

# ASSOCIATION OF TEACHERS OF SINGING

England & Wales · Charity number 1190787

## Details

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**Other names** AOTOS

**Status** Registered

**Legal form** CIO

**Registered** 2020-08-10

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Gateway  
85 Sankey Street  
Warrington  
WA1 1SR

**Phone** 07442682887

**Email** [secretary@aotos.org.uk](mailto:secretary@aotos.org.uk)

**Website** [www.aotos.org.uk](http://www.aotos.org.uk)

## Activities

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**Objects:** THE OBJECT OF THE CIO IS FOR THE PUBLIC BENEFIT TO ADVANCE EDUCATION IN THE TEACHING OF SINGING AND CONNECTED SUBJECTS IN PARTICULAR, BUT WITHOUT PREJUDICE TO THE GENERALITY OF THE FOREGOING, BY:- (1) BRINGING TOGETHER TEACHERS OF SINGING AND OTHER INTERESTED PERSONS AT ANNUAL NATIONAL CONFERENCES AND REGIONAL EVENTS; (2) PROVIDING, OR ASSISTING IN THE PROVISION OF, TEACHER TRAINING INITIATIVES AND COURSES; AND(3) DISSEMINATING KNOWLEDGE OF THE PRACTICE AND THEORY OF THE TEACHING OF SINGING BY THE MEANS REFERRED TO AT SUB-CLAUSES (1) AND (2) OF THIS CLAUSE AND BY SUCH OTHER MEANS AS THE CHARITY TRUSTEES SHALL FROM TIME TO TIME CONSIDER APPROPRIATE.

**Activities:** The object of AOTOS is the advancement of education in the teaching of singing and subjects connected therewith for the public benefit.

## Classification

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- **How:** Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training

## Geography

- Scotland
- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£72,258	£85,112	-	-
2023-12-31	£82,251	£83,182	-	-
2022-12-31	£86,033	£87,990	-	-
2021-12-31	£69,699	£55,456	-	-

## Trustees

Name	Role	Appointed
Pamela Dawn Sharp	Chair	2021-01-10
EDWIN PITT MANSFIELD BMUS		2020-08-10
Emily Jane Gray		2024-11-01
Fiona Shelfer		2024-07-21
Jenna Brown		2023-07-13
Joy Turner		2022-07-22
Julie Thompson		2023-07-13
Sarah Louise Anne Taylor		2020-08-10

**ASSOCIATION OF TEACHERS OF SINGING**

England & Wales - Charity number 1190787

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# Accounts

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# Association of Teachers of Singing

Trustees Annual Report 2024

For the year ending 31 December 2024

## **Introduction**

2024 has been a full year for AOTOS, punctuated by two successful national conferences, in July and November. We made significant modernisations both to the way we look and the way we operate with the launch of our new brand and website, backed up by a change to our Customer Relations Management system to the industry standard platform Hubspot. The year was rounded off by the transition to using the QuickBooks Online accounting platform, allowing all our systems to align. These changes, taken together enable us to be ready to look forward and innovate as we move into 2025, our 50<sup>th</sup> anniversary year.

## **1. Objectives**

The objective of the charity is to advance, facilitate and promote education in the teaching of singing and connected subjects for the public benefit.

In the furtherance of the above objective, the Association will act by:

- (1) bringing together teachers of singing and other interested persons at annual national conferences and regional events;
- (2) providing, or assisting in the provision of, teacher training initiatives and courses; and
- (3) disseminating knowledge of the practice and theory of the teaching of singing

## **2. Activities**

Professional development lies at the heart of our organisation with two main streams of activities: early career training and continuing professional development (CPD).

Early career training is offered through our Essentials teacher training course, which continues to be popular with member and non-members.

CPD offerings are focused on a combination of national conferences, regional professional development days, an online series of webinars for members and a range of publications including regular newsletters, our annual review magazine and our new Voices of AOTOS publication.

Additional information regarding each of these can be found in the relevant sections below.

### 3. Administration

Trustees (CIO Charity Commission number 1190787)

Edwin Pitt Mansfield	Chair and Past Chair (from 21 July 2024)
Pamela Sharp	Chair Elect and Chair (from 21 July 2024)
Nicola Jane Kemp	Past Chair (until 21 July 2024) and Councillor at Large – Chair Elect Liaison (from 18 August 2024)
Carrie Birmingham	Conference Director and Chair Elect (from 21 July 2024)
Jan Spooner Swabey	Secretary (until 21 July 2024) and Councillor at Large – 50 <sup>th</sup> Anniversary Liaison (from 18 August 2024)
Sarah Taylor	Central Area Representative (until 21 July 2024) and Secretary (from 21 July 2024)
Charlotte Mendly	Central Area Representative (from 21 July 2024)
Julie Thompson	North Area Representative
Jenna Brown	South West Area Representative
Louisa Barry	South East Area Representative (resigned 1 November 2024)
Emily Gray	South East Area Representative (from 1 November 2024)
Kathleen Coubrough	Scotland Area Representative (until 21 July 2024)
Fiona Shelfer	Scotland Area Representative (from 21 July 2024)
Janet Shell	Communications Director (until 21 July 2024)
Robert Lines	Councillor at Large – Online Events (until 21 July 2024) and Communications Director (from 21 July 2024)
Joy Turner	Teacher Development Director
Louisa Morgan	Editor
Zoe Turner	Councillor at Large – Pods and Singers (until 21 July 2024)
Laura Thomas	Councillor at Large – Corporate Partnerships (from 21 July 2024)
Nicola Bowley	Councillor at Large – EVTA and NYC (resigned 1 November 2024)

#### Support Team

Georgia Barrington	Administrator
Stephanie Blake	Accountant
Ian Anderson Gray (Select Performers)	Webmaster (until 28 June 2024)

#### Principal address

The Gateway, 85-101 Sankey Street, Warrington, Cheshire, WA1 1SR

#### Independent examiner

Caladine Limited, Chantry House, 22 Upperton Road, Eastbourne, BN21 1BF

#### Structure, governance and management

The Association of Teachers of Singing is a CIO, formed on 1 November 2020. The governing document is available on our website [www.aotos.org.uk](http://www.aotos.org.uk).

The trustees are listed above and are normally elected by members at the Annual General Meeting (AGM) to form the council of trustees which manages the Association. There were four meetings in total during 2024; two online (14 January and 13 April) and two held in person (19 July and 1 November). The Association is primarily based in England and Wales, but runs occasional events in Scotland and has strong links to the European Voice Teachers Association (EVTA). We welcome any singing teacher who wish to join, regardless of geographical boundaries.

Trustees are elected for a term of office, which is three years in all cases apart from the Chairs who occupy a six-year cycle, as defined in the constitution.

## **Training**

The main training offering is currently our online Essentials course which continued to run successfully throughout the year. Courses are usually well subscribed and we offer bursaries for those that wish to attend but require additional financial support.

During 2024 as well as running the standard format course (weekly sessions online over 5 weeks) in both the Spring and Autumn terms, we also trialled an online intensive course in the first quarter as well as an in-person training day in June. Both were well received.

Efforts have been made to recruit additional course leaders to enable the course to continue to be run on a regular basis to keep up with demand.

Discussions regarding the development of further training courses are ongoing.

## **Continuing professional development**

Our Continuing Professional Development offering for members and non-members remains a core activity of the Association and during 2024 we held a number of face to face and online events.

Online training events were offered free to members. These events covered a wide range of topics including intentional practice, voice therapy, high performance coaching, conducting for singing teachers, ageing voices, and emotion in singing.

Three in person regional professional development area days were held across the country. The North area hosted an event on teaching authentic pop improvisation and harmony with BexX. The South West area hosted a day on practical approaches to teaching contemporary singers with Heather Baker. In Scotland, Kathleen Cronie lead a day focused on breaking down barriers to inclusion for singers.

Unfortunately, due to lack of take-up, planned area days in the Central and South East areas were cancelled.

Attendance at regional area days continues to be well below pre-pandemic levels. Engagement with membership suggests that these events are still valued, but this has not translated into bookings. Discussions are ongoing as to how we best serve members and non-members across the regions with appropriate events.

A residential summer conference was held at Yarnfield Park, Staffordshire on 20<sup>th</sup> and 21<sup>st</sup> July. The conference was well attended and the increased networking opportunities created by a residential conference were well received and appreciated by members. Bookings for the conference exceeded expectations meaning income from the event covered costs by a significant margin.

Our one-day Autumn Conference was again held at St Paul's Girls' School, Hammersmith on 2<sup>nd</sup> November, with a focus on Breathing. We trialled moving the conference from the Sunday to the Saturday due to issues with Sunday public transport in recent years. This proved successful and the conference was well attended.

Both conferences included abstract presentations to continue supporting links with the latest developments in voice and vocal pedagogy research. This initiative is proving very successful and we plan to continue this as part of our ongoing conference programmes.

We continue to produce a number of publications for members throughout the year, including regular newsletters and an Annual Review magazine. In June, we published the first Voices of AOTOS, an online and print compilation of the abstracts presented at our national conferences.

The launch of our new website includes a new resources area where all publications and online event recordings can be made available to members, as part of their membership benefits. The new site allows us greater control over the content of this section, and is an area we plan to continue to develop over the coming months and years.

An online survey of members was conducted over the summer to understand the wants and needs of the membership. The outcome of the survey has fed into our planning for future events.

## **Networking**

Our online members only Facebook group continues to be an active source of networking and support for the membership. Area Representatives also continue to engage with members in their local areas. It has become increasingly clear that the pod system of smaller groups of local members has not been utilised in recent times and therefore the decision was taken to stop supporting these groups from an administrative perspective for the time being. Discussions are ongoing as to how we can best provide networking opportunities for members which are accessible to them, be that online or in person.

## **Partnerships**

2024 was a big year for turning AOTOS' operations to face increasingly outwards. Our work began with more talks with our closest partners. Discussions were held with the British Voice

Association (BVA) to consider ways our organisations can support each other, including the possibility of joint events. This led to conversations with the Mark Allen Group publications about ways to raise AOTOS's profile including for AOTOS to be one of the featured organisations for Music Teacher Magazine's 2025 Health and Wellbeing column.

Contacts were solidified with St Paul's Girls' School through their newly appointed Director of Partnerships whereby this long-standing relationship was strengthened and extended through discussion of shared interests.

A new relationship was also developed with the Royal Ballet and Opera (formerly Royal Opera House) as the venue for the Association's 50th Anniversary Summer Conference and also to find common interests for future closer relationships between the two organisations including in the areas of healthy singing, music education, and outreach to include better pedagogy and research.

Connections were also made with Making Music to discuss the expansion of AOTOS's operations, as well as renew our commitment to Making Music's Singing Network.

These partnership changes have proved to be vital in a post-lockdown climate, where singing teachers are losing income - exacerbated by the adding of VAT to Independent School fees - and in which they are less able to pay for CPD and other events. AOTOS hopes that these partnerships will provide more numerous and more economical ways to serve our community.

With the appointment of a new Trustee with responsibility for Corporate Partnerships, we are looking again to build relationships with these and other organisations within the sector. To this end, we will be exhibiting at the Music and Drama Expo in Jan 2025.

### **European Voice Teachers Association (EVTA)**

The spring 2024 EVTA meeting was attended online by two members of the AOTOS council, with the stimulating discussion focused on the direction of the next Eurovox conference. This relationship was further strengthened through in person attendance at the EVTA Council meeting, held in September alongside PEVOC in Santander, Spain. The cost to have two in person attendees at this meeting was outweighed by the benefits of raising the profile of AOTOS within our international community. Cultivating more face-to-face relationships, enables us to bring our organisations ever closer as we seek to pursue common goals across borders.

### **Support team**

Our support team is vital to the smooth running of the organisation.

Our accountant oversees our fiscal position, advising on how best we can use the resources at our disposal. This allows us to create activities that benefit the members, whilst being financially responsible.

Our administrator manages our membership database, supports our trustees, liaises with the membership, creates content for our website and print publications and helps to manage online events.

2024 saw some significant changes in our operation, with the launch of the new brand and website, supported by a move to the new Customer Relations Management (CRM) system (Hubspot) for our membership database and finally a transition to QuickBooks Online for our accounting.

The transition to these new, industry standard platforms gives us confidence in both the data security and longevity of the technologies we are using to support our operation. Thanks must be made to Granite 5, who built our new website and supported our transition to Hubspot. They continue to provide web hosting and support. Additionally our thanks to GeminiBlue for their consultancy support in setting up and effectively using our new hubspot CRM. As we move forward with these new platforms we would like to express our huge thanks to Ian Anderson Gray of Select Performers who developed and hosted our original website and have provided much support to AOTOS over the past 15 or more years not least by driving us to embrace the opportunities created by engaging online with our membership and beyond. Thanks also to Caladine for setting up and supporting our transition to QuickBooks online. Final thanks go to our Administrator and Accountant for their work in making these transitions possible.

## **Membership**

At 31 December 2024, we had 663 standard paying members and 16 corporate members.

We also had non-paying members as follows:

67 students, 6 reciprocal corporates, 5 honorary presidents, 8 honorary life members, 22 emeritus members and 8 associate members.

## **Financial review**

The receipts and payments account for the year is listed on pages 7 and 8. The result is an excess of payments over receipts of £12,853, largely due to costs associated with the new website. The Association's total reserves (all unrestricted) stood at £88,444 at 31st December 2024.

## **Reserves**

It is the policy of the Association always to have one year's running costs in reserve. We also have a bursary fund which allows members who may be undergoing financial difficulties to apply for bursaries covering membership and events.

## **Public benefit**

The trustees believe that the activities outlined above meet the Commission's requirements.

Signed by order of the trustees



Pamela Sharp, Chair.

Approved by the Trustees - 23 June 2025

## Receipts and Payments Account for the Period from 1 January to 31 December 2024


Funds:		Unrestricted	Restricted	2024 Total	2023 Total
		£	£	£	£
<b>Receipts</b>					
	Notes				
Legacies		45.33		45.33	7,268.44
Operating Activities	Subscriptions	38,984.00		38,984.00	41,293.33
	Gift Aid Tax Repaid	-		-	4,635.81
	Summer (Annual) Conference	20,106.50		20,106.50	12,483.14
	Autumn Conference	3,965.00		3,965.00	3,970.00
	Online Events / Area Development Days	1,490.00		1,490.00	4,025.00
	Teacher Training (Essentials)	5,345.00		5,345.00	5,705.00
	Publications (Magazine) Income	-		-	-
	Designated Funds Income	-		-	-
	Miscellaneous (advertising and donations)	620.75		620.75	478.30
Interest Received		1,701.13		1,701.13	2,391.54
<b>Total Receipts</b>		<b>72,257.71</b>	<b>-</b>	<b>72,257.71</b>	<b>82,250.56</b>
<b>Payments</b>					
Costs: Activities	Summer (Annual) Conference	15,519.64		15,519.64	7,902.01
	Autumn Conference	2,115.86		2,115.86	3,537.26
	Magazine and Publications	3,514.00		3,514.00	7,960.00
	Online Events / Area Development Days	2,206.60		2,206.60	4,880.48
	Teacher Training (Essentials)	4,676.04		4,676.04	3,469.00
		<b>28,032.14</b>	<b>-</b>	<b>28,032.14</b>	<b>27,748.75</b>
Support	Advertising and PR	4,793.16		4,793.16	2,453.85
	Subscriptions	2,450.22		2,450.22	2,796.78
	Sundry	698.80	[a]	698.80	811.61
		<b>7,942.18</b>	<b>-</b>	<b>7,942.18</b>	<b>6,062.24</b>
Management	Meetings Expenses	2,097.77		2,097.77	1,323.28
	Travel	3,797.03		3,797.03	3,306.84
	Printing, Stationery and Telephone	286.97		286.97	172.58
	Postage and Carriage	153.05		153.05	182.69
	Administration	19,442.91		19,442.91	16,237.57
	Book-keeping	5,411.99		5,411.99	5,761.86
	Independent Examination	1,008.00		1,008.00	792.00
	Website and Database	13,826.48		13,826.48	19,395.00
	Legal and Professional fees	419.00		419.00	35.00
	Bank Charges	1,039.22		1,039.22	1,052.50
	Insurance	1,023.26		1,023.26	987.07
	Sundry	631.58		631.58	124.40
		<b>49,137.26</b>	<b>-</b>	<b>49,137.26</b>	<b>49,370.79</b>
<b>Total Payments</b>		<b>85,111.58</b>	<b>-</b>	<b>85,111.58</b>	<b>83,181.78</b>
<b>Net Receipts/Payments</b>		<b>(12,853.87)</b>	<b>-</b>	<b>(12,853.87)</b>	<b>(931.22)</b>
<b>Transfers between funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net monetary assets at start of period		101,298.82		101,298.82	102,230.04
<b>Net monetary assets at end of period</b>		<b>88,444.95</b>	<b>-</b>	<b>88,444.95</b>	<b>101,298.82</b>


Statement of Assets and Liabilities at 31 December 2024

Cash funds	31/12/2024	31/12/2023	31/12/2022
Current accounts	1,097.44	651.56	1,045.63
Deposit accounts	86,439.02	99,761.60	100,166.61
Bursary account	907.71	381.09	765.87
PayPal account	0.78	504.57	207.67
Stripe account	-	-	44.26
<b>Total cash funds</b>	<b>88,444.95</b>	<b>101,298.82</b>	<b>102,230.04</b>
This is split into:			
Unrestricted funds	88,444.95	101,298.82	102,230.04
Restricted funds	-	-	-
	<b>88,444.95</b>	<b>101,298.82</b>	<b>102,230.04</b>
<b>Debtors and prepayments</b>			
Prepayments	-	-	-
<b>Liabilities</b>			
Independent examination accrual	850.00		828.00
Other creditors (SPGS)	1,240.00	-	

Receipts & Payments Clarifications: [a] Archive storage and bursaries

Trustee Expenses - Note 1: During the period, 15 Trustees were reimbursed a total of £4,229.97 for out of pocket expenses

Approved:   
 Pamela Sharp

  
 Stephanie Blake

Chair 23/06/25

Accountant Date: 2/7/.....2025

## **Independent Examiner's Report to the trustees of the Association of Teachers of Singing**

I report to the trustees on my examination of the accounts of the Association of Teachers of Singing ("the Charity") for the period ended 31 December 2024, which are set out on pages 7 to 8.

### **Responsibilities and basis of report**

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Colin Dadswell FCA FCCA DChA**

Caladine Limited  
Chartered Certified Accountants  
Chantry House, 22 Upperton Road  
Eastbourne, BN21 1BF

Date: 03/07/2025

**ASSOCIATION OF TEACHERS OF SINGING**

England & Wales - Charity number 1190787

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# Accounts

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## Trustees Annual Report 2023

For the year ended 31 December 2023

### Introduction

We have now settled into our new charity status and have enjoyed a return to face to face meetings alongside a continuing on-line series of events.

### 1. Objectives

The objective of the charity is to advance, facilitate and promote education in the teaching of singing and connected subjects for the public benefit.

In the furtherance of the above objective, the Association shall have the powers:

1. To bring together, at annual conferences and other meetings, teachers of singing and other persons connected with the works of the Association.
2. To print, lend or distribute books, journals and sound or video recordings concerned with the Association on a non-profit basis,
3. To engage and pay any person or persons to supervise, organise and carry on the works of the Association in accordance with current legal requirements.

### 2. Activities

Although professional development lies at the heart of our organisation, there are two main streams of activities: a training stream and a continuing professional development strand (CPD). Recently, training has been offered through our accredited 'Essentials' online course. CPD offerings are based around face to face area days and national conferences. Members-only zoom events allow our community to share their expertise and experience in a more informal setting - subsequently, these recordings are added to our member resources library which can be accessed through the website. We publish regular newsletters and the "Annual Review" which is a print publication sent to the membership in December.

Training now occurs through a series of both face to face meetings, which during the year included two successful conferences, one of which was international being co-devised with our American counterparts NATS (National Association of Teachers of Singing). This was held in London over two days in June. This also had online participation available, and was agreed by the members to be a success. The second was a one-day conference focussing on preparing students for further education in music.

### 3. Administration

#### Trustees (CIO Charity Commission number 1190787)

Edwin Pitt Mansfield	Chair
Nicola-Jane Kemp	Past Chair
Pamela Sharp	Chair Elect
Jan Spooner Swabey	Secretary
Carrie Birmingham	North Area (resigned 13 July 2023) Conference Director (from 13 July 2023)
Julie Thompson	North Area (from 13 July 2023)
Adrienne Hale	South West Area (resigned 13 July 2023)
Jenna Brown	South West Area (from 13 July 2023)
Sarah Taylor	Central Area
Louisa Barry	South East Area
Kathleen Coubrough Ferguson	Scotland Area
Janet Shell	Communications Director
Joy Turner	Teacher Development Director
Louisa Morgan	Editor (from 13 July 2023)
Zoe Turner	Councillor at Large - Pods/Singers
Rachel Sherry	Councillor at Large – Corporates (resigned 14 March 2023)
Nicola Bowley	Councillor at Large - NYCGB and EVTA
Robert Lines	Councillor at Large - Online Co-ordinator

#### Support Team

Georgia Barrington	Administrator
Stephanie Blake	Accountant
Ian Anderson Gray	Webmaster

#### Principal address

2 Church Way, Worthing, West Sussex, BN13 1HD

## **Independent examiner**

Colin Dadswell FCA ACCA DChA, Chantry House, 22 Upperton Road, Eastbourne, BN21 1BF

## **Structure, governance and management**

The Association of Teachers of Singing is a CIO, formed on 1 November 2020. The governing document is available on our website [www.aotos.org.uk](http://www.aotos.org.uk).

The trustees are listed above and are normally elected by members at the Annual General Meeting (AGM) to form the council of trustees which manages the association. There were four meetings in total during 2023; two online (15 January and 12 April) and two held in person (2 June and 28 October). The Association is primarily based in England and Wales, but has strong links to the European Voice Teachers Association (EVTA). We welcome any singing teacher who wish to join, regardless of geographical boundaries.

Councillors are elected for a term of office, which is three years in all cases apart from the Chairs who occupy a six-year cycle, as defined in the constitution.

## **Training**

The main training offering is currently our online Essentials course which continued to run successfully throughout the year. Courses are usually well subscribed and we offer bursaries for those that wish to attend but require additional financial support. From January, the course was developed to offer five sessions rather than the previous four. We offered four courses in total: one five weekly course each term, and a new initiative was an intensive course, where the sessions were delivered over a weekend. Planning also started for a live teacher training day which is scheduled to run in the second/third quarter of 2024. We very much hope to be able to continue to develop our training products throughout 2024.

## **Continuing professional development**

Professional development is at the heart of our charitable aim and during 2023 we held a number of face to face and three online events. Online training events were offered free to members. These events covered a wide range of topics including: exams, repertoire choices, dealing with Contemporary commercial music (CCM) pop influences, supporting non-binary and transgender students.

Six area days were held in different areas of the UK and proved to be popular although numbers attending face to face events are still lower than pre-pandemic:

North, February: The Singing Teacher's Guide to Healthy Speech for Themselves and their Students with Sally Dennis;

South West, February: An Integrative Approach to Vocal Health: Ethics, Knowledge and Empowerment with Jenna Brown;

Scotland, March: It's only a larynx; demystifying MT & CCM with Emma Trow;

South East, April: Breaking down vocal barriers with movement with Chris Johnson;

Central, April: Notes from the Voice Clinic with Lynne Wayman;

Scotland, November: It's only a larynx; demystifying MT & CCM with Emma Trow (repeated, due to its previous success).

The summer conference was a collaboration with NATS (National Association of Singing Teachers - USA) and EVTA (European Voice Teachers Association). The event was well supported, attracting a global audience of over 100 from Europe, America and India. This event featured a new innovation in the form of a *call for abstracts*. This allowed anyone from our community to submit a paper for presentation at conference, six of which were selected by a panel. This proved a popular initiative and is being continued through future conferences. We will be issuing the full articles in 2024 through a new publication - *Voices of AOTOS*. This is not to be a peer reviewed journal but simply a chance for our membership to share their expertise and widen their knowledge. The smaller Autumn conference was also well received, again with a diverse set of presentations, although transport difficulties nowadays often means that there are more on-line participants than in person attendees.

## Network

The Area Representatives are the first point contact for members but our members connect with each other through localised groups known as Pods and through the private online Facebook forum. Pods provide support and advice from local members, and now with the Student and New Teacher pods providing opportunities to meet with peers at the same career stage. There is room for more development in this area and our new area representatives are working to build on these.

## Support team

Our support team is vital to the smooth running of the organisation. Our accountant oversees our fiscal position, advising on how best we can use the resources at our disposal. This allows us to create activities that benefit the members, whilst being financially responsible. Our administrator supports our trustees, liaises with the membership, creates content for our website and print publications and helps to manage online events. Select Performers have managed our website throughout the past decade, but the trustees decided, at the summer meeting in 2023, to build a new website and move to provider Granite 5. Much work has been done behind the scenes to ensure the build is beneficial to members. The newly implemented database system will allow our administrative processes to run with greater efficiency and ultimately save on administration costs. We would like to thank Ian Anderson Gray, and all at Select Performers, for their work with us and ensuring the handover has been frictionless. As part of this project, the Association has also undergone a rebrand which will be launched in early 2024. We would like to thank Design Kind for their work on this.

## Membership

At 31 December 2023, we had 693 standard paying members and 17 corporate members.

We also had non-paying members as follows:

48 students, 7 reciprocal corporates, 7 honorary presidents, 8 honorary life members, 25 emeritus members and 7 associate members.

### **Financial review**

The receipts and payments account for the year is listed on pages 7 and 8. The result is an excess of payments over receipts of £931. The association's total reserves (all unrestricted) stood at £101,298 at 31 December 2023.

### **Reserves**

It is the policy of the Association always to have one year's running costs in reserve. We also have a bursary fund which allows members who may be undergoing financial difficulties to apply for bursaries covering membership and events.

### **Public benefit**

The trustees believe that the activities outlined above meet the Commission's requirements.

Signed by order of the trustees



Edwin Pitt Mansfield, Chair

Approved by the Trustees – 13 April 2024

## **Independent Examiner's Report to the trustees of the Association of Teachers of Singing**

I report to the trustees on my examination of the accounts of the Association of Teachers of Singing ("the Charity") for the period ended 31 December 2023, which are set out on pages 7 to 8.

### **Responsibilities and basis of report**

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Colin Dadswell FCA ACCA DChA**

Caladine Limited  
Chartered Certified Accountants  
Chantry House, 22 Upperton Road  
Eastbourne, BN21 1BF

Date: 17/06/2024

## Receipts and Payments Account for the Period from 1 January to 31 December 2023

Funds:		Unrestricted	Restricted	2023 Total	2022 Total
		£	£	£	£
<b>Receipts</b>					
	Notes				
Legacies		7,268.44		7,268.44	20.00
Operating Activities	Subscriptions	41,293.33		41,293.33	41,306.62
	Gift Aid Tax Repaid	4,635.81		4,635.81	166.05
	Summer (Annual) Conference	12,483.14		12,483.14	35,437.00
	Autumn Conference	3,970.00		3,970.00	4,079.00
	Online Events / Area Development Days	4,025.00		4,025.00	1,313.75
	Teacher Training (Essentials) & Pathways	5,705.00		5,705.00	2,335.00
	Publications (Magazine) Income	-		-	100.00
	Designated Funds Income	-		-	-
	Miscellaneous (advertising and donations)	478.30		478.30	852.00
Interest Received		2,391.54		2,391.54	423.71
<b>Total Receipts</b>		<b>82,250.56</b>	<b>-</b>	<b>82,250.56</b>	<b>86,033.13</b>
<b>Payments</b>					
Costs: Activities	Summer (Annual) Conference	7,902.01		7,902.01	35,104.70
	Autumn Conference	3,537.26		3,537.26	1,074.93
	Magazine & Publications	7,960.00		7,960.00	5,611.60
	Online Events / Area Development Days	4,880.48		4,880.48	2,698.43
	Teacher Training & Pathways	3,469.00		3,469.00	3,669.00
		<b>27,748.75</b>	<b>-</b>	<b>27,748.75</b>	<b>48,158.66</b>
Support	Advertising & PR	2,453.85		2,453.85	3,136.87
	Subscriptions	2,796.78		2,796.78	2,491.26
	Sundry	811.61	[a]	811.61	1,416.20
		<b>6,062.24</b>	<b>-</b>	<b>6,062.24</b>	<b>7,044.33</b>
Management	Meetings Expenses	1,323.28		1,323.28	1,521.93
	Travel	3,306.84		3,306.84	2,510.64
	Printing & Stationery	172.58		172.58	63.75
	Postage & Carriage	182.69		182.69	166.89
	Administration	16,237.57		16,237.57	15,103.55
	Book-keeping	5,761.86		5,761.86	6,114.86
	Independent Examination	792.00		792.00	762.00
	Website & Database	19,395.00		19,395.00	2,805.00
	Legal and Professional fees	35.00		35.00	1,316.00
	Bank Charges	1,052.50		1,052.50	1,263.91
	Insurance	987.07		987.07	920.83
	Sundry	124.40		124.40	237.92
		<b>49,370.79</b>	<b>-</b>	<b>49,370.79</b>	<b>32,787.28</b>
<b>Total Payments</b>		<b>83,181.78</b>	<b>-</b>	<b>83,181.78</b>	<b>87,990.27</b>
<b>Net Receipts/Payments</b>		<b>(931.22)</b>	<b>-</b>	<b>(931.22)</b>	<b>(1,957.14)</b>
<b>Transfers between funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net monetary assets at start of period		102,230.04		104,187.15	104,187.15
<b>Net monetary assets at end of period</b>		<b>101,298.82</b>	<b>-</b>	<b>103,255.93</b>	<b>102,230.04</b>

Statement of Assets and Liabilities at 31 December 2023

Cash funds	<u>31/12/2023</u>	<u>31/12/2022</u>	<u>31/12/2021</u>
Current accounts	651.56	1,045.63	14,427.61
Deposit accounts	99,761.60	100,166.61	88,009.74
Bursary account	381.09	765.87	1,002.63
PayPal account	504.57	207.67	313.85
Stripe account	-	44.26	433.32
Total cash funds	<u>101,298.82</u>	<u>102,230.04</u>	<u>104,187.15</u>
This is split into:			
Unrestricted funds	101,298.82	102,230.04	104,187.15
Restricted funds	-	-	-
	<u>101,298.82</u>	<u>102,230.04</u>	<u>104,187.15</u>
<b>Debtors and prepayments</b>			
Prepayments	-	-	-
<b>Liabilities</b>			
Independent examination accrual	828.00	792.00	
Other creditors	180.00	-	

Receipts & Payments Clarifications: [a] Archive storage, and bursaries for Membership, Covid and Essentials

Trustee Expenses - Note 1: During the period, 13 Trustees were reimbursed a total of £4,563.52 for out of pocket expenses

Approved: Edwin Pitt Mansfield Chair  
 Edwin Pitt Mansfield

S Blake Accountant  
 Stephanie Blake

Date: 20th May 2024

**ASSOCIATION OF TEACHERS OF SINGING**

England & Wales - Charity number 1190787

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# Accounts

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## **Trustees Annual Report 2022**

For the year ended 31 December 2022

### Introduction

We have now settled into our new charity status and have enjoyed a return to face-to-face meetings alongside a continuing on-line series of events.

### **1. Objectives**

The objective of the charity is to advance, facilitate and promote education in the teaching of singing and connected subjects for the public benefit.

In the furtherance of the above objective, the Association shall have the powers:

1. To bring together, at annual conferences and other meetings, teachers of singing and other persons connected with the works of the Association.
2. To print, lend or distribute books, journals and sound or video recordings concerned with the Association on a non-profit basis,
3. To engage and pay any person or persons to supervise, organise and carry on the works of the Association in accordance with current legal requirements.

### **2. Activities**

There are two main streams of activities: a training stream and a continuing professional development strand (CPD). Recently, training has been offered through our newly devised and accredited 'Essentials' online course, which has continued to run successfully since its inception in September 2021. CPD occurs through a series of both face-to-face meetings, which included two successful conferences in 2022. The first was held at Clare College in Cambridge over three days in the summer. This also had online participation available, and was agreed to be a success by those who attended. The second was a one-day Autumn conference focussing on scientific questions relating to teaching, the development of the voice and promoting a wider knowledge of psychology within music education.

### 3. Administration

#### Trustees (CIO Charity Commission number 1190787)

Edwin Pitt Mansfield	Chair Elect and Chair (from 22 July 2022)
Nicola-Jane Kemp	Chair and Past Chair (from 22 July 2022)
Heidi Pegler	Past Chair (resigned 22 July 2022)
Pamela Sharp	Editor and Chair Elect (from 22 July 2022)
Jan Spooner Swabey	Secretary
Carrie Birmingham	North Area
Adrienne Hale	South West Area
Sarah Taylor	Central Area
Nicola Duncombe	South East Area (resigned 12 May 2022))
Louisa Barry	South East Area (from 30 October 2022)
Kathleen Coubrough Ferguson	Scotland Area
Janice V Thompson	Conference Director (resigned 30 December 2022)
Janet Shell	Communications Director
Joy Turner	Teacher Development Director (from 22 July 2022)
Zoe Turner	Councillor at Large - Pods/Singers
Rachel Sherry	Councillor at Large - Corporates
Nicola Bowley	Councillor at Large - NYCGB and EVTA
Charlotte Jones	Councillor at Large (resigned 2 April 2022)
Robert Lines	Councillor at Large - Online Co-ordinator (from 22 July 2022)

#### Support Team

Georgia Barrington	Administrator
Stephanie Blake	Accountant
Ian Anderson Gray	Webmaster

#### Principal address

2 Church Way, Worthing, West Sussex, BN13 1HD

## Independent examiner

Colin Dadswell FCA ACCA DChA, Chantry House, 22 Upperton Road, Eastbourne, BN21 1BF

## Structure, governance and management

The Association of Teachers of Singing is now a CIO, formed on 1 November 2020. The governing document is available on our website [www.aotos.org.uk](http://www.aotos.org.uk) and was updated on 23 May 2020, in preparation for the transfer to a CIO.

The trustees are listed above and are normally elected by members at the Annual General Meeting (AGM) to form the council of trustees which manages the association. During 2022, two online trustee meetings took place in January and April, and two in person meetings were held in July and October.

The Association is primarily based in the United Kingdom but has strong links to the European Voice Teachers Association (EVTA).

There is a succession policy in place to ensure continuity and smooth changeovers. Councillors are elected for a term of office as defined in the constitution.

## Training

We now have a new teacher development director and the Essentials course has already run once under her tenure, with more courses planned for the New Year including a possible in-person follow up day.

## Continuing professional development

A number of online training events were held during the year, several of them free to members, in addition to the conferences. The council were given training in unconscious bias as part of the January away day (online). Online meetings covered topics such as auditions for conservatoires, Rock and Pop exams, Bel Canto boot camp, music festivals and adjudicating, and physiology. Live events were planned in several areas but not all ran due to lack of support. This was probably an after-effect of the lockdown. Those that ran were well received. The Summer conference had a full programme of varied sessions covering some science developments, music education, diversity, nutrition for singers, mental health issues and many more. Much was live streamed and was also available on the website for a limited time. The smaller Autumn conference was also well received, again with a diverse set of presentations.

## Pods

These smaller (and historically local) units have really come into their own with online meetings providing support and advice from local members, and now with the Student and New Teacher pods providing opportunities to meet with peers at the same career stage.

## Support team

Our support team is vital to the smooth running of the organisation. Georgia Barrington has finally had a chance to meet the trustees in person and members are also getting to know her. She fulfils a demanding role of managing our online events, and more recently booking for proposed live events very well, now with support from new Councillor at Large, Rob Lines. Stephanie Blake continues to manage our finances very carefully and to keep us very well informed. We are now in the process of reclaiming Gift Aid, and all members have been asked to allow the association to reclaim Gift Aid under the new charity. Ian Anderson Gray has been involved in management of the website, working alongside Georgia Barrington.

## Membership

At 31 December 2022, we had 706 standard paying members and 13 corporate members.

We also had non-paying members as follows:

45 students, 7 reciprocal corporates, 8 honorary presidents, 8 honorary life members, 23 emeritus members and 7 associate members.

## Financial review

The receipts and payments account for the year is listed on pages 6 and 7. The result is an excess of payments over receipts of £1,957. The association's total reserves (all unrestricted) stood at £102,230 at 31 December 2022.

## Reserves

It is the policy of the Association always to have one year's running costs in reserve. We also now have a Covid bursary fund which was generously supported by members during the pandemic, and money remains in this fund which will be used to allow members affected by Covid to attend the proposed live conference in the coming year.

## Public benefit

The trustees believe that the activities outlined above meet the Commission's requirements.

Signed by order of the trustees



Edwin Pitt Mansfield, Chair

Approved by the Trustees – 12/04/2023

## **Independent Examiner's Report to the trustees of the Association of Teachers of Singing**

I report to the trustees on my examination of the accounts of the Association of Teachers of Singing ("the Charity") for the period ended 31 December 2022, which are set out on pages 6 to 7.

### **Responsibilities and basis of report**

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

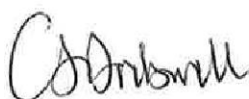
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Colin Dadswell FCA ACCA DChA**

Caladine Limited  
Chartered Certified Accountants  
Chantry House, 22 Upperton Road  
Eastbourne, BN21 1BF

Date: 09/05/2023

Receipts and Payments Account for the Period from 1 January to 31 December 2022

Funds:		Unrestricted	Restricted	2022 Total	1/11/20 to 31/12/21 Total
		£	£	£	£
<b>Receipts</b>					
	Notes				
Legacy - the late Dorothy Richardson		20.00		20.00	100.00
Operating Activities	Subscriptions	41,306.62		41,306.62	38,353.64
	Gift Aid Tax Repaid	166.05		166.05	-
	Summer (Annual) Conference	35,437.00		35,437.00	-
	Autumn Conference	4,079.00		4,079.00	6,610.00
	Online Events / Area Development Days	1,313.75		1,313.75	5,680.00
	Teacher Training (Essentials) & Pathways	2,335.00		2,335.00	3,245.00
	Publications (Magazine) Income	100.00		100.00	260.00
	Designated Funds Income	-		-	-
	Miscellaneous (advertising and donations)	852.00		852.00	15,440.00
Interest Received		423.71		423.71	9.89
<b>Total Receipts</b>		<b>86,033.13</b>	<b>-</b>	<b>86,033.13</b>	<b>69,698.53</b>
<b>Payments</b>					
Costs: Activities	Summer (Annual) Conference	35,104.70		35,104.70	2,900.00
	Autumn Conference	1,074.93		1,074.93	3,467.05
	Magazine & Publications	5,611.60		5,611.60	4,775.00
	Online Events / Area Development Days	2,698.43		2,698.43	620.69
	Teacher Training & Pathways	3,669.00		3,669.00	6,594.04
	Eurovox2020 expenses	-		-	-
		<b>48,158.66</b>	<b>-</b>	<b>48,158.66</b>	<b>18,356.78</b>
Support	Advertising & PR	3,136.87		3,136.87	3,871.69
	Subscriptions	2,491.26		2,491.26	2,987.63
	Sundry	1,416.20	[a]	1,416.20	1,755.30
		<b>7,044.33</b>	<b>-</b>	<b>7,044.33</b>	<b>8,614.62</b>
Management	Meetings Expenses	1,521.93		1,521.93	866.14
	Travel	2,510.64		2,510.64	660.04
	Printing & Stationery	63.75		63.75	101.84
	Postage & Carriage	166.89		166.89	145.90
	Administration	15,103.55		15,103.55	14,872.25
	Book-keeping	6,114.86		6,114.86	3,707.00
	Independent Examination	762.00		762.00	744.00
	Website & Database	2,805.00		2,805.00	4,465.00
	Legal and Professional fees	1,316.00		1,316.00	1,255.00
	Bank Charges	1,263.91		1,263.91	810.36
	Insurance	920.83		920.83	798.32
	Sundry	237.92		237.92	58.80
		<b>32,787.29</b>	<b>-</b>	<b>32,787.29</b>	<b>28,484.65</b>
<b>Total Payments</b>		<b>87,990.27</b>	<b>-</b>	<b>87,990.27</b>	<b>55,456.05</b>
<b>Net Receipts/Payments</b>		<b>(1,957.14)</b>	<b>-</b>	<b>(1,957.14)</b>	<b>14,242.48</b>
<b>Transfers between funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net monetary assets at start of period</b>		<b>104,187.15</b>		<b>104,187.15</b>	<b>89,944.67</b>
<b>Net monetary assets at end of period</b>		<b>102,230.01</b>	<b>-</b>	<b>102,230.01</b>	<b>104,187.15</b>

**Association of Teachers of Singing**

**Charity Number 1190787**

**Statement of Assets and Liabilities at 31 December 2022**

<b>Cash funds</b>	<u>31/12/2022</u>	<u>31/12/2021</u>	<u>31/12/2020</u>
Current accounts	1,045.63	14,427.61	678.12
Deposit accounts	100,166.58	88,009.74	85,050.63
Bursary account	765.87	1,002.63	1,057.51
PayPal account	207.67	313.85	67.69
Stripe account	44.26	433.32	-
Total cash funds	<u>102,230.01</u>	<u>104,187.15</u>	<u>86,853.95</u>
This is split into:			
Unrestricted funds	102,230.01	104,187.15	86,853.95
Restricted funds	-	-	-
	<u>102,230.01</u>	<u>104,187.15</u>	<u>86,853.95</u>

**Debtors and prepayments**

Prepayments

- - -

**Liabilities**

Independent examination accrual

770.00

762.00

Other creditors

-

-

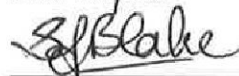
**Receipts & Payments Clarifications: [a] Archive storage, Educare e-Learning Licence and Essentials course and SW Day bursaries**

**Trustee Expenses - Note 1: During the period, 13 Trustees were reimbursed a total of £3,813.30 for out of pocket expenses**

Approved:

  
Edwin Pitt Mansfield

Chair

  
Stephanie Blake

Accountant

Date: 12/04/23 2023

**ASSOCIATION OF TEACHERS OF SINGING**

England & Wales - Charity number 1190787

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# Accounts

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## **Trustees Annual Report 2021**

### **For the year ended 31 December 2021**

#### **Introduction**

This was the first full period as a Charitable Incorporated Organisation (CIO), and the accounts reflect the period of operation from 1 November 2020 to 31 December 2021.

#### **1. Objectives**

The objective of the charity is to advance, facilitate and promote education in the teaching of singing and connected subjects for the public benefit.

In the furtherance of the above objective, the Association shall have the powers:

1. to bring together, at annual conferences and other meetings, teachers of singing and other persons connected with the works of the Association;
2. to print, lend or distribute books, journals and sound or video recordings concerned with the Association on a non-profit basis;
3. to engage and pay any person or persons to supervise, organise and carry on the works of the Association in accordance with current legal requirements.

#### **2. Activities**

There are two main streams of activities: a training strand and a continuing professional development strand (CPD). Recently, training has been offered through our newly-devised and accredited 'Essentials' online course, which has now run successfully several times since its inception in September 2021. CPD now occurs through a series of online webinars, meetings and conferences, including a live conference held in London at the end of October 2021. This conference also offered online participation and streaming, and was agreed by the members to be a success.

#### **3. Administration**

##### **Trustees (CIO Charity Commission number 1190787)**

Chair	Nicola-Jane Kemp (appointed 10/08/20)
Past Chair	Heidi Pegler (appointed 10/08/20)
Chair Elect	Edwin Pitt Mansfield (appointed 10/08/20)
Secretary	Jan Spooner Swabey (appointed 10/08/20)
North Area Rep	Carrie Birmingham (appointed 10/08/20)

South West Area Rep	Adrienne Hale (appointed 10/08/20)
Central Area Rep	Sarah Taylor (appointed 10/08/20)
South East Area Rep	Nicola Duncombe (appointed 06/09/20)
Scotland Area Rep	Kathleen Coubrough Ferguson (appointed as trustee 10/08/20, elected as Scotland Area Rep 11/07/21)
Conference Director	Janice V Thompson (appointed 10/08/20)
Communications Director	Janet Shell (appointed 10/08/20)
Councillors at Large	Zoe Turner (appointed 10/08/20) Rachel Sherry (appointed 10/08/20) Nicola Bowley (co-opted 09/04/2021) Charlotte Jones (co-opted 09/04/2021)
Editor	Pamela Sharp (co-opted 10/01/2021)

As directed-by our legal advisor, all trustees except Chair, Chair Elect and Past Chair resigned and were re-elected at the AGM held via Zoom on 11 July 2021, and all co-options were ratified, except Kathleen Coubrough Ferguson who resigned as Councillor at Large and was re-elected as Area Representative for Scotland, a new role approved by the trustees on 9 April 2021.

## Support Team

Accountant	Stephanie Blake
Administrator	Georgia Barrington
Webmaster	Ian Anderson Gray

## Principal address

2 Church Way, Worthing, West Sussex, BN13 1HD

## Independent examiner

Colin Dadswell FCA ACCA DChA, Chantry House, 22 Upperton Road, Eastbourne, BN21 1BF

## Structure, governance and management

The Association of Teachers of Singing is a CIO, formed on 1 November 2020. The governing document is available on the website [www.aotos.org.uk](http://www.aotos.org.uk) and was updated on 23 May 2020, in preparation for the transition to a CIO.

The trustees are listed above and are normally elected by members at the Annual General Meeting (AGM) to form the Council which manages the Association. There were three online meetings of the trustees during 2021 and one in-person meeting held in October 2021.

The Association is primarily based in the United Kingdom but has strong links to the European Voice Teachers Association (EVTA).

There is a succession policy in place to ensure continuity and smooth changeovers. Councillors are elected for a term of office as defined in the constitution.

## Training

During the year, the new 'Essentials' teacher development programme was developed by a sub-committee led by Past Chair Heidi Pegler and Conference Director Janice Thompson. Accreditation was sought and obtained for this new online training course which is now running. It has been well-received by participants and work has now begun on a follow-up course for more established teachers. This work was funded using the legacy received last year from the estate of the late Dorothy Richardson, which has also enabled us to offer a bursary each time the course runs, to cover the cost for one participant. We have also received a generous donation from Eileen Price, a founder member of AOTOS, which will be used for the future development of training courses.

## Continuing professional development

A number of online training events were held during the year, several of them free to members. These included a symposium on Semi Occluded Vocal Tract (SOVT) work with international speakers, an online discussion of the future of Musical Theatre and a webinar on Diversity. At the live conference in October the main theme was teaching the male voice at all ages.

## Pods

These smaller (and historically local) units have really come into their own with online meetings providing support and advice from local members, and now with the Student and New Teacher pods providing opportunities to meet with peers at the same stage of their career.

## Support team

Our freelance support team is vital to the smooth running of the organisation. Stephanie Blake continues to manage our finances carefully and keep us very well informed. During the year she has been involved with transferring our finances to the CAF bank, which has proved more arduous than was anticipated. It has also delayed us in reclaiming Gift Aid for 2020, which will eventually be added to our income. Georgia Barrington finally had the opportunity to meet the trustees in person in October and is fulfilling a demanding role of managing the membership and developing systems for booking online and, more recently, live events. Ian Anderson Gray has been involved with management of the website, working alongside the administrator.

During the last two years we have also had support from Sarah Chiappini LLB, who provided legal guidance during our transition from unincorporated charity to CIO.

## Membership

On 31 December 2021, our membership was 871

Paying members:

- 750 standard members
- 17 corporate members

Non-paying members:

- 50 students
- 7 reciprocal corporates
- 6 honorary presidents
- 7 life members
- 22 emeritus
- 9 associate
- 3 support team

## Financial review

The receipts and payments account for the period from 1 November 2020 to 31 December 2021 is listed on pages 6 to 7. The result is an excess of receipts over payments of £14,242. The Association's total reserves (all unrestricted) stood at £104,187 at 31 December 2021. Included in the income is an unrestricted donation of £15,000 from Eileen Price.

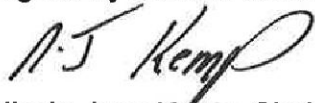
## Reserves

It is the policy of the Association to have one year's running costs in reserve at any time. There is now also a small Covid bursary fund which was generously supported by members during the pandemic, and money remains in this fund which will be used to allow members affected by Covid to attend the proposed live conference in the coming year.

## Public benefit

The trustees believe that the activities outlined above meet the Commission's requirements.

Signed by order of the trustees



Nicola-Jane Kemp, Chair

Approved by the Trustees (2 April 2022)

## **Independent Examiner's Report to the trustees of the Association of Teachers of Singing**

I report to the trustees on my examination of the accounts of the Association of Teachers of Singing ("the Charity") for the period ended 31 December 2021, which are set out on pages 6 to 7.

### **Responsibilities and basis of report**

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

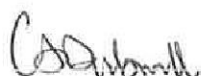
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Colin Dadswell FCA ACCA DChA**

Caladine Limited  
Chartered Certified Accountants  
Chantry House, 22 Upperton Road  
Eastbourne, BN21 1BF

Date: 03/05/2022

**Association of Teachers of Singing**

**Charity Number 1190787**

**Receipts and Payments Account for the Period from 1 November 2020 to 31 December 2021**

Funds:	1/11/20 to 31/12/21		1/11/20 to 31/12/21
	Unrestricted	Restricted	Total
	£	£	£
<b>Receipts</b>			
	Notes		
Additional Legacy - the late Dorothy Richardson	100.00		100.00
Operating Activities			
Subscriptions	38,353.64		38,353.64
Gift Aid Tax Repaid	-		-
Annual Summer Conference	-		-
Autumn Conference	6,610.00		6,610.00
Online Events / Area Development Days	5,680.00		5,680.00
Teacher Training (Essentials) & Pathways	3,245.00		3,245.00
Publications (Magazine) Income	260.00		260.00
Designated Funds Income	-		-
Miscellaneous (advertising and donations)	15,440.00		15,440.00
Interest Received	9.89		9.89
<b>Total Receipts</b>	<b>69,698.53</b>	<b>-</b>	<b>69,698.53</b>
<b>Payments</b>			
Costs: Activities			
Annual Summer Conference	2,966.99		2,966.99
Autumn Conference	3,467.05		3,467.05
Magazine & Publications	4,775.00		4,775.00
Online Events / Area Development Days	620.69		620.69
Teacher Training & Pathways	6,594.04		6,594.04
	<b>18,423.77</b>	<b>-</b>	<b>18,423.77</b>
Support			
Advertising & PR	3,871.69		3,871.69
Subscriptions	2,987.63		2,987.63
Sundry	[a] 1,755.30		1,755.30
	<b>8,614.62</b>	<b>-</b>	<b>8,614.62</b>
Management Meetings Expenses	799.15		799.15
Travel	660.04		660.04
Printing & Stationery	101.84		101.84
Postage & Carriage	145.90		145.90
Administration	14,872.25		14,872.25
Book-keeping	3,707.00		3,707.00
Independent Examination	744.00		744.00
Website & Database	4,465.00		4,465.00
Legal and Professional fees	1,255.00		1,255.00
Bank Charges	810.36		810.36
Insurance	798.32		798.32
Sundry	58.80		58.80
	<b>28,417.66</b>	<b>-</b>	<b>28,417.66</b>
<b>Total Payments</b>	<b>55,456.05</b>	<b>-</b>	<b>55,456.05</b>
<b>Net Receipts/Payments</b>	<b>14,242.48</b>	<b>-</b>	<b>14,242.48</b>
<b>Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net monetary assets transferred in from former charitable trust	89,944.67		89,944.67
<b>Net monetary assets at end of period</b>	<b>104,187.15</b>	<b>-</b>	<b>104,187.15</b>

