

HACKNEY CONGOLESE WOMEN SUPPORT GROUP

TRUSTEES' REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
01 JUNE 2025

HACKNEY CONGOLESE WOMEN SUPPORT GROUP

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 01 JUNE 2025

Trustee	Mimi Lusau kitoko
Charity Number	1190814
Registered Office	124 Southwold Road LONDON E5 9PS

HACKNEY CONGOLESE WOMEN SUPPORT GROUP

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HACKNEY CONGOLESE WOMEN SUPPORT GROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 01 JUNE 2025

The trustees present their annual report and financial statements for the year ended 01 June 2025 .

Trustees' report and financial statements

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 01 June 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Message from the Chair

Dear friends and supporters,

This year has been both rewarding and deeply moving for our group. We are proud to have continued supporting vulnerable young women in Hackney by distributing food parcels and essential health supplies, including condoms, to help protect their wellbeing. These efforts have provided practical help and reassurance to those facing hardship.

We also experienced great sadness with the passing of our trustee, Ms Laura Muzinga Lutumba. Laura's dedication and compassion were at the heart of our work, and her memory will continue to inspire us as we move forward.

On behalf of the trustees, I extend heartfelt thanks to The London Community Foundation, our donors, and all those who have stood with us. Your generosity has enabled us to reach more women in need, and together we are building a stronger, safer community.

With gratitude,

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Mimi Lusau kitoko

Objectives and Activities

Hackney Congolese Women Support Group exists to support vulnerable women and young people within the community, with a particular focus on health, wellbeing, and empowerment.

During the year, the charity continued its vital work by distributing condoms and food supplies to vulnerable young women. These activities are designed to reduce health risks, promote safe practices, and alleviate food insecurity among those most at risk.

Achievements and Performance

The charity successfully delivered food parcels and health supplies to vulnerable young women across Hackney. In addition to practical support, the group provided a safe space and signposted beneficiaries to other services, ensuring that those in need could access wider community and statutory support.

Financial Review

We received a total of £40,081.50 this year. This included £10,000 from The London Community Foundation, £23,958 from donations and grants, and £6,123.50 from Gift Aid. Funds were applied directly to charitable activities, with the majority spent on health supplies, food distribution, and community outreach. The Trustees are satisfied that the charity remains financially stable and continues to apply resources effectively in pursuit of its objectives.

Reserves Policy

The Trustees recognise the importance of maintaining adequate reserves to ensure the long-term sustainability of the charity. The policy is to maintain unrestricted reserves equivalent to at least three months of core operating costs, providing sufficient cover for essential expenditure such as rent, staff, and programme delivery.

At the end of the reporting period, unrestricted reserves stood at £1,382.50, which is in line with the policy. The Trustees review the reserves position annually and adjust the target level if circumstances change.

Safeguarding Policy

Safeguarding remains a top priority for Hackney Congolese Women Support Group. The Trustees are committed to ensuring that all children, young people, and vulnerable adults who engage with the charity are protected from harm.

All staff, volunteers, and trustees undergo enhanced DBS checks and safeguarding training appropriate to their role. Clear safeguarding policies and procedures are in place, regularly reviewed, and communicated across the organisation. A designated Safeguarding Lead oversees implementation, responds to concerns, and liaises with statutory agencies when necessary.

Safeguarding is embedded into programme design, risk assessments, and day-to-day operations. Trustees receive regular safeguarding updates to ensure oversight and compliance with statutory requirements.

Risk Management

The Trustees recognise that effective risk management is essential to the sustainability of the charity. Risks are reviewed regularly and documented to ensure that appropriate mitigation strategies are in place.

The principal risks identified include financial sustainability, safeguarding, compliance with regulatory requirements, and reputational risk. These are managed through diversified funding, strong safeguarding frameworks, trustee training, and transparent reporting.

Other Governance Policies

Financial Controls: Robust financial procedures are in place to ensure accountability and transparency.

Data Protection: The charity complies with GDPR requirements, ensuring that personal data is handled securely and responsibly.

Equality and Diversity: The charity promotes inclusivity and equal opportunities across all its activities.

Volunteer Policy: Volunteers are supported with training, supervision, and clear role descriptions to ensure safe and effective engagement.

Loss of Trustee

The Trustees regret to report the sad passing of Ms Laura Muzinga Lutumba, who served faithfully on the Board. Ms Lutumba's contribution to the charity was invaluable, and her dedication to supporting vulnerable women in Hackney will be remembered with deep gratitude.

Future Plans

Looking ahead, Hackney Congolese Women Support Group aims to expand outreach to more vulnerable young women in Hackney and surrounding areas, strengthen partnerships with local health and community organisations, and secure additional funding to sustain and grow food distribution and health support programmes.

Trustees

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mimi Lusau kitoko

Trustees' responsibilities statement

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations. Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of those resources during the year.

In preparing these financial statements, the Trustees are required to:

Select suitable accounting policies and then apply them consistently.

Make judgements and estimates that are reasonable and prudent.


State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that the charity complies with its governing document, charity law, and other relevant legislation and regulations, and for ensuring that the charity’s resources are applied in accordance with its charitable objectives.

This report was approved by the trustees and signed on its behalf by:



Mimi Lusau kitoko
Chair

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Date : **13 November 2025**

HACKNEY CONGOLESE WOMEN SUPPORT GROUP

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 01 JUNE 2025

Recommended categories by activity	Notes	Unrestricted funds £	Restricted income funds £	Total Funds 2025 £	Total Funds 2024 £
Income and endowments from:					
Donations and legacies	2	30,081.50	-	30,081.50	23,318.06
Charitable activities	3	-	10,000.00	10,000.00	-
Total		30,081.50	10,000.00	40,081.50	23,318.06
Expenditure on:					
Charitable activities	4	28,699.00	10,000.00	38,699.00	19,284.39
Total		28,699.00	10,000.00	38,699.00	19,284.39
Net income		1,382.50	-	1,382.50	4,033.67
Net movement in funds		1,382.50	-	1,382.50	4,033.67
Reconciliation of funds:					
Total funds brought forward		4,033.07	0.60	4,033.67	-
Total funds carried forward		5,415.57	0.60	5,416.17	4,033.67

HACKNEY CONGOLESE WOMEN SUPPORT GROUP

BALANCE SHEET

FOR THE YEAR ENDED 01 JUNE 2025

Recommended categories by activity	Notes	Unrestricted funds £	Restricted income funds £	Total Funds 2025 £	Total Funds 2024 £
Funds of the Charity					
Unrestricted funds	7	5,415.57		5,415.57	4,033.07
Restricted income funds	7		0.60	0.60	0.60
Endowment funds	7			-	-
Total funds		<u>5,415.57</u>	<u>0.60</u>	<u>5,416.17</u>	<u>4,033.67</u>

For the year ended 01 June 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustee acknowledges their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 13 November 2025 and signed on its behalf by:

Mimi Lusau kitoko
Chair



Date : **13 November 2025**

HACKNEY CONGOLESE WOMEN SUPPORT GROUP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 01 JUNE 2025

1. Accounting Policies

The principal accounting policies adopted by the Charity, which is a public benefit entity, in the preparation of the accounts are as follows.

1.1 Basis of preparation

These accounts have been prepared under the historical cost convention, as modified by the inclusion of charitable properties and fixed asset investments and investment properties at valuation.

These accounts have been prepared in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

These accounts are presented in pounds sterling and rounded to the nearest pound.

1.2 Going concern

The Trustees have prepared financial projections, taking into consideration the current economic conditions and have, at the time of approving these accounts, a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Change of accounting policy

These accounts have been prepared to give a 'true and fair' view

1.4 Reconciliation with previous Generally accepted accounting practice

Please provide a description of the nature of each change in accounting policy.

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period	End of period
	£	£
Fund balance as previously started		
Adjustments:		

Fund balance as related

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of period
	£
Net income/(expenditure) as previously stated	
Adjustments:	

Previous period net income/(expenditure) as restated

1.5 Income from donations or grants

Income from donations and grants is recognised when the charity is entitled to the funds, the receipt is probable and the amount can be measured reliably. For donations, this is usually on receipt. For grants, this is usually when a formal offer is made in writing. If a donation or grant contains terms and conditions outside of the charity's control which must be met before the charity is entitled to the funds, or if the donor specifies that the funds must be used in future time periods, then the income is deferred.

1.6 Legacies

Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

1.7 Government grants

The charity has received government grants in the reporting period

1.8 Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

1.9 Donated goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

- **a) Donated goods for distribution to beneficiaries**

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

- **b) Donated goods for resale**

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

- **c) Donated goods and services capitalised as Tangible fixed assets**

Goods donated for on-going use by a charity in carrying out its activities are recognised as tangible fixed assets with the corresponding gain recognised as income from donations within the SoFA.

1.10 Donated services and facilities

Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.

1.11 Income from charitable activities

Income from charitable activities is recognised over the period to which the income relates. Concert fees are recognised at the date of the event. Membership fees are recognised over the period of the membership. Rent is recognised over the period to which it relates. Any amounts relating to future periods are deferred.

1.12 Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies. Membership subscriptions which give a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

1.13 Expenditure

Expenditure is recognised when a present legal or constructive obligation exists at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefits will be required to settle the obligation, and the amount can be estimated reliably. It is inclusive of VAT which cannot be recovered.

Direct costs are those costs which directly attribute to its activities. Wages and salaries are allocated to direct costs based on an estimate of time spent on charitable activities by staff members.

Support costs include staff costs and are those which do not produce a direct output. Staff costs relate to specific activities and this is reflected in the allocation of payroll costs based on the percentage of time spent.

All costs, including governance costs, are allocated between the expenditure categories of the charity on a basis designed to reflect the use of the resource. Costs relating to a particular activity are charged directly; others are apportioned on an appropriate basis.

Support costs and overheads have been calculated by allocating staff time to the level of involvement in the various activities of the Charity.

1.14 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

1.15 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

There are no estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities.

2. Income from Donations and Legacies

Analysis	Unrestricted funds	Total funds 2025	Total funds 2024
	£	£	£
Donation and gifts	23,958.00	23,958.00	8,951.44
General grants provided by Government/other charities	-	-	15,060.50
Gift Aid	6,123.50	6,123.50	(693.88)
Total	30,081.50	30,081.50	23,318.06

3. Income from Charitable Activities

Analysis	Restricted income funds	Total funds 2025
	£	£
Grants from The London Community Foundation	10,000.00	10,000.00
Total	10,000.00	10,000.00

4. Expenditure on Charitable Activities

	Total funds 2025	Total funds 2024
Analysis	£	£
Distribution of Condom	13,800.00	-
Distribution of Food Parcel	4,800.00	-
Legal/professional fees	499.00	499.90
Staff costs	-	1,200.00
Charity management & administration	-	3,500.00
Charity running cost	18,000.00	6,224.49
Cost of services	-	6,700.00
Printing and stationery	400.00	360.00
Total	37,499.00	18,484.39
Support Costs	1,200.00	800.00
	38,699.00	19,284.39

5. Support Costs

	Total funds 2025	Total funds 2024
Analysis	£	£
Support Costs		
Governance Costs		
Accountants fees	1,200.00	800.00
	1,200.00	800.00

6. Cash at bank and in hand

	Total funds 2025	Total funds 2024
	£	£
Cash at bank and in hand	1,382.50	4,033.67
Total	1,382.50	4,033.67

7. Charity funds

7.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Unrestricted funds	4,033.07	30,081.50	28,699.00	-	-	5,415.57
Restricted income funds	0.60	10,000.00	10,000.00	-	-	0.60
Total	4,033.67	40,081.50	38,699.00	-	-	5,416.17

7.2 Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Unrestricted funds	-	8,257.56	4,224.49	-	-	4,033.07
Restricted income funds	-	15,060.50	15,059.90	-	-	0.60
Total	-	23,318.06	19,284.39	-	-	4,033.67