



Devon & Exeter Medical Heritage Trust

**Report of the Trustees for the year:
1st April 2022 – 31st March 2023**

Charity number: 1190793

**Registered Address:
13 Victoria Park Road, Exeter, Devon, EX2 4NT.**

The Trustees of the Devon & Exeter Medical Heritage Trust present their Annual Report and unaudited accounts for the year ended 31st March 2022.

The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law.

The Trustees confirm that the Annual Report and financial statements comply with the current statutory requirements, the requirements of the CIO's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

Structure, governance, and management:

The Devon & Exeter Medical Heritage Trust is a CIO, registered with the Charity Commission (1190793). It is registered at the Companies House (CE023403).

The Trust operates under a Constitution, which was sealed by the Charity Commissioners for England and Wales on 29th July 2021, which included the regulations for appointment of trustees. The only persons eligible to be members of the CIO are its charity trustees.

Objectives:

In setting our objectives and planning our activities our Trustees have considered to the Charity Commission's public benefit guidance.

Our key objectives for the year included:

- Create key collection policies to aid in collection care,
- Upskill our volunteers and involve more people in our museum,
- Play our part in the life of our local community through our community access programmes,
- Work towards financial stability.

Activities and performance:

During this period, we have completed a successful partnership project, funded by the National Academy for Social Prescribing and Arts Council England 'Thriving Communities' Fund. Working with Exeter Historic Buildings Trust (EHBT) and Exeter

Community Centre Trust (ECCT), we have been able to recruit and train volunteers in key, highly-skilled work to help catalogue the collection, steward exhibitions, and be part of our outreach work. Positive feedback was given by volunteers, participants, and the evaluators on this project.

We have also been happy to be a part of the Heritage Compass cohort, which has helped us prepare our business case, streamline our activities and has given us training in best practice, governance, financial management, audience development, fundraising, and other matters relating to managing a charity and heritage collection.

We have held partnership and service agreements with St Nicholas Priory (held by EHB), through which we have been able to hold outreach handling sessions, exhibitions, and provide talks to the Priory's audiences.

For Heritage Open Days in September 2022 we held a special interactive exhibition on the Art of Surgery, co-planned and curated by our Professional Pathways Student Interns as part of the 'New Wave' project. We were successful in our application to be part of this funded project, which is ran by the Heritage Open Days team, with the aim to increase the number of 16-24 year olds engaged with heritage. This exhibition saw 250+ people attend over four afternoons, more than 60% of which stated they were part of the target age group.

So far, we completed a successful run of 8 planned workshops (illustrated talks and handling sessions) on different elements of the history of medicine. A second series started this year in Exeter Community Centre, which continues to be our leased premises.

Our storeroom has had much work to set up our storage shelves and work areas. The process of moving all the collection into the new premises continues with less than 10% remaining in our previous premises.

Other outreach activities included talks and handling sessions to groups all over Devon, including for groups such as the WI and PROBUS, and at the Royal Albert Memorial Museum as part of their 'A Picture of Health' exhibition run. We aim to increase these over the next few years.

As part of our objective of upskilling and involving more people and younger people in the museum, we have mentored undergraduate interns and school students in various projects related to medical history and our exhibitions. We are set to continue this next year, with more undergraduate and postgraduate interns, and increase the opportunities for emerging professionals and young people to get involved with our museum.

We have loaned items to other museums when appropriate and in compliance with our loans policy. Loans include:

Buckfastleigh Valiant Soldier Museum, for involvement in their 'Health and History from 1349 to the start of the NHS' which focused on Buckfastleigh and the surrounding area. 12

items, including a stocked midwifery case, vaccination lancets, Scarlet Fever sign, electro-therapy set, and vapo-cresolene inhaler, will be on display at the Valiant Soldier for 6 months (31st March 2022 – 31st October 2022).

Royal Albert Memorial Museum, for their 'A Picture of Health' exhibition on local life, health, disease and death in Exeter. 10 items including one of the Digby Asylum registers, 19th-century silver bleeding lancets, a stocked GP case from later 20th century, 20th-century obstetric forceps, and highly decorated 18th-century apothecary chest, will be on display for approximately 4 months (1st October 2022 – 23rd January 2023).

FUTURE PLANS:

OUR FINANCES

The principal source of income is charitable grants. We intend to apply for further grants to test our activities and create a sustainable way of working for our museum and our team. We are also planning to diversify the types of earned income activities that we as an organisation can create.

Reserves and Financial Health

The Trustees and Treasurer regularly review the finances, budgets and spend against budget together with a monthly cash flow analysis as part of the effective stewardship of the Trust.

Investment Policy and performance

When the Trust has sufficient reserves, investment activities will be managed in line with the requirements of the Trustee Act 2000.

Serving our local community and society:

We are a charitable trust which seeks to benefit the public through the pursuit of its stated aims.

We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexualorientation, or disability. We will make reasonable adjustments to meet the needs of staff or volunteers who are or become disabled.

Access policy.

It is important to us that access to the service we offer is not restricted to those who usually attend. We believe our medical museum and expertise in medical history should benefit a diverse community.

Other Relationships:

The Trust is a member of the South-West Federation, the Devon Museums Group, and the Association of Independent Museums, which offer us opportunities to share expertise, knowledge and experience across the heritage sector.

Risk Management:

The main risks that the trustees have identified and the plans to manage those risks are:

Financial

Our ability to continue is currently reliant on grants and donations. The risk is that income will not match expenditure in any year. The Trustees will seek to build up a reserve fund of at least 3 months expected expenditure.

The Trust is also looking to increase participation in paid workshops and other earned income to help manage financial risks.

Trustee Recruitment and Training.

The Trustees are preparing a Trustee pack and succession planning documentation in order to prepare for recruiting new Trustees.

Trustees.

The Trustees are appointed by the existing Trust board. All trustees have served throughout the year.

Name	Role	Date of appointment
Professor David John Radstone	Chair	5th August 2020
Drs. Elsbeth Geldhof	Trustee	22nd February 2022
Dr. Shirley Jane Richards OBE	Trustee	5th August 2020
Dr. Judith Morgane	Trustee	5th August 2020
Dr. Christopher Gardner-Thorpe	Trustee	5th August 2020
Professor John Keith Crellin	Trustee	5th August 2020

No new trustees were recruited this year.

Megan Woolley continues to support the charity as a non-Trustee Treasurer.

Clare Radstone continues to support the charity as a non-Trustee Secretary.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Devon & Exeter Medical Heritage Trust

1190793

Receipts and payments accounts

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For the period
from

Period start date
01/04/2022

To

Period end date
31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	1,500	-	-	1,500	-
Donations	2,490	-	-	2,490	-
Earned Income for services, e.g. exhib	4,414	-	-	4,414	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	8,404	-	-	8,404	9,460
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	8,404	-	-	8,404	9,460
A3 Payments					
Rent and utilities	10,274	-	-	10,274	-
Exhibitions, talks and engagement sessions, materials and equipment	2,795	-	-	2,795	-
Salaries	787	-	-	787	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	13,856	-	-	13,856	2,978
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	13,856	-	-	13,856	2,978
Net of receipts/(payments)	- 5,452	-	-	- 5,452	6,482
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 5,452	-	-	- 5,452	6,482

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Balance in bank at year end	1,030	-	-
		-	-	-
		-	-	-
	Total cash funds	1,030	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	David Radstone	DAVID RADSTONE	29.1.2024	