

The Parochial Church Council of the Ecclesiastical Parish of Uley with Owlpen & Nympsfield

Registered Charity No. 1190805

Trustees Annual Report 2021

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The members of the PCC are listed below. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish including how the funds of the PCC are to be spent. The PCC met nine times during the year, twice face to face and seven times by Zoom. One of the meetings was held in St Giles immediately following the APCM and two were Extraordinary meetings called to discuss matters relating to the St Giles 'Access for All' project. The Annual Meeting of Parishioners (Vestry Meeting) and the Annual Parochial Church Meeting was held on Sunday 20th June in St Giles church, observing social distancing.

Administrative information

St Giles Church, The Green, Uley – GL11 5SN

Holy Cross Church, Owlpen, Dursley – GL11 5BZ

St Bartholomew's Church, Church Street, Nympsfield – GL10 3UB

These churches form the Parish of Uley with Owlpen and Nympsfield which is part of the Ewelme Benefice together with the parish of Dursley. The Benefice is part of the Diocese of Gloucester within the Church of England.

The correspondence address for these churches is via the Parish Office c/o The Rectory, Broadwell, Dursley. GL11 4JE

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a registered charity, number 1190805.

PCC members are elected annually by all registered on the Parish Electoral Roll. Members who have served at any time from 1st January 2021 until the date of this report are:

Ex-officio members:

Incumbent: The Revd Canon Michael Cozens

Assistant priests: The Revd Ian Gardner
The Revd Jane Wood

Churchwardens: Ann Hardy (Vice-chair)
Pauline Thomas

Elected members:

John Penley PCC Secretary
Prudence Vernon PCC Treasurer

David Thomas	Deanery Synod representative
Paula Rix	Deanery Synod representative
Pat Jones	Safeguarding Officer
Charles Drewett	
Toby Falconer (until June 2021)	
Peter Randall	
Joyce Rymer	
Elizabeth Rymer	

Uley with Owlpen & Nympsfield Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Revd Canon Michael Cozens, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is specifically responsible for the churches of St Giles Uley, Holy Cross Owlpen and St Bartholomew Nympsfield.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our churches and be part of our community. We try to enable ordinary people to live out their faith as part of our parish community through:

- o Worship and prayer; hearing about the Gospel, and developing their knowledge and trust in Jesus.
- o Provision of pastoral care for people living in the parish.
- o Missionary and outreach work.

The PCC is also responsible for maintaining the fabric of our three churches.

Safeguarding

The Parish Safeguarding Officer is Mrs Pat Jones. The PCC and the Rector have a duty of care to ensure the protection of the vulnerable in our Church Community. During the Coronavirus pandemic we have been available by phone or email when our churches were closed. Every three years PCC members must complete the basic online safeguarding course.

We consider our awareness of Safeguarding issues in our Parish to be good but would always encourage our congregation to come forward and talk to the Rector or the Safeguarding Officer if they have any concerns. Safeguarding is a standing item on our PCC agenda.

Achievements and Performance

The covid pandemic has had a huge effect on how we can carry out our objectives and activities. Throughout we have followed diocesan directions for use of our church buildings and conduct of services. The churches were closed from January to end of March with restrictions lifted for Easter when services were held with socially distanced seating, masked, and no singing inside. Additionally Benefice services were live-streamed.

When permitted, restricted areas of the churches have been open for private prayer during the week. Eleven weddings were held with restricted numbers. The severe restrictions on attendance at funerals and memorial services meant fewer than usual were held in our churches. The benefice now regularly live-streams a Sunday service and records to YouTube, publicising the links through email contacts and the benefice website. Weekday services are held on Zoom. PCC and other meetings have also been held via Zoom. The positive outcome of Zoom services

and streaming has enabled us to reach church members who find it difficult to attend.

Outreach has been maintained with the vulnerable in the parish and with the school, and, when permitted by restrictions, by holding young people's Holiday Club and other out-door activities.

The parish is a member of Churches Together in Cam and Dursley. We have two representatives on the Wotton Deanery synod.

Numbers on the Electoral Roll for 2021 were 113.

Average attendance when attendance was permitted was 26.

The Village News published monthly in cooperation with the Parish Council had 11 printed editions distributed, one month was online only. We are grateful to our volunteer editor for compiling the magazine.

The churchyards of St Giles and Holy Cross are maintained by contractors. St Bartholomew's is done by volunteers. A nature reserve is being developed in the northwest area of St Giles churchyard where in June we held a 'B' Hunt (bugs, butterflies & beetles) attended by 25 families.

We have now submitted to HM Land Registry the application to register the title to the allotment land adjacent to the Lower Churchyard.

The Fabric committee had 9 meetings during 2021. The principal areas of fabric-related activity included:

St Giles, Uley

Reordering 'Access for All':

This will improve disabled access externally and inside the church building. Fundraising continues, a contract price including fees and VAT of £225,500 was agreed with Chappell & Dix. Work started in October and is expected to be complete by Easter 2022.

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Condition of churchyard wall adjoining highway:

A pronounced bulge in the churchyard wall has given cause for concern regarding the stability of the structure. Four previous surveys of the wall at monthly intervals identified no significant systematic change of geometry. The Annual surveys have identified no movement requiring remedial action to date.

External lighting:

The draft scheme was revised to address observations from the Diocesan Lighting Advisor.

Internal Lighting:

The scheme is being re-evaluated.

Internet connection:

A faculty application was granted in March 2021 for the installation of an underground telecoms cable to provide internet connectivity to the church and adjoining meeting room.

Holy Cross, Owlpen

Bell:

The PCC agreed to modify the installation so that the bell is fixed and sounded by chiming hammer rather than swung. This will happen in March 2022.

St Bartholomew, Nympsfield

Churchyard

Work was carried out by volunteers to clear areas of the churchyard especially where vegetation was encroaching on the building and perimeter walls.

Heating

The heating system failed during the year and was replaced with a system of electric panel heaters in the pews along with associated electrical work.

Trees:

Two trees considered to pose a potential safety hazard to an adjacent dwelling have been identified for felling and the necessary permissions and quotations for the work are now being sought.

We would like to thank all those who have volunteered to help in many different capacities over this last year. We have all had to learn new skills. Our churchwardens in particular have had to take on extra responsibility for making our churches covid secure and ensuring they are cleaned, quarantined and disinfected.

Financial Review

Independent Examiners Report was carried out by Azets.

The PCC is not a custodian trustee.

Parochial Church Council of the Ecclesiastical Parish of Uley with Owlpen & Nympsfield Notes to the Financial Statements for the year ended 31 December 2021

The PCC is a public benefit entity within the meaning of FRS102. The Financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting regulations 2006 governing the individual accounts of PCCs and with the regulations' 'true and fair view' provisions. It is also the first year they have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of recommended Practice, Accounting and reporting by Charities (SORP(FRS102)).

Assets

Consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2) (a) and (c) of the Charities Act 2011 so are not capitalised in the churches' inventories. The parish owns no un-consecrated buildings.

- Moveable church furnishings are not capitalised or depreciated as insufficient cost information is available. However they are included in the churches' inventories.
- Tangible Fixed assets costing more than £1,000. None held
- Computers - none

Investments

These are quoted on a recognised stock exchange via CCLA and valued at market value at year end.

Short Term Deposits

These are held on deposit with CCLA or at the bank.

Funds

Unrestricted Funds - these represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not including in its 'free reserves' as disclosed in the trustees' report.

Restricted funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

Endowment Funds

These are restricted funds that must be retained as trust capital either permanently or subject to a discretion are power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of their restrictions are shown in the notes to the accounts.

Balance Sheet 2021		The Ecclesiastical Charity of Uley with Owlpen & Nympsfield				
	Re f	Unrestric ted Funds	Restrict ed Funds	Endowm ent Funds	Total 2021	Total 2020
Fixed Assets						
Investments	8a			26,807	26,807	9,951
Current Assets						
Debtors	8b	5,282			5,282	5,678
Cash at Bank/in hand	8c	91,182	162,214		253,396	203,552
<i>Total Current Assets</i>		96,464	162,214	-	258,678	209,230
Creditors due within one year	9	7,976			7,976	2,450
<i>Net Current Assets</i>		88,488	162,214	-	250,702	206,780
Total Assets less Current Liabilities		88,488	162,214	26,807	277,509	304,731

Investment income	2d	1	2,409	-	2,410	3,590
Separate Material Items	2e	-	37,004	-	37,004	4,243
Other	2f	82,227		82,227	-	-
				-		
			137,369	44,630	82,227	99,772
						60,532
Expenditure						
Raising Funds	3a	36	65	-	101	-
Charitable Activities	3b	48,143	11,988	-	60,131	46,541
Major Work to Fabric	3c	-	66,577	-	66,577	3,960
Other Items	3d	7,646	3,622	-	11,268	9,405
			55,825	82,252	-	138,077
						59,906
Net Income/Expenditure before Investment gains/loss			81,544	-	-	-
				37,622	82,227	38,305
						626
Net Gains on investments			11,083	-	-	11,083
Net Income/ (expenditure)				-	-	-
			92,627	37,622	82,227	27,222
						626
Transfer between Funds			-			
			374	374		
Other gains (Investments)						7,021
Net Movement in Funds				-	-	-
			92,253	37,248	82,227	27,222
						7,647
Total Funds B/F			105,269	199,462	-	304,731
						297,084
Total Funds Carried/F				162,214	-	277,509
			197,522		82,227	304,731

2. Income - Unrestricted, restricted & Designated Funds (SOFA layout)

Note 2 re Income 2021	Ref	Unrestrict ed Funds	Restrict ed Funds	Endowm nt Funds	Total 2021	Total 2020
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Collections & Regular Giving		19,430	136		19,566	16,662
Gift Aid Recovered		3,901	562		4,463	5,845
Legacies		-	1,002		1,002	-
Grants received		20,000	3,223		23,223	21,840
Other Income		1,712			1,712	3,763
Donations & Legacies	2a	45,043	4,923	-	49,966	48,110
Statutory Fees	2b	9,271			9,271	3,010
Fundraising Income	2c	827	294		1,121	1,579
Deposit Accounts income		1	111		112	848
Dividend income		-	2,298		2,298	2,742
Investment Income	2d	1	2,409	-	2,410	3,590
Owlpen Organ Appeal			5		5	676
Uley Access for All			36,999		36,999	3,567
Separate Material Items	2e		37,004		37,004	4,243
Conversion of Endowment Funds	2f	82,227		-	82,227	
Total Income		137,369	44,630	-	82,227	99,772 60,532

Note 3 re Expenditure 2021	Ref	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2021	Total 2020
Fundraising Costs	3a	36	65		101	
Parish Share		25,028			25,028	25,028
Church & Churchyard costs		19,687	9,783		29,470	19,540
Church Activities		1,258			1,258	
Youth Work		214	1,816		2,030	500
Donations to charities		52	389		441	83
Newsletter printing		1,904			1,904	1,390
Charitable Activities	3b	48,143	11,988	-	60,131	46,541
Reordering Project St						

Giles		66,577		66,577	
Internal roofing repairs					
St Giles extension				3,960	
Separate material items	3c	66,577		66,577	3,960
Organist		2,706		2,706	2,076
Admin & other expenses		7,646	916	8,562	7,329
Other Items	3d	7,646	3,622	-	11,268
				138,077	
Total Expenditure		55,825	82,252	-	59,906

4. Analysis of support costs

	Support Costs	Governance Costs	Total
Church Buildings & maintenance	29,470		29,470
Independent Examiner's remuneration		1,800	1,800
Total	29,470	1,800	31,270

5. Staff Costs - there were no staff costs

5(a) Related Parties -

Clergy were paid mileage and other costs incurred while carrying out their duties. No other Related Party payments were made.

6. Analysis of Transfer Between Funds

The reordering appeal 'Access for All' begun in 2020 with a balance of £103,839 in restricted funds and raised a further £38,623 with grants and donations with further grants anticipated in 2022. The project is estimated to cost £226,000. The PCC decided to realise Endowed Funds, The Pines and Timbrell & Bathe, held for fabric and churchyard of St Giles, Uley, through the Gloucester Diocesan Trust. This was allowed by the Charity Commission and raised £82,227 making a project fund of £224,689. This enabled the PCC to sign the contractor's tender agreement and work started in October 2021. The PCC agreed that the £82,227 be shown as Designated Funds in the accounts.

Analysis of transfers between funds 2021

Fund	Unrestricted	Designated	Endowed	Restricted	Total
Organist Fund				2,037	2,037
Timbrell & Bathe - realised			(2,606)		(2,606)

The Pines - realised			(79,621)		(79,621)
St Giles Fabric Fund churchyard/fabric costs				(1,663)	(1,663)
Other funds	(374)	82,227			81,853
Total	(374)	82,227	(82,227)	374	-

7a. **Fixed Assets: Tangible** – none held

8a. **Current Assets**

Investments – Organist Fund (Restricted)

	Market Value 01.01.2021	Net Gain	Market Value 31.12.2021
CBF CofE Investment Funds	16,029	2,305	18,334
CBE CofE Global Equity Fund	7,291	1,182	8,473
Total	23,320	3,487	26,807

8b **Debtors**

Trade Debtors due within 1 year	2,941	
Gift Aid recoverable		2,341
Total		5,282

8c **Cash at Bank**

	2021	2020
Short Term Deposits	245,217	199,999
Cash at Bank/in hand	8,179	3,553
Total	253,396	203,552

9. **Liabilities**

Trade Creditors due within 1 year	2,883
Pastoral Fees to Diocese	1,453
Other Creditors due within 1 year	3,640
Total	7,976

10. Funds

Charity Funds Held and movements during 2021

Fund Name	Type	Purpose & Restrictions	Bal B/F	Income	Expenditure	Transfers	Gain/Loss	Bal C/F
Organ Fund	PE	Maintenance of organs & remuneration of organists	23,320	669	-669		3,487	26,807
The Pines Fund	PE	Maintenance of St Giles Church Uley	72,259			-79,621	7,362	
Timbrell & Bathe	PE	Maintenance of St Giles Churchyard	2,372			-2,606	234	
St Giles Building Fund	R	Maintenance of Fabric	22,102	2,163	-916	-1,663		21,686
Bequest (Parish)	R	Maintenance of Fabric	39,973					39,973
Access for All Appeal 2020	R	Reordering St Giles & improvement of disabled access	103,839	38,623	-64,569			77,893
Organist Fund Deposit a/c	R	Organist	1,682	669	-2,706	2,037		1,682
Holy Cross	R	Fabric and Organ	9,254	58				9,312
St Bartholomew's Nympsfield	R	Fabric	14,431	7	-9,783			4,655
Youth of Uley	R	Young people	9,140	4	-1,000			8,144
	R	Holiday Club	456	650	-816			290
	R	Donations to be remitted	-					-
			1,415	383	-389			1,421
Other Funds	U		7,318	55,142	-55,825	81,853		88,488
Total Funds			304,731	98,368	-136,673	-	11,083	277,509

PE=Permanent Endowment, R= Restricted,
U=Unrestricted

12. Summary of Assets by Fund

	Unrestricted	Designated	Restricted	Endowment	Total 2021
Investments				26,807	26,807
Liabilities falling due within one year	(7,976)				(7,976)
Current Assets	14,237	82,227	162,214		258,678
Balance	6,261	82,227	162,214	26,807	277,509

13. Previous Year Comparative SOFA

Statement of Financial Activities for Year ended 31.12 2020

	Unrestricted	Restricted	Endowment	Total 2020
INCOME AND ENDOWMENTS				

Voluntary Income	22,388	119		22,507
Activities for generating funds	14,627	13,035		27,662
Income from investments		159	3,432	3,591
Church activities	4,405	2,367		6,772
TOTAL INCOME	41,420	15,680	3,432	60,532
EXPENDITURE				
Church Activities	45,059	14,847		59,906
TOTAL EXPENDITURE	45,059	14,847	-	59,906
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS	-3,639	833	3,432	626
NET GAINS ON INVESTMENTS			7,021	7,021
NET INCOME/(EXPENDITURE)	-3,639	833	10,453	7,647
TRANSFER BETWEEN FUNDS	1,356		-1,356	-
NET MOVEMENT IN FUNDS	2,283	833	9,097	7,647
Total funds brought forward	9,601	196,553	90,930	297,084
Total funds carried forward	7,318	197,386	100,027	304,731

13 cont'd Previous Year - Funds

Charity Funds Held and movements during 2020

Fund Name	Type	Purpose & Restrictions	Bal B/F	Income	Expenditure	Transfers	Gain/Loss	Bal C/F
Organ Fund	PE	Maintenance of organs & remuneration of organists	21,120				2,200	23,320
The Pines Fund	PE	Maintenance of St Giles Church Uley	67,591				4,668	72,259
Timbrell & Bathe	PE	Maintenance of St Giles Churchyard	2,219				153	2,372
St Giles Building Fund	R	Maintenance of Fabric	70,978	11,956	-10,753	-50,079		22,102
United Benefice Residual Bequest	R	Maintenance of Fabric	79,945			-39,972		39,973
Final Residual Bequest for United Benefice	R	Maintenance of Fabric	13,000			-13,000		
Access for All Appeal 2020	R	Reordering St Giles & improvement of disabled access	-	3,567	-	100,272		103,839
Organist Fund Deposit a/c	R	Organist	1,683	652	-2,076	1,423		1,682