

UNITED KINGDOM LITERACY ASSOCIATION

England & Wales · Charity number 1190848

Details

Other names UKLA

Status Registered

Legal form CIO

Registered 2020-08-14

Register [View on the Charity Commission register](#)

Contact

Address c/o Voluntary Action Leicestershire
9 Newarke Street
Leicester
LE1 5SN

Phone 07933724030

Email admin@ukla.org

Website <https://ukla.org>

Activities

Objects: THE CHARITY'S OBJECT IS TO ADVANCE EDUCATION IN LITERACY

Activities: UKLA presents an informed national voice on language, literacy and communication issues. The Association organises conferences, training, publications and research in order to encourage dialogue between research and teaching and challenge and shape policy developments.

Classification

- **How:** Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Education/training
- **Who:** Other Defined Groups

Geography

- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£223,191	£239,829	-	-
2024-03-31	£236,024	£182,903	-	-
2023-03-31	£191,702	£182,201	-	-
2022-03-31	£377,993	£89,184	-	-
2021-03-31	£0	£0	-	-

Trustees

Name	Role	Appointed
Jo Tregenza	Chair	2019-07-13
Angela Colvert		2025-06-28
Christine Mary Lockwood		2015-07-11
David Glyn Reedy		
Dr Lucy Jane Rodriguez Leon		2020-09-29
Dr Navan Nadrajan Govender		2021-10-14
Dr Sabine Little		2025-09-29
Hannah Kirsty Baker		2024-01-06
Helen Claire Hendry		2025-06-28
Janet Olive Alexandra Douglas Gardner MA		2018-07-07
Joy Elizabeth Court		2011-11-19
Lynda Jennifer Graham MA		
Prof Debra Ann Myhill		2019-07-13
Prof Teresa Mary Cremin		
Rebecca Simpson-Hargreaves		2022-07-01
Sarah Brownsword		2025-06-28

Accounts

Charity no. 1190848

**United Kingdom Literacy Association
Report and Unaudited Financial
Statements**

31 March 2025

United Kingdom Literacy Association

Reference and administrative details

For the year ended 31 March 2025

Charity number	1190848	
Registered office and operational address	c/o Voluntary Action Leicestershire 9 Newarke Street Leicester LE1 5SN	
Trustees	Hannah Baker Margaret Broad Joy Court Prof Terese Cremin Dr Karen Daniels (resigned 6 July 2024) Dr Clare Dowdall Janet Gardner MA Dr Navan Govender Lynda Graham MA Prof Colin Harrison Dr Lucy Rodriguez-Leon Christine Lockwood	Dr Roger McDonald Prof Debra Myhill David Reedy Prof Candice Satchwell Rebecca Simpson-Hargreaves Jo Tregenza
Directors	Megan Goulter Laura Ettenfield	
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME194JQ Cambridge Building Society 51 Newmarket Road Cambridge CB5 8EG	Teachers Building Society Allenview House Hanham Road Wimborne Dorset BH21 1AG
Independent examiners	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD	

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2025

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Constitution and the Statement of Recommended Practice - Accounting and Reporting by Charities (effective from January 2019).

The Trustees present their report and financial statements for the year ended 31 March 2025.

Objectives and activities

The United Kingdom Literacy Association (UKLA) is the UK's leading association dedicated to literacy education. The association brings together teachers, teacher educators, researchers and many others working in literacy education for all ages.

The objective of UKLA is to advance literacy education which enables all learners, regardless of background or context, to thrive as literate individuals. Our view is that literacy encompasses spoken language, reading and writing, including digital and multimodal texts. We strive to facilitate a rich dialogue between educators and researchers, fostering a deep understanding of evolving pedagogies and innovative teaching and learning strategies.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. The Association's activities fall into three main areas:

- Membership, subscriptions and awards;
- Conferences and professional development; and
- Publications and research.

How our activities deliver public benefit

The sole objective of UKLA is the advancement of education in literacy. It achieves this by:

- creating a supportive community for those concerned with developing literacy, language and communication education.
- championing, supporting and providing access to the latest research for use by academics, practitioners and policymakers; and
- providing an informed national voice.

Impact: UKLA's performance and achievements throughout 2024 – 2025

In 2024/25, UKLA experienced a productive year marked by increased engagement and growth, with membership rising from 828 to 857. The Executive Committee has prioritised membership development for the next three years, beginning with a member survey planned for summer 2025 to inform future offerings. A key achievement was the launch of a redesigned website, replacing the outdated platform. The new site features fresh content, streamlined navigation, and commissioned illustrations that align with UKLA's identity. This has contributed toward ongoing efforts developing and maintaining strong infrastructures, and enhancing the relationship between UKLA, UKLA members, and the wider (inter)national language and literacy education community. Key long-term outcomes from these efforts includes increased accessibility to research-informed resources and professional development opportunities (particularly for UKLA members), enhanced reputation and professional value of UKLA members' work and contributions to language and literacy education.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2025

Throughout the year, UKLA has engaged in a broad range of activities to exchange ideas, disseminate research, debate possibilities, and share expertise to advocate for a fulfilling and empowering approach to literacy education. The following report offers a summary of UKLA's activities and achievements.

1. UKLA publications: journals, books and web resources

UKLA's publications continue to play a key role in supporting members in schools, universities and other educational settings through disseminating research findings as well as practical, principled approaches for use in teaching at all levels.

- ***Literacy and Journal of Research in Reading*** are UKLA's peer-reviewed academic journals; both journals attract an international authorship and readership and are important in disseminating the latest research to our members. In 2023-24, the Journal of Research in Reading was accessed by over 220,000 readers, and Literacy, by over 170,000. Both journals reach readers from around the world – not only the large academic communities of the United States and China, but also smaller, less advantaged countries such as Macao, the Philippines and Indonesia. These two journals provide a valuable resource for our international membership, as well as national readers.
- ***English 4-11*** is jointly produced by UKLA, The English Association and the National Association for the Teaching of English. It is free to members. This print publication offers members a forum for publishing about their own innovative practice, successful projects, and their classroom research, as well as offering reviews of books, software and other resources.
- ***UKLA Voices*** is the association's electronic publication, giving members an opportunity to publish short pieces about their professional or research practice, and this year has included children's authors writing about their work.
- ***UKLA Debrief*** is a new initiative, an electronic monthly newsletter which contains only items regarding upcoming events, or membership information. It avoids the repeated sending of emails to members, consolidating communications for members in a more efficient manner.

2. Conferences

UKLA's highly regarded conferences play a key part in bringing members and non-members together, facilitating networking as well as promoting the dissemination of cutting-edge research and offering more practical workshops.

- **UKLA's 59th International Conference**, held in Brighton in July 2024, with 339 delegates. The event drew together speakers and delegates from across the globe to share in research, expert practice and ideas regarding literacy. This diverse participation reflects UKLA's expanding global reach and reputation within the field of literacy education. Delegates commended the conference for the diversity of its keynote speakers, the inclusive and welcoming atmosphere, and its strong thematic focus on anti-racism and activism.
- **The annual National Conference** was held online in March 2025. The event attracted delegates from across Europe. The event offered a space for delegates to engage in forward-thinking discussions and workshops that address the challenges and opportunities of fostering literacy in an age of constant technological, social, and global change.
- **OU / UKLA Reading for pleasure conferences** run twice a year, attracting between 90 and 150 delegates. Workshop leaders (mainly teacher reading group leaders and academics) alongside keynotes and a children's author share research and practice to support delegates in widening their knowledge of young people's texts and their practice in nurturing volitional Reading.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2025

Both events are a vital platform for cultivating meaningful relationships with educators, researchers, and organisations concerned with literacy education both nationally and internationally, which contribute to UKLA's charitable objectives to advance education in literacy.

3. Supporting and disseminating research

UKLA has a robust and vibrant research profile. In furtherance of its core aim to advance education in literacy, UKLA seeks to inform educational professionals and policymakers at all levels by supporting and disseminating cutting edge research. UKLA's stringent criteria ensures that only research of high quality is promoted.

The UKLA budget allocates a maximum of £9,000 each year to research grants. The UKLA Research Committee has funded four projects in 2024-2025, which cover range of important studies on the uses of literacy, by both children and young adults, in education and in everyday life. All grant applications are scrutinised by the full panel of RC members and scored against criteria to ensure they align with the values, ethos and ambitions of UKLA. Therefore, all grants are awarded with the aim to advance literacy education and to enhance experiences of learners, particularly those from marginalised groups. Project reports are presented at the UKLA International Conference, disseminating this important work to a wider audience. In addition, many projects are reported in peer reviewed academic journals.

In 2024-2025 grants were made for the following projects:

- Young children's and teachers' encounters with challenging texts.
- Reading media: Developing critical media literacies with KS3 students and educators.
- Exploring young men's critical social media literacy practices.
- Research Circle: Exploring outdoor nature-based literacy learning with families of under-fives.

UKLA recognises the development of new literacy researchers through an annual Student Research Prize award. Members nominate student work at Undergraduate, Postgraduate and Doctoral level, for consideration by the research committee. Winners are celebrated and present their work at the UKLA International Conference.

4. The UKLA / OU Quality Mark

In June 2024, 25 primary schools successfully completed the Reading for Pleasure (RfP) Quality Mark programme (generating 16 new UKLA school members). Working with an OU / UKLA mentor, all participating schools undertook a rigorous process of review and development using the research-informed Reading for Pleasure QM framework. 77 schools expressed an interest in registering for the QM scheme starting in September 2024, however, to ensure high-quality mentoring, numbers are limited. Hence, a further 25 schools began the QM programme in the 2024 cohort.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2025

Of the 25 schools that completed in June 2024, 6 achieved Silver, 15 Gold, and 4 Platinum awards. The awards recognise schools which have developed, embedded and enriched their RfP culture with recognisable impact on staff knowledge, RfP pedagogy, parents' and children's recreational reading. The platinum award schools serve as beacons of best practice, supporting neighbouring schools and disseminating their work nationally, including at the OU / UKLA Reading conference 2025. The OU / UKLA Reading for Pleasure Quality Mark is the first initiative of its kind in the UK. It uniquely offers schools a structured, evidence-informed process to develop a sustainable reading for pleasure culture, supported by high-quality mentorship. The QM exemplifies best practice in literacy education and builds collaborative networks across the UK education community.

5. Teachers' Reading Groups (TRGs)

OU / UKLA Teacher Reading Groups have been running successfully since 2017. During 2024-2025, the programme has supported 100 groups, including 24 new groups and 47 new leaders. 10 groups were exclusively for secondary school teachers, whilst others were primary-only or mixed with primary, secondary and special school colleagues. Groups vary in size but average around 12- 15 practitioners; therefore, this initiative involves approx. 1,500 teachers and reaches approx. 36,000 children and young people. Through this work, the programme has successfully:

- fostered young people's reading for pleasure (RfP) through supporting members' own RfP and research-informed knowledge and practice;
- supported the profession by building a community around RfP; and
- disseminated members' resultant development work.

6. The UKLA awards programme

The UKLA awards programme continues to publicise the work of the Association and to promote its charitable objectives; in addition, the awards engage and retain existing members and attract new members. The Literacy School of the Year award and the Our Class Loves this Book award showcase the exemplary work of schools and of individual teachers, whose practice in literacy education inspires others.

The Academic Book Award recognises outstanding communication of research to teachers and literacy professionals, and the Research in Literacy Education Award honours outstanding research papers that support both educational professionals and the academic community.

The 2024 Diversity and Inclusion Award went to Treloar School, where children and staff engaged in a collaborative Reading Project with the University of Sussex. Evidence of student voice encapsulated children's engagement and understanding of reading for meaning and reading for pleasure. The panel commented on the impact of teaching on learning for children who have special educational needs and disabilities.

The UKLA Children's book awards are the only book awards judged by teachers. They celebrate outstanding texts for young people. This year a total of 470 books were submitted from 40 publishers across four categories. In total, 87 teachers from 60 schools were involved in judging. Children in these schools benefitted from the injection of high-quality texts. Awards are presented at the International Conference, giving the opportunity for award winners to disseminate their work to a wider audience and to enhance the international reputation of the Association.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2025

7. UKLA Special Interest Groups (SIGs)

Special Interest Groups (SIGs) allowed members who share enthusiasm for a specific topic to network with others in the UK and across the globe.

UKLA SIGs comprise:

- Participatory approaches in literacy research;
- Teaching Writing;
- English in Initial Teacher Education;
- Critical Literacies;
- Literacy and Multilingualism; and
- Literacy, Climate Change and Sustainability.

8. Regional representatives

During 2024 – 2025 the activity of the regional reps has contributed to the UKLA's objective of advancing literacy education for all by continually seeking to promote engagement with literacy research and practice. For example, the Book Blether initiative has been rooted in the principles of the OU / UKLA Reading for Pleasure research throughout, directly making research available to teachers who, in turn, are applying it in their classrooms.

The inclusive nature of the team (made up of primary teachers, secondary teachers, HE lecturers and consultants) means that initiatives are considered from the perspectives of all organisational stakeholders. The nature of the role means that we also provide opportunities for involvement that are regionally inclusive and open to all.

9. International links

UKLA continues to be strongly represented at Federation of European Literacy Associations meetings in Europe, which provide opportunities to discuss research and policy with international colleagues. The work of the Association is also promoted through the International Ambassador Scheme.

The International Sub-Committee is responsible for Project Connect, which supports the Children's Book Project in Zanzibar.

10. Providing an informed national voice

UKLA continues to work energetically to influence UK education policy. The association is represented on several expert groups and maintains close links with other subject associations. UKLA also made a substantial contribution to the government's 2024 curriculum and assessment review, submitting an 11,000-word report reflecting member input and UKLA values. This was complemented by collaboration with organisations like the Common English Forum and the Coalition for Language in Education. Throughout the year, UKLA strengthened partnerships with similar associations, enhancing its influence while preserving its autonomy. At the national level, these connections have further amplified UKLA's impact. Notably, both the President Elect and the Conference Convenor were invited to present the Association's recommendations on reading for pleasure and early reading at an educational conference hosted at the House of Lords. These efforts collectively advance UKLA's mission to represent and support literacy educators nationally.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2025

11. Financial Review

As summarised in the preceding section, during 2024 – 2025 UKLA has continued to undertake a wide range of activities to further its objective of advancing education in literacy; these activities are facilitated by the outcomes of financial decisions made by trustees.

Income summary

UKLA's total income for the year was **£229,617**, this was £19,517 over budget.

Key income includes royalties from UKLA journals **£73,373**. Income from membership subscriptions, **£43,740**, with an additional **£7,276** in Gift Aid. Sponsorship income for the book awards and conference generated **£7,736**. The sale of UKLA publications (Books and eBooks) generated **£2,404**. The UKLA / OU Quality Mark scheme generated **£21,881** however, all profits will be shared with The Open University at the end of the 2025 academic year. Tickets sales for conferences generated **£66,370**.

Expenditure summary

UKLA's total expenditure for the year was **£239,829**. This is £24,769 over budget.

Key expenditure includes staffing costs of **£72,289**; bookkeeping and payroll support, accountancy and HR support of **£12,241**; office accommodation of **£6,989**; research grants to the sum of **£10,112** were awarded by the association; awards costs (trophies and certificates) were **£1,511**; International Conference expenditure (including associated awards costs) were **£63,285**; journal and magazine production costs were **£11,840**; the Quality Mark scheme (including profit share with OU) incurred costs of **£18,482**.

Total funds

The association's total funds and net assets as of 31st March 2025 are valued at £341,219. £1,914 of this total is restricted, and hence ring-fenced for use in supporting Project Connect which supports literacy-promoting activities overseas.

Reserves policy

UKLA understands the need to maintain an adequate level of reserves to deal with circumstances such as:

- the unlikely event of the charity being wound up;
- gaps in budget targets causing temporary cash deficits (e.g., an income source being withdrawn or reduced);
- a short-term (single financial year) deficit budget; and
- an increase in operating costs, unforeseen operating costs or an urgent need for funds for a specific purpose (e.g., inflation, temporary staff to cover a long-term sick absence).

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2025

To mitigate for the above circumstances, the Trustees have established a policy whereby:

- the charity's free reserves (defined as unrestricted funds, excluding designated funds and amounts held in fixed assets) should be equivalent to annual expenditure, excluding conference costs, grants and awards. At current levels, this is calculated to be £100,000. This is not expected to happen in the foreseeable future; however, this level of free reserves would allow the charity to be wound up in a controlled and responsible way should the need arise; and
- in addition, the Trustees consider it prudent to set aside a designation of £20,000 to mitigate for budget deficits and unforeseen increased operational costs. At this level, the current activities of the charity should be sustainable.

As at the year end date the free reserves of the charity were £336,289 and the charity has plans in place to spend down the excess level of reserves held above the reserves policy level.

The charity has invested some of its surplus funds to generate returns. UKLA seeks to maximise interest payable and therefore £100,000 is held in 1-year fixed term bond account with the Cambridge Building Society. £62,722 is also held with Teacher's Building society.

Looking Ahead

Looking forward to the year ahead, the trustees are confident that UKLA activity will continue to advance language and literacy education which enables all learners, regardless of background or context, to thrive as literate individuals. Membership is expected to grow due to the Executive Committee's focus on this area, and due to the UKLA / OU Quality Mark scheme, which will be open to both Primary and Secondary schools. The 2025 UKLA International Conference in Liverpool is expected to be fully subscribed and attract delegates from across the globe. The trustees have agreed a budget for the 2025-2026 year that continues to support effective activity that meets the charity's objectives, whilst ensuring expenditure and income are balanced. The trustees are also aware that the association is holding greater reserve funds than is necessary; plans are underway to develop new time-limited and contained projects to use these funds in the most impactful way.

In summary, UKLA remains in a strong position to inform the debate and continues to play an important part in multi-partner initiatives set up to influence education policy as well as practice.

Risk

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operation and finance of the charity and are satisfied that systems are in place to mitigate exposure to the major risks of normal times. Financial monitoring will enable the trustees to review UKLA's finances throughout 2025-26.

Structure, governance and management

The United Kingdom Literacy Association is a Charitable Incorporated Organisation. The Association was previously an Unincorporated Charity. The terms of the transfer are set out in the Deed of Transfer, signed on 31st July 2021. The UKLA's Constitution, supported by its Standing Orders and Appendices to the Standing Orders, form the charity's governing document.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2025

The charity trustees (known collectively as the Executive Committee) manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. UKLA's Constitution states that the Association will have no less than 6 nor more than 20 trustees, comprising;

- 6 elected ex officio trustees (the Honorary Officers). Honorary Officers are elected trustees and are elected by the membership each year at the Annual General Meeting.
- not less than 3 nor more than 14 elected trustees. Nominations for elected trustees must be made by members of the CIO in writing and must be in the hands of the Secretary at least 14 days before the annual general meeting. Should nominations exceed vacancies, election shall be by ballot.
- not more than 10 appointed co-opted trustees. The Executive Committee may co-opt trustees as needed.

UKLA employs a Director to lead and develop the administrative and business operations of the Association and to be responsible for the management of the Association's activities and strategic objectives, as set by the Trustees.

Statement of responsibilities of the trustees

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2025

Independent examiners

Godfrey Wilson Limited were re-appointed as independent examiners to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 28 June 2025 and signed on their behalf by

Debra Myhill

Professor Debra Ann Myhill - Chair

Independent examiner's report

To the trustees of

United Kingdom Literacy Association

I report to the trustees on my examination of the accounts of United Kingdom Literacy Association (the CIO) for the year ended 31 March 2025, which are set out on pages 12 to 26.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Godfrey Wilson Limited also provides payroll and bookkeeping services to the CIO. I confirm that as a member of the ICAEW I am subject to the FRC's Revised Ethical Standard 2024, which I have applied with respect to this engagement.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

William Guy Blake

Date: 30 June 2025

William Guy Blake ACA

Member of the ICAEW

For and on behalf of:

Godfrey Wilson Limited

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

United Kingdom Literacy Association

Statement of financial activities

For the year ended 31 March 2025

	Note	Restricted £	Unrestricted £	2025 Total £	2024 Total £
Income from:					
Donations	3	336	1,185	1,521	3,357
Charitable activities	4	-	223,191	223,191	229,423
Investments		-	4,905	4,905	3,244
Total income		<u>336</u>	<u>229,281</u>	<u>229,617</u>	<u>236,024</u>
Expenditure on:					
Charitable activities		<u>2,250</u>	<u>237,579</u>	<u>239,829</u>	<u>182,903</u>
Total expenditure	6	<u>2,250</u>	<u>237,579</u>	<u>239,829</u>	<u>182,903</u>
Net movement in funds	7	(1,914)	(8,298)	(10,212)	53,121
Reconciliation of funds:					
Total funds brought forward		<u>3,828</u>	<u>347,603</u>	<u>351,431</u>	<u>298,310</u>
Total funds carried forward		<u><u>1,914</u></u>	<u><u>339,305</u></u>	<u><u>341,219</u></u>	<u><u>351,431</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 18 to the accounts.

United Kingdom Literacy Association

Balance sheet

As at 31 March 2025

	Note	£	2025 £	2024 £
Fixed assets				
Tangible assets	10		898	836
Intangible assets	11		<u>2,118</u>	<u>4,238</u>
			3,016	5,074
Current assets				
Stocks	12	7,230		7,642
Debtors	13	96,438		93,569
Current asset investments	14	100,000		-
Cash at bank and in hand		<u>181,540</u>		<u>290,855</u>
		385,208		392,066
Liabilities				
Creditors: amounts falling due within 1 year	15	<u>47,005</u>		<u>45,709</u>
Net current assets			<u>338,203</u>	<u>346,357</u>
Net assets	17		<u><u>341,219</u></u>	<u><u>351,431</u></u>
Funds	18			
Restricted funds			1,914	3,828
Unrestricted funds				
General funds			<u>339,305</u>	<u>347,603</u>
Total charity funds			<u><u>341,219</u></u>	<u><u>351,431</u></u>

Approved by the trustees on 28 June 2025 and signed on their behalf by

Debra Myhill

Professor Debra Ann Myhill - Chair

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2025

1. Accounting policies

a) Basis of preparation and general information

United Kingdom Literacy Association is a charitable incorporated organisation registered in England and Wales. The registered office address is c/o Voluntary Action Leicestershire, 9 Newarke Street, Leicester, LE1 5SN.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

United Kingdom Literacy Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charity's ability to continue as a going concern.

c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of provision of conferences, events or memberships is deferred until criteria for income recognition are met.

d) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

e) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2025

f) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. Support and governance costs have been allocated to charitable activities in full as the charity does not carry out any fundraising activities.

h) Grants payable

Grants payable are charged in the year in which the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attached have been fulfilled. Grants offered subject to conditions at the year end are noted as commitment but are not accrued as expenditure.

i) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Office Equipment	3 years straight line
------------------	-----------------------

j) Intangible fixed assets

Amortisation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The amortisation rate in use are as follows:

Intangible assets	3 years straight line
-------------------	-----------------------

k) Current asset investments

Current asset investments consist of cash held on deposit in interest bearing accounts. Such investments are measured at their fair value.

l) Stock

Stock is included at the lower of cost or net realisable value.

m) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2025

n) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

o) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

p) Financial instruments

The CIO only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

q) Pension costs

The charity operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

r) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are depreciation and amortisation as described in notes h and i above.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2025

2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	2024 Total £
Income from:			
Donations	3,286	71	3,357
Charitable activities	-	229,423	229,423
Investments	-	3,244	3,244
Total income	3,286	232,738	236,024
Expenditure on:			
Charitable activities	500	182,403	182,903
Total expenditure	500	182,403	182,903
Net income and net movement in funds	2,786	50,335	53,121

3. Income from donations

	Restricted £	Unrestricted £	2025 Total £
Donations	336	1,185	1,521
Prior period comparative:			
	Restricted £	Unrestricted £	2024 Total £
Donations	3,286	71	3,357

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2025

4. Income from charitable activities

	Restricted £	Unrestricted £	2025 Total £
Conferences	-	66,570	66,570
Awards	-	7,736	7,736
Publications	-	75,988	75,988
Training	-	21,881	21,881
Subscriptions	-	51,016	51,016
Total income from charitable activities	-	223,191	223,191

Prior period comparative:

	Restricted £	Unrestricted £	2024 Total £
Conferences	-	61,762	61,762
Awards	-	15,545	15,545
Publications	-	70,941	70,941
Training	-	27,992	27,992
Subscriptions	-	53,183	53,183
Total income from charitable activities	-	229,423	229,423

5. Government grants

The charity does not receive any government grants.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2025

6. Total expenditure

	Charitable activities £	Support and governance £	2025 Total £
Staff costs (note 8)	15,056	57,233	72,289
Office and website costs	-	42,689	42,689
Bank charges	-	4,601	4,601
IE and accountancy fees	-	10,536	10,536
Consultancy	-	1,705	1,705
Depreciation	-	658	658
Amortisation	-	2,120	2,120
Grants *	10,112	-	10,112
Awards	1,511	-	1,511
Publishing expenses	11,841	-	11,841
Conference expenses	63,285	-	63,285
Quality Mark costs	18,482	-	18,482
Sub-total	120,287	119,542	239,829
Allocation of support and governance costs	119,542	(119,542)	-
Total expenditure	239,829	-	239,829

Total governance costs were £4,327 (2024: £4,078)

* During the current year a grant for £2,250 was paid to an institution, Children's Book Organization, Tanzania. All other grants and awards are paid to individuals in line with the charity's objects.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2025

6. Total expenditure (continued) Prior year comparative

	Charitable activities £	Support and governance £	2024 Total £
Staff costs (note 8)	12,071	56,991	69,062
Office and website costs	-	23,990	23,990
Bank charges	-	5,546	5,546
IE and accountancy fees	-	8,738	8,738
Consultancy	-	1,565	1,565
Depreciation	-	2,025	2,025
Amortisation	-	2,120	2,120
Grants	7,825	-	7,825
Awards	1,164	-	1,164
Publishing expenses	9,172	-	9,172
Conference expenses	51,696	-	51,696
Sub-total	81,928	100,975	182,903
Allocation of support and governance costs	100,975	(100,975)	-
Total expenditure	182,903	-	182,903

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2025

7. Net movement in funds

This is stated after charging:

	2025 £	2024 £
Amortisation	2,120	2,120
Depreciation	658	2,025
Trustees' remuneration	250	250
Trustees' reimbursed expenses	2,863	978
Independent examiner's remuneration (excluding VAT):		
▪ Independent examination	1,900	1,800
▪ Bookkeeping and other services	6,880	565

Trustees' reimbursed expenses composed of travel and accommodation expenses for 11 trustees in the year (2024: 14 trustees). Details of trustee remuneration are included in note 18 to the accounts.

8. Staff costs and numbers

Staff costs were as follows:

	2025 £	2024 £
Salaries and wages	70,893	67,920
Pension costs	1,396	1,142
	<u>72,289</u>	<u>69,062</u>

No employee earned more than £60,000 during the year or prior year.

The key management personnel of the charity comprise the trustees and the Director. The total employee benefits of the key management personnel were £37,641 (2024: £30,177).

	2025 No.	2024 No.
Average head count	<u>4.50</u>	<u>3.92</u>

9. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2025

10. Tangible fixed assets

	Office equipment £
Cost	
At 1 April 2024	6,074
Additions in year	<u>720</u>
At 31 March 2025	<u>6,794</u>
Depreciation	
At 1 April 2024	5,238
Charge for the year	<u>658</u>
At 31 March 2025	<u>5,896</u>
Net book value	
At 31 March 2025	<u><u>898</u></u>
At 31 March 2024	<u><u>836</u></u>

11. Intangible fixed assets

	Software £
Cost	
At 1 April 2024	6,358
Additions in year	<u>-</u>
At 31 March 2025	<u>6,358</u>
Amortisation	
At 1 April 2024	2,120
Charge for the year	<u>2,120</u>
At 31 March 2025	<u>4,240</u>
Net book value	
At 31 March 2025	<u><u>2,118</u></u>
At 31 March 2024	<u><u>4,238</u></u>

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2025

12. Stock

	2025	2024
	£	£
Books and publications	<u>7,230</u>	<u>7,642</u>

13. Debtors

	2025	2024
	£	£
Trade debtors	828	6,760
Gift Aid receivable	5,166	15,589
Other debtors	76,465	67,272
Prepayments	<u>13,979</u>	<u>3,948</u>
	<u>96,438</u>	<u>93,569</u>

14. Current asset investments

	2025	2024
	£	£
1 Year Fixed Bond	<u>100,000</u>	<u>-</u>

15. Creditors : amounts due within 1 year

	2025	2024
	£	£
Trade creditors	5,432	3,375
Other taxation and social security	264	2,221
Accruals	3,030	2,719
Deferred income (note 16)	<u>38,279</u>	<u>37,394</u>
	<u>47,005</u>	<u>45,709</u>

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2025

16. Deferred income

	2025 £	2024 £
At 1 April 2024	37,394	21,507
Deferred during the year	38,279	37,394
Released during the year	(37,394)	(21,507)
At 31 March 2025	<u>38,279</u>	<u>37,394</u>

Deferred income relates to advance ticket sales, sponsorship income and membership subscriptions.

17. Analysis of net assets between funds

	Restricted funds £	General funds £	Total funds £
Tangible fixed assets	-	898	898
Intangible fixed assets	-	2,118	2,118
Current assets	1,914	383,294	385,208
Current liabilities	-	(47,005)	(47,005)
Net assets at 31 March 2025	<u>1,914</u>	<u>339,305</u>	<u>341,219</u>

	Restricted funds £	General funds £	Total funds £
Prior year comparative			
Tangible fixed assets	-	836	836
Intangible fixed assets	-	4,238	4,238
Current assets	3,828	388,238	392,066
Current liabilities	-	(45,709)	(45,709)
Net assets at 31 March 2024	<u>3,828</u>	<u>347,603</u>	<u>351,431</u>

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2025

18. Movements in funds

	At 1 April 2024 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2025 £
Restricted funds					
Project Connect	3,828	336	(2,250)	-	1,914
Total restricted funds	3,828	336	(2,250)	-	1,914
Unrestricted funds					
General funds	347,603	229,281	(237,579)	-	339,305
Total unrestricted funds	347,603	229,281	(237,579)	-	339,305
Total funds	351,431	229,617	(239,829)	-	341,219

Purposes of restricted funds

Project Connect

UKLA's Project Connect supports two literacy charities: the Donkey Library in Ethiopia and the Children's Book Project in Zanzibar. The aim of the project is to help spread an engaged committed and critical literacy in the developing world.

Prior year comparative

	At 1 April 2023 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2024 £
Restricted funds					
Project Connect	1,042	3,286	(500)	-	3,828
Total restricted funds	1,042	3,286	(500)	-	3,828
Unrestricted funds					
General funds	297,268	232,738	(182,403)	-	347,603
Total unrestricted funds	297,268	232,738	(182,403)	-	347,603
Total funds	298,310	236,024	(182,903)	-	351,431

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2025

19. Related party transactions

J Court, a trustee, provides continuous support to the Book Awards programme. She was paid a £250 honararium payment for work completed on the book awards, as she was in the prior year per note 7.

There were no other related party transactions in the current or prior year.

Accounts

Charity no. 1190848

**United Kingdom Literacy Association
Report and Unaudited Financial
Statements**

31 March 2024

United Kingdom Literacy Association

Reference and administrative details

For the year ended 31 March 2024

Charity number	1190848
Registered office and operational address	c/o Voluntary Action Leicestershire 9 Newarke Street Leicester LE1 5SN
Trustees	Dr Roger Duncan McDonald Dr Navan Nadrajan Govender Prof Candice Satchwell Dr Lucy Jane Rodriguez Leon Dr Karen Dianne Daniels Prof Debra Ann Myhill Jo Tregenza Janet Olive Alexandra Douglas Gardner MA Margaret Elizabeth Broad Prof Teresa Mary Cremin Christine Mary Lockwood Dr Clare Adele Dowdall Joy Elizabeth Court Lynda Jennifer Graham MA David Glyn Reedy Prof Colin Harrison Rebecca Simpson-Hargreaves
Director	Prof Debra Ann Myhill
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME194JQ Teachers Building Society Allenview House Hanham Road Wimborne Dorset BH21 1AG Charity Bank Fosse House 182 High Street Tonbridge TN9 1BE
Independent examiners	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2024

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Constitution and the Statement of Recommended Practice - Accounting and Reporting by Charities (effective from January 2019).

The Trustees present their report and financial statements for the year ended 31 March 2024.

Objectives and activities

The United Kingdom Literacy Association (UKLA) is the UK's leading association dedicated to literacy in education and brings together teachers, teacher educators, researchers and many others working in literacy education for all ages. The sole object of the United Kingdom Literacy Association is to advance education in literacy, and its principal activity during the year has been to encourage progress in language and literacy at all levels.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. The Association's activities fall into three main areas:

- Membership, subscriptions and awards;
- Conferences; and
- Publications and research.

How our activities deliver public benefit

The sole objective of UKLA is the advancement of education in literacy. It achieves this by:

- Creating a supportive community for those working in literacy, language and communication;
- Championing, supporting and providing access to the latest research for use by academics, practitioners and policymakers; and
- Providing an informed national voice.

Impact: UKLA's performance and achievements throughout 2023 – 2024

During the 2023 – 2024 financial year, UKLA has engaged in a broad range of activities to exchange ideas, disseminate research, debate possibilities, and share expertise to advocate for a fulfilling and empowering approach to literacy education. The following report offers a summary of UKLA's activities and achievements.

1. UKLA Publications: journals, books and web resources

UKLA's publications continue to play a key role in supporting members in schools, universities and other educational settings through disseminating research findings as well as practical, principled approaches for use in teaching at all levels.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2024

- **Literacy** and **Journal of Research in Reading** are UKLA's peer-reviewed journals. Both attract an international authorship and readership and make important contributions to global discussions of contemporary issues in literacy research;
- **English 4-11** is jointly produced by the English Association and UKLA and is free to members. This print publication focuses primarily on practice in early years and primary schools. Many contributors are classroom teachers, educational consultants or teacher educators;
- **UKLA Voices** – the association's electronic newsletter, provides a forum for members to share aspects of their work that will be of interest to other members; and
- **Minibooks** - UKLA's latest 'Minibook' was published in 2024, 'More than Talk: Teaching Dialogue to build learning communities, by Fiona Maine.

2. Conferences

UKLA's highly regarded conferences play a key part in bringing members and non-members together, facilitating networking as well as promoting the dissemination of cutting-edge research and offering more practical workshops.

- **UKLA's 58th International Conference** was held in Exeter in July 2023, attracting 217 delegates;
- **The National Conference**, Promoting Inclusion and Belonging in Literacy was held online in March 2024; and
- **The annual joint UKLA / NEU conference**, 'Teaching Reading in Primary Classrooms' was held in London in May 2023.

3. Supporting and disseminating research

UKLA has a robust and vibrant research profile. In furtherance of its core aim to advance education in literacy, UKLA seeks to inform educational professionals and policymakers at all levels by supporting and disseminating cutting edge research. UKLA's stringent criteria ensures that only research of high quality is promoted. Activities include:

- **Small Research Grants** - three new projects were awarded funding in 2023, which will explore a range of important studies on the uses of literacy in education and in everyday life. All grants are awarded with the aim to advance literacy education and to enhance experiences of learners, particularly those from marginalised groups;
- **Research Dissemination** - previous grantees disseminate their project findings by presenting at the International Conference and publishing in UKLA's journals; and
- **Post Graduate Student Research Network** provides a supportive space for Master's and Doctoral students to discuss aspects of literacy education.

4. The UKLA awards programme

The UKLA awards programme showcases the work of schools and individual teachers whose practice inspires others, celebrates high quality books for both young people and educational professionals, and honours outstanding research papers. In 2023, the association's annual awards included:

- The Diversity and Inclusion – Awarded for good practice in teaching for Diversity and Inclusion;

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2024

- The UKLA Literacy School of the Year Award - for innovative practice that puts literacy and literature at the heart of learning;
- The 'Our Class Loves This Book' award celebrates a class's response to one of the books shortlisted for the UKLA Book Awards;
- The UKLA Book Awards, the only children's book awards judged by teachers;
- The UKLA Student Shadowing Award – open to teachers and students across the UK
- The Academic Book Award, for a book that makes a lasting, significant contribution to literacy education;
- The UKLA / Wiley Research in Literacy Education Award, for outstanding articles from UKLA's journals *Literacy* and the *Journal of Research in Reading*; and
- The UKLA Student Research Prize, in 2023 three prizes were awarded for outstanding dissertations, at Undergraduate, Masters, and Doctorate levels.

5. UKLA Special Interest Groups

During 2023 - 2024, eight Special Interest Groups (SIGs) allowed members who share enthusiasm for a specific topic to network with others in the UK and across the globe. UKLA SIGs comprise:

- The English in Initial Teacher Education SIG;
- The Early Years Literacy in Education SIG;
- The Literacy and Multilingualism SIG;
- The Storytelling SIG;
- The Critical Literacy SIG;
- The Teaching Writing SIG;
- The Everyday Literacies SIG; and
- Participatory Approaches in Literacy Research.

6. Teachers' Reading Groups (TRGs)

UKLA and the Open University continue their partnership aiming to build communities of readers, drawing on the OU/UKLA Teachers as Readers research. These groups provide free evidence-based CPD for school-based educators, in ways that will enrich their understanding of children's Reading for Pleasure and their knowledge about how to support it. During 2023 – 2024 there were over 100 teachers' reading groups across the UK and beyond.

7. The UKLA/OU Quality Mark

The new 'quality mark' programme is a UKLA / Open University partnership which supports schools to develop and enrich their Reading for Pleasure culture and practices. Schools are then awarded a silver, gold or platinum award. During the 2023 – 24 academic year, 25 schools are taking part in the programme.

8. Regional Representatives

UKLA's Regional Representatives continue their invaluable work as key members of UKLA, raising its profile and attracting new members in all countries of the UK. During 2023 – 2024 Regional Reps have continued to host **#UKLAchats** on Twitter, attracting a wide range of audiences each month.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2024

International links

UKLA continues to be strongly represented at Federation of European Literacy Associations meetings in Europe, which provide opportunities to discuss research and policy with international colleagues. The work of the Association is also promoted through the International Ambassador Scheme. The International Sub-Committee is responsible for Project Connect, which supports two literacy charities: the Donkey Library in Ethiopia and the Children's Book Project in Zanzibar.

9. Providing an informed national voice

UKLA continues to work energetically to influence UK education policy. The association is represented on a number of expert groups and maintains close links with other subject associations. Collegiate relationships with academic institutions are also important and have led to some productive partnerships.

10. Financial Review

As summarised in the preceding section, during 2023 – 2024 UKLA has continued to undertake a wide range of activities to further its objective of advancing education in literacy; these activities are facilitated by the outcomes of financial decisions made by trustees.

Income summary

UKLA's total income for the year was above budget at £236,024.

Key income includes royalties from UKLA journals **£67,277**. Income from membership subscriptions (including gift aid), **£51,183**. Sponsorship income for the book awards and conference generated **£15,545**. The sale of UKLA publications (Books and eBooks) generated **£3,663**. The UKLA / OU Quality Mark scheme generated **£27,992**, however, all profits will be shared with The Open University at the end of the 2023-24 academic year. Tickets sales for the International Conference generated **£61,762**.

Expenditure summary

UKLA's total expenditure for the year was **£182,903**.

This includes journal and magazine production costs of **£9,172**, Staffing costs (including contracted-in bookkeeping and payroll support) of **£69,062**, and office accommodation and website costs of **£12,953**. Research grants to the sum of **£7,825** were awarded by the association, and International Conference expenditure (including associated awards costs) was **£51,696**.

Total net assets

The association's total net assets as of 31st March 2024 are valued at **£351,431**. **£3,828** of this total is restricted, and hence ring-fenced for use in supporting Project Connect literacy-promoting activities.

11. Governance:

The Trustees of the Association consider the overall performance of the charity for the year 2023/24 to be very good and take the view that the Charity's activities continue to represent excellent value for money.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2024

Looking Ahead

Looking forward to the year ahead, the trustees are optimistic that UKLA activity will continue to grow. Royalties from UKLA's journals are expected to remain consistent. There has been a high level of interest in the UKLA / OU quality mark scheme with a new cohort of schools registered to begin the programme in September. Membership numbers are expected to remain consistent or grow slightly, and the 2024 International Conference at Brighton is expected to be well attended. The trustees have agreed a deficit budget for the 2024-2025 financial year, drawing on reserves to ensure UKLA continues to provide an informed and influential voice in literacy education. The trustees are aware that UKLA is holding greater reserve funds than is necessary, and will explore new initiatives and projects in Autumn 2024.

In summary, UKLA remains in a strong position to inform the debate and continues to play an important part in multi-partner initiatives set up to influence education policy as well as practice.

Risk

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operation and finance of the charity and are satisfied that systems are in place to mitigate exposure to the major risks of normal times. Financial monitoring will enable the trustees to review UKLA's finances throughout 2024-25.

No government grants have been applied for.

Reserves policy

UKLA understands the need to maintain an adequate level of reserves to deal with circumstances such as:

- The unlikely event of the charity being wound up;
- Gaps in budget targets causing temporary cash deficits (e.g., an income source being withdrawn or reduced);
- A short-term (single financial year) deficit budget; and
- An increase in operating costs, unforeseen operating costs or an urgent need for funds for a specific purpose (e.g., inflation, temporary staff to cover a long-term sick absence).

To mitigate for the above circumstances, the Trustees have established a policy whereby:

- The charity's free reserves (defined as unrestricted funds, excluding designated funds and amounts held in fixed assets) should be equivalent to annual expenditure, excluding conference costs, grants and awards. At current levels, this is calculated to be £100,000. This is not expected to happen in the foreseeable future; however, this level of free reserves would allow the charity to be wound up in a controlled and responsible way should the need arise; and
- In addition, the Trustees consider it prudent to for the charity to hold an additional £20,000 in reserves to mitigate for budget deficits and unforeseen increased operational costs. At this level, the current activities of the charity should be sustainable.

At the year end date the free reserves of the charity were £342,529 and the charity has plans in place to spend down the excess level of reserves held above the reserves policy level.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2024

To this end, the Trustees have invested some funds in a fixed term deposit post year end as a 'long term reserve'. While UKLA seeks to maximise interest payable on these funds, this needs to be balanced with ready accessibility.

Statement of responsibilities of the trustees

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Independent examiners

Godfrey Wilson Limited were re-appointed as independent examiners to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 6 July 2024 and signed on their behalf by

Debra Myhill

Professor Debra Ann Myhill - Chair

Independent examiner's report

To the trustees of

United Kingdom Literacy Association

I report to the trustees on my examination of the accounts of United Kingdom Literacy Association (the CIO) for the year ended 31 March 2024, which are set out on pages 9 to 22.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Godfrey Wilson Limited also provides payroll and bookkeeping services to the CIO. I confirm that as a member of the ICAEW I am subject to the FRC's Revised Ethical Standard 2016, which I have applied with respect to this engagement.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alison Godfrey

Date: 8 July 2024

Alison Godfrey FCA
Member of the ICAEW

For and on behalf of:

Godfrey Wilson Limited

Chartered accountants and statutory auditors
5th Floor Mariner House
62 Prince Street
Bristol
BS1 4QD

United Kingdom Literacy Association

Statement of financial activities

For the year ended 31 March 2024

	Note	Restricted £	Unrestricted £	2024 Total £	2023 Total £
Income from:					
Donations	3	3,286	71	3,357	1,314
Charitable activities	4	-	229,423	229,423	188,907
Investments		-	3,244	3,244	1,481
Total income		<u>3,286</u>	<u>232,738</u>	<u>236,024</u>	<u>191,702</u>
Expenditure on:					
Charitable activities		<u>500</u>	<u>182,403</u>	<u>182,903</u>	<u>182,201</u>
Total expenditure	6	<u>500</u>	<u>182,403</u>	<u>182,903</u>	<u>182,201</u>
Net movement in funds	7	<u>2,786</u>	<u>50,335</u>	<u>53,121</u>	<u>9,501</u>
Reconciliation of funds:					
Total funds brought forward		<u>1,042</u>	<u>297,268</u>	<u>298,310</u>	<u>288,809</u>
Total funds carried forward		<u><u>3,828</u></u>	<u><u>347,603</u></u>	<u><u>351,431</u></u>	<u><u>298,310</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 17 to the accounts.

United Kingdom Literacy Association

Balance sheet

As at 31 March 2024

	Note	£	2024 £	2023 £
Fixed assets				
Tangible assets	10		836	1,606
Intangible assets	11		<u>4,238</u>	<u>6,358</u>
			5,074	7,964
Current assets				
Stocks	12	7,642		9,869
Debtors	13	93,569		80,710
Cash at bank and in hand		<u>290,855</u>		<u>228,885</u>
		392,066		319,464
Liabilities				
Creditors: amounts falling due within 1 year	14	<u>45,709</u>		<u>29,118</u>
Net current assets			<u>346,357</u>	<u>290,346</u>
Net assets	16		<u>351,431</u>	<u>298,310</u>
Funds	17			
Restricted funds			3,828	1,042
Unrestricted funds				
General funds			<u>347,603</u>	<u>297,268</u>
Total charity funds			<u>351,431</u>	<u>298,310</u>

Approved by the trustees on 6 July 2024 and signed on their behalf by

Debra Myhill

Professor Debra Ann Myhill - Chair

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2024

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

United Kingdom Literacy Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charity's ability to continue as a going concern.

c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of provision of conferences, events or memberships is deferred until criteria for income recognition are met.

d) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

e) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2024

f) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. Support and governance costs have been allocated to charitable activities in full as the charity does not carry out any fundraising activities.

h) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Office Equipment	3 years straight line
------------------	-----------------------

i) Intangible fixed assets

Amortisation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The amortisation rate in use are as follows:

Intangible assets	3 years straight line
-------------------	-----------------------

j) Stock

Stock is included at the lower of cost or net realisable value.

k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

m) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2024

n) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

o) Pension costs

The charity operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

p) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are depreciation and amortisation as described in notes h and i above.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2024

2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	2023 Total £
Income from:			
Donations	1,314	-	1,314
Charitable activities	-	188,907	188,907
Investments	-	1,481	1,481
Total income	1,314	190,388	191,702
Expenditure on:			
Charitable activities	500	181,701	182,201
Total expenditure	500	181,701	182,201
Net income and net movement in funds	814	8,687	9,501

3. Income from donations

	Restricted £	Unrestricted £	2024 Total £
Donations	3,286	71	3,357
Prior period comparative:			
	Restricted £	Unrestricted £	2023 Total £
Donations	1,314	-	1,314

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2024

4. Income from charitable activities

	Restricted £	Unrestricted £	2024 Total £
Conferences	-	61,762	61,762
Awards	-	15,545	15,545
Publications	-	70,941	70,941
Training	-	27,992	27,992
Subscriptions	-	53,183	53,183
Total income from charitable activities	-	229,423	229,423
Prior period comparative:			2023 Total £
	Restricted £	Unrestricted £	
Conferences	-	59,825	59,825
Awards	-	9,500	9,500
Publications	-	71,035	71,035
Training	-	150	150
Subscriptions	-	48,397	48,397
Total income from charitable activities	-	188,907	188,907

5. Government grants

The charity does not receive any government grants.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2024

6. Total expenditure

	Charitable activities £	Support and governance £	2024 Total £
Staff costs (note 8)	12,071	56,991	69,062
Office and website costs	-	23,990	23,990
Bank charges	-	5,546	5,546
IE and accountancy fees	-	8,738	8,738
Consultancy	-	1,565	1,565
Depreciation	-	2,025	2,025
Amortisation	-	2,120	2,120
Grants	7,825	-	7,825
Awards	1,164	-	1,164
Publishing expenses	9,172	-	9,172
Conference expenses	51,696	-	51,696
Sub-total	81,928	100,975	182,903
Allocation of support and governance costs	100,975	(100,975)	-
Total expenditure	182,903	-	182,903

Total governance costs were £4,078 (2023: £3,197)

Grants and awards are paid to individuals in line with the charity's objects.

Prior year comparative

	Charitable activities £	Support and governance £	2023 Total £
Staff costs (note 8)	11,655	47,983	59,638
Office and website costs	-	12,953	12,953
Committee expenses	-	1,157	1,157
Bank charges	-	2,917	2,917
IE and accountancy fees	-	6,960	6,960
Depreciation	-	1,607	1,607
Grants	9,273	-	9,273
Subscriptions expenses	16,813	-	16,813
Publishing expenses	18,172	-	18,172
Conference expenses	52,711	-	52,711
Sub-total	108,624	73,577	182,201
Allocation of support and governance costs	73,577	(73,577)	-
Total expenditure	182,201	-	182,201

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2024

7. Net movement in funds

This is stated after charging:

	2024 £	2023 £
Amortisation	2,120	Nil
Depreciation	2,025	1,607
Trustees' remuneration	250	Nil
Trustees' reimbursed expenses	978	606
Independent examiner's remuneration:		
▪ Independent examination (excluding VAT)	1,800	1,700
▪ Payroll	-	65

Trustees' reimbursed expenses composed of travel and accommodation expenses for 14 trustees in the year (2023: 11 trustees). Details of trustee remuneration are included in note 18 to the accounts.

8. Staff costs and numbers

Staff costs were as follows:

	2024 £	2023 £
Salaries and wages	67,920	57,753
Social security costs	-	36
Pension costs	1,142	1,849
	<u>69,062</u>	<u>59,638</u>

No employee earned more than £60,000 during the year or prior year.

The key management personnel of the charity comprise the trustees and the Director. The total employee benefits of the key management personnel were £30,177 (2023: £34,636).

	2024 No.	2023 No.
Average head count	<u>3.92</u>	<u>3.42</u>

9. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2024

10. Tangible fixed assets

	Office equipment £
Cost	
At 1 April 2023	4,819
Additions in year	<u>1,255</u>
At 31 March 2024	<u>6,074</u>
Depreciation	
At 1 April 2023	3,213
Charge for the year	<u>2,025</u>
At 31 March 2024	<u>5,238</u>
Net book value	
At 31 March 2024	<u><u>836</u></u>
At 31 March 2023	<u><u>1,606</u></u>

11. Intangible fixed assets

	Software £
Cost	
At 1 April 2023	6,358
Additions in year	<u>-</u>
At 31 March 2024	<u>6,358</u>
Amortisation	
At 1 April 2023	-
Charge for the year	<u>2,120</u>
At 31 March 2024	<u>2,120</u>
Net book value	
At 31 March 2024	<u><u>4,238</u></u>
At 31 March 2023	<u><u>6,358</u></u>

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2024

12. Stock

	2024 £	2023 £
Books and publications	<u>7,642</u>	<u>9,869</u>

13. Debtors

	2024 £	2023 £
Trade debtors	6,760	1,536
Gift Aid receivable	15,589	11,232
Other debtors	67,272	64,781
Prepayments	<u>3,948</u>	<u>3,161</u>
	<u>93,569</u>	<u>80,710</u>

14. Creditors : amounts due within 1 year

	2024 £	2023 £
Trade creditors	3,375	3,199
Other taxation and social security	2,221	1,756
Accruals	2,719	2,656
Deferred income	<u>37,394</u>	<u>21,507</u>
	<u>45,709</u>	<u>29,118</u>

15. Deferred income

	2024 £	2023 £
At 1 April 2023	21,507	17,068
Deferred during the year	37,394	21,507
Released during the year	<u>(21,507)</u>	<u>(17,068)</u>
At 31 March 2024	<u>37,394</u>	<u>21,507</u>

Deferred income relates to advance ticket sales, sponsorship income and membership subscriptions.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2024

16. Analysis of net assets between funds

	Restricted funds £	Designated funds £	General funds £	Total funds £
Tangible fixed assets	-	-	836	836
Intangible fixed assets	-	-	4,238	4,238
Current assets	3,828	-	388,238	392,066
Current liabilities	-	-	(45,709)	(45,709)
Net assets at 31 March 2024	3,828	-	347,603	351,431
Prior year comparative				
	Restricted funds £	Designated funds £	General funds £	Total funds £
Tangible fixed assets	-	-	1,606	1,606
Intangible fixed assets	-	-	6,358	6,358
Current assets	1,042	-	318,422	319,464
Current liabilities	-	-	(29,118)	(29,118)
Net assets at 31 March 2023	1,042	-	297,268	298,310

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2024

17. Movements in funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2024 £
Restricted funds					
Project connect	1,042	3,286	(500)	-	3,828
Total restricted funds	1,042	3,286	(500)	-	3,828
Unrestricted funds					
General funds	297,268	232,738	(182,403)	-	347,603
Total unrestricted funds	297,268	232,738	(182,403)	-	347,603
Total funds	298,310	236,024	(182,903)	-	351,431

Purposes of restricted funds

Project connect

UKLA's Project connect supports two literacy charities: the Donkey Library in Ethiopia and the Children's Book Project in Zanzibar. The aim of the project is to help spread an engaged committed and critical literacy in the developing world.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2024

17. Movements in funds (continued)

Prior year comparative

	At 1 April 2022 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2023 £
Restricted funds					
Project connect	228	1,314	(500)	-	1,042
Total restricted funds	228	1,314	(500)	-	1,042
Unrestricted funds					
<i>Designated funds:</i>					
Closure costs	142,213	-	-	(142,213)	-
Total designated funds	142,213	-	-	(142,213)	-
General funds	146,368	190,388	(181,701)	142,213	297,268
Total unrestricted funds	288,581	190,388	(181,701)	-	297,268
Total funds	288,809	191,702	(182,201)	-	298,310

18. Related party transactions

J Court, a trustee, was paid a £250 honararium payment for work completed on the book awards, per note 7.

There were no related party transactions in the prior year.

Accounts

Charity no. 1190848

**United Kingdom Literacy Association
Report and Unaudited Financial
Statements**

31 March 2023

United Kingdom Literacy Association

Reference and administrative details

For the year ended 31 March 2023

Charity number	1190848	
Registered office and operational address	c/o Voluntary Action Leicestershire 9 Newarke Street Leicester LE1 5SN	
Trustees	Dr Roger Duncan McDonald Dr Navan Nadrajan Govender Prof Candice Satchwell Mx B Guerriero Dr Lucy Jane Rodriguez Leon Dr Karen Dianne Daniels Prof Debra Ann Myhill Jo Tregenza Janet Olive Alexandra Douglas Gardner MA Margaret Elizabeth Broad Prof Teresa Mary Cremin	Christine Mary Lockwood Prof Catherine Mary Burnett Tracy Karyn Parvin Dr Clare Adele Dowdall Joy Elizabeth Court Lynda Jennifer Graham MA David Glyn Reedy
Director	Graham Birrell	
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME194JQ Charity Bank Fosse House 182 High Street Tonbridge TN9 1BE	Teachers Building Society Allenvieu House Hanham Road Wimborne Dorset BH21 1AG
Independent examiners	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD	

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2023

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Constitution and the Statement of Recommended Practice - Accounting and Reporting by Charities (effective from January 2019).

Objectives and activities

The United Kingdom Literacy Association (UKLA) is the UK's leading association dedicated to literacy in education and brings together teachers, teacher educators, researchers and many others working in literacy education for all ages. The sole object of the United Kingdom Literacy Association is to advance education in literacy, and its principal activity during the year has been to encourage progress in language and literacy at all levels.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. The Association's activities fall into three main areas:

- Membership, subscriptions and awards.
- Conferences.
- Publications and research.

How our activities deliver public benefit

The sole objective of UKLA is the advancement of education in literacy. It achieves this by:

- Creating a supportive community for those working in literacy, language and communication.
- Championing, supporting and providing access to the latest research for use by academics, practitioners and policymakers.
- Providing an informed national voice.

Impact: UKLA's performance and achievements throughout 2022 – 2023

During the 2022 – 2023 financial year, UKLA resumed some face-to-face activity whilst also continuing to use virtual meetings and events to exchange ideas, disseminate research, debate possibilities, and share expertise to advocate for a fulfilling and empowering approach to literacy education. The following report offers a summary of UKLA's activities and achievements.

UKLA Publications: journals, books and web resources

UKLA's publications play a key role in supporting members in schools, universities and other educational settings through disseminating research findings as well as practical, principled approaches for use in teaching at all levels.

- Literacy and Journal of Research in Reading are UKLA's peer-reviewed journals. Both attract an international authorship and readership and make important contributions to global discussions of contemporary issues in literacy research.
- English 4-11 is jointly produced by the English Association and UKLA and is free to members. This print publication focuses primarily on practice in early years and primary schools. Many contributors are classroom teachers, educational consultants or teacher educators.
- UKLA Voices – formally UKLA News, the Association's electronic newsletter provides a forum for members to share aspects of their work that will be of interest to other members.
- UKLA Viewpoints outline UKLA's position in relation to different aspects of literacy education and are freely available on the website.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2023

- Minibooks and Ideas in Practice are UKLA's book series, both of which are written for busy professionals who want practical ways forward, underpinned by a coherent theoretical perspective.

Conferences

UKLA's highly regarded conferences play a key part in bringing members and non-members together, facilitating networking as well as promoting the dissemination of cutting-edge research and offering more practical workshops.

- UKLA's 57th International Conference was held in Birmingham in July 2022, attracting 215 delegates.
- The National Conference, Talking Pictures: Developing Visual Literacy was held online in March 2023, attracting 71 delegates.
- The annual 'student and teacher online conference' explored the teaching of reading comprehension; 201 tickets were sold.

Supporting and disseminating research

UKLA has a robust and vibrant research profile. In furtherance of its core aim to advance education in literacy, UKLA seeks to inform educational professionals and policymakers at all levels by supporting and disseminating cutting edge research. UKLA's stringent criteria ensure that only research of high quality is promoted. Activities include:

- Small Research Grants - two new projects were awarded funding in 2022, and two projects funded in 2021 are still in progress. Two funded projects were completed during 2022.
- Research Dissemination - grantees are encouraged to disseminate their work by presenting at the International Conference and publishing in UKLA's journals.
- Post Graduate Student Research Network provides a supportive space for Master's and Doctoral students to discuss aspects of literacy education.

The UKLA awards programme

The UKLA awards programme showcases the work of schools and individual teachers whose practice inspires others, celebrates high quality books for both young people and educational professionals, and honours outstanding research papers. In 2022, the association's annual awards included;

- The Diversity and Inclusion: The Brenda Eastwood Award for good practice in teaching for Diversity and Inclusion.
- The UKLA Literacy School of the Year Award, for schools where innovative practice puts literacy and literature at the heart of learning.
- The 'Our Class Loves This Book' award celebrates a class's response to one of the books shortlisted for the UKLA Book Awards.
- The UKLA Book Awards, the only children's book awards judged by teachers.
- The UKLA Student Shadowing Award – as above but judged by student teachers.
- The Academic Book Award, for a book that makes a lasting, significant contribution to literacy education.
- The UKLA / Wiley Research in Literacy Education Award, for outstanding articles from UKLA's journals Literacy and the Journal of Research in Reading.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2023

- The UKLA Student Research Prize – in 2022 two prizes were awarded for outstanding dissertations, one at undergraduate level and one at post-graduate level.

UKLA Special Interest Groups

During 2022 - 2023, seven Special Interest Groups (SIGs) allowed members who share enthusiasm for a specific topic to network with others in the UK and across the globe. SIGs are unfunded yet bring together a wide range of practitioners and academics in ways that foster collaboration, innovation and which may lead to research. UKLA SIGs comprise:

- The English in Initial Teacher Education SIG.
- The Early Years Literacy in Education SIG.
- The Literacy and Multilingualism SIG.
- The Storytelling SIG.
- The Critical Literacy SIG.
- The Teaching Writing SIG.
- The Everyday Literacies SIG.

6. Teachers' Reading Groups (TRGs)

UKLA and the Open University continue their partnership aiming to build communities of readers, drawing on the OU/UKLA Teachers as Readers research. These groups provide free evidence-based CPD for school-based educators, in ways that will enrich their understanding of children's reading for pleasure (RfP) and their knowledge about how to support it. During 2022– 2023 there were over 100 virtual teachers' reading groups across the UK and beyond offering CPD online and in person.

7. The UKLA/OU Quality Mark

The new 'quality mark' recognises and rewards schools which have developed, embedded and enriched their Reading for Pleasure culture and ethos, with recognisable impact on staff knowledge and practice, and on young people's recreational reading. During 2022–23, the scheme was successfully piloted and will be open to applications from schools in 2023-24.

8. Regional Representative

UKLA's Regional Representatives continue their invaluable work as key members of UKLA, raising its profile and attracting new members in all countries of the UK.

During 2022 – 2023 Regional Reps have continued to host #UKLAchats on Twitter; the engagement and response levels are growing and successfully attract a wide range of audiences each month, with accompanying 'Padlets' to facilitate further online discussion. Many regional reps have worked to keep engagement levels high among their members through regular newsletters and blogs.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2023

9. International links

UKLA continues its focus on building connections with literacy colleagues across the globe.

UKLA continues to be strongly represented at Federation of European Literacy Associations meetings in Europe, which provide opportunities to discuss research and policy with international colleagues. The work of the Association is also promoted through the International Ambassador Scheme now includes representatives from the USA, Australia, New Zealand, Canada, Brunei, Ireland, Slovenia, and Iceland.

The International Sub-Committee is responsible for Project Connect, which supports two literacy charities: the Donkey Library in Ethiopia and the Children's Book Project in Zanzibar. Fundraising took place during the International Conference, raising £763.

10. Providing an informed national voice

UKLA continues to work energetically to influence UK education policy on behalf of its members, welcomes participation in government consultations on literacy education policy and endeavours to support teachers in implementing policy requirements.

UKLA is represented on a number of expert groups and maintains close links with other subject associations. Collegiate relationships with academic institutions are also important and have led to some partnership working, including the Teachers' Reading Groups with the Open University.

11. Financial Review

As summarised in the preceding section, during 2022 – 2023 UKLA has continued to undertake a wide range of activities to further its objective of advancing education in literacy; these activities are facilitated by the outcomes of financial decisions made by trustees.

Income summary

UKLA's total income for the year was £191,702.

The royalties made by the UKLA journals exceeded projections, generating income of £64,819. The publishers indicate that the increase is largely due to favourable exchange rates. Income from membership subscriptions was similar to previous years, at £42,761, with Gift Aid generating a further £5,636. Sponsorship income for the book awards generated £9,500 and £4,860 for the international conference, a combined sponsorship income of £14,360. The sale of UKLA publications (Books and eBooks) generated £6,342.

Expenditure summary

UKLA's total expenditure for 2022-2023 was £182,201.

This includes journal and magazine production costs of £17,384, staffing costs (including contracted-in bookkeeping support) of £59,638, and office accommodation of £6,075. Research grants and the awards programme incurred total expenditure of £26,086.

During 2022-2023, UKLA reduced its budgeted expenditure through retaining a policy of online committee meetings.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2023

Reserves

The association's total funds at 31 March 2023 were £298,310. Of this, £297,268 is unrestricted and £1,042 is restricted, and hence ring-fenced for use in supporting Project Connect literacy-promoting activities.

The trustees have established a policy whereby the charity's free reserves (defined as unrestricted funds, excluding designated funds and amounts held in fixed assets) should be equivalent to total annual expenditure excluding conference costs, grants and awards. At current levels, this is calculated to be £103,404. The trustees feel that this provides sufficient protection against future fluctuations in income and costs. This level of free reserves would also allow the charity to be wound up in a controlled way should the need arise. This is not expected to happen in the foreseeable future, however the trustees consider this to be prudent. At 31 March 2023, free reserves were £289,304 and were therefore in excess of the reserves target. However the trustees have approved a deficit budget in 2023-24 which more closely align the free reserves with the reserves policy.

12. Governance:

The Trustees of the Association consider the overall performance of the charity for the year 2022/23 to be satisfactory and take the view that the Charity's activities continue to represent excellent value for money.

Looking Ahead

Looking forward to the year ahead, UKLA projected journal royalties is expected to be approximately £50,000 (despite 2022-2023 better-than-expected royalties, largely due to favourable exchange rates). The trustees have agreed a deficit budget for the 2023-2024 financial year, drawing on reserves to ensure UKLA activities continue, and the organisation continues to provide an informed and influential voice in literacy education. Progress with the OU / UKLA quality mark is expected to increase membership and generate some new income. In addition, the work of the SIGs and the continuing popularity of the Awards Programme will continue to attract members to the Association. There will be a campaign to promote membership and discussions have been held with Wiley to agree ways to increase subscriptions to the UKLA journals. Bookings for the 2023 UKLA International Conference are encouraging, and a small surplus is predicted. However, ways of balancing the budget will be a key focus for the F&GP subcommittee during 2023-2024.

In summary, UKLA remains in a strong position to inform the debate and continues to play an important part in multi-partner initiatives set up to influence education policy as well as practice.

Risk

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operation and finance of the charity and are satisfied that systems are in place to mitigate exposure to the major risks of normal times. Financial monitoring will enable the trustees to review UKLA's finances throughout 2022/23.

No government grants have been applied for.

United Kingdom Literacy Association

Report of the trustees

For the year ended 31 March 2023

Statement of responsibilities of the trustees

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and accounting estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other

Independent examiners

Godfrey Wilson Limited were appointed as independent examiners to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 24 June 2023 and signed on their behalf by

Roger McDonald

Dr Roger Duncan McDonald - UKLA President

Independent examiner's report

To the trustees of

United Kingdom Literacy Association

I report to the trustees on my examination of the accounts of United Kingdom Literacy Association (the CIO) for the year ended 31 March 2023, which are set out on pages 9 to 22.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Godfrey Wilson Limited also provides payroll services to the CIO. I confirm that as a member of the ICAEW I am subject to the FRC's Revised Ethical Standard 2016, which I have applied with respect to this engagement.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alison Godfrey

Date: 26 June 2023

Alison Godfrey FCA

Member of the ICAEW

For and on behalf of:

Godfrey Wilson Limited

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

United Kingdom Literacy Association

Statement of financial activities

For the year ended 31 March 2023

	Note	Restricted £	Unrestricted £	2023 Total £	2022 Total £
Income from:					
Donations	3	1,314	-	1,314	285,579
Charitable activities	4	-	188,907	188,907	92,402
Investments		-	1,481	1,481	12
Total income		1,314	190,388	191,702	377,993
Expenditure on:					
Charitable activities		500	181,701	182,201	89,184
Total expenditure	6	500	181,701	182,201	89,184
Net movement in funds	7	814	8,687	9,501	288,809
Reconciliation of funds:					
Total funds brought forward		228	288,581	288,809	-
Total funds carried forward		1,042	297,268	298,310	288,809

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 17 to the accounts.

United Kingdom Literacy Association

Balance sheet

As at 31 March 2023

	Note	£	2023 £	2022 £
Fixed assets				
Tangible assets	10		1,606	3,213
Intangible assets	11		6,358	-
			7,964	3,213
Current assets				
Stocks	12	9,869		13,991
Debtors	13	80,710		63,599
Cash at bank and in hand		228,885		233,505
		319,464		311,095
Liabilities				
Creditors: amounts falling due within 1 year	14	29,118		25,499
Net current assets			290,346	285,596
Net assets	16		298,310	288,809
Funds	17			
Restricted funds			1,042	228
Unrestricted funds				
Designated funds			-	142,213
General funds			297,268	146,368
Total charity funds			298,310	288,809

Approved by the trustees on 24 June 2023 and signed on their behalf by

Roger McDonald

Dr Roger Duncan McDonald - UKLA President

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2023

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

United Kingdom Literacy Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charity's ability to continue as a going concern.

c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of provision of conferences, events or memberships is deferred until criteria for income recognition are met.

d) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

e) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2023

f) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. Support and governance costs have been allocated to charitable activities in full as the charity does not carry out any fundraising activities.

h) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Office Equipment	3 years straight line
------------------	-----------------------

i) Intangible fixed assets

Amortisation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The amortisation rate in use are as follows:

Intangible assets	3 years straight line
-------------------	-----------------------

j) Stock

Stock is included at the lower of cost or net realisable value.

k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

m) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2023

n) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

o) Pension costs

The charity operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

p) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are depreciation and amortisation as described in note h and i above.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2023

2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	2022 Total £
Income from:			
Donations	108	285,471	285,579
Charitable activities	120	92,282	92,402
Investments	-	12	12
Total income	228	377,765	377,993
Expenditure on:			
Charitable activities	-	89,184	89,184
Total expenditure	-	89,184	89,184
Net movement in funds	228	288,581	288,809

3. Income from donations

	Restricted £	Unrestricted £	2023 Total £
Donations	1,314	-	1,314
Prior period comparative:			
	Restricted £	Unrestricted £	2022 Total £
Donations	108	285,471	285,579

In 2021-22, United Kingdom Literacy Association (charity number 313714) donated net assets at a value of £285,579 to the newly established CIO, United Kingdom Literacy Association (charity number 1190848).

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2023

4. Income from charitable activities

	Restricted	Unrestricted	2023 Total
	£	£	£
Conferences	-	59,825	59,825
Awards	-	9,500	9,500
Publications	-	71,035	71,035
Training	-	150	150
Subscriptions	-	48,397	48,397
Total income from charitable activities	-	188,907	188,907
Prior period comparative:			2022
	Restricted	Unrestricted	Total
	£	£	£
Conferences	-	3,115	3,115
Publications	-	57,686	57,686
Training	-	1,800	1,800
Subscriptions	120	29,681	29,801
Total income from charitable activities	120	92,282	92,402

5. Government grants

The charity does not receive any government grants.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2023

6. Total expenditure

	Charitable activities £	Support and governance £	2023 Total £
Staff costs (note 8)	11,655	47,983	59,638
Office and website costs	-	12,953	12,953
Committee expenses	-	1,157	1,157
Bank charges	-	2,917	2,917
IE and accountancy fees	-	6,960	6,960
Depreciation	-	1,607	1,607
Grants	9,273	-	9,273
Awards	16,813	-	16,813
Publishing expenses	18,172	-	18,172
Conference expenses	52,711	-	52,711
Sub-total	108,624	73,577	182,201
Allocation of support and governance costs	73,577	(73,577)	-
Total expenditure	182,201	-	182,201

Total governance costs were £3,197 (2022: £2,440)

Grants and awards are paid to individuals in line with the charity's objects.

Prior year comparative

	Charitable activities £	Support and governance £	2022 Total £
Staff costs (note 8)	-	36,972	36,972
Office and website costs	-	9,564	9,564
Committee expenses	-	940	940
Bank charges	-	1,179	1,179
IE and accountancy fees	-	14,282	14,282
Depreciation	-	1,606	1,606
Grants	2,629	-	2,629
Subscriptions expenses	11,840	-	11,840
Publishing expenses	6,805	-	6,805
Conference expenses	3,367	-	3,367
Sub-total	24,641	64,543	89,184
Allocation of support and governance costs	64,543	(64,543)	-
Total expenditure	89,184	-	89,184

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2023

7. Net movement in funds

This is stated after charging:

	2023 £	2022 £
Depreciation	1,607	1,606
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	606	1,378
Independent examiner's remuneration:		
▪ Independent examination (including VAT)	2,040	6,622
▪ Payroll	65	7,660
	<u>2,040</u>	<u>7,660</u>

Trustees' reimbursed expenses were composed of travel and accommodation expenses for 11 trustees in the year (2022: 6 trustees).

8. Staff costs and numbers

Staff costs were as follows:

	2023 £	2022 £
Salaries and wages	57,753	35,657
Social security costs	36	-
Pension costs	1,849	1,315
	<u>59,638</u>	<u>36,972</u>

No employee earned more than £60,000 during the year.

The key management personnel of the charity comprise the trustees and the Director. The total employee benefits of the key management personnel were £34,636 (2022: £27,812).

	2023 No.	2022 No.
Average head count	<u>3.42</u>	<u>3.00</u>

9. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2023

10. Tangible fixed assets

	Office equipment £
Cost	
At 1 April 2022	4,819
Additions in year	<u>-</u>
At 31 March 2023	<u>4,819</u>
Depreciation	
At 1 April 2022	1,606
Charge for the year	<u>1,607</u>
At 31 March 2023	<u>3,213</u>
Net book value	
At 31 March 2023	<u><u>1,606</u></u>
At 31 March 2022	<u><u>3,213</u></u>

11. Intangible fixed assets

	Software £
Cost	
At 1 April 2022	-
Additions in year	<u>6,358</u>
At 31 March 2023	<u>6,358</u>
Amortisation	
At 1 April 2022	-
Charge for the year	<u>-</u>
At 31 March 2023	<u>-</u>
Net book value	
At 31 March 2023	<u><u>6,358</u></u>
At 31 March 2022	<u><u>-</u></u>

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2023

12. Stock

	2023	2022
	£	£
Books and publications	<u>9,869</u>	<u>13,991</u>

13. Debtors

	2023	2022
	£	£
Trade debtors	1,536	5,170
Gift Aid receivable	11,232	-
Other debtors	64,781	58,429
Prepayments	<u>3,161</u>	<u>-</u>
	<u>80,710</u>	<u>63,599</u>

14. Creditors : amounts due within 1 year

	2023	2022
	£	£
Trade creditors	3,199	1,058
Other taxation and social security	1,756	-
Accruals	2,656	7,373
Deferred income	<u>21,507</u>	<u>17,068</u>
	<u>29,118</u>	<u>25,499</u>

15. Deferred income

	2023	2022
	£	£
At 1 April 2022	17,068	-
Deferred during the year	21,507	17,068
Released during the year	<u>(17,068)</u>	<u>-</u>
At 31 March 2023	<u>21,507</u>	<u>17,068</u>

Deferred income relates to advance ticket sales, sponsorship income and membership subscriptions.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2023

16. Analysis of net assets between funds

	Restricted funds £	Designated funds £	General funds £	Total funds £
Tangible fixed assets	-	-	1,606	1,606
Intangible fixed assets	-	-	6,358	6,358
Current assets	1,042	-	318,422	319,464
Current liabilities	-	-	(29,118)	(29,118)
Net assets at 31 March 2023	<u>1,042</u>	<u>-</u>	<u>297,268</u>	<u>298,310</u>
Prior year comparative				
	Restricted funds £	Designated funds £	General funds £	Total funds £
Tangible fixed assets	-	-	3,213	3,213
Current assets	1,314	-	309,781	311,095
Current liabilities	-	-	(25,499)	(25,499)
Net assets at 31 March 2022	<u>1,314</u>	<u>-</u>	<u>287,495</u>	<u>288,809</u>

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2023

17. Movements in funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2023 £
Restricted funds					
Project connect	228	1,314	(500)	-	1,042
Total restricted funds	228	1,314	(500)	-	1,042
Unrestricted funds					
<i>Designated funds:</i>					
Closure costs	142,213	-	-	(142,213)	-
<i>Total designated funds</i>	142,213	-	-	(142,213)	-
General funds	146,368	190,388	(181,701)	142,213	297,268
Total unrestricted funds	288,581	190,388	(181,701)	-	297,268
Total funds	288,809	191,702	(182,201)	-	298,310

Purposes of restricted funds

Project connect

Project connect supports two literacy charities: the Donkey Library in Ethiopia and the Children's Book Project in Zanzibar. The aim of the project is to help spread an engaged committed and critical literacy in the developing world.

Purposes of designated funds

Closure costs

The purpose of the designated fund was to enable the trustees to guard against the event of the charity being wound up. The reserves policy has been updated during the year and these funds have now been released to general funds.

United Kingdom Literacy Association

Notes to the financial statements

For the year ended 31 March 2023

17. Movements in funds (continued)

Prior year comparative

	At 1 April 2021 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2022 £
Restricted funds					
Project connect	-	228	-	-	228
Total restricted funds	-	228	-	-	228
Unrestricted funds					
<i>Designated funds:</i>					
Closure costs	-	-	-	142,213	142,213
Total designated funds	-	-	-	142,213	142,213
General funds	-	377,765	(89,184)	(142,213)	146,368
Total unrestricted funds	-	377,765	(89,184)	-	288,581
Total funds	-	377,993	(89,184)	-	288,809

18. Related party transactions

There were no related party transactions in the current period. In the prior year there were two related party transactions:

£7,660 was paid to Miss G Officer for bookkeeping services. Miss G Officer is the sister of Dr D Challen, who was a trustee of UKLA until 23 June 2021.

One trustee received an honorarium payment of £250.

Accounts

Charity registration number 1190848
Company registration number CE023573

UNITED KINGDOM LITERACY ASSOCIATION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

UNITED KINGDOM LITERACY ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mrs L Graham
Professor T Cremin
Mr D Reedy
Ms T Parvin
Professor C Burnett
Mrs C Lockwood
Ms J Court
Dr R McDonald
Dr L Rodriguez Leon
Dr K Daniels
Dr C Dowdall
Ms J Douglas Gardner
Mrs E Broad
Prof D Myhill
Ms J Tregenza
Mx B Guerriero (Appointed 23 June 2021)
Mr N Govender (Appointed 14 October 2021)
Ms C Satchwell (Appointed 14 October 2021)

Charity number

1190848

Company number

CE023573

Principal address

Room 9
VAL
9 Newarke Street
Leicester
LE1 5SN

Independent examiner

BWM
Suite 5.1
12 Tithebarn Street
Liverpool
L2 2DT

Bankers

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Charity Bank
Fosse House
182 High Street
Tonbridge
TN9 1BE

UNITED KINGDOM LITERACY ASSOCIATION

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UNITED KINGDOM LITERACY ASSOCIATION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

On 1 August 2021, the charitable activities, assets and liabilities were transferred from the previously unincorporated charity (Charity number: 313714) to the new Charitable Incorporated Organisation (Charity number: 1190848).

The United Kingdom Literacy Association (UKLA) is the UK's leading association dedicated to literacy in education and brings together teachers, teacher educators, researchers and many others working in literacy education for all ages. The sole object of the United Kingdom Literacy Association is to advance education in Literacy, and its principal activity during the year has been to encourage progress in language and literacy at all levels.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. The Association's activities fall into three main areas:

- Membership, subscriptions and awards
- Conferences
- Publications and research

Achievements and performance

How our activities deliver public benefit

The sole objective of UKLA is the advancement of education in literacy. It achieves this by:

- creating a supportive community for those working in literacy, language and communication
- championing, supporting and providing access to the latest research for use by practitioners and policymakers
- providing an informed national voice

Impact: UKLA's performance and achievements throughout 2021-2022

Due to the COVID-19 pandemic, there continued to be some disruption to UKLA activities during the 2021-2022 financial year. Whilst face-to-face activities and events were constrained, members from across the UK and internationally came together virtually to exchange ideas, disseminate research, debate possibilities, share enthusiasm and expertise to advocate for a truly fulfilling and empowering literacy education.

The following report offers a summary of UKLA's activities and achievements.

UNITED KINGDOM LITERACY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance

1. The UKLA Awards Programme

The UKLA awards programme, which is generously supported by sponsors, showcases the work of schools and individual teachers whose practice inspires others, celebrates high quality books for both young people and educational professionals, and honours outstanding research papers. Members are offered a range of opportunities for active involvement, in some cases also including their students, and many schools and individuals have joined the Association as a result.

During 2021-2022, eight awards raise the profile of UKLA and contribute significantly to the aim of promoting the advancement of education in literacy.

- The Brenda Eastwood Award, for good practice in teaching for Diversity and Inclusion.
- The UKLA Literacy School of the Year Award, for schools where innovative practice puts literacy and literature at the heart of learning.
- Our Class Loves This Book.
- The UKLA Book Awards, the only children's book awards judged by teachers.
- The UKLA Student Shadowing Award – as above but judged by student teachers.
- The Academic Book Award, for a book that makes a lasting, significant contribution to the teaching of English.
- The UKLA / Wiley Research in Literacy Education Award, for outstanding articles from UKLA's journals *Literacy* and the *Journal of Research in Reading*.
- The UKLA Student Research Prize, for an outstanding student dissertation at Undergraduate, Postgraduate or Higher Degree level.

Despite the pandemic, the standard of nominations in 2021-2022 was high. The scope of UKLA's Awards programme is unique, and it has become increasingly prestigious among schools, publishers and academics.

2. UKLA Publications: journals, books and web resources

UKLA's publications play a key role in supporting members in schools, universities and other educational settings through disseminating research findings as well as practical, principled approaches for use in teaching at all levels.

UKLA's peer-reviewed International Journals *Literacy* and *Journal of Research in Reading* (JRiR) are prestigious and popular. Both attract an international authorship and readership and make important contributions to global discussions of vital contemporary issues in literacy research. Both editorial teams continue a strong tradition of research excellence as they expand offerings with more international submissions.

English 4-11, jointly produced by the English Association and UKLA and free to members, is a print publication which focuses on practice in Early Years and primary schools, with the occasional article about older students. It is highly regarded by teachers and student teachers as both practical and inspiring. Many contributors are classroom teachers, educational consultants or teacher educators.

UKLA Voices – formally UKLA News, the Association's electronic newsletter, provides a forum for members to share aspects of their work that will be of interest to other members.

UKLA Viewpoints, outline UKLA's position in relation to different aspects of literacy education and are freely available on the website.

Minibooks and **Ideas in Practice** are UKLA's book series, both of which are written for busy professionals who want practical ways forward, underpinned by a coherent theoretical perspective.

UNITED KINGDOM LITERACY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

3. Supporting and disseminating research

UKLA has a robust and vibrant research profile. In furtherance of its core aim to advance education in literacy, UKLA seeks to inform educational professionals and policymakers at all levels by supporting and disseminating cutting edge research of high quality, and thus supporting excellent educational practice which is strongly based on secure evidence. UKLA's stringent criteria ensure that only research of high quality is promoted. Activities include:

- small Research Grants - four new projects awarded funding this year. Four other projects are currently in progress, some of which have been delayed due to the pandemic. Three projects have been completed in this year's activity.
- encouraging successful members to disseminate their work by presenting at the next International Conference and publishing in one of UKLA's journals.
- student Research Prizes to students from UK institutions. In 2022 two prizes were awarded, one for undergraduate work and one for a PhD thesis. A special commendation for an outstanding Ed D was also made.
- enabling the dissemination of research into literacy at UKLA's Conferences, through presentations, seminars and workshops, as well as through publications in UKLA's journals and books.
- encouraging Masters and Doctoral students through a Post Graduate Student Research Network, using a social media platform. An event is planned for the International Conference.
- hosting UKLA Special Interest Groups (SIGs) at the request of members, enabling groups of practitioners with a common interest to develop their own practice and research. In 2021-2022, seven SIGS have been active, with vibrant activity reported in the annual statement (May 2022).

4. Conferences

UKLA's highly regarded conferences play a key part in bringing members together, facilitating networking as well as promoting the dissemination of cutting-edge research and offering more practical workshops which are always popular. Non-members are also warmly welcomed. The International Conference provides a platform for new and established researchers, teachers and other educators, as well as a community to welcome and celebrate the winners of UKLA's prestigious Awards. Due to the pandemic, the 56th International Conference was held online in July 2021 – the successful event attracted 190 delegates from across the globe.

UKLA's National Conference, ***Reflecting Reality: Equity and inclusion in Literacy*** was held online in March 2022.

In November 2021, the association held its first student conference which focused on the knowledge and application of Grammar in the primary phase of education – Getting to Grips with Grammar.

UNITED KINGDOM LITERACY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

5. UKLA Special Interest Groups

During 2021 - 2022, seven Special Interest Groups (SIGs) allowed members to network with others in the UK and across the globe who share their enthusiasm for a specific topic. Despite, and because of the unusual circumstances, some activities have been curtailed whilst others have flourished. UKLA SIGs comprise;

- The English in Initial Teacher Education SIG
- The Early Years Literacy in Education SIG
- The Literacy and Multilingualism SIG
- The Storytelling SIG
- The Critical Literacy SIG
- The Teaching Writing SIG
- The Everyday Literacies SIG

SIGs are unfunded and form an energetic and vibrant part of the UKLA network, bringing together a wide range of practitioners and academics in ways that foster collaboration, innovation and research, and in some cases lead to initiatives seeking to influence policy and practice.

6. Teachers' Reading Groups (TRGs)

UKLA and the Open University continue their partnership aiming to build communities of readers, drawing on the OU/UKLA Teachers as Readers research. These groups provide free evidence-based CPD for school-based educators, in ways that will enrich their understanding of children's reading for pleasure (RfP) and their knowledge about how to support it. During 2021– 2022 there were over 100 virtual teachers' reading groups across the UK and beyond offering CPD online and in person.

During 2021 – 22, plans have been developed to introduce an OU / UKLA Reading for Pleasure Quality Mark. The scheme has been piloted during 2022 and will be advertised for schools to join in September 2022.

7. Regional Representatives

UKLA's Regional Representatives continue their invaluable work as key members of UKLA, raising its profile and attracting new members in all countries of the UK. As a result of their dedication and passion for advancing literacy throughout the UK, a wealth of regional events and activities is offered, intended to help teachers critically engage with alternative perspectives, values and understanding about literacy and how best to support children in developing these.

During 2021 – 2022 Regional Reps have continued to host **'#UKLAchats'** on Twitter; the engagement and response levels are growing and successfully attract a wide range of audiences each month, with accompanying 'Padlets' to facilitate further online discussion. Many regional reps have worked to keep engagement levels high among their members through;

- Regular newsletters
- Blogs
- RfP panels, using these platforms to promote their work with UKLA

UNITED KINGDOM LITERACY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

8. International links

UKLA continues its focus on building connections with literacy colleagues across the globe, using its connections to ensure UKLA's continuing influence both at home and abroad.

As a member of the Federation of European Literacy Associations (FELA) UKLA continues to be strongly represented at FELA meetings in Europe, which provide opportunities for International sub-committee members to discuss research and policy with international colleagues. The work of the Association is also promoted through the International Ambassador scheme. The Ambassadors are increasingly promoting the work of UKLA in their own countries, at no cost to UKLA, and now include representatives from the USA, Australia, New Zealand, Canada, Brunei, Ireland, Slovenia, and Iceland.

The International Sub-Committee is responsible for Project Connect, which supports two literacy charities: the Donkey Library in Ethiopia and the Children's Book Project in Zanzibar. Our major fundraising opportunity is during the International Conference, but as this was online in 2021, it was not possible to generate income. Thus, no monies were distributed in 2021-22.

9. Providing an informed national voice

UKLA continues to work energetically to influence UK education policy on behalf of its members, welcomes participation in government consultations on policy relating to literacy education and endeavours to support teachers in implementing policy requirements. UKLA is represented on a number of expert groups and maintains close links with other subject associations. Collegiate relationships with academic institutions are also important and have led to some partnership working, including the Teachers' Reading Groups with the Open University. The Primary Literacy Research Collective work is an important collaboration with other Literacy focused subject associations and groups. The purpose is to explore the breadth of research around literacy with a focus as to how this can support ongoing development of the group's activities. The current work is focused on the impact of the pandemic and developing recommendations around the wide range of activities that have been devised to support children's progress.

Further information and details of the work can be found on the UKLA website via the following link: https://ukla.org/ukla_resources/primary-literacy-research-collaborative/

Financial review

As detailed in the preceding sections, despite the pandemic, UKLA's activity continued during 2021/22 to ensure that it furthers its objective of advancing education in literacy, supported by the outcomes of financial decisions made by trustees.

The royalties made by the UKLA journals was less than expected in 2021, totalling £47,985 received by the unincorporated charity. However, the numbers of new members have slowly grown, and book sales have slowly recovered following the pandemic. Furthermore, the continued reduction in face-to-face meetings has reduced expenditure.

2021 – 2022 income – expenditure summary

During the 2021/22 financial year, UKLA generated total income of approximately £378,000, total expenditure was approximately £89,000, meaning that there was a net surplus of approximately £289,000, with £286,000 being attributed to a donation from the previous unincorporated charity upon transferring the charitable activities and assets to the new CIO.

Stock depreciation

Due to the rapid depreciation of academic books, the value of UKLA stock was re-evaluated during 2021-22 and valued at £14,000, in contrast to the £59,000 previous valuation included within UKLA's previously unincorporated charity accounts.

UNITED KINGDOM LITERACY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Financial reserves

On 31 March 2022, UKLA's designated reserves totalled £142,213 (Teachers Building Society £60,011 and Charity Bank £82,202).

Total Net Assets

The association's total net assets as of 31 March 2022 totalled £289,000.

Governance:

The Trustees of the Association consider the overall performance of the charity for the year 2021/22 to be reasonably satisfactory and take the view that the Charity's activities continue to represent excellent value for money.

Looking Ahead

Looking forward to the year ahead, UKLA projected journal royalties is expected to be approximately £50,000 (due to changes to academic publishing worldwide and a move to greater open access of academic work). The trustees have agreed a deficit budget for the 2022-2023 financial year, drawing on reserves to ensure UKLA activities continue, and the organisation continues to provide an informed and influential voice in literacy education. The introduction of the OU / UKLA quality mark is expected to increase membership and generate some new income. In addition, the work of the SIGs and the continuing popularity of the Awards Programme will continue to attract members to the Association. There will be a campaign to promote membership and discussions have been held with Wiley to agree ways to increase subscriptions to the UKLA journals. Bookings for the 2022 UKLA International Conference are encouraging, and a small surplus is predicted. However, ways of balancing the budget will be a key focus for the F&GP subcommittee during 2022-2023.

In summary, UKLA remains in a strong position to inform the debate and continues to play an important part in multi-partner initiatives set up to influence education policy as well as practice.

Risk policy

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operation and finance of the charity and are satisfied that systems are in place to mitigate exposure to the major risks of normal times. We are also satisfied that the charity should be able to survive the additional risks as a result of the pandemic. Financial monitoring will enable the trustees to review UKLA's finances throughout 2022/23.

No government grants have been applied for.

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 6 and 9 months of the annual expenditure. At this level the management committee feel that they would be able to continue the current activities of the charity.

Monies have been set aside as a designated fund, the purpose of which is to guard against the event of the charity being wound up. This is not expected to happen in the foreseeable future; however, the trustees consider this to be prudent.

Structure, governance and management

The principal activities, assets and liabilities of the previous unincorporated charity (Charity number: 313714) were transferred to the new Charitable Incorporated Organisation (CIO) on 1 August 2021. The existing constitution of the previous unincorporated charity remains and existing trustees appointed.

UNITED KINGDOM LITERACY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees who served during the year and up to the date of signature of the financial statements were:

Professor H Dombey	(Resigned 23 June 2021)
Dr D Challen	(Resigned 23 June 2021)
Mrs L Graham	
Professor T Cremin	
Mr D Reedy	
Ms T Parvin	
Professor C Burnett	
Mrs C Lockwood	
Dr G Cliff Hodges	(Resigned 23 June 2021)
Ms J Court	
Dr R McDonald	
Dr J McClay	(Resigned 23 June 2021)
Dr L Rodriguez Leon	
Dr K Daniels	
Dr C Dowdall	
Ms J Douglas Gardner	
Mrs E Broad	
Prof D Myhill	
Ms K Vallely	(Resigned 22 January 2022)
Ms J Tregenza	
Mx B Guerriero	(Appointed 23 June 2021)
Mr N Govender	(Appointed 14 October 2021)
Ms C Satchwell	(Appointed 14 October 2021)

Appointment of trustees is governed by the Constitution and Standing Orders of the charity. The trustees are authorised to appoint a new trustee, should any officer be unable to complete their term of office.

Each trustee is a member of the Executive Committee. Prior to becoming a member each nominee is checked to ensure they are in good standing. The Executive Committee of the Association includes the Convenors of the Association's committees. Each Convenor manages a budget and is able to obtain electronically, details of income and expenditure for a particular budget.

Each meeting of the Executive Committee systematically reviews the Association's income and expenditure against the annual budget to ensure the continuing financial stability and strength of the Association.

UKLA's Constitution allows a minority of trustees to receive fees for specialist services provided within a given financial year (in addition to allowable expenses).

The Trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The Trustees' report was approved by the Board of Trustees.


.....
Dr L Rodriguez Leon
Trustee

Date: 26/07/2022
.....

UNITED KINGDOM LITERACY ASSOCIATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charitable Incorporated Organisation (charity) and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

UNITED KINGDOM LITERACY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF UNITED KINGDOM LITERACY ASSOCIATION

I report to the Trustees on my examination of the financial statements of United Kingdom Literacy Association (the charity) for the year ended 31 March 2022.

This report is made solely to the charity's trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My examination has been undertaken so that I might state to the CIO's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the CIO and the CIO's trustees as a body, for my examination, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Peter Taaffe FCA CTA DChA
Independent Examiner

BWM

BWM
Suite 5.1
12 Tithebarn Street
Liverpool
L2 2DT

Dated: 01.08.2022.....

UNITED KINGDOM LITERACY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
<u>Income and endowments from:</u>					
Donations and legacies	3	285,471	108	285,579	-
Charitable activities	4	90,075	120	90,195	-
Investments	5	12	-	12	-
Other income	6	2,207	-	2,207	-
Total income		377,765	228	377,993	-
<u>Expenditure on:</u>					
Charitable activities	7	86,829	-	86,829	-
Other	12	2,355	-	2,355	-
Total expenditure		89,184	-	89,184	-
Net income for the year/ Net movement in funds		288,581	228	288,809	-
Fund balances at 1 April 2021		-	-	-	-
Fund balances at 31 March 2022		288,581	228	288,809	-

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

UNITED KINGDOM LITERACY ASSOCIATION

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	13		3,213		-
Current assets					
Stocks	15	13,991		-	
Debtors	16	63,599		-	
Cash at bank and in hand		233,505		-	
		<u>311,095</u>		<u>-</u>	
Creditors: amounts falling due within one year	17	(25,499)		-	
		<u></u>		<u></u>	
Net current assets			285,596		-
Total assets less current liabilities			<u>288,809</u>		<u>-</u>
The funds of the CIO:					
Restricted funds	18		228		-
<u>Unrestricted funds</u>					
Designated funds	19	142,213		-	
General unrestricted funds		146,368		-	
		<u></u>		<u></u>	
			288,581		-
			<u>288,809</u>		<u>-</u>

The financial statements were approved by the board of Trustees and authorised for issue on 2nd July 2022 and are signed on its behalf by:



Dr L Rodriguez Leon
Trustee

UNITED KINGDOM LITERACY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

United Kingdom Literacy Association is a charitable incorporated organisation (CIO) registered in England.

The charity was incorporated as a Charitable Incorporated Organisation (CIO) and registered with the Charity Commission on 14 August 2020 and started trading on 1 August 2021. United Kingdom Literacy Association unincorporated charity transferred its charitable activities, assets and liabilities on this date to the United Kingdom Literacy Association CIO.

1.1 Accounting convention

The financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements and as detailed in the Trustees' report, the Trustees have considered the impact of Covid-19 on the charity and the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Funds held by the charity are:

Unrestricted funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds - these funds are set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds - these are funds that can be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

UNITED KINGDOM LITERACY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(continued)

1.4 Income

Voluntary income is received by way of donations, gifts, royalties, subscriptions and grants, and is included in full in the Statement of Financial Activities (the SOFA) when receivable.

Income from investments, including interest received, is included when receivable.

Grants are included in the SOFA when receivable.

Conference fees are included when services are provided to delegates.

1.5 Expenditure

Expenditure is included in the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Resources expended, where directly attributable, are allocated to charitable activities and governance costs.

Direct charitable expenditure includes all expenditure incurred in the provision of charitable services, together with support costs, in pursuance of the charity's objectives.

Support costs and governance costs are apportioned on staff time basis.

Value added tax is not recoverable by the charity and is included in the relevant cost in the statement of financial activities.

Grant payments are included in the Statement of Financial Position once agreed. UKLA awards small grants to individuals to enable them to conduct high quality research in the field of literacy. Recipients are selected twice a year by the Research Sub-Committee on the basis of rigorous criteria and conditions.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings and equipment	33.3% per annum on cost
----------------------------------	-------------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

UNITED KINGDOM LITERACY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(continued)

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

UNITED KINGDOM LITERACY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(continued)

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Taxation

The charity benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions. Recovery is made of tax deducted from income and from receipts under Gift Aid.

The charity is not able to recover Value Added Tax. Expenditure is recorded in the accounts inclusive of VAT.

1.13 Pensions

The charity makes contributions to an individual employee's pension arrangement. The pension costs are charged in the Statement of Financial Activities as incurred.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2022 £	2022 £	2022 £	2021 £
Donations and gifts	285,471	108	285,579	-

During the year United Kingdom Literacy Association (charity number: 313714) donated net assets at a value of £285,579 to the charity. This charity has now been closed with all its charitable activities, assets and liabilities being transferred to the new CIO (charity number: 1190848)

UNITED KINGDOM LITERACY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

4 Charitable activities

	Conferences	Publications	Subscriptions	Total 2022	Total 2021
	2022	2022	2022		
	£	£	£	£	£
Sales within charitable activities	3,115	57,279	29,681	90,075	-
Other income	-	120	-	120	-
	<u>3,115</u>	<u>57,399</u>	<u>29,681</u>	<u>90,195</u>	<u>-</u>
Analysis by fund					
Unrestricted funds	3,115	57,279	29,681	90,075	-
Restricted funds	-	120	-	120	-
	<u>3,115</u>	<u>57,399</u>	<u>29,681</u>	<u>90,195</u>	<u>-</u>

5 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Interest receivable	12	-
	<u>12</u>	<u>-</u>

6 Other income

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Other income	2,207	-
	<u>2,207</u>	<u>-</u>

UNITED KINGDOM LITERACY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

7 Charitable activities

	Conferences	Publications	Subscriptions	Total 2022	Total 2021
	2022 £	2022 £	2022 £	£	£
Project costs	2,867	6,805	7,208	16,880	-
Other costs	-	-	4,632	4,632	-
Bad debts	500	-	-	500	-
	<u>3,367</u>	<u>6,805</u>	<u>11,840</u>	<u>22,012</u>	<u>-</u>
Grant funding of activities (see note 8)	-	2,629	-	2,629	-
Share of support costs (see note 9)	20,604	13,736	11,447	45,787	-
Share of governance costs (see note 9)	<u>7,381</u>	<u>4,920</u>	<u>4,100</u>	<u>16,401</u>	<u>-</u>
	<u>31,352</u>	<u>28,090</u>	<u>27,387</u>	<u>86,829</u>	<u>-</u>
Analysis by fund					
Unrestricted funds	<u>31,352</u>	<u>28,090</u>	<u>27,387</u>	<u>86,829</u>	<u>-</u>
	<u>31,352</u>	<u>28,090</u>	<u>27,387</u>	<u>86,829</u>	<u>-</u>

8 Grants payable

	2022	2021
	£	£
Grants to individuals - publications	<u>2,629</u>	<u>-</u>
	<u>2,629</u>	<u>-</u>

UNITED KINGDOM LITERACY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

9 Support costs

	Support costs £	Governance costs £	2022 £	Support costs £	Governance costs £	2021 £
Staff costs	36,972	-	36,972	-	-	-
Depreciation	1,606	-	1,606	-	-	-
Premises and other costs	4,883	-	4,883	-	-	-
Office and website costs	2,326	-	2,326	-	-	-
Committee expenses	-	940	940	-	-	-
Bank charges	-	1,179	1,179	-	-	-
Independent examination fees	-	1,500	1,500	-	-	-
Accountancy fees	-	5,122	5,122	-	-	-
Bookkeeping fees	-	7,660	7,660	-	-	-
	<u>45,787</u>	<u>16,401</u>	<u>62,188</u>	<u>-</u>	<u>-</u>	<u>-</u>
Analysed between						
Conferences	20,604	7,381	27,985	-	-	-
Publications	13,736	4,920	18,656	-	-	-
Subscriptions	11,447	4,100	15,547	-	-	-
	<u>45,787</u>	<u>16,401</u>	<u>62,188</u>	<u>-</u>	<u>-</u>	<u>-</u>

Support costs including staff costs and governance costs were allocated between the charitable activities using the percentages 45% conferences, 30% publications and 25% subscriptions.

Governance costs includes payments to the Independent Examiner for independent examination fees of £1,500 (2021 - £nil), payments of £5,122 for accountancy fees (2021 - £nil) and payments of £7,660 for bookkeeping fees (2021- £nil)

10 Trustees

Trustees' travel and other expenses amounted to £1,378 which related to 6 trustees for the year (2021: None)

11 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Administration	<u>3</u>	<u>-</u>

UNITED KINGDOM LITERACY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

11 Employees (continued)

Employment costs	2022 £	2021 £
Wages and salaries	35,657	-
Other pension costs	1,315	-
	<u>36,972</u>	<u>-</u>

There were no employees whose annual remuneration was more than £60,000.

12 Other

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Other expenditure	2,355	-
	<u>2,355</u>	<u>-</u>

13 Tangible fixed assets

	Fixtures, fittings and equipment £
Cost	
At 1 April 2021	-
Additions	4,819
At 31 March 2022	<u>4,819</u>
Depreciation and impairment	
At 1 April 2021	-
Depreciation charged in the year	1,606
At 31 March 2022	<u>1,606</u>
Carrying amount	
At 31 March 2022	<u>3,213</u>
At 31 March 2021	<u>-</u>

UNITED KINGDOM LITERACY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

14	Financial instruments	2022	2021
		£	£
	Carrying amount of financial assets		
	Debt instruments measured at amortised cost	297,102	-
		<u> </u>	<u> </u>
	Carrying amount of financial liabilities		
	Measured at amortised cost	25,499	-
		<u> </u>	<u> </u>
15	Stocks	2022	2021
		£	£
	Goods for resale	13,991	-
		<u> </u>	<u> </u>
16	Debtors	2022	2021
		£	£
	Amounts falling due within one year:		
	Trade debtors	5,170	-
	Other debtors	58,429	-
		<u> </u>	<u> </u>
		63,599	-
		<u> </u>	<u> </u>
17	Creditors: amounts falling due within one year	2022	2021
		£	£
	Trade creditors	1,058	-
	Accruals and deferred income	24,441	-
		<u> </u>	<u> </u>
		25,499	-
		<u> </u>	<u> </u>

UNITED KINGDOM LITERACY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds			
	Balance at 1 April 2020	Incoming resources	Balance at 1 April 2021	Incoming resources	Transfers	Balance at 31 March 2022
	£	£	£	£	£	£
Project Connect (previously Books for Africa)	-	-	-	120	108	228
	-	-	-	120	108	228

Project Connect (previously Books for Africa)

This supplies books for pleasurable reading, bought locally, to schools in two African countries. The Children's Book Project in Tanzania supplies books to 16 school libraries in Zanzibar, and Link Ethiopia organises a Donkey Library which delivers books to rural schools in Ethiopia.

19 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds		Movement in funds			
	Balance at 1 April 2020	Incoming resources	Balance at 1 April 2021	Incoming resources	Transfers	Balance at 31 March 2022
	£	£	£	£	£	£
Closure costs	-	-	-	11	142,202	142,213
	-	-	-	11	142,202	142,213

The purpose of the designated fund is to enable the trustees to guard against the event of the charity being wound up. This is not expected to happen in the foreseeable future; however, the trustees consider this is prudent. This money is held separately in the charity's bank accounts.

UNITED KINGDOM LITERACY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

20 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:				
Tangible assets	3,213	-	3,213	-
Current assets/(liabilities)	285,368	228	285,596	-
	<u>288,581</u>	<u>228</u>	<u>288,809</u>	<u>-</u>

21 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2022 £	2021 £
Aggregate compensation	<u>18,840</u>	<u>-</u>

Transactions with related parties

During the year the following payments were made to trustees for services rendered other than as trustees of the charity:

	Project work/Consultancy fee 2022 £	2021 £
Total payments	<u>950</u>	<u>-</u>

During the year the following payments were made to related parties for work undertaken in respect of Bookkeeping services.

	Consultancy fees 2022 £	2021 £
Ms G M Officer, T/A GMO Bookkeeping & Accounts	<u>7,660</u>	<u>-</u>
	<u>7,660</u>	<u>-</u>

UNITED KINGDOM LITERACY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

21 Related party transactions

(continued)

Ms G M Officer (T/A GMO Bookkeeping & Accounts) is the sister of Dr D Challen, UKLA Trustee and former Treasurer, who resigned as a Trustee on 23 June 2021.

Payments made to the trustees are at a commercial rate. At 31 March 2022 there was £nil (2021: £nil) owed to the trustees for expenses.

One trustee received an Honorarium during the financial year to the value of £250 (2021: £nil)

No guarantees have been given or received.

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Accounts

UNITED KINGDOM LITERACY ASSOCIATION

TRUSTEES' REPORT

FOR THE PERIOD ENDED 31 MARCH 2021

The Trustees present their report and financial statements for the period from incorporation on 14 August 2020 to 31 March 2021.

The accounts have been prepared in accordance with the charity's Constitution, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Charities Act 2011, and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

UKLA objectives and activities

The United Kingdom Literacy Association (UKLA) is the UK's leading association dedicated to literacy in education and brings together teachers, teacher educators, researchers and many others working in literacy education for all ages. The sole object of the United Kingdom Literacy Association is to advance education in Literacy, and its principal activity during the period has been to encourage progress in language and literacy at all levels.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. The Association's activities fall into three main areas:

- Membership, subscriptions, and awards
- Conferences
- Publications and research

How UKLA activities deliver public benefit

The sole objective of UKLA is the advancement of education in literacy. It achieves this by:

- creating a supportive community for those working in literacy, language, and communication
- championing, supporting, and providing access to the latest research for use by practitioners and policymakers
- providing an informed national voice

UNITED KINGDOM LITERACY ASSOCIATION

TRUSTEES' REPORT

FOR THE PERIOD ENDED 31 MARCH 2021

Planned activity to advance the charity's objectives for public benefit

With effect from 1 April 2021, the Unincorporated charity (Charity No. 313714) transferred all its assets and liabilities to the new Charitable Incorporated Organisation (CIO) (Charity No. 1190848) with the unincorporated charity being dissolved as soon as reasonably practicable, following the transfer. The CIO has remained dormant for the period from incorporation on 14 August 2020 to 31 March 2021. Following its transfer to a new CIO, UKLA intends to continue with its excellent work into the future to advance the charity's purposes for the public benefit. Planned activity includes:

1. The UKLA Awards Programme

The Awards Programme showcases the work of schools and individual teachers whose practice inspires others, celebrates high quality books for both young people and education professionals, and honours outstanding research papers.

2. UKLA Publications: journals, books, and web resources

UKLA's publications comprise Literacy, The Journal of Research in Reading, English 4 – 11, UKLA Voices, UKLA Viewpoints, Minibooks and the Ideas in Practice series. The publications play a key role in supporting members in schools, universities, and other educational settings through disseminating research findings as well as practical, principled approaches for use in teaching at all levels.

3. Supporting and disseminating research

UKLA seeks to inform educational professionals and policymakers at all levels by supporting and disseminating cutting edge research of high quality, and thus supporting excellent educational practice which is strongly based on secure evidence. UKLA's stringent criteria ensure that only research of high quality is promoted.

4. Conferences

UKLA's highly regarded international and national conferences, alongside research symposia, play a key role in bringing members together, facilitating networking as well as promoting the dissemination of cutting-edge research.

UNITED KINGDOM LITERACY ASSOCIATION

TRUSTEES' REPORT

FOR THE PERIOD ENDED 31 MARCH 2021

5. UKLA Special Interest Groups (SIGs)

Special Interest Groups (SIGs) allow members to network with others in the UK and across the globe who share their enthusiasm for a specific topic. There are currently 7 SIGs.

6. Teachers' Reading Groups (TRGs)

UKLA and the Open University have further developed their partnership aiming to build communities of readers, drawing on the OU/UKLA Teachers as Readers research. These groups provide free evidence-based CPD for school-based educators, in ways that will enrich their understanding of children's reading for pleasure (RfP) and their knowledge about how to support it.

7. Regional Representatives

UKLA's Regional Representatives do invaluable work as key members of UKLA, raising its profile and attracting new members in all countries of the UK.

8. International links

UKLA continues its focus on building connections with literacy colleagues across the globe, using its connections to ensure UKLA's continuing influence both at home and abroad. As a member of the Federation of European Literacy Associations (FELA) UKLA continues to be strongly represented at FELA meetings in Europe, which provide opportunities for International sub-committee members to discuss research and policy with international colleagues.

9. Providing an informed national voice

UKLA continues to work energetically to influence UK education policy on behalf of its members, welcomes participation in government consultations on policy relating to literacy education and endeavours to support teachers in implementing policy requirements. UKLA is represented on a number of expert groups and maintains close links with other subject associations.

UNITED KINGDOM LITERACY ASSOCIATION

TRUSTEES' REPORT

FOR THE PERIOD ENDED 31 MARCH 2021

Structure, Governance and Management

The Trustees who served during the period were:

Professor H Dombey	(Resigned 23 June 2021)
Ms T Parvin	
Mrs C Lockwood	
Professor D Myhill	
Ms K Vallely	
Ms J Court	
Ms J Douglas Gardner	
Dr K Daniels	(Appointed 29 September 2020)
Dr L Rodriguez Leon	(Appointed 29 September 2020)
Mr D Reedy	
Dr C Burnett	
Dr C Dowdall	
Non-binary B Guerriero	(Appointed 23 June 2021)
Ms J Tregenza	
Professor T Cremin	
Mrs E Broad	
Mrs L Graham	
Mr R McDonald	
Dr D Challen	(Resigned 23 June 2021)
Dr J McClay	(Resigned 23 June 2021)
Dr G Cliff Hodges	(Resigned 23 June 2021)
Mrs A Öztürk	(Resigned 29 September 2020)
Dr E Bearne	(Resigned 29 September 2020)

The Trustees' report was approved by the Board of Trustees.



Dr L Rodriguez Leon
Trustee

Dated: 13/09/2021.....

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Tue, 26 Oct 2021 08:26:52 GMT	Emma Heesom viewed the document
Tue, 26 Oct 2021 08:26:51 GMT	Emma Heesom viewed the document
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CHARITY COMMISSION
FOR ENGLAND AND WALES

United Kingdom Literacy Association

1190848

Receipts and payments accounts

CC16a

For the period
from

14-Aug-20

To

31-Mar-21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	-	-	-	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	-
A3 Payments					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net of receipts/(payments)	-	-	-	-	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	-	-	-	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		Lucy R León	Dr Lucy Rodriguez Leon	13/09/2021

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