

Registered number: 1190841

Charity number: 1190841

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**Oak Hill ASD Childcare**

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**UNAUDITED ACCOUNTS**

**FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021**

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**Prepared By:**

Phil Bessant Limited  
Chartered Management Accountants  
72 Caerau Road  
Newport  
South Wales  
NP20 4HJ

**FINANCIAL STATEMENTS**  
**FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021**

**TRUSTEES**

Diane Offers  
Caroline Smith  
Aji Gass Jarra  
Jane Adele Weale  
Mrs Gwen Vaughan

**REGISTERED OFFICE**

Ysgol Bryn Derw  
Melfort Road  
NEWPORT  
England and Wales  
NP20 3FQ

**COMPANY NUMBER**

1190841

**CHARITY NUMBER**

1190841

**ACCOUNTANTS**

Phil Bessant Limited  
Chartered Management Accountants  
72 Caerau Road  
Newport  
South Wales  
NP20 4HJ

**ACCOUNTS**  
**FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021**

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FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021

## TRUSTEES' REPORT

The trustees present their report and accounts for the period from 29 June 2020 to period ended 31/03/2021

### PRINCIPAL ACTIVITIES

The principal activity of the charity in the period from 29 June 2020 to period under review was General Charitable Purpose .

### STRUCTURE GOVERNANCE AND MANAGEMENT

The Governing Instrument is the Constitution for the Charitable Incorporated Organisation of 29 June 2020.

The organisation is in its first year of operation and the Board of Trustees currently meets on a weekly basis. Oak Hill ASD Childcare ensures that all financial resources are used effectively and efficiently as discussed at the meetings, along with ensuring that Oak Hill ASD Childcare complies with legal requirements. The Board of Trustees also examines the most appropriate use of monies relating to projects entered into. The tight controls ensure that funds are spent for the purposes which they were given and in accordance with the objectives of the charity.

Oak Hill ASD Childcare has received grant funding from the following funders Clybiau Plant Cymru Kids' Clubs and The National Lottery Awards for All. This funding allows Oak Hill ASD Childcare to employ the staff to run the Holiday Club provision. The pilot was run for 5 days in the October half term, the organisation then applied to be registered with the Care Inspectorate Wales, in order to provide full day childcare. Registration had not been completed by the February half term and ran 2hour sessions. Registration was received in March.

Jane Weale is the Treasurer and Responsible Individual for the CIW registration and oversees the overall management of the Childcare. Natalie Davies is the Person in Charge who manages the Holiday Club during the weeks of operation.

### RISKS

The major risk facing the charity in the following year is securing grant income to continue Oak Hill ASD Childcare's services into the following year. The trustees are in the process of developing, both a 3year strategy and a fundraising strategy that will look to continue the employment of the staff and running of the childcare provision. They are will also look at securing funding for a development officer.

### OBJECTIVES AND ACTIVITIES

The Charity's main objective is to work for the public benefit to advance the education and provide for the recreation and care of children with additional and complex needs within the Newport local authority area by making services and facilities available to them during out of school hours and school holidays and providing appropriate training to staff and volunteers to enable them to deliver the service safely and effectively.

The Charity aims to raise funds and to invites and receive contributions in order to meet its objectives.

FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021

### TRUSTEES' REPORT

The Charity's current activities include:

- Registered Childcare provision for children with ASD and additional complex needs, during school holiday periods. The provision is held at Ysgol Bryn Derw.

### ACHIEVEMENTS AND PERFORMANCE

Oak Hill ASD Childcare has many key achievements. During this financial year the charity has:

- Become a Charitable Incorporated Organisation;
- Registered with Care Inspectorate Wales as a full day childcare provision;
- Obtained funding to allow the organisation to deliver provision for October half term 2020, February half term, Easter, May half term and 4 weeks at the Summer of 2021;
- Two core staff employed, and 9 support workers employed.

### FINANCIAL REVIEW

To be completed by accountant.

### PLANS FOR FUTURE PERIODS

The Charity plans on continuing its activities to promote its aims and objectives soon.

The Board of Trustees continues to draw in funding from several sources. The Organisation will develop of a 3year strategy and the accompanying Fundraising Strategy within the next year. There are plans to apply to The National Lottery People & Places fund for a Development Officer and running costs for 3 years. The Development Worker will take on the day-to-day work for the organisation, allowing the Trustees to be focused on the strategic development of the organisation.

### RESERVES POLICY

The Board of Trustees has established a policy whereby the unrestricted funds not committed or invested in tangible assets (the free reserves) held by the charity should be to amount of the running costs of one week's holiday provision. This will allow the Charity to run for a very short period of time, in the event of significant reduction in funding. How the funding would be replaced, or activities changed would need to be addressed urgently, but should not compromise the primary objectives of Oak Hill ASD Childcare. This will be reviewed as the organisation develops. Free reserves as of 30th March 2021 total £1,353.

### RESPONSIBILITIES OF TRUSTEES

The Trustees, as listed below, are responsible for the preparation of the Trustees Annual report and the financial statements in accordance with applicable law and regulations.

Company law requires Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charitable Incorporated Organisation and the income and expenditure of the Charitable Incorporated Organisation for that period.

FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021

**TRUSTEES' REPORT**

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and accounting estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006.

This report was approved by the Board of Trustees on 20/07/2021



Mrs Gwen Vaughan  
Trustee

**INDEPENDENT EXAMINER'S STATEMENT**

**FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OAK HILL ASD CHILDCARE**

I report on the accounts of the company for the period from 29 June 2020 to period ended 31/03/2021 .

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Chartered Institute of Management Accountants .

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINERS STATEMENT**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

**FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021**

**INDEPENDENT EXAMINERS STATEMENT**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and

- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

  
.....

Date: 5/5/21

Phil Bessant Limited  
Chartered Management Accountants  
72 Caerau Road  
Newport  
South Wales  
NP20 4HJ

**ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED ACCOUNTS  
OF OAK HILL ASD CHILDCARE, FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021**

In order to assist you to fulfill your duties under the Companies Act 2006, we have prepared for your approval the accounts of Oak Hill ASD Childcare for the period from 29 June 2020 to period ended 31/03/2021 as set out on pages - to (1) from the company's accounting records and from information and explanations you have given us.

As a practising member of the Chartered Institute of Management Accountants, we are subject to its ethical and other professional requirements which are detailed on their website.

This report is made solely to the Board of Directors of Oak Hill ASD Childcare, as a body, in accordance with the terms of our engagement letter dated . Our work has been undertaken solely to prepare for your approval the accounts of Oak Hill ASD Childcare and state those matters that we have agreed to state to the Board of Directors of Oak Hill ASD Childcare, as a body, in this report, in accordance with the requirements of the Chartered Institute of Management Accountants as detailed on their website. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Oak Hill ASD Childcare and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Oak Hill ASD Childcare has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profitability of Oak Hill ASD Childcare. You consider that Oak Hill ASD Childcare is exempt from the statutory audit requirement for the period from 29 June 2020 to period.

We have not been instructed to carry out an audit or a review of the accounts of Oak Hill ASD Childcare. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Phil Bessant Limited  
Chartered Management Accountants  
72 Caerau Road  
Newport  
South Wales  
NP20 4HJ

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**Oak Hill ASD Childcare**

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**Statement of Financial Activities  
for the year ended 31/03/2021**

|  | <b>Unrestricted<br/>funds</b> | <b>Restricted<br/>funds</b> | <b>2021<br/>Total</b> |
|--|-------------------------------|-----------------------------|-----------------------|
|  | <b>£</b>                      | <b>£</b>                    | <b>£</b>              |
| <b>Income</b>  |                               |                             |                       |
| Income from generated funds                          | 4,405                         | 17,417                      | 21,824                |
| Income from charitable activities                    | <u>4,405</u>                  | <u>17,417</u>               | <u>21,824</u>         |
| <b>Total Income and endowments</b>                   |                               |                             |                       |
| <b>Expenses</b>                                      |                               |                             |                       |
| Costs of generating funds                            | 4,032                         | 5,360                       | 9,394                 |
| Expenditure on Charitable activities                 | <u>4,032</u>                  | <u>5,360</u>                | <u>9,394</u>          |
| <b>Total Expenses</b>                                |                               |                             |                       |
| <b>Net gains on investments</b>                      | 373                           | 12,057                      | 12,430                |
| <b>Net Income</b>                                    |                               |                             |                       |
| <b>Gains/(losses) on revaluation of fixed assets</b> |                               |                             |                       |
| <b>Net movement in funds:</b>                        | 373                           | 12,057                      | 12,430                |
| <b>Net income for the year</b>                       | <u>373</u>                    | <u>12,057</u>               | <u>12,430</u>         |
| <b>Net funds carried forward</b>                     | <u><u>373</u></u>             | <u><u>12,057</u></u>        | <u><u>12,430</u></u>  |

This statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

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**Oak Hill ASD Childcare**

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**BALANCE SHEET AT 31/03/2021**

|   | Notes | 2021<br>£ |
|---|-------|-----------|
| <b>FIXED ASSETS</b>                                   |       |           |
| Tangible assets                                       | 3     | 1,646     |
| <b>CURRENT ASSETS</b>                                 |       |           |
| Debtors (amounts falling due within one year)         | 4     | 241       |
| Cash at bank and in hand                              |       | 12,420    |
|   |       | 12,661    |
| <b>CREDITORS: Amounts falling due within one year</b> | 5     | 1,877     |
| <b>NET CURRENT ASSETS</b>                             |       | 10,784    |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>          |       | 12,430    |
| <b>CAPITAL AND RESERVES</b>                           |       |           |
| <b>Unrestricted funds</b>                             | 7     |           |
| General fund  |       | 373       |
| <b>Restricted funds</b>                               | 8     | 12,057    |
|   |       | 12,430    |


For the year ending 31/03/2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

**Approved by the board of trustees on 20/07/2021 and signed on their behalf by**

.....  
  
 Mrs Gwen Vaughan  
 Trustee

**NOTES TO THE ACCOUNTS  
FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021**

**1. ACCOUNTING POLICIES**

**1a. Basis Of Accounting**

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**1b. Incoming Resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**1c. Resources Expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**1d. Allocation And Apportionment Of Costs**

All costs relate to the single activity of the charitable company and are recognised accordingly.

**1e. Fund Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

**1f. Depreciation**

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

|                       |                         |
|-----------------------|-------------------------|
| Fixtures and Fittings | reducing balance 25%    |
| Equipment             | reducing balance 33.33% |

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**Oak Hill ASD Childcare**

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**1g. Turnover**

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

**2. EMPLOYEES**

|                             | <b>2021</b> |            |
|-----------------------------|-------------|------------|
|                             | <b>No.</b>  | <b>No.</b> |
| Average number of employees | 10          |            |

**3. TANGIBLE FIXED ASSETS**

|  | <b>Fixtures<br/>and<br/>Fittings<br/>£</b> | <b>Equipment<br/>£</b> | <b>Total<br/>£</b> |
|--|--|------------------------|--------------------|
| <b>Cost</b>                                |  |                        |                    |
| Additions                                  | 950  | 748                    | 1,698              |
| At 31/03/2021                              | 950  | 748                    | 1,698              |
| <b>Depreciation</b>                        |  |                        |                    |
| For the period from 29 June 2020 to period | 6  | 46                     | 52                 |
| At 31/03/2021                              | 6  | 46                     | 52                 |
| <b>Net Book Amounts</b>                    |  |                        |                    |
| At 31/03/2021                              | 944  | 702                    | 1,646              |

**4. DEBTORS**

|                                      | <b>2021</b> |
|--------------------------------------|-------------|
|                                      | <b>£</b>    |
| Amounts falling due within one year: |             |
| Other debtors                        | 241         |
|                                      | 241         |

## 5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|                 | 2021         |
|-----------------|--------------|
|                 | £            |
| Trade creditors | 8            |
| Other creditors | 1,869        |
|                 | <u>1,877</u> |

## 6. LIMITED BY GUARANTEE

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum not exceeding £, to the company should it be wound up. At 31/03/2021 there were members.

## 7. UNRESTRICTED FUNDS

|              | Brought forward | Incoming resources | Outgoing resources | Transfers | Carried forward |
|--------------|-----------------|--------------------|--------------------|-----------|-----------------|
|              | £               | £                  | £                  | £         | £               |
| General fund | -               | 4,405              | (4,032)            | -         | 373             |
|              | <u>-</u>        | <u>4,405</u>       | <u>(4,032)</u>     | <u>-</u>  | <u>373</u>      |

## 8. RESTRICTED FUNDS

|  | Brought forward | Incoming resources | Outgoing resources | Transfers | Carried forward |
|--|-----------------|--------------------|--------------------|-----------|-----------------|
|  | £               | £                  | £                  | £         | £               |
|  | -               | 17,418             | (5,361)            | -         | 12,057          |
|  | <u>-</u>        | <u>17,418</u>      | <u>(5,361)</u>     | <u>-</u>  | <u>12,057</u>   |

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**Oak Hill ASD Childcare**

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**Incoming Resources  
for the year ended 31/03/2021**

**Incoming resources**  
**Incoming resources from generated funds**

**2021**

**£**

21,824

21,824

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Oak Hill ASD Childcare

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**Expenses**  
**for the year ended 31/03/2021**

|                                       | <b>2021</b>  |
|---------------------------------------|--------------|
|                                       | <b>£</b>     |
| <b>Expenses</b>                       |              |
| <b>Costs of generating funds</b>      |              |
| <b>Charitable Activities</b>          |              |
| Rates                                 | 360          |
| Insurance                             | 169          |
| Salaries                              | 6,056        |
| NIC employer (wages and salaries)     | 189          |
| Health and safety                     | 544          |
| Staff training                        | 435          |
| Equipment maintenance                 | 657          |
| Computer costs                        | 72           |
| Motor expenses - fuel and oil         | 80           |
| Professional fees                     | 297          |
| Laundry                               | 160          |
| Stationery & office supplies          | 257          |
| Telephone                             | 65           |
| Bank charges                          | 1            |
| Depreciation of fixtures and fittings | 6            |
| Depreciation of equipment             | 46           |
|                                       | <u>9,394</u> |

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9,394