

OAK HILL ASD CHILDCARE

England & Wales · Charity number 1190841

Details

Status Registered

Legal form CIO

Registered 2020-08-13

Register [View on the Charity Commission register](#)

Contact

Address Ysgol Bryn Derw
Melfort Road
Newport
NP20 3FQ

Phone 07790137687

Email oakhillasdchildcare@gmail.com

Website <https://www.oakhillasd.com/>

Activities

Objects: FOR THE PUBLIC BENEFIT TO ADVANCE THE EDUCATION AND PROVIDE FOR THE RECREATION AND CARE OF CHILDREN WITH ADDITIONAL AND COMPLEX NEEDS WITHIN THE NEWPORT LOCAL AUTHORITY AREA BY MAKING SERVICES AND FACILITIES AVAILABLE TO THEM DURING OUT OF SCHOOL HOURS AND SCHOOL HOLIDAYS AND PROVIDING APPROPRIATE TRAINING TO STAFF AND VOLUNTEERS TO ENABLE THEM TO DELIVER THE SERVICE SAFELY AND EFFECTIVELY.

Activities: We created Oak Hill ASD Childcare as an incorporated charity and our mission is to offer childcare for children with Autism Spectrum Disorder (ASD); ASD is a developmental disorder that affects the way a child communicates and behaves. It has associated difficulties such as communication delays, sensory needs, learning difficulties, challenging behaviour, etc.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes
- **Who:** Children/young People, People With Disabilities, Other Defined Groups

Geography

- **Area of benefit:** LOCAL
- Newport City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£78,110	£69,231	-	-
2024-03-31	£31,163	£18,328	-	-
2023-03-31	£68,465	£47,296	-	-
2022-03-31	£13,725	£18,570	-	-
2021-03-31	£21,824	£9,394	-	-

Trustees

Name	Role	Appointed
Gwen Vaughan Mrs	Chair	2020-07-10
Aji Gass Jarra		2020-07-10
Amy Williams-Pring		2023-06-13
Andrew David Hopkins		2023-07-12
Catherine Cains		2023-04-04
Claire Hawkins		2023-10-03
Jane Adele Weale		2020-07-10
Stephen Martin Leadbetter		2023-04-04

OAK HILL ASD CHILDCARE

England & Wales - Charity number 1190841

Accounts

Trustees' Annual Report

for the period 1 April 2024 to 31 March 2025

Oak Hill ASD Childcare CIO

Structure, Governance, and Management

The Governing Instrument for Oak Hill ASD Childcare is the Constitution for the Charitable Incorporated Organisation, established on 29 June 2020. The organisation is now in its fifth year of operation, with the Board of Trustees meeting regularly throughout the year to review governance, finances and organisational risks.

The Board remains committed to ensuring that all financial resources are used effectively, transparently and in accordance with the objectives of the charity. The trustees ensure compliance with legal requirements, safeguarding duties and funder expectations, and maintain appropriate controls over expenditure and operational decisions.

During this financial year, three trustees resigned from the Board: **Jane Weale**, **Aji Gass Jarra**, and **Stephen Leadbetter**. The remaining trustees continued to oversee the safe running of the organisation, although trustee capacity remained stretched throughout the year.

The charity employed one full-time Club Manager, **Tracy Thornton**, funded by The National Lottery. Tracy held responsibility for planning, organising and delivering the specialist holiday provision, safeguarding practice, staff supervision, and ongoing liaison with families.

Funding and Financial Overview

During the financial year 1 April 2024 to 31 March 2025, Oak Hill ASD Childcare received income from a combination of grant funding, donations and parent fees. This included:

- **The National Lottery Community Fund** (final year of three-year funding), 1910 Trust, Newport Endowment Fund, Albert Hunt Trust, Waterloo Foundation, Margaret and Gwendoline Davies fund, Nourish the Nation, Archbishop of Wales, FIS Sustainability grant, St James ' Place, GAVO further faster grant, Moondance foundation and NCC New Places grant.
- **Parent fees** for attendance at the Easter, Summer and October 2024 holiday clubs
- Small donations and contributions from community supporters

These funds enabled the charity to employ the Club Manager, secure sessional staff for holiday openings, maintain CIW compliance, and run specialist childcare provision for autistic children and young people with complex needs.

Unrestricted reserves continued to support operational costs where grant funding was not sufficient to meet the full annual expenditure.

A detailed breakdown of all income and expenditure is included in the accompanying financial statements.

Management and Staff Changes

Tracy Thornton completed her first full year in post as Club Manager. She continued to develop her knowledge and skills through training, engagement with CIW guidance and supervision with the trustees.

During the year:

- Tracy completed a significant amount of training and preparation for holiday provision.
- She coordinated staff recruitment and mandatory training for holiday club delivery.

As noted above, three trustees resigned during the year. Their responsibilities were redistributed among the remaining trustees. Despite this, trustee capacity became an increasing challenge, particularly given the complexity and safeguarding responsibilities associated with running a CIW-registered specialist childcare service.

Objectives and Activities

The Charity's main objective is to work for the public benefit to advance the education, recreation and care of children with autistic spectrum disorder (ASD) and additional complex needs within the Newport local authority area. This is achieved through:

- Providing high-quality, CIW-registered childcare and play opportunities during school holiday periods.
- Recruiting, training and supervising staff who are able to meet the complex needs of the children who attend.
- Supporting families who have limited or no access to suitable childcare due to the specialist nature of their children's needs.
- Offering structured, safe and enjoyable social opportunities for children and young people aged up to 19 years.

The provision remains unique within Newport. There is no equivalent local service offering specialist childcare for autistic young people with high support needs, particularly those over the age of 12. Approximately **45% of Oak Hill's young people are over 12**, a group traditionally overlooked by mainstream childcare providers.

Holiday provision was delivered at **Ysgol Bryn Derw**, continuing the strong partnership with the school.

Holiday Club Operations

During the holidays of 2024/25, the club operated on the following dates within this reporting period:

- Easter 2024 - 6 days and 96 sessions

Attendance ranged between **8** and **10** young people per day, with **22** families accessing the service overall.

- Summer 2024 - 16 days and 256 sessions

Attendance ranged between **10** and **15** young people per day, with **32** families accessing the service overall.

- October 2024 - 4 days and 64 sessions

Attendance ranged between **9** and **15** young people per day, with **28** families accessing the service overall.

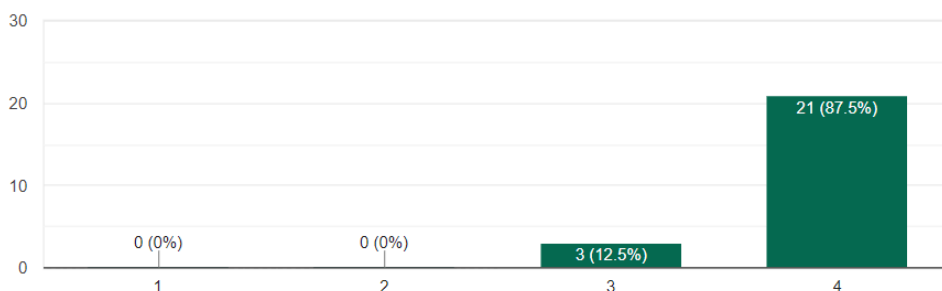
Sessional staff were recruited and trained in advance, with mandatory safeguarding specific to Wales group A and B, ASD awareness, Paediatric first aid training, Epilepsy and Prevent delivered before opening.

Family Feedback

Feedback was again positive, reflecting on the following strengths in:

How much do you think your child enjoyed being at the club?

24 responses

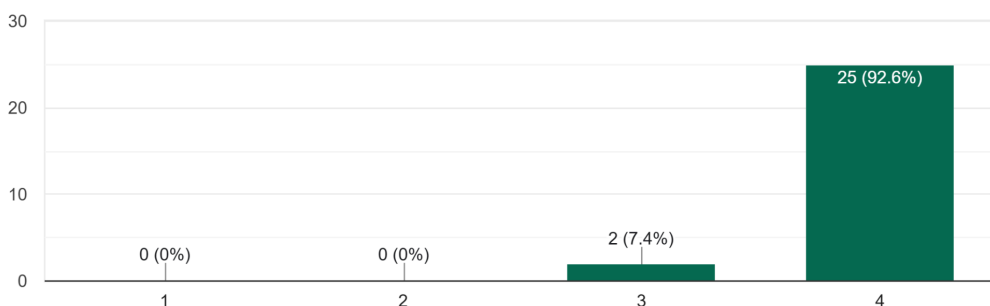


Did you feel your child was safe at the club? 100% (consistent during Easter, Summer and October)

Did you feel your child was adequately supported at the club? 100% (consistent during Easter, Summer and October)

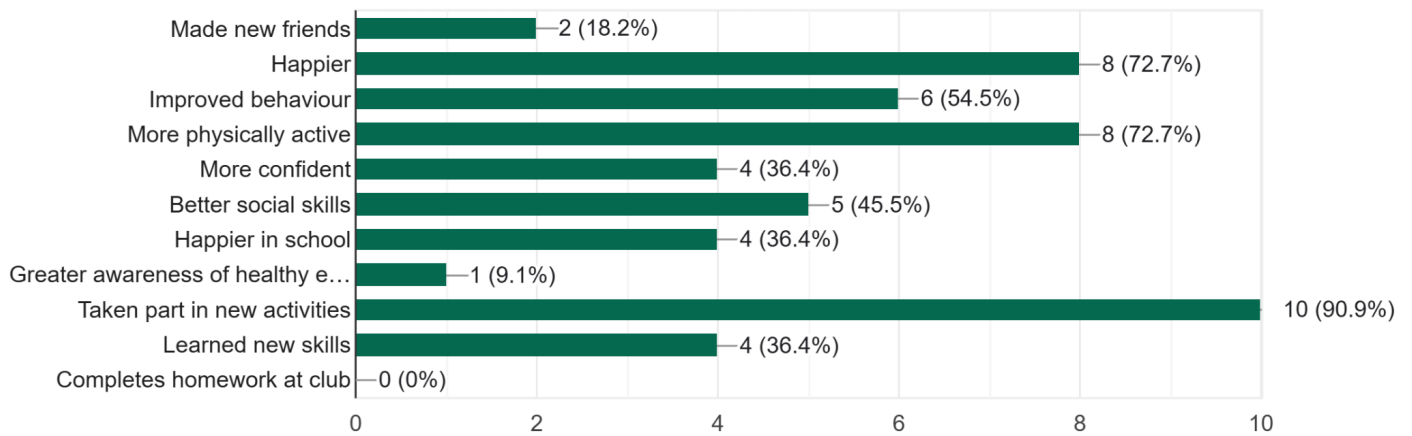
Please rate on a scale of 1- 4 the staff. (4=Excellent, 3 =Good, 2 = Adequate 1=Poor)

27 responses



What difference did attending club make to your child during the Easter holidays? (please tick all that apply)

11 responses



Key Achievements

- Continued safe, compliant holiday provision for autistic children and young people with complex needs.
- Strengthened operational policies and training.
- Ongoing safeguarding compliance through CIW registration and NMS.
- Recruitment and training of new sessional staff.
- Sustained positive family feedback and strong relationships with parents, carers and other professionals.

Despite the pressures on trustee capacity, Oak Hill maintained a stable and supportive environment for the children who attended.

Challenges

A number of challenges emerged during the year:

- **Trustee capacity:** resignations and increased personal commitments reduced available time for governance and operational oversight.
- **Funding uncertainty:** securing long-term funding beyond The National Lottery (ending October 2025) continued to prove challenging.

- **Staffing pressures:** finding and retaining specialised sessional staff remained difficult.
- **Increasing administrative and safeguarding requirements**, which place a heavy burden on a small volunteer trustee board.
- **Sustainability of the current model**, particularly the financial and operational feasibility of employing a full-time year-round Manager for holiday-only delivery.

While these challenges did not disrupt the 2024–25 financial year, they informed trustee discussions about the future structure and sustainability of the service going into the next reporting period.

Risks

The key risks identified in this financial year were:

1. **Insufficient long-term funding** to support the Manager role beyond October 2025.
2. **Limited trustee capacity** to meet CIW, safeguarding and operational governance requirements.
3. **Recruitment challenges**, particularly in securing experienced deputy managers and support workers.
4. **Rising operational costs** for venue hire, staffing, training, safeguarding checks and resources.

Mitigations included careful financial management, increased focus on grant funding applications, and continued monitoring of safeguarding and governance responsibilities.

Reserves Policy

The Board of Trustees maintains a reserves policy to ensure sufficient unrestricted funds to:

- continue operating for a short period in the event of reduced income
- meet staffing commitments
- cover any unexpected costs
- support regulatory and safeguarding responsibilities

Unrestricted reserves at 31 March 2025 totalled **£28,819**.

This level of reserves was lower than the ideal level but remained adequate for short-term commitments.

Plans for Future Periods

At the end of this financial year, trustees recognised the need to review the sustainability of the current operating model and funding structure. This included:

- assessing options for long-term funding
- reviewing staff structure and cost base
- exploring partnership opportunities
- considering how to maintain continuity of childcare provision for families if funding or staffing capacity is reduced

No formal decisions regarding structural change or closure were taken during the 2024–25 reporting period. A full sustainability review was planned for early 2025–26.

Responsibilities of Trustees

The Trustees are responsible for preparing this Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

In preparing these statements, trustees must:

- select suitable accounting policies and apply them consistently
- observe the methods and principles in the Charities SORP
- make reasonable and prudent judgements and estimates
- state whether applicable UK Accounting Standards have been followed
- prepare the financial statements on a going concern basis unless inappropriate to do so

The trustees confirm that they have complied with these responsibilities during the period.

Trustees

Trustees at April 2024

- Gwen Vaughan (Chair)
- Jane Weale
- Aji Gass Jarra

- Stephen Leadbetter
- Andy Hopkins
- Catherine Cains
- Claire Hawkins
- Amy Williams-Pring

Trustees at March 2025

- Gwen Vaughan (Chair)
- Andy Hopkins
- Catherine Cains
- Claire Hawkins
- Amy Williams-Pring
- Nigel Stephenson

(Jane, Gass and Stephen resigned during this period.)

Approval

This report was approved by the Board of Trustees on **15th Jan 2025**, and signed on their behalf by:

Gwen Vaughan

Chairperson of Board of Trustees

Oak Hill ASD Childcare CIO

Oakhill ASD Childcare

Charity No. 1190841

Trustees' Report and Unaudited Accounts

31 March 2025

Oakhill ASD Childcare
Statement of Financial Activities
for the year ended 31 March 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income and endowments from:					
Donations and legacies	2	4,361	63,639	68,000	29,133
Charitable activities	3	10,110	-	10,110	2,030
Total		14,471	63,639	78,110	31,163
Expenditure on:					
Other	4	34,353	34,878	69,231	18,328
Total		34,353	34,878	69,231	18,328
Net gains on investments		-	-	-	-
Net income	5	(19,882)	28,761	8,879	12,835
Transfers between funds		-	-	-	-
Net income before other gains/(losses)		(19,882)	28,761	8,879	12,835
Other gains and losses					
Net movement in funds		(19,882)	28,761	8,879	12,835
Reconciliation of funds:					
Total funds brought forward		40,701	889	41,590	28,754
Total funds carried forward		20,819	29,650	50,469	41,589

Oakhill ASD Childcare

Balance Sheet

at 31 March 2025

Charity No. 1190841

	Notes	2025 £	2024 £
Fixed assets			
Tangible assets	7	670	1,195
		<u>670</u>	<u>1,195</u>
Current assets			
Debtors	8	-	2,337
Cash at bank and in hand		50,049	38,202
		<u>50,049</u>	<u>40,539</u>
Creditors: Amount falling due within one year	9	(250)	(145)
Net current assets		<u>49,799</u>	<u>40,394</u>
Total assets less current liabilities		<u>50,469</u>	<u>41,589</u>
Net assets excluding pension asset or liability		<u>50,469</u>	<u>41,589</u>
Total net assets		<u><u>50,469</u></u>	<u><u>41,590</u></u>
The funds of the charity			
Restricted funds	10		
Restricted income funds		29,650	889
		<u>29,650</u>	<u>889</u>
Unrestricted funds			
General funds		20,819	40,701
		<u>20,819</u>	<u>40,701</u>
Total funds		<u><u>50,469</u></u>	<u><u>41,590</u></u>

Approved by the trustees on 28 January 2026

And signed on their behalf by:

A. Hopkins

Trustee

28 January 2026

for the year ended 31 March 2025

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Income from donations and legacies

Unrestricted	Restricted	Total	Total
		2025	2024
£	£	£	£
4,361	63,639	68,000	29,133
<u>4,361</u>	<u>63,639</u>	<u>68,000</u>	<u>29,133</u>

3 Income from charitable activities

Unrestricted	Total 2025	Total 2024
£	£	£
10,110	10,110	2,030
<u>10,110</u>	<u>10,110</u>	<u>2,030</u>

4 Other expenditure

	Unrestricted	Restricted	Total 2025	Total 2024
	£	£	£	£
Employee costs	25,704	34,878	60,582	15,017
Motor and travel costs	265	-	265	294
Premises costs	1,980	-	1,980	-
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	525	-	525	525
General administrative costs	4,337	-	4,337	1,226
Legal and professional costs	1,542	-	1,542	1,266
	<u>34,353</u>	<u>34,878</u>	<u>69,231</u>	<u>18,328</u>

5 Net income before transfers

	2025	2024
	£	£
This is stated after charging:		
Depreciation of owned fixed assets	525	525

6 Staff costs

	2025	2024
Salaries and wages	57,008	13,186
Pension costs	1,516	318
	<u>58,524</u>	<u>13,504</u>

No employee received emoluments in excess of £60,000.

7 Tangible fixed assets

	£	£
Cost or revaluation		
At 1 April 2024	3,170	3,170
At 31 March 2025	<u>3,170</u>	<u>3,170</u>
Depreciation and impairment		
At 1 April 2024	1,975	1,975
Depreciation charge for the year	525	525
At 31 March 2025	<u>2,500</u>	<u>2,500</u>
Net book values		
At 31 March 2025	<u>670</u>	<u>670</u>
At 31 March 2024	<u>1,195</u>	<u>1,195</u>

8 Debtors

	2025	2024
	£	£
Other debtors	-	2,337
	<u>-</u>	<u>2,337</u>

9 Creditors:
amounts falling due within one year

	2025	2024
	£	£
Trade creditors	-	145
Accruals	250	-
	<u>250</u>	<u>145</u>

10 Movement in funds

	At 1 April 2024	Incoming resources (including other gains/losses) £	Resources expended £	Gross transfers £	At 31 March 2025 £
Restricted funds:					
Restricted income funds:	889	63,639	(34,878)	-	29,650
<i>Total</i>	<u>889</u>	<u>63,639</u>	<u>(34,878)</u>	<u>-</u>	<u>29,650</u>
Unrestricted funds:					
General funds	40,701	14,471	(34,353)	-	20,819
Total funds	<u><u>41,590</u></u>	<u><u>78,110</u></u>	<u><u>(69,231)</u></u>	<u><u>-</u></u>	<u><u>50,469</u></u>

11 Analysis of net assets between funds

	Unrestricted funds £	Total £
Fixed assets	670	670
Net current assets	49,799	49,799
	<u>50,469</u>	<u>50,469</u>

12 Reconciliation of net debt

	At 1 April 2024 £	Cash flows £	At 31 March 2025 £
Cash and cash equivalents	38,202	11,847	50,049
	<u>38,202</u>	<u>11,847</u>	<u>50,049</u>
Net debt	<u>38,202</u>	<u>11,847</u>	<u>50,049</u>

13 Commitments

Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

	2025	2025	2024	2024
	Land and buildings	Other	Land and buildings	Other
	£	£	£	£
Operating leases with expiry date:				

Pension commitments

	2025	2024
	£	£
The pension cost charge to the charity amounted to:	<u>1,516</u>	<u>318</u>

Oakhill ASD Childcare
Detailed Statement of Financial Activities
for the year ended 31 March 2025

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income and endowments from:				
Donations and legacies	4,361	63,639	68,000	29,133
	<u>4,361</u>	<u>63,639</u>	<u>68,000</u>	<u>29,133</u>
Charitable activities	10,110	-	10,110	2,030
	<u>10,110</u>	<u>-</u>	<u>10,110</u>	<u>2,030</u>
Total income and endowments	14,471	63,639	78,110	31,163
Expenditure on:				
Employee costs				
Salaries/wages	22,130	34,878	57,008	13,186
Pension costs	1,516	-	1,516	318
Staff training	2,058	-	2,058	1,513
	<u>25,704</u>	<u>34,878</u>	<u>60,582</u>	<u>15,017</u>
Motor and travel costs				
Travel and subsistence	265	-	265	294
	<u>265</u>	<u>-</u>	<u>265</u>	<u>294</u>
Premises costs				
Rent	1,980	-	1,980	-
	<u>1,980</u>	<u>-</u>	<u>1,980</u>	<u>-</u>
General administrative costs, including depreciation and amortisation				
Depreciation of	525	-	525	525
Bank charges	55	-	55	-
Equipment expensed	1,759	-	1,759	316
General insurances	477	-	477	488
Software, IT support and related costs	298	-	298	258
Stationery and printing	784	-	784	114
Subscriptions	40	-	40	-
Sundry expenses	811	-	811	-
Telephone, fax and broadband	113	-	113	50
	<u>4,862</u>	<u>-</u>	<u>4,862</u>	<u>1,751</u>
Legal and professional costs				
Audit/Independent examination fees fees	250	-	250	-
Accountancy and bookkeeping	992	-	992	945
Other legal and professional costs	300	-	300	321

Oakhill ASD Childcare
Detailed Statement of Financial Activities

	1,542	-	1,542	1,266
Total of expenditure of other costs	34,353	34,878	69,231	18,328
Total expenditure	34,353	34,878	69,231	18,328
Net gains on investments	-	-	-	-
Net income	(19,882)	28,761	8,879	12,835
Net income before other gains/(losses)	(19,882)	28,761	8,879	12,835
Other Gains	-	-	-	-
Net movement in funds	(19,882)	28,761	8,879	12,835
Reconciliation of funds:				
Total funds brought forward	40,701	889	41,590	28,754
Total funds carried forward	20,819	29,650	50,469	41,589



Section A

Independent Examiner's Report

Report to the trustees

Oakhill ASD Childcare

**On accounts for the year
ended**

31st March 2025

**Charity no
(if any)**

1190841

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

31/01/2025

Name:

Sandra Wise

**Relevant professional
qualification(s) or body
(if any):**

CIPFA

Address:

124 Beaumont Road, Birmingham, B30 2DX

OAK HILL ASD CHILDCARE

England & Wales - Charity number 1190841

Accounts

Registered number: CE023566

Charity number: 1190841

Oak Hill ASD Childcare

UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31/03/2024

Prepared By:

Phil Bessant Limited Chartered
Management Accountants
Agincourt House 14
Clytha Park Road
Newport
Wales
NP20 4PB
UK

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31/03/2024**

TRUSTEES

Diane Offers
Caroline Smith
Aji Gass Jarra
Jane Adele Weale Mrs
Gwen Vaughan

REGISTERED OFFICE

Ysgol Bryn Derw
Melfort Road
NEWPORT
England and Wales
NP20 3FQ
UK

COMPANY NUMBER

CE023566

CHARITY NUMBER

1190841

ACCOUNTANTS

Phil Bessant Limited
Chartered Management Accountants
Agincourt House
14 Clytha Park Road
Newport
Wales
NP20 4PB
UK

**ACCOUNTS
FOR THE YEAR ENDED 31/03/2024**

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FOR THE YEAR ENDED 31/03/2024

TRUSTEES' REPORT

The trustees present their report and accounts for the year ended 31/03/2024.

PRINCIPAL ACTIVITIES

The principal activity of the charity in the year under review was General Charitable Purpose.

STRUCTURE GOVERNANCE AND MANAGEMENT

The Governing Instrument is the Constitution for the Charitable Incorporated Organization of 29 June 2020.

The organization is in its fourth year of operation and the Board of Trustees currently meets monthly. Oak Hill ASD Childcare ensures that all financial resources are used effectively and efficiently as discussed at the meetings, along with ensuring that Oak Hill ASD Childcare complies with legal requirements. The Board of Trustees also examines the most appropriate use of monies relating to projects entered into. The tight controls ensure that funds are spent for the purposes for which they were given and in accordance with the objectives of the charity.

Oak Hill ASD Childcare has received grant funding from the following funders:

- National Lottery
- Albert Hunt Trust
- Waterloo Foundation
- Clybiau Plant Cymru Kids' Clubs (Sustainability and Extra hands)
- Thomas Bailey Charitable Fund
- Comic Relief -GAVO
- Summer of Fun - Newport City Council
- St James Palace
- Renishaw Charities

Jane Weale is the Treasurer and Responsible Individual for the CIW registration and oversees the overall management of the Childcare. Jane Weale and Claire Hawkins were the Persons in Charge who manages the Holiday Club during the weeks of operation during Summer 2023.

Claire Hawkins was employed from April 2022 as the Development Officer funded through the National Lottery. The Development Officer was charged with developing the provision and overall management of the service.

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We were successful in securing 3 years funding from The National Lottery People and Places, for a development officer who will start work in April 2022. This role will support the development and management of the provision.

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The major risk facing the charity in the following year is recruiting new core staff to manage the day to day running of the provision and securing grant income to continue Oak Hill ASD Childcare's services into the following year. With the changes to the service the trustees have placed the process of developing both a 3year strategy and a fundraising strategy on hold until the Development Officer is in post.

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The Charity's main objective is to work for the public benefit to advance the education and provide for the recreation and care of children with additional and complex needs within the Newport local authority area by making services and facilities available to them during out of school hours and school holidays and providing appropriate training to staff and volunteers to enable them to deliver the service safely and effectively.

The Charity aims to raise funds and to invites and receive contributions in order to meet its objectives.

FOR THE YEAR ENDED 31/03/2024

TRUSTEES' REPORT

The Charity's current activities include:

- Registered Childcare provision for children with ASD and additional complex needs, during school holiday periods. The provision is held at Ysgol Bryn Derw.

We offer a totally unique childcare service in Newport. There is no childcare service for children with ASD and complex needs, but also the age range we support is unique.

As children get older, it gets harder and harder to find suitable childcare; it is very rare to find childcare available for over 14 years. Unlike their neurotypical peers, children with ASD and complex needs don't necessarily get easier to manage and more independent as they get older; in many ways the gap between them and their peers gets wider, but childcare options get narrower. At Oak Hill we are able to offer support up to the age of 19 and approximately 45% of your young people are over age 12 (the maximum age requiring a childcare service to be registered).

In the Summer of 2022, Oak Hill was open:

- for five weeks of the summer holidays (from the 27th of July 2022 - 25th August 2022)
- Monday - Thursday from 8.30am to 5.30pm
- offering half day or full day sessions

During the summer school holiday in 2022

- 100% of parents said their children enjoyed their time at Oak Hill and 100% of parents stated their child was happier from attending Oak Hill - supporting the children's wellbeing during the school holidays which is a very difficult time for many young people with ASD due to the lack of structure and routine.
- Over 70% of parents said their child's behavior had improved as a result of attending Oak Hill - supporting the children's emotional and mental health.
- Over 70% of parents said their child engaged in more physical activity as a result of attending Oak Hill - supporting the children's physical health.
- 58% of the families use Oak Hill so that they can work during the school holidays - helping to keep families out of poverty.
- Oak Hill offered 8, half day childcare sessions each week.
- Each session had a minimum of 8 children, a maximum of 12 children, and an average of 10 children.
- 21 individual young people attended Oak Hill ASD Childcare over the summer.
- In addition to the usual activities such as games, painting, outside play, cooking, crafts and so on, we ran several different workshops:
 - KeyCreate offering music-based workshops promoting physical and mental wellbeing.
 - Tennis workshops offered by Disability Sport Wales to help encourage our young people to try a new sport.
 - Circus skills workshop supporting improved gross and fine motor skills - but most of all a lot of fun.
 - Wellbeing sessions including reflexology and story massage.

ACHIEVEMENTS AND PERFORMANCE

One of our biggest achievements this year was to secure funding from the National Lottery to employ a part-time Development Manager for the club. We were delighted to recruit a very experienced individual who made a big contribution to the club. The Development Manager was instrumental in the club running successfully over the summer holidays. In September, the trustees met with the Development Manager to reflect on the summer period, future improvements for the club and the role of Development Manager. It was an incredibly useful session that helped the trustees formulate future plans for the club, as described later in this report.

Another great achievement this year was securing a substantial amount of funding from various funds (listed earlier in the report).

Thanks to the additional funding we received, we were able to recruit more staff and therefore offer more places in the summer of 2022 than ever before, helping more families, supporting more young people.

We trained more staff than ever before in the "basics" of first aid, food hygiene and safeguarding but also with tailored training in ASD and managing behavior.

Through The Waterloo Foundation we were incredibly fortunate to make a connection with the School of Psychology in Cardiff University. Many of the support workers were, or are currently, students on the Psychology degree course. Their understanding of

Autism and other developmental conditions was hugely positive, giving them a head start in many areas of the training. This was great for Oak Hill and the children at the club. We also believe that it was beneficial to the students - providing them with a paid opportunity to gain experience of working with a variety of young autistic people with complex needs. We hope this relationship between Oak Hill and the School of Psychology will continue in 2023 and beyond and are really grateful to The Waterloo Foundation for helping us make that link.

From the feedback we received from the families who made use of the service, we know that the service was hugely beneficial to the children who accessed it and their families. 100% of the children were judged to be happier having attended Oak Hill.

FINANCIAL REVIEW

Income in the current year has decreased by almost two folds as compared with previous year, similarly expenses have also decreased by in comparison with last year by almost 2.5 times.

PLANS FOR FUTURE PERIODS

Having more children attending more sessions that we've had before this summer, we learned a lot.

As a result, we are making a number of changes in the club to ensure we can continue to offer a high-quality service and, 2023 funding permitting, extend the service to be able to increase the number of children and young people who can access the club, while maintaining a safe and enjoyable environment built around the specific needs of the young people attending.

These changes include:

Increasing the spaces available

We have re-negotiated the lease with the school so that we can have access to more spaces when we next open. This will help us to further personalize and tailor the service and activities to the children. An example of why this is important is that we have a number of young people with Pica - an eating disorder in which a person eats things not usually considered food. This means anything small, that might represent a choking hazard, could be made available in the club for the safety and wellbeing of those young people. Contrary to this, there were children attending the club who had the cognitive ability, fine motor skills and play skills to enjoy lego and lego was a 'special interest' for them. With the extra space we will have available next year, we will be able to offer a safe environment for all the young people, while also being able to provide access to lego (and other games and toys with small pieces) to those children who would get a great experience from using it.

The increase in space will also help us establish some separate spaces for older, larger, young people from the smaller children. As we have noted earlier in the report, we accept young people with ASD and complex needs up to the age of 19, and from the age of 4. There are big physical differences in these age groups and making separate spaces will help us to ensure everyone has plenty of space to move around without bumping into each other.

Recruiting a full-time manager

This year demonstrated the importance of visiting the children who were registered with Oak Hill, in their school setting (and at their home) prior to them coming to the club. This is incredibly important to our ability to be able to tailor the experience to each young person, which is vital to their wellbeing and the wellbeing of those around them while at Oak Hill.

Having school visits and home visits by the Development Manager was invaluable in the planning of the service - understanding the needs of the young people helped enormously in establishing combinations of staff and young people for each session.

For a number of reasons, in Summer 2022, the club Manager role was taken on by the club Development Manager. Acting as the Club Manager, the Development Manager undertook the preparation needed prior to opening the club (school visits, home visits, staff recruitment, training, DBS checks, liaising with families etc.). We learned that had we recruited a club manager just to run the club, not having completed many of the tasks prior to opening, they would have been at a major disadvantage, not knowing the staff as well, only knowing the young people accessing the club on paper, not having had previous contact with the families and so on.

This, coupled with our long-term goal of opening in each school holiday, not just in the summer, made us realize that the service would hugely benefit from having a club manager employed all year round. We are currently applying for the funds for the full-time manager role.

Opening through all the school holidays

We have always had the long-term goal to open in all the school holidays, not just the summer. We know the demand is there among

the families, and we know we can get the staff in place as in our pilot year, in 2020-2021, we opened the club for a week in the October half term, for a week at Easter and for four weeks in the summer. Having only run in the summer of 2022, and learning what we did, we intended to run again in the summer of 2023. By then, we expect to have a full-time club manager in place. Having the full-time club manager and, of course, the funding to cover the support worker staff, it is our goal in the school year 2023-2024 to run the service for 9 weeks of school holidays (out of a total of 13 weeks).

RESERVES POLICY

The Board of Trustees has established a policy whereby the unrestricted funds not committed or invested in tangible assets (the free reserves) held by the charity should be to the amount of the running costs of one week's holiday provision. This will allow the Charity to run for a very short period of time, in the event of a significant reduction in funding. How the funding would be replaced, or activities changed would need to be addressed urgently, but should not compromise the primary objectives of Oak Hill ASD Childcare. This will be reviewed as the organization develops. Free reserves as of 31st March 2024 total £41,589.

RESPONSIBILITIES OF TRUSTEES

The Trustees, as listed on page 1, are responsible for the preparation of the Trustees Annual report and the financial statements in accordance with applicable law and regulations.

Company law requires Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charitable Incorporated Organization and the income and expenditure of the Charitable Incorporated Organization for that period.

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006. This report was approved by the Board of Trustees on 03/06/2024.

Mrs Gwen Vaughan
Chairperson of Board of Trustees

INDEPENDENT EXAMINER'S STATEMENT

FOR THE YEAR ENDED 31/03/2024

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OAK HILL ASD CHILDCARE

I report on the accounts of the company for the year ended 31/03/2024.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income did not exceed £250,000.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

FOR THE YEAR ENDED 31/03/2024

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and

- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Date:

Phil Bessant Limited
Chartered Management Accountants
Agincourt House
14 Clytha Park Road
Newport
Wales
NP20 4PB
UK

**ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED ACCOUNTS
OF OAK HILL ASD CHILDCARE, FOR THE YEAR ENDED 31/03/2024**

In order to assist you to fulfill your duties under the Companies Act 2006, we have prepared for your approval the accounts of OakHill ASD Childcare for the year ended 31/03/2024 as set out on pages - to (1) from the company's accounting records and from information and explanations you have given us.

As a practicing member of the, we are subject to its ethical and other professional requirements which are detailed on their website.

This report is made solely to the Board of Directors of Oak Hill ASD Childcare, as a body, in accordance with the terms of our engagement letter dated. Our work has been undertaken solely to prepare for your approval the accounts of Oak Hill ASD Childcare and state those matters that we have agreed to state to the Board of Directors of Oak Hill ASD Childcare, as a body, in this report, in accordance with the requirements of the as detailed on their website. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Oak Hill ASD Childcare and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Oak Hill ASD Childcare has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profitability of Oak Hill ASD Childcare. You consider that Oak Hill ASD Childcare is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Oak Hill ASD Childcare. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Phil Bessant Limited
Chartered Management Accountants
Agincourt House
14 Clytha Park Road
Newport
Wales
NP20 4PB
UK

Statement of Financial Activities
for the year ended 31/03/2024

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Income				
Income from Charitable Activities	2,030			
Income from generated funds	24,633	4,500	31,163	68,466
Total Income and endowments	26,663	4,500	31,163	68,466
Expenses				
Costs of generating funds Expenditure on Charitable activities	14,717	3,611	18,328	47,296
Total Expenses	14,717	3,611	18,328	47,296
Net gains on investments				
Net Income	11,946	889	12,835	21,170
Gains/(losses) on revaluation of fixed assets				
Net movement in funds:				
Net income for the year	11,946	889	12,835	21,170
Total funds brought forward	28,754	-	28,754	7,584
Net funds carried forward	40,700	889	41,589	28,754

This statement of financial activities includes all gains and losses recognized in the year. All income and expenditure derive from continuing activities.

Oak Hill ASD Childcare

BALANCE SHEET AT 31/03/2024

	Notes	2024 £	2023 £
FIXED ASSETS			
Tangible assets	3	1,195	1,720
CURRENT ASSETS			
Debtors (amounts falling due within one year)	4	2,337	2,150
Cash at bank and in hand		38,202	24,892
		<u>40,539</u>	<u>27,042</u>
CREDITORS: Amounts falling due within one year	5	<u>145</u>	<u>8</u>
NET CURRENT ASSETS		<u>40,394</u>	<u>27,034</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>41,589</u>	<u>28,754</u>
CAPITAL AND RESERVES			
Unrestricted funds			
General fund	6	40,700	34,160
Restricted funds			
	7	<u>889</u>	<u>(5,406)</u>
		<u>41,589</u>	<u>28,754</u>

For the year ending 31/03/2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the board of trustees on 03/06/2024 and signed on their behalf by

.....
Mrs Gwen Vaughan
Trustee

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31/03/2024**

1. ACCOUNTING POLICIES

1a. Basis of Accounting

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

1b. Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1c. Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

1d. Allocation and Apportionment of Costs

All costs relate to the single activity of the charitable company and are recognized accordingly.

1e. Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

1f. Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Fixtures and Fittings	reducing balance 25%
Equipment	reducing balance 33.33%

1g. Turnover

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

2. EMPLOYEES

	2024	2023
	No.	No.
Average number of employees	10	10

3. TANGIBLE FIXED ASSETS

	Fixtures and Fittings	Equipment	Total
Cost	£	£	£
At 01/04/2023	950	2,220	3,170
Additions	-	-	-
At 31/03/2024	950	2,220	3,170
Depreciation			
At 01/04/2023	419	1,031	1,450
For the year	133	392	525
At 31/03/2024	552	1,423	1,975
Net Book Amounts			
At 31/03/2024	398	797	1,195
At 31/03/2023	531	1,189	1,720

4. DEBTORS

	2024	2023
	£	£
Amounts falling due within one year:		
Other debtors	2,337	2,150
	2,337	2,150

Oak Hill ASD Childcare

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	145	8
Other creditors	-	-
	145	8

6. UNRESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
General fund	34,160	26,663	(14,717)	-	46,106
	34,160	26,663	(14,717)	-	46,106

7. RESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
	(5,406)	4,500	(3,611)	-	(4,517)
	(5,406)	4,500	(3,611)	-	(4,517)

Oak Hill ASD Childcare

Incoming Resources
for the year ended 31/03/2024

	2024	2023
	£	£
Incoming resources		
Incoming resources from generated funds	<u>31,163</u>	<u>68,466</u>
	<u>31,163</u>	<u>68,466</u>

Oak Hill ASD Childcare

Expenses
for the year ended 31/03/2024

	2024	2023
	£	£
Expenses		
Costs of generating funds		
Charitable Activities		
Advertisement & Marketing	-	300
Rates	-	600
Insurance	488	479
Salaries	13,186	33,890
NIC employer (wages and salaries)	-	-
Health and safety	-	-
Pension	318	292
Staff training	1,513	1,950
Equipment maintenance	316	5,545
Computer costs	258	302
Motor expenses - fuel and oil	294	169
Accountancy fees	945	900
Professional fees	321	1,656
Laundry	-	-
Stationery & office supplies	114	405
Telephone	50	60
Bank charges	-	-
Subscription	-	16
Depreciation of fixtures and fittings	392	177
Depreciation of equipment	133	555
Total Expense	18,328	47,296

OAK HILL ASD CHILDCARE

England & Wales - Charity number 1190841

Accounts

Registered number: 1190841

Charity number: 1190841

Oak Hill ASD Childcare

UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31/03/2023

Prepared By:
Phil Bessant Limited
Chartered Management Accountants
Agincourt House
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**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31/03/2023**

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Diane Offers
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Aji Gass Jarra
Jane Adele Weale
Mrs Gwen Vaughan

REGISTERED OFFICE

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**ACCOUNTS
FOR THE YEAR ENDED 31/03/2023**

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FOR THE YEAR ENDED 31/03/2023

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The organization is in its third year of operation and the Board of Trustees currently meets monthly. Oak Hill ASD Childcare ensures that all financial resources are used effectively and efficiently as discussed at the meetings, along with ensuring that Oak Hill ASD Childcare complies with legal requirements. The Board of Trustees also examines the most appropriate use of monies relating to projects entered into. The tight controls ensure that funds are spent for the purposes for which they were given and in accordance with the objectives of the charity.

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Claire Hawkins was employed from April 2022 as the Development Officer funded through the National Lottery. The Development Officer was charged with developing the provision and overall management of the service.

It was recognized that the work required for the running of the club was too much for the trustees to manage and therefore it was decided that we would only run for the summer holidays. Unfortunately, by changing the delivery to Summer only, the two core-staff made the decision to leave, and as we were unable to recruit core Staff Jane Weale and Claire Hawkins the Development officer managed the club for 5 weeks during the Summer.

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FOR THE YEAR ENDED 31/03/2023

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- Registered Childcare provision for children with ASD and additional complex needs, during school holiday periods. The provision is held at Ysgol Bryn Derw.

We offer a totally unique childcare service in Newport. There is no childcare service for children with ASD and complex needs, but also the age range we support is unique.

As children get older, it gets harder and harder to find suitable childcare; it is very rare to find childcare available for over 14 years. Unlike their neurotypical peers, children with ASD and complex needs don't necessarily get easier to manage and more independent as they get older; in many ways the gap between them and their peers gets wider, but childcare options get narrower. At Oak Hill we are able to offer support up to the age of 19 and approximately 45% of your young people are over age 12 (the maximum age requiring a childcare service to be registered).

In the Summer of 2022, Oak Hill was open:

- for five weeks of the summer holidays (from the 27th of July 2022 - 25th August 2022)
- Monday - Thursday from 8.30am to 5.30pm
- offering half day or full day sessions

During the summer school holiday in 2022

- 100% of parents said their children enjoyed their time at Oak Hill and 100% of parents stated their child was happier from attending Oak Hill - supporting the children's wellbeing during the school holidays which is a very difficult time for many young people with ASD due to the lack of structure and routine.
- Over 70% of parents said their child's behavior had improved as a result of attending Oak Hill - supporting the children's emotional and mental health.
- Over 70% of parents said their child engaged in more physical activity as a result of attending Oak Hill - supporting the children's physical health.
- 58% of the families use Oak Hill so that they can work during the school holidays - helping to keep families out of poverty.
- Oak Hill offered 8, half day childcare sessions each week.
- Each session had a minimum of 8 children, a maximum of 12 children, and an average of 10 children.
- 21 individual young people attended Oak Hill ASD Childcare over the summer.
- In addition to the usual activities such as games, painting, outside play, cooking, crafts and so on, we ran several different workshops:
 - KeyCreate offering music-based workshops promoting physical and mental wellbeing.
 - Tennis workshops offered by Disability Sport Wales to help encourage our young people to try a new sport.
 - Circus skills workshop supporting improved gross and fine motor skills - but most of all a lot of fun.
 - Wellbeing sessions including reflexology and story massage.

ACHIEVEMENTS AND PERFORMANCE

One of our biggest achievements this year was to secure funding from the National Lottery to employ a part-time Development Manager for the club. We were delighted to recruit a very experienced individual who made a big contribution to the club. The Development Manager was instrumental in the club running successfully over the summer holidays. In September, the trustees met with the Development Manager to reflect on the summer period, future improvements for the club and the role of Development Manager. It was an incredibly useful session that helped the trustees formulate future plans for the club, as described later in this report.

Another great achievement this year was securing a substantial amount of funding from various funds (listed earlier in the report).

Thanks to the additional funding we received, we were able to recruit more staff and therefore offer more places in the summer of 2022 than ever before, helping more families, supporting more young people.

We trained more staff than ever before in the "basics" of first aid, food hygiene and safeguarding but also with tailored training in ASD and managing behavior.

Through The Waterloo Foundation we were incredibly fortunate to make a connection with the School of Psychology in Cardiff University. Many of the support workers were, or are currently, students on the Psychology degree course. Their understanding of Autism and other developmental conditions was hugely positive, giving them a head start in many areas of the training. This was great for Oak Hill and the children at the club. We also believe that it was beneficial to the students - providing them with a paid opportunity to gain experience of working with a variety of young autistic people with complex needs. We hope this relationship between Oak Hill and the School of Psychology will continue in 2023 and beyond and are really grateful to The Waterloo Foundation for helping us make that link.

From the feedback we received from the families who made use of the service, we know that the service was hugely beneficial to the children who accessed it and their families. 100% of the children were judged to be happier having attended Oak Hill.

FINANCIAL REVIEW

Income in the current year has increased by almost four folds as compared with previous year, similarly expense have also increased by in comparison with last year by almost 1.5 times.

PLANS FOR FUTURE PERIODS

Having more children attending more sessions that we've had before this summer, we learned a lot.

As a result, we are making a number of changes in the club to ensure we can continue to offer a high-quality service and, 2023 funding permitting, extend the service to be able to increase the number of children and young people who can access the club, while maintaining a safe and enjoyable environment built around the specific needs of the young people attending.

These changes include:

Increasing the spaces available

We have re-negotiated the lease with the school so that we can have access to more spaces when we next open. This will help us to further personalize and tailor the service and activities to the children. An example of why this is important is that we have a number of young people with Pica - an eating disorder in which a person eats things not usually considered food. This means anything small, that might represent a choking hazard, could be made available in the club for the safety and wellbeing of those young people. Contrary to this, there were children attending the club who had the cognitive ability, fine motor skills and play skills to enjoy lego and lego was a 'special interest' for them. With the extra space we will have available next year, we will be able to offer a safe environment for all the young people, while also being able to provide access to lego (and other games and toys with small pieces) to those children who would get a great experience from using it.

The increase in space will also help us establish some separate spaces for older, larger, young people from the smaller children. As we have noted earlier in the report, we accept young people with ASD and complex needs up to the age of 19, and from the age of 4. There are big physical differences in these age groups and making separate spaces will help us to ensure everyone has plenty of space to move around without bumping into each other.

Recruiting a full time manager

This year demonstrated the importance of visiting the children who were registered with Oak Hill, in their school setting (and at their home) prior to them coming to the club. This is incredibly important to our ability to be able to tailor the experience to each young person, which is vital to their wellbeing and the wellbeing of those around them while at Oak Hill.

Having school visits and home visits by the Development Manager was invaluable in the planning of the service - understanding the needs of the young people helped enormously in establishing combinations of staff and young people for each session.

For a number of reasons, in Summer 2022, the club Manager role was taken on by the club Development Manager. Acting as the Club Manager, the Development Manager undertook the preparation needed prior to opening the club (school visits, home visits, staff recruitment, training, DBS checks, liaising with families etc.). We learned that had we recruited a club manager just to run the club, not having completed many of the tasks prior to opening, they would have been at a major disadvantage, not knowing the staff as well, only knowing the young people accessing the club on paper, not having had previous contact with the families and so on.

This, coupled with our long-term goal of opening in each school holiday, not just in the summer, made us realize that the service would hugely benefit from having a club manager employed all year round. We are currently applying for the funds for the full-time manager role.

Opening through all the school holidays

We have always had the long-term goal to open in all the school holidays, not just the summer. We know the demand is there among the families, and we know we can get the staff in place as in our pilot year, in 2020-2021, we opened the club for a week in the October half term, for a week at Easter and for four weeks in the summer. Having only run in the summer of 2022, and learning what we did, we intended to run again in the summer of 2023. By then, we expect to have a full-time club manager in place. Having the full-time club manager and, of course, the funding to cover the support worker staff, it is our goal in the school year 2023-2024 to run the service for 9 weeks of school holidays (out of a total of 13 weeks).

RESERVES POLICY

The Board of Trustees has established a policy whereby the unrestricted funds not committed or invested in tangible assets (the free reserves) held by the charity should be to the amount of the running costs of one week's holiday provision. This will allow the Charity to run for a very short period of time, in the event of a significant reduction in funding. How the funding would be replaced, or activities changed would need to be addressed urgently, but should not compromise the primary objectives of Oak Hill ASD Childcare. This will be reviewed as the organization develops. Free reserves as of 30th March 2023 total £28,754.

RESPONSIBILITIES OF TRUSTEES

The Trustees, as listed on page 1, are responsible for the preparation of the Trustees Annual report and the financial statements in accordance with applicable law and regulations.

Company law requires Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charitable Incorporated Organisation and the income and expenditure of the Charitable Incorporated Organisation for that period.

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006. This report was approved by the Board of Trustees on 18/07/2023.



Mrs Gwen Vaughan
Chairperson of Board of Trustees

**INDEPENDENT EXAMINER'S STATEMENT
FOR THE YEAR ENDED 31/03/2023**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OAK HILL ASD CHILDCARE

I report on the accounts of the company for the year ended 31/03/2023.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income did not exceed £250,000.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

FOR THE YEAR ENDED 31/03/2023

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and

- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 16.7.23

Phil Bessant Limited
Chartered Management Accountants
Agincourt House
14 Clytha Park Road
Newport
Wales
NP20 4PB
UK

**ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED ACCOUNTS
OF OAK HILL ASD CHILDCARE, FOR THE YEAR ENDED 31/03/2023**

In order to assist you to fulfill your duties under the Companies Act 2006, we have prepared for your approval the accounts of Oak Hill ASD Childcare for the year ended 31/03/2022 as set out on pages - to (1) from the company's accounting records and from information and explanations you have given us.

As a practising member of the, we are subject to its ethical and other professional requirements which are detailed on their website.

This report is made solely to the Board of Directors of Oak Hill ASD Childcare, as a body, in accordance with the terms of our engagement letter dated. Our work has been undertaken solely to prepare for your approval the accounts of Oak Hill ASD Childcare and state those matters that we have agreed to state to the Board of Directors of Oak Hill ASD Childcare, as a body, in this report, in accordance with the requirements of the as detailed on their website. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Oak Hill ASD Childcare and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Oak Hill ASD Childcare has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profitability of Oak Hill ASD Childcare. You consider that Oak Hill ASD Childcare is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Oak Hill ASD Childcare. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Phil Bessant Limited
Chartered Management Accountants
Agincourt House
14 Clytha Park Road
Newport
Wales
NP20 4PB
UK

**Statement of Financial Activities
for the year ended 31/03/2023**

	Unrestricted	Restricted	2023	2022
	funds	funds	Total	Total
	£	£	£	£
Income				
Income from Charitable Activities	<u>11,790</u>			
Income from generated funds	<u>31,175</u>	<u>25,500</u>	<u>68,465</u>	<u>13,725</u>
Total Income and endowments	<u>42,965</u>	<u>25,500</u>	<u>68,465</u>	<u>13,725</u>
Expenses				
Costs of generating funds				
Expenditure on Charitable activities	<u>16,390</u>	<u>30,906</u>	<u>47,296</u>	<u>18,570</u>
Total Expenses	<u>16,390</u>	<u>30,906</u>	<u>47,296</u>	<u>18,570</u>
Net gains on investments				
Net Income	26,575	(5,406)	21,169	(4,845)
Gains/(losses) on revaluation of fixed assets				
Net movement in funds:				
Net income for the year	<u>26,575</u>	<u>(5,406)</u>	<u>21,169</u>	<u>(4,845)</u>
Total funds brought forward	<u>7,585</u>	<u>-</u>	<u>7,585</u>	<u>12,430</u>
Net funds carried forward	<u>34,160</u>	<u>(5,406)</u>	<u>28,754</u>	<u>7,585</u>

This statement of financial activities includes all gains and losses recognized in the year. All income and expenditure derive from continuing activities.

Oak Hill ASD Childcare

BALANCE SHEET AT 31/03/2023

	Notes	2023 £	2022 £
FIXED ASSETS			
Tangible assets	3	1,720	1,877
CURRENT ASSETS			
Debtors (amounts falling due within one year)	4	2,150	444
Cash at bank and in hand		24,892	5,272
		27,042	5,716
CREDITORS: Amounts falling due within one year	5	8	8
NET CURRENT ASSETS		27,034	5,708
TOTAL ASSETS LESS CURRENT LIABILITIES		28,754	7,585
CAPITAL AND RESERVES			
Unrestricted funds	7		
General fund		34,160	13,575
Restricted funds	8	(5,406)	(5,990)
		28,754	7,585

For the year ending 31/03/2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the board of trustees on 08/08/2023 and signed on their behalf by

.....

 Mrs Gwen Vaughan
 Trustee

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31/03/2023**

1. ACCOUNTING POLICIES

1a. Basis of Accounting

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

1b. Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1c. Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

1d. Allocation and Apportionment of Costs

All costs relate to the single activity of the charitable company and are recognized accordingly.

1e. Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

1f. Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Fixtures and Fittings	reducing balance 25%
Equipment	reducing balance 33.33%

1g. Turnover

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

2. EMPLOYEES

	2023	2022
	No.	No.
Average number of employees	10	10

3. TANGIBLE FIXED ASSETS

	Fixtures and Fittings	Equipment	Total
Cost	£	£	£
At 01/04/2022	950	1,645	2,595
Additions	-	575	575
At 31/03/2023	950	2,220	3,170
Depreciation			
At 01/04/2022	242	476	718
For the year	177	555	732
At 31/03/2023	419	1,031	1,450
Net Book Amounts			
At 31/03/2023	531	1,189	1,720
At 31/03/2022	708	1,169	1,877

4. DEBTORS

	2023	2022
	£	£
Amounts falling due within one year:		
Other debtors	2,218	444
	2,218	444

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade creditors	8	8
Other creditors	-	-
	8	8

6. LIMITED BY GUARANTEE

The company is limited by guarantee and does not have share capital. Each member gives a guarantee to contribute a sum not exceeding £, to the company should it be wound up. At 31/03/2023 there were members.

7. UNRESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
General fund	7,585	42,965	(16,390)	-	34,160
	7,585	42,965	(16,390)	-	34,160

8. RESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
	-	25,500	(30,906)	-	(5,406)
	-	25,500	(30,906)	-	(5,406)

Oak Hill ASD Childcare

**Incoming Resources
for the year ended 31/03/2023**

	2023	2022
	£	£
Incoming resources		
Incoming resources from generated funds	<u>68,465</u>	<u>13,725</u>
	<u>68,465</u>	<u>13,725</u>

Oak Hill ASD Childcare

Expenses
for the year ended 31/03/2022

	2023	2022
	£	£
Expenses		
Costs of generating funds		
Charitable Activities		
Advertisement & Marketing	300	158
Rates	600	696
Insurance	479	437
Salaries	33,890	11,600
NIC employer (wages and salaries)	-	22
Health and safety	-	40
Pension	292	
Staff training	1,950	990
Equipment maintenance	5,545	118
Computer costs	302	216
Motor expenses - fuel and oil	169	81
Accountancy fees	900	2,076
Professional fees	1,656	1,396
Laundry	-	-
Stationery & office supplies	405	74
Telephone	60	-
Bank charges	-	-
Subscription	16	
Depreciation of fixtures and fittings	177	236
Depreciation of equipment	555	430
Total Expense	47,296	18,570

OAK HILL ASD CHILDCARE

England & Wales - Charity number 1190841

Accounts

Registered number: 1190841

Charity number: 1190841

Oak Hill ASD Childcare

UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31/03/2022

Prepared By:

Phil Bessant Limited
Chartered Management Accountants
Agincourt House
14 Clytha Park Road
Newport
Wales
NP20 4PB

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31/03/2022**

TRUSTEES

Diane Offers
Caroline Smith
Aji Gass Jarra
Jane Adele Weale
Mrs Gwen Vaughan

REGISTERED OFFICE

Ysgol Bryn Derw
Melfort Road
NEWPORT
England and Wales
NP20 3FQ

COMPANY NUMBER

1190841

CHARITY NUMBER

1190841

ACCOUNTANTS

Phil Bessant Limited
Chartered Management Accountants
Agincourt House
14 Clytha Park Road
Newport
Wales
NP20 4PB

**ACCOUNTS
FOR THE YEAR ENDED 31/03/2022**

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FOR THE YEAR ENDED 31/03/2022

TRUSTEES' REPORT

The trustees present their report and accounts for the year ended 31/03/2022.

PRINCIPAL ACTIVITIES

The principal activity of the charity in the year under review was General Charitable Purpose.

STRUCTURE GOVERNANCE AND MANAGEMENT

The Governing Instrument is the Constitution for the Charitable Incorporated Organization of 29 June 2020.

The organization is in its first year of operation and the Board of Trustees currently meets on a weekly basis. Oak Hill ASD Childcare ensures that all financial resources are used effectively and efficiently as discussed at the meetings, along with ensuring that Oak Hill ASD Childcare complies with legal requirements. The Board of Trustees also examines the most appropriate use of monies relating to projects entered into. The tight controls ensure that funds are spent for the purposes which they were given and in accordance with the objectives of the charity.

Oak Hill ASD Childcare has received grant funding from the following funders: Clybiau Plant Cymru Kids' Clubs Extra Hands, Sustainability and Summer of Fun Grants, Margaret Davies Foundation, Aviva Crowdfunder, Monmouthshire Building Society and Newport City Council Summer of Fund. This funding allows Oak Hill ASD Childcare to employ the staff to run 3 days during the Easter Holiday and for 4 weeks for 3 days per week during the Summer Holiday. We had intended to run for other holiday periods but due to the ongoing COVID pandemic, we were unable to operate due to staff isolating.

Jane Weale is the Treasurer and Responsible Individual for the CIW registration and oversees the overall management of the Childcare. Natalie Davies is the Person in Charge who manages the Holiday Club during the weeks of operation until November 2021.

It was recognized that the work required for the running of the club was too much for the trustees to manage and therefore it was decided that we would only run for the summer holidays. Unfortunately, by changing the delivery to Summer only, the two core-staff made the decision to leave, and we are currently looking to recruit new core staff.

We were successful in securing 3 years funding from The National Lottery People and Places, for a development officer who will start work in April 2022. This role will support the development and management of the provision.

RISKS

The major risk facing the charity in the following year is recruiting new core staff to manage the day to day running of the provision and securing grant income to continue Oak Hill ASD Childcare's services into the following year. With the changes to the service the trustees have placed the process of developing, both a 3 year strategy and a fundraising strategy on hold until the Development Officer is in post.

OBJECTIVES AND ACTIVITIES

The Charity's main objective is to work for the public benefit to advance the education and provide for the recreation and care of children with additional and complex needs within the Newport local authority area by making services and facilities available to them during out of school hours and school holidays and providing appropriate training to staff and volunteers to enable them to deliver the service safely and effectively.

The Charity aims to raise funds and to invites and receive contributions in order to meet its objectives.

FOR THE YEAR ENDED 31/03/2022

TRUSTEES' REPORT

The Charity's current activities include:

- Registered Childcare provision for children with ASD and additional complex needs, during school holiday periods. The provision is held at Ysgol Bryn Derw.

ACHIEVEMENTS AND PERFORMANCE

Oak Hill ASD Childcare has many key achievements. During this financial year the charity has:

- Securing funding to run for two holiday periods.
- Being able to offer places to a maximum of 8 children per day (still under COVID restrictions).
- Secured funding for Development Officer Post.

FINANCIAL REVIEW

Income has decreased this year compared with last despite expenses increasing. The largest increase has been that of staff costs this year which have almost doubled.

PLANS FOR FUTURE PERIODS

The Charity plans on continuing its activities to promote its aims and objectives in the near future.

The Board of Trustees continues to draw in funding from a number of sources. The Organization will develop of a 3 year strategy and the accompanying Fundraising Strategy within the next year. There are plans to apply to The National Lottery People & Places fund for a Development Officer and running costs for 3 years. The Development Worker will take on the day-to-day work for the organization, allowing the Trustees to be focused on the strategic development of the organization.

RESERVES POLICY

The Board of Trustees has established a policy whereby the unrestricted funds not committed or invested in tangible assets (the free reserves) held by the charity should be to amount of the running costs of one week's holiday provision. This will allow the Charity to run for a very short period of time, in the event of significant reduction in funding. How the funding would be replaced, or activities changed would need to be addressed urgently, but should not compromise the primary objectives of Oak Hill ASD Childcare. This will be reviewed as the organization develops. Free reserves as of 30th March 2021 total £3,474.

RESPONSIBILITIES OF TRUSTEES

The Trustees, as listed on page 2, are responsible for the preparation of the Trustees Annual report and the financial statements in accordance with applicable law and regulations.

Company law requires Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charitable Incorporated Organization and the income and expenditure of the Charitable Incorporated Organization for that period.

FOR THE YEAR ENDED 31/03/2022

TRUSTEES' REPORT

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and accounting estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006.

This report was approved by the Board of Trustees on 17/11/2022.

Mrs Gwen Vaughan
Trustee

INDEPENDENT EXAMINER'S STATEMENT

FOR THE YEAR ENDED 31/03/2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OAK HILL ASD CHILDCARE

I report on the accounts of the company for the year ended 31/03/2022 .

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of .

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

FOR THE YEAR ENDED 31/03/2022

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and

- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

.....

Date:

Phil Bessant Limited
Chartered Management Accountants
Agincourt House
14 Clytha Park Road
Newport
Wales
NP20 4PB

**ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED ACCOUNTS
OF OAK HILL ASD CHILDCARE, FOR THE YEAR ENDED 31/03/2022**

In order to assist you to fulfill your duties under the Companies Act 2006, we have prepared for your approval the accounts of Oak Hill ASD Childcare for the year ended 31/03/2022 as set out on pages - to (1) from the company's accounting records and from information and explanations you have given us.

As a practising member of the , we are subject to its ethical and other professional requirements which are detailed on their website.

This report is made solely to the Board of Directors of Oak Hill ASD Childcare, as a body, in accordance with the terms of our engagement letter dated . Our work has been undertaken solely to prepare for your approval the accounts of Oak Hill ASD Childcare and state those matters that we have agreed to state to the Board of Directors of Oak Hill ASD Childcare, as a body, in this report, in accordance with the requirements of the as detailed on their website. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Oak Hill ASD Childcare and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Oak Hill ASD Childcare has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profitability of Oak Hill ASD Childcare. You consider that Oak Hill ASD Childcare is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Oak Hill ASD Childcare. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Phil Bessant Limited
Chartered Management Accountants
Agincourt House
14 Clytha Park Road
Newport
Wales
NP20 4PB

**Statement of Financial Activities
for the year ended 31/03/2022**

	Unrestricted funds	Restricted funds	2022 Total	<i>2021 Total</i>
	£	£	£	£
Income				
Income from generated funds				
Income from charitable activities	4,829	8,896	13,725	<i>21,823</i>
Total Income and endowments	4,829	8,896	13,725	<i>21,823</i>
Expenses				
Costs of generating funds				
Expenditure on Charitable activities	3,684	14,886	18,570	<i>9,393</i>
Total Expenses	3,684	14,886	18,570	<i>9,393</i>
Net gains on investments				
Net Income	1,145	(5,990)	(4,845)	<i>12,430</i>
Gains/(losses) on revaluation of fixed assets				
Net movement in funds:				
Net income for the year	1,145	(5,990)	(4,845)	<i>12,430</i>
Total funds brought forward	12,430	-	12,430	-
Net funds carried forward	13,575	(5,990)	7,585	<i>12,430</i>

This statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

BALANCE SHEET AT 31/03/2022

	Notes	2022 £	2021 £
FIXED ASSETS			
Tangible assets	3	1,877	1,646
CURRENT ASSETS			
Debtors (amounts falling due within one year)	4	444	241
Cash at bank and in hand		5,272	12,420
		<u>5,716</u>	<u>12,661</u>
CREDITORS: Amounts falling due within one year	5	<u>8</u>	<u>1,877</u>
NET CURRENT ASSETS		<u>5,708</u>	<u>10,784</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>7,585</u>	<u>12,430</u>
CAPITAL AND RESERVES			
Unrestricted funds	7		
General fund		13,575	373
Restricted funds	8	<u>(5,990)</u>	<u>12,057</u>
		<u>7,585</u>	<u>12,430</u>

For the year ending 31/03/2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board of trustees on 17/11/2022 and signed on their behalf by

.....
Mrs Gwen Vaughan
Trustee

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31/03/2022**

1. ACCOUNTING POLICIES

1a. Basis Of Accounting

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

1b. Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1c. Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1d. Allocation And Apportionment Of Costs

All costs relate to the single activity of the charitable company and are recognised accordingly.

1e. Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

1f. Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Fixtures and Fittings	reducing balance 25%
Equipment	reducing balance 33.33%

1g. Turnover

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

2. EMPLOYEES

	2022	2021
	No.	No.
Average number of employees	10	10

3. TANGIBLE FIXED ASSETS

	Fixtures and Fittings £	Equipment £	Total £
Cost			
At 01/04/2021	950	748	1,698
Additions	-	897	897
At 31/03/2022	950	1,645	2,595
Depreciation			
At 01/04/2021	6	46	52
For the year	236	430	666
At 31/03/2022	242	476	718
Net Book Amounts			
At 31/03/2022	708	1,169	1,877
At 31/03/2021	944	702	1,646

4. DEBTORS

	2022	2021
	£	£
Amounts falling due within one year:		
Other debtors	444	241
	444	241

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	8	8
Other creditors	-	1,869
	8	1,877
	8	1,877

6. LIMITED BY GUARANTEE

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum not exceeding £, to the company should it be wound up. At 31/03/2022 there were members.

7. UNRESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
General fund	12,430	4,829	(3,684)	-	13,575
	12,430	4,829	(3,684)	-	13,575
	12,430	4,829	(3,684)	-	13,575

8. RESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
	-	8,896	(14,886)	-	(5,990)
	-	8,896	(14,886)	-	(5,990)
	-	8,896	(14,886)	-	(5,990)

Oak Hill ASD Childcare

**Incoming Resources
for the year ended 31/03/2022**

	2022	2021
	£	£
Incoming resources		
Incoming resources from generated funds	<u>13,725</u>	<u>21,823</u>
	<u>13,725</u>	<u>21,823</u>

Oak Hill ASD Childcare

Expenses
for the year ended 31/03/2022

	2022	2021
	£	£
Expenses		
Costs of generating funds		
Charitable Activities		
Advertisement & Marketing	158	-
Rates	696	360
Insurance	437	169
Salaries	11,600	6,056
NIC employer (wages and salaries)	22	189
Health and safety	40	544
Staff training	990	435
Equipment maintenance	118	656
Computer costs	216	72
Motor expenses - fuel and oil	81	80
Accountancy fees	2,076	-
Professional fees	1,396	297
Laundry	-	160
Stationery & office supplies	74	257
Telephone	-	65
Bank charges	-	1
Depreciation of fixtures and fittings	236	6
Depreciation of equipment	430	46
	<u>18,570</u>	<u>9,393</u>
	<u>18,570</u>	<u>9,393</u>

OAK HILL ASD CHILDCARE

England & Wales - Charity number 1190841

Accounts

Registered number: 1190841

Charity number: 1190841

Oak Hill ASD Childcare

UNAUDITED ACCOUNTS

FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021

Prepared By:

Phil Bessant Limited

Chartered Management Accountants

72 Caerau Road

Newport

South Wales

NP20 4HJ

FINANCIAL STATEMENTS
FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021

TRUSTEES

Diane Offers
Caroline Smith
Aji Gass Jarra
Jane Adele Weale
Mrs Gwen Vaughan

REGISTERED OFFICE

Ysgol Bryn Derw
Melfort Road
NEWPORT
England and Wales
NP20 3FQ

COMPANY NUMBER

1190841

CHARITY NUMBER

1190841

ACCOUNTANTS

Phil Bessant Limited
Chartered Management Accountants
72 Caerau Road
Newport
South Wales
NP20 4HJ

**ACCOUNTS
FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021**

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FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021

TRUSTEES' REPORT

The trustees present their report and accounts for the period from 29 June 2020 to period ended 31/03/2021

PRINCIPAL ACTIVITIES

The principal activity of the charity in the period from 29 June 2020 to period under review was General Charitable Purpose .

STRUCTURE GOVERNANCE AND MANAGEMENT

The Governing Instrument is the Constitution for the Charitable Incorporated Organisation of 29 June 2020.

The organisation is in its first year of operation and the Board of Trustees currently meets on a weekly basis. Oak Hill ASD Childcare ensures that all financial resources are used effectively and efficiently as discussed at the meetings, along with ensuring that Oak Hill ASD Childcare complies with legal requirements. The Board of Trustees also examines the most appropriate use of monies relating to projects entered into. The tight controls ensure that funds are spent for the purposes which they were given and in accordance with the objectives of the charity.

Oak Hill ASD Childcare has received grant funding from the following funders Clybiau Plant Cymru Kids' Clubs and The National Lottery Awards for All. This funding allows Oak Hill ASD Childcare to employ the staff to run the Holiday Club provision. The pilot was run for 5 days in the October half term, the organisation then applied to be registered with the Care Inspectorate Wales, in order to provide full day childcare. Registration had not been completed by the February half term and ran 2hour sessions. Registration was received in March.

Jane Weale is the Treasurer and Responsible Individual for the CIW registration and oversees the overall management of the Childcare. Natalie Davies is the Person in Charge who manages the Holiday Club during the weeks of operation.

RISKS

The major risk facing the charity in the following year is securing grant income to continue Oak Hill ASD Childcare's services into the following year. The trustees are in the process of developing, both a 3year strategy and a fundraising strategy that will look to continue the employment of the staff and running of the childcare provision. They are will also look at securing funding for a development officer.

OBJECTIVES AND ACTIVITIES

The Charity's main objective is to work for the public benefit to advance the education and provide for the recreation and care of children with additional and complex needs within the Newport local authority area by making services and facilities available to them during out of school hours and school holidays and providing appropriate training to staff and volunteers to enable them to deliver the service safely and effectively.

The Charity aims to raise funds and to invites and receive contributions in order to meet its objectives.

FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021

TRUSTEES' REPORT

The Charity's current activities include:

- Registered Childcare provision for children with ASD and additional complex needs, during school holiday periods. The provision is held at Ysgol Bryn Derw.

ACHIEVEMENTS AND PERFORMANCE

Oak Hill ASD Childcare has many key achievements. During this financial year the charity has:

- Become a Charitable Incorporated Organisation;
- Registered with Care Inspectorate Wales as a full day childcare provision;
- Obtained funding to allow the organisation to deliver provision for October half term 2020, February half term, Easter, May half term and 4 weeks at the Summer of 2021;
- Two core staff employed, and 9 support workers employed.

FINANCIAL REVIEW

To be completed by accountant.

PLANS FOR FUTURE PERIODS

The Charity plans on continuing its activities to promote its aims and objectives soon.

The Board of Trustees continues to draw in funding from several sources. The Organisation will develop of a 3year strategy and the accompanying Fundraising Strategy within the next year. There are plans to apply to The National Lottery People & Places fund for a Development Officer and running costs for 3 years. The Development Worker will take on the day-to-day work for the organisation, allowing the Trustees to be focused on the strategic development of the organisation.

RESERVES POLICY

The Board of Trustees has established a policy whereby the unrestricted funds not committed or invested in tangible assets (the free reserves) held by the charity should be to amount of the running costs of one week's holiday provision. This will allow the Charity to run for a very short period of time, in the event of significant reduction in funding. How the funding would be replaced, or activities changed would need to be addressed urgently, but should not compromise the primary objectives of Oak Hill ASD Childcare. This will be reviewed as the organisation develops. Free reserves as of 30th March 2021 total £1,353.

RESPONSIBILITIES OF TRUSTEES

The Trustees, as listed below, are responsible for the preparation of the Trustees Annual report and the financial statements in accordance with applicable law and regulations.

Company law requires Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charitable Incorporated Organisation and the income and expenditure of the Charitable Incorporated Organisation for that period.

FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021

TRUSTEES' REPORT

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and accounting estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006.

This report was approved by the Board of Trustees on 20/07/2021



Mrs Gwen Vaughan
Trustee

**INDEPENDENT EXAMINER'S STATEMENT
FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OAK HILL ASD CHILDCARE

I report on the accounts of the company for the period from 29 June 2020 to period ended 31/03/2021 .

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Chartered Institute of Management Accountants .

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT
FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and

- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached


.....

Date: 5/5/21

Phil Bessant Limited
Chartered Management Accountants
72 Caerau Road
Newport
South Wales
NP20 4HJ

**ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED ACCOUNTS
OF OAK HILL ASD CHILDCARE, FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021**

In order to assist you to fulfill your duties under the Companies Act 2006, we have prepared for your approval the accounts of Oak Hill ASD Childcare for the period from 29 June 2020 to period ended 31/03/2021 as set out on pages - to (1) from the company's accounting records and from information and explanations you have given us.

As a practising member of the Chartered Institute of Management Accountants, we are subject to its ethical and other professional requirements which are detailed on their website.

This report is made solely to the Board of Directors of Oak Hill ASD Childcare, as a body, in accordance with the terms of our engagement letter dated . Our work has been undertaken solely to prepare for your approval the accounts of Oak Hill ASD Childcare and state those matters that we have agreed to state to the Board of Directors of Oak Hill ASD Childcare, as a body, in this report, in accordance with the requirements of the Chartered Institute of Management Accountants as detailed on their website. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Oak Hill ASD Childcare and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Oak Hill ASD Childcare has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profitability of Oak Hill ASD Childcare. You consider that Oak Hill ASD Childcare is exempt from the statutory audit requirement for the period from 29 June 2020 to period.

We have not been instructed to carry out an audit or a review of the accounts of Oak Hill ASD Childcare. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Phil Bessant Limited
Chartered Management Accountants
72 Caerau Road
Newport
South Wales
NP20 4HJ

Oak Hill ASD Childcare

**Statement of Financial Activities
for the year ended 31/03/2021**

	Unrestricted funds	Restricted funds	2021 Total
	£	£	£
Income			
Income from generated funds			
Income from charitable activities	4,405	17,417	21,824
Total Income and endowments	4,405	17,417	21,824
Expenses			
Costs of generating funds			
Expenditure on Charitable activities	4,032	5,360	9,394
Total Expenses	4,032	5,360	9,394
Net gains on investments			
Net Income	373	12,057	12,430
Gains/(losses) on revaluation of fixed assets			
Net movement in funds:			
Net income for the year	373	12,057	12,430
Net funds carried forward	373	12,057	12,430

This statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

Oak Hill ASD Childcare

BALANCE SHEET AT 31/03/2021

	Notes		2021 £
FIXED ASSETS			
Tangible assets	3		1,646
CURRENT ASSETS			
Debtors (amounts falling due within one year)	4	241	
Cash at bank and in hand		<u>12,420</u>	
		12,661	
CREDITORS: Amounts falling due within one year	5	<u>1,877</u>	
NET CURRENT ASSETS			<u>10,784</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>12,430</u>
CAPITAL AND RESERVES			
Unrestricted funds	7		
General fund			373
Restricted funds	8		<u>12,057</u>
			<u>12,430</u>


For the year ending 31/03/2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board of trustees on 20/07/2021 and signed on their behalf by


.....
Mrs Gwen Vaughan
Trustee

**NOTES TO THE ACCOUNTS
FOR THE PERIOD FROM 29 JUNE 2020 TO PERIOD ENDED 31/03/2021**

1. ACCOUNTING POLICIES

1a. Basis Of Accounting

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

1b. Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1c. Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1d. Allocation And Apportionment Of Costs

All costs relate to the single activity of the charitable company and are recognised accordingly.

1e. Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

1f. Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Fixtures and Fittings	reducing balance 25%
Equipment	reducing balance 33.33%

Oak Hill ASD Childcare

1g. Turnover

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

2. EMPLOYEES

	2021	No.
Average number of employees	10	No.

3. TANGIBLE FIXED ASSETS

	Fixtures and Fittings £	Equipment £	Total £
Cost			
Additions	950	748	1,698
At 31/03/2021	<u>950</u>	<u>748</u>	<u>1,698</u>
Depreciation			
For the period from 29 June 2020 to period	6	46	52
At 31/03/2021	<u>6</u>	<u>46</u>	<u>52</u>
Net Book Amounts			
At 31/03/2021	<u><u>944</u></u>	<u><u>702</u></u>	<u><u>1,646</u></u>

4. DEBTORS

	2021
	£
Amounts falling due within one year:	
Other debtors	<u>241</u>
	<u><u>241</u></u>

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021
	£
Trade creditors	8
Other creditors	1,869
	1,877

6. LIMITED BY GUARANTEE

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum not exceeding £, to the company should it be wound up. At 31/03/2021 there were members.

7. UNRESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
General fund	-	4,405	(4,032)	-	373
	-	4,405	(4,032)	-	373

8. RESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
	-	17,418	(5,361)	-	12,057
	-	17,418	(5,361)	-	12,057

Oak Hill ASD Childcare

**Incoming Resources
for the year ended 31/03/2021**

	2021
	£
Incoming resources	
Incoming resources from generated funds	
	<u>21,824</u>
	<u>21,824</u>

Oak Hill ASD Childcare

Expenses
for the year ended 31/03/2021

	2021
	£
Expenses	
Costs of generating funds	
Charitable Activities	
Rates	360
Insurance	169
Salaries	6,056
NIC employer (wages and salaries)	189
Health and safety	544
Staff training	435
Equipment maintenance	657
Computer costs	72
Motor expenses - fuel and oil	80
Professional fees	297
Laundry	160
Stationery & office supplies	257
Telephone	65
Bank charges	1
Depreciation of fixtures and fittings	6
Depreciation of equipment	46
	<u>9,394</u>

9,394