tour of the school and met with our Year 6 class, our children's safeguarding team and took part in 'Creative Writing',

'Safeguarding' and 'Behaviour Management' workshops with myself and Miss Ambrose. They wrote some wonderful comments about the school in our visitors' book.

"The passion of the staff at Holy Trinity shone through. It feels like a school you would love to work in because you are truly making a difference to the lives of the children who are fortunate enough to attend this amazing school. The children were so happy and excited to learn."

"The striking ethos of this school is infectious. What an absolutely amazing environment to grow and learn in- it feels like a real family."

"I had a wonderful day at Holy Trinity. It is such a welcoming school and it is so lovely to see that the children are known and loved by all staff."

"An excellent school, child centred in every way."

"Thank you for an amazing day. The behaviour of the children was impeccable and the classrooms were just bursting with excitement and amazing opportunities for learning."

It has truly been another year to remember but as a School and Church family we continue to get through the challenging times together with God at the centre of all that we do.

As a School we continue to take great strength from the following quote from Martin Luther King.

"We must accept finite disappointment but we must never lose infinite hope".

Electoral Roll Report April 2022

Number on Electoral Roll 2022: 71 people of which 35 are resident in the Parish and 36 outside it.

Steve Jordan
Electoral Roll Officer

Lead Pastor's Report

Since arriving at Holy Trinity just a few months ago in January 2022 it has been a joy to get to know both the church community and wider community. Since this annual report is reflecting on 2021 there is obviously a limit to what I am able to say. However, I would like to share a few encouragements of what Lydia and I have discovered as we have settled in.

- We have found a church that is full of vision. As I have met with members of the church over coffee it has been so exciting to hear the hopes and dreams of where the church might go in the coming years; dreams of starting new ministries to reach

out to SE London, dreams of growth, dreams of enjoying a rich and fun community life together following the challenges of the pandemic.

- We have found a church that is full of faith: as I have heard the story of HT, especially in how it has invested its finances, this is clear and God has been faithful. This is great foundation to have in a church community.
- We have found a church that has some incredible, servant-hearted people that have invested so much in the church over a number of years. What a blessing for the church.
- We have found a church that has a recent track record of reaching families and children and wants to do so more in coming years.
- We have found a church that has a natural reflex to reach beyond its walls in love to all demographics in our community.

These are exciting marks of the church as it is. We are currently a small, growing church partnering with a big God who is able to do 'immeasurably more than we ask or imagine'. As we look to the next year I would like to invite us to take hold of couple of key things:

Prayer – Prayer says, 'we can't do this on our own'. We follow Jesus' example to place prayer as the central practice that impacts all we do both personally and corporately. It is to be 'engine room' of the church and our lives. Therefore, will be creating more opportunities to pray, fast and worship for the future of the church in the coming year.

Welcoming and listening to the Spirit – This goes hand in hand with prayer. The Spirit brings power, love, unity and guidance. We will be creating opportunities this year to learn how to move more in the flow of God's Spirit and see God's Kingdom come.

Investing – Life is busy and full. There are many competing demands for time and attention. I would like to invite us to prioritise investing in the life of HT amongst those demands as we seek to build / rebuild in this new season. To see the church grow will require investment from each of us in 4 different ways:

- 1) Investing in Sundays, committing to being there each week as much as possible.
- 2) Committing to serving in a ministry area at church.
- 3) Investing financially
- 4) Investing in relationships and growing friendships at HT

This is an exciting adventure to go on together.

I so look forward to journeying with you.

May you know God's blessing this year,

Ben Strain

Lead Pastor

Treasurer's remarks to the Financial Statements 2021

These remarks do not form part of the financial statements which follow below and for the following 5 pages.

Please see also the stewardship report for further details about planned and other giving received by Holy Trinity church during 2021.

As well as for the voluntary giving that is recorded in that report, the PCC is also grateful to all those that have contributed to the financial health of the church by undertaking such tasks as counting and recording collections, banking, running the envelope scheme, collecting, and recording payments for use of our rooms and for other activities as well as dealing with suppliers and writing to mission organisations and charities that we help. The PCC wants to recognise the generosity people have shown, both financially and with their time, considering the Covid-19 global pandemic.

Given the on-going impact of Covid-19, as well as Holy Trinity being integrum, the financial position of Holy Trinity church remains adequate. At the end of the financial year, closing 31st December 2021, Holy Trinity recorded a deficit of £8,080 against an income of £76,815. Regular giving fell by just over 30% over the reporting period as members of the church family moved away. However, over the same period, income from premises hire increased by 27% compared to last year. Overall Holy Trinity's income is 27% less than in FY20. Additionally, it should be noted that Holy Trinity church owes the diocese £16,000 for its Parish Support Pledge for FY21. This was a result in a banking error that was not resolved until the new financial year. As of the 31st of December, Holy Trinity had £87,894 in reserves.

Simon Appleby

PCC Treasurer 2021-22

Holy Trinity Church, Sydenham and Forest Hill - Financial Statements 2021

The financial statements which follow on pages 2 to 5 below are the financial statements for the calendar year 2021 of the parochial church council (PCC) of Holy Trinity Church, Sydenham and Forest Hill and have been adopted by the PCC on the 14th March 2022. The Independent Examiner's report follows on page 7.

Signed:



Simon Appleby (PCC Treasurer 2020-22)

Signed:



**Revd. Ben Strain (Priest -in-Charge and
Chair of the PCC)**

Holy Trinity Church, Sydenham and Forest Hill - Financial Statements 2021

These statements are prepared on a receipts and payments basis, that is, they show the amounts received and paid by the Church during 2021. They do not take account of liabilities to make future payments or of rights to future receipts (except as indicated in the notes). All figures shown are to the nearest pound.

Account balances (£)				
	Bank accounts	CofE deposit fund	Total	Of which restricted amounts were:
31 Dec 2020	69,621	26,353	95,974	7,908
Add receipts in year	76,798	17	76,815	7,500
Less payments in year	84,895	0	84,895	8,097
31 Dec 2021	62,179	26,367	87,894	7,311

See Note 1 below for more details on restricted funds.

Receipts and Payments statements are on pages 3 and 4

The notes which follow below and after receipts and payments tables form a part of the financial statements. The balances above and receipts and payments tables should be read in conjunction with the notes.

These financial statements are followed by the independent examiner's certificate.

Notes

Restricted Funds

1. Restricted Funds are those accepted by the PCC for a special purpose to be spent only on that purpose. Grants received by the PCC are usually for a specific purpose and hence are restricted funds until spent on the purpose for which they were provided. Collections for a specific charity are also restricted funds for Holy Trinity until passed on to that charity. Occasionally gifts are given to the church by individuals on condition they are spent on specific purposes. If the PCC accepts any funds subject to conditions (which it is not obliged to do) then it must return those funds if unable to spend them in accordance with the conditions unless the donor releases the remaining amount for the general mission of the Church.
2. The tables of receipts and payments show receipts in 2021 and how restricted funds were spent in 2021.

After expenditure and new restricted income, the restricted funds held at the end of the year were held for the following purposes:

Restricted fund	GBP
Special collection	128
Soft play equipment	565
Signage	2,579
Fresh expressions Pray and Play	1,039
Sanctuary curtains	3,000
Total	7,311

Holy Trinity Church, Sydenham and Forest Hill					
Receipts 2021 (all figures are rounded to whole GBP)					
Previous year					
Receipts	Unrestricted (£)	Restricted (£)	2021 (£)	Notes	2020 (£)
<i>Freewill offerings</i>					
Regular giving	42,130		42,130	3	62,269
Loose collections	834		834		861
Gift days	2,690		2,690		2,370
Special collections	-		-		-
Other gifts	-		-		4,871
Gift Aid tax refund	13,503		13,503	4	15,191
Total gift income	59,157	-	59,157		85,562
<i>Other income</i>					
Interest received	17		17		140
Grants received	130	7,500	7,630		-
Premises hire income	7,840		7,840		5,988
Contribution to costs (scouts)	-		-		188
Gross Statuary Fees to PCC	1,194		1,194		1,791
Events income	-		-		-
Sales (bible notes, books etc)	-		-		85
HMRC Covid Furlough	2,007		2,007		11,871
Other items	204		204	6	80
Total other income	11,392	7,500	18,892		20,143
PCC Diocese fees	637	597	1,234		
Total income	69,912	6,903	76,815		105,705

Notes on receipts

- Regular Giving: The figure represents a 27% decrease in regular giving against 2020. At the end of 2021 we had 23 regular givers (couples giving together counted as one). (2020: 36 regular givers) who give either by standing order (including through charities aid foundation or similar) or using the envelope scheme.
- Gift Aid Tax Refunded includes money received from the Gift Aid Small Donations Scheme now covering small cash or card donations from non-taxpayers (who cannot make a Gift Aid declaration).

5. Grants: Porters Trust grant to support children's and families' work.
6. Other items: Pepper corn rent for access to the drive by neighbour.

Holy Trinity Church, Sydenham and Forest Hill					
Payments 2021 (all figures are rounded to whole GBP)					
Previous year					
Payments	General funds (£)	Restricted (£)	2021 (£)	Notes	2020 (£)
Outward giving	2,300		2,300		2,773
Parish support fund	37,500		37,500		43,331
			-		
Secretarial	5,786		5,786		5,717
Music fees/worship pastor	4,753		4,753		14,019
Cleaning	2,918		2,918		2,010
Children and family's worker(s)	7,434	7,500	14,934		15,324
Other payroll costs	756		756		1,092
			-		
Expenses of Ministry	761		761		2,973
Ministry team training	215		215		293
			-		
<i>Mission and evangelism costs</i>			-		
Events costs	-		-		500
Children's and youth work	954		954		326
			-		
Maintenance	3,107		3,107		2,772
Cost of services	202		202		1,490
Office and other supplies	1,191		1,191		766
Printing (external)	1,061		1,061		223
Phone and broadband	794		794		485
Insurance	1,311		1,311		1,305
			-		
Utilities	4,882		4,882		4,216
Other	1,470		1,470		5,891
			-		
Capital Expenditure	-		-		167
			-		
Statutory fees to diocese	-	-	-		1,194
Total payments	77,395	7,500	84,895		106,867
Net profit			(8,080)		(1,162)

Notes on Payments

7. Outward Giving in 2021 was as follows:
a. Giving from PCC Funds

Charity	Description	£
Holy Trinity School	2020 giving	1,200
Toilet Twinning	2020 giving	500
XLP	2020 giving	200
LAWCAS	2020 giving	400
		2,300

The PCC has further allocated in 2021 the following further donations which have been paid since the end of the year:

Charity	£
Voluntary Services Lewisham	1,200
Church Mission Society	600
Mission Aviation Fellowship	600
Sydenham Garden Trust	200
St Christopher's Hospice, Sydenham	200
Simeon's Trustees (HT patron)	200
Spinnaker Trust (Christian work in schools)	200
Churches together in Sydenham & Forest Hill	25
Rainbow Trust (Leukaemia)	500
Citizens UK (Membership)	350
A Rocha UK	200
Total	4,275

The policy of the PCC is that outward giving from PCC funds in each year should be as close as possible to 10% of the previous year's unrestricted incoming voluntary giving to the church. Special collections represent amounts collected or given specifically for the relevant purpose and are given to or spent on the relevant purpose.

8. The Parish Support Fund amount is HT's contribution towards the costs and the work of Southwark Diocese. Those costs in 2021 were approximately £80,300 for each full-time paid clergy member, of which about £64,500 was the direct cost for each member of parish clergy of pay, pension contributions, housing, and training. The balance is spent to support the wider work of the Diocese of Southwark. HT's PCC, for the 2021 financial year, agreed to contribute £50,000 towards the Parish Support Fund.
9. Ministry expenses normally represent clergy expenses of office payable by the parish to the vicar. The expenses also include our readers' licence fees (£30 per year each). Otherwise, expenses intentionally have not been claimed by our non-stipendiary minister and our readers. We thank them for this financial support given in addition to their ministry.
10. Events included here were: Due to Covid-19 restrictions there have been no event costs incurred.
11. Please note due to a banking error, HT owes the diocese of Southwark £16,000 towards the Parish Support Fund.

Independent Examiner's Report to the members/trustees of Holy Trinity, Sydenham and Forest Hill, Parochial Church Council

I report to the trustees on my examination of the accounts of Holy Trinity, Sydenham, for the year ended 31 December 2021 which are set out on pages 2 to 6 above.

Responsibilities and basis of report

As the charity trustees, the members of PCC are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed:

Date: 14/04/2022



Name: Kathryn White

Address: 60 Beecroft Road, Brockley, London SE4 2BS

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