



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st January 2024 **Period start date** **To** 31st December 2024 **Period end date**

Charity name: The Shalbourne Village Hall CIO

Charity registration number: 1190807

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of the CIO are the provision and maintenance of a village hall for the use of the inhabitants of the Parishes of Shalbourne, Ham, Buttermere, Tidcombe and Fosbury, Grafton, Great Bedwyn, Little Bedwyn and Froxfield in the County of Wiltshire and the Parishes of Hungerford and Inkpen in the County of Berkshire without distinction of political, religious or other opinions, including use for:</p> <p>(a) meetings, lectures and classes, and (b) other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the inhabitants</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The CIO has continued with the programme of repair refurbishment and improvement of the Village Hall which it adopted following its formation.</p> <p>Funding was received towards the rebuilding of the yard wall at the front of the Hall and this was completed during the year with Listed Building Consent having been obtained during the previous year.</p> <p>A leak had developed in the gabled end roof and this was investigated and advice sought as to the remediation of the leak.</p> <p>The Hall has been available for hire throughout this period being used for Pilates and exercise classes, club meetings, council meetings, art classes, book sales, a pre-Christmas market, and for use by crafting and contact groups as well as for the sorting and packing of</p>

		vegetables by a local community growers group.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees have had sight of the document issued by the Charity Commission on public benefit as part of their approval of this Trustees Annual Report

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Throughout the year, the Village Hall has been made available by the CIO in accordance with its charitable objects as detailed above which has benefited all users of the hall. .

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The total assets of the CIO were £40,198. These comprise unrestricted funds of £20,054 restricted income funds of £262 endowment funds of £10,882. Reserve fund of £9,000 The reserve policy of the original charity being the retention of a sum equivalent to two years' expenditure was adopted by the CIO but is subject to review.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserve Policy remains unchanged from 2022 to preserve a working fund in the current account
Amount of reserves held	Para 1.22	£9,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The current trustees of the CIO are the first trustees specified in the constitution, other than the original chairman who resigned in November 2021 and the original secretary who resigned in June 2024. The maximum number of trustees that the CIO can have is 9, and the minimum is 3. New trustees are appointed by the existing trustees in accordance with the terms of the constitution., The trustees are constantly looking for potential appointees having regard to the diverse skills that any such new appointee can bring for the benefit of the CIO
	A	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Shalbourne Village Hall CIO
Other name the charity uses	
Registered charity number	1190807
Charity's principal address	

Names of the charity trustees who manage the charity				
	Office (if any)	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Ian Green	Chairman		
2	Erica Barker	Honorary Secretary		
3	Nigel Kenneth Walter	Honorary Treasurer		
4	Ann Currie			
5	Polly Cox			
6	Jane Campbell	Honorary Secretary	1 st January to 5 th June 2024	
7				
8				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
The Official Custodian for Charities		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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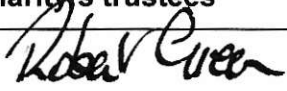
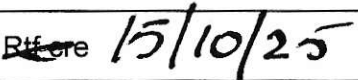
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Robert Ian Green	
Position (eg Secretary, Chair, etc)	Chair	
Date		

The Shalbourne Village Hall

Accounts for the Year Ended 31 December 2024

Registered Charity no. 1190807

Sources of income this year

SSE business support fund

3.7%

Rent due

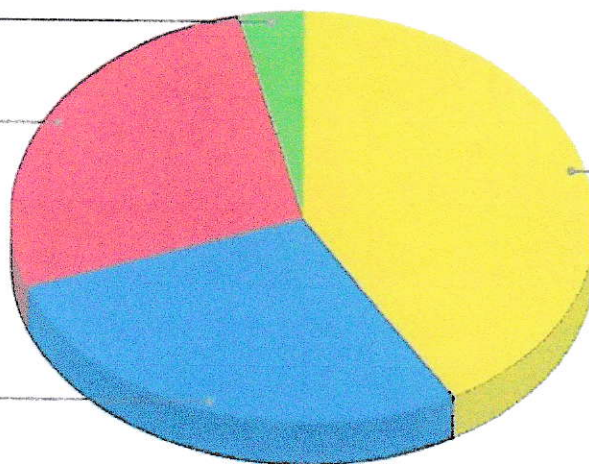
27.0%

Fundraising

28.0%

Grants

41.3%



Net fundraising, rental, running costs and reserve £

10,000

7,500

5,000

2,500

0

(2,500)

Net Fundraising

Rental Income (Hall & Furniture)

Running Costs

Rental income less running costs

Reserve

■ 2022

■ 2023

■ 2024

Sources of Rental Income £

2,000

1,500

1,000

500

0

Furniture Hire

Private Hall Hire

Business Hire

Polling Station

Village Organisations Hire

■ 2022

■ 2023

■ 2024

The Shalbourne Village Hall**Registered Charity no. 1190807****Income and Expenditure Account for the year ended 31/12/24**

		Unrestricted	Restricted	Endowment	Total	Total
	<u>Notes</u>	<u>Funds</u>	<u>Income Funds</u>	<u>Funds</u>	<u>this year</u>	<u>last year</u>
		£	£	£	£	£
<u>Income</u>						
Rent due		3,690.00			3,690.00	3,722.50
Electricity meter		24.00			24.00	29.00
Hire of tables and chairs		69.50			69.50	336.00
Fundraising	2	3,834.69			3,834.69	5,985.48
Grants	3		5,650.00		5,650.00	0.00
Govt. non-domestic alternative fuel payment					0.00	150.00
SSE business support fund			500.00		500.00	0.00
Donations		20.00			20.00	200.00
Total income		£7,638.19	£6,150.00	£0.00	£13,788.19	£10,422.98
<u>Expenditure</u>						
Electricity		6.62	449.03		455.65	284.62
Cleaning and sundries		1,048.03			1,048.03	783.96
Insurance		1,445.25			1,445.25	1,475.21
Water rates		466.88			466.88	733.89
Central heating oil		503.16			503.16	459.27
Subscription to Community Council		50.14			50.14	49.86
Alcohol licence		74.60			74.60	63.29
Cost of events	4	170.00			170.00	820.80
Advertising		145.85			145.85	91.98
Website costs		90.16			90.16	77.85
Wi-Fi		350.82			350.82	146.29
Dishwasher repairs		763.69			763.69	0.00
Equipment					0.00	131.30
External notice board with village hall sign			1,438.84		1,438.84	0.00
Building works - yard roadside wall	5	5,182.34	4,502.85		9,685.19	1,332.00
Total expenditure		£10,297.54	£6,390.72	£0.00	£16,688.26	£6,450.32
Surplus / deficit of income over expenditure		-£2,659.35	-£240.72	£0.00	-£2,900.07	£3,972.66
Net Current assets b/fwd		£31,713.52	£502.85	£0.00	£32,216.37	£28,243.71
Net Current assets c/fwd		£29,054.17	£262.13	£0.00	£29,316.30	£32,216.37

Balance Sheet as at 31/12/24**Registered Charity no. 1190807**

		Unrestricted	Restricted	Endowment	Total	Total
	<u>Notes</u>	<u>Funds</u>	<u>Income</u>	<u>Funds</u>	<u>this year</u>	<u>last year</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Property</u>						
Hall and adjoining land (nominal)				1.00	1.00	1.00
<u>Investments</u>						
41.75 COIF Accumulation shares				10,880.70	10,880.70	10,354.01
		£0.00	£0.00	£10,881.70	£10,881.70	£10,355.01
<u>Current Assets</u>						
Debtors	6	1,818.52	127.91		1,946.43	1,611.19
Deposit - Film licences		150.00			150.00	150.00
Cash at Bank and in hand		27,085.65	211.16		27,296.81	30,503.45
Total current assets		£29,054.17	£339.07	£0.00	£29,393.24	£32,264.64
Total Assets		£29,054.17	£339.07	£10,881.70	£40,274.94	£42,619.65
<u>Current liabilities</u>						
Creditors	7		76.94		76.94	48.27
Net current assets		£29,054.17	£262.13	£0.00	£29,316.30	£32,216.37
Total Net assets		£29,054.17	£262.13	£10,881.70	£40,198.00	£42,571.38
<u>Funds of the Charity</u>						
Unrestricted funds		20,054.17			20,054.17	23,713.52
Restricted income funds			262.13		262.13	502.85
Endowment funds				10,881.70	10,881.70	10,355.01
Reserve	1.6	9,000.00			9,000.00	8,000.00
		£29,054.17	£262.13	£10,881.70	£40,198.00	£42,571.38

The accounts were approved by the Trustees on the 23/09/2025 and were signed on their behalf by



Nigel Walter
Hon. Treasurer

Internal Auditor's report to the Shalbourne Village Hall Management Committee

I have audited the financial statements in accordance with approved auditing standards. In my opinion the financial statements give a true and fair view of the Charity's affairs as at 31 December 2024 and of its surplus and cashflow for the year then ended. The statements comply with clause 24 of the governing document dated 10 February 2020.



Erica Barker
Hon. Internal Auditor

date 23/9/25

Notes to the accounts

1 Accounting Policy

- 1.1 The Hall's financial year ends on 31 December.
- 1.2 Accounts are produced under the historic cost convention, on an accruals basis and using the natural activities method.
- 1.3 Fund based accounts are prepared, in accordance with the Charities Commission guidelines, dividing the Hall's financial assets into unrestricted funds which may be used for the Hall's general charitable purposes, restricted income funds which may only be used for the purpose for which the income was received and endowment funds.
- 1.4 The market value of the land and building is not known and therefore it is shown in the accounts with a nominal value.
- 1.5 Fixed assets and equipment are not depreciated. The full cost of purchases is written off on acquisition.
- 1.6 Reserves are maintained for the purpose of keeping the Hall going, even if not in use, for a period of two years. The policy is to hold the equivalent of two years' running costs in the reserve. The amount is adjusted at each year end to twice the running costs for the most recent year.

Notes to the accounts continued

	Unrestricted Funds £	Restricted Income Funds £	Endowment Funds £	Total this year £	Total last year £
2 Fundraising					
Online book sales	648.29			648.29	1,159.73
Hall book sales	740.90			740.90	1,112.75
May Day Fair teas	883.00			883.00	485.00
Open garden				0.00	1,454.00
Classic Car Show teas	907.50			907.50	1,024.00
Harvest lunch	395.00			395.00	318.00
Film shows				0.00	432.00
Bridge event	260.00			260.00	0.00
	£3,834.69	£0.00	£0.00	£3,834.69	£5,985.48
3 Grants					
Parish Council - notice board		1,650.00		1,650.00	0.00
Parish Council - yard roadside wall		4,000.00		4,000.00	0.00
	£0.00	£5,650.00	£0.00	£5,650.00	£0.00
4 Cost of events					
May Day Fair teas	65.00			65.00	0.00
Classic Car Show teas	105.00			105.00	0.00
Film licences				0.00	820.80
	£170.00	£0.00	£0.00	£170.00	£820.80
5 Yard roadside wall					
Initial works				0.00	1,332.00
Weathered bricks	1,364.45	1,185.55		2,550.00	0.00
New gate, posts and furniture etc.	206.10	179.08		385.18	0.00
Lime mix, concrete mix and labour - (demolition, clearance and rebuild)	3,371.00	2,929.00		6,300.00	0.00
Heating oil tank move and reposition	240.79	209.21		450.00	0.00
	£5,182.34	£4,502.85	£0.00	£9,685.19	£1,332.00
6 Debtors					
Debtors	952.00			952.00	837.60
Accrued income		127.91		127.91	0.00
Prepaid expenses	866.52			866.52	773.59
	£1,818.52	£127.91	£0.00	£1,946.43	£1,611.19
7 Creditors					
Creditors				0.00	48.27
Accrued expenses		76.94		76.94	0.00
	£0.00	£76.94	£0.00	£76.94	£48.27