

## Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2022

To: 31<sup>st</sup> March 2023

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

### Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The object of the CIO, for the public benefit, is the promotion of the conservation, protection and improvement of the physical and natural environment and promoting the prudent use of natural resources, in the Holme Valley and its environs, in South Kirklees, West Yorkshire, in particular by:</p> <ol style="list-style-type: none"> <li>1) promoting good practice and raising awareness and educating the public about the causes and impact of climate change and climate change actions;</li> <li>2) acting as a recourse for community groups and initiatives to help and facilitate local climate action which will enable the community to adapt to and mitigate the adverse impacts of climate change; and</li> <li>3) promoting the study and research into the causes and impacts of climate change and making the useful results available within the community and beyond.</li> </ol>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Trustees have been establishing the charity operations by publicising our actions, developing relationships with local community organisations and businesses, and bidding for funding with them. A number of climate action projects have been funded and supported in the period. The Trustees have also been developing our organisation, its policies and procedures, and addressing our governance needs.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees have had due regard to the guidance issued by the Charity Commission regarding public benefit.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

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Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Trustees have been raising awareness locally in the Holme Valley about the charity and the need for climate action, developing relationships with local organisations to promote their climate action, and bidding for project funding with them. A number of local climate action projects have been funded and/or supported during the period.
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## Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial review

Review of the charity's financial position at the end of the period	Para 1.21	During the year, the Trustees received an income of <b>£17,601</b> , with <b>£18,358</b> expenditure. Fund balance at the end of year was <b>£21,485</b> including funds brought forward from previous year. The unrestricted funds held at the end of year were <b>£8,872</b> .
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees policy is to hold sufficient reserves to cover its recurrent cost for at least 3 months
Amount of reserves held	Para 1.22	At 31 March 2023, no specific level of reserves were held, but the unrestricted funds available amounted to <b>£8,872.</b>
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum and articles of association etc	Para 1.25	CIO Foundation model constitution as registered with Charity Commission
How is the charity constituted? for example limited company, unincorporated association, CIO	Para 1.25	CIO – Charitable Incorporated Organisation

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Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The five founder Trustees including the two ex-officio trustees were confirmed as appointed by Management Board at the first Board meeting on 15 <sup>th</sup> September 2020. Further Trustees have been appointed by the Management Board.
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### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and administrative details

Charity name	<b>Holme Valley Climate Action Partnership Ltd</b>
Other name the charity uses	<b>HVCAP CIO</b>
Registered charity number	<b>1190733</b>
Charity's principal address	<b>Overbrook House, Holt Lane, Holmfirth HD93BW</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Frances Bennett	Chair		Management Board
2	John Queening	Secretary/Acting Treasurer		Management Board
4	Moses Crook			Management Board
5	Greta Bradley			Management Board
6	Peter Van Ruiten	Vice-Chair		Management Board

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From: 1<sup>st</sup> April 2022

To: 31<sup>st</sup> March 2023

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

Corporate trustees – names of the directors at the date the report was approved

Director name	
N/A	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
N/A	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

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From: 1<sup>st</sup> April 2022

To: 31<sup>st</sup> March 2023

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

### Names and addresses of advisers (optional information)

Type of adviser	Name	Address
Banking	Triodos Bank	Deanery Road, Bristol BS1 5AS.

### Name of chief executive or names of senior staff members (optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

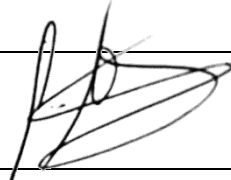
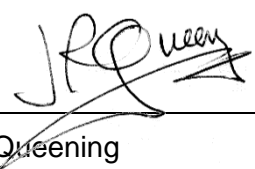
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## Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	Peter Van Ruiten	John Queening
Position (for example Secretary, Chair, etc)	Vice-Chair	Secretary/ Acting Treasurer

1. HVCAP Charity was established in September 2020, and has prepared a Statement of Financial Activities (SOFA) for the Financial year FY2022-23 to 31 March 2023 and a Balance Sheet at that date.
2. During the year, HVCAP received income of **£17,601**, broken down as follows:

<i>Unrestricted funds:</i>	
Grants	£0
Donations – from HoTT and MW	£5,195
Interest	£130
Gift Aid	£0
Sales – Staff time services to partners	£4,184
Total	£9,509
<i>Restricted Funds:</i>	
Donations – from HoTT and MW	£8,093
	£8,093
<b>Total Income</b>	<b>£17,601</b>

3. During the year, expenditure was **£18,358**, broken down as follows:

<i>Unrestricted funds:</i>	
Staff costs - salaries etc – for p/t Development Workers	£11,518
Contractors	£1,650
Insurances – covering 2 years	£1,029
Marketing & publicity	£43
Room and venue hire	£266
Office & administration	£104
Materials & resources	£106
Bank charges	£96
Total	£12
	£14,823
<i>Restricted Funds:</i>	
Staff costs - salaries etc – for p/t Development Workers	£1,158
Contractors - Land use project work	£1,972
Room and venue hire	£405
Total	£3,535
<b>Total Expenditure</b>	<b>£18,358</b>

4. Fund balance at 31<sup>st</sup> March 2023, including funds carried forward from FY2020-22 was **£21,485**
5. At 31 March 2023, no specific level of reserves were held, but the unrestricted funds available amounted to **£8,872**.

HOLME VALLEY CLIMATE ACTION PARTNERSHIP

# Statement of Financial Activities (SOFA)

(including summary income and expenditure account)

FY2022-23 Year to date - for the 12 months to 31st March 2023

	2022-23	2022-23	2022-23	2022-23 Analysis					
	Unrestricted	Restricted	Total	Restricted Projects					
	Funds	Funds	Funds	Land Use	Energy	Cycling	Repair Cafe	Edibles	Aff Warmth
	£	£	£	£	£	£	£	£	£
<b>Income from:</b>									
Grants	-	-	-	-	-	-	-	-	-
Donations	5,195	8,093	13,288	-	-	194	2,399	500	5,000
Gift Aid	-	-	-	-	-	-	-	-	-
Sales and fees	4,184	-	4,184	-	-	-	-	-	-
Bank interest	130	-	130	-	-	-	-	-	-
<b>Total income</b>	<b>9,509</b>	<b>8,093</b>	<b>17,601</b>	<b>-</b>	<b>-</b>	<b>194</b>	<b>2,399</b>	<b>500</b>	<b>5,000</b>
<b>Expenditure on:</b>									
Salaries NICs and pensions	11,518	1,158	12,676	-	-	-	-	-	1,158
Contractors	1,650	1,972	3,622	1,972	-	-	-	-	-
Health and safety	-	-	-	-	-	-	-	-	-
Phone and broadband	-	-	-	-	-	-	-	-	-
Insurance	1,029	-	1,029	-	-	-	-	-	-
Marketing and publicity	43	-	43	-	-	-	-	-	-
Room and venue hire	266	405	671	-	-	-	405	-	-
Grants and donations	-	-	-	-	-	-	-	-	-
Office and administration	104	-	104	-	-	-	-	-	-
Materials and resources	106	-	106	-	-	-	-	-	-
IT software and licences	96	-	96	-	-	-	-	-	-
Memberships and subscriptions	-	-	-	-	-	-	-	-	-
Independent examination	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-
Bank charges	12	-	12	-	-	-	-	-	-
Professional fees	-	-	-	-	-	-	-	-	-
<b>Total expenditure</b>	<b>14,823</b>	<b>3,535</b>	<b>18,358</b>	<b>1,972</b>	<b>-</b>	<b>-</b>	<b>405</b>	<b>-</b>	<b>1,158</b>
<b>Net income / (expenditure)</b>	<b>(5,315)</b>	<b>4,558</b>	<b>(757)</b>	<b>(1,972)</b>	<b>-</b>	<b>194</b>	<b>1,994</b>	<b>500</b>	<b>3,842</b>
Transfers between funds	160	(160)	-	-	(160)	-	-	-	-
<b>Net movement in funds</b>	<b>(5,155)</b>	<b>4,398</b>	<b>(757)</b>	<b>(1,972)</b>	<b>(160)</b>	<b>194</b>	<b>1,994</b>	<b>500</b>	<b>3,842</b>
<b>Fund balances brought forward</b>	<b>14,027</b>	<b>8,215</b>	<b>22,242</b>	<b>8,055</b>	<b>160</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund balances carried forward</b>	<b>8,872</b>	<b>12,613</b>	<b>21,485</b>	<b>6,083</b>	<b>-</b>	<b>194</b>	<b>1,994</b>	<b>500</b>	<b>3,842</b>

Signed ..... Director Date 15th May 2023

John Queening

Signed ..... Director Date 15th May 2023

Peter Van Ruiten



## Balance sheet

Previous year  
as at 31 Mar 2022

2021-22	2021-22	2021-22
Unrestricted	Restricted	Total
£	£	£

Tangible assets	-	-	-
<b>Total fixed assets</b>	<b>-</b>	<b>-</b>	<b>-</b>

Debtors and prepayments	-	-	-
Cash at bank and in hand	8,872	12,613	21,485
<b>Total current assets</b>	<b>8,872</b>	<b>12,613</b>	<b>21,485</b>

amounts falling due within one year			
Creditors and accruals	-	-	-
<b>Total current liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Net assets</b>	8,872	12,613	21,485
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Unrestricted funds per SOFA	8,872	-	8,872
Restricted funds per SOFA	-	12,613	12,613
Total funds per SOFA	8,872	12,613	21,485
Share capital	-	-	-
<b>Total funds</b>	<b>8,872</b>	<b>12,613</b>	<b>21,485</b>

Figure 1 shows a 1D lattice with  $N$  sites. The sites are labeled  $1, 2, 3, \dots, N$  from left to right. The distance between adjacent sites is denoted by a double-headed arrow and labeled  $a$ . The total length of the lattice is labeled  $L$ .

-	-	-
14,027	8,215	22,242
<u>14,027</u>	<u>8,215</u>	<u>22,242</u>

Age Group	Education Level	U.S. should take action (%)	U.S. should not take action (%)
18-29	High School	~85	~15
	College	~90	~10
	Graduate	~95	~5
30-49	High School	~80	~20
	College	~85	~15
	Graduate	~90	~10
50-69	High School	~75	~25
	College	~80	~20
	Graduate	~85	~15
70+	High School	~70	~30
	College	~75	~25
	Graduate	~80	~20

14,027	8,215	22,242
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14,027	8,215	22,242
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14,027	-	14,027
-	8,215	8,215
14,027	8,215	22,242
-	-	-
14,027	8,215	22,242

Signed ..... Director Date 15th May 2023

Peter Van Ruiten