

# **Parish of St Peter's West Molesey**

## **Annual report and accounts for the year ended 31st December 2022**

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**Annual Report of the Parochial Church Council of St Peter's West Molesey**  
**for the year ending 31<sup>st</sup> December 2021**

**Administrative Information**

St. Peter's Church is situated on Walton Road, West Molesey. The parish is part of Emly Deanery in the Diocese of Guildford within the Church of England. The correspondence address is: St Peter's House, 518 Walton Road, West Molesey, Surrey, KT8 2QF.

PCC members who have served from 1<sup>st</sup> January 2022 (or from the date shown) until either the date shown or the date this report was approved are:

Rector	The Revd. Alex Munro	Installed 14 <sup>th</sup> April 2021
Wardens	Mrs. Susan Langwade Mr. Jonathan Leckie	Re-elected APCM 2022 Elected APCM 2022
Representatives on Diocesan Synod	Mr Oliver Tims Mr Gideon Bridgman	Elected July 2021 Elected February 2022
Representatives on Deanery Synod	Mrs. Lisa Tanner Mrs. Jacquie Gray (Treasurer)	Elected APCM 2022 Elected APCM 2022
Elected Members of the PCC	Mrs Margery Day Mrs. Connie McBride Mrs. Annette Bull (Secretary) Mrs. Rachel Copsey Mrs Susan Miller Mr. Glyn Hill Mrs Naomi Aindow-Clark	Elected APCM 2021 Re-elected APCM 2022 Re-elected APCM 2022 Re-elected APCM 2022 Elected APCM 2020 Elected APCM 2020 Elected APCM 2022
Ex officio (Ordinand)	Mr David Bixby	(resigned April 2022 as left to be ordained)

Independent Examiner: Derek Rodwell, ITF, 3 Girdwood Road London SW18 5QR

Bankers: Barclays Bank PLC, Walton on Thames

## Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the 1956 Parochial Church Council Measure. The Parochial Church Council is a charity excepted from registration with the Charity Commission, but we have submitted an application to become a registered charity due to our income now exceeding the limit for excepted charities.

The method of appointment of PCC members is set out in the Church Representation rules. All Church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

There is 1 church building within the parish, St Peter's, West Molesey, KT8 2QG.

The PCC met for 6 regular meetings during 2022 at the Vicarage. We generally meet every other month, usually beginning in January, with extra meetings where necessary.

Membership consisted of 7 elected members of the congregation, plus Churchwardens, the Ordinand training at St Peter's and one ordained clergy person (Rev. Alex Munro - Rector).

There are no church schools within the Parish but relationships have been growing with Chandler's Field School and Hurst Park School since September 2017.

## Objectives and Activities

St. Peter's PCC has the responsibility of co-operating with the Incumbent, in promoting the ecclesiastical and the whole mission of the church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church of St. Peter's on Walton Road and St. Peter's Church Hall on St Peter's Road, West Molesey. Since May 2021 the church entered into a Tenancy at Will for the former Molesey Youth Centre (which is now known as the St Peter's Community and Youth Hub - "The Hub") and in September 2022 a lease was signed for the building. Since January 2021 the East Elmbridge Food Bank operated from the Former Hurst Park School site in West Molesey, which the church entered into a lease for in November 2021. Upon being served with notice to quit by Surrey County Council the Food Bank left the site in July 2022 and moved its warehouse operation to the Hub. The correspondence address is 'St Peter's House' 518 Walton Road, West Molesey, Surrey KT8 2QF.

When planning our activities for the year, the clergy and PCC consider the diocesan vision of Transforming Church, Transforming Lives and seek to include this. In particular 'We want to see a Transformed West Molesey where every single person knows the love of Jesus'.

## **Minister's Report**

We began 2022 seeking to move towards the promised land by growing in our connections with others and deepening the way we follow Jesus as disciples. A huge amount of work from the Church Wardens, the PCC, all of the staff team and our amazing team of volunteers meant that there was a real sense of moving towards a re-launching of many of the ministries of the church as we sought to move towards our vision of seeing a transformed West Molesey where every single person knows the love of Jesus.

Particular thanks within the PCC membership should be extended to:

- Oliver Tims stepped down as church warden in May 2022 after several years of service but continued to serve as part of the PCC by virtue of his position on Diocesan Synod. We are hugely grateful for his help producing weekly service sheets, creating rotas for readers and intercessors and co-ordinating the musical aspects of traditional worship (including his involvement in the St Peter's choir for special events). He continued to play a crucial role within the foodbank committee;
- Sue Langwade as she provided huge support in the role of churchwarden, leading our story telling ministry in care homes, leading the team who co-ordinate numerous events throughout the year, supporting our children's ministry, as part of the social action team and as part of the Messy Church team;
- Jonathan Leckie as he stepped into the role of churchwarden and as PCC member taking a lead with issues around buildings and inspiring people to carry out weekly tasks in the church grounds;
- Connie McBride stepped down from her long-standing role as treasurer, but we are so grateful that she continues to be part of our finance team. She once again dealt with the increased complexities of the church accounts;
- Jacquie Gray stepped down as the PCC Secretary and instead took up the role of Treasurer having been a member of the Finance Team, we are so grateful for her incredible budgeting skills and her tremendous creativity in helping to lead Messy Church;

- Chris Perkins for his continuing care of the Church building and Church Hall, as Verger and for all his work in preparing the church for festivals throughout the year with an array of floral arrangements;
- Anthony Parnell for his faithful service as Sacristan. The church were delighted to celebrate 2022 as his 40<sup>th</sup> year of serving at the altar at St Peter's;
- Rachel Copsey as the Parish Safeguarding Officer, including her work supporting the operation of the Night Shelter and the Food Bank. We are all hugely grateful for all her work;
- Annette Bull for her work with the finance team and seeking funding opportunities. She took up the role of PCC Secretary from April 2022 and continued to serve as part of the Finance Team and Social Action Team;
- We are also grateful to Stephen James for serving as a Non-Executive Member of the PCC giving advice from his commercial experience.

Tim Malcolm took responsibility for Stewardship and assisted with gift aid applications throughout the year.

Thanks should also be extended to Julian Callow for his incredible commitment as Director of Music; Alison Wheeler for her musical contributions to St Peter's; Rachel Sharp for her serving; and all those who regularly read and lead intercessions at the 10am Eucharist.

A special mention should go to Dave Bixby who served first as a volunteer from July 2017 and then as the Ordinand from September 2019. His commitment was exceptional and he was instrumental in establishing the 4pm service, whilst serving diligently at 10am and looking after so many areas of ministry including Love Molesey, Alpha, the community breakfast and being the main link for the Food Bank. His preaching, organisation skills and good humour will be much missed.

In terms of the various ministries of the church, I would like to thank:

- Gideon Bridgman as he has grown a substantial youth ministry at the Hub. He has continued to lead the contemporary worship team and our incredible team of musicians and audio visual technicians. He has continued to engage with children and young people in their schools as well as at various events and activities at the Hub;
- Thanks to Naomi Aindow-Clark, Anna Bridgman, the Bull family, Sue Langwade and Jackie Gray for their work providing hospitality and for all their effort in providing refreshments at 10am, 4pm and other special occasions;

- Sarah Prendergast, Sue Langwade and the Children's Team for leading Children's Ministry and doing such an incredible job of supporting and engaging our children and families;
- Helen Munro in her role as Communications Officer as she has helped to improve our communications;
- Our Pais teams (Tom, Cicera, Jana-Marit, Lena and Selina) for giving up a year to volunteer and support children's, youth and schools ministry at St Peter's and other local churches.

## **Church Attendance**

The current number of people on the electoral roll for the Parish stands at 64.

The average attendance at the 10am Sunday Eucharist was 34 in 2022.

The average attendance at the 4pm contemporary service was 43 in 2022.

The total attendance over the Christmas period at the service of Nine Lessons and Carols and the Christingle was 299.

## **Mission**

### **Social Action**

The Church continued to provide the governance of the East Elmbridge Foodbank during 2022. The Social Action Team provided the governance link.

Tim Malcolm did a great job of leading our Social Action programme successfully overseeing the move of the Food Bank warehousing to the Hub whilst project managing a building project under great time pressure to make this possible. He also managed the operation of the Molesey Churches Night Shelter once again.

Amy Burton continued to co-ordinate the Food Bank operations despite cutting down her hours to start a new role at Rent Start and ran another crucial operational period of the Night Shelter;

Lisa Tanner started her role as Community Support Worker. As well as taking on Great Create, she took on responsibility for the Community Breakfast, started a Men's Group, Job Cafe and Family events around Baking. Perhaps the pinnacle of the year was the tremendous Christmas event for Food Bank families and those referred from local schools which served a huge number and was a great success.

Two Food Bank Centres continued, one at St Nicholas Thames Ditton Church Hall on Tuesday mornings and the other at the Hub on Thursday mornings. The community breakfast continued at the Hub alongside the operation of the Food Bank Centre. We are hugely grateful to all the volunteers who continue to support the work of the food bank.

Many thanks go to Tim, Amy, Lisa and our excellent team of contractors and amazing volunteers for their hard work in supporting rough sleepers in the local area.

### **Children, Young People and Families**

It has been encouraging to see new families start attending Messy Church and we now have around 80 families involved.

We have continued to see our ministry to children and young people enhanced through our partnership with Pais and their provision of a team of schools and youth work apprentices. They have continued to also work with St Nicholas, Thames Ditton during 2022, whilst also partnering with St Mary's East Molesey and Activate Church in Teddington. Along with our schools team they managed in-person engagement in 4 state primary schools in Molesey (Hurst Park, Chandler's Field, The Orchard and St Lawrence) and within one of the state secondary schools, which are fed by students who live in Molesey (Esher C of E High School). They began running lunchtime clubs and delivering assemblies once more helping Year 6 students to film their own Youth Alpha series and then using these materials on a weekly basis with over 30 children attending each week. They also supported the children's and youth ministry at St Peter's and leading all-age worship. Lighthouse club has continued to draw children from all primary schools. The current team have been supporting Gideon during Bespoke Youth sessions. We have plans to expand with a new Pais Hub.

The team ran "Sweet Spot" sports camps during each half-term in partnership with Scripture Union who provided a number of coaches/youth workers who engaged with 8-16 year olds through playing different sports whilst encouraging the participants to show Christian characteristics.

Helen Munro in her work as Pre-school Kids Pastor has grown Allsorts for pre-schoolers and their carers to a huge group and also pioneering Jelly Babies baby and carers support group, as well as starting Mums Night Out, a group for mothers with Lisa.

### **Community Engagement**

Our strategy for growing relationships with each other within the church and with those not currently regularly attending church has been to start a number of

Missional Communities called Connect Communities. Each of these seek to worship, pray and study the Bible together, whilst growing in relationship with one another and being a place that non-Christians can be drawn into community.

We saw a number of communities grow such as Curry Club, the Community Breakfast, Great Create, as well as new activities starting such as Saturday Drop In and Mums Night Out.

The luncheon club was able to meet a number of times.

We had our second Christmas Fair at the Hub and it was a real success and raised important funds for youth work.

Love Molesey ran a stall at the Molesey Carnival and another Eco Weekend across the churches in September, as well as having an expanded programme of projects planned for Lent 2023.

### **Evangelism**

There were three Alpha courses at St Peter's in 2022. Each has been successful in drawing a number of guests who are interested in exploring the Christian faith. Without the generosity of volunteers and caterers this would not be possible.

### **Future Plans**

Some of the priorities for 2023 can be summarised as follows:

- Raising up apprentices across the Church;
- Growing in sharing our faith;
- Continuing to grow in our ministry to children, young people and their families;
- Seeking justice for those in need.

Alex Munro, April 2023



## **Financial Review**

### **Overview**

In 2022 St Peter's made a surplus of £5,729 on unrestricted funds with a total income of £427,552. This compared with a deficit of £26,427 in 2021 on total income of £251,154. Expenditure rose from £268,794 in 2021 to £318,969 in 2022.

During 2022:

- Our unrestricted voluntary giving (including gift aid) went up from £60k to £78k.
- In 2022, we paid £73k (£65k in 2021) towards our parish share. Our parish share to the Diocese is an obligation that the PCC must try to make every year.

**For more detailed information on our finances see the financial reports appended to this report.**

### **Reserves policy**

It is PCC policy to try and maintain a balance on free reserves (net current unrestricted assets) which equates to at least three months unrestricted payments. This is equivalent to about £35k. It is held to smooth out fluctuations in cash flow and to meet emergencies. The free reserves balance at the end of 2022 was £14k (see note 9 in the attached financial statements).

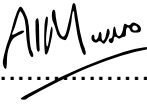
### **Safeguarding**

The PCC has adopted the Diocese of Guildford's safeguarding policy relating to children, young people and vulnerable people and appointed Rachel Copsey as Parish Safeguarding Officer. She has completed the diocese's training courses in safeguarding young and vulnerable people. The PCC is committed to the principles of best practice in relation to safeguarding and complies with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 in respect of having due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. The guidance can be read in full on the Church of England official website.

### **The PCC responsibilities in relation to the accounts**

Charity law states that the Parochial Church Council is responsible for keeping proper accounting records and for the preparation of the accounts which disclose, with reasonable accuracy at any time, the financial position of the church, and to enable them to ensure that the accounts comply with applicable Accounting Standards and Statements of Recommended Practice and the regulations made under the Charities Act 2011. They are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on the 24th April 2023 and signed on their behalf by the Reverend Alex Munro.

  
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## **Independent Examiner's Report to the PCC of St Peter's West Molesey**

I report on the accounts for the year ended 31st December 2022 that are set out on pages 12 to 19.

### **Respective responsibilities of the PCC and Independent Examiner**

The PCC is responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the church is not subject to audit and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the PCC as a body. My work has been undertaken so that I might state to the PCC those matters that I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to any other than the church and the PCC as a body for my examination work, for this report or for the statements that I have made.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you the trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 26<sup>th</sup> April 2023

Derek Rodwell FCCA

Impact The Future Ltd, Bennett Verby, 7 St Petersgate, Stockport, Cheshire, SK1 1EB

St Peter's Church West Molesey PCC

Statement of Financial Activities

For the year ended 31 December 2022

	Notes	Unrestricted funds 2022	Restricted funds 2022	Endowment funds 2022	Total funds 2022	Unrestricted funds 2021	Restricted funds 2021	Endowment funds 2021	Total funds 2021
<b>Income</b>									
<b>Donations &amp; Legacies</b>									
Planned giving		53,785	0	0	53,785	42,725	0	0	42,725
Collection & plate giving		1,837	799	0	2,636	588	0	0	588
Income Tax recovered (gift aid)		14,677	0	0	14,677	7,863	(654)	0	7,209
Donations and appeals		8,035	3,716	0	11,752	8,849	265	0	9,114
Night shelter grants and gifts		0	56,337	0	56,337	0	35,619	0	35,619
Foodbank grants and gifts		0	181,836	0	181,836	0	92,556	0	92,556
Grants		1,000	40,134	0	41,134	0	12,350	0	12,350
		79,334	282,822	0	362,156	60,024	140,136	0	200,160
<b>Income from Charitable activities</b>									
Fleetside house		17,160	0	0	17,160	16,862	0	0	16,862
Receipts from weddings etc		3,350	0	0	3,350	3,705	0	0	3,705
Other funds generated	2	18,204	0	0	18,204	17,677	0	0	17,677
Hub Hire		13,049	0	0	13,049	3,225			3,225
Church Hall Lettings		10,715	0	0	10,715	6,864	0	0	6,864
		62,477	0	0	62,477	48,333	0	0	48,333
Investment Income		2,919	0	0	2,919	2,662	0	0	2,662
<b>Total receipts</b>		<b>144,730</b>	<b>282,822</b>	<b>0</b>	<b>427,552</b>	<b>111,019</b>	<b>140,136</b>	<b>0</b>	<b>251,154</b>
<b>Expenditure</b>									
<b>Expenditure on charitable activities</b>									
Diocesan parish share	3	64,499	8,833	0	73,332	49,771	14,943	0	64,714
Fleetside House		441	0	0	441	729	0	0	729
Giving		(1,382)	5,472	0	4,089	4,286	933	0	5,219
Clergy expenses and payroll costs	4	28,956	26,790	0	55,746	33,983	11,924	0	45,907
Property costs		12,800	3,294	0	16,094	24,175	2,111	0	26,286
Services & events		4,342	0	0	4,342	3,653	0	0	3,653
General costs		8,155	425	0	8,580	5,279	0	0	5,279
Ministry and event costs		21,190	8,800	0	29,990	15,569	185	0	15,754
Night shelter costs		0	48,545	0	48,545	0	22,401	0	22,401
Foodbank costs		0	77,810	0	77,810	0	78,852	0	78,852
		139,001	179,969	0	318,969	137,446	131,349	0	268,794
<b>Total payments</b>		<b>139,001</b>	<b>179,969</b>	<b>0</b>	<b>318,970</b>	<b>137,446</b>	<b>131,349</b>	<b>0</b>	<b>268,794</b>
<b>Net incoming / outgoing resources</b>		<b>5,729</b>	<b>102,853</b>	<b>0</b>	<b>108,582</b>	<b>(26,427)</b>	<b>8,787</b>	<b>0</b>	<b>(17,640)</b>
<b>Losses on investment assets</b>		<b>0</b>	<b>0</b>	<b>(12,310)</b>	<b>(12,310)</b>	<b>0</b>	<b>0</b>	<b>10,002</b>	<b>10,002</b>
<b>Transfers</b>		<b>(234)</b>	<b>234</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>(500)</b>	<b>0</b>	<b>0</b>
<b>Total funds brought forward</b>		<b>397,387</b>	<b>160,490</b>	<b>102,552</b>	<b>660,429</b>	<b>423,314</b>	<b>152,202</b>	<b>92,550</b>	<b>668,066</b>
<b>Total funds carried forward</b>		<b>402,882</b>	<b>263,577</b>	<b>90,242</b>	<b>756,701</b>	<b>397,387</b>	<b>160,489</b>	<b>102,552</b>	<b>660,428</b>

# St Peter's Church West Molesey PCC

## Balance Sheet as at 31 December 2022

	Notes	As at 31/12/22		As at 31/12/21	
<b>Fixed assets</b>					
CCLA Investment accounts	5	90,243		102,553	
Tangible assets	6	498,237	588,480	401,358	503,911
<b>Current assets</b>					
<b>Debtors</b>					
Accounts receivable		2,617		10,730	
Other Debtors & prepayments	7	8,842		22,621	
			11,459		33,351
<b>Cash at bank and in hand</b>					
Current accounts		151,684		83,600	
CCLA (CBF) Accounts	5	19,981		52,400	
			171,665		136,000
<b>Total Current assets</b>			183,124		169,351
<b>Liabilities</b>					
<b>Creditors: Amounts falling due within one year</b>					
Accruals		8,359		11,801	
Accounts payable		6,544		1,033	
<b>Total Liabilities</b>			14,903		12,833
<b>Net current assets</b>			168,221		156,517
<b>Total net assets</b>			<b>756,701</b>		<b>660,428</b>
<b>Represented by Funds</b>					
<b>Unrestricted</b>			402,882		397,387
<b>Restricted</b>	8		263,577		160,489
<b>Endowments</b>			90,242		102,552
			<b>756,701</b>		<b>660,428</b>

The notes on pages 14 to 19 form part of these financial statements  
 Approved by the Parochial Church Council on  
 and signed on its behalf by:

Name: Rev. Alex Munro

Position: Rector

Date: 25/4/23



# **St Peters Church West Molesey**

## **Notes to the Financial Statements**

### **For the year ended 31st December 2022**

#### **1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Due to the income of the parish exceeding £250,000 for the first time in 2020 these accounts have been prepared on an accruals basis having been prepared as receipts and payments accounts in previous years.

The PCC meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The PCC of St Peters has prepared detailed budgets for 2022 and considers that the church will continue to be a going concern into the foreseeable future. It has therefore prepared these accounts on a going concern basis.

#### **FUNDS**

Unrestricted funds are general funds which can be used for ordinary purposes.

Restricted funds relate to

- a) Income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest and
- b) Donations or grants received for a specific object.

Any balance remaining unspent at the end of each year must be carried forward as a balance of that fund.

#### **INCOMING RESOURCES**

Donations and other income are recognised when received and an estimate of income tax recoverable is recognised when the related donations are recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.

Rental income from the letting of church premises is recognised when the rental is due.

#### **RESOURCES EXPENDED**

All expenditure is generally recognised when it is incurred and is accounted for gross.

The Diocesan Parish share is accounted for when paid.

Expenditure incurred in the operation of the church is classed as charitable activities.

#### **FIXED ASSETS**

Consecrated and Benefice property is not included in the accounts in accordance with Section 10 (2a and c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a Faculty for disposal are inalienable property listed in the church inventory which can be inspected at any reasonable time.

All expenditure incurred in the year on consecrated or beneficed buildings or on the repair of movable church furnishings acquired before 1 January 2003 is written off.

Fleetside House, which was bequeathed to the church in 2015, was valued in early 2021 and has been

included in these accounts at its market valuation.

Purchases of PA and other equipment are depreciated over 5 years and IT equipment over 3 years.

The hub development costs in 2022 have been depreciated over 5 years in line with the terms of the lease.

# St Peter's Church West Molesey

## Notes to the accounts for the year ended 31st December 2022

	Unrestricted funds £	Restricted Funds £	Endowmen t funds £	Totals 2022 £	Unrestricted funds £	Restricted Funds £	Endowment funds £	Totals 2021 £
<b>2 Other Funds Generated</b>								
Youth	618			618	0			0
Fish'n'Chip supper	476			476	106			106
Christmas Fair	1,755			1,755	1,777			1,777
Harvest Supper	415			415	444			444
Allsorts	663			663	262			262
Other income	1,051			1,051	55			55
PAIS contributions (from St Nicholas)	4,487			4,487	8,333			8,333
Love Molesey	278			278				
Net coverage	8,461			8,461	6,700			6,700
<b>TOTAL</b>	<b>18,204</b>	<b>0</b>	<b>0</b>	<b>18,204</b>	<b>17,677</b>	<b>0</b>	<b>0</b>	<b>17,677</b>
<b>3 Expenditure</b>								
<b>Diocesan Parish Share</b>	64,499	8,833	0	73,332	49,771	14,943	0	64,714
<b>Fleetside House costs</b>								
Insurance	305			305	279			279
Maintenance	136	0	0	136	450	0	0	450
	441	0	0	441	729	0	0	729
<b>Giving</b>								
UK charities	(1,394)	1,000		(394)	4,050			4,050
Individuals	12	4,180		4,192	158	0		158
Coronavirus response grants	0	292		292	78	933		1,011
	(1,382)	5,472	0	4,089	4,286	933	0	5,219
<b>Clergy &amp; staff costs</b>								
Clergy expenses and locums	1,097			1,097	1,020			1,020
Vicarage phone / water rates/ etc	314			314	391			391
Staff salary costs	27,545	26,790		54,335	32,572	11,924		44,496
	28,956	26,790	0	55,746	33,983	11,924	0	45,907
<b>Property costs</b>								
Church Insurance cost	1,704	194		1,898	1,795			1,795
Church Maintenance	2,437			2,437	16,319			16,319
Church & Hall cleaning	1,928			1,928	1,735			1,735
Church Garden	164			164	240			240
Church running cost electric/gas/water	226	1,000		1,226	1,075			1,075
Hall running cost electric/gas/water	200			200	1,225			1,225
Hall maintenance	521	0		521	103	80		183
Hall Wifi	412	0		412	455	0		455
Depreciation	4,000	0		4,000	1,228	0		1,228
Youth Centre/Hub maintenance & equipment	1,208	2,100		3,308	0	2,031		2,031
	12,800	3,294	0	16,094	24,175	2,111	0	26,286
<b>Services and event costs</b>								
Organ Tuning	0			0	477			477
Upkeep of services	1,314			1,314	1,298			1,298
Payment of fees to diocese for weddings etc	3,028			3,028	1,878			1,878
	4,342	0	0	4,342	3,653	0	0	3,653
<b>General costs</b>								
Accounting and Independent Examination costs	750	250		1,000	750			750
Staff team costs	1,939			1,939	339			339
Administration costs including phone	3,803			3,803	1,877			1,877
Branding	0			0	0			0
Software subscriptions	1,663	175		1,838	2,313			2,313
	8,155	425	0	8,580	5,279	0	0	5,279
<b>Ministry and event costs</b>								
4pm worship/schools	4,312			4,312	1,301			1,301
Children & Messy Church	919			919	770			770
Youth	0	6,395		6,395	984	20		1,004
Alpha	308			308	174			174
Focus Costs	2,919	560		3,479	320			320
Community breakfast	12			12	4			4
Pais	9,985	1,845		11,830	9,366	165		9,531
Other courses	405			405	32			32
Love Molesey	202			202	0			0
Cost of other events: Christmas Fair, hog roasts, ei	2,128			2,128	2,618			2,618
	21,190	8,800	0	29,990	15,569	185	0	15,754
<b>Night Shelter Costs</b>								
Staff Salaries		12,350		12,350		11,317		11,317
Contractor Payments		31,848		31,848		9,838		9,838
Expenses		4,347		4,347		1,246		1,246
	0	48,545	0	48,545	0	22,401	0	22,401

# St Peter's Church West Molesey

## Notes to the accounts for the year ended 31st December 2022

	Unrestricted funds	Restricted Funds	Endowment funds	Totals 2022	Unrestricted funds	Restricted Funds	Endowment funds	Totals 2021
<b>Food Bank Costs</b>								
Salaries & staff costs (including contractors)		57,860		57,860		57,297		57,297
Premises costs (including depreciation)		10,138		10,138		1,992		1,992
Food purchases		1,497		1,497		7,216		7,216
Transport		0		0		1,503		1,503
Storage equipment		0		0		5,551		5,551
Office equipment and stationery		171		171		1,568		1,568
Volunteer expenses		293		293		1,280		1,280
Administration		865		865		1,589		1,589
Grants to individuals		2,800		2,800		856		856
Community Staff worker costs		2,674		2,674		0		0
Sundries including Community Breakfast Project		1,511		1,511		0		0
	0	77,810	0	77,810		78,852		78,852
<b>TOTAL</b>	139,001	179,969	0	318,970	137,446	131,349	0	268,795

Included in the above figures is the fee for the preparation of the annual accounts and independent examination of £1,000 (£2021 £1,000).

Mission giving to other organisations is summarised as follows. These are the payments that were made in the year shown and were often accrued in the previous year

	2022 £	2021 £
PAIS Project	1,000	1,000
Activate Church/Sports Ministry	500	1,000
Mind	0	1,000
Scripture Union	500	1,000
Alpha International- Ukraine Appeal	1,000	0
Compassion UK	556	0
Historic Churches	50	50
	<u>3,606</u>	<u>4,050</u>

### 4 Salaries

Analysis of payroll:

	2022 £	2021 £
Gross pay	115,966	99,374
Employers NI (net of employment allowance)	3,999	3,180
Employers Pension	2,676	2,148
	<u>122,641</u>	<u>104,702</u>

In the 12 months ending 31st December 2022 there was an average of 7.6 (2021 6.5) people on staff representing an FTE of 3.9 (2021 3.8).

The key management role was filled by the Revd Alex Munro who received his salary from the diocese and received no emoluments or benefits in kind from the PCC. Expenses incurred on behalf of the church were refunded against receipts. No member of staff received remuneration of above £60,000

### 5a Movement of CBF Funds 2022

	Opening balance	Receipts	Transfers (from/to current account)	Closing balance
Designated Church Fabric Fund	2,253	30		2,283
Designated Hall Fabric fund	3,320	44		3,364
General Deposit account	11,489	2845		14,335
<b>Income / Expenditure totals</b>	<u>17,062</u>	<u>2,919</u>	<u>0</u>	<u>19,981</u>

Dividends generated throughout the year (£2,919) were transferred into the CBF Deposit account

### 5b Movement of CBF Funds 2021

	Opening balance	Receipts	Transfers (from/to current account)	Closing balance
Designated Church Fabric Fund	2,252	1		2,253
Designated Hall Fabric fund	3,318	2		3,320
General Deposit account	46,830	2,659	(38,000)	11,489
<b>Income / Expenditure totals</b>	<u>52,400</u>	<u>2,662</u>	<u>(38,000)</u>	<u>17,062</u>

Dividends generated throughout the year (£2,659) were transferred into the CBF Deposit account



# St Peter's Church West Molesey

## Notes to the accounts for the year ended 31st December 2022

### Movement of share values

	Opening balance 1/1/21 £	2021 Yearly movement £	Closing market value 31/12/21 £	2022 Yearly movement £	Closing market value 31/12/22 £
<b>CBF</b>					
Fixed Interest Fund (9,113.00) shares	15,458	(1,028)	14,430	(1,937)	12,493
Investment Fund (3763.00 shares)	77,093	11,030	88,123	(10,373)	77,750
Total	92,551	10,002	102,552	(12,310)	90,243

### 6 Tangible fixed assets

#### Assets at cost or valuation

	Fleetside House	Plant & machinery	Premises	Total £
Opening balance 1/1/22	385,000	19,999	0	404,999
Purchases (carpet for church, racking for school and room dividers for night shelter)	0	0	106,949	106,949
Revaluation	0	0	0	0
Closing balance 31/12/22	385,000	19,999	106,949	511,948

#### Depreciation

Opening balance 1/1/22	0	3,641	0	3,641
Charge for the period	0	4,000	6,071	10,070
Closing balance on accumulated depreciation 31/12/22	0	7,641	6,071	13,711

Closing balance on fixed assets 31/12/21

385,000	16,358	0	401,358
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Closing balance on fixed assets 31/12/22

385,000	12,358	100,878	498,237
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261 Fleetside was bequeathed to the church in 2015.

A valuation of 261 Fleetside was obtained early in 2021 and it was estimated to have a market value of approximately £385,000

### 7 Debtors

	2022 £	2021 £
Gift Aid recovery HMRC	765	4,713
Income not banked	3,584	1,022
Night Shelter contributions	3,493	5,000
St Nicholas Church- PAIS donation	1,000	8,333
Prepayments	0	563
Fleetside rent owed	0	2,700
Other debtors	0	290
	<u>8,842</u>	<u>22,621</u>

### 8a Movements on restricted funds 2022

	Opening balance	Receipts	Expenditure	Transfers	Closing balance
Night shelter- donations and grants					
Night shelter- grants					
Night shelter- grants					
Night shelter- grants					
Night shelter- grants					
Hardship Fund					
Christmas Voucher fund					
Community Support Worker					
Community Support Worker					
Community Support Worker					
Community Support Worker					
Food Bank grants & gifts					
Food Bank grants					
Food Bank grants					
Food Bank grants					
Food Bank grants					
Food Bank grants					
Hub development- architectural drawings					
Youth work grants					
Youth work grants					
Youth work grants					
Youth work grants					
Youth work grants					
Youth work grants					
Youth work grants and donations					
Hub development grant					
Ukraine Appeal					
Other small gifts and donations					

## St Peter's Church West Molesey

### Notes to the accounts for the year ended 31st December 2022

		149,277	175,872	(171,269)	234	154,115
Restricted funds tied up in fixed assets	Panel Dividers funded by Public Health Surrey	4,011	0	(830)	0	3,181
	Hub development- various grants	0	106,949	(6,071)	0	100,879
	Food Bank racking funded by donations	7,201	0	(1,800)	0	5,401
		11,212	106,949	(8,700)	0	109,461
		160,489	282,823	(179,969)	234	263,577

8b	Movements on restricted funds 2021	Opening balance	Receipts	Expenditure	Transfers	Closing balance
	Grant for rent start	500	0	0	(500)	0
	Night shelter- donations and grants	14,406	6,219	(16,476)	0	4,148
	Night shelter- grants	0	5,251	(1,775)	0	3,476
	Night shelter- grants	(1,131)	5,000	(3,869)	0	0
	Night shelter- grants		10,000	(10,000)	0	0
	Night shelter- grants	7,500	5,000	(6,758)	0	5,742
	Grants for Covid	933	0	(933)	0	0
	Community Support Worker	7,500	0	(7,424)	0	76
	Community Support Worker	1,000	0	0	0	1,000
	Community Support Worker	0	4,087	(1,762)	0	2,325
	Community Support Worker	0	3,562	(3,562)	0	0
	Food Bank grants & gifts	107,694	38,752	(24,834)	0	121,611
	Food Bank grants	13,718	0	(13,718)	0	0
	Food Bank grants	0	25,500	(25,500)	0	0
	Food Bank grants	0	11,000	(2,283)	0	8,717
	Hub development- architectural drawings	0	2,100	0	0	2,100
	Student/youth worker grants	0	10,250	(10,250)	0	0
	Other small gifts and donations	82	265	(265)	0	82
		152,202	126,986	(129,411)	(500)	149,277
Restricted funds tied up in fixed assets	Public Health Surrey	0	4,149	(138)	0	4,011
	Night Shelter donations	0	9,001	(1,800)	0	7,201
		0	13,150	(1,938)	0	11,212
		152,202	140,136	(131,349)	(500)	160,489

The above movements for 2020 have been re-analysed to break out the main grants which were previous added together under community support, night shelter and food bank

### 9 Analysis of net assets by fund

	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022	Total funds 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021	Total funds 2021 £
Fixed assets	388,778	109,459	90,242	588,479	390,146	11,212	102,552	503,910
Current assets	20,007	163,117	0	183,124	15,861	153,490	0	169,351
Creditors due within one year	(5,904)	(8,999)	0	(14,903)	(8,620)	(4,213)	0	(12,833)
NET ASSETS	402,882	263,577	90,242	756,701	397,387	160,489	102,552	660,428

### 10 Related Parties

Katharine Bixby, who is married to a PCC member, received remuneration of £1,723 in 2022 before she left in May

During the year, no PCC members received any benefits in kind (2021 - £NIL).

During the year, no PCC members received any reimbursement of personal expenses incurred as a PCC member (2021 - £NIL). Expenses incurred on behalf of the church were re-imbursed as usual..

Helen Munro, who is married to the Revd Alex Munro, received contributions from the church towards the food and accomodation costs of housing 2 of the PAIS interns.

These amounted to £2,400 in total in 2022 (£2,000 in 2021). Helen was also on the staff during the year receiving remuneration totalling £5,430 (2021 £1,337).