

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER'S WEST MOLESEY

England & Wales - Charity number 1190821

Details

Status Registered

Legal form Other

Registered 2020-08-12

Register [View on the Charity Commission register](#)

Contact

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West Molesey
KT8 2QF

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Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH

Activities: This Church provides places of worship to generally advance Christianity in West Molesey and beyond, and to educate people about Christianity, through a variety of services each week and month which cater for the different needs, such as special children's services, and special events throughout the year for the whole community. The church provides outreach and pastoral care to local people,

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Other Finance, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Surrey

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|----------|-----------|
| 2024-12-31 | £494,274 | £508,518 | - | - |
| 2023-12-31 | £555,132 | £408,265 | £951,580 | 9 |
| 2022-12-31 | £427,552 | £318,970 | - | - |
| 2021-12-31 | £251,154 | £268,794 | - | - |

Trustees

| Name | Role | Appointed |
|---------------------------------|-------|------------|
| Rev Alexander Ian Munro | Chair | 2019-04-20 |
| Claire Lesley Horner | | 2019-04-29 |
| JONATHAN PAUL LECKIE | | 2019-04-29 |
| Jacqueline Louisa Gray M.A. | | 2019-04-29 |
| Margery Day | | 2019-04-29 |
| Oliver Hilton James Howell Tims | | 2019-04-29 |
| Rachel Emma Copsey | | 2019-04-29 |
| Susan Marie Langwade | | 2019-04-29 |
| Susan Rebecca Miller | | 2020-10-27 |

Accounts

Parish of St Peter's West Molesey

Annual report and accounts

for the year ended 31st December 2024

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**Annual Report of the Parochial Church Council of St Peter's West Molesey
for the year ending 31st December 2024**

Administrative Information

St. Peter's Church is situated on Walton Road, West Molesey. The parish is part of Emly Deanery in the Diocese of Guildford within the Church of England. The correspondence address is: St Peter's House, 518 Walton Road, West Molesey, Surrey, KT8 2QF.

PCC members who have served from 1st January 2024 (or from the date shown) until either the date shown or the date this report was approved are:

| | | |
|-----------------------------------|--|---|
| Rector | The Revd. Alex Munro | Installed 14 th April 2021 |
| Assistant Curate | The Revd. Kayleigh Magrath | Ordained 1 st July 2023 |
| Wardens | Mrs. Susan Langwade Mr. Jonathan Leckie | Re-elected APCM 2022 Elected APCM 2022 |
| Representatives on Diocesan Synod | Mr. Oliver Tims Mr. Gideon Bridgman | Elected July 2021 (term ended May 2024) Elected February 2022 (resigned July 2024) |
| Representatives on Deanery Synod | Mrs. Lisa Tanner Mrs. Jacquie Gray (Treasurer) | Elected APCM 2022 (resigned April 2024) Elected APCM 2022 |
| Elected Members of the PCC | Mrs. Margery Day Mrs. Connie McBride Mrs. Annette Bull (Secretary) Mrs. Rachel Copsey Mrs. Susan Miller Mrs. Naomi Aindow-Clark Mrs. Claire Horner Mrs. Rachel Sharp Mr. Julian Callow Miss Judith Goodsall | Elected APCM 2021 Elected APCM 2022 (resigned March 2024) Elected APCM 2022 Elected APCM 2022 Re-elected APCM 2023 Elected APCM 2022 (resigned April 2024) Elected APCM 2023 Elected APCM 2023 Elected APCM 2024 Elected APCM 2024 |

Independent Examiner: Derek Rodwell, ITF, c/o Bennett Verby, 7 St Petersgate, Stockport, Cheshire, SK1 1EB

Bankers: Barclays Bank PLC, Walton on Thames

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the 1956 Parochial Church Council Measure. The Parochial Church Council is a charity excepted from registration with the Charity Commission, but we have submitted an application to become a registered charity due to our income now exceeding the limit for excepted charities.

The method of appointment of PCC members is set out in the Church Representation rules. All Church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

There is 1 church building within the parish, St Peter's, West Molesey, KT8 2QG.

The PCC met for 6 regular meetings during 2023 at the Vicarage. We generally meet every other month, usually beginning in January, with extra meetings where necessary.

Membership consisted of 9 elected members of the congregation, plus Churchwardens, Deanery and Diocesan Synod Representatives and two Ordained Clergy at different points of the year.

There are no church schools within the Parish but relationships have been growing with Chandler's Field School and Hurst Park School since September 2017.

Objectives and Activities

St. Peter's PCC has the responsibility of co-operating with the Incumbent, in promoting the ecclesiastical and the whole mission of the church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church of St. Peter's on Walton Road and St. Peter's Church Hall on St Peter's Road, West Molesey. Since May 2021 the church entered into a Tenancy at Will for the former Molesey Youth Centre (which is now known as the St Peter's Community and Youth Hub) and since July 2022 the East Elmbridge Food Bank has operated from the Hub as well. The correspondence address is 'St Peter's House' 518 Walton Road, West Molesey, Surrey KT8 2QF.

When planning our activities for the year, the clergy and PCC consider the diocesan vision of Transforming Church, Transforming Lives and seek to include this. In particular 'We want to see a Transformed West Molesey where every single person knows the love of Jesus'.

Minister's Report

We began 2024 wanting to focus on creating 'encounter spaces' within all of our projects and activities and see more 'Connect Communities' grow. Thanks to a huge amount of work from the Church Wardens, the PCC, all of the staff team and our amazing team of volunteers we have once again been able to advance towards our vision of seeing a transformed West Molesey where every single person knows the love of Jesus.

Particular thanks within the PCC membership should be extended to:

- Sue Langwade as she has continued to provide huge support in the role of churchwarden, leading the team who co-ordinate numerous events throughout the year, supporting our children's ministry, as part of the social action team and as part of the Messy Church team. She has also been committed to the Caleb process since September 2024 as she completes the discernment process and training alongside each other, involving a significant time commitment;
- Jonathan Leckie as he continued in his role of churchwarden and as PCC member taking a lead with issues around buildings and inspiring people to carry out weekly tasks in the church grounds during the Saturday Drop In, as well as supporting in his role within the 40m worship and AV team;
- Jacquie Gray continued in her role of Treasurer continuing her hard work in managing the increasingly complex finances and budgeting;
- Rachel Copsy as PCC Safeguarding Lead working alongside our Operations Manager, Tina Roden and Parish Safeguarding Officer, Karen Glaister. We are all hugely grateful for all her work;
- Annette Bull for her work as PCC Secretary;
- Oliver Tims for his continuing assistance with preparing service sheets for the 10am service and maintaining the rotas for intercessions and readers.
- Rachel Sharp's for her service as our Lay Associate Minister, leading and preaching across our services, as well as serving at 10am.

Further thanks to those who are no longer PCC Members but continue to serve in different ways:

- Chris Perkins for his work caring for the Church building and Church Hall, as Verger and for all his work in preparing the church for festivals throughout the year with beautiful arrays of floral arrangements. He

- continued to help with monthly banking. We wish Chris well for his move to Lincolnshire and are grateful for his many years of service;
- Anthony Parnell for his faithful service as Sacristan at St Peter's;

Thanks should also be extended to Julian Callow for his incredible commitment as Director of Music; Alison Wheeler for her musical contributions and occasional solo performances; Maria Ford and Claire Horner for their serving; and all those who regularly read and lead intercessions at the 10am Eucharist.

We would also like to thank Jo Annells, who became Social Action Director in January 2024 and assisted with Stewardship issues and gift aid applications throughout the year.

In terms of the various ministries of the church, I would like to thank:

- Gideon Bridgman who stepped down from his role as Worship Pastor in May 2024 and Youth Outreach Pastor in July 2024 after 7 years for serving at St Peter's. His legacy is significant and we are hugely grateful for all his hard work in so many areas. Tom Collier who has stepped up from Assistant Youth Pastor as acting Youth Pastor building positive relationships with young people and schools;
- Thanks to Naomi Aindow-Clark, her husband, Ryan, Anna Bridgman (as she left St Peter's in July 2024), the Bull family, Paul Secrett, Rachel Leckie, Sue Langwade, Diana Dalasini, Judith Goodsall and Jacquie Gray for their work providing hospitality and for all their effort in providing refreshments at 10am, 4pm and other special occasions. Thanks also to Carolina Kuzaks and her husband John for taking on leading 4pm refreshments since Naomi A-C gave birth to her son;
- Sarah Prendergast, Phil Copsey, Rachel Copsey, Sue Langwade and the Children's Team for leading Children's Ministry and doing such an incredible job of supporting and engaging our children and families. Sarah stepped down from her paid role at the end of 2024 after 7 years of working with St Peter's and pioneering our children's ministry;
- Helen Munro in her role as Communications Officer as she has helped with our communications and publicising the many things happening at St Peter's and growing greater connections in our community;
- Our Pais teams (Lena, Lazaro, Julia, Noela and Daniel) for giving up time to volunteer full-time and support children's, youth and schools ministry at St Peter's and other local churches.

We would like to thank those who work behind the scenes to ensure the smooth running of our buildings, including Tina Roden, our Operations Manager, and Sad Ladda, our caretaker and cleaner.

Church Attendance

The current number of people on the electoral roll for the Parish stands at 61.

The average attendance at the 10am Sunday Eucharist was 37 in 2024.

The average attendance at the 4pm contemporary service was 46 in 2024.

The total attendance over the Christmas period at the service of Nine Lessons and Carols, the Christingle, Crib Service, Midnight Mass and Christmas Day was 452.

Mission

Social Action

The Church continued to provide the governance of the East Elmbridge Food Bank during 2024. The Social Action Team provided the main governance link.

Jo Annells began to lead our Social Action programme, including the East Elmbridge Food Bank and the Molesey Churches Night Shelter. She helped to pioneer day time support for Night Shelter guests which led to a much quicker moving on of guests to more permanent accommodation. In addition she has been forging stronger partnerships with other local agencies.

Amy Burton left her role as Food Bank operations to take on a new role working with individuals with complex needs through funding from Bridge the Gap. This funding was for an initial 12 months.

Lisa Tanner continued her important role as Community Support Worker and expanding connections for our local community with the offer at the Hub.

Tom Collier continued his new role as Night Shelter Ambassador in September, alongside his youth role.

Naomi Aindow-Clark continued her role seeking to support the various projects by better co-ordinating volunteers. Fi Day has joined the team as cover for Naomi during her maternity leave.

Two Food Bank Centres continued, one at St Nicholas Thames Ditton Church Hall on Tuesday mornings and the other at the Hub on Thursday mornings. The community breakfast continued at the Hub alongside the operation of the Food

Bank session. Families were supported again through the Give Christmas event helping local families who would otherwise struggle with Christmas.

We are hugely grateful to all the volunteers who continue to support the work of the food bank and Molesey Churches Night Shelter.

Many thanks go to Jo, Amy, Tom, Max and our excellent team of contractors and amazing volunteers for their hard work in supporting rough sleepers in the local area.

Children, Young People and Families

It has been encouraging to see new families start attending Messy Church and we have continued to see new families joining us.

Once again our ministry to children and young people has been significantly enhanced through our partnership with Pais and their provision of a team of schools and youth work apprentices. They have continued to also work with St Nicholas, Thames Ditton during 2024. Along with our schools team they managed in-person engagement in 4 state primary schools in Molesey (Hurst Park, Chandler's Field, The Orchard and St Lawrence) and within one of the state secondary schools, which are fed by students who live in Molesey (Esher C of E High School). They began running lunchtime clubs and delivering assemblies, once more helping to run their very own Youth Alpha series, as well as creating Youth Alpha Plus sessions for previous attendees on a weekly basis with over 40 children on average attending each week. They also supported the children's and youth ministry at St Peter's and leading all-age worship. Lighthouse club has continued to draw children from all primary schools. The current team supported Gideon and Tom during Bespoke Youth sessions by providing different Hubs including Overdrive music project, the Girls' Hub, Year 8 Hub and Year 9 Hub.

The team ran "Sweet Spot" sports camps during each half-term which was formed in partnership with Scripture Union engaging with 8-16 year olds through playing different sports whilst encouraging the participants to show Christian characteristics.

Helen Munro in her work as Pre-school Kids Pastor continued to oversee Allsorts for pre-schoolers and their carers and Jelly Babies baby and carers support group, as well as continuing to lead Ladies' Nights with Lisa.

Community Engagement

Our strategy for growing relationships with each other within the church and with those not currently regularly attending church has been to start a number of Missional Communities called Connect Communities. Each of these seek to

worship, pray and study the Bible together, whilst growing in relationship with one another and being a place that non-Christians can be drawn into community.

Some of these communities have been part of a Deanery Learning Community called the Greenhouse, which is supported by the National Church of England Fresh Expressions team.

We saw a number of communities grow such as Junior Park Run, Curry Club, Mens' Group, the Community Breakfast, Great Create, Saturday Drop In and Ladies' Nights.

The luncheon club was also able to meet regularly organised by Margery Day our Honorary Churchwarden.

We once again had our Christmas Fair at the Hub which proved successful and raised important funds for youth work.

Love Molesey ran a stall at the Molesey Carnival, as well as having an expanded programme of projects planned for Lent 2025, after successful projects in 2024 including partnering with Kings Church to run the Big Bounce for local families.

Evangelism

There were three adult Alpha courses at St Peter's in 2024. Each has been successful in drawing a number of guests who are interested in exploring the Christian faith. Without the generosity of volunteers and caterers this would not be possible.

Future Plans

Some of the priorities for 2025 can be summarised as follows:

1. Create a culture of invitation within our church family so that can welcome everyone to be part of our loving community;
2. Inspire each other to seek God's breath in our lives each day as we encounter Him.

Alex Munro, April 2025

Financial Review

Overview

In 2024 St Peter's had a deficit of £30,782 on unrestricted funds with a total income of £494,274. This compared with a surplus of £130,894 in 2023 on total income of £555,132. Total expenditure increased from £408,265 in 2023 to £508,518 in 2024.

During 2024:

- Our voluntary giving (including gift aid) increased from £84,550 to £112,824.
- In 2024, we paid £64,714 (£77,204 in 2023) towards our parish share. Our parish share to the Diocese is an obligation that the PCC must try to make every year.

For more detailed information on our finances see the financial reports appended to this report.

Reserves policy

It is PCC policy to try and maintain a balance on free reserves (net current unrestricted assets) which equates to at least three months unrestricted payments. This is equivalent to about £60k. It is held to smooth out fluctuations in cash flow and to meet emergencies. The free reserves balance of £117k (see note 9) held on unrestricted funds at the year-end means that the church is safely within its policy.


Safeguarding

The PCC has adopted the Diocese of Guildford's safeguarding policy relating to children, young people and vulnerable people and appointed Karen Glaister as Parish Safeguarding Officer. She has completed the diocese's training courses in safeguarding young and vulnerable people. The PCC is committed to the principles of best practice in relation to safeguarding and complies with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 in respect of having due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. The guidance can be read in full on the Church of England official website.

The PCC responsibilities in relation to the accounts

Charity law states that the Parochial Church Council is responsible for keeping proper accounting records and for the preparation of the accounts which disclose, with reasonable accuracy at any time, the financial position of the church, and to enable them to ensure that the accounts comply with applicable Accounting Standards and Statements of Recommended Practice and the regulations made under the Charities Act 2011. They are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on the 27th April 2025 and signed on their behalf by the Reverend Alex Munro.


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Independent Examiner's Report to the PCC of St Peter's West Molesey

I report on the accounts for the year ended 31st December 2024 that are set out on pages 12 to 21.

Respective responsibilities of the PCC and Independent Examiner

The PCC is responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the church is not subject to audit and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the PCC as a body. My work has been undertaken so that I might state to the PCC those matters that I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to any other than the church and the PCC as a body for my examination work, for this report or for the statements that I have made.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you the trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 30th April 2025

Derek Rodwell FCCA

Impact The Future Ltd, Bennett Verby, 7 St Petersgate, Stockport, Cheshire, SK1 1EB

Statement of Financial Activities

For the year ended 31 December 2024

| | Notes | Unrestricted funds 2024 | Restricted funds 2024 | Endowment funds 2024 | Total funds 2024 | Unrestricted funds 2023 | Restricted funds 2023 | Endowment funds 2023 | Total funds 2023 |
|--|-------|----------------------------|--------------------------|-------------------------|---------------------|----------------------------|--------------------------|-------------------------|---------------------|
| Income | | | | | | | | | |
| Donations and legacies | 2 | 139,982 | 292,240 | 0 | 432,222 | 228,050 | 249,151 | 0 | 477,201 |
| Charitable Activities | 3 | 55,343 | 843 | 0 | 56,186 | 73,086 | 1,602 | 0 | 74,688 |
| Investment Income | | 5,866 | 0 | 0 | 5,866 | 3,243 | 0 | 0 | 3,243 |
| Total receipts | | 201,191 | 293,083 | 0 | 494,274 | 304,379 | 250,753 | 0 | 555,132 |
| Expenditure | | | | | | | | | |
| Expenditure on charitable activities | 4,5 | | | | | | | | |
| Parish Share & clergy costs | | 81,371 | 27,120 | 0 | 108,491 | 78,977 | 23,599 | 0 | 102,576 |
| Parish ministry (services, courses and events) | | 82,753 | 26,350 | 0 | 109,103 | 50,690 | 18,607 | 0 | 69,298 |
| Night Shelter | | 4,670 | 51,739 | 0 | 56,409 | 5,388 | 44,544 | 0 | 49,932 |
| Foodbank | | 22,260 | 164,105 | 0 | 186,365 | 9,305 | 127,578 | 0 | 136,883 |
| Youth & children | | 40,919 | 7,230 | 0 | 48,149 | 29,125 | 20,452 | 0 | 49,577 |
| Total expenditure | | 231,973 | 276,545 | 0 | 508,518 | 173,485 | 234,780 | 0 | 408,265 |
| Net incoming / outgoing resources | | (30,782) | 16,538 | 0 | (14,244) | 130,894 | 15,973 | 0 | 146,867 |
| Gains/(Losses) on investment assets | | 0 | 0 | 2,345 | 2,345 | 40,000 | 0 | 8,012 | 48,012 |
| Transfers | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total funds brought forward | | 573,776 | 279,550 | 98,254 | 951,580 | 402,882 | 263,577 | 90,242 | 756,701 |
| Total funds carried forward | | 542,994 | 296,088 | 100,599 | 939,681 | 573,776 | 279,550 | 98,254 | 951,580 |

St Peter's Church West Molesey PCC

Balance Sheet as at 31 December 2024

| | Notes | As at 31/12/24 | | As at 31/12/23 | |
|---|-------|----------------|-----------------------|-----------------------|---------|
| Fixed assets | | | | | |
| CCLA Investment accounts | 7 | 100,602 | | 98,256 | |
| Tangible assets | 8 | 509,683 | 610,285 | 513,767 | 612,023 |
| Current assets | | | | | |
| Debtors | | | | | |
| Accounts receivable | | 855 | | 2,700 | |
| Other Debtors & prepayments | | 5,698 | | 9,403 | |
| | 9 | | 6,553 | | 12,103 |
| Cash at bank and in hand | | | | | |
| Current accounts | | 201,543 | | 322,111 | |
| CCLA (CBF) Accounts | 7 | 124,040 | | 18,224 | |
| | | | 325,583 | <u>340,335</u> | |
| Total Current assets | | | <u>332,136</u> | <u>352,438</u> | |
| Liabilities | | | | | |
| Creditors: Amounts falling due within one year | | | | | |
| Accruals | | 2,740 | | 5,889 | |
| Accounts payable | | <u>0</u> | | <u>6,992</u> | |
| Total Liabilities | | | <u>2,740</u> | <u>12,881</u> | |
| Net current assets | | | 329,396 | 339,557 | |
| Total net assets | | | <u><u>939,681</u></u> | <u><u>951,580</u></u> | |
| Represented by Funds | | | | | |
| Unrestricted | | | 542,994 | 573,776 | |
| Restricted | 10 | | 296,088 | 279,550 | |
| Endowments | | | 100,599 | 98,254 | |
| | | | <u><u>939,681</u></u> | <u><u>951,580</u></u> | |

The notes on pages 15 to 21 form part of these financial statements
 Approved by the Parochial Church Council on 27th April 2025
 and signed on its behalf by:

Name: Rev. Alex Munro



Position: Rector/Chair of Trustees

Date: 27/4/25

St Peter's Church West Molesey PCC

Cash flow statement

For the year to 31st December 2024

| | 2024 £ | 2024 £ | 2023 £ | 2023 £ |
|---|-----------------|-----------------|-----------------|----------------|
| Net income for the reporting period (as per statement of financial activities) | | (14,244) | | 146,867 |
| Adjustments for: | | | | |
| Depreciation charges | 25,132 | | 24,469 | |
| Write off of assets | 0 | | 0 | |
| Decrease/(increase) in value of debtors | 5,550 | | (643) | |
| Increase/(Decrease) in value of creditors | <u>(10,142)</u> | | <u>(2,021)</u> | |
| Net cash from operating activities | | 20,540 | | 21,804 |
| Cash flows from investing activities | | | | |
| Purchase of fixed assets | | (21,048) | | 0 |
| Increase/(decrease) in cash in year | | <u>(14,752)</u> | | <u>168,672</u> |
| Reconciliation of net debt | | | | |
| | | opening | cash flow | closing |
| | | 01/01/2024 | 2024 | 31/12/2024 |
| Cash and cash equivalents- | | | | |
| Current accounts | | 322,111 | (120,568) | 201,543 |
| CBF accountts | | 18,224 | 105,816 | 124,040 |
| | | <u>340,335</u> | <u>(14,752)</u> | <u>325,583</u> |
| Borrowings Debt due within one year | | 0 | 0 | 0 |
| Total | | <u>340,335</u> | <u>(14,752)</u> | <u>325,583</u> |

St Peters Church West Molesey

Notes to the Financial Statements

For the year ended 31st December 2024

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The PCC meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The PCC of St Peters has prepared detailed budgets for 2025 and considers that the church will continue to be a going concern into the foreseeable future. It has therefore prepared these accounts on a going concern basis.

FUNDS

Unrestricted funds are general funds which can be used for ordinary purposes.

Restricted funds relate to

- a) Income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest and
- b) Donations or grants received for a specific object.

Any balance remaining unspent at the end of each year must be carried forward as a balance of that fund.

INCOMING RESOURCES

Donations and other income are recognised when received and an estimate of income tax recoverable is recognised when the related donations are recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.

Rental income from the letting of church premises is recognised when the rental is due.

RESOURCES EXPENDED

All expenditure is generally recognised when it is incurred and is accounted for gross.

The Diocesan Parish share is accounted for when paid.

Expenditure incurred in the operation of the church is classed as charitable activities.

FIXED ASSETS

Consecrated and Benefice property is not included in the accounts in accordance with Section 10 (2a and c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property listed in the church inventory which can be inspected at any reasonable time.

All expenditure incurred in the year on consecrated or beneficed buildings or on the repair of movable church furnishings acquired before 1 January 2003 is written off.

Fleetside House, which was bequeathed to the church in 2015, was valued in early 2024 and has been included in these accounts at its market valuation.

Purchases of PA and other equipment are depreciated over 5 years and IT equipment over 3 years.

The hub development costs, beginning in 2022, have been depreciated over 5 years in line with the terms of the lease.

St Peter's Church West Molesey

Notes to the accounts for the year ended 31st December 2024

| | Unrestricted funds £ | Restricted Funds £ | Endowment funds £ | Totals 2024 £ | Unrestricted funds £ | Restricted Funds £ | Endowment funds £ | Totals 2023 £ |
|--|----------------------------|--------------------------|-------------------------|------------------|----------------------------|--------------------------|-------------------------|------------------|
| 2 DONATIONS AND LEGACIES | | | | | | | | |
| Planned giving | 84,908 | 0 | 0 | 84,908 | 50,818 | 0 | 0 | 50,818 |
| Collection & plate giving | 3,171 | 0 | 0 | 3,171 | 4,559 | 0 | 0 | 4,559 |
| Income Tax recovered (gift aid) | 14,610 | 0 | 0 | 14,610 | 13,497 | 0 | 0 | 13,497 |
| Donations and appeals | 8,429 | 1,705 | 0 | 10,135 | 9,177 | 6,499 | 0 | 15,676 |
| Night shelter grants and gifts | 0 | 16,470 | 0 | 16,470 | 0 | 63,622 | 0 | 63,622 |
| Foodbank grants and gifts | 0 | 27,199 | 0 | 27,199 | 0 | 114,129 | 0 | 114,129 |
| Legacies | 28,864 | 0 | 0 | 28,864 | 150,000 | 0 | 0 | 150,000 |
| Grants | 0 | 246,867 | 0 | 246,867 | 0 | 64,901 | 0 | 64,901 |
| | <u>139,982</u> | <u>292,240</u> | <u>0</u> | <u>432,223</u> | <u>228,050</u> | <u>249,151</u> | <u>0</u> | <u>477,201</u> |
| 3 INCOME FROM CHARITABLE ACTIVITIES | | | | | | | | |
| Fleetside house | 18,225 | 0 | 0 | 18,225 | 17,775 | 0 | 0 | 17,775 |
| Receipts from weddings etc | 3,376 | 0 | 0 | 3,376 | 4,868 | 0 | 0 | 4,868 |
| Other funds generated 3a | 7,466 | 843 | 0 | 8,308 | 15,821 | 1,500 | 0 | 17,321 |
| Hub Hire | 17,142 | 0 | 0 | 17,142 | 26,733 | 0 | 0 | 26,733 |
| Church Hall Lettings | 9,135 | 0 | 0 | 9,135 | 7,890 | 102 | 0 | 7,992 |
| | <u>55,343</u> | <u>843</u> | <u>0</u> | <u>56,186</u> | <u>73,086</u> | <u>1,602</u> | <u>0</u> | <u>74,688</u> |
| 3a OTHER FUNDS GENERATED | | | | | | | | |
| Youth | 0 | 0 | 0 | 0 | 750 | | | 750 |
| Fish'n'Chip supper | 275 | 0 | 0 | 275 | 0 | | | 0 |
| Christmas Fair | 1,574 | 0 | 0 | 1,574 | 0 | | | 0 |
| Harvest Supper | 233 | 0 | 0 | 233 | 0 | | | 0 |
| Allsorts | 0 | 237 | 0 | 237 | 425 | | | 425 |
| Other income | 846 | 0 | 0 | 846 | 1,836 | | | 1,836 |
| PAIS contributions (from St Nicholas) | (3,333) | 606 | 0 | (2,727) | 4,695 | 1,500 | | 6,195 |
| Love Molesey | 0 | 0 | 0 | 0 | 245 | 0 | | 245 |
| Net coverage | 7,870 | 0 | 0 | 7,870 | 7,870 | | | 7,870 |
| TOTAL | <u>7,466</u> | <u>843</u> | <u>0</u> | <u>8,308</u> | <u>15,821</u> | <u>1,500</u> | <u>0</u> | <u>17,321</u> |

4a EXPENDITURE- 2024

| | Direct costs 2024 £ | Staff costs 2024 £ | Central admin costs 2024 £ | Total costs 2024 £ |
|--|---------------------------|--------------------------|-------------------------------------|--------------------------|
| Parish Share & clergy costs | 93,283 | 12,199 | 3,008 | 108,491 |
| Parish ministry (services, courses and events) Includes Bridge The Gap | 59,060 | 29,081 | 20,962 | 109,103 |
| Night Shelter | 39,510 | 13,843 | 3,056 | 56,409 |
| Foodbank | 53,921 | 126,234 | 6,211 | 186,365 |
| Youth & children | 12,179 | 33,371 | 2,599 | 48,149 |
| | <u>257,953</u> | <u>214,728</u> | <u>35,836</u> | <u>508,518</u> |
| Allocation of payroll costs | 214,728 | (214,728) | | 0 |
| Allocation of Central admin costs | 35,836 | | (35,836) | 0 |
| Totals | <u>508,518</u> | <u>0</u> | <u>0</u> | <u>508,518</u> |

4b EXPENDITURE- 2023

| | Direct costs 2023 £ | Staff costs 2023 £ | Central admin costs 2023 £ | Total costs 2023 £ |
|--|---------------------------|--------------------------|-------------------------------------|--------------------------|
| Parish Share & clergy costs | 91,067 | 8,623 | 2,885 | 102,576 |
| Parish ministry (services, courses and events) | 36,708 | 13,581 | 19,009 | 69,298 |
| Night Shelter | 30,942 | 14,979 | 4,011 | 49,932 |
| Foodbank | 59,263 | 72,457 | 5,163 | 136,883 |
| Youth & children | 9,095 | 36,516 | 3,967 | 49,577 |
| | <u>227,074</u> | <u>146,156</u> | <u>35,035</u> | <u>408,265</u> |
| Allocation of payroll costs | 146,156 | (146,156) | | 0 |
| Allocation of Central admin costs | 35,035 | | (35,035) | 0 |

| | | | | | | | | |
|--------|--|--|--|--|---------|---|---|---------|
| Totals | | | | | 408,265 | 0 | 0 | 408,265 |
|--------|--|--|--|--|---------|---|---|---------|

| | Unrestricted funds £ | Restricted Funds £ | Endowment funds £ | Totals 2024 £ | Unrestricted funds £ | Restricted Funds £ | Endowment funds £ | Totals 2023 £ |
|---|-------------------------|-----------------------|----------------------|------------------|-------------------------|-----------------------|----------------------|------------------|
| 5 Expenditure- direct costs | | | | | | | | |
| <u>Parish Share & clergy costs</u> | | | | | | | | |
| Diocesan Parish Share | 50,048 | 14,666 | 0 | 64,714 | 63,662 | 13,543 | 0 | 77,205 |
| Clergy expenses and locums | 2,222 | 0 | | 2,222 | 2,901 | 166 | | 3,067 |
| Vicarage phone / water rates/ etc | 548 | 0 | | 548 | 545 | | | 545 |
| Curate Costs | 13,500 | 12,300 | | 25,800 | 4,100 | 6,150 | | 10,250 |
| | 66,317 | 26,966 | 0 | 93,283 | 71,208 | 19,859 | 0 | 91,067 |
| <u>Parish Ministry & services</u> | | | | | | | | |
| Giving | | | | | | | | |
| UK charities- see breakdown below | 2,682 | 249 | | 2,931 | 2,386 | 0 | | 2,386 |
| Individuals | 8,969 | 5,619 | | 14,588 | 181 | 7,098 | | 7,279 |
| | 11,651 | 5,868 | 0 | 17,519 | 2,567 | 7,098 | 0 | 9,665 |
| Services and event costs | | | | | | | | |
| Organ/piano Tuning | 620 | 0 | | 620 | 0 | | | 0 |
| Upkeep of services | 6,766 | 0 | | 6,766 | 2,020 | | | 2,020 |
| Payment of fees to diocese | 2,958 | 0 | | 2,958 | 2,453 | | | 2,453 |
| | 10,344 | 0 | 0 | 10,344 | 4,473 | 0 | 0 | 4,473 |
| Ministry and event costs | | | | | | | | |
| Alpha | 474 | 0 | | 474 | 583 | | | 583 |
| Focus Costs | 8,101 | 0 | | 8,101 | 1,374 | 2,937 | | 4,311 |
| Community breakfast | 0 | 0 | | 0 | 0 | | | 0 |
| Pais | 15,401 | 0 | | 15,401 | 5,774 | 6,117 | | 11,890 |
| Other courses | 2,738 | 0 | | 2,738 | 1,559 | 83 | | 1,641 |
| Love Molesey | 463 | 0 | | 463 | 554 | 0 | | 554 |
| Bridge The Gap | 0 | 1,160 | | 1,160 | | | | |
| Cost of other events | 2,861 | 0 | | 2,861 | 3,590 | | | 3,590 |
| | 30,037 | 1,160 | 0 | 31,197 | 13,433 | 9,136 | 0 | 22,569 |
| Total parish ministry costs | 52,032 | 7,028 | 0 | 59,060 | 20,474 | 16,234 | 0 | 36,708 |
| <u>Night Shelter Costs</u> | | | | | | | | |
| Contractor Payments | 0 | 27,982 | | 27,982 | | 26,009 | | 26,009 |
| Expenses | 0 | 11,528 | | 11,528 | | 4,933 | | 4,933 |
| | 0 | 39,510 | 0 | 39,510 | 0 | 30,942 | 0 | 30,942 |
| <u>Food Bank Costs</u> | | | | | | | | |
| Contractor costs | 0 | 13,879 | | 13,879 | | 19,598 | | 19,598 |
| Premises costs (including depreciation) | 0 | 20,666 | | 20,666 | | 25,147 | | 25,147 |
| Food purchases | 0 | 1,765 | | 1,765 | | 2,496 | | 2,496 |
| Staff & Volunteer expenses | 0 | 587 | | 587 | | 1,399 | | 1,399 |
| Administration | 0 | 1,253 | | 1,253 | | 1,811 | | 1,811 |
| Grants to individuals | 0 | 3,611 | | 3,611 | | 1,644 | | 1,644 |
| Community Staff worker costs | 0 | 9,329 | | 9,329 | | 4,798 | | 4,798 |
| Community Breakfast Project | 0 | 2,830 | | 2,830 | | 2,372 | | 2,372 |
| | 0 | 53,921 | 0 | 53,921 | 0 | 59,263 | 0 | 59,263 |
| <u>Youth and Children costs</u> | | | | | | | | |
| 4pm worship/schools | 4,554 | 205 | | 4,759 | 3,376 | | | 3,376 |
| Children & Messy Church | 816 | 0 | | 816 | 901 | 15 | | 916 |
| Youth | (0) | 6,604 | | 6,604 | 0 | 4,803 | | 4,803 |
| | 5,370 | 6,809 | 0 | 12,179 | 4,277 | 4,818 | 0 | 9,095 |
| <u>Central and overhead costs</u> | | | | | | | | |
| Property costs | | | | | | | | |
| Church Insurance cost | 1,617 | 389 | | 2,006 | 1,698 | 481 | | 2,179 |
| Church Maintenance | 4,478 | 0 | | 4,478 | 1,196 | | | 1,196 |
| Church & Hall cleaning | 1,907 | 0 | | 1,907 | 2,528 | | | 2,528 |
| Church Garden | 0 | 0 | | 0 | 242 | | | 242 |
| Church running cost electric/gas/water | 2,209 | 0 | | 2,209 | 1,682 | 1,062 | | 2,744 |
| Hall running cost-water | 171 | 0 | | 171 | 219 | | | 219 |
| Hall maintenance | 1,927 | 0 | | 1,927 | 349 | 0 | | 349 |
| Hall Wifi | 353 | 0 | | 353 | 618 | 0 | | 618 |
| Depreciation | 1,370 | 3,140 | | 4,509 | 1,370 | 2,630 | | 4,000 |
| Youth Centre/Hub maint & equipment | 6,881 | 674 | | 7,554 | 2,907 | 7,557 | | 10,464 |

| | | | | | | | | |
|--|---------------|--------------|----------|---------------|---------------|---------------|----------|---------------|
| | 20,914 | 4,202 | 0 | 25,116 | 12,809 | 11,729 | 0 | 24,538 |
| General costs | | | | | | | | |
| Accounting and Independent Examination | 1,800 | 500 | | 2,300 | 813 | 688 | | 1,500 |
| Staff team costs | 3,743 | 0 | | 3,743 | 1,419 | | | 1,419 |
| Administration costs including phone | 3,638 | (2,342) | | 1,296 | 4,569 | | | 4,569 |
| Software subscriptions | 2,609 | 349 | | 2,958 | 2,078 | 480 | | 2,559 |
| | 11,789 | (1,493) | 0 | 10,297 | 8,879 | 1,168 | 0 | 10,047 |
| Fleetside House costs | | | | | | | | |
| Insurance | 330 | 0 | 0 | 330 | 326 | 0 | 0 | 326 |
| Maintenance | 93 | 0 | 0 | 93 | 123 | 0 | 0 | 123 |
| | 424 | 0 | 0 | 424 | 449 | 0 | 0 | 449 |
| Total Central/overhead costs | 33,127 | 2,709 | 0 | 35,836 | 22,138 | 12,897 | 0 | 35,035 |

Included in the above figures is the fee for the preparation of the annual accounts and independent examination of £1,600 (£2023 £1,500).

Mission giving to other organisations is summarised as follows. These are the payments that were made in the year shown and were often accrued in the previous year

| | 2024 £ | 2023 £ |
|-------------------------------------|--------------|--------------|
| Activate Church/Sports Ministry | 1,500 | 2,000 |
| PAIS Project | 280 | 0 |
| Scripture Union | 0 | 0 |
| Alpha International- Ukraine Appeal | 0 | 0 |
| Compassion UK | 352 | 386 |
| Historic Churches | 50 | 0 |
| | <u>2,182</u> | <u>2,386</u> |

6 Salaries

Analysis of payroll:

| | 2024 £ | 2023 £ |
|--|----------------|----------------|
| Gross pay | 198,521 | 137,627 |
| Employers NI (net of employment allowance) | 11,516 | 5,112 |
| Employers Pension | 4,692 | 3,417 |
| | <u>214,728</u> | <u>146,156</u> |

In the 12 months ending 31st December 2024 there was an average of 10.2 (2023 8.5) people on staff representing an FTE of 6.5 (2023 4.6).

The key management role was filled by the Revd Alex Munro who received his salary from the diocese and received no emoluments or benefits in kind from the PCC. Expenses incurred on behalf of the church were refunded against receipts. No member of staff received remuneration of above £60,000

7a Movement of CBF Funds 2024

| | Opening balance | Receipts | Transfers (from/to current account) | Closing balance |
|------------------------------------|--------------------|--------------|--|--------------------|
| Designated Church Fabric Fund | 2,355 | 126 | | 2,481 |
| Designated Hall Fabric fund | 3,472 | 184 | | 3,656 |
| General Deposit account | 12,396 | 5,507 | 100,000 | 117,903 |
| Income / Expenditure totals | <u>18,223</u> | <u>5,817</u> | <u>100,000</u> | <u>124,040</u> |

7b Movement of CBF Funds 2023

| | Opening balance | Receipts | Transfers (from/to current account) | Closing balance |
|------------------------------------|--------------------|--------------|--|--------------------|
| Designated Church Fabric Fund | 2,282 | 73 | | 2,355 |
| Designated Hall Fabric fund | 3,364 | 108 | | 3,472 |
| General Deposit account | 14,335 | 3,061 | (5,000) | 12,396 |
| Income / Expenditure totals | <u>19,981</u> | <u>3,242</u> | <u>(5,000)</u> | <u>18,223</u> |

7c Movement of share values

| | Opening balance 1/1/23 £ | 2023 Yearly movement £ | Closing market value 31/12/23 £ | 2024 Yearly movement £ | Funds added £ | Closing market value 31/12/24 £ |
|---------------------------------------|-----------------------------------|------------------------------|--|------------------------------|---------------------|--|
| CBF | | | | | | |
| Fixed Interest Fund (9,113.00) shares | 12,493 | 699 | 13,192 | 398 | 0 | 13,590 |
| Investment Fund (3763.00 shares) | 77,750 | 7,314 | 85,064 | 1,947 | 0 | 87,011 |
| Total | 90,243 | 8,013 | 98,256 | 2,345 | 0 | 100,602 |

8 Tangible fixed assets

| | Fleetside House | Plant & machinery | Premises | Total £ |
|--|--------------------|----------------------|----------|------------|
| <u>Assets at cost or valuation</u> | | | | |
| Opening balance 1/1/24 | 425,000 | 19,999 | 106,949 | 551,948 |
| Purchases | 0 | 2,548 | 18,500 | 21,048 |
| Revaluation | 0 | 0 | 0 | 0 |
| Closing balance 31/12/24 | 425,000 | 22,547 | 125,449 | 572,996 |
| <u>Depreciation</u> | | | | |
| Opening balance 1/1/24 | 0 | 11,641 | 26,540 | 38,181 |
| Charge for the period | 0 | 4,509 | 20,623 | 25,132 |
| Closing balance on accumulated depreciation 31/12/24 | 0 | 16,150 | 47,163 | 63,313 |
| Closing balance on fixed assets 31/12/23 | 425,000 | 8,358 | 80,409 | 513,767 |
| Closing balance on fixed assets 31/12/24 | 425,000 | 6,397 | 78,286 | 509,683 |

261 Fleetside was bequeathed to the church in 2015.

A valuation of 261 Fleetside was obtained early in 2024 and it was estimated to have a market value of approximately £425,000

9 Debtors

| | 2024 £ | 2023 £ |
|-----------------------------------|--------------|---------------|
| Gift Aid recovery HMRC | 706 | 899 |
| Income not banked | 2,627 | 2,224 |
| Night Shelter contributions | 0 | 581 |
| St Nicholas Church- PAIS donation | 0 | 3,333 |
| Deposit on curates flat | 2,365 | 2,365 |
| Accounts receivable | 855 | 2,700 |
| | <u>6,553</u> | <u>12,103</u> |

10a Movements on restricted funds 2024

| | Opening balance | Receipts | Expenditure | Transfers | Closing balance |
|---|--------------------|----------|-------------|-----------|--------------------|
| <u>Night Shelter Grants and donations</u> | | | | | |
| Donations and sundry smaller grants | 25,546 | 36,470 | (53,519) | 0 | 8,497 |
| Elmbridge Borough Council (grant received in February 2025) | (0) | 0 | (3,281) | 0 | (3,281) |
| EBC Daytime provision 24-25 | 0 | 6,885 | 0 | 0 | 6,885 |
| Walton Charity- delegated Fund | 795 | 15,000 | (378) | 0 | 15,417 |
| | 26,341 | 58,355 | (57,177) | 0 | 27,518 |
| <u>Foodbank grants and donations</u> | | | | | |
| Food Bank smaller grants & gifts | 148,390 | 27,199 | (97,130) | 0 | 78,459 |
| Love Christmas- CRT | 0 | 1,000 | (1,000) | 0 | 0 |
| Thames Ditton Foundation- towards local hardship | 1,526 | 0 | (320) | 0 | 1,206 |
| Household Support fund- SCC | 0 | 30,362 | (28,592) | 0 | 1,770 |
| Walton Charity- delegated fund | 0 | 2,000 | (1,880) | 0 | 120 |
| Trussel Trust Grants- Financial Inclusion | 0 | 21,281 | (13,879) | 0 | 7,402 |
| | 149,916 | 81,842 | (142,800) | 0 | 88,957 |
| <u>Youth and childrens work grants</u> | | | | | |
| Bishop of Guildford- Bespoke Youth Grant | 1,136 | 0 | 0 | 0 | 1,136 |
| Walton Charity- Youthwork grant | 0 | 15,000 | (12,300) | 0 | 2,700 |
| Mustard Seed Fund | 2,150 | 0 | (1,569) | 0 | 581 |
| Rising Generation grants and donations | (0) | 7,825 | (7,825) | 0 | (0) |
| | 3,286 | 22,825 | (21,694) | 0 | 4,417 |
| <u>Other grants</u> | | | | | |
| Hub Improvement grant Surrey CC | 0 | 50,000 | 0 | 0 | 50,000 |
| Ukraine Appeal | 951 | 0 | 0 | 0 | 951 |
| Tesco Top-up | 0 | 2,131 | (538) | 0 | 1,593 |
| Other small gifts and donations | 526 | 1,347 | (1,063) | 0 | 809 |
| Bridge The gap outreach funding Surrey CC | 0 | 42,500 | (14,037) | 0 | 28,463 |
| In Work poverty grants Walton Charity | 0 | 9,900 | (4,800) | 0 | 5,100 |
| Cost of Living Grant Elmbridge BC | 11,919 | 1,452 | (8,988) | 0 | 4,382 |

| | | | | | | |
|----------------------------------|---|---------|---------|-----------|---|---------|
| Hardship Fund | Walton Charity | 251 | 0 | 0 | 0 | 251 |
| Christmas Voucher fund | Henry Smith Eleemosynary fund | (0) | 1,684 | (1,684) | 0 | 0 |
| | | 13,645 | 109,013 | (31,110) | 0 | 91,549 |
| | | 193,188 | 272,035 | (252,782) | 0 | 212,442 |
| Restricted funds in fixed assets | Panel Dividers funded by Public Health Surrey | 2,351 | 0 | (830) | 0 | 1,521 |
| | Hub development- various grants | 80,410 | 18,500 | (20,623) | 0 | 78,286 |
| | Equipment purchased from CoL EBC grant | 0 | 2,548 | (510) | 0 | 2,038 |
| | Food Bank racking funded by donations | 3,601 | 0 | (1,800) | 0 | 1,801 |
| | | 86,362 | 21,048 | (23,763) | 0 | 83,647 |
| | | 279,550 | 293,083 | (276,545) | 0 | 296,088 |

| 10b Movements on restricted funds 2023 | | Opening balance | Receipts | Expenditure | Transfers | Closing balance |
|--|--|-----------------|----------|-------------|-----------|-----------------|
| Cost of Living Grant | Elmbridge BC | 0 | 17,605 | (5,686) | 0 | 11,919 |
| Night shelter- donations and grants | | (0) | 46,122 | (20,575) | 0 | 25,546 |
| Night shelter- grants | Elmbridge Borough Council | (0) | 7,500 | (7,500) | 0 | (0) |
| Night shelter- grants | DLUHC Grant for Transformation Fund | 6,401 | 0 | (6,401) | 0 | 0 |
| Night shelter- grants | Walton Charity- delegated Fund | 5,000 | 12,000 | (16,205) | 0 | 795 |
| Hardship Fund | Walton Charity | 251 | 0 | 0 | 0 | 251 |
| Christmas Voucher fund | Henry Smith Eleemosynary fund | 0 | 6,290 | (6,166) | (124) | (0) |
| Community Support Worker | National lottery | 4,759 | 0 | (4,759) | 0 | 0 |
| Community Support Worker | West Molesey Eleemosynary | (124) | 0 | 0 | 124 | 0 |
| Community Support Worker | EBC from Partnership Fund | 5,000 | 0 | (5,000) | 0 | 0 |
| Food Bank grants & gifts | | 110,474 | 81,172 | (43,256) | 0 | 148,390 |
| Food Bank grants | Love Christmas- CRT | 36 | 1,000 | (1,036) | 0 | 0 |
| Food Bank grants | Thames Ditton Foundation- towards local hardship | (0) | 2,540 | (1,014) | 0 | 1,526 |
| Food Bank grants | Elmbridge Borough Council Annual grant 23/24 | 0 | 2,350 | (2,350) | 0 | 0 |
| Food Bank grants | Household Support fund- SCC | 0 | 22,220 | (22,220) | 0 | 0 |
| Food Bank grants | Trussel Trust Grants | 18,990 | 0 | (18,990) | 0 | 0 |
| Youth work grants | Bishop of Guildford- Bespoke Youth Grant | 1,682 | 5,250 | (5,796) | 0 | 1,136 |
| Youth work grants | Elmbridge BC- youth worker grant | 0 | 1,000 | (1,000) | 0 | 0 |
| Youth work grants | Walton Charity- Youthwork grant | 0 | 15,000 | (15,000) | 0 | 0 |
| Youth work grants | Mustard Seed Fund | 0 | 3,104 | (954) | 0 | 2,150 |
| Youth work grants | SU Focus grant | 0 | 400 | (400) | 0 | 0 |
| Youth work grants | Interim Club Donation | 0 | 3,700 | (3,700) | 0 | 0 |
| Youth work grants and donations | | 195 | 1,794 | (1,989) | 0 | (0) |
| Hub development grant | Elmbridge BC Cost of Living grant | 0 | 15,000 | (15,000) | 0 | 0 |
| Ukraine Appeal | | 849 | 102 | 0 | 0 | 951 |
| Focus gifts | | 0 | 2,537 | (2,537) | 0 | 0 |
| PAIS gifts and grants | | 0 | 1,500 | (1,500) | 0 | 0 |
| Other small gifts and donations | | 603 | 2,567 | (2,644) | 0 | 526 |
| | | 154,115 | 250,753 | (211,678) | 0 | 193,189 |
| Restricted funds tied up in fixed assets | Panel Dividers funded by Public Health Surrey | 3,181 | 0 | (830) | 0 | 2,351 |
| | Hub development- various grants | 100,879 | 0 | (20,469) | 0 | 80,410 |
| | Food Bank racking funded by donations | 5,401 | 0 | (1,800) | 0 | 3,601 |
| | | 109,461 | 0 | (23,099) | 0 | 86,362 |
| Total Restricted funds | | 263,575 | 250,753 | (234,777) | 0 | 279,550 |

9 Analysis of net assets by fund

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Unrestricted funds | Restricted funds | Endowment funds | Total funds |
|-------------------------------|--------------------|------------------|-----------------|-------------|--------------------|------------------|-----------------|-------------|
| | 2024 | 2024 | 2024 | 2024 | 2023 | 2023 | 2023 | 2023 |
| | £ | £ | £ | £ | £ | £ | £ | £ |
| Fixed assets | 426,040 | 83,646 | 100,599 | 610,285 | 427,406 | 86,361 | 98,256 | 612,023 |
| Current assets | 119,694 | 212,442 | 0 | 332,136 | 159,249 | 193,189 | 0 | 352,438 |
| Creditors due within one year | (2,740) | 0 | 0 | (2,740) | (12,879) | 0 | (2) | (12,881) |
| NET ASSETS | 542,994 | 296,088 | 100,599 | 939,681 | 573,776 | 279,550 | 98,254 | 951,580 |

10 Related Parties

During the year, no PCC members received any benefits in kind (2023 - £NIL).

During the year, no PCC members received any reimbursement of personal expenses incurred as a PCC member (2023 - £NIL). Expenses incurred on behalf of the church were re-imbursed as usual.

Helen Munro, who is married to the Revd Alex Munro, received contributions from the church towards the food and accomodation costs of housing 2 of the PAIS interns. These amounted to £2,400 in total in 2024 (£2,400 in 2023). Helen was also on the staff during the year receiving remuneration totalling £5,943 (2023 £5,868). A total of £34,450 (2023 £14,325) was received from PCC members during the year

Accounts

Parish of St Peter's West Molesey

Annual report and accounts

for the year ended 31st December 2023

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**Annual Report of the Parochial Church Council of St Peter's West Molesey
for the year ending 31st December 2023**

Administrative Information

St. Peter's Church is situated on Walton Road, West Molesey. The parish is part of Emly Deanery in the Diocese of Guildford within the Church of England. The correspondence address is: St Peter's House, 518 Walton Road, West Molesey, Surrey, KT8 2QF.

PCC members who have served from 1st January 2023 (or from the date shown) until either the date shown or the date this report was approved are:

| | | |
|-----------------------------------|--|--|
| Rector | The Revd. Alex Munro | Installed 14 th April 2021 |
| Assistant Curate | The Revd. Kayleigh Magrath | Ordained 1 st July 2023 |
| Wardens | Mrs. Susan Langwade Mr. Jonathan Leckie | Re-elected APCM 2022 Elected APCM 2022 |
| Representatives on Diocesan Synod | Mr. Oliver Tims Mr. Gideon Bridgman | Elected July 2021 Elected February 2022 |
| Representatives on Deanery Synod | Mrs. Lisa Tanner Mrs. Jacquie Gray (Treasurer) | Elected APCM 2022 Elected APCM 2022 |
| Elected Members of the PCC | Mrs. Margery Day Mrs. Connie McBride Mrs. Annette Bull (Secretary) Mrs. Rachel Copsey Mrs. Susan Miller Mrs. Naomi Aindow-Clark Mrs. Claire Horner Mrs. Rachel Sharp Mr. Glyn Hill | Elected APCM 2021 Elected APCM 2022 Elected APCM 2022 Elected APCM 2022 Re-elected APCM 2023 Elected APCM 2022 Elected APCM 2023 Elected APCM 2023 Re-elected APCM 2023 (resigned September 2023) |

Independent Examiner: Derek Rodwell, ITF, Bennett Verby, 7 St Petersgate, Stockport, Cheshire, SK1 1EB

Bankers: Barclays Bank PLC, Walton on Thames

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the 1956 Parochial Church Council Measure. The Parochial Church Council is a charity excepted from registration with the Charity Commission, but we have submitted an application to become a registered charity due to our income now exceeding the limit for excepted charities.

The method of appointment of PCC members is set out in the Church Representation rules. All Church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

There is 1 church building within the parish, St Peter's, West Molesey, KT8 2QG.

The PCC met for 6 regular meetings during 2023 at the Vicarage. We generally meet every other month, usually beginning in January, with extra meetings where necessary.

Membership consisted of 9 elected members of the congregation, plus Churchwardens, Deanery and Diocesan Synod Representatives and two Ordained Clergy at different points of the year.

There are no church schools within the Parish but relationships have been growing with Chandler's Field School and Hurst Park School since September 2017.

Objectives and Activities

St. Peter's PCC has the responsibility of co-operating with the Incumbent, in promoting the ecclesiastical and the whole mission of the church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church of St. Peter's on Walton Road and St. Peter's Church Hall on St Peter's Road, West Molesey. Since May 2021 the church entered into a Tenancy at Will for the former Molesey Youth Centre (which is now known as the St Peter's Community and Youth Hub) and since July 2022 the East Elmbridge Food Bank has operated from the Hub as well. The correspondence address is 'St Peter's House' 518 Walton Road, West Molesey, Surrey KT8 2QF.

When planning our activities for the year, the clergy and PCC consider the diocesan vision of Transforming Church, Transforming Lives and seek to include this. In particular 'We want to see a Transformed West Molesey where every single person knows the love of Jesus'.

Minister's Report

We began 2023 wanting to focus on encouraging our community to be rooted and built up in Jesus. Thanks to a huge amount of work from the Church Wardens, the PCC, all of the staff team and our amazing team of volunteers we have once again been able to advance towards our vision of seeing a transformed West Molesey where every single person knows the love of Jesus.

Particular thanks within the PCC membership should be extended to:

- Sue Langwade as she provided huge support in the role of churchwarden, leading our story telling ministry in care homes, leading the team who co-ordinate numerous events throughout the year, supporting our children's ministry, as part of the social action team and as part of the Messy Church team;
- Jonathan Leckie as he continued in his role of churchwarden and as PCC member taking a lead with issues around buildings and inspiring people to carry out weekly tasks in the church grounds during the Saturday Drop In;
- Jacquie Gray continued in her role of Treasurer despite a number of health challenges and we have been so grateful for all of her hard work in managing the increasingly complex finances and budgeting;
- Connie McBride continued to be part of our finance team until she stepped down from the PCC ahead of the APCM.
- Rachel Copsey as PCC Safeguarding Lead having handed over the Parish Safeguarding Officer role to Karen Glaister. We are all hugely grateful for all her work;
- Annette Bull for her work as PCC Secretary and with the finance and social action teams. We also appreciate all of her work as Operations Manager until July 2023;
- Oliver Tims for his continuing assistance with preparing service sheets for the 10am service and maintaining the rotas for intercessions and readers.
- Rachel Sharp's for her service as our Lay Associate Minister.

Further thanks to those who are no longer PCC Members but continue to serve in different ways:

- Chris Perkins for his continuing care of the Church building and Church Hall, as Verger and for all his work in preparing the church for festivals throughout the year with beautiful arrays of floral arrangements;
- Anthony Parnell for his faithful service as Sacristan at St Peter's;

Thanks should also be extended to Julian Callow for his incredible commitment as Director of Music; Alison Wheeler for her musical contributions to St Peter's; Maria Ford for their serving; and all those who regularly read and lead intercessions at the 10am Eucharist.

We would also like to thank Tim Malcolm who took responsibility for Stewardship and assisted with gift aid applications throughout the year alongside his role as Social Action Director, which he left in January 2024.

In terms of the various ministries of the church, I would like to thank:

- Gideon Bridgman as he has continued to grow a substantial youth ministry at the Hub with the help of his new Assistant, Tom Collier. Gideon has continued to support the worship team (our incredible team of contemporary musicians and audio visual technicians). He has continued to engage with children and young people in their schools as well as at various events and activities at the Hub;
- Thanks to Naomi Aindow-Clark, her husband, Ryan, Anna Bridgman, the Bull family, Sue Langwade, Diana Dalasini, Judith Goodsall and Jacquie Gray for their work providing hospitality and for all their effort in providing refreshments at 10am, 4pm and other special occasions;
- Sarah Prendergast, Sue Langwade and the Children's Team for leading Children's Ministry and doing such an incredible job of supporting and engaging our children and families;
- Helen Munro in her role as Communications Officer as she has helped with our communications;
- Our Pais teams (Tom, Cicera, Lena and Lazaro) for giving up time to volunteer full-time and support children's, youth and schools ministry at St Peter's and other local churches.

We would like to thank those who work behind the scenes to ensure the smooth running of our buildings, including Tina Roden, our Operations Manager, and Sad Ladda, our caretaker and cleaner.

Church Attendance

The current number of people on the electoral roll for the Parish stands at 64.

The average attendance at the 10am Sunday Eucharist was 35 in 2023.

The average attendance at the 4pm contemporary service was 44 in 2023.

The total attendance over the Christmas period at the service of Nine Lessons and Carols, the Christingle, Crib Service, Midnight Mass and Christmas Day was 377.

Mission

Social Action

The Church continued to provide the governance of the East Elmbridge Foodbank during 2023. The Social Action Team provided the main governance link.

Tim Malcolm continued to lead our Social Action programme successfully, but moved onto a new challenge with the Church Mission Society at the end of January 2024. He also continued to manage the operation of the Molesey Churches Night Shelter. In January 2024, we were delighted that Jo Annells joined the team to take over the mantle from Tim.

Amy Burton continued to co-ordinate the Food Bank operations part-time alongside her role at Rent Start. Over winter she once again co-ordinated the crucial operational period of the Night Shelter;

Lisa Tanner continued her role as Community Support Worker and expanding the offer at the Hub, as well as providing crucial support to some of those most in need in our community.

Tom Collier, began his new role of Night Shelter Ambassador in September, alongside his youth role and has been supporting fundraising for the Shelter.

Naomi Aindow-Clark pioneered a role from the end of the year seeking to support the various projects by better co-ordinating volunteers.

Two Food Bank Centres continued, one at St Nicholas Thames Ditton Church Hall on Tuesday mornings and the other at the Hub on Thursday mornings. The community breakfast continued at the Hub alongside the operation of the Food Bank Centre. Once again of the year was the tremendous Give Christmas event for local families referred from local schools and agencies, which reached out to even more families this year.

We are hugely grateful to all the volunteers who continue to support the work of the food bank.

Many thanks go to Tim, Amy, Tom, Naomi, Jo and our excellent team of contractors and amazing volunteers for their hard work in supporting rough sleepers in the local area.

Children, Young People and Families

It has been encouraging to see new families start attending Messy Church and we have continued to see new families joining us.

Once again our ministry to children and young people has been significantly enhanced through our partnership with Pais and their provision of a team of schools and youth work apprentices. They have continued to also work with St Nicholas, Thames Ditton during 2023, as well as in the first half of the year with St Mary's East Molesey and Activate Church in Teddington. Along with our schools team they managed in-person engagement in 4 state primary schools in Molesey (Hurst Park, Chandler's Field, The Orchard and St Lawrence) and within one of the state secondary schools, which are fed by students who live in Molesey (Esher C of E High School). They began running lunchtime clubs and delivering assemblies, once more helping to run their very own Youth Alpha series, as well as creating Youth Alpha Plus sessions for previous attendees on a weekly basis with over 30 children on average attending each week. They also supported the children's and youth ministry at St Peter's and leading all-age worship. Lighthouse club has continued to draw children from all primary schools. The current team have been supporting Gideon during Bespoke Youth sessions by providing different Hubs including Overdrive music project, the Girls' Hub, Year 8 Hub and the Sixth Form College Hub.

The team ran "Sweet Spot" sports camps during each half-term in partnership with Scripture Union who provided a number of coaches/youth workers who engaged with 8-16 year olds through playing different sports whilst encouraging the participants to show Christian characteristics.

Helen Munro in her work as Pre-school Kids Pastor has grown Allsorts for pre-schoolers and their carers to a huge group and also pioneering Jelly Babies baby and carers support group, as well as continuing to lead Ladies' Nights with Lisa.

Community Engagement

Our strategy for growing relationships with each other within the church and with those not currently regularly attending church has been to start a number of Missional Communities called Connect Communities. Each of these seek to worship, pray and study the Bible together, whilst growing in relationship with one another and being a place that non-Christians can be drawn into community.

Some of these communities have been part of a Deanery Learning Community called the Greenhouse, which is supported by the National Church of England Fresh Expressions team.

We saw a number of communities grow such as the Mens' Group, the Community Breakfast, Great Create, Saturday Drop In and Ladies' Nights.

The luncheon club was also able to meet regularly organised by Margery Day our Honorary Churchwarden.

We once again had our Christmas Fair at the Hub which proved successful and raised important funds for youth work.

Love Molesey ran a stall at the Molesey Carnival and another Eco Weekend across the churches in September, as well as having an expanded programme of projects planned for Lent 2024, including a joint mission week leading up to Palm Sunday.

Evangelism

There were three adult Alpha courses at St Peter's in 2023. Each has been successful in drawing a number of guests who are interested in exploring the Christian faith. Without the generosity of volunteers and caterers this would not be possible.

Future Plans

Some of the priorities for 2024 can be summarised as follows:

1. Grow disciples through **multiplying our connect communities** and helping all those involved to be on a journey with Jesus;
2. Creating **encounter spaces** in everything we do so that everyone has the opportunity to experience God in their lives;

Alex Munro, April 2024

Financial Review

Overview

In 2023 St Peter's made a surplus of £131k on unrestricted funds with a total income of £555k. This compared with an unrestricted surplus of £6k in 2022 on total income of £428k. Total expenditure rose from £319k in 2022 to £408k in 2023.

During 2023:

- Our voluntary giving (including gift aid) rose from £83k to £85k.
- In 2023, we paid £77k (£73k in 2022) towards our parish share. Our parish share to the Diocese is an obligation that the PCC must try to make every year.

For more detailed information on our finances see the financial reports appended to this report.

Reserves policy

It is PCC policy to try and maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to about £43k. It is held to smooth out fluctuations in cash flow and to meet emergencies. The funds balance of £146k held in free reserves at the year-end means that the church is safely within its policy.

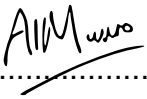
Safeguarding

The PCC has adopted the Diocese of Guildford's safeguarding policy relating to children, young people and vulnerable people and appointed Karen Glaister as Parish Safeguarding Officer. She has completed the diocese's training courses in safeguarding young and vulnerable people. The PCC is committed to the principles of best practice in relation to safeguarding and complies with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 in respect of having due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. The guidance can be read in full on the Church of England official website.

The PCC responsibilities in relation to the accounts

Charity law states that the Parochial Church Council is responsible for keeping proper accounting records and for the preparation of the accounts which disclose, with reasonable accuracy at any time, the financial position of the church, and to enable them to ensure that the accounts comply with applicable Accounting Standards and Statements of Recommended Practice and the regulations made under the Charities Act 2011. They are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on the 28th April 2024 and signed on their behalf by the Reverend Alex Munro.


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Independent Examiner's Report to the PCC of St Peter's West Molesey

I report on the accounts for the year ended 31st December 2023 that are set out on pages 12 to 19.

Respective responsibilities of the PCC and Independent Examiner

The PCC is responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the church is not subject to audit and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the PCC as a body. My work has been undertaken so that I might state to the PCC those matters that I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to any other than the church and the PCC as a body for my examination work, for this report or for the statements that I have made.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you the trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 21st May 2024

Derek Rodwell FCCA

Impact The Future Ltd, Bennett Verby, 7 St Petersgate, Stockport, Cheshire, SK1 1EB

St Peter's Church West Molesey PCC

Statement of Financial Activities

For the year ended 31 December 2023

| | Notes | Unrestricted funds 2023 | Restricted funds 2023 | Endowment funds 2023 | Total funds 2023 | Unrestricted funds 2022 | Restricted funds 2022 | Endowment funds 2022 | Total funds 2022 |
|--|-------|----------------------------|--------------------------|-------------------------|---------------------|----------------------------|--------------------------|-------------------------|---------------------|
| <u>Income</u> | | | | | | | | | |
| Donations and legacies | 2 | 228,050 | 249,151 | 0 | 477,201 | 79,334 | 282,822 | 0 | 362,156 |
| Charitable Activities | 3 | 73,086 | 1,602 | 0 | 74,688 | 62,477 | 0 | 0 | 62,477 |
| Investment Income | | 3,243 | 0 | 0 | 3,243 | 2,919 | 0 | 0 | 2,919 |
| Total receipts | | 304,379 | 250,753 | 0 | 555,132 | 144,730 | 282,822 | 0 | 427,552 |
| <u>Expenditure</u> | | | | | | | | | |
| Expenditure on charitable activities | 4,5 | | | | | | | | |
| Parish Share & clergy costs | | 78,977 | 23,599 | 0 | 102,576 | 69,848 | 9,629 | 0 | 79,477 |
| Parish ministry (services, courses and events) | | 50,690 | 18,607 | 0 | 69,298 | 77,135 | 8,333 | 0 | 85,468 |
| Night Shelter | | 5,388 | 44,544 | 0 | 49,932 | 472 | 50,232 | 0 | 50,703 |
| Foodbank | | 9,305 | 127,578 | 0 | 136,883 | 1,335 | 79,162 | 0 | 80,498 |
| Youth & children | | 29,125 | 20,452 | 0 | 49,577 | (9,789) | 32,613 | 0 | 22,824 |
| Total expenditure | | 173,485 | 234,780 | 0 | 408,265 | 139,001 | 179,969 | 0 | 318,970 |
| Net incoming / outgoing resources | | 130,894 | 15,973 | 0 | 146,867 | 5,729 | 102,853 | 0 | 108,582 |
| Gains/(Losses) on investment assets | | 40,000 | 0 | 8,012 | 48,012 | 0 | 0 | (12,310) | (12,310) |
| Transfers | | 0 | 0 | 0 | 0 | (234) | 234 | 0 | 0 |
| Total funds brought forward | | 402,882 | 263,577 | 90,242 | 756,701 | 397,387 | 160,490 | 102,552 | 660,429 |
| Total funds carried forward | | 573,776 | 279,550 | 98,254 | 951,580 | 402,882 | 263,577 | 90,242 | 756,701 |

St Peter's Church West Molesey PCC

Balance Sheet as at 31 December 2023

| | Notes | As at 31/12/23 | | As at 31/12/22 | |
|---|-------|----------------|-----------------------|-----------------------|---------|
| Fixed assets | | | | | |
| CCLA Investment accounts | 7 | 98,256 | | 90,243 | |
| Tangible assets | 8 | 513,767 | 612,023 | 498,237 | 588,480 |
| Current assets | | | | | |
| Debtors | | | | | |
| Accounts receivable | | 2,700 | | 2,617 | |
| Other Debtors & prepayments | 9 | 9,403 | | 8,842 | |
| | | | 12,103 | | 11,459 |
| Cash at bank and in hand | | | | | |
| Current accounts | | 322,111 | | 151,684 | |
| CCLA (CBF) Accounts | 7 | 18,224 | | 19,981 | |
| | | | 340,335 | <u>171,665</u> | |
| Total Current assets | | | <u>352,438</u> | <u>183,124</u> | |
| Liabilities | | | | | |
| Creditors: Amounts falling due within one year | | | | | |
| Accruals | | 5,889 | | 8,359 | |
| Accounts payable | | 6,992 | | 6,544 | |
| Total Liabilities | | | <u>12,881</u> | <u>14,903</u> | |
| Net current assets | | | 339,557 | 168,221 | |
| Total net assets | | | <u><u>951,580</u></u> | <u><u>756,701</u></u> | |
| Represented by Funds | | | | | |
| Unrestricted | | | 573,776 | 402,882 | |
| Restricted | 10 | | 279,550 | 263,577 | |
| Endowments | | | 98,254 | 90,242 | |
| | | | <u><u>951,580</u></u> | <u><u>756,701</u></u> | |

The notes on pages 14 to 19 form part of these financial statements
 Approved by the Parochial Church Council on
 and signed on its behalf by:



Name: Rev. Alex Munro

Position: Rector

Date: 28/4/24

St Peter's Church West Molesey PCC

Cash flow statement

For the year to 31st December 2023

| | 2023 £ | 2023 £ | 2022 £ | 2022 £ |
|---|----------------|----------------|----------------|----------------|
| Net income for the reporting period (as per statement of financial activities) | | 146,867 | | 108,582 |
| Adjustments for: | | | | |
| Depreciation charges | 24,469 | | 10,070 | |
| Write off of assets | 0 | | | |
| Decrease in value of debtors | (643) | | 21,892 | |
| Increase/(Decrease) in value of creditors | <u>(2,021)</u> | | <u>2,069</u> | |
| Net cash from operating activities | | 21,804 | | 34,031 |
| Cash flows from investing activities | | | | |
| Purchase of fixed assets | | 0 | | (106,949) |
| Increase in cash in year | | <u>168,672</u> | | <u>35,665</u> |
| Reconciliation of net debt | | | | |
| | | opening | cash flow | closing |
| | | 01/01/2023 | 2023 | 31/12/2023 |
| Cash and cash equivalents- | | | | |
| Current accounts | | 151,684 | 170,427 | 322,111 |
| CBF accountts | | 19,981 | (1,757) | 18,224 |
| | | <u>171,665</u> | <u>168,668</u> | <u>340,333</u> |
| Borrowings Debt due within one year | | 0 | 0 | 0 |
| Total | | <u>171,665</u> | <u>168,668</u> | <u>340,333</u> |

St Peters Church West Molesey

Notes to the Financial Statements

For the year ended 31st December 2023

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The PCC meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The PCC of St Peters has prepared detailed budgets for 2024 and considers that the church will continue to be a going concern into the foreseeable future. It has therefore prepared these accounts on a going concern basis.

FUNDS

Unrestricted funds are general funds which can be used for ordinary purposes.

Restricted funds relate to

- a) Income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest and
- b) Donations or grants received for a specific object.

Any balance remaining unspent at the end of each year must be carried forward as a balance of that fund.

INCOMING RESOURCES

Donations and other income are recognised when received and an estimate of income tax recoverable is recognised when the related donations are recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.

Rental income from the letting of church premises is recognised when the rental is due.

RESOURCES EXPENDED

All expenditure is generally recognised when it is incurred and is accounted for gross.

The Diocesan Parish share is accounted for when paid.

Expenditure incurred in the operation of the church is classed as charitable activities.

FIXED ASSETS

Consecrated and Benefice property is not included in the accounts in accordance with Section 10 (2a and c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a Faculty for disposal are inalienable property listed in the church inventory which can be inspected at any reasonable time.

All expenditure incurred in the year on consecrated or beneficed buildings or on the repair of movable church furnishings acquired before 1 January 2003 is written off.

Fleetside House, which was bequeathed to the church in 2015, was valued in early 2024 and has been included in these accounts at its market valuation.

Purchases of PA and other equipment are depreciated over 5 years and IT equipment over 3 years.

The hub development costs, beginning in 2022, have been depreciated over 5 years in line with the terms of the lease.

St Peter's Church West Molesey

Notes to the accounts
for the year ended 31st December 2023

| | Unrestricted funds £ | Restricted Funds £ | Endowment funds £ | Totals 2023 £ | Unrestricted funds £ | Restricted Funds £ | Endowment funds £ | Totals 2022 £ |
|---------------------------------|-------------------------|--------------------------|-------------------------|------------------|----------------------------|--------------------------|-------------------------|------------------|
| 2 DONATIONS AND LEGACIES | | | | | | | | |
| Planned giving | 50,818 | 0 | 0 | 50,818 | 53,785 | 0 | 0 | 53,785 |
| Collection & plate giving | 4,559 | 0 | 0 | 4,559 | 1,837 | 799 | 0 | 2,636 |
| Income Tax recovered (gift aid) | 13,497 | 0 | 0 | 13,497 | 14,677 | 0 | 0 | 14,677 |
| Donations and appeals | 9,177 | 6,499 | 0 | 15,676 | 8,035 | 3,716 | 0 | 11,752 |
| Night shelter grants and gifts | 0 | 63,622 | 0 | 63,622 | 0 | 56,337 | 0 | 56,337 |
| Foodbank grants and gifts | 0 | 114,129 | 0 | 114,129 | 0 | 181,836 | 0 | 181,836 |
| Legacies | 150,000 | 0 | 0 | 150,000 | | | | |
| Grants | 0 | 64,901 | 0 | 64,901 | 1,000 | 40,134 | 0 | 41,134 |
| | <u>228,050</u> | <u>249,151</u> | <u>0</u> | <u>477,201</u> | <u>79,334</u> | <u>282,822</u> | <u>0</u> | <u>362,156</u> |

3 INCOME FROM CHARITABLE ACTIVITIES

| | | | | | | | | |
|----------------------------|---------------|--------------|----------|---------------|---------------|----------|----------|---------------|
| Fleetside house | 17,775 | 0 | 0 | 17,775 | 17,160 | 0 | 0 | 17,160 |
| Receipts from weddings etc | 4,868 | 0 | 0 | 4,868 | 3,350 | 0 | 0 | 3,350 |
| Other funds generated | 15,821 | 1,500 | 0 | 17,321 | 18,204 | 0 | 0 | 18,204 |
| Hub Hire | 26,733 | 0 | 0 | 26,733 | 13,049 | 0 | 0 | 13,049 |
| Church Hall Lettings | 7,890 | 102 | 0 | 7,992 | 10,715 | 0 | 0 | 10,715 |
| | <u>73,086</u> | <u>1,602</u> | <u>0</u> | <u>74,688</u> | <u>62,477</u> | <u>0</u> | <u>0</u> | <u>62,477</u> |

3a

3a OTHER FUNDS GENERATED

| | | | | | | | | |
|---------------------------------------|---------------|--------------|----------|---------------|---------------|----------|----------|---------------|
| Youth | 750 | | | 750 | 618 | | | 618 |
| Fish'n'Chip supper | 0 | | | 0 | 476 | | | 476 |
| Christmas Fair | 0 | | | 0 | 1,755 | | | 1,755 |
| Harvest Supper | 0 | | | 0 | 415 | | | 415 |
| Allsorts | 425 | | | 425 | 663 | | | 663 |
| Other income | 1,836 | | | 1,836 | 1,051 | | | 1,051 |
| PAIS contributions (from St Nicholas) | 4,695 | 1,500 | | 6,195 | 4,487 | | | 4,487 |
| Love Molesey | 245 | 0 | | 245 | 278 | | | 278 |
| Net coverage | 7,870 | | | 7,870 | 8,461 | | | 8,461 |
| TOTAL | <u>15,821</u> | <u>1,500</u> | <u>0</u> | <u>17,321</u> | <u>18,204</u> | <u>0</u> | <u>0</u> | <u>18,204</u> |

4a EXPENDITURE- 2023

| | Direct costs 2023 £ | Staff costs 2023 £ | Central admin costs 2023 £ | Total costs 2023 £ | | |
|--|---------------------------|--------------------------|-------------------------------------|--------------------------|---------|-----|
| Parish Share & clergy costs | 91,067 | 8,623 | 2,885 | 102,576 | | |
| Parish ministry (services, courses and events) | 36,708 | 13,581 | 19,009 | 69,298 | | |
| Night Shelter | 30,942 | 14,979 | 4,011 | 49,932 | | |
| Foodbank | 59,263 | 72,457 | 5,163 | 136,883 | | |
| Youth & children | 9,095 | 36,516 | 3,967 | 49,577 | | |
| | <u>227,075</u> | <u>146,156</u> | <u>35,035</u> | <u>408,265</u> | | |
| Allocation of payroll costs | 146,156 | (146,156) | | 0 | | |
| Allocation of Central admin costs | 35,035 | | (35,035) | 0 | | |
| Totals | <u>408,267</u> | <u>0</u> | <u>0</u> | <u>408,265</u> | 408,266 | (0) |

4b EXPENDITURE- 2022

| | Direct costs 2022 £ | Staff costs 2022 £ | Central admin costs 2022 £ | Total costs 2022 £ | | |
|--|---------------------------|--------------------------|-------------------------------------|--------------------------|---------|-----|
| Parish Share & clergy costs | 74,743 | 1,906 | 2,828 | 79,477 | | |
| Parish ministry (services, courses and events) | 26,796 | 43,400 | 15,272 | 85,468 | | |
| Night Shelter | 36,195 | 13,113 | 1,396 | 50,703 | | |
| Foodbank | 21,854 | 54,861 | 3,783 | 80,498 | | |
| Youth & children | 11,626 | 9,362 | 1,836 | 22,824 | | |
| | <u>171,214</u> | <u>122,641</u> | <u>25,115</u> | <u>318,970</u> | | |
| Allocation of staff costs including training, accomodation etc | 122,641 | (122,641) | | 0 | | |
| Allocation of Central admin costs | 128,430 | | (128,430) | 0 | | |
| Allocation of Governance costs | 7,563 | | (7,563) | 0 | | |
| Totals | <u>429,848</u> | <u>0</u> | <u>(110,878)</u> | <u>318,970</u> | 318,970 | (1) |

5 Expenditure- direct costs

Parish Share & clergy costs

| | | | | | | | | |
|-----------------------------------|---------------|---------------|----------|---------------|---------------|--------------|----------|---------------|
| Diocesan Parish Share | 63,662 | 13,543 | 0 | 77,205 | 64,499 | 8,833 | 0 | 73,332 |
| Clergy expenses and locums | 2,901 | 166 | | 3,067 | 1,097 | | | 1,097 |
| Vicarage phone / water rates/ etc | 545 | | | 545 | 314 | | | 314 |
| Curate Costs | 4,100 | 6,150 | | 10,250 | 0 | 0 | | 0 |
| | <u>71,208</u> | <u>19,859</u> | <u>0</u> | <u>91,067</u> | <u>65,910</u> | <u>8,833</u> | <u>0</u> | <u>74,743</u> |

Parish Ministry & services

Giving

| | | | | | | | | |
|-----------------------------|--------------|--------------|----------|--------------|----------------|--------------|----------|--------------|
| UK charities | 2,386 | 0 | | 2,386 | (1,394) | 1,000 | | (394) |
| Individuals | 181 | 7,098 | | 7,279 | 12 | 4,180 | | 4,192 |
| Coronavirus response grants | 0 | 0 | | 0 | 0 | 292 | | 292 |
| | <u>2,567</u> | <u>7,098</u> | <u>0</u> | <u>9,665</u> | <u>(1,382)</u> | <u>5,472</u> | <u>0</u> | <u>4,089</u> |

Services and event costs

| | | | | | | | | |
|---|--------------|----------|----------|--------------|--------------|----------|----------|--------------|
| Organ Tuning | 0 | | | 0 | 0 | | | 0 |
| Upkeep of services | 2,020 | | | 2,020 | 1,314 | | | 1,314 |
| Payment of fees to diocese for weddings etc | 2,453 | | | 2,453 | 3,028 | | | 3,028 |
| | <u>4,473</u> | <u>0</u> | <u>0</u> | <u>4,473</u> | <u>4,342</u> | <u>0</u> | <u>0</u> | <u>4,342</u> |

Ministry and event costs

| | | | | | | | | |
|----------------------|---------------|--------------|----------|---------------|---------------|--------------|----------|---------------|
| Alpha | 583 | | | 583 | 308 | | | 308 |
| Focus Costs | 1,374 | 2,937 | | 4,311 | 2,919 | 560 | | 3,479 |
| Community breakfast | 0 | | | 0 | 12 | | | 12 |
| Pais | 5,774 | 6,117 | | 11,890 | 9,985 | 1,845 | | 11,830 |
| Other courses | 1,559 | 83 | | 1,641 | 405 | | | 405 |
| Love Molesey | 554 | 0 | | 554 | 202 | | | 202 |
| Cost of other events | 3,590 | | | 3,590 | 2,128 | | | 2,128 |
| | <u>13,433</u> | <u>9,136</u> | <u>0</u> | <u>22,569</u> | <u>15,959</u> | <u>2,405</u> | <u>0</u> | <u>18,364</u> |

Total parish ministry costs

| | | | | | | | | |
|--|---------------|---------------|----------|---------------|---------------|--------------|----------|---------------|
| | <u>20,474</u> | <u>16,234</u> | <u>0</u> | <u>36,708</u> | <u>18,919</u> | <u>7,877</u> | <u>0</u> | <u>26,796</u> |
|--|---------------|---------------|----------|---------------|---------------|--------------|----------|---------------|

Night Shelter Costs

| | | | | | | | | |
|---------------------|----------|---------------|----------|---------------|----------|---------------|----------|---------------|
| Contractor Payments | | 26,009 | | 26,009 | | 31,848 | | 31,848 |
| Expenses | | 4,933 | | 4,933 | | 4,347 | | 4,347 |
| | <u>0</u> | <u>30,942</u> | <u>0</u> | <u>30,942</u> | <u>0</u> | <u>36,195</u> | <u>0</u> | <u>36,195</u> |

Food Bank Costs

| | | | | | | | | |
|--|----------|---------------|----------|---------------|----------|---------------|----------|---------------|
| Contractor costs | | 19,598 | | 19,598 | | 1,905 | | 1,905 |
| Premises costs (including depreciation) | | 25,147 | | 25,147 | | 10,138 | | 10,138 |
| Food purchases | | 2,496 | | 2,496 | | 1,497 | | 1,497 |
| Transport | | 0 | | 0 | | 0 | | 0 |
| Storage equipment | | 0 | | 0 | | 0 | | 0 |
| Office equipment and stationery | | 0 | | 0 | | 171 | | 171 |
| Volunteer expenses | | 1,399 | | 1,399 | | 293 | | 293 |
| Administration | | 1,811 | | 1,811 | | 865 | | 865 |
| Grants to individuals | | 1,644 | | 1,644 | | 2,800 | | 2,800 |
| Community Staff worker costs | | 4,798 | | 4,798 | | 2,674 | | 2,674 |
| Sundries including Community Breakfast Project | | 2,372 | | 2,372 | | 1,511 | | 1,511 |
| | <u>0</u> | <u>59,263</u> | <u>0</u> | <u>59,263</u> | <u>0</u> | <u>21,854</u> | <u>0</u> | <u>21,854</u> |

Youth and Children costs

| | | | | | | | | |
|-------------------------|--------------|--------------|----------|--------------|--------------|--------------|----------|---------------|
| 4pm worship/schools | 3,376 | | | 3,376 | 4,312 | | | 4,312 |
| Children & Messy Church | 901 | 15 | | 916 | 919 | | | 919 |
| Youth | 0 | 4,803 | | 4,803 | 0 | 6,395 | | 6,395 |
| | <u>4,277</u> | <u>4,818</u> | <u>0</u> | <u>9,095</u> | <u>5,231</u> | <u>6,395</u> | <u>0</u> | <u>11,626</u> |

Central and overhead costs

Property costs

| | | | | | | | | |
|--|---------------|---------------|----------|---------------|---------------|--------------|----------|---------------|
| Church Insurance cost | 1,698 | 481 | | 2,179 | 1,704 | 194 | | 1,898 |
| Church Maintenance | 1,196 | | | 1,196 | 2,437 | | | 2,437 |
| Church & Hall cleaning | 2,528 | | | 2,528 | 1,928 | | | 1,928 |
| Church Garden | 242 | | | 242 | 164 | | | 164 |
| Church running cost electric/gas/water | 1,682 | 1,062 | | 2,744 | 226 | 1,000 | | 1,226 |
| Hall running cost-water | 219 | | | 219 | 200 | | | 200 |
| Hall maintenance | 349 | 0 | | 349 | 521 | 0 | | 521 |
| Hall Wifi | 618 | 0 | | 618 | 412 | 0 | | 412 |
| Depreciation | 1,370 | 2,630 | | 4,000 | 4,000 | 0 | | 4,000 |
| Youth Centre/Hub maintenance & equipment | 2,907 | 7,557 | | 10,464 | 1,208 | 2,100 | | 3,308 |
| | <u>12,809</u> | <u>11,729</u> | <u>0</u> | <u>24,538</u> | <u>12,800</u> | <u>3,294</u> | <u>0</u> | <u>16,094</u> |

General costs

| | | | | | | | | |
|--|--------------|--------------|----------|---------------|--------------|------------|----------|--------------|
| Accounting and Independent Examination costs | 813 | 688 | | 1,500 | 750 | 250 | | 1,000 |
| Staff team costs | 1,419 | | | 1,419 | 1,939 | | | 1,939 |
| Administration costs including phone | 4,569 | | | 4,569 | 3,803 | | | 3,803 |
| Software subscriptions | 2,078 | 480 | | 2,559 | 1,663 | 175 | | 1,838 |
| | <u>8,879</u> | <u>1,168</u> | <u>0</u> | <u>10,047</u> | <u>8,155</u> | <u>425</u> | <u>0</u> | <u>8,580</u> |

Fleetside House costs

| | | | | | | | | |
|-------------|------------|----------|----------|------------|------------|----------|----------|------------|
| Insurance | 326 | 0 | 0 | 326 | 305 | | | 305 |
| Maintenance | 123 | 0 | 0 | 123 | 136 | 0 | 0 | 136 |
| | <u>449</u> | <u>0</u> | <u>0</u> | <u>449</u> | <u>441</u> | <u>0</u> | <u>0</u> | <u>441</u> |

Total Central/overhead costs

| | | | | | | | | |
|--|---------------|---------------|----------|---------------|---------------|--------------|----------|---------------|
| | <u>22,138</u> | <u>12,897</u> | <u>0</u> | <u>35,035</u> | <u>21,396</u> | <u>3,719</u> | <u>0</u> | <u>25,115</u> |
|--|---------------|---------------|----------|---------------|---------------|--------------|----------|---------------|

Included in the above figures is the fee for the preparation of the annual accounts and independent examination of £1,500 (£2022 £1,000).

Mission giving to other organisations is summarised as follows. These are the payments that were made in the year shown and were often accrued in the previous year

| | 2023 £ | 2022 £ |
|-------------------------------------|--------------|--------------|
| PAIS Project | | 1,000 |
| Activate Church/Sports Ministry | 2,000 | 500 |
| Mind | 0 | 0 |
| Scripture Union | 0 | 500 |
| Alpha International- Ukraine Appeal | 0 | 1,000 |
| Compassion UK | 336 | 556 |
| Historic Churches | 0 | 50 |
| | <u>2,336</u> | <u>3,606</u> |

6 Salaries

Analysis of payroll:

| | 2023 £ | 2022 £ |
|--|----------------|----------------|
| Gross pay | 137,627 | 115,966 |
| Employers NI (net of employment allowance) | 5,112 | 3,999 |
| Employers Pension | 3,417 | 2,676 |
| | <u>146,156</u> | <u>122,641</u> |

In the 12 months ending 31st December 2023 there was an average of 8.5 (2022 7.6) people on staff representing an FTE of 4.6 (2022 3.9).

The key management role was filled by the Revd Alex Munro who received his salary from the diocese and received no emoluments or benefits in kind from the PCC. Expenses incurred on behalf of the church were refunded against receipts. No member of staff received remuneration of above £60,000

7a Movement of CBF Funds 2023

| | Opening balance | Receipts | Transfers (from/to current account) | Closing balance |
|------------------------------------|--------------------|--------------|--|--------------------|
| Designated Church Fabric Fund | 2,282 | | 73 | 2,355 |
| Designated Hall Fabric fund | 3,364 | | 108 | 3,472 |
| General Deposit account | 14,335 | 3061 | (5,000) | 12,396 |
| Income / Expenditure totals | <u>19,981</u> | <u>3,242</u> | <u>(5,000)</u> | <u>18,223</u> |

Dividends generated throughout the year (£3,242) were transferred into the CBF Deposit account

7b Movement of CBF Funds 2022

| | Opening balance | Receipts | Transfers (from/to current account) | Closing balance |
|------------------------------------|--------------------|--------------|--|--------------------|
| Designated Church Fabric Fund | 2,253 | | 29 | 2,282 |
| Designated Hall Fabric fund | 3,320 | | 43 | 3,363 |
| General Deposit account | 11,489 | 2,845 | | 14,335 |
| Income / Expenditure totals | <u>17,062</u> | <u>2,919</u> | <u>0</u> | <u>19,981</u> |

Dividends generated throughout the year (£2,919) were transferred into the CBF Deposit account

7c Movement of share values

| | Opening balance 1/1/22 £ | 2022 Yearly movement £ | Closing market value 31/12/22 £ | 2023 Yearly movement £ | Closing market value 31/12/23 £ |
|---------------------------------------|--------------------------------|---------------------------------|---------------------------------------|------------------------------|--|
| CBF | | | | | |
| Fixed Interest Fund (9,113.00) shares | 14,430 | (1,937) | 12,493 | 699 | 13,191 |
| Investment Fund (3763.00) shares) | 88,123 | (10,373) | 77,750 | 7,314 | 85,064 |
| Total | <u>102,553</u> | <u>(12,310)</u> | <u>90,243</u> | <u>8,013</u> | <u>98,256</u> |

8 Tangible fixed assets

| | Fleetside House | Plant & machinery | Premises | Total £ |
|--|--------------------|----------------------|----------------|----------------|
| <u>Assets at cost or valuation</u> | | | | |
| Opening balance 1/1/23 | 385,000 | 19,999 | 106,949 | 511,948 |
| Purchases | 0 | 0 | 0 | 0 |
| Revaluation | 40,000 | 0 | 0 | 40,000 |
| Closing balance 31/12/23 | <u>425,000</u> | <u>19,999</u> | <u>106,949</u> | <u>551,948</u> |
| <u>Depreciation</u> | | | | |
| Opening balance 1/1/23 | 0 | 7,641 | 6,071 | 13,712 |
| Charge for the period | 0 | 4,000 | 20,469 | 24,469 |
| Closing balance on accumulated depreciation 31/12/23 | <u>0</u> | <u>11,641</u> | <u>26,540</u> | <u>38,181</u> |
| Closing balance on fixed assets 31/12/22 | <u>385,000</u> | <u>12,358</u> | <u>100,878</u> | <u>498,236</u> |
| Closing balance on fixed assets 31/12/23 | <u>425,000</u> | <u>8,358</u> | <u>80,409</u> | <u>513,767</u> |

261 Fleetside was bequeathed to the church in 2015.

A valuation of 261 Fleetside was obtained early in 2024 and it was estimated to have a market value of approximately £425,000

| 9 Debtors | 2023 £ | 2022 £ |
|-----------------------------------|---------------|--------------|
| Gift Aid recovery HMRC | 899 | 765 |
| Income not banked | 2,224 | 3,584 |
| Night Shelter contributions | 581 | 3,493 |
| St Nicholas Church- PAIS donation | 3,333 | 1,000 |
| Deposit on curates flat | 2,365 | 0 |
| Accounts receivable | 2,700 | 0 |
| | <u>12,103</u> | <u>8,842</u> |

| 10a Movements on restricted funds 2023 | | Opening balance | Receipts | Expenditure | Transfers | Closing balance |
|--|--|-----------------|----------------|------------------|-----------|-----------------|
| Cost of Living Grant | Elmbridge BC | 0 | 17,605 | (5,686) | 0 | 11,919 |
| Night shelter- donations and grants | | (0) | 46,122 | (20,575) | 0 | 25,546 |
| Night shelter- grants | Elmbridge Borough Council | (0) | 7,500 | (7,500) | 0 | (0) |
| Night shelter- grants | DLUHC Grant for Transformation Fund | 6,401 | 0 | (6,401) | 0 | 0 |
| Night shelter- grants | Walton Charity- delegated Fund | 5,000 | 12,000 | (16,205) | 0 | 795 |
| Hardship Fund | Walton Charity | 251 | 0 | 0 | 0 | 251 |
| Christmas Voucher fund | Henry Smith Eleemosynary fund | 0 | 6,290 | (6,166) | (124) | (0) |
| Community Support Worker | National Lottery | 4,759 | 0 | (4,759) | 0 | 0 |
| Community Support Worker | West Molesey Eleemosynary | (124) | 0 | 0 | 124 | 0 |
| Community Support Worker | EBC from Partnership Fund | 5,000 | 0 | (5,000) | 0 | 0 |
| Food Bank grants & gifts | | 110,474 | 81,172 | (43,256) | 0 | 148,390 |
| Food Bank grants | Love Christmas- CRT | 36 | 1,000 | (1,036) | 0 | 0 |
| Food Bank grants | Thames Ditton Foundation- towards local hardship | (0) | 2,540 | (1,014) | 0 | 1,526 |
| Food Bank grants | Elmbridge Borough Council Annual grant 23/24 | 0 | 2,350 | (2,350) | 0 | 0 |
| Food Bank grants | Household Support fund- SCC | 0 | 22,220 | (22,220) | 0 | 0 |
| Food Bank grants | Trussel Trust Grants | 18,990 | 0 | (18,990) | 0 | 0 |
| Youth work grants | Bishop of Guildford- Bespoke Youth Grant | 1,682 | 5,250 | (5,796) | 0 | 1,136 |
| Youth work grants | Elmbridge BC- youth worker grant | 0 | 1,000 | (1,000) | 0 | 0 |
| Youth work grants | Walton Charity- Youthwork grant | 0 | 15,000 | (15,000) | 0 | 0 |
| Youth work grants | Mustard Seed Fund | 0 | 3,104 | (954) | 0 | 2,150 |
| Youth work grants | SU Focus grant | 0 | 400 | (400) | 0 | 0 |
| Youth work grants | Interim Club Donation | 0 | 3,700 | (3,700) | 0 | 0 |
| Youth work grants and donations | | 195 | 1,794 | (1,989) | 0 | (0) |
| Hub development grant | Elmbridge BC Cost of Living grant | 0 | 15,000 | (15,000) | 0 | 0 |
| Ukraine Appeal | | 849 | 102 | 0 | 0 | 951 |
| Focus gifts | | 0 | 2,537 | (2,537) | 0 | 0 |
| PAIS gifts and grants | | 0 | 1,500 | (1,500) | 0 | 0 |
| Other small gifts and donations | | 603 | 2,567 | (2,644) | 0 | 526 |
| | | <u>154,115</u> | <u>250,753</u> | <u>(211,678)</u> | <u>0</u> | <u>193,189</u> |
| Restricted funds tied up in fixed assets | Panel Dividers funded by Public Health Surrey | 3,181 | 0 | (830) | 0 | 2,351 |
| | Hub development- various grants | 100,879 | 0 | (20,469) | 0 | 80,410 |
| | Food Bank racking funded by donations | 5,401 | 0 | (1,800) | 0 | 3,601 |
| | | <u>109,461</u> | <u>0</u> | <u>(23,099)</u> | <u>0</u> | <u>86,362</u> |
| Total Restricted funds | | <u>263,575</u> | <u>250,753</u> | <u>(234,777)</u> | <u>0</u> | <u>279,550</u> |

| 10b Movements on restricted funds 2022 | | Opening balance | Receipts | Expenditure | Transfers | Closing balance |
|---|--|-----------------|----------|-------------|-----------|-----------------|
| Night shelter- donations and grants | From churches and individuals | 4,148 | 17,776 | (22,158) | 234 | (0) |
| Night shelter- grants | Public Health Surrey | 3,476 | 0 | (3,476) | 0 | 0 |
| Night shelter- grants | Elmbridge Borough Council | 5,742 | 22,500 | (28,242) | 0 | (0) |
| Night shelter- grants | DLUHC Grant for Transformation Fund | 0 | 11,061 | (4,660) | 0 | 6,401 |
| Night shelter- grants | Walton Charity- delegated Fund | 0 | 5,000 | 0 | 0 | 5,000 |
| Hardship Fund | Walton Charity | 0 | 1,000 | (749) | 0 | 251 |
| Christmas Voucher fund | Henry Smith Eleemosynary fund | 0 | 3,850 | (3,850) | 0 | 0 |
| Community Support Worker | National lottery Awards for All | 76 | 10,000 | (5,317) | 0 | 4,759 |
| Community Support Worker | West Molesey Eleemosynary | 1,000 | 0 | (1,124) | 0 | (124) |
| Community Support Worker | Community Foundation for Surrey | 2,325 | 0 | (2,325) | 0 | 0 |
| Community Support Worker | Elmbridge Borough Council Partnerships Fund | 0 | 5,000 | 0 | 0 | 5,000 |
| Food Bank grants & gifts | | 121,611 | 13,451 | (24,587) | 0 | 110,474 |
| Food Bank grants | Love Christmas- Church Revitalisation Trust | 0 | 1,120 | (1,084) | 0 | 36 |
| Food Bank grants | Surrey County Council Household Support Fund | 8,717 | 18,250 | (26,967) | 0 | (0) |
| Food Bank grants | Elmbridge BC (Community Infrastructure Levy grant) | 0 | 0 | 0 | 0 | 0 |
| Food Bank grants | Surrey County Council Household Support Fund | 0 | 0 | 0 | 0 | 0 |
| Food Bank grants | Trussel Trust Financial Inclusion grant and Winter gra | 0 | 26,839 | (7,849) | 0 | 18,990 |
| Food Bank grants | Community Foundation for Surrey | 0 | 228 | (228) | 0 | 0 |
| Hub development- architectural drawings | | 2,100 | 0 | (2,100) | 0 | 0 |
| Youth work grants | Bishop of Guildford- Bespoke Youth Grant | 0 | 5,250 | (3,568) | 0 | 1,682 |
| Youth work grants | IG04 Insurance grant for Bespoke Youth | 0 | 15,275 | (15,275) | 0 | 0 |
| Youth work grants | Henry Smith Eleemosynary fund for TV stand | 0 | 500 | (500) | 0 | 0 |
| Youth work grants | High Sheriff of Surrey grant | 0 | 5,000 | (5,000) | 0 | 0 |
| Youth work grants | SCC- for bespoke youth equipment | 0 | 1,250 | (1,250) | 0 | 0 |

| | | | | | | | |
|--|---|----------------|----------------|------------------|------------------|----------------|----------------|
| Youth work grants | Mustard Seed Grant | 0 | 6,433 | (6,433) | 0 | 0 | |
| Youth work grants and donations | SU grant £300 plus from individuals | 0 | 1,831 | (1,637) | 0 | 195 | |
| Hub development grant | Trussel Trust Facilities Grant | 0 | 0 | 0 | 0 | 0 | |
| Ukraine Appeal | | 0 | 1,849 | (1,000) | 0 | 849 | |
| Other small gifts and donations | | 82 | 2,411 | (1,890) | 0 | 603 | |
| | | | <u>149,277</u> | <u>175,872</u> | <u>(171,269)</u> | <u>234</u> | <u>154,115</u> |
| Restricted funds tied up in fixed assets | Panel Dividers funded by Public Health Surrey | 4,011 | 0 | (830) | 0 | 3,181 | |
| | Hub development- various grants | 0 | 106,949 | (6,071) | 0 | 100,879 | |
| | Food Bank racking funded by donations | 7,201 | 0 | (1,800) | 0 | 5,401 | |
| | | <u>11,212</u> | <u>106,949</u> | <u>(8,700)</u> | <u>0</u> | <u>109,461</u> | |
| Total Restricted funds | | <u>160,489</u> | <u>282,823</u> | <u>(179,969)</u> | <u>234</u> | <u>263,577</u> | |

9 Analysis of net assets by fund

| | Unrestricted funds 2023 £ | Restricted funds 2023 £ | Endowment funds 2023 | Total funds 2023 £ | Unrestricted funds 2022 £ | Restricted funds 2022 £ | Endowment funds 2022 | Total funds 2022 £ |
|-------------------------------|------------------------------------|----------------------------------|----------------------------|-----------------------------|------------------------------------|----------------------------------|----------------------------|-----------------------------|
| Fixed assets | 427,406 | 86,361 | 98,256 | 612,023 | 388,778 | 109,459 | 90,242 | 588,479 |
| Current assets | 159,249 | 193,189 | 0 | 352,438 | 20,007 | 163,117 | 0 | 183,124 |
| Creditors due within one year | (12,879) | 0 | (2) | (12,881) | (5,904) | (8,999) | 0 | (14,903) |
| NET ASSETS | <u>573,776</u> | <u>279,550</u> | <u>98,254</u> | <u>951,580</u> | <u>402,882</u> | <u>263,577</u> | <u>90,242</u> | <u>756,701</u> |

10 Related Parties

During the year, no PCC members received any benefits in kind (2022 - £NIL).

During the year, no PCC members received any reimbursement of personal expenses incurred as a PCC member (2022 - £NIL). Expenses incurred on behalf of the church were re-imbursed as usual..

Helen Munro, who is married to the Revd Alex Munro, received contributions from the church towards the food and accommodation costs of housing 2 of the PAIS interns.

These amounted to £2,400 in total in 2023 (£2,400 in 2022). Helen was also on the staff during the year receiving remuneration totalling £5,868 (2022 £5,430).

A total of £14,325 was received from PCC members during the year

Accounts

Parish of St Peter's West Molesey

Annual report and accounts for the year ended 31st December 2022

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**Annual Report of the Parochial Church Council of St Peter's West Molesey
for the year ending 31st December 2021**

Administrative Information

St. Peter's Church is situated on Walton Road, West Molesey. The parish is part of Emly Deanery in the Diocese of Guildford within the Church of England. The correspondence address is: St Peter's House, 518 Walton Road, West Molesey, Surrey, KT8 2QF.

PCC members who have served from 1st January 2022 (or from the date shown) until either the date shown or the date this report was approved are:

| | | |
|-----------------------------------|--|--|
| Rector | The Revd. Alex Munro | Installed 14 th April 2021 |
| Wardens | Mrs. Susan Langwade Mr. Jonathan Leckie | Re-elected APCM 2022 Elected APCM 2022 |
| Representatives on Diocesan Synod | Mr Oliver Tims Mr Gideon Bridgman | Elected July 2021 Elected February 2022 |
| Representatives on Deanery Synod | Mrs. Lisa Tanner Mrs. Jacquie Gray (Treasurer) | Elected APCM 2022 Elected APCM 2022 |
| Elected Members of the PCC | Mrs Margery Day Mrs. Connie McBride Mrs. Annette Bull (Secretary) Mrs. Rachel Copsey Mrs Susan Miller Mr. Glyn Hill Mrs Naomi Aindow-Clark | Elected APCM 2021 Re-elected APCM 2022 Re-elected APCM 2022 Re-elected APCM 2022 Elected APCM 2020 Elected APCM 2020 Elected APCM 2022 |
| Ex officio (Ordinand) | Mr David Bixby | (resigned April 2022 as left to be ordained) |

Independent Examiner: Derek Rodwell, ITF, 3 Girdwood Road London SW18 5QR

Bankers: Barclays Bank PLC, Walton on Thames

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the 1956 Parochial Church Council Measure. The Parochial Church Council is a charity excepted from registration with the Charity Commission, but we have submitted an application to become a registered charity due to our income now exceeding the limit for excepted charities.

The method of appointment of PCC members is set out in the Church Representation rules. All Church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

There is 1 church building within the parish, St Peter's, West Molesey, KT8 2QG.

The PCC met for 6 regular meetings during 2022 at the Vicarage. We generally meet every other month, usually beginning in January, with extra meetings where necessary.

Membership consisted of 7 elected members of the congregation, plus Churchwardens, the Ordinand training at St Peter's and one ordained clergy person (Rev. Alex Munro - Rector).

There are no church schools within the Parish but relationships have been growing with Chandler's Field School and Hurst Park School since September 2017.

Objectives and Activities

St. Peter's PCC has the responsibility of co-operating with the Incumbent, in promoting the ecclesiastical and the whole mission of the church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church of St. Peter's on Walton Road and St. Peter's Church Hall on St Peter's Road, West Molesey. Since May 2021 the church entered into a Tenancy at Will for the former Molesey Youth Centre (which is now known as the St Peter's Community and Youth Hub - "The Hub") and in September 2022 a lease was signed for the building. Since January 2021 the East Elmbridge Food Bank operated from the Former Hurst Park School site in West Molesey, which the church entered into a lease for in November 2021. Upon being served with notice to quit by Surrey County Council the Food Bank left the site in July 2022 and moved its warehouse operation to the Hub. The correspondence address is 'St Peter's House' 518 Walton Road, West Molesey, Surrey KT8 2QF.

When planning our activities for the year, the clergy and PCC consider the diocesan vision of Transforming Church, Transforming Lives and seek to include this. In particular 'We want to see a Transformed West Molesey where every single person knows the love of Jesus'.

Minister's Report

We began 2022 seeking to move towards the promised land by growing in our connections with others and deepening the way we follow Jesus as disciples. A huge amount of work from the Church Wardens, the PCC, all of the staff team and our amazing team of volunteers meant that there was a real sense of moving towards a re-launching of many of the ministries of the church as we sought to move towards our vision of seeing a transformed West Molesey where every single person knows the love of Jesus.

Particular thanks within the PCC membership should be extended to:

- Oliver Tims stepped down as church warden in May 2022 after several years of service but continued to serve as part of the PCC by virtue of his position on Diocesan Synod. We are hugely grateful for his help producing weekly service sheets, creating rotas for readers and intercessors and co-ordinating the musical aspects of traditional worship (including his involvement in the St Peter's choir for special events). He continued to play a crucial role within the foodbank committee;
- Sue Langwade as she provided huge support in the role of churchwarden, leading our story telling ministry in care homes, leading the team who co-ordinate numerous events throughout the year, supporting our children's ministry, as part of the social action team and as part of the Messy Church team;
- Jonathan Leckie as he stepped into the role of churchwarden and as PCC member taking a lead with issues around buildings and inspiring people to carry out weekly tasks in the church grounds;
- Connie McBride stepped down from her long-standing role as treasurer, but we are so grateful that she continues to be part of our finance team. She once again dealt with the increased complexities of the church accounts;
- Jacquie Gray stepped down as the PCC Secretary and instead took up the role of Treasurer having been a member of the Finance Team, we are so grateful for her incredible budgeting skills and her tremendous creativity in helping to lead Messy Church;

- Chris Perkins for his continuing care of the Church building and Church Hall, as Verger and for all his work in preparing the church for festivals throughout the year with an array of floral arrangements;
- Anthony Parnell for his faithful service as Sacristan. The church were delighted to celebrate 2022 as his 40th year of serving at the altar at St Peter's;
- Rachel Copsey as the Parish Safeguarding Officer, including her work supporting the operation of the Night Shelter and the Food Bank. We are all hugely grateful for all her work;
- Annette Bull for her work with the finance team and seeking funding opportunities. She took up the role of PCC Secretary from April 2022 and continued to serve as part of the Finance Team and Social Action Team;
- We are also grateful to Stephen James for serving as a Non-Executive Member of the PCC giving advice from his commercial experience.

Tim Malcolm took responsibility for Stewardship and assisted with gift aid applications throughout the year.

Thanks should also be extended to Julian Callow for his incredible commitment as Director of Music; Alison Wheeler for her musical contributions to St Peter's; Rachel Sharp for her serving; and all those who regularly read and lead intercessions at the 10am Eucharist.

A special mention should go to Dave Bixby who served first as a volunteer from July 2017 and then as the Ordinand from September 2019. His commitment was exceptional and he was instrumental in establishing the 4pm service, whilst serving diligently at 10am and looking after so many areas of ministry including Love Molesey, Alpha, the community breakfast and being the main link for the Food Bank. His preaching, organisation skills and good humour will be much missed.

In terms of the various ministries of the church, I would like to thank:

- Gideon Bridgman as he has grown a substantial youth ministry at the Hub. He has continued to lead the contemporary worship team and our incredible team of musicians and audio visual technicians. He has continued to engage with children and young people in their schools as well as at various events and activities at the Hub;
- Thanks to Naomi Aindow-Clark, Anna Bridgman, the Bull family, Sue Langwade and Jacquie Gray for their work providing hospitality and for all their effort in providing refreshments at 10am, 4pm and other special occasions;

- Sarah Prendergast, Sue Langwade and the Children's Team for leading Children's Ministry and doing such an incredible job of supporting and engaging our children and families;
- Helen Munro in her role as Communications Officer as she has helped to improve our communications;
- Our Pais teams (Tom, Cicera, Jana-Marit, Lena and Selina) for giving up a year to volunteer and support children's, youth and schools ministry at St Peter's and other local churches.

Church Attendance

The current number of people on the electoral roll for the Parish stands at 64.

The average attendance at the 10am Sunday Eucharist was 34 in 2022.

The average attendance at the 4pm contemporary service was 43 in 2022.

The total attendance over the Christmas period at the service of Nine Lessons and Carols and the Christingle was 299.

Mission

Social Action

The Church continued to provide the governance of the East Elmbridge Foodbank during 2022. The Social Action Team provided the governance link.

Tim Malcolm did a great job of leading our Social Action programme successfully overseeing the move of the Food Bank warehousing to the Hub whilst project managing a building project under great time pressure to make this possible. He also managed the operation of the Molesey Churches Night Shelter once again.

Amy Burton continued to co-ordinate the Food Bank operations despite cutting down her hours to start a new role at Rent Start and ran another crucial operational period of the Night Shelter;

Lisa Tanner started her role as Community Support Worker. As well as taking on Great Create, she took on responsibility for the Community Breakfast, started a Men's Group, Job Cafe and Family events around Baking. Perhaps the pinnacle of the year was the tremendous Christmas event for Food Bank families and those referred from local schools which served a huge number and was a great success.

Two Food Bank Centres continued, one at St Nicholas Thames Ditton Church Hall on Tuesday mornings and the other at the Hub on Thursday mornings. The community breakfast continued at the Hub alongside the operation of the Food Bank Centre. We are hugely grateful to all the volunteers who continue to support the work of the food bank.

Many thanks go to Tim, Amy, Lisa and our excellent team of contractors and amazing volunteers for their hard work in supporting rough sleepers in the local area.

Children, Young People and Families

It has been encouraging to see new families start attending Messy Church and we now have around 80 families involved.

We have continued to see our ministry to children and young people enhanced through our partnership with Pais and their provision of a team of schools and youth work apprentices. They have continued to also work with St Nicholas, Thames Ditton during 2022, whilst also partnering with St Mary's East Molesey and Activate Church in Teddington. Along with our schools team they managed in-person engagement in 4 state primary schools in Molesey (Hurst Park, Chandler's Field, The Orchard and St Lawrence) and within one of the state secondary schools, which are fed by students who live in Molesey (Esher C of E High School). They began running lunchtime clubs and delivering assemblies once more helping Year 6 students to film their own Youth Alpha series and then using these materials on a weekly basis with over 30 children attending each week. They also supported the children's and youth ministry at St Peter's and leading all-age worship. Lighthouse club has continued to draw children from all primary schools. The current team have been supporting Gideon during Bespoke Youth sessions. We have plans to expand with a new Pais Hub.

The team ran "Sweet Spot" sports camps during each half-term in partnership with Scripture Union who provided a number of coaches/youth workers who engaged with 8-16 year olds through playing different sports whilst encouraging the participants to show Christian characteristics.

Helen Munro in her work as Pre-school Kids Pastor has grown Allsorts for pre-schoolers and their carers to a huge group and also pioneering Jelly Babies baby and carers support group, as well as starting Mums Night Out, a group for mothers with Lisa.

Community Engagement

Our strategy for growing relationships with each other within the church and with those not currently regularly attending church has been to start a number of

Missional Communities called Connect Communities. Each of these seek to worship, pray and study the Bible together, whilst growing in relationship with one another and being a place that non-Christians can be drawn into community.

We saw a number of communities grow such as Curry Club, the Community Breakfast, Great Create, as well as new activities starting such as Saturday Drop In and Mums Night Out.

The luncheon club was able to meet a number of times.

We had our second Christmas Fair at the Hub and it was a real success and raised important funds for youth work.

Love Molesey ran a stall at the Molesey Carnival and another Eco Weekend across the churches in September, as well as having an expanded programme of projects planned for Lent 2023.

Evangelism

There were three Alpha courses at St Peter's in 2022. Each has been successful in drawing a number of guests who are interested in exploring the Christian faith. Without the generosity of volunteers and caterers this would not be possible.

Future Plans

Some of the priorities for 2023 can be summarised as follows:

- Raising up apprentices across the Church;
- Growing in sharing our faith;
- Continuing to grow in our ministry to children, young people and their families;
- Seeking justice for those in need.

Alex Munro, April 2023

Financial Review

Overview

In 2022 St Peter's made a surplus of £5,729 on unrestricted funds with a total income of £427,552. This compared with a deficit of £26,427 in 2021 on total income of £251,154. Expenditure rose from £268,794 in 2021 to £318,969 in 2022.

During 2022:

- Our unrestricted voluntary giving (including gift aid) went up from £60k to £78k.
- In 2022, we paid £73k (£65k in 2021) towards our parish share. Our parish share to the Diocese is an obligation that the PCC must try to make every year.

For more detailed information on our finances see the financial reports appended to this report.

Reserves policy

It is PCC policy to try and maintain a balance on free reserves (net current unrestricted assets) which equates to at least three months unrestricted payments. This is equivalent to about £35k. It is held to smooth out fluctuations in cash flow and to meet emergencies. The free reserves balance at the end of 2022 was £14k (see note 9 in the attached financial statements).

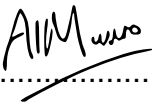
Safeguarding

The PCC has adopted the Diocese of Guildford's safeguarding policy relating to children, young people and vulnerable people and appointed Rachel Copsey as Parish Safeguarding Officer. She has completed the diocese's training courses in safeguarding young and vulnerable people. The PCC is committed to the principles of best practice in relation to safeguarding and complies with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 in respect of having due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. The guidance can be read in full on the Church of England official website.

The PCC responsibilities in relation to the accounts

Charity law states that the Parochial Church Council is responsible for keeping proper accounting records and for the preparation of the accounts which disclose, with reasonable accuracy at any time, the financial position of the church, and to enable them to ensure that the accounts comply with applicable Accounting Standards and Statements of Recommended Practice and the regulations made under the Charities Act 2011. They are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on the 24th April 2023 and signed on their behalf by the Reverend Alex Munro.


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Independent Examiner's Report to the PCC of St Peter's West Molesey

I report on the accounts for the year ended 31st December 2022 that are set out on pages 12 to 19.

Respective responsibilities of the PCC and Independent Examiner

The PCC is responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the church is not subject to audit and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the PCC as a body. My work has been undertaken so that I might state to the PCC those matters that I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to any other than the church and the PCC as a body for my examination work, for this report or for the statements that I have made.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you the trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 26th April 2023

Derek Rodwell FCCA

Impact The Future Ltd, Bennett Verby, 7 St Petersgate, Stockport, Cheshire, SK1 1EB

St Peter's Church West Molesey PCC

Statement of Financial Activities

For the year ended 31 December 2022

| | Notes | Unrestricted funds 2022 | Restricted funds 2022 | Endowment funds 2022 | Total funds 2022 | Unrestricted funds 2021 | Restricted funds 2021 | Endowment funds 2021 | Total funds 2021 |
|---|-------|-------------------------|-----------------------|----------------------|------------------|-------------------------|-----------------------|----------------------|------------------|
| Income | | | | | | | | | |
| Donations & Legacies | | | | | | | | | |
| Planned giving | | 53,785 | 0 | 0 | 53,785 | 42,725 | 0 | 0 | 42,725 |
| Collection & plate giving | | 1,837 | 799 | 0 | 2,636 | 588 | 0 | 0 | 588 |
| Income Tax recovered (gift aid) | | 14,677 | 0 | 0 | 14,677 | 7,863 | (654) | 0 | 7,209 |
| Donations and appeals | | 8,035 | 3,716 | 0 | 11,752 | 8,849 | 265 | 0 | 9,114 |
| Night shelter grants and gifts | | 0 | 56,337 | 0 | 56,337 | 0 | 35,619 | 0 | 35,619 |
| Foodbank grants and gifts | | 0 | 181,836 | 0 | 181,836 | 0 | 92,556 | 0 | 92,556 |
| Grants | | 1,000 | 40,134 | 0 | 41,134 | 0 | 12,350 | 0 | 12,350 |
| | | 79,334 | 282,822 | 0 | 362,156 | 60,024 | 140,136 | 0 | 200,160 |
| Income from Charitable activities | | | | | | | | | |
| Fleetside house | | 17,160 | 0 | 0 | 17,160 | 16,862 | 0 | 0 | 16,862 |
| Receipts from weddings etc | | 3,350 | 0 | 0 | 3,350 | 3,705 | 0 | 0 | 3,705 |
| Other funds generated | 2 | 18,204 | 0 | 0 | 18,204 | 17,677 | 0 | 0 | 17,677 |
| Hub Hire | | 13,049 | 0 | 0 | 13,049 | 3,225 | | | 3,225 |
| Church Hall Lettings | | 10,715 | 0 | 0 | 10,715 | 6,864 | 0 | 0 | 6,864 |
| | | 62,477 | 0 | 0 | 62,477 | 48,333 | 0 | 0 | 48,333 |
| Investment Income | | 2,919 | 0 | 0 | 2,919 | 2,662 | 0 | 0 | 2,662 |
| Total receipts | | 144,730 | 282,822 | 0 | 427,552 | 111,019 | 140,136 | 0 | 251,154 |
| Expenditure | | | | | | | | | |
| Expenditure on charitable activities | | | | | | | | | |
| Diocesan parish share | 3 | 64,499 | 8,833 | 0 | 73,332 | 49,771 | 14,943 | 0 | 64,714 |
| Fleetside House | | 441 | 0 | 0 | 441 | 729 | 0 | 0 | 729 |
| Giving | | (1,382) | 5,472 | 0 | 4,089 | 4,286 | 933 | 0 | 5,219 |
| Clergy expenses and payroll costs | 4 | 28,956 | 26,790 | 0 | 55,746 | 33,983 | 11,924 | 0 | 45,907 |
| Property costs | | 12,800 | 3,294 | 0 | 16,094 | 24,175 | 2,111 | 0 | 26,286 |
| Services & events | | 4,342 | 0 | 0 | 4,342 | 3,653 | 0 | 0 | 3,653 |
| General costs | | 8,155 | 425 | 0 | 8,580 | 5,279 | 0 | 0 | 5,279 |
| Ministry and event costs | | 21,190 | 8,800 | 0 | 29,990 | 15,569 | 185 | 0 | 15,754 |
| Night shelter costs | | 0 | 48,545 | 0 | 48,545 | 0 | 22,401 | 0 | 22,401 |
| Foodbank costs | | 0 | 77,810 | 0 | 77,810 | 0 | 78,852 | 0 | 78,852 |
| | | 139,001 | 179,969 | 0 | 318,969 | 137,446 | 131,349 | 0 | 268,794 |
| Total payments | | 139,001 | 179,969 | 0 | 318,970 | 137,446 | 131,349 | 0 | 268,794 |
| Net incoming / outgoing resources | | 5,729 | 102,853 | 0 | 108,582 | (26,427) | 8,787 | 0 | (17,640) |
| Losses on investment assets | | 0 | 0 | (12,310) | (12,310) | 0 | 0 | 10,002 | 10,002 |
| Transfers | | (234) | 234 | 0 | 0 | 500 | (500) | 0 | 0 |
| Total funds brought forward | | 397,387 | 160,490 | 102,552 | 660,429 | 423,314 | 152,202 | 92,550 | 668,066 |
| Total funds carried forward | | 402,882 | 263,577 | 90,242 | 756,701 | 397,387 | 160,489 | 102,552 | 660,428 |

St Peter's Church West Molesey PCC

Balance Sheet as at 31 December 2022

| | Notes | As at 31/12/22 | | As at 31/12/21 | |
|---|-------|----------------|-----------------------|-----------------------|---------|
| Fixed assets | | | | | |
| CCLA Investment accounts | 5 | 90,243 | | 102,553 | |
| Tangible assets | 6 | 498,237 | 588,480 | 401,358 | 503,911 |
| Current assets | | | | | |
| Debtors | | | | | |
| Accounts receivable | | 2,617 | | 10,730 | |
| Other Debtors & prepayments | 7 | 8,842 | | 22,621 | |
| | | | 11,459 | | 33,351 |
| Cash at bank and in hand | | | | | |
| Current accounts | | 151,684 | | 83,600 | |
| CCLA (CBF) Accounts | 5 | 19,981 | | 52,400 | |
| | | | 171,665 | <u>136,000</u> | |
| Total Current assets | | | <u>183,124</u> | <u>169,351</u> | |
| Liabilities | | | | | |
| Creditors: Amounts falling due within one year | | | | | |
| Accruals | | 8,359 | | 11,801 | |
| Accounts payable | | 6,544 | | 1,033 | |
| Total Liabilities | | | <u>14,903</u> | <u>12,833</u> | |
| Net current assets | | | 168,221 | 156,517 | |
| Total net assets | | | <u><u>756,701</u></u> | <u><u>660,428</u></u> | |
| Represented by Funds | | | | | |
| Unrestricted | | | 402,882 | 397,387 | |
| Restricted | 8 | | 263,577 | 160,489 | |
| Endowments | | | 90,242 | 102,552 | |
| | | | <u><u>756,701</u></u> | <u><u>660,428</u></u> | |

The notes on pages 14 to 19 form part of these financial statements
 Approved by the Parochial Church Council on
 and signed on its behalf by:

Name: Rev. Alex Munro

Position: Rector

Date: 25/4/23



St Peters Church West Molesey

Notes to the Financial Statements

For the year ended 31st December 2022

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Due to the income of the parish exceeding £250,000 for the first time in 2020 these accounts have been prepared on an accruals basis having been prepared as receipts and payments accounts in previous years.

The PCC meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The PCC of St Peters has prepared detailed budgets for 2022 and considers that the church will continue to be a going concern into the foreseeable future. It has therefore prepared these accounts on a going concern basis.

FUNDS

Unrestricted funds are general funds which can be used for ordinary purposes.

Restricted funds relate to

- a) Income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest and
- b) Donations or grants received for a specific object.

Any balance remaining unspent at the end of each year must be carried forward as a balance of that fund.

INCOMING RESOURCES

Donations and other income are recognised when received and an estimate of income tax recoverable is recognised when the related donations are recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.

Rental income from the letting of church premises is recognised when the rental is due.

RESOURCES EXPENDED

All expenditure is generally recognised when it is incurred and is accounted for gross.

The Diocesan Parish share is accounted for when paid.

Expenditure incurred in the operation of the church is classed as charitable activities.

FIXED ASSETS

Consecrated and Benefice property is not included in the accounts in accordance with Section 10 (2a and c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a Faculty for disposal are inalienable property listed in the church inventory which can be inspected at any reasonable time.

All expenditure incurred in the year on consecrated or beneficed buildings or on the repair of movable church furnishings acquired before 1 January 2003 is written off.

Fleetside House, which was bequeathed to the church in 2015, was valued in early 2021 and has been

included in these accounts at its market valuation.

Purchases of PA and other equipment are depreciated over 5 years and IT equipment over 3 years.

The hub development costs in 2022 have been depreciated over 5 years in line with the terms of the lease.

St Peter's Church West Molesey

Notes to the accounts
for the year ended 31st December 2022

| | Unrestricted funds £ | Restricted Funds £ | Endowmen t funds £ | Totals 2022 £ | Unrestricted funds £ | Restricted Funds £ | Endowment funds £ | Totals 2021 £ |
|---|-------------------------|--------------------------|--------------------------|------------------|----------------------------|--------------------------|-------------------------|------------------|
| 2 Other Funds Generated | | | | | | | | |
| Youth | 618 | | | 618 | 0 | | | 0 |
| Fish'n'Chip supper | 476 | | | 476 | 106 | | | 106 |
| Christmas Fair | 1,755 | | | 1,755 | 1,777 | | | 1,777 |
| Harvest Supper | 415 | | | 415 | 444 | | | 444 |
| Allsorts | 663 | | | 663 | 262 | | | 262 |
| Other income | 1,051 | | | 1,051 | 55 | | | 55 |
| PAIS contributions (from St Nicholas) | 4,487 | | | 4,487 | 8,333 | | | 8,333 |
| Love Molesey | 278 | | | 278 | | | | |
| Net coverage | 8,461 | | | 8,461 | 6,700 | | | 6,700 |
| TOTAL | 18,204 | 0 | 0 | 18,204 | 17,677 | 0 | 0 | 17,677 |
| 3 Expenditure | | | | | | | | |
| Diocesan Parish Share | 64,499 | 8,833 | 0 | 73,332 | 49,771 | 14,943 | 0 | 64,714 |
| Fleetside House costs | | | | | | | | |
| Insurance | 305 | | | 305 | 279 | | | 279 |
| Maintenance | 136 | 0 | 0 | 136 | 450 | 0 | 0 | 450 |
| | 441 | 0 | 0 | 441 | 729 | 0 | 0 | 729 |
| Giving | | | | | | | | |
| UK charities | (1,394) | 1,000 | | (394) | 4,050 | | | 4,050 |
| Individuals | 12 | 4,180 | | 4,192 | 158 | 0 | | 158 |
| Coronavirus response grants | 0 | 292 | | 292 | 78 | 933 | | 1,011 |
| | (1,382) | 5,472 | 0 | 4,089 | 4,286 | 933 | 0 | 5,219 |
| Clergy & staff costs | | | | | | | | |
| Clergy expenses and locums | 1,097 | | | 1,097 | 1,020 | | | 1,020 |
| Vicarage phone / water rates/ etc | 314 | | | 314 | 391 | | | 391 |
| Staff salary costs | 27,545 | 26,790 | | 54,335 | 32,572 | 11,924 | | 44,496 |
| | 28,956 | 26,790 | 0 | 55,746 | 33,983 | 11,924 | 0 | 45,907 |
| Property costs | | | | | | | | |
| Church Insurance cost | 1,704 | 194 | | 1,898 | 1,795 | | | 1,795 |
| Church Maintenance | 2,437 | | | 2,437 | 16,319 | | | 16,319 |
| Church & Hall cleaning | 1,928 | | | 1,928 | 1,735 | | | 1,735 |
| Church Garden | 164 | | | 164 | 240 | | | 240 |
| Church running cost electric/gas/water | 226 | 1,000 | | 1,226 | 1,075 | | | 1,075 |
| Hall running cost electric/gas/water | 200 | | | 200 | 1,225 | | | 1,225 |
| Hall maintenance | 521 | 0 | | 521 | 103 | 80 | | 183 |
| Hall Wifi | 412 | 0 | | 412 | 455 | 0 | | 455 |
| Depreciation | 4,000 | 0 | | 4,000 | 1,228 | 0 | | 1,228 |
| Youth Centre/Hub maintenance & equipment | 1,208 | 2,100 | | 3,308 | 0 | 2,031 | | 2,031 |
| | 12,800 | 3,294 | 0 | 16,094 | 24,175 | 2,111 | 0 | 26,286 |
| Services and event costs | | | | | | | | |
| Organ Tuning | 0 | | | 0 | 477 | | | 477 |
| Upkeep of services | 1,314 | | | 1,314 | 1,298 | | | 1,298 |
| Payment of fees to diocese for weddings etc | 3,028 | | | 3,028 | 1,878 | | | 1,878 |
| | 4,342 | 0 | 0 | 4,342 | 3,653 | 0 | 0 | 3,653 |
| General costs | | | | | | | | |
| Accounting and Independent Examination costs | 750 | 250 | | 1,000 | 750 | | | 750 |
| Staff team costs | 1,939 | | | 1,939 | 339 | | | 339 |
| Administration costs including phone | 3,803 | | | 3,803 | 1,877 | | | 1,877 |
| Branding | 0 | | | 0 | 0 | | | 0 |
| Software subscriptions | 1,663 | 175 | | 1,838 | 2,313 | | | 2,313 |
| | 8,155 | 425 | 0 | 8,580 | 5,279 | 0 | 0 | 5,279 |
| Ministry and event costs | | | | | | | | |
| 4pm worship/schools | 4,312 | | | 4,312 | 1,301 | | | 1,301 |
| Children & Messy Church | 919 | | | 919 | 770 | | | 770 |
| Youth | 0 | 6,395 | | 6,395 | 984 | 20 | | 1,004 |
| Alpha | 308 | | | 308 | 174 | | | 174 |
| Focus Costs | 2,919 | 560 | | 3,479 | 320 | | | 320 |
| Community breakfast | 12 | | | 12 | 4 | | | 4 |
| Pais | 9,985 | 1,845 | | 11,830 | 9,366 | 165 | | 9,531 |
| Other courses | 405 | | | 405 | 32 | | | 32 |
| Love Molesey | 202 | | | 202 | 0 | | | 0 |
| Cost of other events: Christmas Fair, hog roasts, etc | 2,128 | | | 2,128 | 2,618 | | | 2,618 |
| | 21,190 | 8,800 | 0 | 29,990 | 15,569 | 185 | 0 | 15,754 |
| Night Shelter Costs | | | | | | | | |
| Staff Salaries | | 12,350 | | 12,350 | | 11,317 | | 11,317 |
| Contractor Payments | | 31,848 | | 31,848 | | 9,838 | | 9,838 |
| Expenses | | 4,347 | | 4,347 | | 1,246 | | 1,246 |
| | 0 | 48,545 | 0 | 48,545 | 0 | 22,401 | 0 | 22,401 |

St Peter's Church West Molesey

Notes to the accounts
for the year ended 31st December 2022

| | Unrestricted funds | Restricted Funds | Endowment funds | Totals 2022 | Unrestricted funds | Restricted Funds | Endowment funds | Totals 2021 |
|--|--------------------|------------------|-----------------|----------------|--------------------|------------------|-----------------|----------------|
| Food Bank Costs | | | | | | | | |
| Salaries & staff costs (including contractors) | | 57,860 | | 57,860 | | 57,297 | | 57,297 |
| Premises costs (including depreciation) | | 10,138 | | 10,138 | | 1,992 | | 1,992 |
| Food purchases | | 1,497 | | 1,497 | | 7,216 | | 7,216 |
| Transport | | 0 | | 0 | | 1,503 | | 1,503 |
| Storage equipment | | 0 | | 0 | | 5,551 | | 5,551 |
| Office equipment and stationery | | 171 | | 171 | | 1,568 | | 1,568 |
| Volunteer expenses | | 293 | | 293 | | 1,280 | | 1,280 |
| Administration | | 865 | | 865 | | 1,589 | | 1,589 |
| Grants to individuals | | 2,800 | | 2,800 | | 856 | | 856 |
| Community Staff worker costs | | 2,674 | | 2,674 | | 0 | | 0 |
| Sundries including Community Breakfast Project | | 1,511 | | 1,511 | | 0 | | 0 |
| | 0 | 77,810 | 0 | 77,810 | | 78,852 | | 78,852 |
| TOTAL | 139,001 | 179,969 | 0 | 318,970 | 137,446 | 131,349 | 0 | 268,795 |

Included in the above figures is the fee for the preparation of the annual accounts and independent examination of £1,000 (£2021 £1,000).

Mission giving to other organisations is summarised as follows. These are the payments that were made in the year shown and were often accrued in the previous year

| | 2022 £ | 2021 £ |
|-------------------------------------|--------------|--------------|
| PAIS Project | 1,000 | 1,000 |
| Activate Church/Sports Ministry | 500 | 1,000 |
| Mind | 0 | 1,000 |
| Scripture Union | 500 | 1,000 |
| Alpha International- Ukraine Appeal | 1,000 | 0 |
| Compassion UK | 556 | 0 |
| Historic Churches | 50 | 50 |
| | <u>3,606</u> | <u>4,050</u> |

4 Salaries

Analysis of payroll:

| | 2022 £ | 2021 £ |
|--|----------------|----------------|
| Gross pay | 115,966 | 99,374 |
| Employers NI (net of employment allowance) | 3,999 | 3,180 |
| Employers Pension | 2,676 | 2,148 |
| | <u>122,641</u> | <u>104,702</u> |

In the 12 months ending 31st December 2022 there was an average of 7.6 (2021 6.5) people on staff representing an FTE of 3.9 (2021 3.8).

The key management role was filled by the Revd Alex Munro who received his salary from the diocese and received no emoluments or benefits in kind from the PCC. Expenses incurred on behalf of the church were refunded against receipts. No member of staff received remuneration of above £60,000

5a Movement of CBF Funds 2022

| | Opening balance | Receipts | Transfers (from/to current account) | Closing balance |
|------------------------------------|-----------------|--------------|-------------------------------------|-----------------|
| Designated Church Fabric Fund | 2,253 | | 30 | 2,283 |
| Designated Hall Fabric fund | 3,320 | | 44 | 3,364 |
| General Deposit account | 11,489 | 2845 | | 14,335 |
| Income / Expenditure totals | <u>17,062</u> | <u>2,919</u> | <u>0</u> | <u>19,981</u> |

Dividends generated throughout the year (£2,919) were transferred into the CBF Deposit account

5b Movement of CBF Funds 2021

| | Opening balance | Receipts | Transfers (from/to current account) | Closing balance |
|------------------------------------|-----------------|--------------|-------------------------------------|-----------------|
| Designated Church Fabric Fund | 2,252 | | 1 | 2,253 |
| Designated Hall Fabric fund | 3,318 | | 2 | 3,320 |
| General Deposit account | 46,830 | 2,659 | (38,000) | 11,489 |
| Income / Expenditure totals | <u>52,400</u> | <u>2,662</u> | <u>(38,000)</u> | <u>17,062</u> |

Dividends generated throughout the year (£2,659) were transferred into the CBF Deposit account

St Peter's Church West Molesey

**Notes to the accounts
for the year ended 31st December 2022**

| | | | | | | |
|--|---|---------|---------|-----------|-----|---------|
| | | 149,277 | 175,872 | (171,269) | 234 | 154,115 |
| Restricted funds tied up in fixed assets | Panel Dividers funded by Public Health Surrey | 4,011 | 0 | (830) | 0 | 3,181 |
| | Hub development- various grants | 0 | 106,949 | (6,071) | 0 | 100,879 |
| | Food Bank racking funded by donations | 7,201 | 0 | (1,800) | 0 | 5,401 |
| | | 11,212 | 106,949 | (8,700) | 0 | 109,461 |
| | | 160,489 | 282,823 | (179,969) | 234 | 263,577 |

8b Movements on restricted funds 2021

| | | Opening balance | Receipts | Expenditure | Transfers | Closing balance |
|--|---------------------------------|-----------------|----------|-------------|-----------|-----------------|
| Grant for rent start | | 500 | 0 | 0 | (500) | 0 |
| Night shelter- donations and grants | carried forward from 2020 | 14,406 | 6,219 | (16,476) | 0 | 4,148 |
| Night shelter- grants | Public Health Surrey | 0 | 5,251 | (1,775) | 0 | 3,476 |
| Night shelter- grants | Community Foundation for Surrey | (1,131) | 5,000 | (3,869) | 0 | 0 |
| Night shelter- grants | Homeless Link Lottery Grant | | 10,000 | (10,000) | 0 | 0 |
| Night shelter- grants | Elmbridge Borough Council | 7,500 | 5,000 | (6,758) | 0 | 5,742 |
| Grants for Covid | | 933 | 0 | (933) | 0 | 0 |
| Community Support Worker | National lottery- c/fwd | 7,500 | 0 | (7,424) | 0 | 76 |
| Community Support Worker | West Molesey Eleemosynary | 1,000 | 0 | 0 | 0 | 1,000 |
| Community Support Worker | Community Foundation for Surrey | 0 | 4,087 | (1,762) | 0 | 2,325 |
| Community Support Worker | CRT/DCMS- love your neighbour | 0 | 3,562 | (3,562) | 0 | 0 |
| Food Bank grants & gifts | carried forward from 2020 | 107,694 | 38,752 | (24,834) | 0 | 121,611 |
| Food Bank grants | Surrey Covid recovery fund | 13,718 | 0 | (13,718) | 0 | 0 |
| Food Bank grants | Surrey County Council | 0 | 25,500 | (25,500) | 0 | 0 |
| Food Bank grants | Household Support fund- SCC | 0 | 11,000 | (2,283) | 0 | 8,717 |
| Hub development- architectural drawings | | 0 | 2,100 | 0 | 0 | 2,100 |
| Student/youth worker grants | | 0 | 10,250 | (10,250) | 0 | 0 |
| Other small gifts and donations | | 82 | 265 | (265) | 0 | 82 |
| | | 152,202 | 126,986 | (129,411) | (500) | 149,277 |
| Restricted funds tied up in fixed assets | Public Health Surrey | 0 | 4,149 | (138) | 0 | 4,011 |
| | Night Shelter donations | 0 | 9,001 | (1,800) | 0 | 7,201 |
| | | 0 | 13,150 | (1,938) | 0 | 11,212 |
| | | 152,202 | 140,136 | (131,349) | (500) | 160,489 |

The above movements for 2020 have been re-analysed to break out the main grants which were previous added together under community support, night shelter and food bank

9 Analysis of net assets by fund

| | Unrestricted funds 2022 £ | Restricted funds 2022 £ | Endowment funds 2022 | Total funds 2022 £ | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Endowment funds 2021 | Total funds 2021 £ |
|-------------------------------|---------------------------------|-------------------------------|-------------------------|--------------------------|---------------------------------|-------------------------------|-------------------------|--------------------------|
| Fixed assets | 388,778 | 109,459 | 90,242 | 588,479 | 390,146 | 11,212 | 102,552 | 503,910 |
| Current assets | 20,007 | 163,117 | 0 | 183,124 | 15,861 | 153,490 | 0 | 169,351 |
| Creditors due within one year | (5,904) | (8,999) | 0 | (14,903) | (8,620) | (4,213) | 0 | (12,833) |
| NET ASSETS | 402,882 | 263,577 | 90,242 | 756,701 | 397,387 | 160,489 | 102,552 | 660,428 |

10 Related Parties

Katharine Bixby, who is married to a PCC member, received remuneration of £1,723 in 2022 before she left in May

During the year, no PCC members received any benefits in kind (2021 - £NIL).

During the year, no PCC members received any reimbursement of personal expenses incurred as a PCC member (2021 - £NIL). Expenses incurred on behalf of the church were re-imbursed as usual..

Helen Munro, who is married to the Revd Alex Munro, received contributions from the church towards the food and accomodation costs of housing 2 of the PAIS interns.

These amounted to £2,400 in total in 2022 (£2,000 in 2021). Helen was also on the staff during the year receiving remuneration totalling £5,430 (2021 £1,337).

Accounts

Parochial Church Council of St Peter's West Molesey

Annual report and accounts for the year ended 31st December 2021

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| Independent Examiners report | 11 |
| Statement of financial activities | 12 |
| Balance Sheet | 13 |
| Notes to the accounts | 14-18 |

**Annual Report of the Parochial Church Council of St Peter's West Molesey
for the year ending 31st December 2021**

Administrative Information

St. Peter's Church is situated on Walton Road, West Molesey. The parish is part of Emly Deanery in the Diocese of Guildford within the Church of England. The correspondence address is: St Peter's House, 518 Walton Road, West Molesey, Surrey, KT8 2QF.

The church became a registered charity as from 12th of August 2020 with a charity registration number of 1190821.

PCC members who have served from 1st January 2021 (or from the date shown) until either the date shown or the date this report was approved are:

| | | |
|----------------------------------|--|---|
| Interim Priest-in Charge | The Revd. Andrew Cowie | Licensed April 2018 (Resigned 31/3/2021) |
| Rector | The Revd. Alex Munro | Installed 14 th April 2021 |
| Ordinand | Dave Bixby (Ex officio) | From July 2021 |
| Wardens | Mrs. Margery Day Mr. Oliver Tims Susan Langwade | Until April 2021 (then PCC) Elected APCM 2017 From April 2021 (PCC before) |
| Representatives on Deanery Synod | Mrs. Claire Horner Mrs. Jacquie Gray (Secretary) | Elected APCM 2019 Elected APCM 2019 |
| Elected Members of the PCC | Mrs. Connie McBride (Treasurer) Mrs. Annette Bull Mr. Jonathan Leckie Mrs. Rachel Copsey Mrs Susan Miller Mr. Glyn Hill | Re-elected APCM 2017 Elected APCM 2019 Elected APCM 2019 Elected APCM 2019 Elected APCM 2020 Elected APCM 2020 |
| Co-opted Members of the PCC | Miss Shadia Jempeji | Co-opted Nov 2020 |

Independent Examiner: Derek Rodwell, ITF, Bennett Verby, 7 St Petersgate, Stockport, Cheshire, SK1 1EB

Bankers: Barclays Bank PLC, Walton on Thames

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the 1956 Parochial Church Council Measure. The Parochial Church Council is a charity excepted from registration with the Charity Commission, but we have submitted an application to become a registered charity due to our income now exceeding the limit for excepted charities.

The method of appointment of PCC members is set out in the Church Representation rules. All Church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

There is 1 church building within the parish, St Peter's, West Molesey, KT8 2QG.

The PCC met for 6 regular meetings and 1 extraordinary meeting during 2021 at various locations and on Zoom. We generally meet every other month, usually beginning in January, with extra meetings where necessary.

Membership consisted of 8 elected members of the congregation, plus Churchwardens, the Ordinand training at St Peter's and two ordained clergy at different points of the year.

Andrew Cowie who served as Interim Priest-in-Charge since 1/4/19 resigned upon the appointment of Alex Munro as Rector in February 2021, who had previously served in the Parish as Pioneer Curate since his ordination in July 2017.

There are no church schools within the Parish but relationships have been growing with Chandler's Field School and Hurst Park School since September 2017.

Objectives and Activities

St. Peter's PCC has the responsibility of co-operating with the Incumbent, in promoting the ecclesiastical and the whole mission of the church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church of St. Peter's on Walton Road and St. Peter's Church Hall on St Peter's Road, West Molesey. Since May 2021 the church entered into a Tenancy at Will for the former Molesey Youth Centre (which is now known as the St Peter's Community and Youth Hub) and since January 2021 the East Elmbridge Food Bank has operated from the Former Hurst Park School site in West Molesey, which the church entered into a lease for in November 2021. The

correspondence address is 'St Peter's House' 518 Walton Road, West Molesey, Surrey KT8 2QF.

When planning our activities for the year, the clergy and PCC consider the diocesan vision of Transforming Church, Transforming Lives and seek to include this. In particular 'We want to see a Transformed West Molesey where every single person knows the love of Jesus'.

Achievements and Performance

Minister's Report

We began 2021 preparing to 'go' towards the 'promised land' of a release from Covid restrictions. A huge amount of work from the Church Wardens, the PCC, all of the staff team and our amazing team of volunteers meant that there was a real sense of moving towards a re-launching of many of the ministries of the church as we sought to move towards our vision of seeing a transformed West Molesey where every single person knows the love of Jesus.

I also had a change of role as I was appointed into the permanent role of Rector. I would like to thank everyone for making my installation service so special.

We also had a special celebration as we launched our ministry at the Hub with the help of Bishop Andrew and Mayor Tony Popham. Thank you to everyone who made the event such a success.

Particular thanks within the PCC membership should be extended to:

- Margery Day who retired as churchwarden at the APCM after many faithful years serving in that role. We are grateful for her continued service on the PCC;
- Oliver Tims for his help producing weekly service sheets, creating rotas for readers and intercessors, co-ordinating the musical aspects of traditional worship (including his involvement in the St Peter's choir for special events) and his support as church warden. He continued to play a crucial role within the foodbank committee;
- Sue Langwade as she stepped into the role of churchwarden
- Connie McBride for her work as treasurer and book-keeper. She has once again dealt with the increased complexities of the church accounts;
- Jacquie Gray for her support as PCC Secretary, her work as a member of the Finance Team, her incredible budgeting skills and her tremendous creativity in helping to lead Messy Church both in person and online;

- Chris Perkins for his continuing care of the Church building and Church Hall (including overseeing a major re-decorating project within the church) and as Verger;
- Jonathan Leckie for liaising and working with Chris as our PCC Member overseeing church building maintenance;
- Anthony Parnell for his faithful service as Sacristan. 2022 will be his 40th year of serving at the altar at St Peter's;
- Rachel Copsey as the Parish Safeguarding Officer, including her work supporting the operation of the Night Shelter and the Food Bank. We are all hugely grateful for all her work;
- Annette Bull for her work with the finance team and seeking funding opportunities. In addition for covering the Parish Safeguarding Officer role while Rachel has been having a time of maternity leave from PCC duties and for her work as part of the Foodbank Committee.

We are also grateful to Pamela Charles as she stepped down at the end of the year from keeping Stewardship records and having served St Peter's for so many years.

Thanks should also be extended to Julian Callow for his incredible commitment as Director of Music; Alison Wheeler for her many musical contributions to St Peter's; Dave Bixby and Rachel Sharp for their serving; and all those who regularly read and lead intercessions at the 10am Eucharist.

As we remember June Clegg we give thanks for her many floral creations, crafts which were so popular at the Christmas Fair and her incredible contribution to the success of Messy Church, all of which will be hugely missed!

In terms of the 4pm service and other ministries of the church, I would like to thank:

- Dave Bixby for all his support of so many aspects of worship at 4pm and for continuing to take a lead in St Peter's social action during a global crisis. His ecumenical work through Love Molesey remains crucial to the growth of the Kingdom of God. His quiz master services have remained important for the sense of fellowship at St Peter's;
- Gideon Bridgman as he has continued to step up in finding solutions to all the challenges that have been faced. He has continued to lead the contemporary worship team and our incredible team of musicians and audio visual technicians. Gideon has been inspirational in the way he has maintained relationships with young people in the community and has re-launched an entire youth ministry in such a short period of time. As he

stepped down from the administrator role to focus on the youth outreach we would like to thank him for all his crucial support in this area.

- Thanks to Anna Bridgman, Maria Ford, Naomi Lane, Sue Dennis, the Bull family, Luigi Giannone, Jane Calver, Linda & Zoe Lane, Sue Langwade and Oliver for their work providing hospitality and for all their effort in providing refreshments at 4pm and other special occasions;
- Sarah Prendergast, Sue Langwade and the Children's Team for leading Children's Ministry and doing such an incredible job of supporting and engaging our children and families during the strange year that this has been. Also many thanks to Anna Pease in providing maternity cover for Sarah, whilst also performing into the Role of Student Youth Worker. Sadly Anna left us in July to study to become a teacher;
- Shadia Jempeji as she performed the role of Community Support Worker;
- Our Pais teams (Doro, Maria, Peet, Tom and Jana-Marit) for giving up a year to volunteer and support children's, youth and schools ministry at St Peter's.

Church Attendance

The current number of people on the electoral roll for the Parish stands at 64.

The average online engagement¹ with the 10am Sunday Eucharist was 37 in 2021 and 22 attending in person on average when this was offered.

The average online engagement with the 4pm contemporary service was 43 with an average of 35 attending in person when this was offered.

The total attendance/online engagement over the Christmas period at the service of Nine Lessons and Carols and the Christingle was 226, with online engagement from 230 people.

Mission

Social Action

The Church continued to provide the governance of the East Elmbridge Foodbank during 2021. Dave Bixby is the PCC Member taking a lead. We were asked to complete a self-assessment quality assurance process by the Trussell

¹ Where Facebook recorded that they had watched at least one minute of the service.

Trust in early 2021, which was positive. We were able to make steps forward in identifying a vision for the Food Bank and making strategic plans.

Tim Malcolm continued in his role as Interim Project Manager and was appointed as Food Bank and Social Action Director in May 2021. Amy Burton was also appointed to the role of Food Bank Co-ordinator in May after she had been working in this role on an interim basis. Tim and Amy successfully moved away from a delivery model to launching two new Food Bank Centres, one at St Nicholas Thames Ditton Church Hall on Tuesday mornings and the other at the Hub on Thursday mornings. The community breakfast was also re-launched at the Hub alongside the operation of the Food Bank Centre.

St Peter's took the lead in starting the Molesey Churches Night Shelter in 2019 to address the lack of an emergency shelter for rough sleepers in Elmbridge Borough. Julie Partridge and Amy Burton successfully completed the support of the Pods at the Hub in early 2021. After many challenges the night shelter was able to begin operating at the Hub in December 2021 and is due to operate until 31 March 2022. Many thanks go to Tim, Amy, our excellent team of contractors and amazing volunteers for their hard work in supporting rough sleepers in the local area.

Children, Young People and Families

Messy Church met in person in the Vicarage Garden earlier in 2021 before moving to the Hub for the first time. It has been encouraging to see new families start attending over this period. We have seen several new families connected with Messy Church and now have around 60 families involved.

We have continued to see our ministry to children and young people enhanced through our partnership with Pais and their provision of a team of schools and youth work apprentices. They have continued to also work with St Nicholas, Thames Ditton during 2021. Along with our schools team they managed in-person engagement in 3 state primary schools in Molesey (Hurst Park, Chandler's Field and St Lawrence) and within one of the state secondary schools, which are fed by students who live in Molesey (Esher C of E High School). They began running lunchtime clubs and delivering assemblies once more. They also supported the children's and youth ministry at St Peter's and leading all-age worship. Lighthouse club has continued to draw children from all primary schools. The current team have been supporting Gideon during Bespoke Youth sessions, having undertaken detached and outdoor youth work earlier in the year. We continue to explore within the deanery the potential of planting new Pais Teams.

The team ran a "Sweet Spot" sports camps during the November half-term in partnership with Scripture Union who provided a number of coaches/youth

workers who engaged with 8-16 year olds through playing different sports whilst encouraging the participants to show Christian characteristics.

We continued to experiment with 'Muddy Church'.

Allsorts continued to run within the various Covid rules before moving to the Hub in May 2021. The group has grown significantly given the extra space. Helen also launched Jelly Babies support group for babies and their carers at the Hub on Thursday mornings since September. This has provided crucial support for families and Helen began a new role as Pre-School Kids Pastor.

Community Engagement

Our strategy for growing relationships with each other within the church and with those not currently regularly attending church has been to start a number of Missional Communities called Connect Communities. Each of these seek to worship, pray and study the Bible together, whilst growing in relationship with one another and being a place that non-Christians can be drawn into community.

We began to see a number of activities re-commence and new groups meet such as Great Create with the help of our Community Support Worker, Shadia Jempeji.

The luncheon club was able to meet a number of times.

We had our first Christmas Fair since 2019. It was decided to stage the event at the Hub and it was a real success and raised important funds for youth work.

Love Molesey ran an Eco Weekend across the churches in September and there are planned projects during Lent 2022.

Evangelism

There were three Alpha courses at St Peter's in 2021. Each has been successful in drawing a number of guests who are interested in exploring the Christian faith. These were initially on Zoom and later hosted at the Vicarage with a number of volunteers helping to host and help with catering.

Future Plans

Some of the priorities for 2022 can be summarised as follows:

- Growing deeper as followers of Jesus;
- Equipping the church to connect with others outside and inside the church;

- Continuing to grow in our ministry to children, young people and their families;
- Seeking justice for those in need.

Alex Munro, March 2022

Financial Review

Overview

In 2021 St Peter's made a deficit of £26k (2020 £41k deficit) on unrestricted funds. Total income came to £251k (2020 £346k) on all funds. Total unrestricted funds at the end of the year came to £397k, including £390k of fixed assets.

During 2021:

- Our voluntary giving (including gift aid) went up from £66k to £68k excluding giving towards the social action ministries.
- In 2021, we paid £65k (£61k in 2020) towards our parish share. Our parish share to the Diocese is an obligation that the PCC must try to make every year.

For more detailed information on our finances see the financial reports appended to this report.

Reserves policy

It is PCC policy to try and maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to about £32k. It is held to smooth out fluctuations in cash flow and to meet emergencies. The free reserves balance (unrestricted funds excluding fixed assets) of £7k at the year-end means that the church is well below its target. It is the aim of the church to increase its free reserves in 2022 to much more closely approach the target of 3 months.

Safeguarding

The PCC has adopted the Diocese of Guildford's safeguarding policy relating to children, young people and vulnerable people and appointed Rachel Copsey as

Parish Safeguarding Officer (with Annette Bull providing Maternity Cover through part of the year). She has completed the diocese's training courses in safeguarding young and vulnerable people. The PCC is committed to the principles of best practice in relation to safeguarding and complies with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 in respect of having due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. The guidance can be read in full on the Church of England official website.

The PCC responsibilities in relation to the accounts

Charity law states that the Parochial Church Council is responsible for keeping proper accounting records and for the preparation of the accounts which disclose, with reasonable accuracy at any time, the financial position of the church, and to enable them to ensure that the accounts comply with applicable Accounting Standards and Statements of Recommended Practice and the regulations made under the Charities Act 2011. They are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on the 11th April 2022 and signed on their behalf by the Reverend Alex Munro.

A handwritten signature in black ink, appearing to read 'AIM' followed by a flourish that suggests the name 'Munro'.

Independent Examiner's Report to the PCC of St Peter's West Molesey

I report on the accounts for the year ended 31st December 2021 that are set out on pages 12 to 18.

Respective responsibilities of the PCC and Independent Examiner

The PCC is responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the church is not subject to audit and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the PCC as a body. My work has been undertaken so that I might state to the PCC those matters that I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to any other than the church and the PCC as a body for my examination work, for this report or for the statements that I have made.

Basis of Independent Examiner's Statement

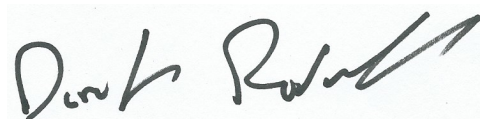
My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you the trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 25/4/22

Derek Rodwell FCCA

Impact The Future Ltd, Bennett Verby, 7 St Petersgate, Stockport, Cheshire, SK1 1EB

St Peter's Church West Molesey PCC

Statement of Financial Activities

For the year ended 31 December 2021

| | Notes | Unrestricted funds 2021 | Restricted funds 2021 | Endowment funds 2021 | Total funds 2021 | Unrestricted funds 2020 | Restricted funds 2020 | Endowment funds 2020 | Total funds 2020 |
|---|-------|-------------------------|-----------------------|----------------------|------------------|-------------------------|-----------------------|----------------------|------------------|
| Income | | | | | | | | | |
| Donations & Legacies | | | | | | | | | |
| Planned giving | | 42,725 | 0 | 0 | 42,725 | 41,007 | 0 | 0 | 41,007 |
| Collection & plate giving | | 588 | 0 | 0 | 588 | 1,322 | 0 | 0 | 1,322 |
| Income Tax recovered (gift aid) | | 7,863 | (654) | 0 | 7,209 | 9,333 | 5,916 | 0 | 15,248 |
| Donations and appeals | | 8,849 | 265 | 0 | 9,114 | 7,850 | 188 | 0 | 8,037 |
| Night shelter grants and gifts | | 0 | 35,619 | 0 | 35,619 | 0 | 45,017 | 0 | 45,017 |
| Foodbank grants and gifts | | 0 | 92,556 | 0 | 92,556 | 0 | 168,596 | 0 | 168,596 |
| Grants | | 0 | 12,350 | 0 | 12,350 | 6,000 | 27,000 | 0 | 33,000 |
| | | 60,024 | 140,136 | 0 | 200,160 | 65,512 | 246,716 | 0 | 312,228 |
| Income from Charitable activities | | | | | | | | | |
| Fleetside house | | 16,862 | 0 | 0 | 16,862 | 16,200 | 0 | 0 | 16,200 |
| Receipts from weddings etc | | 3,705 | 0 | 0 | 3,705 | 3,637 | 0 | 0 | 3,637 |
| Other funds generated | 2 | 17,677 | 0 | 0 | 17,677 | 7,442 | 0 | 0 | 7,442 |
| Hub Hire | | 3,225 | 0 | 0 | 3,225 | 0 | 0 | 0 | 3,225 |
| Church Hall Lettings | | 6,864 | 0 | 0 | 6,864 | 3,107 | 0 | 0 | 3,107 |
| Repayment of St Mary's surplus | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 48,333 | 0 | 0 | 48,333 | 30,386 | 0 | 0 | 30,386 |
| Investment Income | | 2,662 | 0 | 0 | 2,662 | 2,899 | 0 | 0 | 2,899 |
| Total receipts | | 111,019 | 140,136 | 0 | 251,154 | 98,797 | 246,716 | 0 | 345,513 |
| Expenditure | | | | | | | | | |
| Expenditure on charitable activities | | | | | | | | | |
| Diocesan parish share | 3 | 49,771 | 14,943 | 0 | 64,714 | 61,294 | 0 | 0 | 61,294 |
| Fleetside House | | 729 | 0 | 0 | 729 | 2,034 | 0 | 0 | 2,034 |
| Giving | | 4,286 | 933 | 0 | 5,219 | 3,733 | 2,067 | 0 | 5,800 |
| Clergy expenses and payroll costs | 4 | 33,983 | 11,924 | 0 | 45,907 | 21,321 | 15,000 | 0 | 36,321 |
| Property costs | | 24,175 | 2,111 | 0 | 26,286 | 19,060 | 3,000 | 0 | 22,060 |
| Services & events | | 3,653 | 0 | 0 | 3,653 | 5,720 | 0 | 0 | 5,720 |
| General costs | | 5,279 | 0 | 0 | 5,279 | 8,956 | 0 | 0 | 8,956 |
| Ministry and event costs | | 15,569 | 185 | 0 | 15,754 | 18,085 | 105 | 0 | 18,190 |
| Night shelter costs | | 0 | 22,401 | 0 | 22,401 | 0 | 29,776 | 0 | 29,776 |
| Foodbank costs | | 0 | 78,852 | 0 | 78,852 | 0 | 69,034 | 0 | 69,034 |
| | | 137,446 | 131,349 | 0 | 268,794 | 140,203 | 118,982 | 0 | 259,185 |
| Total payments | | 137,446 | 131,349 | 0 | 268,794 | 140,203 | 118,982 | 0 | 259,185 |
| Net incoming / outgoing resources | | (26,427) | 8,787 | 0 | (17,640) | (41,406) | 127,734 | 0 | 86,328 |
| Gains on investment assets | | 0 | 0 | 10,002 | 10,002 | 0 | 0 | 5,684 | 5,684 |
| Fleetside House- revaluation | | 0 | 0 | 0 | 0 | (15,000) | 0 | 0 | (15,000) |
| Transfers | | 500 | (500) | 0 | 0 | 0 | 0 | 0 | 0 |
| Total funds brought forward | | 423,314 | 152,202 | 92,550 | 668,066 | 479,720 | 24,468 | 86,866 | 591,054 |
| Total funds carried forward | | 397,387 | 160,489 | 102,552 | 660,428 | 423,314 | 152,202 | 92,550 | 668,066 |

St Peter's Church West Molesey PCC

Balance Sheet as at 31 December 2021

| | Notes | As at 31/12/21 | | As at 31/12/20 | |
|---|-------|----------------|-----------------------|----------------|-----------------------|
| Fixed assets | | | | | |
| CCLA Investment accounts | 5 | 102,553 | | 92,550 | |
| Tangible assets | 6 | 401,358 | 503,911 | 387,116 | 479,666 |
| Current assets | | | | | |
| Debtors | | | | | |
| Accounts receivable | | 10,730 | | 0 | |
| Other Debtors & prepayments | 7 | 22,621 | | 10,589 | |
| | | | 33,351 | | 10,589 |
| Cash at bank and in hand | | | | | |
| Current accounts | | 83,600 | | 141,088 | |
| CCLA (CBF) Accounts | 5 | 52,400 | | 52,400 | |
| | | | 136,000 | | 193,488 |
| Total Current assets | | | <u>169,351</u> | | <u>204,077</u> |
| Liabilities | | | | | |
| Creditors: Amounts falling due within one year | | | | | |
| Accruals | | 11,801 | | | |
| Accounts payable | | 1,033 | | 15,677 | |
| Total Liabilities | | | <u>12,833</u> | | <u>15,677</u> |
| Net current assets | | | 156,517 | | 188,400 |
| Total net assets | | | <u><u>660,428</u></u> | | <u><u>668,066</u></u> |
| Represented by Funds | | | | | |
| Unrestricted | | | 397,387 | | 423,314 |
| Restricted | 8 | | 160,489 | | 152,202 |
| Endowments | | | 102,552 | | 92,550 |
| | | | <u><u>660,428</u></u> | | <u><u>668,066</u></u> |

The notes on pages 14 to 18 form part of these financial statements
 Approved by the Parochial Church Council on
 and signed on its behalf by:



Name: Rev. Alex Munro

Position: Rector

Date: 25/4/22

St Peters Church West Molesey

Notes to the Financial Statements For the year ended 31st December 2021

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Due to the income of the parish exceeding £250,000 for the first time in 2020 these accounts have been prepared on an accruals basis having been prepared as receipts and payments accounts in previous years.

The PCC meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The PCC of St Peters has prepared detailed budgets for 2022 and considers that the church will continue to be a going concern into the foreseeable future. It has therefore prepared these accounts on a going concern basis.

FUNDS

Unrestricted funds are general funds which can be used for ordinary purposes.

Restricted funds relate to

- a) Income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest and
- b) Donations or grants received for a specific object.

Any balance remaining unspent at the end of each year must be carried forward as a balance of that fund.

INCOMING RESOURCES

Donations and other income are recognised when received and an estimate of income tax recoverable is recognised when the related donations are recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.

Rental income from the letting of church premises is recognised when the rental is due.

RESOURCES EXPENDED

All expenditure is generally recognised when it is incurred and is accounted for gross.

The Diocesan Parish share is accounted for when paid.

Expenditure incurred in the operation of the church is classed as charitable activities.

FIXED ASSETS

Consecrated and Benefice property is not included in the accounts in accordance with Section 10 (2a and c)

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a Faculty for disposal are inalienable property listed in the church inventory which can be inspected at any reasonable time.

All expenditure incurred in the year on consecrated or beneficed buildings or on the repair of movable church furnishings acquired before 1 January 2003 is written off.

Fleetside House, which was bequeathed to the church in 2015, was valued in early 2021 and has been included in these accounts at its market valuation.

Purchases of PA and other equipment are depreciated over 5 years and IT equipment over 3 years.

St Peter's Church West Molesey

**Notes to the accounts
for the year ended 31st December 2021**

| | Unrestricted funds £ | Restricted Funds £ | Endowment funds £ | Totals 2021 £ | Unrestricted funds £ | Restricted Funds £ | Endowment funds £ | Totals 2020 £ |
|--|----------------------------|--------------------------|-------------------------|------------------|----------------------------|--------------------------|-------------------------|------------------|
| 2 Other Funds Generated | | | | | | | | |
| Monthly Coffee Morning | 0 | | | 0 | 117 | | | 117 |
| Fish'n'Chip supper | 106 | | | 106 | 105 | | | 105 |
| Christmas Fair | 1,777 | | | 1,777 | 0 | | | 0 |
| Harvest Supper | 444 | | | 444 | 0 | | | 0 |
| Allsorts | 262 | | | 262 | 0 | | | 0 |
| Other income | 55 | | | 55 | 20 | | | 20 |
| PAIS contributions (from St Nicholas) | 8,333 | | | 8,333 | | | | |
| Net coverage | 6,700 | | | 6,700 | 7,200 | | | 7,200 |
| TOTAL | 17,677 | 0 | 0 | 17,677 | 7,442 | 0 | 0 | 7,442 |
| 3 Expenditure | | | | | | | | |
| Diocesan Parish Share | 49,771 | 14,943 | 0 | 64,714 | 61,294 | 0 | 0 | 61,294 |
| Fleetside House costs | | | | | | | | |
| Insurance | 279 | | | 279 | 278 | | | 278 |
| Maintenance | 450 | 0 | 0 | 450 | 1,756 | 0 | 0 | 1,756 |
| | 729 | 0 | 0 | 729 | 2,034 | 0 | 0 | 2,034 |
| Giving | | | | | | | | |
| UK charities | 4,050 | | | 4,050 | 3,733 | | | 3,733 |
| Individuals | 158 | 0 | | 158 | 0 | 0 | | 0 |
| Coronavirus response grants | 78 | 933 | | 1,011 | 0 | 2,067 | | 2,067 |
| | 4,286 | 933 | 0 | 5,219 | 3,733 | 2,067 | 0 | 5,800 |
| Clergy & staff costs | | | | | | | | |
| Clergy expenses and locums | 1,020 | | | 1,020 | 344 | | | 344 |
| Vicarage phone / water rates/ etc | 391 | | | 391 | 337 | | | 337 |
| Staff salary costs | 32,572 | 11,924 | | 44,496 | 20,640 | 15,000 | | 35,640 |
| | 33,983 | 11,924 | 0 | 45,907 | 21,321 | 15,000 | 0 | 36,321 |
| Property costs | | | | | | | | |
| Church Insurance cost | 1,795 | | | 1,795 | 1,741 | | | 1,741 |
| Church Maintenance | 16,319 | | | 16,319 | 6,957 | 2,000 | | 8,957 |
| Church & Hall cleaning | 1,735 | | | 1,735 | 1,092 | | | 1,092 |
| Church Garden | 240 | | | 240 | 1,299 | | | 1,299 |
| Church running cost electric/gas/water | 1,075 | | | 1,075 | 1,072 | | | 1,072 |
| Hall running cost electric/gas/water | 1,225 | | | 1,225 | 978 | | | 978 |
| Hall maintenance | 103 | 80 | | 183 | 662 | | | 662 |
| Hall Wifi | 455 | 0 | | 455 | 432 | 0 | | 432 |
| Depreciation | 1,228 | 0 | | 1,228 | 475 | | | 475 |
| Youth Centre/Hub maintenance & equipment | 0 | 2,031 | | 2,031 | 4,352 | 1,000 | | 5,352 |
| | 24,175 | 2,111 | 0 | 26,286 | 19,060 | 3,000 | 0 | 22,060 |
| Services and event costs | | | | | | | | |
| Organ Tuning | 477 | | | 477 | 457 | | | 457 |
| Upkeep of services | 1,298 | | | 1,298 | 1,606 | | | 1,606 |
| Payment of fees to diocese for weddings etc | 1,878 | | | 1,878 | 3,657 | | | 3,657 |
| | 3,653 | 0 | 0 | 3,653 | 5,720 | 0 | 0 | 5,720 |
| General costs | | | | | | | | |
| Accounting and Independent Examination costs | 750 | | | 750 | 1,423 | | | 1,423 |
| Staff team costs | 339 | | | 339 | 1,007 | | | 1,007 |
| Administration costs including phone | 1,877 | | | 1,877 | 1,577 | | | 1,577 |
| Branding | 0 | | | 0 | 3,350 | | | 3,350 |
| Software subscriptions | 2,313 | | | 2,313 | 1,600 | | | 1,600 |
| | 5,279 | 0 | 0 | 5,279 | 8,956 | 0 | 0 | 8,956 |
| Ministry and event costs | | | | | | | | |
| 4pm worship/schools | 1,301 | | | 1,301 | 5,753 | | | 5,753 |
| Children & Messy Church | 770 | | | 770 | 892 | | | 892 |
| Youth | 984 | 20 | | 1,004 | 651 | | | 651 |
| Alpha | 174 | | | 174 | 235 | | | 235 |
| Focus Costs | 320 | | | 320 | 0 | | | 0 |
| Community breakfast | 4 | | | 4 | 43 | | | 43 |
| Pais | 9,366 | 165 | | 9,531 | 9,453 | 85 | | 9,538 |
| Other courses | 32 | | | 32 | 485 | | | 485 |
| Love Molesey | 0 | | | 0 | 565 | | | 565 |
| Cost of other events: Focus, hog roasts, etc | 2,618 | | | 2,618 | 28 | | | 28 |
| | 15,569 | 185 | 0 | 15,754 | 18,105 | 85 | 0 | 18,190 |
| Night Shelter Costs | | | | | | | | |
| Staff Salaries | | 11,317 | | 11,317 | | 11,843 | | 11,843 |
| Contractor Payments | | 9,838 | | 9,838 | | 16,423 | | 16,423 |
| Expenses | | 1,246 | | 1,246 | | 1,511 | | 1,511 |
| | 0 | 22,401 | 0 | 22,401 | 0 | 29,776 | 0 | 29,776 |

St Peter's Church West Molesey

Notes to the accounts for the year ended 31st December 2021

| | Unrestricted funds | Restricted Funds | Endowment funds | Totals 2020 | Unrestricted funds | Restricted Funds | Endowment funds | Totals 2020 |
|--|--------------------|------------------|-----------------|----------------|--------------------|------------------|-----------------|----------------|
| Food Bank Costs | | | | | | | | |
| Salaries & staff costs | | 57,297 | | 57,297 | | 28,934 | | 28,934 |
| Insurance | | 0 | | 0 | | 294 | | 294 |
| Trussel Trust Fees | | 0 | | 0 | | 360 | | 360 |
| Premises costs | | 1,992 | | 1,992 | | 1,095 | | 1,095 |
| Food purchases | | 7,216 | | 7,216 | | 11,938 | | 11,938 |
| Transport | | 1,503 | | 1,503 | | 4,603 | | 4,603 |
| Storage equipment | | 5,551 | | 5,551 | | 7,964 | | 7,964 |
| Office equipment and stationery | | 1,568 | | 1,568 | | 5,967 | | 5,967 |
| Volunteer expenses | | 1,280 | | 1,280 | | 2,039 | | 2,039 |
| Administration | | 1,589 | | 1,589 | | 2,240 | | 2,240 |
| Sundries including Community Breakfast Project | | 856 | | 856 | | 3,599 | | 3,599 |
| | 0 | 78,852 | 0 | 78,852 | 0 | 69,034 | 0 | 69,034 |
| TOTAL | 137,446 | 131,349 | 0 | 268,795 | 140,223 | 118,962 | 0 | 259,185 |

Included in the above figures is the fee for the preparation of the annual accounts and independent examination of £1,000 (£2020 £1,000).

Mission giving to other organisations is summarised as follows. These are the payments that were made in the year shown and were often accrued in the previous year

| | 2021 £ | 2020 £ |
|---------------------|--------------|--------------|
| PAIS Project | 1,000 | 750 |
| Activate Church | 1,000 | |
| Mind | 1,000 | |
| Scripture Union | 1,000 | 750 |
| Childrens Society | | 317 |
| Elmbridge Rentstart | | 750 |
| Historic Churches | 50 | 50 |
| | <u>4,050</u> | <u>2,617</u> |

4 Salaries

Analysis of payroll:

| | 2021 £ | 2020 £ |
|--|----------------|---------------|
| Gross pay | 99,374 | 72,329 |
| Employers NI (net of employment allowance) | 3,180 | 1,234 |
| Employers Pension | 2,148 | 1,673 |
| | <u>104,702</u> | <u>75,235</u> |

In the 12 months ending 31st December 2021 there was an average of 6.5 (2020 4.4) people on staff representing an FTE of 3.8 (2020 2.6).

The key management role was filled by the Revd Alex Munro who received his salary from the diocese and received no emoluments or benefits in kind from the PCC. Expenses incurred on behalf of the church were refunded against receipts. No member of staff received remuneration of above £60,000

5a Movement of CBF Funds 2021

| | Opening balance | Receipts | Transfers (from/to current account) | Closing balance |
|------------------------------------|-----------------|--------------|-------------------------------------|-----------------|
| Designated Church Fabric Fund | 2,252 | | 1 | 2,253 |
| Designated Hall Fabric fund | 3,318 | | 2 | 3,320 |
| General Deposit account | 46,830 | 2,659 | (38,000) | 11,489 |
| Income / Expenditure totals | <u>52,400</u> | <u>2,662</u> | <u>(38,000)</u> | <u>17,062</u> |

Dividends generated throughout the year (£2,659) were transferred into the CBF Deposit account

5b Movement of CBF Funds 2020

| | Opening balance | Receipts | Transfers (from/to current account) | Closing balance |
|------------------------------------|-----------------|--------------|-------------------------------------|-----------------|
| Designated Church Fabric Fund | 2,242 | | 10 | 2,252 |
| Designated Hall Fabric fund | 6,797 | | 21 | 3,318 |
| General Deposit account | 48,962 | 2,868 | (5,000) | 46,830 |
| Income / Expenditure totals | <u>58,001</u> | <u>2,899</u> | <u>(8,500)</u> | <u>52,400</u> |

St Peter's Church West Molesey

Notes to the accounts for the year ended 31st December 2021

Movement of share values during 2021

| | Opening balance £ | Closing market value £ | 2021 Yearly movement £ | 2020 Yearly movement £ |
|---------------------------------------|-------------------------|------------------------------|------------------------------|------------------------------|
| CBF | | | | |
| Fixed Interest Fund (9,113.00) shares | 15,458 | 14,430 | (1,028) | 561 |
| Investment Fund (3763.00) shares | 77,093 | 88,123 | 11,030 | 5,123 |
| Total | 92,551 | 102,553 | 10,003 | 5,684 |

6 Tangible fixed assets

| | Fleetside House | Plant & machinery | Total £ |
|---|--------------------|----------------------|------------|
| <u>Assets at cost or valuation</u> | | | |
| Opening balance 1/1/21 | 385,000 | 2,591 | 387,591 |
| Purchases (carpet for church, racking for school and room dividers for night shelter) | 0 | 17,408 | 17,408 |
| Revaluation | 0 | 0 | 0 |
| Closing balance 31/12/21 | 385,000 | 19,999 | 404,999 |
| <u>Depreciation</u> | | | |
| Opening balance 1/1/21 | 0 | 475 | 475 |
| Charge for the period | 0 | 3,166 | 3,166 |
| Closing balance on accumulated depreciation 31/12/21 | 0 | 3,641 | 3,641 |
| Closing balance on fixed assets 31/12/20 | 385,000 | 2,116 | 387,116 |
| Closing balance on fixed assets 31/12/21 | 385,000 | 16,358 | 401,358 |

261 Fleetside was bequeathed to the church in 2015.

A valuation of 261 Fleetside was obtained early in 2021 and it was estimated to have a market value of approximately £385,000

7 Debtors

| | 2021 £ | 2020 £ |
|-----------------------------------|-----------|-----------|
| Gift Aid recovery HMRC | 4,713 | 10,018 |
| Income not banked | 1,022 | 571 |
| EBC- Night Shelter contribution | 5,000 | 0 |
| St Nicholas Church- PAIS donation | 8,333 | 0 |
| Prepayments | 563 | 0 |
| Fleetside rent owed | 2,700 | 0 |
| Other debtors | 290 | 0 |
| | 22,621 | 10,589 |

8a Movements on restricted funds 2021

| | Opening balance | Receipts | Expenditure | Transfers | Closing balance |
|--|--------------------|----------|-------------|-----------|--------------------|
| Grant for rent start | 500 | 0 | 0 | (500) | 0 |
| Night shelter- donations and grants | 14,406 | 6,219 | (16,476) | 0 | 4,148 |
| Night shelter- grants | 0 | 5,251 | (1,775) | 0 | 3,476 |
| Night shelter- grants | (1,131) | 5,000 | (3,869) | 0 | 0 |
| Night shelter- grants | 0 | 10,000 | (10,000) | 0 | 0 |
| Night shelter- grants | 7,500 | 5,000 | (6,758) | 0 | 5,742 |
| Grants for Covid | 933 | 0 | (933) | 0 | 0 |
| Community Support Worker | 7,500 | 0 | (7,424) | 0 | 76 |
| Community Support Worker | 1,000 | 0 | 0 | 0 | 1,000 |
| Community Support Worker | 0 | 4,087 | (1,762) | 0 | 2,325 |
| Community Support Worker | 0 | 3,562 | (3,562) | 0 | 0 |
| Food Bank grants & gifts | 107,694 | 38,752 | (24,834) | 0 | 121,611 |
| Food Bank grants | 13,718 | 0 | (13,718) | 0 | 0 |
| Food Bank grants | 0 | 25,500 | (25,500) | 0 | 0 |
| Food Bank grants | 0 | 11,000 | (2,283) | 0 | 8,717 |
| Hub development- architectural drawings | 0 | 2,100 | 0 | 0 | 2,100 |
| Student/youth worker grants | 0 | 10,250 | (10,250) | 0 | 0 |
| Other small gifts and donations | 82 | 265 | (265) | 0 | 82 |
| | 152,202 | 126,986 | (129,411) | (500) | 149,277 |
| Restricted funds tied up in fixed assets | 0 | 4,149 | (138) | 0 | 4,011 |
| | 0 | 9,001 | (1,800) | 0 | 7,201 |
| | 0 | 13,150 | (1,938) | 0 | 11,212 |
| | 152,202 | 140,136 | (131,349) | (500) | 160,489 |

St Peter's Church West Molesey

Notes to the accounts for the year ended 31st December 2021

Night Shelter

Grants were received in 2021 from Public Health Surrey (£9.4k), the Community Foundation for Surrey (£5k), Homeless Link lottery grant (£10k) and from Elmbridge Borough Council (£5k)

The Homeless Link Lottery Grant was given to go towards employing the Co-ordinator and Support Worker needed to successfully run the project, and support rough sleepers into long term solutions.

£5k of the grant was used to re-work our service into taking on space with separate rooms that allow us to be able to run emergency accommodation safely during an uncertain Covid-19 environment.

The grant of £5,000 from **Elmbridge Borough Council** was the first installment of a grant of £20,000 towards the costs of running the Molesey Churches Night Shelter in 21/22. £7,500 of the previous grant was carried forward from 2020.

The grant of £9,400 from **Public Health Surrey** was to enable the Night Shelter to provide services to the vulnerable to alleviate the effects and transmission of Covid during the winter of 2021/22.

Food Bank

Grants were received in 2021 from the Surrey CC Covid Recovery fund (£25.5k) and from the Surrey County Council Household Support Fund (11k).

The grants of £25,500 from **Surrey County Council** were to supplement the existing services that are supporting some of the most vulnerable communities in Surrey. The grant of £11,000 from the **SCC Covid Recovery Fund** was primarily for food/fuel (includes wider utility support) but could also be used in some circumstances for other things like housing.

Student/youth worker grants

Grants were received from the High Sherriff of Surrey (£5,000) and from the Bishop of Guildford's Foundation (£5,250)

Grant for rent start

This was spent in 2020 and so has been shown as a transfer against unrestricted funds, rather than changing the comparatives.

Grant for hub development.

The grant of £2,100 from **Surrey County Council** was given towards the development costs of the Hub.

| 8b | Movements on restricted funds 2020 | Opening balance | Receipts | Expenditure | Closing balance |
|----|--------------------------------------|-----------------|----------------|------------------|-----------------|
| | Grant for rent start | 0 | 500 | 0 | 500 |
| | Night shelter | | | | |
| | Donations and gifts | 5,534 | 35,017 | (26,145) | 14,406 |
| | Night shelter | | | | |
| | Community Foundation for Surrey | 0 | 2,500 | (3,631) | (1,131) |
| | Night shelter | | | | |
| | Elmbridge Borough Council | 0 | 7,500 | 0 | 7,500 |
| | Gifts towards PAIS | 0 | 105 | (105) | 0 |
| | Grant for exterior lighting | 2,000 | 0 | (2,000) | 0 |
| | Gift for painting youth centre | 1,000 | 0 | (1,000) | 0 |
| | Grants for Covid | 0 | 3,000 | (2,067) | 933 |
| | Youth Salary grants | 0 | 15,000 | (15,000) | 0 |
| | Community Support Worker | | | | |
| | National lottery- c/fwd | 0 | 7,500 | 0 | 7,500 |
| | Community Support Worker | | | | |
| | West Molesey Eleemosynary | 0 | 1,000 | 0 | 1,000 |
| | Gifts towards childrens daycare | 0 | 82 | 0 | 82 |
| | Food Bank | | | | |
| | Donations and gifts | 12,934 | 154,511 | (59,752) | 107,694 |
| | Food Bank | | | | |
| | Surrey Covid recovery fund | | 20,000 | (6,282) | 13,718 |
| | Grant for food bank refunded in 2020 | 3,000 | 0 | (3,000) | 0 |
| | | <u>24,468</u> | <u>246,716</u> | <u>(118,982)</u> | <u>152,202</u> |

The above movements for 2020 have been re-analysed to break out the main grants which were previous added together under community support, night shelter and food bank

9 Analysis of net assets by fund

| | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Endowment funds 2021 | Total funds 2021 £ | Unrestricted funds 2020 £ | Restricted funds 2020 £ | Endowment funds 2020 | Total funds 2020 £ |
|-------------------------------|------------------------------|----------------------------|----------------------|-----------------------|------------------------------|----------------------------|----------------------|-----------------------|
| Fixed assets | 390,146 | 11,212 | 102,552 | 503,910 | 387,116 | 0 | 92,550 | 479,666 |
| Current assets | 15,861 | 153,490 | 0 | 169,351 | 51,875 | 152,202 | 0 | 204,077 |
| Creditors due within one year | (8,620) | (4,213) | 0 | (12,833) | (15,677) | 0 | 0 | (15,677) |
| NET ASSETS | <u>397,387</u> | <u>160,489</u> | <u>102,552</u> | <u>660,428</u> | <u>423,314</u> | <u>152,202</u> | <u>92,550</u> | <u>668,066</u> |

10 Related Parties

There were £21,300 (2020 £20,290) of identifiable gifts received during the year from members of the PCC.

Katharine Bixby, who is married to a PCC member, joined the staff during the year and received remuneration totalling £1,506.

During the year, no PCC members received any benefits in kind (2020 - £NIL).

During the year, no PCC members received any reimbursement of personal expenses incurred as a PCC member (2020 - £NIL). Expenses incurred on behalf of the church were re-imbursed as usual.

Helen Munro, who is married to the Revd Alex Munro, received contributions from the church towards the food and accommodation costs of housing 2 of the PAIS interns.

These amounted to £2,000 in total in 2021 (£1,886 in 2020). Helen also joined the staff during the year receiving remuneration totalling £1,337.