

Trustees Report for the period to 28 February 2022

The Trustees present their report with the financial statements of the charity for the period ended 28 February 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and aims

The charity's goal is to relieve the suffering of animals of any species who are in need of care and attention, and in particular to provide or maintain refuge, secure homes, sanctuaries or other facilities for the reception and care of unwanted animals and the treatment of sick or ill-treated animals.

Recruitment and appointment of Trustees

The Charity's constitution requires the board of Trustees to have at least 7 members. The skills mix of existing board members is reviewed when recruiting new trustees to ensure that their skills, personal and professional experiences are complimentary to the existing board. On their appointment, new Trustees are provided with, or have access to the following:

- The latest annual report and statutory accounts.
- The latest management information for the current year.
- Minutes of trustees meetings for the current year.
- The charity's conflict of interest policy.
- The charity's financial procedures.
- "Charity Governance Code for Smaller Charities", published by the Good Governance Steering Group.
- "The essential Trustee", published by the Charity Commission.

Following their appointment, new Trustees have a planned induction process during which they meet the staff team and spend time with other trustees to get to know more about the charity's activities. Trustees serve a 3 year term, after which they are eligible for re-election.

Organisation Structure

The Board of Trustees meets at least 4 times a year to set the strategic direction of the charity, review ongoing operational and financial performance, and review the risks faced by the charity. The Trustees give their time freely and no trustee remuneration is paid. Details of trustee expenses and related party transactions are disclosed in the notes to the accounts.

The charity has a Conflict of Interest Policy for Trustees and Staff, and a register of interests is maintained for Trustees. Trustees are required to disclose all relevant interests to the Board and are required to withdraw from any decisions where an actual or potential conflict of interest may arise. Any individual with an interest in a matter being discussed at a meeting must immediately declare the interest to the meeting. The Chairman of the meeting will then decide whether that individual will be entitled to vote on the matter.

Risk Management

The Trustees have a duty to identify and review the risks to which the charity is exposed, and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees have examined the major strategic, business and operational risks which are faced by the charity and confirm that there are suitable systems and procedures in place to enable those risks to be appropriately mitigated managed and monitored.

The charity's income is derived from general fund-raising activities, voluntary donations and legacies and grants which means there is a risk in being unable to maintain and grow income in a cost-effective manner to fund the charity's objectives and strategy. To try to manage this risk, the charity continues to invest into the diversification of income streams and to reduce reliance on a small number of core sources of income.

Review of the period

Another 12 months of covid restrictions has tested the Charity's resilience and restricted its ability to fundraise but the Charity has a great many loyal and generous volunteers, supporters, sponsors, and staff and as a result the Charity has survived and been able to continue to rescue, care for and re-home animals.

We have had to be more innovative in how we raise funds and how we reach out to our community and fortunately the Charity's reputation as a well-run sanctuary has helped ensure that people know who we are and what we do. They are happy for us to contact them electronically, rather than see them in person and they have supplied much needed funds so that we can continue our life saving work.

During the pandemic, the demand for companion animals was extremely high as people craved company to make up for the human company that was restricted either by regulations or because people were shielding. We were able to satisfy this demand and in the process were able to increase the number of animals that we could help. Although this depleted our reserves, we have made a great many more friends and supporters, who will hopefully help us in the future.

In October 2021, having heavily relied upon our reserves throughout the pandemic period and with donations being down and little prospect of them recovering quickly, we announced that for the foreseeable future we could not accept any new wildlife. We also had to make some members of staff redundant and cut the working hours of others to live within the Sanctuary's limited means. This decision was not taken lightly and was very upsetting, but it was the stark reality of the pandemic. An appeal raised some monies, but it was not enough, however we appreciated that money was tight for a great many of our supporters. We therefore looked to our grant givers old and new.

Pets at Home Foundation and Battersea Dogs and Cats Home came to our aid and provided us with two significant grants that were sufficient to get us through the winter period and we will be eternally grateful to them for stepping in and supporting us.

Between March 2021 and February 2022, we re-homed over 200 cats and released over 100 hedgehogs as well re-homing an assortment of other small animals.

Volunteers and Supporters

Without the support the Charity receives from its volunteers, it would not be the success it is. They generously give their time to care for the animals and support the Charity's fund-raising efforts by

conducting street collections, holding fundraising events, sponsoring the animals' care, and supporting our lottery, to name just a few.

A group of our volunteers have set up a fund-raising committee to organise events and collections and broaden the appeal of the Charity. This is greatly appreciated by the Trustees, as we appreciate that we do not have a monopoly on good ideas.

- Three supporters climbed Scafell Pike to raise much needed funds for us. They climbed it in 3.5 hours in damp conditions and raised a great sum of money for the Charity.
- Eleven supporters took part in our 10k Walk for Woodlands and between them raised over £1600.
- Supporters raised £355 from sponsorship for competing in the Great North Run.
- A supporter sky-dived to raise money for us.
- A volunteer organised a Quiz for supporters and volunteers, which was a remarkable success and a sold-out event.

We are always surprised and delighted by the generosity of members of the public who help support us financially with donations of money and with the items they donate which we sell to raise funds, as well as giving us prizes for our raffles and we would like to give our heartfelt thanks to them all.

When we were unable to hold events or welcome people to our site, we had to think of new ways to connect with our supporters and one way that proved successful was to set up an Amazon Wish List of items that the Sanctuary needed. Our supporters opened their hearts and wallets/purses and bought them for us. It is the experience of the Charity that people like to buy specific items, rather than just providing money and when they visit they will see the items being put to effective use.

This had an added benefit to the Charity as when shopping through Amazon Smile, our supporters could raise even more money for us, without any extra cost to themselves. Furthermore, when they shopped for themselves using this service their shopping generated further funds for us.

Sponsors

Our sponsors provide us with invaluable support and funds, without which the Charity would not be able to function. This year they have been exceptionally generous as we have been unable to hold events and fundraise from members of the public.

The Charity was selected as the Charity of the Year for both Pets at Home, Preston Docks and Pets at Home, Preston Capitol Centre and throughout the year they fundraised for us, and we visited the stores on a number of occasions with two of our goats, Bert and Ernie, who are very sociable and love a trip out.

Received £500 from Pets at Home Preston Docks from their Pedal for Paws summer fundraiser.

Pets at Home Santa Paws appeal was a successful fundraiser for us and that raised over £3800.

Local Solicitors, Dickinson, Parker, Hill, nominated the Charity to be the recipient of their Charity Will Month and raised a total of £12,400 for which we are profoundly grateful. This will help us rescue many more animals and hopefully lead to the Charity receiving more legacies in time.

Charlton Mini coaches put a photograph of our donkeys, Beanie and Dolly, on the back of one of their coaches to raise our profile. This company are great supporters and have helped us in many ways.

Our local shops have recognised that we are a good cause and support us by hosting our collection boxes, selling our calendars, providing gifts for our raffles, and making donations.

Staff

This year the Charity's staff have again gone above and beyond their duties to provide a first-class service to the animals in our care 365 days a year, regardless of the weather. Their dedication shows in the well cared for, happy and well-adjusted animals we are able to re-home. Without this team the Charity would not be able to function.

The staff have also helped with the fund-raising activities, particularly Tea and Tours when they act as the tour guides and explain how the Sanctuary functions and how we care for the different animals that we have.

Vets

We greatly appreciate the continuing support we get from our vets, who provide surgical and emergency care, and supplement the work of our own terrific Vet. All of this ensures the animals in our care receive the best treatment available.

Here are a few of our rescue stories from this year.

Ben & Jerry

Both Ben and Jerry were very poorly when they were admitted with a virus. They both recovered after treatment and care.

Jerry has Cerebellar Hypoplasia which is a neurological condition. He is not in pain with it, but his brain does not coordinate his back legs properly, so he can be wobbly and move slower, but despite this is a very sweet, loving cat and he can eat, drink, play and go to the toilet independently.

Ben does not have this condition, and as the pair got on so well together, we looked for them to be rehomed together. A very special family took on these cats, and the love that the cats give in return is priceless.

Ariel

Ariel came to us in a vegetable tray giving birth and not in a good state of health, she gave birth to her kittens and then had to undergo an emergency operation. She was not strong enough to cope and passed away after the surgery.

All kittens went to our dedicated team of hand rearing volunteers and survived despite their traumatic introduction to the world.

If only Ariel had been neutered, she may have survived. It appeared that she had had numerous litters before.

Other rescues

Some kittens were found dumped at a recycling centre and despite their poor start in life, once they were placed with one of our talented fosterers they began to trust and like human company, which allowed us to re-home them. We arranged and paid for them to be neutered, microchipped, and vaccinated, before they left for their new home, which is a service we provide to all cats in our care.

We took in a very old stray cat, who was in an extremely poor state and weighed only 2 kilogrammes. Blood tests were carried out which confirmed she was in serious renal failure, and we had to take the very difficult decision to give her eternal sleep. Staff and volunteers alike showered her with tender loving care during her last few days and we were pleased she was able to know love and kindness and not be alone during that time.

We were asked to assist with a young kitten found alone with a swollen leg. She needed emergency vet treatment as she had wire wrapped around her leg. As kittens are rarely on their own, the team returned to the scene and found another kitten close by, and it appeared the two were related. Both were cared for and nursed back to health and later rehomed.

At the Sanctuary we pride ourselves in providing love and care to all animals who come to us, and doing the best we can for them, whatever the circumstances.

Multi Pet Home Rescues

This year we were called to attend a number of multi pet homes where the Owners had become overwhelmed with cats. One example was where we rescued over twenty-five cats admitted from two multi-cat households and there were a further fifteen to be rescued. It took our Vet 4 hours to work through all the cats and check their health. Two were given eternal sleep; one who had a huge tumour in her head and the other was so starved her body could no longer cope.

It took a team effort to help these animals, and our grateful thanks go out to our Vet, staff, volunteers, Jaspers Cats, Alley Cats and Vets4Pets at the Capitol Centre in Preston. The event was publicised to raise awareness of the increasing problem and to raise funds to begin to cover the cost.

We developed a scheme for dealing with multi-cat households, as there is clearly a need for the service, whereby we partner up with our fellow rescue organisations and share out the rescued cats, so as not to overwhelm one organisation. In one such case we partnered with Battersea Dogs and Cats Home, and they came and collected ten cats from us.

As a result of this, we can achieve a much greater impact as a sector, rather than working independently. This has also allowed us to share expertise and experiences, which we feel is such an important aspect of the work we do.

Every year we encounter numerous cases like these and offer our help free of charge to rescuing animals in need. These take a toll on our funds and the mental well-being of our staff, so we celebrate every life saved and invariably there are tears when they go to their new homes.

Rescuing and rehoming cats continues to be our main focus. Before a cat leaves our care, we ensure that it has been vet checked, vaccinated, neutered where appropriate, micro-chipped and is fit and healthy. This comes at a cost, which we seek to defray by asking for a donation for every cat we rehome. This does not cover the actual cost of the treatment, but we take pride in our cats going to good homes in good health.

We conduct detailed home checks to ensure our cats are going to loving safe homes and gives the fosterer an opportunity to ask as many questions as they like so that they are comfortable about taking on such a precious creature.

Covid Lockdowns

When the lockdown was imposed, the Sanctuary was closed to all but staff, and the strictest hygiene rules were put in place. We would like to thank the staff of the Sanctuary for all their challenging work during those tough times.

During the lockdown, DEFRA issued guidance as to the rehoming of animals and we adjusted our rehoming process to comply. We continued to match up animals with new homes online which proved successful, and demand increased as the lockdown continued.

As the guidance eased, volunteers were recruited to deliver cats to their new homes as members of the public were still not allowed to visit the Sanctuary site. The volunteers reported the warm welcome they received when they delivered their precious bundles to fosterers' doorsteps.

Throughout this period, plans were developed so that when the lockdown ended we could re-open the site to volunteers and members of the public alike and a full programme of events were planned and developed ready for the relaxation of restrictions.

We also quickly realised that we would have to change the focus of our fundraising to survive and reached out to our supporters, sponsors, and friends in our time of need and they did not disappoint us.

Residents

Certain cats that we rescue, when vet checked by our Vet are deemed unsuitable for re-homing, due to age, infirmity or because they require long-term medical treatment. These cats remain with the Sanctuary for the rest of their lives and are lovingly cared for in their own purpose-built accommodation and outside area.

The decision to make a cat a resident, is taken very carefully, as it needs to suit the cat's welfare and comes with financial implications for the Sanctuary.

We invite members of the public to sponsor the resident cats which has proved popular, and we encourage sponsors to visit the cats they sponsor.

Hedgehogs

Hedgehogs are another area of focus for us, as they are in rapid decline in the wild. We spend a lot of time on our social media platforms and our website seeking to educate members of the public as to ways they can help and support the hedgehog population.

Members of staff are often invited to give talks or be interviewed on the television or radio to talk about all things Hedgehog.

Hog admittances tend to come in waves, and we often get days where we can admit large numbers. Last year we beat our own record and admitted twenty in a day! Depending on their age and health, a young hog's care can cost us approximately £150 and so to take in twenty in one day is quite labour intensive and a big financial commitment.

Hogs require a high level of specialist care, so it is imperative to us that our staff are qualified to provide this. We send members of the team on hedgehog first aid, care, and rehabilitation courses.

Last year we converted a section of the stables into a purpose-built Hog House. It was set up with all the equipment and enclosures required for hedgehogs to keep them safe, warm, and well fed until the weather is suitable and we can release them back into the wild.

During the year, a volunteer donated a purpose-built table for the Hog House which has improved the equipment further.

In Spring we issued an educational post on how to identify worms under microscope to ensure that hogs are treated for the right complaint.

One example of the problems we see with the hogs we take in, happened later in the year when we admitted with maggots eating away at him and a lump of tarmac stuck to his belly. After a trip to the vets, we provided antibiotics, pain relief, good food and regular monitoring. He was eventually returned to the wild fit and healthy.

In October 2021, having heavily relied upon our reserves throughout the pandemic period and with donations being down and little prospect of them recovering quickly, we announced that for the foreseeable future we could not accept any new wildlife.

This was very upsetting but was the stark reality of the pandemic. By reducing the numbers on site, we could ensure that our remaining hogs continue to receive the best possible care and attention.

We now have around thirty hedgehogs at any one time in our care. As and when hedgehogs are released back into the wild we can then admit more hogs and maintain this new maximum number. Hopefully when funds allow, we will be able to increase the number of hedgehogs in our care.

Guinea Pigs

Guinea pigs are another group of animals that we rescue, care for and re-home. Guinea pigs are very sociable, so we take great care to ensure that they do not live alone. We only re-home guinea pigs in pairs or threes, unless they are going to be integrating into an existing herd. In that case, we ensure that the new guinea pig is introduced to one of its new family in a neutral setting and reserve the right to refuse to re-home if they do not get on.



Our Birds

We have a number of ducks and chickens at the Sanctuary who prove us with eggs that we use to bake cakes for our Tea and Tours events.

Sadly, this year it is not only humans that have faced viruses. An outbreak of Avian Influenza hit the area and the birds had to go into lockdown in their coops. We all know that this is no fun so as best we could, we provided them with a lot of enrichment activities to keep them happy. Hopefully, they will be back out around the cattery and stables again soon and the ducks will be able to have a swim on the pond.

Our Horses, Ponies, Donkeys, Goats and Sheep

Our animals are all now pretty used to people and enjoy the inaction, particularly, if it involves being fed treats. Merlin, our black Shetland pony, has been on several trips to local groups in the area, our goats, Bert and Ernie, love their trips to out to places such as Pets at Home or Tesco's to meet members of the public.

Our rescue ponies, Minnie & Milo, have been with us now for over 11 years.

Sadly, we had to say our last goodbye to Chips our last sheep, as she was unwell, and she was given eternal sleep. She had been with us since the Charity began and many tears were shed over her

passing as she was such a character. She is greatly missed but we can console ourselves that she had a wonderful life with us.

Educational visits and talks

It has always been an aim of the Charity to educate members of the public as to how to care for and appreciate animals. In the past we have attended many schools and other organisations as part of our outreach programme. We have provided talks, demonstrations, and animal visits to educate adults and children about how to care for pets and wildlife in their area.

Unfortunately, all this was curtailed by the Covid pandemic, but we still wanted to reach out to members of the public so developed an outreach programme using social media, putting out regular briefings about how to spot a hedgehog in need of care and cat related articles.

Since the lockdown eased, we have been out and about again with our animals including taking our black Shetland pony Merlin to see the local cub group. ADD PICTURE

We were recognised by The National Lottery for our Education Programme who provided us with a grant this year to promote our work for the community and in the community.

Sponsorship Schemes

We run several sponsorship schemes, for monthly or one-off payments. The sponsor receives regular updates and photographs of their chosen animal. The number of sponsors has steadily been increasing and we now stand at more than around one hundred, but more sponsors are always welcome.

We also run a scheme of Sponsor a Pen for a period and updates are provided to the sponsor of whichever animals occupy their pen for the time of their sponsorship.

Regular donations really help us manage our finances and cover the cost of the care for the animals who seek sanctuary here.

Publicity and Nominations

This year in the PetPlan and ADCH Animal Charity Awards we were nominated in each of the three categories for Charities: Animal Charity Team of the year, Animal Charity Employee of the year and Animal Charity Volunteer of the year.

We were also nominated by the public for the Cat Tree Group Awards 2021.

Our Animal Care Manager was interviewed on the radio about caring for cats and the Charity was featured on BBC North West to promote Hedgehog awareness week.

Online presence

During the lockdown, the Charity increased its presence online. We sent out most of the newsletters electronically, providing links on our website where donations could be made, advertised animals in need of re-homing on our website and linked helpful articles on how to care for animals.

Our website was refreshed with new ideas and information and links added to our online shop which sells all the essentials for animals and some treats as well as our new line of branded merchandise.

On a regular basis, we also issued email updates and information about the animals in our care, how to look after them, how they could be sponsored, or how people can sponsor a pen and be provided with updates about the animals using those pens.

Tea and Tours

When the restrictions were lifted, and we were allowed visitors back on site, Tea and Tours events were introduced to allow small groups to attend the Sanctuary in the afternoon, when they were provided with a VIP tour around the site by knowledgeable members of staff. These groups were given hands-on access to our animals together with an educational talk in each area, on the husbandry of the animals in question. This was followed by afternoon tea and cakes. These tours proved exceedingly popular, as were the cakes, and the events were sold out within days of being announced.

A second round of Tea and Tours was organised and proved equally popular. More events are planned and will be advertised on our website.

Baby and Toddler mornings

Following on from our Tea and Tours success, it became apparent that parents would like to bring their younger children to the Sanctuary to see and interact with the animals, so separate events were arranged for parents and young children to attend. These again proved popular and more will be arranged in the future.

Animal Carer for the Day experience

Following the success of Tea and Tours and Baby and Toddler mornings we became aware that people would like one-to-one visits to care for our animals and learn more about them and their welfare, so we launched, this programme where for a fee we host a member of the public for the day and they can work with our animals and learn all about them, which is a great way for a person thinking of having a pet to gain hands on experience.

'Paws for Thought' Scheme

Towards the end of the year, we launched our 'Paws for Thought' memorial wall on our website, where beloved pets can be remembered and cherished for a small fee. People so love their pets that it is very comforting to know they can access the website whenever they like, to remember their pets and take some time out to reminisce about the good times they had with them.

Buy a Bale Scheme

The Sanctuary team have a good relationship with a local farmer and in exchange for helping him to bring in bales from his fields, he provides us with a number of bales at a reduced cost for our animals for the winter.

We fund this by our Buy a Bale Scheme whereby members of the public are invited to buy a bale or more for us. This has proved popular as people seem to like to know what specific items their donations are being spent on.

Clothes Bank collections

As people were spending more time at home, they had time to sort out their wardrobes of clothing. To avoid this resource being wasted or worse binned, the Charity set up a clothes bank to collect clothes for recycling and in between the lockdowns had collection days where clothes were dropped

off to us and we also sold Charity merchandise. People delivered clothes to us by the car load and on the first occasion we collected two large van loads, which together with the sale of merchandise, provided us with some welcome funds.

These events have now become a regular event in our calendar, and it is always lovely to hear the stories behind the clear outs and get an insight into our supporters' lives.

We continue to arrange regular clothes collections but have added an extra element of convenience by installing a clothes collection container on site, so that clothes can be delivered to us 7 days a week during Sanctuary opening hours.

Fund raising events

Most on-site fundraising events were suspended for a large part of the year to ensure the Sanctuary site remained bio-secure and our staff were available to care for our animals in a safe environment.

As the restrictions were eased the planning that had taken place earlier in the year was implemented and the Trustees and volunteers mobilised and started funding raising again.

The events included: -

Merlin, our Shetland pony, being sponsored to undertake a 10k challenge, where he walked 1km per day for 10 days. Sounds easy until you know how stubborn he can be!

Attended Mere Sands Wildlife Reserve's Open Gardens Day selling cakes. We raised £432.41

Holding a Craft fair at Standish Social Club. The Volunteers made the craft items sold as well as the cakes that were available to buy.

Organising a Fun Dog show at Thompson House Equestrian Centre in Chorley. This proved extremely popular. People love their dogs and were pleased to be out and about with them. The event raised over £1000.

We spent the day at Heskin Hall with Bert & Ernie, a couple of our adorable goats, for a Pirate Day.

The trustees went out collecting on the streets of Southport, Chorley, and Ormskirk.

A group attended the Classic Car show at Heskin Hall and another group T20 Inter-village Cricket tournament in Eccleston on the same day.

We arranged a Halloween event to last all week, where the Sanctuary was decorated in Halloween items and the staff dressed in costumes which proved extremely popular for children and adults alike, but the last day was rained off.

Two Christmas Fayres were held in different off-site locations which were well attended in November.

Our December fun dog show to be held at Thompson House Equestrian Centre, had to be cancelled due to an outbreak of Equine Influenza at the venue. Horses have had a tough year too!

We arranged a Christmas at Woodlands event for members of the public and their children to attend which included a magical tour of our facilities and festive refreshments.

Our two donkey's Beanie & Dolly joined us to fund raise outside Tesco's Southport at Christmas.

In January we put out an appeal for old or unwanted items that we could trade in for funds these included jewellery, foreign coins, used stamps, and old mobile phones.

Grand Open Day

For regular readers of these reports, you may recall that we were awarded a large grant from Pets at Home Foundation to help us fund the building of our dream brand-new state of the art cattery to replace our incredibly old, tired, and out-dated one.

Due to Covid restrictions we had to put the Grand Opening on hold until September 2021 to show the new cattery off to members of the public. A member of Pets at Home Foundation attended as guest of honour to open the new facility for us, and a wonderful day was had by everyone that attended and people were very generous in their comments and with their money.

Our friends at Charlton Mini coaches offered to run a free shuttle bus from Ormskirk to get people to our Family Fun Day, which we were grateful for as our main Open Day of the year is a busy event and car parking at a premium for the number of people that attend.

Annual Charity Ball

This year's Annual Ball was held at Briars Hall in Latham. It was postponed from March 2021 to October 2021. It was a great night. The event also raised a great amount of money which, as always, was put toward to the care of the animals.

Lottery

We are still teamed up with a lottery provider to give people the chance of supporting the Charity and winning a prize of £25,000 on a weekly basis. The number of subscriptions continues to increase, and we continue to promote the scheme.

Legacies

In previous years we have received legacies which we have put to effective use by improving our facilities, so that we can look after even more animals.

Hopefully more will be received in the future, not least as a result of the Charity Will Month event.

Raising our Profile

We are constantly trying to raise the Charity's profile within our local area and further afield and this seems to be reaping rewards.

Local businesses are supporting us with their own fundraising events as well as inviting us to attend their events at local venues and to all of those contributors we give them our grateful thanks.

Future

Our aim for the coming year is to ensure we are using our first-class facilities to their full capacity, providing the best possible care we can for the animals who we rescue, care for, and rehome and to continue to grow and develop our knowledge and our education and outreach programme. To do this we need to ensure we have a stable financial position to fund our activities and we are always looking for new and novel ways to raise more funds.

Reserves Policy

The Trustees have adopted a reserves policy which they consider appropriate to enable the charity to meet its developing commitments and obligations. To this end, the charity's policy is to retain funds equivalent to approximately 6 month's staff and administration costs.

Going concern

The Trustees have assessed the financial performance of the charity for the period ended 28 February 2022 and its position at the period end and have concluded that it has enough financial reserves, ongoing income and assets to be able to continue to operate for at least 12 months from approving the accounts.

Responsibilities of the Trustees

The charity trustees are responsible for preparing a trustees annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and Constitution of Association. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the board of Trustees on 23 June 2022 and signed on its behalf by:

Stuart Irons - Trustee

Woodlands Animal Sanctuary

**Annual report and Financial Statements
for the period ended 28 February 2022**

Charity Registration Number 1190858

EKWilliams Accountants Limited
1 Pavilion Square
Westhoughton
Bolton
BL5 3AJ

**WOODLANDS ANIMAL SANCTUARY
REFERENCE AND ADMINISTRATIVE DETAILS
PERIOD ENDED 28 FEBURARY 2022**

Charity Registration number	1190858
Working name	Woodlands Animal Sanctuary
Principal office	Woodlands Farm Sandy Lane Holmeswood Ormskirk L40 1UE
Trustees	Mrs Victoria Maude Mr Stuart John Irons Mr Stephen Arthur Russell Saunders Mrs Lynne Paula Saunders Mr Mark William Sowerby Dr Alison Jane Speakman PhD Mrs Caroline Simpson
Bankers	Barclays Leicester LE87 2BB
Governing document	Constitution of association
Independent Examiner	EKWilliams Accountants Limited 1 Pavilion Square Cricketers Way Bolton BL5 3AJ

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
WOODLANDS ANIMAL SANCTUARY
FOR THE PERIOD ENDED 28 FEBURARY 2022**

We report on the accounts of Woodlands Animal Sanctuary for the period ended 28 February 2022, which are set out on pages 2 to 10.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit opinion is not required for this period under Section 43(2) of the Charities Act 2001 (the 2001 Act) and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- Examine the accounts under Section 43 of the 1993 Act;
- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general directions given by the Charity Commission under section 43(7)(b) of the 1993 Act;
- To state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general directions given by the Charity Commissioners. An independent examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all evidence that would be required under an audit, and consequently no audit opinion is expressed on the accounts for the period ended 28 February 2022.

Independent examiner's statement

We have completed our examination and can confirm that, no material matters have come to our attention which give us cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

EKWilliams Accountants Limited
1 Pavilion Square
Cricketers Way
Bolton
BL5 3AJ

Peter Brassington FCCA, ACA



23-Jun-22

**WOODLANDS ANIMAL SANCTUARY
STATEMENT OF FINANCIAL ACTIVITIES
PERIOD ENDED 28 FEBURARY 2022**

		Period 14/08/2021 · 28/02/2022		Period 14/08/2020 · 13/08/2021	
		Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
<u>INCOMING RESOURCES</u>	<u>Note</u>				
Incoming resources					
Funds raised	13	28,340	-	28,340	6,653
Gift aid and donations	13	93,784	-	93,784	64,864
Legacies and grants	13	23,816	30,000	53,816	25,787
Other income	13	-	-	-	300,074
		145,940	30,000	175,940	397,378
Activities for generating funds		-	-	-	-
Other incoming resources		-	-	-	-
TOTAL INCOMING RESOURCES		145,940	30,000	175,940	397,378
<u>RESOURCES EXPENDED</u>					
Raising funds		-	-	-	-
Charitable activities					
Direct costs	13	(7,526)	(30,000)	(37,526)	(40,172)
Employment costs	13	(88,644)	-	(88,644)	(75,598)
Establishment costs	13	(5,963)	-	(5,963)	(9,973)
General administrative expenses	13	(15,869)	(8,544)	(24,413)	(20,458)
		(118,002)	(38,544)	(156,546)	(146,201)
TOTAL RESOURCES EXPENDED		(118,002)	(38,544)	(156,546)	(146,201)
Net income/(Expenditure)		27,938	(8,544)	19,393	251,177
RECONCILIATION OF FUNDS					
Total funds brought forward		100,883	150,294	251,177	-
Total funds carried forward		128,821	141,750	270,570	251,177

All activities are classed as continuing. The notes on the following pages form part of these financial statements. The charitable trust has no recognised gains or losses other than the net incoming resources for the period. The statement complies with the requirements for an income and expenditure account under the organisation constitution.

**WOODLANDS ANIMAL SANCTUARY
BALANCE SHEET
PERIOD ENDED 28 FEBURARY 2022**

		2022		2021	
		As at 28/02/2022		As at 13/08/2021	
	Note	£	£	£	£
Fixed assets					
Tangible assets	2		210,538		221,845
Current assets					
Cash at bank and in hand	4	<u>63,742</u>		<u>32,366</u>	
		63,742		32,366	
Creditors falling due within one year	5	<u>(3,710)</u>		<u>(3,034)</u>	
Net current assets			<u>60,032</u>		<u>29,332</u>
Total net assets			<u>270,570</u>		<u>251,177</u>
Funds of the Charity					
Restricted income funds		128,821		100,883	
Unrestricted income funds		<u>141,750</u>		<u>150,294</u>	
			<u>270,570</u>		<u>251,177</u>
Total funds			<u>270,570</u>		<u>251,177</u>

The Charity was entitled to exemption from audit under S477 of the Companies Act 2006.

Approved and authorised by the Board on and signed on it's behalf by:

Victoria Maude (Trustee):

.....

Date:

.....28/2/2022

**WOODLANDS ANIMAL SANCTUARY
NOTES TO THE FINANCIAL STATEMENTS
PERIOD ENDED 28 FEBRUARY 2022**

ACCOUNTING POLICIES

1.1 BASIS OF ACCOUNTING

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- Statement of Recommended Practice: Accounting and Reporting applicable to Charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued October 2019;
- The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102);
- The Charities Act 2011.

1.2 GOING CONCERN

The Trustees have considered the financial performance of the charity for the period ended 28 february 2022, as well as its financial position at that date. They have concluded that the charity has more than enough financial resources to continue for at least 12 months from signing the balance sheet and therefore the accounts can be prepared on a going concern basis.

1.3 CHANGES TO ACCOUNTING POLICIES

There are no changes to accounting policies.

1.4 CHANGES TO ACCOUNTING ESTIMATES

There are no changes to accounting estimates.

1.5 MATERIAL PRIOR PERIOD ERRORS

There are no prior period errors to report.

1.6 INCOME

Recognition of income

Income is included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Change of accounting period end date

The accounting period end date has been shortened to bring the accounts in line with the charity's historical year end of 28 February.

Grants and donations

In the case of performance related grants, income is only recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met.

Legacies

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

WOODLANDS ANIMAL SANCTUARY

NOTES TO THE FINANCIAL STATEMENTS

PERIOD ENDED 28 FEBURARY 2022

ACCOUNTING POLICIES CONTINUED - INCOME

Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the Trustees' Annual Report.

1.7 EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

1.8 ASSETS

Tangible fixed assets for use by charity	<p>These are capitalised if they can be used for more than one year.</p> <p>They are valued at cost.</p> <p>The depreciation rates and methods used are as below:</p> <p>Office Equipment - 25% Straight Line</p> <p>Motor Vehicles - 20% Straight Line</p> <p>Land & Buildings - 10% Straight Line</p>
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**WOODLANDS ANIMAL SANCTUARY
NOTES TO THE FINANCIAL STATEMENTS
PERIOD ENDED 28 FEBURARY 2022**

2 TANGIBLE FIXED ASSETS

	Motor vehicles £	Office equipment £	Land and buildings £	Total £
Cost				
As at 13 August 2021	2,200	4,021	226,631	232,852
Additions	-	1,831	-	1,831
As at 28 Feburary 2022	<u>2,200</u>	<u>5,852</u>	<u>226,631</u>	<u>234,683</u>
Depreciation				
As at 13 August 2021	178	460	10,369	11,007
Charge for the year	212	632	12,294	13,138
As at 28 Feburary 2022	<u>390</u>	<u>1,092</u>	<u>22,663</u>	<u>24,145</u>
Net book value				
As at 28 Feburary 2022	<u>1,810</u>	<u>4,760</u>	<u>203,968</u>	<u>210,538</u>
As at 13 August 2021	<u>2,022</u>	<u>3,561</u>	<u>216,262</u>	<u>221,845</u>

4 CASH AT BANK AND IN HAND

	As at 28/02/202	As at 13/08/202
	£	£
Cash at bank and in hand	63,742	32,366
Total	<u>63,742</u>	<u>32,366</u>

**WOODLANDS ANIMAL SANCTUARY
NOTES TO THE FINANCIAL STATEMENTS
PERIOD ENDED 28 FEBURARY 2022**

5 CREDITORS

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	As at 28/02/2022	As at 13/08/2022	As at 28/02/2022	As at 13/08/2021
	£	£	£	£
Taxation and social security	3,710	3,034	-	-
Total	3,710	3,034	-	-

6 STAFF COSTS

	14/08/2021 - 28/02/2022	14/08/2020 - 13/08/2021
	£	£
Salaries and wages	85,575	73,695
Social security costs	1,805	671
Pension costs (defined contribution scheme)	1,072	998
Other employee benefits	192	234
Total staff costs	88,644	75,598

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

Trustees are not remunerated by the charity, they give their time voluntarily. The charity does not pay its Trustees expenses.

7 STAFF NUMBERS

	14/08/2021 - 28/02/2022	14/08/2020 - 13/08/2021
The charity utilises employees as follows:		
Charitable Activities	11	11
Total	11	11

The average number of staff that worked for the charity in the year was 11.

8 DEFINED CONTRIBUTION PENSION SCHEME

	14/08/2021 - 28/02/2022	14/08/2020 - 13/08/2021
Amount of contributions recognised in the SoFA as an expense	£1,072	£998

**WOODLANDS ANIMAL SANCTUARY
NOTES TO THE FINANCIAL STATEMENTS
PERIOD ENDED 28 FEBURARY 2022**

9 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES

Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity, they give their time voluntarily.

Trustees' expenses

The Charity does not pay its trustees any expenses

Transaction(s) with related parties

In the period there has been the following related party transactions:

Name of the trustee or related party	Relationship to charity	Transaction description	Amount
			£
Rufford Veterinary Group Vets4Pets	Mrs A Speakman was an employee of the Veterinary group for part of the financial period and is also a trustee of the charity.	Veterinary fees/expenses incurred up to the period Mrs Speakman was employed.	5,474

The premises used by the charity is partially owned by one of the board members, Victoria Maude. No rent was charged to the charity for the use of the land/buildings.

10 GOVERNANCE COSTS

	14/08/2021 - 28/02/2022	0 - 13/08/202
	£	£
Independent examiner's fees	1,040	1,040
Other accountancy fees paid to independent examiner	1,456	1,038
Total	2,496	2,078

**WOODLANDS ANIMAL SANCTUARY
NOTES TO THE FINANCIAL STATEMENTS
PERIOD ENDED 28 FEBRUARY 2022**

11 FUNDS ANALYSIS

Fund names	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Fund balances carried forward £
Unrestricted	General receipts and payments	100,883	145,940	(118,002)	128,821
Restricted	Contributions towards charity building	150,294	30,000	(38,544)	141,750
Total Funds		251,177	175,940	- 156,546	270,570

Woodlands Animal Sanctuary received donations via one-off gifts and regular standing orders. A great deal of the charities funds were received from local authority grants and from individuals.

The unutilised restricted funds relates to funding given for new property on the site which was completed and it being used by the charity.

The charity's closing funds are made up of the following:

	£
Tangible assets	210,538
Cash at bank and in hand	63,742
Creditors / Accruals	(3,710)
Total Funds C/Fwd	270,570

12 SUPPORT COSTS

In the year the charity incurred the following support costs:

	14/08/2021 - 28/02/2022 £	14/08/2020 - 13/08/2021 £
Establishment costs	5,963	9,973
General administrative expenses	24,413	31,109
Total	30,376	41,082

WOODLANDS ANIMAL SANCTUARY
NOTES TO THE FINANCIAL STATEMENTS
PERIOD ENDED 28 FEBURARY 2022

13 DETAILED STATEMENT OF FINANCIAL ACTIVITIES

1) Incoming resources from Generated Funds

	<u>14/08/2021 - 28/02/2022</u>			<u>14/08/2020 - 13/08/2021</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Donation	86,268	-	86,268	61,626	-	61,626
Gift aid	7,516	-	7,516	3,238	-	3,238
Grants	23,816	30,000	53,816	-	13,960	13,960
Legacies	-	-	-	11,827	-	11,827
Funds	28,340	-	28,340	6,653	-	6,653
Introduce funds from old charity	-	-	-	142,574	157,500	300,074
	<u>145,940</u>	<u>30,000</u>	<u>175,940</u>	<u>225,918</u>	<u>171,460</u>	<u>397,378</u>

2) Direct Costs

	<u>14/08/2021 - 28/02/2022</u>			<u>14/08/2020 - 13/08/2021</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Veterinary fees	0	11,604	11,604	7,822	5,000	12,822
Veterinary supplies	0	3,485	3,485	2,174	-	2,174
Pest control	335	-	335	285	-	285
Waste – bins and muck	3,140	-	3,140	2,099	-	2,099
Stables – feed and associated costs	0	3,505	3,505	2,853	-	2,853
Shelter – feed, litter, cleaning etc.	2,227	11,406	13,633	19,181	-	19,181
Misc. Purchases	1,824	-	1,824	759	-	759
	<u>7,526</u>	<u>30,000</u>	<u>37,526</u>	<u>35,172</u>	<u>5,000</u>	<u>40,172</u>

3) Employment Costs

	<u>14/08/2021 - 28/02/2022</u>			<u>14/08/2020 - 13/08/2021</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Wages and salaries	87,380	-	87,380	65,406	8,960	74,366
Staff pensions	1,072	-	1,072	998	-	998
Staff welfare	192	-	192	234	-	234
	<u>88,644</u>	<u>-</u>	<u>88,644</u>	<u>66,638</u>	<u>8,960</u>	<u>75,598</u>

4) Establishment Costs

	<u>14/08/2021 - 28/02/2022</u>			<u>14/08/2020 - 13/08/2021</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Light, heat and power	4,488	-	4,488	5,432	-	5,432
Insurance	161	-	161	165	-	165
Repairs and renewals	1,314	-	1,314	4,375	-	4,375
	<u>5,963</u>	<u>-</u>	<u>5,963</u>	<u>9,973</u>	<u>-</u>	<u>9,973</u>

5) General administrative expenses

	<u>14/08/2021 - 28/02/2022</u>			<u>14/08/2020 - 13/08/2021</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Telephone, computer & software	3,117	-	3,117	2,218	-	2,218
Printing, postage and stationery	1,045	-	1,045	759	-	759
Sundry expenses	1,353	-	1,353	2,228	-	2,228
Motor expenses	1,358	-	1,358	320	-	320
Advertising and fundraising costs	1,228	-	1,228	1,492	-	1,492
Accountancy fees	2,496	-	2,496	2,078	-	2,078
Bank charges	679	-	679	356	-	11,007
Depreciation and disposal of assets	4,594	8,544	13,138	3,801	7,206	11,007
	<u>15,869</u>	<u>8,544</u>	<u>24,413</u>	<u>13,252</u>	<u>7,206</u>	<u>31,109</u>

Woodlands Animal Sanctuary

**Annual report and Financial Statements
for the period ended 28 February 2022**

Charity Registration Number 1190858

EKWilliams Accountants Limited
1 Pavilion Square
Westhoughton
Bolton
BL5 3AJ

**WOODLANDS ANIMAL SANCTUARY
REFERENCE AND ADMINISTRATIVE DETAILS
PERIOD ENDED 28 FEBURARY 2022**

Charity Registration number	1190858
Working name	Woodlands Animal Sanctuary
Principal office	Woodlands Farm Sandy Lane Holmeswood Ormskirk L40 1UE
Trustees	Mrs Victoria Maude Mr Stuart John Irons Mr Stephen Arthur Russell Saunders Mrs Lynne Paula Saunders Mr Mark William Sowerby Dr Alison Jane Speakman PhD Mrs Caroline Simpson
Bankers	Barclays Leicester LE87 2BB
Governing document	Constitution of association
Independent Examiner	EKWilliams Accountants Limited 1 Pavilion Square Cricketers Way Bolton BL5 3AJ

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
WOODLANDS ANIMAL SANCTUARY
FOR THE PERIOD ENDED 28 FEBURARY 2022**

We report on the accounts of Woodlands Animal Sanctuary for the period ended 28 February 2022, which are set out on pages 2 to 10.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit opinion is not required for this period under Section 43(2) of the Charities Act 2001 (the 2001 Act) and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- Examine the accounts under Section 43 of the 1993 Act;
- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general directions given by the Charity Commission under section 43(7)(b) of the 1993 Act;
- To state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general directions given by the Charity Commissioners. An independent examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all evidence that would be required under an audit, and consequently no audit opinion is expressed on the accounts for the period ended 28 February 2022.

Independent examiner's statement

We have completed our examination and can confirm that, no material matters have come to our attention which give us cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

EKWilliams Accountants Limited
1 Pavilion Square
Cricketers Way
Bolton
BL5 3AJ

Peter Brassington FCCA, ACA



23-Jun-22

**WOODLANDS ANIMAL SANCTUARY
STATEMENT OF FINANCIAL ACTIVITIES
PERIOD ENDED 28 FEBURARY 2022**

		Period 14/08/2021 · 28/02/2022		Period 14/08/2020 · 13/08/2021	
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<u>INCOMING RESOURCES</u>	<u>Note</u>				
Incoming resources					
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Gift aid and donations	13	93,784	-	93,784	64,864
Legacies and grants	13	23,816	30,000	53,816	25,787
Other income	13	-	-	-	300,074
		145,940	30,000	175,940	397,378
Activities for generating funds		-	-	-	-
Other incoming resources		-	-	-	-
TOTAL INCOMING RESOURCES		145,940	30,000	175,940	397,378
<u>RESOURCES EXPENDED</u>					
Raising funds		-	-	-	-
Charitable activities					
Direct costs	13	(7,526)	(30,000)	(37,526)	(40,172)
Employment costs	13	(88,644)	-	(88,644)	(75,598)
Establishment costs	13	(5,963)	-	(5,963)	(9,973)
General administrative expenses	13	(15,869)	(8,544)	(24,413)	(20,458)
		(118,002)	(38,544)	(156,546)	(146,201)
TOTAL RESOURCES EXPENDED		(118,002)	(38,544)	(156,546)	(146,201)
Net income/(Expenditure)		27,938	(8,544)	19,393	251,177
RECONCILIATION OF FUNDS					
Total funds brought forward		100,883	150,294	251,177	-
Total funds carried forward		128,821	141,750	270,570	251,177

All activities are classed as continuing. The notes on the following pages form part of these financial statements. The charitable trust has no recognised gains or losses other than the net incoming resources for the period. The statement complies with the requirements for an income and expenditure account under the organisation constitution.

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BALANCE SHEET
PERIOD ENDED 28 FEBURARY 2022**

		2022		2021	
		As at 28/02/2022		As at 13/08/2021	
	Note	£	£	£	£
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		63,742		32,366	
Creditors falling due within one year	5	<u>(3,710)</u>		<u>(3,034)</u>	
Net current assets			<u>60,032</u>		<u>29,332</u>
Total net assets			<u>270,570</u>		<u>251,177</u>
Funds of the Charity					
Restricted income funds		128,821		100,883	
Unrestricted income funds		<u>141,750</u>		<u>150,294</u>	
			<u>270,570</u>		<u>251,177</u>
Total funds			<u>270,570</u>		<u>251,177</u>

The Charity was entitled to exemption from audit under S477 of the Companies Act 2006.

Approved and authorised by the Board on and signed on it's behalf by:

Victoria Maude (Trustee):

.....

Date:

.....28/2/2022

**WOODLANDS ANIMAL SANCTUARY
NOTES TO THE FINANCIAL STATEMENTS
PERIOD ENDED 28 FEBRUARY 2022**

ACCOUNTING POLICIES

1.1 BASIS OF ACCOUNTING

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The accounts have been prepared in accordance with:

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1.2 GOING CONCERN

The Trustees have considered the financial performance of the charity for the period ended 28 february 2022, as well as its financial position at that date. They have concluded that the charity has more than enough financial resources to continue for at least 12 months from signing the balance sheet and therefore the accounts can be prepared on a going concern basis.

1.3 CHANGES TO ACCOUNTING POLICIES

There are no changes to accounting policies.

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There are no changes to accounting estimates.

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There are no prior period errors to report.

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- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
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WOODLANDS ANIMAL SANCTUARY

NOTES TO THE FINANCIAL STATEMENTS

PERIOD ENDED 28 FEBURARY 2022

ACCOUNTING POLICIES CONTINUED - INCOME

Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the Trustees' Annual Report.

1.7 EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

1.8 ASSETS

Tangible fixed assets for use by charity	<p>These are capitalised if they can be used for more than one year.</p> <p>They are valued at cost.</p> <p>The depreciation rates and methods used are as below:</p> <p>Office Equipment - 25% Straight Line</p> <p>Motor Vehicles - 20% Straight Line</p> <p>Land & Buildings - 10% Straight Line</p>
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WOODLANDS ANIMAL SANCTUARY
NOTES TO THE FINANCIAL STATEMENTS
PERIOD ENDED 28 FEBURARY 2022

2 TANGIBLE FIXED ASSETS

	Motor vehicles £	Office equipment £	Land and buildings £	Total £
Cost				
As at 13 August 2021	2,200	4,021	226,631	232,852
Additions	-	1,831	-	1,831
As at 28 Feburary 2022	<u>2,200</u>	<u>5,852</u>	<u>226,631</u>	<u>234,683</u>
Depreciation				
As at 13 August 2021	178	460	10,369	11,007
Charge for the year	212	632	12,294	13,138
As at 28 Feburary 2022	<u>390</u>	<u>1,092</u>	<u>22,663</u>	<u>24,145</u>
Net book value				
As at 28 Feburary 2022	<u>1,810</u>	<u>4,760</u>	<u>203,968</u>	<u>210,538</u>
As at 13 August 2021	<u>2,022</u>	<u>3,561</u>	<u>216,262</u>	<u>221,845</u>

4 CASH AT BANK AND IN HAND

	As at 28/02/202	As at 13/08/202
	£	£
Cash at bank and in hand	63,742	32,366
Total	<u>63,742</u>	<u>32,366</u>

**WOODLANDS ANIMAL SANCTUARY
NOTES TO THE FINANCIAL STATEMENTS
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5 CREDITORS

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	As at 28/02/2022	As at 13/08/2022	As at 28/02/2022	As at 13/08/2021
	£	£	£	£
Taxation and social security	3,710	3,034	-	-
Total	3,710	3,034	-	-

6 STAFF COSTS

	14/08/2021 - 28/02/2022	14/08/2020 - 13/08/2021
	£	£
Salaries and wages	85,575	73,695
Social security costs	1,805	671
Pension costs (defined contribution scheme)	1,072	998
Other employee benefits	192	234
Total staff costs	88,644	75,598

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

Trustees are not remunerated by the charity, they give their time voluntarily. The charity does not pay its Trustees expenses.

7 STAFF NUMBERS

	14/08/2021 - 28/02/2022	14/08/2020 - 13/08/2021
The charity utilises employees as follows:		
Charitable Activities	11	11
Total	11	11

The average number of staff that worked for the charity in the year was 11.

8 DEFINED CONTRIBUTION PENSION SCHEME

	14/08/2021 - 28/02/2022	14/08/2020 - 13/08/2021
Amount of contributions recognised in the SoFA as an expense	£1,072	£998

**WOODLANDS ANIMAL SANCTUARY
NOTES TO THE FINANCIAL STATEMENTS
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9 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES

Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity, they give their time voluntarily.

Trustees' expenses

The Charity does not pay its trustees any expenses

Transaction(s) with related parties

In the period there has been the following related party transactions:

Name of the trustee or related party	Relationship to charity	Transaction description	Amount
			£
Rufford Veterinary Group Vets4Pets	Mrs A Speakman was an employee of the Veterinary group for part of the financial period and is also a trustee of the charity.	Veterinary fees/expenses incurred up to the period Mrs Speakman was employed.	5,474

The premises used by the charity is partially owned by one of the board members, Victoria Maude. No rent was charged to the charity for the use of the land/buildings.

10 GOVERNANCE COSTS

	14/08/2021 - 28/02/2022	0 - 13/08/202
	£	£
Independent examiner's fees	1,040	1,040
Other accountancy fees paid to independent examiner	1,456	1,038
Total	2,496	2,078

**WOODLANDS ANIMAL SANCTUARY
NOTES TO THE FINANCIAL STATEMENTS
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11 FUNDS ANALYSIS

Fund names	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Fund balances carried forward £
Unrestricted	General receipts and payments	100,883	145,940	(118,002)	128,821
Restricted	Contributions towards charity building	150,294	30,000	(38,544)	141,750
Total Funds		251,177	175,940	- 156,546	270,570

Woodlands Animal Sanctuary received donations via one-off gifts and regular standing orders. A great deal of the charities funds were received from local authority grants and from individuals.

The unutilised restricted funds relates to funding given for new property on the site which was completed and it being used by the charity.

The charity's closing funds are made up of the following:

	£
Tangible assets	210,538
Cash at bank and in hand	63,742
Creditors / Accruals	(3,710)
Total Funds C/Fwd	270,570

12 SUPPORT COSTS

In the year the charity incurred the following support costs:

	14/08/2021 - 28/02/2022 £	14/08/2020 - 13/08/2021 £
Establishment costs	5,963	9,973
General administrative expenses	24,413	31,109
Total	30,376	41,082

**WOODLANDS ANIMAL SANCTUARY
NOTES TO THE FINANCIAL STATEMENTS
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13 DETAILED STATEMENT OF FINANCIAL ACTIVITIES

1) Incoming resources from Generated Funds

	<u>14/08/2021 - 28/02/2022</u>			<u>14/08/2020 - 13/08/2021</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Donation	86,268	-	86,268	61,626	-	61,626
Gift aid	7,516	-	7,516	3,238	-	3,238
Grants	23,816	30,000	53,816	-	13,960	13,960
Legacies	-	-	-	11,827	-	11,827
Funds	28,340	-	28,340	6,653	-	6,653
Introduce funds from old charity	-	-	-	142,574	157,500	300,074
	<u>145,940</u>	<u>30,000</u>	<u>175,940</u>	<u>225,918</u>	<u>171,460</u>	<u>397,378</u>

2) Direct Costs

	<u>14/08/2021 - 28/02/2022</u>			<u>14/08/2020 - 13/08/2021</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Veterinary fees	0	11,604	11,604	7,822	5,000	12,822
Veterinary supplies	0	3,485	3,485	2,174	-	2,174
Pest control	335	-	335	285	-	285
Waste – bins and muck	3,140	-	3,140	2,099	-	2,099
Stables – feed and associated costs	0	3,505	3,505	2,853	-	2,853
Shelter – feed, litter, cleaning etc.	2,227	11,406	13,633	19,181	-	19,181
Misc. Purchases	1,824	-	1,824	759	-	759
	<u>7,526</u>	<u>30,000</u>	<u>37,526</u>	<u>35,172</u>	<u>5,000</u>	<u>40,172</u>

3) Employment Costs

	<u>14/08/2021 - 28/02/2022</u>			<u>14/08/2020 - 13/08/2021</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Wages and salaries	87,380	-	87,380	65,406	8,960	74,366
Staff pensions	1,072	-	1,072	998	-	998
Staff welfare	192	-	192	234	-	234
	<u>88,644</u>	<u>-</u>	<u>88,644</u>	<u>66,638</u>	<u>8,960</u>	<u>75,598</u>

4) Establishment Costs

	<u>14/08/2021 - 28/02/2022</u>			<u>14/08/2020 - 13/08/2021</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Light, heat and power	4,488	-	4,488	5,432	-	5,432
Insurance	161	-	161	165	-	165
Repairs and renewals	1,314	-	1,314	4,375	-	4,375
	<u>5,963</u>	<u>-</u>	<u>5,963</u>	<u>9,973</u>	<u>-</u>	<u>9,973</u>

5) General administrative expenses

	<u>14/08/2021 - 28/02/2022</u>			<u>14/08/2020 - 13/08/2021</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Telephone, computer & software	3,117	-	3,117	2,218	-	2,218
Printing, postage and stationery	1,045	-	1,045	759	-	759
Sundry expenses	1,353	-	1,353	2,228	-	2,228
Motor expenses	1,358	-	1,358	320	-	320
Advertising and fundraising costs	1,228	-	1,228	1,492	-	1,492
Accountancy fees	2,496	-	2,496	2,078	-	2,078
Bank charges	679	-	679	356	-	11,007
Depreciation and disposal of assets	4,594	8,544	13,138	3,801	7,206	11,007
	<u>15,869</u>	<u>8,544</u>	<u>24,413</u>	<u>13,252</u>	<u>7,206</u>	<u>31,109</u>