

**New Barn Close Surgery Charity**  
**Annual report and accounts year end 31<sup>st</sup> August 2022**

The New Barn Close Surgery Charity had an income of £1,193.17 in the year and has thus prepared a simple annual report and has presented the accounts in a simple receipts and payments format. In view of the income being below the threshold of £25,000 the accounts do not require an independent review.

### **Aim and purposes**

The NBCS Charity continues to operate for the benefit of the patients of New Barn Close Surgery through the relief of sickness and the protection and preservation of public health by providing and assisting in the provision of facilities and equipment at the surgery which would not otherwise be provided out of statutory funds.

### **Objectives and Activities**

This had initially had a focus on the opening of a new purpose built medical centre and in ensuring that the facilities for patients and their care as well as those for medical education are of the highest quality. The aim of the charity was to enable a higher breadth and quality of equipment and facilities than would normally be funded through a typical NHS development.

The on-going focus will be to give added value to enhance the services and facilities available to patients attending the practice with the aim of achieving a better level of service, care and convenience for patients. The aims are to enable facilities, services or education that is not normally funded through statutory NHS funding mechanisms.

### **Achievements and Performance**

The primary source of funding has been through donations both from individuals and other local charities. A fund raising drive was extremely successful in raising £63,714 in donations with a further £8,784 in Gift Aid.

Due to problems with the account administration at Lloyds bank which was finally resolved a further payment as "compensation" was made to the charity totalling £100.

The main area of expenditure was the final payment to Intentio Medical Supplies through whom the charity supported a significant amount of high quality equipment and furnishings. In many cases these would not have been provided at all and in others the quality was much enhanced. The final third payment of £14,440.03 on the elements of the order that the charity would fund were paid in this financial year.

This includes

- Ambulatory Blood Pressure Monitoring equipment x 2
- Transportable ECG recording device that can be used linked to any of the clinical room computers
- Ambulatory 24 hour ECG recording device
- High quality auroscope/ophthalmoscope examination equipment in all medical consultation rooms
- Fully hydraulic high quality medical examination couches
- Clinical examination trolleys in all clinical rooms
- Practitioner stools for minor surgery and phlebotomy services
- Improved quality patient chairs
- Improved noticeboards, whiteboards and literature holders
- Soap and towel dispensers, toilet roll holders, apron and glove dispensers and alcolgel dispensers throughout the building
- Monitors for audio-visual system for educational and clinical purposes
- Various other items to enhance the facility and service delivery at New Barn Close Surgery.

The expenditure has enabled a higher quality of facilities, environment and service for patients as well as more investigations and services to be delivered at the Medical Centre. This enables more local care and is beneficial to the health and care of the practice population.

Enhancement of the educational and staff facilities has a direct benefit for patients through the enhanced knowledge, abilities and culture of the practice.

Further grants were made through this period covering three fridges, two for medication and vaccines and one for the staff facilities, a postbox for the building and fitting out the building with window blinds.

## **Financial Review**

Total receipts on unrestricted funds were £1,193.17 of which £109.20 was donations, £832.07 was Gift Aid and £100 was bank compensation. No restricted donations were received and there is no investment income.

£14440.03 was spent to provide equipment and furnishings through Intentio Medical Supplies with a further £2,503.06 funding various other equipment.

We have no commitments to be carried into the next financial year. We have no other liabilities.

We are aware that there were less donations in this financial year as the fund raising appeal had ended. Future fund raising is an issue that the trustees will address over the next phase of the charity's existence.

The net result for the year was an excess of payments over receipts of £16,046.56 on unrestricted funds. There was an opening balance of £41,745.36 thus the current cash reserves at end of year are £25,698.80.



## Statement of assets and liabilities

The assets of the charity are solely in the form of cash in the account and any outstanding gift aid claim. The charity has no outstanding liabilities to carry forward.

|                                |                    |
|--------------------------------|--------------------|
| Cash reserves 31/8/22          | £25,698.80         |
| <b>Total assets</b>            | <b>£25,698.80</b>  |
| Liability for year end 31/8/22 | £nil               |
| <b>Net assets</b>              | <b>££25,698.80</b> |

## Reserves policy

As the NBCS Charity does not have any revenue funding commitments nor any on-going liabilities we do not currently have an official reserves policy.

It is not the intention of the trustees to aim to build up a significant reserve and the trustees have a very positive approach to any requests for funds from the practice should they satisfy the aims and objectives of the charity.

## Structure, governance and management

The initial board of trustees was made up of 4 persons including an active GP partner who has since retired from medical partnership. One trustee retired on medical grounds leaving three current trustees.

There are currently three trustees.

**Mrs Helen Munro** Chairperson & patient of New Barn Close Surgery  
**Dr Neil Townshend** Charity Secretary & GP at New Barn Close Surgery  
**Mrs Kate Green** patient of New Barn Close Surgery

The trustees have the view that at least one further trustee should be appointed to replace Mrs Woolven. Thought is to be given to seeking a more independent trustee who has no links with the practice, and it is recognised that a trustee with a financial background would be useful. A candidate had been identified but for differing reasons they were unable to take up the position offered.

The trustees are responsible for making decisions on all matters relating to the functioning of the charity and the expenditure of the charity funds.

### **Administrative information**

The charity address is  
New Barn Close Surgery Charity  
c/o Dr Neil Townshend  
Peel House  
High Street  
Broadway  
WR12 7AJ

Tel 01386858331

Email [neiltownshend@nhs.net](mailto:neiltownshend@nhs.net)

**Approved by the Trustees of New Barn Close Surgery Charity on 5<sup>th</sup> May 2023  
and signed on their behalf by Mrs Helen Munro, Chairperson.**

A handwritten signature in black ink, appearing to read 'Helen Munro', with a small dot at the end.





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  No (if any)

## Receipts and payments accounts

CC16a

|                        |                   |    |                 |
|------------------------|-------------------|----|-----------------|
| For the period<br>from | Period start date | To | Period end date |
|------------------------|-------------------|----|-----------------|

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |                                      |                                     |                                 |                               |
| Donations   | 109                                    | -                                    | -                                   | 109                             | 63,714                        |
| Gift Aid  | 832                                    | -                                    | -                                   | 832                             | 8,784                         |
| Bank Compensation                                     | 100                                    | -                                    | -                                   | 100                             | 333                           |
| Returned item refund                                  | 152                                    | -                                    | -                                   | 152                             | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>1,193</b>                           | <b>-</b>                             | <b>-</b>                            | <b>1,193</b>                    | <b>72,831</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>1,193</b>                           | <b>-</b>                             | <b>-</b>                            | <b>1,193</b>                    | <b>72,831</b>                 |
| <b>A3 Payments</b>                                    |  |                                      |                                     |                                 |                               |
| Intention Medical Supplies                            | 14,440                                 | -                                    | -                                   | 14,440                          | 33,846                        |
| Website costs   | 297                                    | -                                    | -                                   | 297                             | 152                           |
| Grants  | 2,503                                  | -                                    | -                                   | 2,503                           | 2,088                         |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>17,240</b>                          | <b>-</b>                             | <b>-</b>                            | <b>17,240</b>                   | <b>36,086</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>17,240</b>                          | <b>-</b>                             | <b>-</b>                            | <b>17,240</b>                   | <b>36,086</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>- 16,047</b>                        | <b>-</b>                             | <b>-</b>                            | <b>- 16,047</b>                 | <b>36,745</b>                 |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>41,745</b>                          | <b>-</b>                             | <b>-</b>                            | <b>41,745</b>                   | <b>5,000</b>                  |
| <b>Cash funds this year end</b>                       | <b>25,698</b>                          | <b>-</b>                             | <b>-</b>                            | <b>25,698</b>                   | <b>41,745</b>                 |

### Section B Statement of assets and liabilities at the end of the period

| Categories           | Details                 | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> |                         |                                    |                                  |                                 |
|                      |                         | 25,699                             | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      | <b>Total cash funds</b> | <b>25,699</b>                      | <b>-</b>                         | <b>-</b>                        |

**B2 Other monetary assets**

| Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------|------------------------------------|----------------------------------|---------------------------------|
|         | -                                  | -                                | -                               |
|         | -                                  | -                                | -                               |
|         | -                                  | -                                | -                               |
|         | -                                  | -                                | -                               |
|         | -                                  | -                                | -                               |
|         | -                                  | -                                | -                               |

**B3 Investment assets**

| Details | Fund to which asset<br>belongs | Cost (optional) | Current value<br>(optional) |
|---------|--------------------------------|-----------------|-----------------------------|
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |

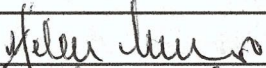

**B4 Assets retained for the charity's own use**

| Details | Fund to which asset<br>belongs | Cost (optional) | Current value<br>(optional) |
|---------|--------------------------------|-----------------|-----------------------------|
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |

**B5 Liabilities**

| Details | Fund to which<br>liability relates | Amount due<br>(optional) | When due<br>(optional) |
|---------|------------------------------------|--------------------------|------------------------|
|         |                                    | -                        |                        |
|         |                                    | -                        |                        |
|         |                                    | -                        |                        |
|         |                                    | -                        |                        |
|         |                                    | -                        |                        |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name      | Date of approval |
|---|-----------------|------------------|
|  | Mrs Helen Munro | 5th May 2023     |
|  | Mrs Kate Green  | 5th May 2023     |