

**New Barn Close Surgery Charity**  
**Annual report and accounts year end 31<sup>st</sup> August 2021**

The New Barn Close Surgery Charity had an income of £72,830 in the year and has thus prepared a simple annual report and has presented the accounts in a simple receipts and payments format both of which have been subjected to independent examination.

### **Aim and purposes**

The NBCS Charity will operate for the benefit of the patients of New Barn Close Surgery through the relief of sickness and the protection and preservation of public health by providing and assisting in the provision of facilities and equipment at the surgery which would not otherwise be provided out of statutory funds.

### **Objectives and Activities**

This has initially had a focus on the impending opening of a new purpose built medical centre and in ensuring that the facilities for patients and their care as well as those for medical education are of the highest quality. The aim of the charity was to enable a higher breadth and quality of equipment and facilities than would normally be funded through a typical NHS development.

The on-going focus will be to give added value to enhance the services and facilities available to patients attending the practice with the aim of achieving a better level of service, care and convenience for patients. The aims are to enable facilities, services or education that is not normally funded through statutory NHS funding mechanisms.

### **Achievements and Performance**

The primary source of funding has been through donations both from individuals and other local charities. A fund raising drive was extremely successful in raising £63,714 in donations with a further £8,784 in Gift Aid.

Due to considerable problems with the account administration at Lloyds bank several payments as "compensation" were made to the charity totalling £333.

The main area of expenditure was to Intention Medical Supplies through whom the charity supported a significant amount of high quality equipment and furnishings. In many cases these would not have been provided at all and in others the quality was much enhanced. The first two payments on the elements of the order that the charity would fund were paid in this financial year with a further payment of £14,440.03 due in the year end 31/8/22.

This includes

- Ambulatory Blood Pressure Monitoring equipment x 2

- Transportable ECG recording device that can be used linked to any of the clinical room computers
- Ambulatory 24 hour ECG recording device
- High quality auroscope/ophthalmoscope examination equipment in all medical consultation rooms
- Fully hydraulic high quality medical examination couches
- Clinical examination trolleys in all clinical rooms
- Practitioner stools for minor surgery and phlebotomy services
- Improved quality patient chairs
- Improved noticeboards, whiteboards and literature holders
- Soap and towel dispensers, toilet roll holders, apron and glove dispensers and alcolgel dispensers throughout the building
- Monitors for audio-visual system for educational and clinical purposes
- Various other items to enhance the facility and service delivery at New Barn Close Surgery.

The expenditure will enable a higher quality of facilities, environment and service for patients as well as more investigations and services to be delivered at the Medical Centre. This enables more local care and is beneficial to the health and care of the practice population.

Enhancement of the educational and staff facilities has a direct benefit for patients through the enhanced knowledge, abilities and culture of the practice.

## **Financial Review**

Total receipts on unrestricted funds were £72,830 of which £63,714 was donations, £8,784 was Gift Aid and £333 was bank compensation. No restricted donations were received and there is no investment income.

£33,845 was spent to provide equipment and furnishings through Intentio Medical Supplies with a further £2,088 funding audio-visual equipment.

We have committed to the final payment to Intentio Medical Supplies and thus have a liability carried into the next financial year of £14440.03. We have no other liabilities.

We are optimistic that, following our fundraising appeal, there will be additional donation income in the next financial year.

The net result for the year was an excess of receipts over payments of £36,085 on unrestricted funds. There was an opening balance of £5,000 thus the current cash reserves at end of year are £41,085.



## Statement of assets and liabilities

The assets of the charity are solely in the form of cash in the account and any outstanding gift aid claim. The charity has an outstanding liability of £14440.03 which is the third payment of the Intentio Medical Supplies purchase contract.

Cash reserves 31/8/20	£41,085
Owed from returned item	£152
<b>Total assets</b>	<b>£42,237</b>
 Liability for year end 31/8/22	 £14440.03
<b>Net assets</b>	<b>£26796.97</b>

## Reserves policy

As the NBCSCharity does not have any revenue funding commitments nor any on-going liabilities we do not currently have an official reserves policy.

It is not the intention of the trustees to aim to build up a significant reserve and the trustees have a very positive approach to any requests for funds from the practice should they satisfy the aims and objectives of the charity.

A discussion will be held to consider the management of any cash balance once the practice has moved into the new medical centre and they are a little more aware of the likely residual funds. Investment of any significant cash balance will be considered at that time.

## Structure, governance and management

The initial board of trustees was made up of 4 persons including an active GP partner who has since retired from medical partnership.

**Mrs Helen Munro** Chairperson & patient of New Barn Close Surgery

**Dr Neil Townshend** Charity Secretary & GP at New Barn Close Surgery

**Mrs Kate Green** patient of New Barn Close Surgery

**Mrs Sonia Woolven** patient of New Barn Close Surgery (resigned 4/1/21)

Due to medical reasons Mrs Sonia Woolven resigned as a trustee on the 4<sup>th</sup> January 2021.

The trustees have the view that at least one further trustee should be appointed to replace Mrs Woolven. Thought is to be given to seeking a more independent trustee who has no links with the practice and it is recognised that a trustee with a financial background would be useful.

The trustees are responsible for making decisions on all matters relating to the functioning of the charity and the expenditure of the charity funds.

### **Administrative information**

The charity address is  
New Barn Close Surgery Charity  
c/o Dr Neil Townshend  
Peel House  
High Street  
Broadway  
WR12 7AJ

Tel 01386858331

Email neiltownshend@nhs.net

**Approved by the Trustees of New Barn Close Surgery Charity on 11.5.2022 and signed on their behalf by Mrs Helen Munro, Chairperson.**

*Helen Munro*  
(MRS. HELEN MUNRO)



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
New Barn Close Surgery Charity

No (if any)  
1190844

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
1st September 2020

To

Period end date  
31st August 2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	63,714	-	-	63,714	5,000
Gift Aid	8,784	-	-	8,784	-
Bank compensation	333	-	-	333	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	72,831	-	-	72,831	5,000
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	72,831	-	-	72,831	5,000
<b>A3 Payments</b>					
Intention Medical Supplies	33,846	-	-	33,846	-
post box	152	-	-	152	-
Audio-visual equipment	2,088	-	-	2,088	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	36,086	-	-	36,086	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	36,086	-	-	36,086	-
<b>Net of receipts/(payments)</b>	36,745	-	-	36,745	5,000
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	5,000	-	-	5,000	-
<b>Cash funds this year end</b>	41,745	-	-	41,745	5,000



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		41,745	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	41,745	-	-

(agree balances with receipts and payments account(s))


	Details	OK Unrestricted funds to nearest £	OK Restricted funds to nearest £	OK Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Intention Medical Supplies	Main	14,440	01 October 2021
			-	
			-	
			-	
			-	

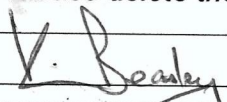
Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	NEIL TOWNSHEND	25/5/22



Section A

Independent Examiner's Report

<b>Report to the trustees/ members of</b>	Charity Name New Barn Close Surgery Charity		
<b>On accounts for the year ended</b>	31 <sup>st</sup> August 2021	<b>Charity no (if any)</b>	1190844
<b>Set out on pages</b>	1 and 2 <small>(remember to include the page numbers of additional sheets)</small>		
<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021</p>			
<b>Responsibilities and basis of report</b>	<p>As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p>		
<b>Independent examiner's statement</b>	<p>I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none"><li>• accounting records were not kept in accordance with section 130 of the Act or</li><li>• the accounts do not accord with the accounting records</li></ul> <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p>		
<b>Signed:</b>		<b>Date:</b>	11 <sup>th</sup> June 2022
<b>Name:</b>	Mr. Kevin Beasley		
<b>Relevant professional qualification(s) or body (if any):</b>			
<b>Address:</b>	59 Morris Road Broadway, Worcestershire WR12 7RD		

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**