

# **Parish of St Peter's West Molesey**

## **Annual report and accounts**

**for the year ended 31st December 2023**

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**Annual Report of the Parochial Church Council of St Peter's West Molesey**  
**for the year ending 31<sup>st</sup> December 2023**

**Administrative Information**

St. Peter's Church is situated on Walton Road, West Molesey. The parish is part of Emly Deanery in the Diocese of Guildford within the Church of England. The correspondence address is: St Peter's House, 518 Walton Road, West Molesey, Surrey, KT8 2QF.

PCC members who have served from 1<sup>st</sup> January 2023 (or from the date shown) until either the date shown or the date this report was approved are:

Rector	The Revd. Alex Munro	Installed 14 <sup>th</sup> April 2021
Assistant Curate	The Revd. Kayleigh Magrath	Ordained 1 <sup>st</sup> July 2023
Wardens	Mrs. Susan Langwade Mr. Jonathan Leckie	Re-elected APCM 2022 Elected APCM 2022
Representatives on Diocesan Synod	Mr. Oliver Tims Mr. Gideon Bridgman	Elected July 2021 Elected February 2022
Representatives on Deanery Synod	Mrs. Lisa Tanner Mrs. Jacquie Gray (Treasurer)	Elected APCM 2022 Elected APCM 2022
Elected Members of the PCC	Mrs. Margery Day Mrs. Connie McBride Mrs. Annette Bull (Secretary) Mrs. Rachel Copsey Mrs. Susan Miller Mrs. Naomi Aindow-Clark Mrs. Claire Horner Mrs. Rachel Sharp Mr. Glyn Hill	Elected APCM 2021 Elected APCM 2022 Elected APCM 2022 Elected APCM 2022 Re-elected APCM 2023 Elected APCM 2022 Elected APCM 2023 Elected APCM 2023 Re-elected APCM 2023 (resigned September 2023)

Independent Examiner: Derek Rodwell, ITF, Bennett Verby, 7 St Petersgate,  
 Stockport, Cheshire, SK1 1EB

Bankers: Barclays Bank PLC, Walton on Thames

## Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the 1956 Parochial Church Council Measure. The Parochial Church Council is a charity excepted from registration with the Charity Commission, but we have submitted an application to become a registered charity due to our income now exceeding the limit for excepted charities.

The method of appointment of PCC members is set out in the Church Representation rules. All Church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

There is 1 church building within the parish, St Peter's, West Molesey, KT8 2QG.

The PCC met for 6 regular meetings during 2023 at the Vicarage. We generally meet every other month, usually beginning in January, with extra meetings where necessary.

Membership consisted of 9 elected members of the congregation, plus Churchwardens, Deanery and Diocesan Synod Representatives and two Ordained Clergy at different points of the year.

There are no church schools within the Parish but relationships have been growing with Chandler's Field School and Hurst Park School since September 2017.

## Objectives and Activities

St. Peter's PCC has the responsibility of co-operating with the Incumbent, in promoting the ecclesiastical and the whole mission of the church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church of St. Peter's on Walton Road and St. Peter's Church Hall on St Peter's Road, West Molesey. Since May 2021 the church entered into a Tenancy at Will for the former Molesey Youth Centre (which is now known as the St Peter's Community and Youth Hub) and since July 2022 the East Elmbridge Food Bank has operated from the Hub as well. The correspondence address is 'St Peter's House' 518 Walton Road, West Molesey, Surrey KT8 2QF.

When planning our activities for the year, the clergy and PCC consider the diocesan vision of Transforming Church, Transforming Lives and seek to include this. In particular 'We want to see a Transformed West Molesey where every single person knows the love of Jesus'.

## **Minister's Report**

We began 2023 wanting to focus on encouraging our community to be rooted and built up in Jesus. Thanks to a huge amount of work from the Church Wardens, the PCC, all of the staff team and our amazing team of volunteers we have once again been able to advance towards our vision of seeing a transformed West Molesey where every single person knows the love of Jesus.

Particular thanks within the PCC membership should be extended to:

- Sue Langwade as she provided huge support in the role of churchwarden, leading our story telling ministry in care homes, leading the team who co-ordinate numerous events throughout the year, supporting our children's ministry, as part of the social action team and as part of the Messy Church team;
- Jonathan Leckie as he continued in his role of churchwarden and as PCC member taking a lead with issues around buildings and inspiring people to carry out weekly tasks in the church grounds during the Saturday Drop In;
- Jacquie Gray continued in her role of Treasurer despite a number of health challenges and we have been so grateful for all of her hard work in managing the increasingly complex finances and budgeting;
- Connie McBride continued to be part of our finance team until she stepped down from the PCC ahead of the APCM.
- Rachel Copsey as PCC Safeguarding Lead having handed over the Parish Safeguarding Officer role to Karen Glaister. We are all hugely grateful for all her work;
- Annette Bull for her work as PCC Secretary and with the finance and social action teams. We also appreciate all of her work as Operations Manager until July 2023;
- Oliver Tims for his continuing assistance with preparing service sheets for the 10am service and maintaining the rotas for intercessions and readers.
- Rachel Sharp's for her service as our Lay Associate Minister.

Further thanks to those who are no longer PCC Members but continue to serve in different ways:

- Chris Perkins for his continuing care of the Church building and Church Hall, as Verger and for all his work in preparing the church for festivals throughout the year with beautiful arrays of floral arrangements;
- Anthony Parnell for his faithful service as Sacristan at St Peter's;

Thanks should also be extended to Julian Callow for his incredible commitment as Director of Music; Alison Wheeler for her musical contributions to St Peter's; Maria Ford for their serving; and all those who regularly read and lead intercessions at the 10am Eucharist.

We would also like to thank Tim Malcolm who took responsibility for Stewardship and assisted with gift aid applications throughout the year alongside his role as Social Action Director, which he left in January 2024.

In terms of the various ministries of the church, I would like to thank:

- Gideon Bridgman as he has continued to grow a substantial youth ministry at the Hub with the help of his new Assistant, Tom Collier. Gideon has continued to support the worship team (our incredible team of contemporary musicians and audio visual technicians). He has continued to engage with children and young people in their schools as well as at various events and activities at the Hub;
- Thanks to Naomi Aindow-Clark, her husband, Ryan, Anna Bridgman, the Bull family, Sue Langwade, Diana Dalasini, Judith Goodsall and Jacquie Gray for their work providing hospitality and for all their effort in providing refreshments at 10am, 4pm and other special occasions;
- Sarah Prendergast, Sue Langwade and the Children's Team for leading Children's Ministry and doing such an incredible job of supporting and engaging our children and families;
- Helen Munro in her role as Communications Officer as she has helped with our communications;
- Our Pais teams (Tom, Cicera, Lena and Lazaro) for giving up time to volunteer full-time and support children's, youth and schools ministry at St Peter's and other local churches.

We would like to thank those who work behind the scenes to ensure the smooth running of our buildings, including Tina Roden, our Operations Manager, and Sad Ladda, our caretaker and cleaner.

## **Church Attendance**

The current number of people on the electoral roll for the Parish stands at 64.

The average attendance at the 10am Sunday Eucharist was 35 in 2023.

The average attendance at the 4pm contemporary service was 44 in 2023.

The total attendance over the Christmas period at the service of Nine Lessons and Carols, the Christingle, Crib Service, Midnight Mass and Christmas Day was 377.

## **Mission**

### **Social Action**

The Church continued to provide the governance of the East Elmbridge Foodbank during 2023. The Social Action Team provided the main governance link.

Tim Malcolm continued to lead our Social Action programme successfully, but moved onto a new challenge with the Church Mission Society at the end of January 2024. He also continued to manage the operation of the Molesey Churches Night Shelter. In January 2024, we were delighted that Jo Annells joined the team to take over the mantle from Tim.

Amy Burton continued to co-ordinate the Food Bank operations part-time alongside her role at Rent Start. Over winter she once again co-ordinated the crucial operational period of the Night Shelter;

Lisa Tanner continued her role as Community Support Worker and expanding the offer at the Hub, as well as providing crucial support to some of those most in need in our community.

Tom Collier, began his new role of Night Shelter Ambassador in September, alongside his youth role and has been supporting fundraising for the Shelter.

Naomi Aindow-Clark pioneered a role from the end of the year seeking to support the various projects by better co-ordinating volunteers.

Two Food Bank Centres continued, one at St Nicholas Thames Ditton Church Hall on Tuesday mornings and the other at the Hub on Thursday mornings. The community breakfast continued at the Hub alongside the operation of the Food Bank Centre. Once again of the year was the tremendous Give Christmas event for local families referred from local schools and agencies, which reached out to even more families this year.

We are hugely grateful to all the volunteers who continue to support the work of the food bank.

Many thanks go to Tim, Amy, Tom, Naomi, Jo and our excellent team of contractors and amazing volunteers for their hard work in supporting rough sleepers in the local area.

### **Children, Young People and Families**

It has been encouraging to see new families start attending Messy Church and we have continued to see new families joining us.

Once again our ministry to children and young people has been significantly enhanced through our partnership with Pais and their provision of a team of schools and youth work apprentices. They have continued to also work with St Nicholas, Thames Ditton during 2023, as well as in the first half of the year with St Mary's East Molesey and Activate Church in Teddington. Along with our schools team they managed in-person engagement in 4 state primary schools in Molesey (Hurst Park, Chandler's Field, The Orchard and St Lawrence) and within one of the state secondary schools, which are fed by students who live in Molesey (Esher C of E High School). They began running lunchtime clubs and delivering assemblies, once more helping to run their very own Youth Alpha series, as well as creating Youth Alpha Plus sessions for previous attendees on a weekly basis with over 30 children on average attending each week. They also supported the children's and youth ministry at St Peter's and leading all-age worship. Lighthouse club has continued to draw children from all primary schools. The current team have been supporting Gideon during Bespoke Youth sessions by providing different Hubs including Overdrive music project, the Girls' Hub, Year 8 Hub and the Sixth Form College Hub.

The team ran "Sweet Spot" sports camps during each half-term in partnership with Scripture Union who provided a number of coaches/youth workers who engaged with 8-16 year olds through playing different sports whilst encouraging the participants to show Christian characteristics.

Helen Munro in her work as Pre-school Kids Pastor has grown Allsorts for pre-schoolers and their carers to a huge group and also pioneering Jelly Babies baby and carers support group, as well as continuing to lead Ladies' Nights with Lisa.

## **Community Engagement**

Our strategy for growing relationships with each other within the church and with those not currently regularly attending church has been to start a number of Missional Communities called Connect Communities. Each of these seek to worship, pray and study the Bible together, whilst growing in relationship with one another and being a place that non-Christians can be drawn into community.

Some of these communities have been part of a Deanery Learning Community called the Greenhouse, which is supported by the National Church of England Fresh Expressions team.

We saw a number of communities grow such as the Mens' Group, the Community Breakfast, Great Create, Saturday Drop In and Ladies' Nights.

The luncheon club was also able to meet regularly organised by Margery Day our Honorary Churchwarden.

We once again had our Christmas Fair at the Hub which proved successful and raised important funds for youth work.

Love Molesey ran a stall at the Molesey Carnival and another Eco Weekend across the churches in September, as well as having an expanded programme of projects planned for Lent 2024, including a joint mission week leading up to Palm Sunday.

## **Evangelism**

There were three adult Alpha courses at St Peter's in 2023. Each has been successful in drawing a number of guests who are interested in exploring the Christian faith. Without the generosity of volunteers and caterers this would not be possible.

## **Future Plans**

Some of the priorities for 2024 can be summarised as follows:

1. Grow disciples through **multiplying our connect communities** and helping all those involved to be on a journey with Jesus;
2. Creating **encounter spaces** in everything we do so that everyone has the opportunity to experience God in their lives;

Alex Munro, April 2024



## **Financial Review**

### **Overview**

In 2023 St Peter's made a surplus of £131k on unrestricted funds with a total income of £555k. This compared with an unrestricted surplus of £6k in 2022 on total income of £428k. Total expenditure rose from £319k in 2022 to £408k in 2023.

During 2023:

- Our voluntary giving (including gift aid) rose from £83k to £85k.
- In 2023, we paid £77k (£73k in 2022) towards our parish share. Our parish share to the Diocese is an obligation that the PCC must try to make every year.

**For more detailed information on our finances see the financial reports appended to this report.**

### **Reserves policy**

It is PCC policy to try and maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to about £43k. It is held to smooth out fluctuations in cash flow and to meet emergencies. The funds balance of £146k held in free reserves at the year-end means that the church is safely within its policy.

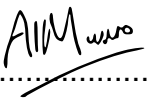
### **Safeguarding**

The PCC has adopted the Diocese of Guildford's safeguarding policy relating to children, young people and vulnerable people and appointed Karen Glaister as Parish Safeguarding Officer. She has completed the diocese's training courses in safeguarding young and vulnerable people. The PCC is committed to the principles of best practice in relation to safeguarding and complies with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 in respect of having due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. The guidance can be read in full on the Church of England official website.

## **The PCC responsibilities in relation to the accounts**

Charity law states that the Parochial Church Council is responsible for keeping proper accounting records and for the preparation of the accounts which disclose, with reasonable accuracy at any time, the financial position of the church, and to enable them to ensure that the accounts comply with applicable Accounting Standards and Statements of Recommended Practice and the regulations made under the Charities Act 2011. They are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on the 28th April 2024 and signed on their behalf by the Reverend Alex Munro.



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## **Independent Examiner's Report to the PCC of St Peter's West Molesey**

I report on the accounts for the year ended 31st December 2023 that are set out on pages 12 to 19.

### **Respective responsibilities of the PCC and Independent Examiner**

The PCC is responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the church is not subject to audit and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the PCC as a body. My work has been undertaken so that I might state to the PCC those matters that I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to any other than the church and the PCC as a body for my examination work, for this report or for the statements that I have made.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you the trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 21<sup>st</sup> May 2024

Derek Rodwell FCCA

Impact The Future Ltd, Bennett Verby, 7 St Petersgate, Stockport, Cheshire, SK1 1EB

St Peter's Church West Molesey PCC

Statement of Financial Activities

For the year ended 31 December 2023

	Notes	Unrestricted funds 2023	Restricted funds 2023	Endowment funds 2023	Total funds 2023	Unrestricted funds 2022	Restricted funds 2022	Endowment funds 2022	Total funds 2022
<b><u>Income</u></b>									
Donations and legacies	2	228,050	249,151	0	477,201	79,334	282,822	0	362,156
Charitable Activities	3	73,086	1,602	0	74,688	62,477	0	0	62,477
Investment Income		3,243	0	0	3,243	2,919	0	0	2,919
<b>Total receipts</b>		<b>304,379</b>	<b>250,753</b>	<b>0</b>	<b>555,132</b>	<b>144,730</b>	<b>282,822</b>	<b>0</b>	<b>427,552</b>
<b><u>Expenditure</u></b>									
<b>Expenditure on charitable activities</b>	<b>4,5</b>								
Parish Share & clergy costs		78,977	23,599	0	102,576	69,848	9,629	0	79,477
Parish ministry (services, courses and events)		50,690	18,607	0	69,298	77,135	8,333	0	85,468
Night Shelter		5,388	44,544	0	49,932	472	50,232	0	50,703
Foodbank		9,305	127,578	0	136,883	1,335	79,162	0	80,498
Youth & children		29,125	20,452	0	49,577	(9,789)	32,613	0	22,824
<b>Total expenditure</b>		<b>173,485</b>	<b>234,780</b>	<b>0</b>	<b>408,265</b>	<b>139,001</b>	<b>179,969</b>	<b>0</b>	<b>318,970</b>
<b>Net incoming / outgoing resources</b>		<b>130,894</b>	<b>15,973</b>	<b>0</b>	<b>146,867</b>	<b>5,729</b>	<b>102,853</b>	<b>0</b>	<b>108,582</b>
<b>Gains/(Losses) on investment assets</b>		<b>40,000</b>	<b>0</b>	<b>8,012</b>	<b>48,012</b>	<b>0</b>	<b>0</b>	<b>(12,310)</b>	<b>(12,310)</b>
<b>Transfers</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(234)</b>	<b>234</b>	<b>0</b>	<b>0</b>
<b>Total funds brought forward</b>		<b>402,882</b>	<b>263,577</b>	<b>90,242</b>	<b>756,701</b>	<b>397,387</b>	<b>160,490</b>	<b>102,552</b>	<b>660,429</b>
<b>Total funds carried forward</b>		<b>573,776</b>	<b>279,550</b>	<b>98,254</b>	<b>951,580</b>	<b>402,882</b>	<b>263,577</b>	<b>90,242</b>	<b>756,701</b>

# St Peter's Church West Molesey PCC

## Balance Sheet as at 31 December 2023

	Notes	As at 31/12/23		As at 31/12/22	
<b>Fixed assets</b>					
CCLA Investment accounts	7	98,256		90,243	
Tangible assets	8	513,767	612,023	498,237	588,480
<b>Current assets</b>					
<b>Debtors</b>					
Accounts receivable		2,700		2,617	
Other Debtors & prepayments	9	9,403		8,842	
			12,103		11,459
<b>Cash at bank and in hand</b>					
Current accounts		322,111		151,684	
CCLA (CBF) Accounts	7	18,224		19,981	
			340,335		171,665
<b>Total Current assets</b>			352,438		183,124
<b>Liabilities</b>					
<b>Creditors: Amounts falling due within one year</b>					
Accruals		5,889		8,359	
Accounts payable		6,992		6,544	
<b>Total Liabilities</b>			12,881		14,903
<b>Net current assets</b>			339,557		168,221
<b>Total net assets</b>			<b>951,580</b>		<b>756,701</b>
<b>Represented by Funds</b>					
<b>Unrestricted</b>			573,776		402,882
<b>Restricted</b>	10		279,550		263,577
<b>Endowments</b>			98,254		90,242
			<b>951,580</b>		<b>756,701</b>

The notes on pages 14 to 19 form part of these financial statements  
 Approved by the Parochial Church Council on  
 and signed on its behalf by:

Name: Rev. Alex Munro



Position: Rector

Date: 28/4/24

## St Peter's Church West Molesey PCC

### Cash flow statement

For the year to 31st December 2023

	2023 £	2023 £	2022 £	2022 £
Net income for the reporting period (as per statement of financial activities)		146,867		108,582
Adjustments for:				
Depreciation charges	24,469		10,070	
Write off of assets	0			
Decrease in value of debtors	(643)		21,892	
Increase/(Decrease) in value of creditors	<u>(2,021)</u>		<u>2,069</u>	
Net cash from operating activities		21,804		34,031
Cash flows from investing activities				
Purchase of fixed assets		0		(106,949)
Increase in cash in year		<u>168,672</u>		<u>35,665</u>
Reconciliation of net debt				
		opening 01/01/2023	cash flow 2023	closing 31/12/2023
Cash and cash equivalents-				
Current accounts		151,684	170,427	322,111
CBF accountts		<u>19,981</u>	<u>(1,757)</u>	<u>18,224</u>
		171,665	168,668	340,333
Borrowings Debt due within one year		0	0	0
Total		<u>171,665</u>	<u>168,668</u>	<u>340,333</u>

# **St Peters Church West Molesey**

## **Notes to the Financial Statements**

### **For the year ended 31st December 2023**

#### **1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The PCC meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The PCC of St Peters has prepared detailed budgets for 2024 and considers that the church will continue to be a going concern into the foreseeable future. It has therefore prepared these accounts on a going concern basis.

#### **FUNDS**

Unrestricted funds are general funds which can be used for ordinary purposes.

Restricted funds relate to

- a) Income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest and
- b) Donations or grants received for a specific object.

Any balance remaining unspent at the end of each year must be carried forward as a balance of that fund.

#### **INCOMING RESOURCES**

Donations and other income are recognised when received and an estimate of income tax recoverable is recognised when the related donations are recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.

Rental income from the letting of church premises is recognised when the rental is due.

#### **RESOURCES EXPENDED**

All expenditure is generally recognised when it is incurred and is accounted for gross.

The Diocesan Parish share is accounted for when paid.

Expenditure incurred in the operation of the church is classed as charitable activities.

#### **FIXED ASSETS**

Consecrated and Benefice property is not included in the accounts in accordance with Section 10 (2a and c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a Faculty for disposal are inalienable property listed in the church inventory which can be inspected at any reasonable time.

All expenditure incurred in the year on consecrated or beneficed buildings or on the repair of movable church furnishings acquired before 1 January 2003 is written off.

Fleetside House, which was bequeathed to the church in 2015, was valued in early 2024 and has been included in these accounts at its market valuation.

Purchases of PA and other equipment are depreciated over 5 years and IT equipment over 3 years.

The hub development costs, beginning in 2022, have been depreciated over 5 years in line with the terms of the lease.

# St Peter's Church West Molesey

## Notes to the accounts for the year ended 31st December 2023

	Unrestricted funds £	Restricted Funds £	Endowment funds £	Totals 2023 £	Unrestricted funds £	Restricted Funds £	Endowment funds £	Totals 2022 £
<b>2 DONATIONS AND LEGACIES</b>								
Planned giving	50,818	0	0	50,818	53,785	0	0	53,785
Collection & plate giving	4,559	0	0	4,559	1,837	799	0	2,636
Income Tax recovered (gift aid)	13,497	0	0	13,497	14,677	0	0	14,677
Donations and appeals	9,177	6,499	0	15,676	8,035	3,716	0	11,752
Night shelter grants and gifts	0	63,622	0	63,622	0	56,337	0	56,337
Foodbank grants and gifts	0	114,129	0	114,129	0	181,836	0	181,836
Legacies	150,000	0	0	150,000				
Grants	0	64,901	0	64,901	1,000	40,134	0	41,134
	228,050	249,151	0	477,201	79,334	282,822	0	362,156

<b>3 INCOME FROM CHARITABLE ACTIVITIES</b>								
Fleetside house	17,775	0	0	17,775	17,160	0	0	17,160
Receipts from weddings etc	4,868	0	0	4,868	3,350	0	0	3,350
Other funds generated	15,821	1,500	0	17,321	18,204	0	0	18,204
Hub Hire	26,733	0	0	26,733	13,049	0	0	13,049
Church Hall Lettings	7,890	102	0	7,992	10,715	0	0	10,715
	73,086	1,602	0	74,688	62,477	0	0	62,477

3a

### 3a OTHER FUNDS GENERATED

Youth	750			750	618			618
Fish'n'Chip supper	0			0	476			476
Christmas Fair	0			0	1,755			1,755
Harvest Supper	0			0	415			415
Allsorts	425			425	663			663
Other income	1,836			1,836	1,051			1,051
PAIS contributions (from St Nicholas)	4,695	1,500		6,195	4,487			4,487
Love Molesey	245	0		245	278			278
Net coverage	7,870			7,870	8,461			8,461
<b>TOTAL</b>	15,821	1,500	0	17,321	18,204	0	0	18,204

### 4a EXPENDITURE- 2023

	Direct costs 2023 £	Staff costs 2023 £	Central admin costs 2023 £	Total costs 2023 £		
Parish Share & clergy costs	91,067	8,623	2,885	102,576		
Parish ministry (services, courses and events)	36,708	13,581	19,009	69,298		
Night Shelter	30,942	14,979	4,011	49,932		
Foodbank	59,263	72,457	5,163	136,883		
Youth & children	9,095	36,516	3,967	49,577		
	227,075	146,156	35,035	408,265		
Allocation of payroll costs	146,156	(146,156)		0		
Allocation of Central admin costs	35,035		(35,035)	0		
<b>Totals</b>	408,267	0	0	408,265	408,266	(0)

### 4b EXPENDITURE- 2022

	Direct costs 2022 £	Staff costs 2022 £	Central admin costs 2022 £	Total costs 2022 £		
Parish Share & clergy costs	74,743	1,906	2,828	79,477		
Parish ministry (services, courses and events)	26,796	43,400	15,272	85,468		
Night Shelter	36,195	13,113	1,396	50,703		
Foodbank	21,854	54,861	3,783	80,498		
Youth & children	11,626	9,362	1,836	22,824		
	171,214	122,641	25,115	318,970		
Allocation of staff costs including training, accomodation etc	122,641	(122,641)		0		
Allocation of Central admin costs	128,430		(128,430)	0		
Allocation of Governance costs	7,563		(7,563)	0		
<b>Totals</b>	429,848	0	(110,878)	318,970	318,970	(1)



## 5 Expenditure- direct costs

### Parish Share & clergy costs

Diocesan Parish Share	63,662	13,543	0	77,205	64,499	8,833	0	73,332
Clergy expenses and locums	2,901	166		3,067	1,097			1,097
Vicarage phone / water rates/ etc	545			545	314			314
Curate Costs	4,100	6,150		10,250	0	0		0
	71,208	19,859	0	91,067	65,910	8,833	0	74,743

### Parish Ministry & services

<b>Giving</b>								
UK charities	2,386	0		2,386	(1,394)	1,000		(394)
Individuals	181	7,098		7,279	12	4,180		4,192
Coronavirus response grants	0	0		0	0	292		292
	2,567	7,098	0	9,665	(1,382)	5,472	0	4,089

### **Services and event costs**

Organ Tuning	0			0	0			0
Upkeep of services	2,020			2,020	1,314			1,314
Payment of fees to diocese for weddings etc	2,453			2,453	3,028			3,028
	4,473	0	0	4,473	4,342	0	0	4,342

### **Ministry and event costs**

Alpha	583			583	308			308
Focus Costs	1,374	2,937		4,311	2,919	560		3,479
Community breakfast	0			0	12			12
Pais	5,774	6,117		11,890	9,985	1,845		11,830
Other courses	1,559	83		1,641	405			405
Love Molesey	554	0		554	202			202
Cost of other events	3,590			3,590	2,128			2,128
	13,433	9,136	0	22,569	15,959	2,405	0	18,364

### **Total parish ministry costs**

	20,474	16,234	0	36,708	18,919	7,877	0	26,796
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### Night Shelter Costs

Contractor Payments		26,009		26,009		31,848		31,848
Expenses		4,933		4,933		4,347		4,347
	0	30,942	0	30,942	0	36,195	0	36,195

### Food Bank Costs

Contractor costs		19,598		19,598		1,905		1,905
Premises costs (including depreciation)		25,147		25,147		10,138		10,138
Food purchases		2,496		2,496		1,497		1,497
Transport		0		0		0		0
Storage equipment		0		0		0		0
Office equipment and stationery		0		0		171		171
Volunteer expenses		1,399		1,399		293		293
Administration		1,811		1,811		865		865
Grants to individuals		1,644		1,644		2,800		2,800
Community Staff worker costs		4,798		4,798		2,674		2,674
Sundries including Community Breakfast Project		2,372		2,372		1,511		1,511
	0	59,263	0	59,263	0	21,854	0	21,854

### Youth and Children costs

4pm worship/schools	3,376			3,376	4,312			4,312
Children & Messy Church	901	15		916	919			919
Youth	0	4,803		4,803	0	6,395		6,395
	4,277	4,818	0	9,095	5,231	6,395	0	11,626

### Central and overhead costs

#### **Property costs**

Church Insurance cost	1,698	481		2,179	1,704	194		1,898
Church Maintenance	1,196			1,196	2,437			2,437
Church & Hall cleaning	2,528			2,528	1,928			1,928
Church Garden	242			242	164			164
Church running cost electric/gas/water	1,682	1,062		2,744	226	1,000		1,226
Hall running cost-water	219			219	200			200
Hall maintenance	349	0		349	521	0		521
Hall Wifi	618	0		618	412	0		412
Depreciation	1,370	2,630		4,000	4,000	0		4,000
Youth Centre/Hub maintenance & equipment	2,907	7,557		10,464	1,208	2,100		3,308
	12,809	11,729	0	24,538	12,800	3,294	0	16,094

#### **General costs**

Accounting and Independent Examination costs	813	688		1,500	750	250		1,000
Staff team costs	1,419			1,419	1,939			1,939
Administration costs including phone	4,569			4,569	3,803			3,803
Software subscriptions	2,078	480		2,559	1,663	175		1,838
	8,879	1,168	0	10,047	8,155	425	0	8,580

#### **Fleetside House costs**

Insurance	326	0	0	326	305			305
Maintenance	123	0	0	123	136	0	0	136
	449	0	0	449	441	0	0	441

### Total Central/overhead costs

	22,138	12,897	0	35,035	21,396	3,719	0	25,115
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Included in the above figures is the fee for the preparation of the annual accounts and independent examination of £1,500 (£2022 £1,000).

Mission giving to other organisations is summarised as follows. These are the payments that were made in the year shown and were often accrued in the previous year

	2023 £	2022 £
PAIS Project		1,000
Activate Church/Sports Ministry	2,000	500
Mind	0	0
Scripture Union	0	500
Alpha International- Ukraine Appeal	0	1,000
Compassion UK	336	556
Historic Churches	0	50
	<u>2,336</u>	<u>3,606</u>

#### 6 Salaries

Analysis of payroll:

	2023 £	2022 £
Gross pay	137,627	115,966
Employers NI (net of employment allowance)	5,112	3,999
Employers Pension	3,417	2,676
	<u>146,156</u>	<u>122,641</u>

In the 12 months ending 31st December 2023 there was an average of 8.5 (2022 7.6) people on staff representing an FTE of 4.6 (2022 3.9).

The key management role was filled by the Revd Alex Munro who received his salary from the diocese and received no emoluments or benefits in kind from the PCC  
Expenses incurred on behalf of the church were refunded against receipts. No member of staff received remuneration of above £60,000

#### 7a Movement of CBF Funds 2023

	Opening balance	Receipts	Transfers (from/to current account)	Closing balance
Designated Church Fabric Fund	2,282	73		2,355
Designated Hall Fabric fund	3,364	108		3,472
General Deposit account	14,335	3061	(5,000)	12,396
<b>Income / Expenditure totals</b>	<u>19,981</u>	<u>3,242</u>	<u>(5,000)</u>	<u>18,223</u>

Dividends generated throughout the year (£3,242) were transferred into the CBF Deposit account

#### 7b Movement of CBF Funds 2022

	Opening balance	Receipts	Transfers (from/to current account)	Closing balance
Designated Church Fabric Fund	2,253	29		2,282
Designated Hall Fabric fund	3,320	43		3,363
General Deposit account	11,489	2,845		14,335
<b>Income / Expenditure totals</b>	<u>17,062</u>	<u>2,919</u>	<u>0</u>	<u>19,981</u>

Dividends generated throughout the year (£2,919) were transferred into the CBF Deposit account

#### 7c Movement of share values

	Opening balance 1/1/22 £	2022 Yearly movement £	Closing market value 31/12/22 £	2023 Yearly movement £	Closing market value 31/12/23 £
<b>CBF</b>					
Fixed Interest Fund (9,113.00) shares	14,430	(1,937)	12,493	699	13,191
Investment Fund (3763.00 shares)	88,123	(10,373)	77,750	7,314	85,064
<b>Total</b>	<u>102,553</u>	<u>(12,310)</u>	<u>90,243</u>	<u>8,013</u>	<u>98,256</u>

#### 8 Tangible fixed assets

##### Assets at cost or valuation

	Fleetside House	Plant & machinery	Premises	Total £
Opening balance 1/1/23	385,000	19,999	106,949	511,948
Purchases	0	0	0	0
Revaluation	40,000	0	0	40,000
Closing balance 31/12/23	<u>425,000</u>	<u>19,999</u>	<u>106,949</u>	<u>551,948</u>

##### Depreciation

Opening balance 1/1/23	0	7,641	6,071	13,712
Charge for the period	0	4,000	20,469	24,469
Closing balance on accumulated depreciation 31/12/23	<u>0</u>	<u>11,641</u>	<u>26,540</u>	<u>38,181</u>

Closing balance on fixed assets 31/12/22	<u>385,000</u>	<u>12,358</u>	<u>100,878</u>	<u>498,236</u>
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Closing balance on fixed assets 31/12/23	<u>425,000</u>	<u>8,358</u>	<u>80,409</u>	<u>513,767</u>
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261 Fleetside was bequeathed to the church in 2015.

A valuation of 261 Fleetside was obtained early in 2024 and it was estimated to have a market value of approximately £425,000

9 Debtors	2023 £	2022 £
Gift Aid recovery HMRC	899	765
Income not banked	2,224	3,584
Night Shelter contributions	581	3,493
St Nicholas Church- PAIS donation	3,333	1,000
Deposit on curates flat	2,365	0
Accounts receivable	2,700	0
	<u>12,103</u>	<u>8,842</u>

#### 10a Movements on restricted funds 2023

		Opening balance	Receipts	Expenditure	Transfers	Closing balance
Cost of Living Grant	Elmbridge BC	0	17,605	(5,686)	0	11,919
Night shelter- donations and grants		(0)	46,122	(20,575)	0	25,546
Night shelter- grants	Elmbridge Borough Council	(0)	7,500	(7,500)	0	(0)
Night shelter- grants	DLUHC Grant for Transformation Fund	6,401	0	(6,401)	0	0
Night shelter- grants	Walton Charity- delegated Fund	5,000	12,000	(16,205)	0	795
Hardship Fund	Walton Charity	251	0	0	0	251
Christmas Voucher fund	Henry Smith Eleemosynary fund	0	6,290	(6,166)	(124)	(0)
Community Support Worker	National lottery	4,759	0	(4,759)	0	0
Community Support Worker	West Molesey Eleemosynary	(124)	0	0	124	0
Community Support Worker	EBC from Partnership Fund	5,000	0	(5,000)	0	0
Food Bank grants & gifts		110,474	81,172	(43,256)	0	148,390
Food Bank grants	Love Christmas- CRT	36	1,000	(1,036)	0	0
Food Bank grants	Thames Ditton Foundation- towards local hardship	(0)	2,540	(1,014)	0	1,526
Food Bank grants	Elmbridge Borough Council Annual grant 23/24	0	2,350	(2,350)	0	0
Food Bank grants	Household Support fund- SCC	0	22,220	(22,220)	0	0
Food Bank grants	Trussel Trust Grants	18,990	0	(18,990)	0	0
Youth work grants	Bishop of Guildford- Bespoke Youth Grant	1,682	5,250	(5,796)	0	1,136
Youth work grants	Elmbridge BC- youth worker grant	0	1,000	(1,000)	0	0
Youth work grants	Walton Charity- Youthwork grant	0	15,000	(15,000)	0	0
Youth work grants	Mustard Seed Fund	0	3,104	(954)	0	2,150
Youth work grants	SU Focus grant	0	400	(400)	0	0
Youth work grants	Interim Club Donation	0	3,700	(3,700)	0	0
Youth work grants and donations		195	1,794	(1,989)	0	(0)
Hub development grant	Elmbridge BC Cost of Living grant	0	15,000	(15,000)	0	0
Ukraine Appeal		849	102	0	0	951
Focus gifts		0	2,537	(2,537)	0	0
PAIS gifts and grants		0	1,500	(1,500)	0	0
Other small gifts and donations		603	2,567	(2,644)	0	526
		<u>154,115</u>	<u>250,753</u>	<u>(211,678)</u>	<u>0</u>	<u>193,189</u>
Restricted funds tied up in fixed assets	Panel Dividers funded by Public Health Surrey	3,181	0	(830)	0	2,351
	Hub development- various grants	100,879	0	(20,469)	0	80,410
	Food Bank racking funded by donations	5,401	0	(1,800)	0	3,601
		<u>109,461</u>	<u>0</u>	<u>(23,099)</u>	<u>0</u>	<u>86,362</u>
Total Restricted funds		<u>263,575</u>	<u>250,753</u>	<u>(234,777)</u>	<u>0</u>	<u>279,550</u>

#### 10b Movements on restricted funds 2022

		Opening balance	Receipts	Expenditure	Transfers	Closing balance
Night shelter- donations and grants	From churches and individuals	4,148	17,776	(22,158)	234	(0)
Night shelter- grants	Public Health Surrey	3,476	0	(3,476)	0	0
Night shelter- grants	Elmbridge Borough Council	5,742	22,500	(28,242)	0	(0)
Night shelter- grants	DLUHC Grant for Transformation Fund	0	11,061	(4,660)	0	6,401
Night shelter- grants	Walton Charity- delegated Fund	0	5,000	0	0	5,000
Hardship Fund	Walton Charity	0	1,000	(749)	0	251
Christmas Voucher fund	Henry Smith Eleemosynary fund	0	3,850	(3,850)	0	0
Community Support Worker	National lottery Awards for All	76	10,000	(5,317)	0	4,759
Community Support Worker	West Molesey Eleemosynary	1,000	0	(1,124)	0	(124)
Community Support Worker	Community Foundation for Surrey	2,325	0	(2,325)	0	0
Community Support Worker	Elmbridge Borough Council Partnerships Fund	0	5,000	0	0	5,000
Food Bank grants & gifts		121,611	13,451	(24,587)	0	110,474
Food Bank grants	Love Christmas- Church Revitalisation Trust	0	1,120	(1,084)	0	36
Food Bank grants	Surrey County Council Household Support Fund	8,717	18,250	(26,967)	0	(0)
Food Bank grants	Elmbridge BC (Community Infrastructure Levy grant)	0	0	0	0	0
Food Bank grants	Surrey County Council Household Support Fund	0	0	0	0	0
Food Bank grants	Trussel Trust Financial Inclusion grant and Winter gra	0	26,839	(7,849)	0	18,990
Food Bank grants	Community Foundation for Surrey	0	228	(228)	0	0
Hub development- architectural drawings		2,100	0	(2,100)	0	0
Youth work grants	Bishop of Guildford- Bespoke Youth Grant	0	5,250	(3,568)	0	1,682
Youth work grants	IG04 Insurance grant for Bespoke Youth	0	15,275	(15,275)	0	0
Youth work grants	Henry Smith Eleemosynary fund for TV stand	0	500	(500)	0	0
Youth work grants	High Sheriff of Surrey grant	0	5,000	(5,000)	0	0
Youth work grants	SCC- for bespoke youth equipment	0	1,250	(1,250)	0	0

Youth work grants	Mustard Seed Grant	0	6,433	(6,433)	0	0
Youth work grants and donations	SU grant £300 plus from individuals	0	1,831	(1,637)	0	195
Hub development grant	Trussel Trust Facilities Grant	0	0	0	0	0
Ukraine Appeal		0	1,849	(1,000)	0	849
Other small gifts and donations		82	2,411	(1,890)	0	603
		149,277	175,872	(171,269)	234	154,115
Restricted funds tied up in fixed assets	Panel Dividers funded by Public Health Surrey	4,011	0	(830)	0	3,181
	Hub development- various grants	0	106,949	(6,071)	0	100,879
	Food Bank racking funded by donations	7,201	0	(1,800)	0	5,401
		11,212	106,949	(8,700)	0	109,461
Total Restricted funds		160,489	282,823	(179,969)	234	263,577

## 9 Analysis of net assets by fund

	Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023	Total funds 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022	Total funds 2022 £
Fixed assets	427,406	86,361	98,256	612,023	388,778	109,459	90,242	588,479
Current assets	159,249	193,189	0	352,438	20,007	163,117	0	183,124
Creditors due within one year	(12,879)	0	(2)	(12,881)	(5,904)	(8,999)	0	(14,903)
NET ASSETS	573,776	279,550	98,254	951,580	402,882	263,577	90,242	756,701

## 10 Related Parties

During the year, no PCC members received any benefits in kind (2022 - £NIL).

During the year, no PCC members received any reimbursement of personal expenses incurred as a PCC member (2022 - £NIL). Expenses incurred on behalf of the church were re-imbursed as usual..

Helen Munro, who is married to the Revd Alex Munro, received contributions from the church towards the food and accommodation costs of housing 2 of the PAIS interns.

These amounted to £2,400 in total in 2023 (£2,400 in 2022). Helen was also on the staff during the year receiving remuneration totalling £5,868 (2022 £5,430).

A total of £14,325 was received from PCC members during the year