

PENGUIN DAYCARE

England & Wales - Charity number 1190833

Details

Other names	PENGUIN PLAYGROUP
Status	Registered
Legal form	CIO
Registered	2020-08-12
Register	View on the Charity Commission register

Contact

Address Ty Mes at Westwood
Early Years and Childcare Faciltiy
Tabernacle Street
Buckley
CH7 2JT

Phone 07955114184

Email penguingroup0@gmail.com

Website penguindaycare.co.uk

Activities

Objects: THE OBJECT OF THE CIO IS TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN IN WALES, FOR THE PUBLIC BENEFIT, BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THEIR NEEDS THROUGH HIGH QUALITY CHILDCARE PROVISION.

Activities: Children's day care service based in Buckley, Flintshire

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Flintshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£120,536	£100,935	-	-
2023-08-31	£125,674	£96,741	-	-
2022-08-31	£40,932	£56,438	-	-
2021-08-31	£50,210	£45,507	-	-

Trustees

Name	Role	Appointed
Cheryl Quirk		2020-07-27
Courtne -Jade Whiting-Tierney		2025-12-08
Hannah Michelle Hopper		2025-12-08
Wayne Samuels		2022-04-28

PENGUIN DAYCARE

England & Wales - Charity number 1190833

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st AUGUST 2024
FOR
PENGUIN DAYCARE**

**Guy Walmsley Limited
Chartered Accountants & Registered Auditors
3 Grove Road
Wrexham
LL11 1DY**

**PENGUIN DAYCARE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31st AUGUST 2024**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1190833

Registered Housing Association

A024

Principal Address

Westwood Centre
Tabernacle Street
Buckley
Flintshire
CH7 2JT

Trustees

Ashley Fraser	Treasurer (appointed 1st September 2022)
Cheryl Quirk	
Wayne Samuels	(appointed 28th April 2022)
Hannah Salisbury-Todd	(appointed 24th May 2023)
Amanda Williams	(appointed 24th May 2023)

Independent Examiner

Guy Walmsley Limited
Chartered Accountants
3 Grove Road
Wrexham
LL11 1DY

Penguin Daycare Quality of Care Review - Summer 2024

A - Service Details

Methods of collecting views

We collect views in a number of ways:

We distribute Parent Questionnaires during the Summer term, in the format of a google forms survey.

We collate Early Years Wales development worker visit logs.

Jane Bartley (Healthy Pre Schools officer)

We have informal chats to parents daily (see Questionnaire responses).

Children's voice is used to follow interests, share their likes and views (more formally with ASC children).

Our Facebook page is updated with posts weekly and responses noted.

We have a website with contact details, useful information and key policies, and a section on the Westwood School website.

We use Seesaw to evidence activities and provide message to and from parents.

We work closely with the Nursery staff at Westwood school.

We liaise with staff at the Westwood Centre and share course information with staff and parents.

We have had involvement with the ALN service during observation visits.

(183 words)

Numbers Involved

We sent out the questionnaire link to all the families who currently use our setting, and have had forms from 25 families completed online. Other feedback is monitored weekly on Seesaw and our Facebook page.

To the end of June we had 91 children registered for the year Sept 23-July 24.

Feedback was provided from 5 professionals.

Afternoon numbers attending have been steady through the year, with 9 children receiving Childcare offer places and an average of 18 children each afternoon in total. The expansion of Flying Start has increased numbers for morning and afternoon sessions to 20 children in total - with close liaison with the Flying Start team.

(104 words)

Summary of Responses

The questionnaires are accessible on google forms on the laptop.

All parents knew who the person in charge was.

All parents confirmed that there is a clear drop off and collection in place, a friendly and welcoming environment and prompt greeting and dismissing the children.

All parents said they speak to staff daily.

All parents were comfortable in speaking to staff if they had any problems.

96% of parents confirmed that they felt staff listened to them when discussing their child. 1 parents replied with a negative response, who we speak at length with daily and have supported the family over the course of 2 years.

All parents were happy with the information they receive and communication methods used.

88% of parents were aware of activities provided through accessing seesaw and talking to their child, but 100% replied that they were right for their child.

All parents said they were happy with their child's progress and their overall experience and gave positive comments in addition.

All parents are happy with the activities we provide, and several gave additional positive comments.

Early opening question - 7.30am. 1 parent who uses Flying Start funded sessions only, with fixed session times.

Opening until 6pm option - 1 Flying Start child responded, who attends a morning session, 1 child who attends 1 morning and 1 day 8.30-3 each week, and 1 child whose parent is at University during term times.

Opened during school holidays - 1 parent whose child attends morning only, term time only Flying Start funded sessions, 1 child who is leaving in July to go to another local Primary School, 1 parent with a CCO place until July 24 and a child in the local primary school onsite, 1 parent whose child currently attends a morning and one short day a week, 1 parents who is at university, 1 parent whose child attends CCO sessions currently until July 24, and 1 parent whose child attends afternoons CCO and one child attends after school club very occasionally, and one child who attends After School club 4 days a week.

Are there any additional comments you would like to make?

17 responses

No

Both my boys love penguins, they have so much fun. Staff are brilliant and the setting is excellent When I drop my son off he isn't always happy to go as he doesn't like leaving me, but the staff in daycare are always making him feel comfortable and he's always having fun and smiling when he comes out I think penguins is amazing! They have been brilliant with my son . An he has really enjoyed his time here :) Wonderful and fantastic staff the environment is welcoming my child is always happy to go to afterschool club

I appreciate everyones hard work and patience with my son. I know it's challenging meeting the needs of such a varied age range of children. Without your facilities, I would struggle to continue with uni so I am very grateful for everything thank you

Fabulous setting. Friendly staff. Great activities.

... has come on so much since joining penguins and I thank each and every one of the staff for helping with her development

Friendly hard working staff

Penguins has really helped to develop her confidence and social skills

The staff are lovely as is the setting.

Thank you for all your care and love!

Would be great if it was open on training days more so than all school holidays. As random days can be difficult with work and no family support.

Fantastic Daycare, amazing staff. My daughter loves to go to Penguins.

(276 words)

Action to Improve

Audit viability and demand for earlier opening, and holiday club - currently recruiting new staff who are able to work holiday club weeks (June 24)

Continue to work with Nursery staff and Stay and Play sessions to promote options for childcare and funding.

Continue to work with the local community and Schools to ensure we are able to provide what is needed for local families.

(words)

B – Quality & Standard

1 - Well Being - Service Evaluation

We provide an effective transition for children and parents, as many of our children begin with playgroup or Flying Start sessions, then move into Early Entitlement, and Nursery with wraparound childcare, and then finally to After School club.

We have positive relationships with the Nursery and Westwood Centre staff, and work together whenever possible for the benefit of the children.

We work hard to promote all aspects of well-being. We provide a range of resources to meet the needs and interests of the children and are actively implementing aspects of the Planning in the Moment training as well as the New Curriculum pathways.

As a staff we work together, sharing strengths and initiatives, and implementing improvements as a result of training attended.

More so than ever following the pandemic, we believe very strongly in promoting all aspects of well-being.

Our setting is a calm and welcoming space, with existing resources, new resources purchased to enhance the areas, and authentic items to create communication friendly spaces. Outside we have a space with grass and tarmac with secure school perimeters accessed by a walkway with intercom system.

Our staff listen to the children, value what they say and ensure that the children feel valued. We use positive reinforcement, stickers and praise. We consider the group and individual needs of the children, using a layout that enables them to access the toys and facilities with ease, promoting independence and choice, throughout their session. This helps the children settle and feel confident as soon as they arrive.

During circle time, the children are able to learn and also develop their relationships with their peers through speaking and listening activities, songs and stories.

A sense of belonging is encouraged through each child having their own named wellies, a lunch bag rack and coat pegs. We also have a book of photos and captions about each child, to encourage a sense of belonging. Block play is enhanced with a display of local landmarks, and matching blocks provide opportunities to "build" their town.

Having a relatively small number of staff, we feel the children quickly get to know us, form relationships and develop confidence. A key person system has been introduced to further enhance the close relationships with key members of staff, who work during specific sessions each day.

New children joining the groups through the year have settled in really well and parents/carers are happy with the way that their children are gaining new skills, confidence and enjoy what we offer.

(416 words)

Priorities for improvement

A Flying Start grant was awarded to improve specific resources, and was used to purchase an additional low daisy table and chairs, some additional sensory toys and some snack time resources to help with independence.

A Moondance Foundation grant for funded ASC places in the Summer term 24 was awarded to enable a funded After School club place for 4 sessions a week.

A Cooperative Community fund grant was made available to us in November 2023, which has been used to enhance and improve our outdoor spaces for both our children and parent/community involvement.

Indoors we have continued to move furniture, and bring in more soft furnishings to give an area with more defined cosy spaces to sit and chat or share books.

Outside, where lots of our children love to be, we have planned with the children what they'd like to do. We have a dedicated space for growing herbs and fruit. The children have already enjoyed planting, watering, harvesting and eating the fruit and vegetables and this is developing a nurturing attitude, and pride in their "garden", this year with the addition of potato s!

Whilst we are meeting the majority of children's needs in the setting and are good at identifying children who require additional support, we have had input from the ALN team to support one of our children. Working with Nursery staff and parents, we have had a consistent approach, and had shared strategies.

We will measure these improvements through observations, individual profiles, parent feedback, professional feedback and when we seek the views of the children themselves.

(287 words)

Our Assessment

Good

2 - Care & Development - Service Evaluation

We feel that the care and development of our children is one of our strengths.

The setting is a secure environment in the grounds of Westwood School, within fenced and gated school grounds.

Our planning has aimed to incorporate interests as well as using the PITM approach encouraged by our local Authority. We developed a system of key person groups for observations, and trialled various methods of capturing evidence from observations.

Observations are recorded in the child's Learning Journey folder, along with photographic evidence on Seesaw, which Parents and carers are able to access and comment upon.

We continue to use events through the year as a stimulus for activities, including celebrations relating to different cultures and the Welsh language and heritage.

We have rewritten several policies, which have been approved by CIW, to ensure that we offer a best practice in all areas. We also promote physical well-being through toileting and nappy changing, which has a signed policy. The practitioners encourage independence when using the toilet in agreement with parents/carers.

Physical play time is built into each session, encouraging exercise and developing gross motor skills.

We have also developed links to outside agencies to gain extra support for children who have additional needs. The practitioners identify additional requirements, request the necessary assessments and support and act upon recommendations.

We are able to monitor how effective these steps are through parent feedback, the children's participation in activities, professional feedback, observations and the completion of the children's learning journeys.

The benefit of these actions is that we have healthy happy children attending our setting who are confident in their play and making developmental progress.

(332 words)

Priorities for Improvement

xx

We will measure these improvements through feedback from professionals, inspectors, parents and the children.

(106 words)

Our Assessment

Good

3 - Environment - Service Evaluation

Our secure setting in the local community, is within the school premises with locked external gates and a keypad system entry. It is a fresh, clean, light and airy setting which allows for internal and external play to run in conjunction with each other, encouraging choice. An additional benefit of the setting is that the toilets are off the main room, with no requirement to leave the main setting for any required toileting. We have made the conscious decision as a staff to lay out the inside and outside areas to be adaptable when we have new resources and ideas.

Risk Assessments are completed for indoor and outdoor areas on a daily basis. We also manage our own fire and security safety checks weekly.

Fire Drill Practices and Lockdown procedure practices are carried out regularly and are recorded.

The First Aid Box and contents are up to date, and records of any accidents or incidents are kept in the first aid book, parents are notified and reports are signed.

We have a good range of equipment and resources available, which are checked regularly. Grants to equip the new building have been applied for and fundraising has been undertaken in order to purchase additional resources.

(202 words)

Priorities for improvement

Next year we have identified Welsh as one of our priorities. We will aim to develop the use of Welsh words and phrases, and the confidence of staff, along with additional resources to ensure our setting reflects our geographical position as a setting in Wales.

We have applied for a grant to enable us to have blinds fitted to the back doors of the setting to help us comply with the procedures in our lockdown policy..

We will monitor these improvements through the completion of Grant monitoring forms, feedback from inspectors on inspection reports, parents through the introduction of a comment book and professional visitors in their visit reports. Another measure of our improvement would be increasing Playgroup attendance and numbers.

(words)

Our Assessment

Excellent

4 - Leadership & Management - Service Evaluation

We continue to work hard to establish and develop strong leadership and management within the setting. In order to achieve this both the practitioners and committee have held regular meetings and we have utilised the advice of our Early Years Wales development officer. Grants have been applied for where possible to ensure the financial viability of the setting whilst we increase numbers attending to a level where we become self sustaining at all sessions

Supervisions and annual appraisal have taken place, which give us useful information to move our provision forwards.

In order to support this development further, practitioners have attended a number of different training courses this year, including:

- First Aid
- Safeguarding B and C
- Healthy Snack training
- Loving the Language (Welsh)
- Autism Training
- Physio training for use in sessions
- Wellcomms Training (FS)
- Healthy snack training

- Autism Reality training
- Makaton level 1
- Belonging training
- Social Care Wales Leadership and Management event
- 3 Enablers course
- Lunch and Learn EYW
- Charities Buying Group webinar
- Challenging behaviour training
- Flying Start training session
- EYW Professional Conversation - Registration
- Alice Sharp training
- Schemas training
- Marketing made easy - Clybiau Plant Cymru

(281 words)

Priorities for improvement

We have 2 members of staff currently completing their level 3 CCPLD qualification with an approximate end date of December 2024.

We continue to be proactive in attending any relevant training offered, and request funding to enable staff attend any courses for their professional development.

(words)

Our Assessment

Good

Name of Responsible Individual: Cheryl Quirk

Signed: C Quirk

Date: 12.7.2024

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
PENGUIN DAYCARE
FOR THE YEAR ENDED 31st AUGUST 2024**

Independent examiner's report to the trustees of Penguin Daycare.

I report to the charity trustees on my examination of the accounts of Penguin Daycare for the year ended 31st August 2024.

Responsibilities and basis of report

As the charity's trustees of Penguin Daycare you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act)

I report in respect of my examination of the accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the playgroup as required by section 130 of the Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A.S. Griffiths

Simon Griffiths (Senior statutory auditor)
for and on behalf of Guy Walmsley Limited
Chartered Accountants & Registered Auditors
3 Grove Road
Wrexham
LL11 1DY

Date: 30/06/2025

PENGUIN DAYCARE
CHARITY NUMBER 1190833
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31st AUGUST 2024

	Unrestricted Funds £	Restricted Funds £	Endow- ment funds £	2024 Total funds £	Year End 31/08/23 £
RECEIPTS					
Fees	32,080	-	-	32,080	32,503
Flintshire CC	84,470	-	-	84,470	45,719
Flying Start	-	-	-	-	14,048
Flintshire CC Grants	-	589	-	589	32,503
Donations	250	-	-	250	850
CoOp Fundraising	2,839	-	-	2,839	-
Transfer of Funds b/f	-4,879	4,879	-	-	-
SUBTOTAL	<u>114,760</u>	<u>5,468</u>	<u>-</u>	<u>120,228</u>	<u>125,623</u>
ASSETS AND INVESTMENTS SALES					
Bank Interest	308	-	-	308	51
TOTAL RECEIPTS	<u>115,068</u>	<u>5,468</u>	<u>-</u>	<u>120,536</u>	<u>125,674</u>
PAYMENTS					
Wages	75,898	-	-	75,898	61,162
Pension	1,784	-	-	1,784	639
Rent	4,290	-	-	4,290	4,049
Insurance	685	-	-	685	648
Phone	427	-	-	427	346
Repairs & renewals	-	-	-	-	7,141
Equipment	148	-	-	148	759
Accountancy	877	-	-	877	360
Training	406	-	-	406	81
Software	1,439	-	-	1,439	1,181
Charges	62	-	-	62	64
Sundries	2,396	-	-	2,396	-
Restricted Grant Return	-	-	-	-	118
General Expenses	251	-	-	251	717
Legal Expenses	1,335	-	-	1,335	-
SUBTOTAL	<u>89,998</u>	<u>-</u>	<u>-</u>	<u>89,998</u>	<u>77,265</u>
ASSETS AND INVESTMENT PURCHASES					
Play Equipment	4,049	6,888	-	10,937	19,476
TOTAL PAYMENTS	<u>94,047</u>	<u>6,888</u>	<u>-</u>	<u>100,935</u>	<u>96,741</u>
NET OF RECEIPTS AND PAYMENTS	<u>21,021</u>	<u>-1,420</u>	<u>-</u>	<u>19,601</u>	<u>28,933</u>
TRANSFERS BETWEEN FUNDS					
CASH FUNDS AT START OF PERIOD	36,959	2,009	-	38,968	10,035
CASH FUNDS AS at 31st AUGUST 2024	<u>57,980</u>	<u>589</u>	<u>-</u>	<u>58,569</u>	<u>38,968</u>

**PENGUIN DAYCARE
CHARITY NUMBER 1190833
STATEMENT OF ASSETS & LIABILITIES
FOR THE YEAR ENDED 31st AUGUST 2024**

CASH FUNDS	Unrestricted funds	Restricted funds	Endowment funds	2024 Funds £
	£	£	£	£
Bank Current Account	31,764	589	-	32,353
Bank Savings Account	26,106	-	-	26,106
Petty Cash	111	-	-	111
TOTAL CASH FUNDS	57,981	589	-	58,569
 OTHER MONETARY ASSETS	-	-	-	-
 ASSETS RETAINED FOR CHARITIES OWN USE				
	Funds to which assets belong	2024 cost £		2023 cost £
Furniture, fixtures & fittings	Unrestricted	5,784		5,784
Electrical items	Unrestricted	1,950		1,950
Toys & equipment	Unrestricted	19,422		15,373
Toys & equipment	Restricted	26,364		19,476
		53,520		42,583
 LIABILITIES				
		2024 £		2023 £
Independent Examination fee	Unrestricted	360		360
		360		360

PENGUIN DAYCARE

England & Wales - Charity number 1190833

Accounts

REGISTERED CHARITY NUMBER: 1190833

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st AUGUST 2023
FOR
PENGUIN DAYCARE**

**Guy Walmsley Limited
Chartered Accountants & Registered Auditors
3 Grove Road
Wrexham
LL11 1DY**

**PENGUIN DAYCARE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31st AUGUST 2023**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1190833

Registered Housing Association

A024

Principal Address

Westwood Centre

Tabernacle Street

Buckley

Flintshire

CH7 2JT

Trustees

Ashley Fraser

Cheryl Quirk

Wayne Samuels

Hannah Salisbury-Todd

Amanda Williams

Treasurer (appointed 1st September 2022)

(appointed 28th April 2022)

(appointed 24th May 2023)

(appointed 24th May 2023)

Independent Examiner

Guy Walmsley Limited

Chartered Accountants

3 Grove Road

Wrexham

LL11 1DY

Penguin Daycare Annual Report 2022-2023

- Summary of current management arrangements
- Penguin Daycare is a CIO (Charity Incorporated Organisation) with a Committee of five individuals acting as trustees for the Charity - Amanda Williams, Cheryl Quirk, Ashley Fraser, Hannah Salisbury and Wayne Samuels.
- There are 5 members of staff, who manage the day to day provision with one of those currently working 1 to 1 as support for a Flying Start funded child. Julie Walker is Childcare manager and Delyth Parry is Deputy manager.
- Performance

Please see the latest summary of the accounts for the financial performance of the Charity.

During the last year 88 children were registered with the Charity.
Of those, 57 were actively using the setting by Summer Term 2023:
14 CCO funded
9 Flying Start Funded
12 daycare sessions
20 After School club (no children attend 5 days a week)

September 2022 saw the acceptance of us as a Flying Start provider, as the Buckley postcode area became a Flying Start area again. From October we began welcoming children each morning 9-11.30.

Demand for the service, now that the new setting is built, open and running (April 2022) and the beginning of Flying Start funded places (Sep 22) has increased. This is due largely to the morning Flying Start funded places and the increasing amount of children using the Childcare Offer places in the afternoons.

Feedback is continuously sought and satisfaction from parents remains immensely positive through parent questionnaires returned and feedback received on both Seesaw and the Facebook page.

All staff are up to date with First Aid qualifications, Safeguarding training and DBS checks.

PAT testing on our electrical appliances was carried out in November 2022.

2 members of staff have successfully completed their level 2 CCLD qualification. Our manager is due to complete her level 4 qualification this summer.

We manned a stall at Westwood School as part of a family engagement event in October, and at the school parents evening in November, and attended open afternoon events in the Nursery class.

Penguin Daycare Annual Report 2022-2023

In February we ran a series of workshops for parents and children as part of the Platiau Plant grant for Healthy Eating.

We had visits from Jane Bartley our Healthy Pre-School officer, Designed to Smile team, Angela Cottam our Flying Start advisory teacher, Elaine from Early Years Wales, Tutors from Coleg Cambria, Jackie Dines Additional needs support, Staff from Rhos Helyg Pre School, Kinnerton Little Acorn staff, Coryn from Bryn Coch, Physiotherapy and Speech and Language teams, and Jackie Lawson from CIW to approve our increased maximum number.

Numerous training opportunities have been taken up this year, including:

- Emergency Paediatric First Aid -Delyth (February)
- Schoolcomms system ongoing training
- Tiny Tums snack training
- Gro-Brain online training (all staff)
- EYW network meeting - New Curriculum
- Tax-Free Childcare Webinar refresher
- PACEY online training with Alice Sharp
- Moving and Positioning course - Hayley (Funded by Flying Start)
- Early Years and Children's Rights
- EYW resources for playing training (March 23)
- CIW virtual event update
- New Curriculum online Training (March- 3 staff)
- PITM Network meeting
- Co-operative Community fund information and support meetings
- CCO Provider claims training (for new Digital system Dec 2022)
- MAKATON training as part of Flying Start training.
- HWB units as CPD for new curriculum (Enabling Pathways)
- Safeguarding level 3 training (now rearranged as 2 days in September)
- TTS research group online (April 23)
- Leadership and Management Spring School (May 23)
- ALN/Speech and Language seminar (Julie and Jen June 23 Coleg Cambria)

The Charity was also able to replace broken and damaged storage, and purchase furniture and additional storage items after being successful in receiving a capital grant from the Welsh Government in March 2023 to further equip the new build setting, particularly the Outdoor area. This was used to purchase accessible storage, role play panels, a new fridge with ice compartment, new rugs, a hard floor cleaner, a sandpit and water station, a shed for bikes and scooters, a wellie storage unit, a sand and water toy storage, an outdoor resources cupboard, as well as funding the bin storage container that was required by health and safety legislation.

A second grant was made available in June 23, and we have applied to have a canopy to provide more shade outside, and a little "acorn" as a cosy space indoors. Confirmed 5/7/23

Penguin Daycare Annual Report 2022-2023

A £300 grant from Early Years Wales has been used to part fund new signage at the front of the School and down the walkway.

A CIW inspection is due but has not taken place yet.

We had our first ITERS inspection in February, as part of the Flying Start quality assurance. Our score of 5.7 was encouraging, and we have actions to consider for next year.(Report available)

Supervisions and annual appraisal have taken place, parental questionnaires have been sent out and have been collated, SASS was completed in Feb 2023, and the Quality of Care Review is due to be completed by the end of the summer term.

Highlights for 2022/23

Schoolcomms continues to be an effective way to manage bookings and payments, with 92.6% of parents registered to book and pay for sessions in advance.

There have been 88 registrations to date (mid June 2023).

Seesaw continues to provide an effective tool to share messages, provide feedback, and share evidence of the activities and play opportunities offered. Parent feedback has been that they enjoy and appreciate the chance to see and hear what their children have been doing while they are with us.

Weekly update posts on the Facebook page continue, alongside messages and information for parents, and often shared more widely to Flintshire Playgroups, and Buckley Residents.

We have now been in our new build setting for a year, and despite teething problems with the new build, the space is a lovely, bright and airy space.

We received a grant of £1970 from FLVC for the Platiau Plant scheme, encouraging healthy eating, purchased resources and ran workshops for parents and children in Feb 2023.

Our maximum number has been increased to 25 at any session,(June 23) which, with increased numbers of children accessing EE and CCO is often close to 19/20 most afternoons. Since January 2023 one of our staff has been funded for 20 hours a week as a 1 to 1 support. This is due to finish in July.

As the Westwood School website has been changed, we have been able to set up our own website with information and policies - Penguindaycare.co.uk. When access is granted we will signpost our website on the school Penguin page.

The partnership with school continues to work well, with communication between the school office for day-to-day messages and ongoing teething problems associated with the new building.

Penguin Daycare Annual Report 2022-2023

We have been able to release a member of staff for part of each Early Years Stay and play session with the aim of increasing numbers from an earlier age/ Marketing of new build and provision offered. A number of parents have chatted and taken away information leaflets.

Through Childcare and Play grants, the Tax Free Childcare Portal, and support to complete funding forms we have sought to support our families with childcare options.

In order for our staff to be up to date with CIW minimum standards, and the new Curriculum for Wales, 3 staff have been granted 10 hours of funded self-study time to consider New Curriculum documents, and complete research. This will be monitored with a survey to be completed in June/July.

Our major Fundraising event was in January 2023. We held a race night at a local pub, with a raffle. The total raised was £830.

Future Opportunities

Holiday club provision is going to be a longer term possibility, with current staff needing a level 3 Playwork qualification, or additional staff who already hold this qualification.

We are planning another open event to showcase the setting (Saturday 8th July).

Future possibilities include the expansion of Flying Start postcode areas locally, which could increase our number of funded places for 2023-24 - currently 6/9 new starts expected for September 2023.

Based on positive feedback regarding a recent student placement, Coleg Cambria have approached us to provide childcare student placements, which is a positive step, and we have had discussions with Healthy Pre School team about the possibility of hosting training during the evenings as part of their CPD offer.

The Trustees are thankful to each and every staff member for adapting to the many challenges they have had to face over the last year on their return from the Covid 19 guidelines and restrictions that were in place. The staff have taken advantage of many training opportunities throughout the academic year improving on their experience, skills and in turn, delivery. They have supported families and increased parental engagement with the introduction of Seesaw and are proving to be very responsive to the needs within the community.

Produced by Julie Walker, Childcare and Business Manager July 2023

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
PENGUIN DAYCARE
FOR THE YEAR ENDED 31st AUGUST 2023**

Independent examiner's report to the trustees of Penguin Daycare.

I report to the charity trustees on my examination of the accounts of Penguin Daycare for the year ended 31st August 2023.

Responsibilities and basis of report

As the charity's trustees of Penguin Daycare you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act)

I report in respect of my examination of the accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the playgroup as required by section 130 of the Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A.G. Griffiths

Simon Griffiths (Senior statutory auditor)
for and on behalf of Guy Walmsley Limited
Chartered Accountants & Registered Auditors
3 Grove Road
Wrexham
LL11 1DY

Date: 17/06/2024

PENGUIN DAYCARE
CHARITY NUMBER 1190833
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31st AUGUST 2023

	Unrestricted Funds £	Restricted Funds £	Endow- ment funds £	2023 Total funds £	Year End 31/08/22 £
RECEIPTS					
Fees	32,503	-	-	32,503	12,898
Flintshire CC	45,719	-	-	45,719	26,534
Early Years Wales	-	-	-	-	500
Other - Refund	-	-	-	-	1,000
Flying Start	14,048	-	-	14,048	-
Flintshire CC Grants	3,000	29,503	-	32,503	-
Donations	850	-	-	850	-
SUBTOTAL	<u>96,120</u>	<u>29,503</u>	<u>-</u>	<u>125,623</u>	<u>40,932</u>
ASSETS AND INVESTMENTS SALES					
Bank Interest	51	-	-	51	-
TOTAL RECEIPTS	<u>96,171</u>	<u>29,503</u>	<u>-</u>	<u>125,674</u>	<u>40,932</u>
PAYMENTS					
Wages	61,162	-	-	61,162	38,814
Pension	639	-	-	639	219
Rent	4,049	-	-	4,049	2,018
Insurance	648	-	-	648	667
Phone	346	-	-	346	312
Repairs & renewals	-	7,141	-	7,141	1,708
Equipment	-	759	-	759	9,241
Post & stationery	-	-	-	-	62
Food	-	-	-	-	29
PPE	-	-	-	-	170
Accountancy	360	-	-	360	977
Training	81	-	-	81	-
Software	1,181	-	-	1,181	1,781
Charges	64	-	-	64	54
Sundries	-	-	-	-	386
Restricted Grant Return	-	118	-	118	-
General Expenses	717	-	-	717	-
SUBTOTAL	<u>69,247</u>	<u>8,018</u>	<u>-</u>	<u>77,265</u>	<u>56,438</u>
ASSETS AND INVESTMENT PURCHASES					
Play Equipment	-	19,476	-	19,476	-
TOTAL PAYMENTS	<u>69,247</u>	<u>27,494</u>	<u>-</u>	<u>96,741</u>	<u>56,438</u>
NET OF RECEIPTS AND PAYMENTS	<u>26,924</u>	<u>2,009</u>	<u>-</u>	<u>28,933</u>	<u>-15,506</u>
TRANSFERS BETWEEN FUNDS					
CASH FUNDS AT START OF PERIOD	10,035	-	-	10,035	25,541
CASH FUNDS AS at 31st AUGUST 2023	<u>36,959</u>	<u>2,009</u>	<u>-</u>	<u>38,968</u>	<u>10,035</u>

**PENGUIN DAYCARE
CHARITY NUMBER 1190833
STATEMENT OF ASSETS & LIABILITIES
FOR THE YEAR ENDED 31st AUGUST 2023**

CASH FUNDS	Unrestricted funds £	Restricted funds £	Endowment funds £	2022 Funds £
Bank Current Account	5,460	2,009	-	4,897
Bank Savings Account	31,388	-	-	4,971
Petty Cash	111	-	-	167
TOTAL CASH FUNDS	<u><u>36,959</u></u>	<u><u>2,009</u></u>	<u><u>-</u></u>	<u><u>10,035</u></u>

OTHER MONETARY ASSETS	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>
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ASSETS RETAINED FOR CHARITIES OWN USE

	Funds to which assets belong	2023 cost £	2022 cost £
Furniture, fixtures & fittings	Unrestricted	5,784	5,784
Electrical items	Unrestricted	1,950	1,950
Toys & equipment	Unrestricted	15,373	15,373
Toys & equipment	Restricted	19,476	-
		<u><u>42,583</u></u>	<u><u>23,107</u></u>

LIABILITIES

		2023 £	2022 £
Independent Examination fee	Unrestricted	360	360
		<u><u>360</u></u>	<u><u>360</u></u>

PENGUIN DAYCARE

England & Wales - Charity number 1190833

Accounts

REGISTERED CHARITY NUMBER: 1190833

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st AUGUST 2022
FOR
PENGUIN DAYCARE**

**Guy Walmsley Limited
Chartered Accountants & Registered Auditors
3 Grove Road
Wrexham
LL11 1DY**

**PENGUIN DAYCARE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31st AUGUST 2022**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1190833

Registered Housing Association

A024

Principal Address

Westwood Centre
Tabernacle Street
Buckley
Flintshire
CH7 2JT

Trustees

Ashley Fraser	Treasurer (appointed 1st September 2022)
Cheryl Quirk	
Wayne Samuels	(appointed 28th April 2022)
Hannah Salisbury-Todd	(appointed 24th May 2023)
Amanda Williams	(appointed 24th May 2023)

Independent Examiner

Guy Walmsley Limited
Chartered Accountants
3 Grove Road
Wrexham
LL11 1DY

Penguin Daycare Annual Report 2021-2022

Summary of current management arrangements

Penguin Daycare is now a CIO (Charity Incorporated Organisation) with a Committee of five individuals acting as trustees for the Charity - Amanda Williams, Hanna Salisbury-Todd, Cheryl Quirk, Ashley Fraser and Wayne Samuels.

Our former Chair of Trustees Carol Dove recently stepped down due to work and personal commitments. Amanda Williams was appointed the new Chair on the 24th of May 2023.

There are 6 members of staff, who manage the day to day provision. Julie Walker is Childcare manager and Delyth Parry is Deputy manager.

Performance

During the last year 74 children were registered with the Charity, using either the playgroup, wrap-around care or after school club.

Anticipated demand for the service, now that the new setting is built, open and running (April 2022) has not yet seen any great increase in numbers. This seems to be due to various factors, including low confidence amongst playgroup aged families who have never been away from parents since birth due to Covid, the ongoing financial pressure on families with cost of living increases, and lack of signage. This was further impacted by the restriction on opportunities for advertising and promotion prior to the building being officially opened. Overall this resulted in decreased bookings and ultimately revenue during 2021/22.

Feedback is continuously sought and satisfaction from parents remains immensely positive through parent questionnaires returned and feedback received on both Seesaw and the Facebook page.

All staff are up to date with First Aid qualifications, Safeguarding training and DBS checks.

4 Staff are mid way through qualifications with Coleg Cambria and are progressing through the workload as expected.

Numerous training opportunities have been taken up this year, including:

- All about Two Year Olds (Jenny Barber) -EYW
- Introduction to Child Development (Jenny Barber) -EYW
- Level 3 Emergency Paediatric First Aid
- Schoolcomms system training
- Child Development - Stage not age EYW
- HR and Employment law EYW

Penguin Daycare Annual Report 2021-2022

- A Natural Childhood - Early Years in the Outdoors (Healthy Pre Schools Wrexham)
- Let's get cooking - Healthy Pre Schools
- Challenging behaviour Workshop - Barb O'Neil.
- Anti Racist Practice in Early Years EYW
- NDCS Together we can be ready for Deaf Children
- Inspiring Environments - PACEY
- Trauma Informed Practice Early Years FCC
- Tax-Free Childcare Webinar
- Elklan level 3 training (Jen)
- Elizabeth Jarman training
- CIW virtual Provider event.
- Planning in the Moment training (4 Staff places)
- HWB units as CPD for new curriculum (Enabling Pathways) - Outdoor Learning, Observations, Authentic and Purposeful Learning
- PACEY webinar - Completing your Quality of Care review.

The Charity was also able to replace broken and damaged toys, and purchase furniture and storage items after being successful in receiving a capital grant from the Welsh Government the previous year to equip the new build setting. This was used to purchase tables and chairs, including 2 foldable tables for older children, carpet rugs, sand and water trays, cloakroom and lunchbox trolleys, role play furniture and panels, book storage, a reading arch, drying rack, an easel, a changing station and a laptop for admin, and for outdoors; a mark making den, driving bench, mud kitchen, wooden mushrooms, outdoor foam bricks, wipeable mats and a pirate ship.

A CIW inspection is due but has not taken place yet.

Supervisions and annual appraisal have taken place, parental questionnaires have been sent out and have been collated, and the Quality of Care Review is due to be completed by the end of the summer term.

We have had virtual and in person visits from our Early Years Wales representative Elaine, and visit logs received.

Our Healthy Pre School award has had further units assessed, and is on track.

Highlights for 2021/22

Penguin playgroup officially became a CIO and changed names to Penguin Daycare in November to better reflect the provision offered.

Schoolcomms was set up in September, and 94.5% of parents are registered to book and pay for sessions in advance.

There have been 74 registrations to date (mid June 2022).

Penguin Daycare Annual Report 2021-2022

Seesaw was introduced in September to share messages, provide feedback, and share evidence of the activities and play opportunities offered. Parent feedback has been that they enjoy and appreciate the chance to see and hear what their children have been doing while they are with us.

Weekly update posts on the Facebook page continue, alongside messages and information for parents, and sometimes shared more widely to Flintshire Playgroups, and Buckley Residents.

The long awaited move into the new building happened on the 8th April, in time for us to move in over the Easter holidays (with the help of all staff, giving their time), and enabled us to open on April 25th to children.

We received an uplift grant from FCC before Christmas, a £500 grant from Early Years Wales, a £1000 grant for resources from Arnold Clark in May, and a Growing Together pack for our outside space from Keep Wales Tidy at the end of the Summer term.

Our maximum number was reduced to 19 at any session and has allowed our manager to be on rota to preserve balances as much as possible. Hopefully soon, as numbers increase, we will be able to increase our numbers with CIW to enable expansion and increased staff hours.

To operate alongside the section for Penguin Daycare on the Westwood School website, we have been able to set up our own website with information and policies - Penguindaycare.co.uk

The partnership with school continues to work well, with communication between the school office for day-to-day messages and ongoing teething problems associated with the new building.

We have been able to release a member of staff for part of each Early Years Stay and play session with the aim of increasing numbers from an earlier age/ Marketing of new build and provision offered. A number of parents have chatted and taken away information leaflets.

Through PACE, Childcare and Play grants, the Tax Free Childcare Portal, and support to complete funding forms we have sought to support our families with childcare options.

In order for our staff to be up to date with CIW minimum standards, and the new Curriculum for Wales, staff have used funded CPD time to familiarise ourselves with key policies and curriculum documents, including preparation for the Planning in the Moment approach to be trialled in September.

Fundraising events in the Autumn term included a raffle and scavenger hunt, which raised £317. During the Spring term we held a cake sale and raffle in aid of Claire House Children's Hospice which raised £102.

Penguin Daycare Annual Report 2021-2022

A more cost effective payroll company was appointed mid year, and a new bank account is almost ready to be operational.

Future Opportunities

Following our official opening and press release (mid June) we are looking forward to being permitted to advertise more widely and promote our setting to ensure growth and success.

Holiday club provision is still an aim during the next school year - subject to demand, approval from Trustees, staff recruitment (DBS check costs, contract costs etc), advertising in local schools, registrations on Schoolcomms and changes to contracts.

We are still awaiting a date during the summer holiday for our phone line and internet connection to be provided, after the promised date of 22nd April.

We are planning an open event to showcase the setting (Saturday 2nd July), and a stall at the school fair (8th July).

Future possibilities include regaining Flying Start status, which will hopefully bring children from age 2 with funding in place.

Based on positive feedback regarding a recent student placement, Coleg Cambria have approached us to provide childcare student placements from September, which is a positive step, and we have had discussions with Healthy Pre School team about the possibility of hosting training during the evenings as part of their CPD offer.

The Trustees are thankful to each and every staff member for adapting to the many challenges they have had to face over the last year on their return from the Covid 19 guidelines and restrictions that were in place. The staff have taken advantage of many training opportunities throughout the academic year improving on their experience, skills and in turn, delivery. They have supported families and increased parental engagement with the introduction of Seesaw and are proving to be very responsive to the needs within the community.

Produced by Julie Walker, Childcare and Business Manager June 2023

PENGUIN DAYCARE
CHARITY NUMBER 1190833
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31st AUGUST 2022

	Unrestricted Funds	Restricted Funds	Endow- ment funds	2022 Total funds	Year End 31/08/21
	£	£	£	£	£
RECEIPTS					
Fees	12,898	-	-	12,898	20,980
Flintshire CC	26,534	-	-	26,534	27,007
Early Years Wales	500	-	-	500	-
Other- Refund	1,000	-	-	1,000	-
JRS Grant	-	-	-	-	2,223
SUBTOTAL	<u>40,932</u>	<u>-</u>	<u>-</u>	<u>40,932</u>	<u>50,210</u>
ASSETS AND INVESTMENTS SALES					
	-	-	-	-	-
TOTAL RECEIPTS	<u>40,932</u>	<u>-</u>	<u>-</u>	<u>40,932</u>	<u>50,210</u>
PAYMENTS					
Wages	38,814	-	-	-	38,023
Pension	219	-	-	-	235
Rent- Westwood	2,018	-	-	-	1,000
Insurance	667	-	-	-	599
Phone	312	-	-	-	375
DBS Payments	-	-	-	-	476
R&R	1,708	-	-	-	-
Equipment	9,241	-	-	-	-
Post & Stationery	62	-	-	-	116
Uniform	-	-	-	-	299
Food	29	-	-	-	159
PPE	170	-	-	-	-
Legal fees	-	-	-	-	1,876
Zoom	-	-	-	-	14
Accountancy	977	-	-	-	1,500
Training	-	-	-	-	322
Software	1,781	-	-	-	635
Cleaning	-	-	-	-	64
Charges	54	-	-	-	49
Sundries	386	-	-	-	-
SUBTOTAL	<u>56,438</u>	<u>-</u>	<u>-</u>	<u>56,438</u>	<u>45,742</u>
ASSETS AND INVESTMENT PURCHASES					
	-	-	-	-	-
TOTAL PAYMENTS	<u>56,438</u>	<u>-</u>	<u>-</u>	<u>56,438</u>	<u>45,742</u>
NET OF RECEIPTS AND PAYMENTS	<u>-15,506</u>	<u>-</u>	<u>-</u>	<u>-15,506</u>	<u>4,468</u>
TRANSFERS BETWEEN FUNDS					
	-	-	-	-	-
CASH FUNDS AT START OF PERIOD	25,541	-	-	25,541	21,073
CASH FUNDS AS at 31st AUGUST 2022	<u>10,035</u>	<u>-</u>	<u>-</u>	<u>10,035</u>	<u>25,541</u>

**PENGUIN DAYCARE
CHARITY NUMBER 1190833
STATEMENT OF ASSETS & LIABILITIES
FOR THE YEAR ENDED 31st AUGUST 2022**

CASH FUNDS	Unrestricted funds	Restricted funds	Endowment funds	2021 Funds £
	£	£	£	£
Bank Current Account	4,897	-	-	20,374
Bank Savings Account	4,971	-	-	5,000
Petty Cash	167	-	-	167
TOTAL CASH FUNDS	<u>10,035</u>	<u>-</u>	<u>-</u>	<u>25,541</u>
OTHER MONETARY ASSETS	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
ASSETS RETAINED FOR CHARITIES OWN USE				
	Funds to which assets belong	2022 cost £		2021 cost £
Furniture, fixtures & fittings	Unrestricted	5,784		5,784
Electrical items	Unrestricted	1,950		1,650
Toys & equipment	Unrestricted	15,373		6,132
		<u>23,107</u>		<u>13,566</u>
LIABILITIES		2022 £		2021 £
Independent Examination fee	Unrestricted	360		600
PAYE	Unrestricted	-		273
		<u>360</u>		<u>873</u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
PENGUIN DAYCARE
FOR THE YEAR ENDED 31st AUGUST 2022**

Independent examiner's report to the trustees of Penguin Daycare.

I report to the charity trustees on my examination of the accounts of Penguin Daycare for the year ended 31st August 2022.

Responsibilities and basis of report

As the charity's trustees of Penguin Daycare you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act)

I report in respect of my examination of the accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the playgroup as required by section 130 of the Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A.S. Griffiths

Simon Griffiths (Senior statutory auditor)
for and on behalf of Guy Walmsley Limited
Chartered Accountants & Registered Auditors
3 Grove Road
Wrexham
LL11 1DY

Date: 27/06/2023

PENGUIN DAYCARE

England & Wales - Charity number 1190833

Accounts

PENGUIN PLAYGROU
ANNUAL REPORT 2020/2021

Summary of current management arrangements

Penguin Playgroup is currently an unincorporated charity with a Committee of three individuals acting as trustees for the Charity – Carol Dove, Stephanie Kendrick and Christine Jones. Trustees Kerry Pomeroy and Hayley Kendrick having recently stepped down due to personal commitments.

There are 5 members of staff, with a further 1 relief worker, who manage the day to day provision. Kirsty Jones is Playgroup Manager and Delyth Parry is the Supervisor.

Performance

Please see the summary of the accounts for the financial performance of the Charity. The Charity continues to operate with a healthy cash flow.

During the last year 77 children were registered with the Charity, using either the playgroup, wrap-around care or after school club.

Demand for the service continues to grow with the Charity having started to recruit an additional member of staff to enable the Charity to welcome more children to the service, this was placed on hold due to the coronavirus lockdown and closure of the provision.

Satisfaction from parents remains generally positive and feedback is continuously sought with parent questionnaires being circulated.

Following a recommendation of the Food Hygiene rating, two members of staff have now completed a Basic Food Hygiene course.

The Charity has purchased several new toys this last year, including: sensory blackout tent and sensory items, small world table, trike, scooter, dolls house furniture and dolls. It was also able to replace broken and damaged toys after being successful in receiving a capital grant from the Welsh Government so the Group purchased: a shed, playhouse, Lego tables, floor cushions, wooden dolls house (and a fridge freezer to be purchased).

There has been no further inspection of the provision this last year, since October 2017. A basic room inspection was completed with the re-registration with the Care Inspectorate Wales.

The coronavirus pandemic forced the Charity to close its doors on the 19th March 2020 and remains closed at present. Plans are to re-open in early September 2020, in line with the

PENGUIN PLAYGROU **ANNUAL REPORT 2020/2021**

school's re-opening, and offer the same service to families within the parameters of the national guidance from Welsh Government, Care Inspectorate Wales and Public Health Wales.

The anticipated demand and capacity of the provision once it re-opens in September is still largely uncertain until further guidance is issued in the coming weeks; however, there has been a positive response with many parents booking their children in for September 2020.

Highlights

Penguin playgroup officially took over the after school club at Westwood from September 2019. There is a steady flow of children using the service (albeit still unpredictable due to the booking process) and this service had started to cover its costs, just before lock-down in March 2020.

The Committee and wider members voted in June 2020 to move to a Charitable Incorporated Organisation; this charitable status is designed for small to medium charities and offers no personal liability to trustees.

The Committee recently completed a review of pay and roles within the Charity, with the outcome being a rise in the hourly rate of pay for all members of staff.

The Early Years Team (Cheryl Quirk) from Westwood CP School has been engaging with the Charity and delivering focused activities with the children, which promotes the development of early skills and learning as well as builds positive relationships with the children and families. Early evidence of this partnership working is showing excellent outcomes for children.

To avoid turning away children from using the provision as a result of the growing demand, the Charity re-registered with Care Inspectorate Wales on the 28th January 2020 to increase its capacity to hold a maximum of 25 children. As part of this move, the Playgroup Manager was made supernumerary.

During the pandemic, the Committee continued to make a small payment to staff to retain their services whilst the provision has been closed; we are pleased to report all staff appear to be in a position to return to their role in September, depending on the needs of the service.

The Committee has made positive changes to the governance of the Charity to ensure it is compliant with Charity Law and Care Inspectorate Wales.

Future Opportunities

The Committee has agreed to appoint a book-keeping service to support the Treasurer and oversee the management of the accounts.

PENGUIN PLAYGROUP
ANNUAL REPORT 2020/2021

Westwood CP School, in partnership with the Charity, submitted a business plan to the local authority for the delivery of a new purpose built childcare provision on the Westwood CP site; Penguin's will be the delivery provider for the provision with an increased capacity of up to 35 children. The build was due to be ready by April 2021 but this has now been delayed.

Produced by Carol Dove, Trustee and Chair and Kirsty Jones, Playgroup Manager
23rd July 2021

REGISTERED CHARITY NUMBER: 1190833

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2021
FOR
PENGUIN DAYCARE**

**Guy Walmsley Limited
Chartered Accountants & Registered Auditors
3 Grove Road
Wrexham
LL11 1DY**

**PENGUIN DAYCARE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST AUGUST 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1190833

Registered Housing Association

A024

Principal Address

Westwood Centre
Tabernacle Street
Buckley
Flintshire
CH7 2JT

Trustees

Carol Dove

Stephanie Kendrick

Louis Fox

Cheryl Quirk

Chair

Secretary

Treasurer

Independent Examiner

Guy Walmsley Limited
Chartered Accountants
3 Grove Road
Wrexham
LL11 1DY

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
PENGUIN DAYCARE
FOR THE YEAR ENDED 31ST AUGUST 2021**

Independent examiner's report to the trustees of Penguin Playgroup

I report to the charity trustees on my examination of the accounts of Penguin Playgroup for the year ended 31st December 2019.

Responsibilities and basis of report

As the charity's trustees of Penguin Playgroup you are responsible for the preparation of the accounts in accordance with the

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination

- 1 Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in

Simon Griffiths (Senior statutory auditor)
for and on behalf of Guy Walmsley Limited
Chartered Accountants & Registered Auditors
3 Grove Road
Wrexham
LL11 1DY

Date:

PENGUIN DAYCARE
CHARITY NUMBER 1182957
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD ENDED 31ST AUGUST 2021

	Unrestricted Funds	Restricted Funds	Endowme nt funds	2021 Total funds £
	£	£	£	£
RECEIPTS				
Fees	20,981	-	-	20,981
Flintshire CC	27,007	-	-	27,007
Early Years Wales		-	-	-
Grant FCC		-	-	-
Fund Raising		-	-	-
JRS Grant	2,223	-	-	2,223
SUBTOTAL	<u>50,210</u>	<u>-</u>	<u>-</u>	<u>50,210</u>
ASSETS AND INVESTMENTS SALES				
	-	-	-	-
TOTAL RECEIPTS	<u>50,210</u>	<u>-</u>	<u>-</u>	<u>50,210</u>
PAYMENTS				
Wages	38,023	-	-	38,023
Pension	235	-	-	-
Rent	1,000	-	-	1,000
Insurance	599	-	-	599
Phone	375	-	-	375
Early Years Reg		-	-	-
DBS Payments	476	-	-	476
Equipment		-	-	-
Cheques - Cash (Argos)		-	-	-
Cash Expenses		-	-	-
Uniform	299	-	-	299
Food	159	-	-	159
Crafts		-	-	-
Selection Boxes		-	-	-
PSA	116	-	-	116
PPE		-	-	-
Healthcare PPE		-	-	-
Legal fees	1,876	-	-	1,876
Zoom	14	-	-	14
Accountancy	1,500	-	-	1,500
Training	322	-	-	322
Software	635	-	-	635
Cleaning	64	-	-	64
Charges	49	-	-	49
SUBTOTAL	<u>45,742</u>	<u>-</u>	<u>-</u>	<u>45,507</u>
ASSETS AND INVESTMENT PURCHASES				
	-	-	-	-
TOTAL PAYMENTS	<u>45,742</u>	<u>-</u>	<u>-</u>	<u>45,507</u>
NET OF RECEIPTS AND PAYMENTS	<u>4,468</u>	<u>-</u>	<u>-</u>	<u>4,703</u>
TRANSFERS BETWEEN FUNDS				
	-	-	-	-
CASH FUNDS AT START OF YEAR	21,073	-	-	21,073
CASH FUNDS AS AT 31ST AUGUST 2021	<u>25,541</u>	<u>-</u>	<u>-</u>	<u>25,776</u>

**PENGUIN DAYCARE
CHARITY NUMBER 1182957
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD ENDED 31ST AUGUST 2021**

CASH FUNDS	Unrestricted funds £	Restricted funds £	Endowment funds £
Bank Current Account	20,374	-	-
Bank Savings Account	5,000	-	-
Petty Cash	167	-	-
TOTAL CASH FUNDS	<u><u>25,541</u></u>	<u><u>-</u></u>	<u><u>-</u></u>
 OTHER MONETARY ASSETS			
	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

ASSETS RETAINED FOR CHARITIES OWN USE

	Funds to which assets belong	2021 cost
Furniture, fixtures & fittings	Unrestricted	5,784
Electrical items	Unrestricted	1,650
Toys & equipment	Unrestricted	6,132
		<u><u>13,566</u></u>

LIABILITIES

		2021 £
Independent Examination fee	Unrestricted	600
		<u><u>600</u></u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
PENGUIN DAYCARE
FOR THE YEAR ENDED 31ST AUGUST 2021**

Independent examiner's report to the trustees of Penguin Playgroup

I report to the charity trustees on my examination of the accounts of Penguin Playgroup for the year ended 31st December 2019.

Responsibilities and basis of report

As the charity's trustees of Penguin Playgroup you are responsible for the preparation of the accounts in accordance with the

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination

- 1 Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in

Simon Griffiths (Senior statutory auditor)
for and on behalf of Guy Walmsley Limited
Chartered Accountants & Registered Auditors
3 Grove Road
Wrexham
LL11 1DY

Date: